





Wattle Range  
COUNCIL

Wattle Range - a great place to live and work

 WATTLE RANGE COUNCIL 2022 / 2026 



Des Noll OAM  
Mayor



Back (Left to Right): Cr Chris Brodie, Cr Richard Cassidy, Cr Emma Castine, Cr Deb Agnew,  
Cr Peter Dunicliff (Deputy Mayor), Cr Dennis Muhovics, Cr David Walshaw and Cr Dale Price.  
Front (Left to Right): Cr Sharon Cox, Mr Ben Gower (Chief Executive Officer),  
Mayor Des Noll, Cr Moira Neagle and Cr. John Drew.



Ben Gower  
Chief Executive Officer

## NOTICE AND AGENDA OF ORDINARY MEETING OF WATTLE RANGE COUNCIL

Notice is hereby given the next Ordinary Meeting of Wattle Range Council will be held in the Council Chambers, Civic Centre, Corner George Street & Ridge Terrace, Millicent on Tuesday 13 June 2023 at 5:00 PM.

Ben Gower

**CHIEF EXECUTIVE OFFICER**

**Disclaimer:** Please note that the contents of the Council Agenda has yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.



# ORDER OF BUSINESS

**Tuesday 13 June 2023**

<b>1 Opening of the Meeting - Civic Prayer - Acknowledgement of Country - Recording of Meetings .....</b>	<b>5</b>
<b>2 Present .....</b>	<b>7</b>
<b>3 Apologies .....</b>	<b>7</b>
<b>4 Disclosure of Interests.....</b>	<b>7</b>
<b>5 Confirmation of Minutes .....</b>	<b>9</b>
5.1 Ordinary Meeting of Council - 9 May 2023 (Folio 10536 - Folio 10546).....	9
5.2 Confidential Meeting of Council - 9 May 2023 (CM 1040 - CM 1041) - Fully Released .....	21
5.3 Special Meeting of Council - 23 May 2023 (Folio 10547 - Folio 10548).....	24
5.4 Audit & Risk Committee Meeting - 30 May 2023 (Folio 10549 - Folio 10551).....	27
5.5 Special Meeting of Council - 31 May 2023 (Folio 10552 - Folio 10553).....	31
<b>6 Matters Arising from the Minutes .....</b>	<b>34</b>
<b>7 Adjournments .....</b>	<b>35</b>
<b>8 Mayoral Communications.....</b>	<b>36</b>
8.1 Mayoral Communications .....	36
<b>9 Deputations.....</b>	<b>40</b>
9.1 Deputation - Southend Progress Association - Community Land Sale .....	40
<b>10 Petitions .....</b>	<b>41</b>
<b>11 Reports from Council Members .....</b>	<b>42</b>

<b>12 Questions with Notice</b> .....	<b>43</b>
<b>13 Questions without Notice</b> .....	<b>44</b>
<b>14 Reports from Council Committees</b> .....	<b>45</b>
14.1 Millicent Saleyards Advisory Committee .....	45
14.2 Lake McIntyre Management Committee.....	66
<b>15 Reports from Council Officers</b> .....	<b>70</b>
15.1 Chief Executive Officer .....	70
15.1.1 Monthly Project Status Report.....	70
15.1.2 Revocation of Community Land Classification (Allotment 9, 22 Campbell Street, Millicent) .....	85
15.1.3 Delegations Update.....	131
15.1.4 Millicent Saleyards Consultation .....	266
15.2 Director Corporate Services .....	309
15.2.1 Monthly Financial Performance Report.....	309
15.2.2 2023/24 Draft Annual Business Plan and Budget .....	314
15.2.3 Revocation of Community Land Classification (Allotment 301, Cullens Road, Southend).....	417
15.3 Director Development Services .....	463
15.3.1 Quarterly Development Services Performance Update .....	463
15.3.2 Code Amendment Project Update - Draft proposal to initiate and draft engagement plan.....	478
15.3.3 Flinders University - Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship .....	573
15.4 Director Engineering Services .....	593
15.4.0 Director Engineering Services .....	593
<b>16 Correspondence</b> .....	<b>594</b>
16.1 South East Coastal Lakes Project - Proposals Paper Released .....	594
16.2 TGS Otway 3D Seismic Survey.....	596

16.3 World Mountain Championships - Danni Vanderheul.....	608
16.4 Limestone Coast Local Government Association - Business Plan.....	610
16.5 South Australia Police - Millicent Road Safety Centre School Holiday Program.....	637
16.6 Letter from Tony Pasin MP to The Hon Tom Koutsantonis MP re Left Hand Turning Lane - Southern Ports Highway to Southend Access Road .....	640
16.7 Independent Strategic Review of the Infrastructure Investment Program .....	642
<b>17 Motions on Notice .....</b>	<b>645</b>
17.1 Motion on Notice - Cr Moira Neagle - Millicent Saleyards .....	645
<b>18 Urgent Motions without Notice .....</b>	<b>646</b>
<b>19 Items for Consideration in Confidence .....</b>	<b>647</b>
19.1 Confidential - Arthur Street Toilets - Tender Evaluation .....	647
19.2 Confidential - Review of Visitor Information Centre Operating Hours .....	660
19.3 Confidential - Southern Ocean Tourist Park - Management Agreement.....	667
<b>19.4 Confidential - Evaluation of Tenders and approval of a 72 .....</b>	<b>748</b>
<b>20 Meeting Closure .....</b>	<b>752</b>

# **1 Opening Of The Meeting - Civic Prayer - Acknowledgement Of Country - Recording Of Meetings**

## **Civic Prayer**

We pray that in this meeting we speak honestly, listen attentively, think clearly and decide wisely, for the good of our District and the wellbeing of our people.

## **Acknowledgement of Country**

We acknowledge the Boandik people as the traditional custodians of the land on which we meet. We pay respect to all Australians who have made and continue to make a positive contribution to our culture and way of life.

## **Recording of Meetings**

Council's Code of Practice 6 prohibits any person from photographing, filming, televising or recording by audio devices Council Meetings without written approval from the Mayor or Chief Executive Officer.



## 2 Present

## 3 Apologies

No apologies have been received at the point of publishing the Agenda.

## 4 Disclosure Of Interests

Any Elected Member with one of the following Conflicts of Interest is asked to declare it now and prior to the Item being discussed:

### General Conflicts of Interest

A member of a council has a **general conflict of interest** in a matter to be discussed at a meeting of the council if an impartial, fair-minded person might consider that the member's private interests might result in the member acting in a manner that is contrary to their public duty.

