 Wattle Range COUNCIL	POLICY I.26	Version:	6
	Australia Day Awards	Date Adopted:	8 August 2017
		Next Review Due:	Following 2018 General Election

1. STATEMENT

To prescribe the process for nominations and selection of recipients of the following annual Council Australia Day awards;

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year

To outline a transparent process for objectively selecting recipients on merit in consideration of Award criteria.

2. DEFINITIONS

There are no known definitions related to this Policy.

3. PRINCIPLES

3.1 Scope

Council will participate in Australia Day Citizen of the Year Awards and make available local awards in the following categories:

- Citizen of the Year,
- Young Citizen of the Year; and
- Community Event of the Year.

Awards may be presented in each of the (4) four Council wards, in recognition of the achievements and contributions made to the Wattle Range community by individuals and events.

The awards shall be presented at the Australia Day celebrations held within the respective ward on 26th January each year.


The awards are given to reward and recognise the nominee's achievements in the year immediately prior to receipt of the Awards, as well as their past achievements and/or the ongoing contribution to the Wattle Range community, and in particular;

- Demonstrated commitment in their field of community service and involvement
- Significant contribution to the local community
- An inspirational role model for the local community
- The Event Award acknowledges a significant cultural, social and community participation contribution at the local level.

3.2 Overall Principles, Criteria and Guidelines for Awards

- a) Only one (1) nomination in each category, from each ward, may be awarded.
- b) If considered appropriate, no Award will be issued in a category.
- c) The winners of each Award remain confidential until notified of their success by the Mayor and the Mayor issues a media release confirming the award winners.
- d) The winners of each Award will be presented with their Awards at the official ceremony on Australia Day.

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- e) Awards for Citizen of the Year and Young Citizen of the Year will not be granted posthumously.
- f) Nominations for all Awards may be made by any individual, group of individuals or organisation.
- g) Nominees for “Young Citizen of the Year”, will also be considered for the “Citizen of the Year” Award, but one (1) nominee cannot receive both Awards.
- h) Nominations for “Community Event of the Year” will only be considered in the year the event was conducted.
- i) Groups of people or couples will not be eligible for the “Citizen” or “Young Citizen of the Year” Award.
- j) All nomination information and material submitted remains the property of the Wattle Range Council and may become publicly available.
- k) An individual/event need only be nominated once per year to be considered. The number of nominations received per nominee bears no weight in their selection.
- l) Self-nominations will not be accepted.
- m) Unsuccessful nominees in the “Young Citizen of the Year” and “Citizen of the Year” categories may be re-nominated in subsequent years.
- n) In exceptional cases, the selection panel reserves the right to consider such nominations as it sees fit.

3.3 Appointment of Selection Panel

Council shall be the Selection Panel to consider the nominations received for each of the four (4) Council wards and to select the respective Awards recipients.


A Selection Panel member shall declare an interest and stand aside from the Panel should they be related to a nominee, or consider that for any reason a conflict of interest may arise.

The Selection Panel shall give consideration to the above criteria and guidelines, and the specific criteria applicable to each Award in considering the nominations in each category.

3.4 Citizen of the Year – Criteria and Eligibility

- a) A nominee must be an Australian citizen.
- b) The nominee must be a resident of the Wattle Range Council local government area for the year immediately prior to granting of the Award.
- c) The nominee must be at least 16 years of age on 26 January of the year in which the award is presented.
- d) The nominee should be held in high regard in the community (e.g. significant contributor to the community, inspirational role model to the community, scope of impact of the individual’s contribution).

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- e) The work performed by the nominee must principally be within the Wattle Range Council local government area.
- f) The nominee should have strong ethical and community values.
- g) Regard will be given to the nominee’s community activities in the year immediately prior to granting of the Award, as well as their past community service.
- h) Wattle Range Councillors, sitting State and Federal politicians and current vice-regal officers are not eligible. Retired politicians and vice-regal officers will be considered for work undertaken in addition to their official duties.
- i) A Wattle Range Council employee, whilst employed by the Council, is not eligible.
- j) Current members of the National Australia Day Council Board and state based Australia Day Board are not eligible.
- k) A person cannot receive a second award in the same category.
- l) The name and contact details of at least one (1) referee must be supplied with the nomination.
- m) The nomination should explain the achievements and background of the nominee, and the reasons for the nomination, and address as many of the following aspects as possible;
 - i. Personal, academic and professional achievements and commitment; past current and future.
 - ii. Contribution in the relevant field i.e. how has the nominee “put back” into their field to benefit others.
 - iii. Demonstrated leadership, innovation and creativity.
 - iv. Personal interests and community and voluntary involvement.
 - v. Contribution to the Wattle Range Council community.
 - vi. Future goals and likely impact.
 - vii. Degree of difficulty of the achievement and sacrifices made.
 - viii. Previous Awards and recognitions.
 - ix. Nature and length of involvement.
 - x. Voluntary work beyond paid employment.
 - xi. Achievements as an individual or as part of a group or organisation.
- n) One (1) award per ward in this Category may be awarded each year.

