

WATTLE RANGE COUNCIL

COMMUNITY SPORT AND RECREATION GRANT PROGRAM

2018/2019 GUIDELINES

The aim of the Wattle Range Council Community Sport and Recreation Grant Program is to foster and assist in the development of Sport and Recreational infrastructure, services and events within the Wattle Range Council Area, through the provision of Financial Assistance Grants.

A total of \$12,500 is available in each of two (2) grant funding rounds in 2018/2019, for allocation to eligible Sport and Recreation groups and organisations.

Applications will be considered for a maximum grant of \$2,000.

Priority will also be given where the applicant contributes at least 50% of the total cost of the project, unless extenuating circumstances can be demonstrated.

The applicant's contributions for this purpose may include cash from the organisation's own resources, grants or funds from sponsors or other sources or in kind support in the form of labour or services. If the applicant's contribution includes a grant from another source, the applicant must provide evidence that the grant has been awarded or confirmed prior to submitting an application under this program.

Each of the 2 grant funding rounds in 2018/2019 will operate as follows:

Round 1		Round 2	
Applications Open :	Wednesday 18th July 2018	Applications Open :	Wednesday 12th December 2018
Applications Close :	5.00 pm Friday 17th August 2018	Applications Close :	5.00 pm Friday 18th January 2019
Outcomes Advised :	Week commencing 17th September 2018	Outcomes Advised :	Week commencing 18th February 2019

The following guidelines are provided to assist in the preparation of applications.

What Types of Projects are eligible for Grant Funding?

The types of projects which would be considered appropriate for Sport and Recreation Grant funding include:

- The purchase of furniture, tools or equipment aimed at improving the quality or range of activities or level of use of the facilities.
- The renovation, overhaul or repair of existing equipment, buildings or facilities to extend the life or usability of the overall facilities to the community.

In respect of projects involving buildings or infrastructure, preference will be given to applications which aim to renovate, overhaul or repair existing buildings or facilities, rather than the construction of new or additional facilities, consistent with Council's Community Plan pertaining to infrastructure.

- Support for the hosting of special sporting or recreation events (including major events) which create community and/or economic benefits for the council area.
- Projects which are aimed at increasing the community usage of specific sport or recreation facilities.

What is not eligible for Grant Funding?

Grants will not be awarded to fund:

- Routine or ongoing operating costs (staff wages, rent, electricity, water, insurance etc), the purchase of land or the repayment of financial loans.
- Projects which have already been commenced or completed prior to grants being awarded.
- Individual (single person) event participation or projects.
- Events or functions which are held on an annual or other regular basis.

Who can apply for Grant Funding?

- Any Sport or Recreation organisation, which is based in the Wattle Range Council area and whose activities are predominantly conducted in the Wattle Range Council area.

Organisations whose predominant activities are not of a Sport or Recreation nature must submit applications for financial assistance under the Wattle Range Council Community Financial Assistance Grants Program.

- Applicants **must** have a current Australian Business Number (ABN) issued by the Australian Taxation Office (ATO). Applications **will not** be considered unless the applicant has an ABN at the time of submitting the grant application.

Any individual or organisation can apply for an ABN very easily on-line via the Australian Business Register at <http://www.abr.gov.au/>

An organisation may only submit one application per grant funding round.

Primary and Secondary schools are generally excluded for applying, unless they can demonstrate that their project or event is predominantly for the benefit of the wider community.

Payment Conditions of Grants:

- Grant funds will be paid to successful applicants following receipt by Council of a completed *Sport and Recreation Grant Program Claim Form*, accompanied by evidence clearly demonstrating that the project or event has been completed (which may include payment receipts, a brief report, photographs of completed project) and that funds have been expended on the approved project or service.
- Council will consider, on written application in the manner outlined above, a claim for payment of Grant Funds for projects which are not fully completed by the claim deadline date. The applicant must however demonstrate that the project is substantively complete at the time of submitting the Claim.
- Payment will not be made for a completed project which is not the project detailed in the grant application.
- Payment will not be made by Council to a party or parties other than the applicant, except for approved projects undertaken by Council Committees appointed under Section 41 of the Local Government Act 1999.
- If the grant recipient is registered for GST, a tax invoice must accompany the Claim for payment.
- Claims for payment of Grant Funds must be submitted to Council by the Grant Claim Deadline as advised to the successful grant recipient, or the grant may be forfeited. Claims for payment of a Grant which are received by Council after 30th June 2019 will not be considered under any circumstances.

Completed applications can be submitted by email to council@wattlerange.sa.gov.au, or by post to the Chief Executive Officer, Wattle Range Council, PO Box 27, MILLICENT SA 5280 or in person at any Wattle Range Council Office. Applications must be received at Council by 5 pm on Friday 18th January 2019.