### 75B – Dealing with General Conflicts of interest

If a member of a council has a general conflict of interest in relation to a matter to be discussed at a meeting of the council, the member must deal with the interest in a transparent and accountable way and, in particular, must inform the meeting of—

- (a) the member's interest in the matter; and
- (b) whether or not the member proposes to participate in the meeting in relation to the matter; and
- (c) if the member proposes to participate in the meeting in relation to the matter—
  - (i) how the member intends to deal with the general conflict of interest, including whether the member intends to vote on the matter; and
  - (ii) the member's reasons for participating (and, if relevant, voting) in relation to the matter.

### Material Conflicts of Interest

A member of a council has a **material conflict of interest** in a matter to be discussed at a meeting of the council if any persons related or known to the member as per the list S75(1) (on back of this form) would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

### 75C – Dealing with Material Conflicts of Interest

- (1) If a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council, the member must—
  - (a) inform the meeting of the member's material conflict of interest in the matter; and

(b) leave the meeting room (including any area set aside for the public) such that the member cannot view or hear any discussion or voting at the meeting and stay out of the meeting room while the matter is being discussed and voted on.

For further information please consult the *Local Government Act 1999* via this link:

[Local Government Act 1999](#)



## 5 Confirmation Of Minutes

### 5.1 Ordinary Meeting of Council - 9 May 2023 (Folio 10536 - Folio 10546)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin council 090523 [5.1.1 - 11 pages]

#### RECOMMENDATION

That the Minutes of the Ordinary Meeting dated 9 May 2023 be taken as presented and confirmed.

## WATTLE RANGE COUNCIL

Minutes of the Ordinary Meeting of Wattle Range Council held in the Millicent Council Chamber, George Street, Millicent on 9 May 2023 at 5.00 pm.

### 1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

#### 2. PRESENT

His Worship the Mayor D Noll

Cr D Agnew

Cr C Brodie

Cr R Cassidy

Cr E Castine

Cr S Cox

Cr J Drew

Cr P Dunnicliff

Cr D Muhovics

Cr M Neagle

Cr D Price

Cr D Walshaw

Mr BJ Gower (Chief Executive Officer)

Mr PA Duka (Director Corporate Services)

Mr PA Halton (Director Engineering Services)

Ms EF Clay (Director Development Services)

Ms CP Allen (Executive Assistant)

#### 3. APOLOGIES

NIL

#### 4. DISCLOSURE OF INTERESTS

Cr Brodie disclosed that he had a General Conflict of Interest in regard to Item 9.1.

Cr Cox disclosed that she had a Material Conflict of Interest in regard to Item 15.4.1.

#### 5. CONFIRMATION OF THE MINUTES

##### 5.1 Ordinary Meeting of Council – 11 April 2023 (Folio 10508 – Folio 10530)

Cr Price moved that the Minutes of the Ordinary Meeting dated 11 April 2023 be taken as presented and confirmed.

Cr Brodie seconded

**CARRIED**

##### 5.2 Confidential Meeting of Council – 11 April 2023 (CM 1021 – CM 1035) – Fully Released

Cr Dunnicliff moved that the Minutes of the Confidential Meeting dated 11 April 2023 be taken as presented and confirmed.

Cr Walshaw seconded

**CARRIED**

##### 5.3 Audit & Risk Committee Meeting – 11 April 2023 (Folio 10504 – Folio 10507)

Cr Drew moved that the Minutes of the Audit & Risk Committee Meeting dated 11 April 2023 be taken as presented and confirmed.

Folio 10537

Cr Cassidy seconded

**CARRIED**

## 5.4 Special Meeting of Council – 2 May 2023 (Folio 10531 – Folio 10535)

Cr Muhovics moved that the Minutes of the Special Meeting dated 2 May 2023 be taken as presented and confirmed.

Cr Brodie seconded

**CARRIED**

## 5.5 Confidential Special Meeting of Council – 2 May 2023 (CM 1036 – CM 1039) – Fully Released

Cr Castine moved that the Minutes of the Confidential Special Meeting dated 2 May 2023 be taken as presented and confirmed.

Cr Cassidy seconded

**CARRIED****6. MATTERS ARISING FROM THE MINUTES****NIL****7. ADJOURNMENTS****NIL****8. MAYORAL COMMUNICATIONS**

## 8.1 Mayoral Communications

Cr Neagle moved that Mayoral Communications be received and noted.

Cr Dunnicliff as Acting Mayor advised that he attended the following in Mayor Noll's absence:

04/05/2023 – Attended the Visit by John Whelan, CEO of Department of Infrastructure and Transport

28/04/2023 – Attended Police Foundation Ceremony Day

28/04/2023 – Attended Rivoli Bay Jetties Junior Fishing Competition

23/04/2023 - Kalangadoo Remembers Service

22/04/2023 – First Home Game of Mount Burr versus Tantanoola – Under Lights

17/04/2023 - Rivoli Bay Jetties – Junior Fishing – Briefing & Workshops

16/04/2023 – Millicent Racing Club Draw for 600 Club Sponsors

Cr Price seconded

**CARRIED****9. DEPUTATIONS**

***Cr Brodie advised that he had a General Conflict of Interest in regard to Stand Like Stone as his wife Janet is an active member and fundraiser for the Penola Sub-Branch of Stand Like Stone.***

***Cr Brodie remained in the chamber throughout the discussions.***

[Mr Roger Babolka and Mr Steve Duldig commenced their deputation at 5.11 pm]

- 9.1 Deputation – Stand Like Stone – Mr Roger Babolka and Mr Steve Duldig – Sponsorship Request for 2023/24

Mr Babolka and Mr Duldig made a presentation to Council requesting ongoing support of the Stand Like Stone Foundation throughout 2023/24.

[Mr Roger Babolka and Mr Steve Duldig ended their deputation at 5.33 pm]

[Cr Neagle left the meeting at 5.34 pm]

[Cr Neagle resumed the meeting at 5.34 pm]

## 10. PETITIONS

NIL

## 11. REPORTS FROM COUNCIL MEMBERS

Cr Dunnicliff advised that he attended the morning tea and congratulated Peter on 10 year's service to Wattle Range Council.

Cr Cox and Cr Cassidy advised that they laid wreaths at the ANZAC Day Memorial Service in Beachport.

Cr Agnew, Cr Price and Acting Mayor Peter Dunnicliff laid wreaths at Kalangadoo Remembers ANZAC Service.