3.5 Young Citizen of the Year – Criteria and Eligibility

- a) A nominee must be an Australian citizen.
- b) The nominee must be a resident of the Wattle Range Council local government area for the year immediately prior to granting of the Award.

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- c) The nominee must be at least 16 years of age and no more than 30 years of age on 26th January of the year in which the award is presented.
- d) The nominee should have a proven record of achievement within the Wattle Range Council area.
- e) Regard will be given to participation in school activities, community involvement and charitable work, as well as work done to improve community life in the Wattle Range Council area.
- f) Recognition by peers will be taken into account.
- g) Wattle Range Councillors, sitting State and Federal politicians and current vice-regal officers are not eligible. Retired politicians and vice-regal officers will be considered for work undertaken in addition to their official duties.
- h) A Wattle Range Council employee, whilst employed by the Council, is not eligible.
- i) A person cannot receive a second award in the same category.
- j) The name and contact details of at least one (1) referee must be supplied with the nomination.
- k) The nomination should explain the achievements and background of the nominee, and the reasons for the nomination, and address as many of the following aspects as possible;
 - i. Personal, academic and professional achievements and commitment; past current and future.
 - ii. Contribution in the relevant field i.e. how has the nominee “put back” into their field to benefit others.
 - iii. Demonstrated leadership, innovation and creativity.
 - iv. Personal interests and community and voluntary involvement.
 - v. Contribution to the Wattle Range Council community.
 - vi. Future goals and likely impact.
 - vii. Degree of difficulty of the achievement and sacrifices made.
 - viii. Previous Awards and recognitions.
 - ix. Nature and length of involvement.
 - x. Voluntary work beyond paid employment.
 - xi. Achievements as an individual or as part of a group or organisation.
- l) One (1) award per ward in this Category may be awarded each year.

3.6 Community Event of the Year – Criteria and Eligibility

- a) The event organising Committee should be Wattle Range Council residents or be able to show representation of the event operating, and being held, in the Wattle Range Council area.

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- b) The quality and scope of impact the event has had on the community (e.g. demonstration of community values, community involvement and appeal, achieve community acceptance and support, and participation in or attendance at the event must be open to all sectors of the community).
- c) The Award is granted to the “Event” and not to the organising committee.
- d) The purpose of the event must be community focused, and not staged for personal or private reward or financial benefit.
- e) An event cannot receive a second award in this category.
- f) The name of at least one referee must be supplied with the nomination.
- g) The nomination should explain the achievements and background of the event and the reasons for the nomination.
- h) One (1) award per ward in this Category may be awarded each year.

4. REVIEW

This Policy will be reviewed every four years after each general election.

Upon review, Council and ELT must be consulted.

5. AVAILABILITY

This Policy is available for inspection without charge at the following location during ordinary business hours:


- Principal Office, “Civic Centre”, George Street, Millicent
- Council Website: www.wattlerange.sa.gov.au.

A copy of the Policy may be purchased from the Principal Council Office upon payment of a prescribed fee in accordance with Council’s Schedule of Fees and Charges.

6. REFERENCES & FURTHER READING

References	<ul style="list-style-type: none"> • Australia Day Citizen of the Year Awards - Guidance and Criteria for Local Government Authorities
Relevant Legislation:	<ul style="list-style-type: none"> •
Relevant Policies / Procedures / Guidelines	<ul style="list-style-type: none"> • There are no known relevant documents related to this Policy.

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7. ADOPTION & AMENDMENT HISTORY

The table below sets out the adoption, review and amendment history of the policy.

Version No:	Issue Date:	Authorised by:	Description of Change:	Minutes Reference:
1	11 August 2009	Council	Adopted	Folio 4205; Item 11.1.5
2	10 November 2009	Council	Amended	Folio 4292; Item 11.1.8
3	4 December 2010	Council	Amended	Folio CM546; Item 19.4
4	15 February 2011	Council	Reviewed	Folio 4518; Item 11.1.9
5	8 April 2014	Council	Amended	Folio 5284; Item 12.2.7
6	8 August 2017	Council	New format, amended criteria to be more consistent with State & Federal Awards	Folio 7199; Item 13.2.9

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