Cr Price advised that he laid a wreath at the ANZAC Day Memorial Service at Glencoe.

Cr Brodie and Cr Castine advised that they attended the Wine Selectors Magazine – Coonawarra Cabernet Tasting – 8 May 2023

Cr Muhovics advised that he had attended Lake McIntyre Management Committee meeting held on 12 April 2023; Chaired the Millicent Saleyards Advisory Committee Meeting on 24 April 2023; and attended the Fifth Street Art and Craft Precinct Opening on 5 May 2023.

Cr Castine attended the McCorquindale Park Committee Meeting held on 2 May 2023.

## 12. QUESTIONS WITH NOTICE

NIL

## 13. QUESTIONS WITHOUT NOTICE

Various questions were asked but there was no resolution that entry be made into the Minutes.

## 14. REPORTS FROM COUNCIL COMMITTEES

- 14.1 Lake McIntyre Management Committee - Minutes of Meeting held on 12 April 2023

Cr Walshaw moved that the Minutes of the Lake McIntyre Management Committee Meeting dated 12 April 2023 be received and noted.

Cr Muhovics seconded

**CARRIED**

## 15. REPORTS FROM COUNCIL OFFICERS

### 15.1 Chief Executive Officer

#### 15.1.1 Monthly Project Status Report

Cr Agnew moved that Council receive and note the report.

Cr Castine seconded

**CARRIED**

### 15.2 Director Corporate Services

#### 15.2.1 Monthly Financial Performance Report

Cr Brodie moved that Council receive and note the 2022/23 April Financial Performance Report.

Cr Cassidy seconded

**CARRIED**

#### 15.2.2 Internal Control Policy

Cr Walshaw moved that Council:

1. Receive and note the Report.

Cr Drew seconded

**CARRIED**

Cr Brodie moved that Council:

2. Adopt the Internal Control Policy as presented.

Cr Castine seconded

**CARRIED**

#### 15.2.3 Public Interest Disclosure Procedure

Cr Muhovics moved that Council:

1. Receive and note the Report.

Cr Dunnicliff seconded

**CARRIED**

Cr Walshaw moved that Council:

2. Adopt the Public Interest Disclosure Procedure as presented.

Cr Brodie seconded

**CARRIED**

#### 15.2.4 Rendelsham Community Hall Management Committee

Cr Agnew moved that Council:

1. Receive and note the Report.

Cr Cassidy seconded

**CARRIED**

Cr Cox moved that Council:

2. Approves the change in name of the Committee to the Rendelsham Community Hall Advisory Committee and adopts the amended Terms of Reference as presented.

Cr Cassidy seconded

**CARRIED**

Cr Cassidy moved that Council:

- 3 Pursuant to Section 41(3) of the *Local Government Act 1999*, appoints:

Graeme Menzies Smith	Community Representative
Cherie Marie Foran	Community Representative

as members of the Rendelsham Community Hall Advisory Committee for a period coinciding with the four-year term of Council ending November 2026.

Cr Cox seconded

**CARRIED**

#### 15.2.5 Remuneration of Committee Independent Members

Cr Drew moved that Council:

1. Receive and note the Report.

Cr Castine seconded

**CARRIED**

Cr Dunnicliff moved that Council:

2. Endorse the allowances for the:

- Independent Presiding Member be set at \$450 per meeting and
- Independent Members be set at \$400 per meeting.

and that the allowances be indexed annually by Adelaide CPI March quarter for the term of the current Council concluding November 2026.

Cr Walshaw seconded

**CARRIED**

#### 15.2.6 Employee Behavioural Standards

Cr Castine moved that Council:

1. Receive and note the Report.

Cr Brodie seconded

**CARRIED**

## 15.2.7 Behavioural Support Policy

Cr Cassidy moved that Council:

1. Receive and note the Report.

Cr Castine seconded

**CARRIED**

Cr Brodie moved that Council:

2. Approve the release of the draft Behavioural Support Policy for public consultation.

Cr Cox seconded

**CARRIED**

## 15.3 Director Development Services

## 15.3.1 Youth Advisory Council

Cr Castine moved that Council:

1. Receive and note the Report.

Cr Cox seconded

**CARRIED**

## 15.3.2 Wattle Range Council Wayfinding Signage Strategy – Consultation Summary

Cr Agnew moved that Council:

1. Receive and note the Report.

Cr Cassidy seconded

**CARRIED**

Cr Muhovics moved that Council:

2. Adopt the Wattle Range Council Wayfinding Strategy, Audit and Implementation Plan and Style Guide.

Cr Brodie seconded

**CARRIED**

## 15.4 Director Engineering Services

## 15.4.1 Beachport Entry Statement Sign

***Cr Cox advised that she had a Material Conflict of Interest regarding the Beachport Entry Statement Sign as her father is the President of the Beachport – Rivoli Bay Lions Club.***

***Cr Cox remained in the chamber throughout the discussions.***

***Cr Cox refrained from voting***

***The majority of the members voted in the affirmative***

Cr Cassidy moved that Council:

1. Receive and note the Report.

Cr Brodie seconded

**CARRIED**

Cr Cassidy moved that Council:

2. Support the development of a new Beachport Entrance Statement by the Beachport Rivoli Bay Lions Club and confirm acceptance of the asset on its completion which will include any future maintenance.

[Cr Walshaw left the meeting at 6.24 pm]

Cr Muhovics seconded

**CARRIED**

[Cr Walshaw resumed the meeting at 6.25 pm]

#### 15.4.2 Wattle Range Council Asset Management Strategy

Cr Price moved that Council:

1. Receive and note the Report.

Cr Brodie seconded

**CARRIED**

Cr Walshaw moved that Council:

2. Adopt the Wattle Range Council Asset Management Strategy as presented with minor amendments.

Cr Cox seconded

**CARRIED**

#### 15.4.3 Millicent Swimming Lake

Cr Brodie moved that Council:

1. Receive and note the Report.

Cr Agnew seconded

**CARRIED**

Cr Drew moved that Council:

2. Refer funds of \$132,000 from the capital project in renewing the Chlorine Dosing (deferring this project to a future budget) to undertake a detailed assessment of the Millicent Swimming Lake including providing options for addressing any leaks in the surface and associated estimates of cost.

[Cr Cox left meeting at 6.44 pm]

[Cr Cox resumed meeting at 6.44 pm]

Cr Brodie seconded

**CARRIED**



Cr Dunnicliff moved that Council:

3. Write to the Minister for Climate, Environment and Water the Deputy Premier Susan Close MP:
  - a. Seeking an increase in the allocation of 30ML for the water licence relating to the recreation use of the Millicent Swimming Lake.
  - b. Informing the Minister of the issue with the Millicent Swimming Lake and the investigation being undertaken.
  - c. Seeking the withdrawal of the penalty for the overuse of the water allocation relating to licence 12892.

Cr Brodie seconded

**CARRIED**

### **ADJOURNMENT OF MEETING**

**Cr Dunnicliff moved that the meeting be adjourned for dinner until 7.20 pm**

**Cr Cox seconded**

**CARRIED**

**The meeting adjourned at 6.44 pm.**

**The meeting reconvened at 7.21 pm.**

15.4.4 Millicent Town Entrance

Cr Dunnicliff moved that Council:

1. Receive and note the Report.

Cr Castine seconded

**CARRIED**

Cr Neagle moved that Council:

2. Prepare photographs using the theme of Millicent Murals to develop two Millicent entrance photographic signs.

Cr Walshaw seconded

### **AMENDMENT**

Cr Castine moved that Council:

2. Prepare photographs using the theme of things that are bright to develop two Millicent entrance photographic signs.

Cr Drew seconded

**LOST**

### **AMENDMENT**

Cr Dunnicliff moved that Council:

Folio 10544

2. Prepare photographs using the theme of Millicent Domain to develop two Millicent entrance photographic signs.

Cr Cox seconded

**THE AMENDMENT WAS PUT AND BECAME THE MOTION  
THE MOTION WAS PUT AND WAS CARRIED**

15.4.5 Stormwater Asset Management Plan

Cr Cox moved that Council:

1. Receive and note the Report.

Cr Walshaw seconded

**CARRIED**

Cr Walshaw moved that Council:

2. Adopt the Stormwater Asset Management Plan.

Cr Brodie seconded

**CARRIED**

**16. CORRESPONDENCE**

16.1 Personal Mobility Device

Cr Cassidy moved that the correspondence from Hon Joe Szakacs MP dated 11 April 2023 regarding the use of Personal Mobility Devices (PMDs) be received and noted.

Cr Agnew seconded

**CARRIED**

Cr Drew moved that Council write to the Hon Joe Szakacs MP expressing its concern about the use of these vehicles on the footpaths in shopping areas.

Cr Dunnicliff seconded

**CARRIED**

16.2 PIRSA Management Group - Regional Visit to the Limestone Coast

Cr Muhovics moved that the correspondence from Prof Mehdi Doroudi dated 6 April 2023 thanking Mayor Noll for attending the informal networking function with the PIRSA Management Group during their regional visit to the Limestone Coast on 16 March 2023 be received and noted.

Cr Castine seconded

**CARRIED**

16.3 WHS Best Practice Merit Award 2022/23 - The Resilience Project

Cr Brodie moved that the correspondence from Tony Gray, dated 14 April 2023 congratulating Wattle Range Council as the winner of the 2022/23 WHS Best Practice Merit Award for the Resilience Project be received and noted.

Cr Dunnicliff seconded

**CARRIED**

16.4 Mullins Swamp

Cr Cassidy moved that the correspondence from Kathryn Nicolai dated 13 April 2023 advising of a proposal by the Department for Environment and Water to proclaim a new

Folio 10545

Conservation Park being a wetland known as Mullins Swamp be received and noted.

Cr Dunnicliff seconded

**CARRIED**

#### 16.5 2022 Local Government Periodic Elections - Campaign Donation Returns

Cr Brodie moved that the correspondence from Hon Geoff Brock MP dated 24 April 2023 regarding casual vacancies that were caused by some Council Members' failure to submit campaign donations returns with the statutory deadline be received and noted.

Cr Cassidy seconded

**CARRIED**

#### 16.6 Limestone Coast Regional Grouping Representative to SAROC

Cr Agnew moved that the correspondence from Clinton Jury dated 3 May 2023 regarding Mayor Des Noll's election to the Limestone Coast Regional Grouping of the SAROC Committee 2022-23 be received and noted.

Cr Cassidy seconded

**CARRIED**

### 17. MOTIONS ON NOTICE

NIL

### 18. URGENT MOTIONS WITHOUT NOTICE

NIL

### 19. ITEMS FOR CONSIDERATION IN CONFIDENCE

#### 19.1 Confidential – Greenrise Public Toilet & Rotunda Lighting – Tender Evaluation

Cr Brodie moved that:

1. Pursuant to Sections 90(2) and 90(3)(k) of the *Local Government Act, 1999* the Council orders that the public be excluded from attendance at the part of this meeting relating to Item 19.1, excepting the following persons:

- Mr BJ Gower – Chief Executive Officer
- Mr PA Duka – Director Corporate Services
- Mr PA Halton – Director Engineering Services
- Ms EF Clay – Director Development Services
- Ms C Allen – Executive Assistant / Minute Taker

To enable the Council to consider Item 19.1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 19.1 Tenders for the supply of goods, the provision of services and the carrying out of works.

Specifically, the present matter relates to the Greenrise Public Toilet Design & Construct and Rotunda Lighting Installation Tender.

Folio 10546

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Cr Cassidy seconded

**CARRIED****Mayor Noll stated:**

***To all members of the gallery, I advise that Council has resolved that this matter is to be considered in confidence pursuant to section 90 of the Local Government Act 1999 because the matter relates to the Greenrise Public Toilet Design & Construct and Rotunda Lighting Installation Tender.***

***Accordingly, I have to ask all members of the public and press to leave the Council Chambers.***

**Thank you**

Cr Cassidy moved that Council:

1. Receive and note the report.

Cr Walshaw seconded

**CARRIED**

Cr Dunnicliff moved that Council:

2. Delegate to the Chief Executive Officer (CEO) to enter into contract negotiations with Tenderer 6, ACM Plumbing for the Greenrise Public Toilet Design & Construct and Rotunda Lighting Installation Tender.

Cr Brodie seconded

**CARRIED**

Cr Walshaw moved that Council:

1. Having considered Item 19.1 in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders **that the Report and Minutes related to this item be released to the public.**

Cr Cassidy seconded

**CARRIED**

Meeting closed at 8.18 pm.

Taken as presented and confirmed.

.....  
**MAYOR**

.....  
**DATE**

## 5.2 Confidential Meeting of Council - 9 May 2023 (CM 1040 - CM 1041) - Fully Released

Report Type	{report-type}
File Reference	GF/9.24.1/1
Attachments	1. coumin con council 090523 - Fully Released [5.2.1 - 2 pages]

### RECOMMENDATION

That the Minutes of the Confidential Meeting dated 9 May 2023 be taken as presented and confirmed.

## WATTLE RANGE COUNCIL

Minutes of the Confidential Meeting of Wattle Range Council held in the Millicent Council Chamber, George Street, Millicent on 9 May 2023 at 5.00 pm.

### 1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

#### 2. PRESENT

His Worship the Mayor D Noll

Cr D Agnew

Cr C Brodie

Cr R Cassidy

Cr E Castine

Cr S Cox

Cr J Drew

Cr P Dunnicliff

Cr D Muhovics

Cr M Neagle

Cr D Price

Cr D Walshaw

Mr BJ Gower (Chief Executive Officer)

Mr PA Duka (Director Corporate Services)

Mr PA Halton (Director Engineering Services)

Ms EF Clay (Director Development Services)

Ms CP Allen (Executive Assistant)

#### 3. APOLOGIES

NIL

### 19. ITEMS FOR CONSIDERATION IN CONFIDENCE

#### 19.1 Confidential – Greenrise Public Toilet & Rotunda Lighting – Tender Evaluation

Cr Brodie moved that:

- Pursuant to Sections 90(2) and 90(3)(k) of the *Local Government Act, 1999* the Council orders that the public be excluded from attendance at the part of this meeting relating to Item 19.1, excepting the following persons:

- Mr BJ Gower – Chief Executive Officer
- Mr PA Duka – Director Corporate Services
- Mr PA Halton – Director Engineering Services
- Ms EF Clay – Director Development Services
- Ms C Allen – Executive Assistant / Minute Taker

To enable the Council to consider Item 19.1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 19.1 Tenders for the supply of goods, the provision of services and the carrying out of works.

Specifically, the present matter relates to the Greenrise Public Toilet Design & Construct and Rotunda Lighting Installation Tender.

CM 1041

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Cr Cassidy seconded

**CARRIED**

Cr Cassidy moved that Council:

1. Receive and note the report.

Cr Walshaw seconded

**CARRIED**

Cr Dunnicliff moved that Council:

2. Delegate to the Chief Executive Officer (CEO) to enter into contract negotiations with Tenderer 6, ACM Plumbing for the Greenrise Public Toilet Design & Construct and Rotunda Lighting Installation Tender.

Cr Brodie seconded

**CARRIED**

Cr Walshaw moved that Council:

1. Having considered Item 19.1 in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders **that the Report and Minutes related to this item be released to the public.**

Cr Cassidy seconded

**CARRIED**

Taken as presented and confirmed.

.....  
**MAYOR**

.....  
**DATE**

### 5.3 Special Meeting of Council - 23 May 2023 (Folio 10547 - Folio 10548)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin council 230523 - Special [5.3.1 - 2 pages]

#### RECOMMENDATION

That the Minutes of the Special Council Meeting dated 23 May 2023 be taken as presented and confirmed.



## WATTLE RANGE COUNCIL

Minutes of the Special Meeting of Wattle Range Council held in the Millicent Council Chamber, George Street, Millicent on 23 May 2023 at 5.00 pm.

### 1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

#### 2. PRESENT

His Worship the Mayor D Noll  
 Cr D Agnew  
 Cr C Brodie  
 Cr R Cassidy  
 Cr J Drew  
 Cr P Dunnicliff  
 Cr D Muhovics  
 Cr M Neagle  
 Cr D Price  
 Cr D Walshaw

Mr BJ Gower (Chief Executive Officer)  
 Mr PA Duka (Director Corporate Services)  
 Mr PA Halton (Director Engineering Services)  
 Ms EF Clay (Director Development Services)

#### 3. APOLOGIES

Cr E Castine  
 Cr S Cox  
 Ms CP Allen (Executive Assistant)

#### 4. DISCLOSURE OF INTERESTS

Nil

#### 5. QUESTIONS WITHOUT NOTICE

Nil

#### 6. REPORTS FROM COUNCIL OFFICERS

##### 6.1 Chief Executive Officer

##### 6.1.1 Electricity Supply Contract

Cr Dunnicliff moved that Council:

1. Receive and note the report.

Cr Muhovics seconded

**CARRIED**

Cr Drew moved that Council:

2. Authorises the CEO to accept the BAFO from Origin Energy for the supply of electricity below 160MWh and the BAFO from Iberdrola for the supply of electricity for 12/24 Unmetered Street Lighting, commencing 1 July 2023 for a period of two years.

Cr Cassidy seconded

**CARRIED**

Meeting closed at 5.17 pm.

Taken as presented and confirmed.

.....  
**MAYOR**

.....  
**DATE**

## 5.4 Audit & Risk Committee Meeting - 30 May 2023 (Folio 10549 - Folio 10551)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. Audit & Risk Committee Minutes 300523 [5.4.1 - 3 pages]

### RECOMMENDATION

That the Minutes of the Audit & Risk Committee dated 30 May 2023 be taken as presented and confirmed.

## WATTLE RANGE COUNCIL

Minutes of the Audit & Risk Committee Meeting of Wattle Range Council held in the Council Chambers, Civic Centre, Corner George Street & Ridge Terrace, Millicent on Tuesday, 30 May 2023 at 2.35 pm.

### 1. PRESENT

#### Committee Members

Mr Michael Schultz (Presiding Member)  
His Worship the Mayor (Des Noll)  
Cr John Drew  
Cr David Walshaw

#### Council Staff

Mr Ben Gower (Chief Executive Officer)  
Mr Paul Duka (Director Corporate Services)  
Mr Peter Halton (Director Engineering Services)  
Ms Laura Burbidge (Manager Assets and Environment)  
Miss Lauren Newman (Minute Taker)

#### Attendees

Nil

### 2. APOLOGIES

Mr Aaron Peek (Finance Manager)  
Ms Claire O'Loughlin (Human Resources & Risk Manager)

### 3. DISCLOSURE OF INTERESTS

NIL

### 4. CONFIRMATION OF THE MINUTES

4.1 Audit & Risk Committee Meeting Minutes – 11 April 2023 (Folio 10504 – Folio 10507)

Mayor Noll moved that the Minutes of the Audit & Risk Committee held on 11 April 2023 be taken as presented and confirmed.

Cr Walshaw seconded

**CARRIED**

### 5. MATTERS ARISING FROM THE MINUTES

Cr Drew asked whether there has been any progress on the preparation of a report around the options for internal audit function models and reporting lines. Council officers to prepare a future report on internal audit functions.

### 6. REPORTS

6.1 Long Term Financial Plan 2023-2033

Cr Drew moved that the Audit & Risk Committee:

1. Receive and note the report.

2. Recommend to Council that the Long-Term Financial Plan 2023 - 2033 be adopted as presented.

Cr Walshaw seconded

**CARRIED**

## 6.2 Strategic Plan 2023 - 2027

Cr Walshaw moved that the Audit & Risk Committee:

1. Receive and note the report.
2. Recommend that Council adopt the Strategic Plan 2023-2027 as presented.

Cr Drew seconded

**CARRIED**

## 6.3 Guarantee of Community Loans Update

Mr Schultz (Presiding Member) moved that the Audit & Risk Committee receive and note the updated report on the Guarantee of Community Loans and Community Self Servicing Loans.

Mayor Noll seconded

**CARRIED**

## 6.4 Budget Review 3 – 2022/23

Mr Schultz (Presiding Member) moved that the Audit & Risk Committee recommends to Council that the 2022/23 Budget Review 3 be adopted as presented.

Cr Walshaw seconded

**CARRIED**

Cr Walshaw moved that the Audit & Risk Committee notes the impact on the end of year deficit from the timing difference of the \$2.74M relating to the Federal Assisted Grants Program.

Cr Drew seconded

**CARRIED**

## 7. RISK MANAGEMENT REPORTS FROM OFFICERS

NIL

## 8. CORRESPONDENCE

NIL

## 9. GENERAL BUSINESS

9.1 Verbal update from Mr Paul Duka on the 2022/23 Interim Audit.

9.2 Verbal update from Mr Ben Gower and Mr Paul Duka on the Datascope Finance Module.

## 10. ITEMS FOR CONSIDERATION IN CONFIDENCE

NIL

**11. MEETING CLOSURE**

Meeting closed at 3.53 pm.

Taken as presented and confirmed.

.....  
CHAIRPERSON

.....  
DATE

## 5.5 Special Meeting of Council - 31 May 2023 (Folio 10552 - Folio 10553)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin council 310523 - Special [5.5.1 - 2 pages]

### RECOMMENDATION

That the Minutes of the Special Council Meeting dated 31 May 2023 be taken as presented and confirmed.

## WATTLE RANGE COUNCIL

Minutes of the Special Meeting of Wattle Range Council held in the Millicent Council Chamber, George Street, Millicent on 31 May 2023 at 5.00 pm.

### 1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

#### 2. PRESENT

His Worship the Mayor D Noll  
 Cr C Brodie  
 Cr R Cassidy  
 Cr E Castine  
 Cr J Drew  
 Cr P Dunnicliff  
 Cr D Muhovics  
 Cr M Neagle  
 Cr D Price  
 Cr D Walshaw

Mr PA Duka (Director Corporate Services)  
 Mr PA Halton (Director Engineering Services)  
 Ms EF Clay (Director Development Services)  
 Ms CP Allen (Executive Assistant)

#### 3. APOLOGIES

Cr D Agnew  
 Cr S Cox  
 Mr BJ Gower (Chief Executive Officer)

#### 4. DISCLOSURE OF INTERESTS

NIL

#### 5. QUESTIONS WITHOUT NOTICE

NIL

#### 6. REPORTS FROM COUNCIL OFFICERS

##### 6.1 Director Corporate Services

##### 6.1.1 Long Term Financial Plan 2023 - 2033

Cr Brodie moved that Council:

1. Receive and note the report.

Cr Price seconded

**CARRIED**

Cr Drew moved that Council:

2. Adopt the Long-Term Financial Plan 2023 – 2033 as presented.

Cr Walshaw seconded

**CARRIED**



Folio 10553

## 6.1.2 Strategic Plan 2023 - 2027

Cr Muhovics moved that Council:

1. Receive and note the report.

Cr Cassidy seconded

**CARRIED**

Cr Brodie moved that Council:

2. Adopt the Strategic Plan 2023 - 2027 as amended.

Cr Castine seconded

**CARRIED**

*Cr Cassidy congratulated staff on an informative, concise and thorough document, and made mention that he was disappointed that Council did not receive more responses in regard to the consultation.*

## 6.1.3 Budget Review 3 – 2022/23

Cr Dunnicliff moved that Council:

1. Receive and note the report.

Cr Muhovics seconded

**CARRIED**

Cr Walshaw moved that Council:

2. Adopt the 2022/23 Budget Review 3 as presented.

Cr Brodie seconded

**CARRIED****18. URGENT MOTIONS WITHOUT NOTICE****NIL**

Meeting closed at 6.01 pm.

Taken as presented and confirmed.

.....  
**MAYOR**

.....  
**DATE**

## **6 Matters Arising From The Minutes**

No matters have been presented at the point of publishing the Agenda.

## **7 Adjournments**

No adjourned reports are included in this Agenda.

## 8 Mayoral Communications

### 8.1 Mayoral Communications

Report Type	Mayoral Report
Author	Mayor Noll
File Reference	GF/9.24.1/2
Attachments	1. Mayoral Communication - June 2023 [8.1.1 - 3 pages]

#### RECOMMENDATION

That the Mayoral Communications be taken as presented and confirmed.



### Mayoral Communication – 13th June 2023

**South Australia Regional Organisation of Councils (SAROC):** I attended my first SAROC Board Meeting (11/5/23) that was held in Kimba, via zoom. Minutes of this meeting are available on the SAROC page of the LGA website.

**South Australia Coastal Councils Alliance Board Meeting:** I attended the SACCA Strategic Planning Workshop that was held at LGA House in Adelaide. SACCA is a Subsidiary Board of the LGA. Results of the workshop can be found on the LGA website and will be tabled at the June LCLGA meeting.

**Message from LGA State President – Mr Dean Johnson – Meeting with ESCOSA:** LGA CEO Clinton Jury, LGA Director Advocacy Andrew Lamb and I met with Local Government Minister Geoff Brock and representatives from the Office of Local Government and the Essential Services Commission of South Australia (ESCOSA) to discuss the Advice Scheme. This was a valuable opportunity for us to convey some of the concerns councils have with the scheme and clarify to the Minister the sector's position on the matter.

Councils – elected bodies and administrations, collectively are closely aligned in their views that the advice presented to them by ESCOSA will unlikely lead to any efficiencies that will put downward pressure on rates. At the meeting it was noted that ESCOSA 'marking down' councils with rate increases above 2.7% contradicted the message of the Premier and State Government, which encouraged Local Government to devote resources to take advantage of SA's economic development opportunities.

Another key point expressed to the Minister was that the Scheme, as it exists currently, has grown well beyond its original scope passed by Parliament to review councils' Long Term Financial Plans and Infrastructure & Asset Management Plans. There was no need for ESCOSA to increase the scope of the review to include costs of the scheme to \$40,000 per council, as a result.

We found the discussion to be productive and the LGA and ESCOSA agreed to meet again next month to review the operation of the scheme and identify ways to better-align goals.

**Mayor's actions queried:** An article appeared in The SE VOICE, dated Thursday, May 18, 2023, in respect to a question being asked in the Council Chamber at the May Ordinary Meeting. And I quote as per the article "that he had told the January meeting that his approach to the office in his second term at the helm would be different to his first." As all elected member positions are accountable to our community, constituents, and each other, it is important to regularly review the way we conduct ourselves and fulfill our positions.

My role as Mayor is no different. Like any elected member position, I openly and respectfully welcome any scrutiny of the public office that I hold. The difference I'm undertaking this term, is taking on a greater responsibility within the Local Government network by leveraging my previous four years of experience to better achieve outcomes for our Council and council area. Increasing communication for our needs with State and Federal Governments will drive better outcomes for our region. I will also have a focus on enhancing our standing within the Limestone Coast Local Government Association and harnessing opportunities created during my first term and bring them to fruition.

**Penola Primary School Art Exhibition:** An excellent exhibition by the students enjoyed by the community during the festival weekend. Focused on Respect, Responsibility and Inclusivity.

**Penola Coonawarra Arts Festival:** The annual Arts Festival was enjoyed by many attendees from far and wide over the weekend, with a full and interesting program again successfully organised by the Committee and led by President John Mossop. A highlight of the weekend was the official unveiling of the 'Generosity of Spirit' sculpture. Wendy Hollick delivered an inspiring speech to a large crowd in the Penola town square.



**Wendy's Walk Re-Development Opening:** Another Wattle Range Council significant project that has been successfully completed, with a large local crowd in attendance including members of Rivoli Bay Lions Club. The original founder of Wendy's Walk, Wendy Stinger proudly cut the ribbon and opened the re-development of Wendy's Walk. Our very own Director of Engineering Services, Peter Halton also attended the opening.



**Attended**

- Catch up meeting with local Millicent Police – 8/5/23
- Funeral of the Late Leon Lynton Miels of Millicent – 8/5/23
- Funeral of the Late Ada Mary Gurney of Millicent – 9/5/23
- Opening Ceremony of Wendy’s Walk, Beachport – 10/5/23
- SAROC Board Meeting via Zoom – Kimba -11/5/23
- Wattle Range Suicide Prevention Network – Public Speaking “Kym Inglis” Public Event – 12/5/23
- Funeral of the Late John Wills Heyward of Penola – 16/5/23
- Wattle Range Council Information Briefing – Budget Workshop 4 – 16/5/23
- Penola Coonawarra Arts Festival Official Opening – Penola High School - 18/5/23
- Penola Primary School Art Exhibition Opening – 19/5/23
- Millicent Community Market – 20/5/23
- Penola - Official Unveiling of the ‘Generosity of Spirt’ Sculpture – Penola Town Square – 21/5/23
- Penola - Down the Lane – Petticoat Lane – 21/5/23
- Community Awareness Event – Rotary Says No to Domestic and Family Violence Dinner. Hosted by the Rotary Clubs of Mount Gambier – 22/5/23
- Special Wattle Range Council Meeting – Millicent Council Chamber – 23/5/23
- Penola and District Community Rodeo Committee AGM – 24/5/23
- South Australia Coastal Councils Alliance Board (SACCA) Strategic Planning Workshop - LGA Boardroom Adelaide – Coordination - Collaboration Advocacy - 26/5/23
- Kalangadoo Primary School’s official Mural Unveiling & Australia’s Biggest Morning Tea – 30/5/23
- WRC Audit & Risk Committee Meeting – 30/5/23
- WRC Elected Member Mandatory Training – Council Leadership Workshop – 30/5/23
- WRC Council Meeting – Budget Review 3 – 31/5/23
- Wattle Range Suicide Prevention Meeting – 1/6/23
- Mayor & CEO Council area tour of WRC communities. – Penola - Liaise with Riddoch Ward, Cr Castine regarding community – Kalangadoo – Nangwarry – Beachport – Southend - 2/6/23
- Kalangadoo Farmers Market – 3/6/23
- Natural Resources Committee of South Australia State Parliament Forum – Local Issues – 7/6/23
- WRC Ordinary Council Meeting – 13/6/23

## 9 Deputations

### 9.1 Deputation - Southend Progress Association - Community Land Sale

Report Type	Deputations
Organisation	Southend Progress Association
Representative	Sallie Chambers
File Reference	GF/9.24.1/2
Attachments	Nil

Ms Sallie Chambers, Southend Progress Association will make a presentation to Council in regard to the community land sale at Southend.



# 10 Petitions

No petitions have been presented at the point of publishing the Agenda.

# 11 Reports From Council Members

No reports have been submitted at the point of publishing the Agenda.

# 12 Questions With Notice

No Questions with Notice have been received at the point of publishing the Agenda.

# 13 Questions Without Notice

Questions without Notice from Elected Members may be forthcoming at this point in the Meeting.

## 14 Reports From Council Committees

### 14.1 Millicent Saleyards Advisory Committee

Report Type	Reports from Council Committees
Committee	Millicent Saleyards Advisory Committee
File Reference	GF/4.14.1/5
Attachments	<ol style="list-style-type: none"><li>1. Millicent Saleyards Advisory Committee Minutes - 6 March 2023 ( Revised) [<b>14.1.1</b> - 5 pages]</li><li>2. Millicent Saleyards Advisory Committee Minutes - 27 March 2023 [<b>14.1.2</b> - 7 pages]</li><li>3. Millicent Saleyards Advisory Committee Minutes - 24 April 2023 [<b>14.1.3</b> - 3 pages]</li><li>4. Millicent Saleyards Advisory Committee Minutes - 29 May 2023 [<b>14.1.4</b> - 5 pages]</li></ol>

#### RECOMMENDATION

That the Minutes of the Meetings dated:

6 March 2023 (Revised)  
27 March 2023  
24 April 2023  
29 May 2023

of the Millicent Saleyards Advisory Committee be received and noted.

## **MILLICENT SALEYARDS ADVISORY COMMITTEE**

Minutes of the Millicent Saleyards Advisory Committee Meeting held at the Council Chambers, Civic & Arts Centre, Millicent SA 5280 on Monday 6 March 2023 at 9:30am.

**1. PRESENT:** Scott Altschwager  
Owen Merrett  
Neville Copping  
Anthony Driessen  
Cr Dale Price  
Cr Dennis Muhovics  
Peter Halton  
Nick Serle  
Tim Whennen  
Ben Gower  
Mayor Des Noll  
Rachael Hunter (Minutes)

**2. APOLOGIES:** John Chay  
Steve Bellinger  
Jim Noonan  
Jason Walker  
Cr Moira Neagle

### **3. APPOINTING A CHAIRPERSON & PERSON TO TAKE MINUTES**

- No decision made on chairperson or whether to rote the position on a roster.
- Cr Dale Price volunteered as chairperson for this meeting.
- Council can potentially provide a secretary to take minutes for meetings, provided that the meetings are held within business hours.

Discussions around who is eligible to chair a section 41 meeting, that you need to attend (being seated) to vote on matters and only the Committee Members including Councilors are members of the committee ie no Council staff are a member of the committee.

**Action: Appoint chairperson or rotation and discuss if any Committee Members or Councilors will take on the minutes at the next Meeting.**

### **4. CONFIRMATION OF THE MINUTES:**

4.1 Millicent Saleyards Advisory Committee Meeting; 31 October 2022.

4.14.1/5

Cr Dale Price moved that the minutes be taken as presented and confirmed.

Owen Merrett seconded.

CARRIED

## 5. MATTERS ARISING FROM THE MINUTES:

- 5.1 Committee Meeting Schedule - Discussions around availability of attendees regarding the day and time meetings are held, consensus is that Monday mornings at 9:30am, held 3 monthly, works for the majority in attendance.

Peter raised the matter of availability of cartage contract representative Jason Walker (raised to him by Cr Neagle). Owen Merritt confirmed that it would be at times a challenge for Jason to attend due to work demands and he is going to take on a transport job over attending a meeting.

**Action: Discuss at the next Meeting, confirm day and time for future meetings that will result in the highest attendance numbers.**

- 5.2 Governance Induction for New Committee Members - John and David; Wattle Range Council Governance Officers discussed Section 41 Meeting requirements. (Attached as part of minutes.) The following items were discussed and addressed by David, John, and Ben:

- Liability of Committee Members - The Committee Members will make recommendations to Council, and Council will make the decisions, no liability will fall on Committee Members.
- Voting - Seated Committee Members only can vote, proxies can attend meetings but cannot vote.
- The Committee can only transact business and make recommendations if there is a quorum, if the quorum is not met within 30 minutes of the meeting start time, the meeting is to be adjourned and rescheduled.

**Action: Ben to confirm whether new Agenda items are required to be submitted to the presiding member 5 or 7 days prior to the meeting. Seek advice on conflicts of interest regarding independent Committee Members, specifically material conflicts of interest (potential to add declaration to Agenda as standing item to cover this).**

- 5.3 Infrastructure Maintenance, Renewal, and or/Upgrade Matters – Peter discussed the following items:

## 4.14.1/5

- Council has appointed Hamlyn Wilson to undertake the bulk of the works associated with the ramps and wash down bay, Council have not yet engaged services for the weigh bridge or building works (this will be kept to minimal works to meet safety requirements i.e. roof works & asbestos removal) at this point in time. There are also current issues with the urinal and water quality in the building that was raised in the meeting, this need to be addressed.
- Direction received from Council was not to proceed with any further works for a period of 2 months. Peter confirmed that the double height ramp has arrived and is ready to be installed, while the civil works to install this are on hold. The fixed ramps fabrication works are almost complete, now on hold awaiting the go ahead to continue with galvanizing as is the wash down bay works.
- Still to obtain a quote for asbestos removal in the building and looking into the possibility of refurbishing the weighbridge (proposing to seek a quote from Hamlyn Wilson) rather than a rebuild – these works are also on hold.
- Hamlyn Wilson indicated that if they receive the go ahead at the end of the current hold period, they will be able to complete the outstanding works by the end of July 2023. Roughly \$100,000 costs outstanding for civil works to Hamlyn Wilson. Deferring the project potentially brings up scheduling issues for the contractors.
- If Council were to decide on closure the double height ramp has a resell value, the rest of the materials would be deemed scrap metal as they are specific to this project.
- Only one sensor is working on the ear tag reader, Tim has been speaking to District Council of Grant regarding the possible use of their redundant ear tag equipment as a backup. Neville Copping advised that we should talk to Naracoorte Lucindale as they previously had in place a similar reader and may still have parts to assist.
- EPA audit listed observation related to sprinkler unit and raised issues around not having a working meter (completion of the meter wiring, these works are also on hold.)

Cr Dale Price discussed the following item:



4.14.1/5

- Potential to explore keeping the ramps, wash down bay and a portion of the yards available for use, (Including Rider Safe area/meeting room & toilets) while closing the remainder of the infrastructure if the current functioning of the Saleyards is deemed non-viable by Council.

Action: Rachael to follow up on the water quality and urinal issues in the building.

5.4 Marketing and Promotion – Discussions around the continuing decline in numbers.

- The Saleyards saw 4,768 throughput for the last 12 months as of the end of February 2023 - for the month of February 2023 numbers were 543, compared to 897 the previous year, February 2022. These numbers are down 60% compared to last year.
- It has been acknowledged that these numbers are also going down in surrounding locations, due to the changing market among other factors including land ownership (larger land holdings). April through to October are the quieter months, it is unlikely that numbers will go up in next 6 months.
- Marketing reports may be considered for future sales, utilizing the contacts that Megan provided for the Border Watch, SE Voice, and Lifestyle 1.
- Ben suggested utilizing Council's new 'Engage Wattle Range' program to seek community consultation on this matter of future to Millicent Saleyards, potential survey questions include 'Are you a primary producer?', 'do you currently use the Millicent Saleyards?', and 'have you used them in the last 12 months?' to better capture the rural rate payers.

Mayor Des Noll moved to seek community consultation survey on Saleyard use.

Cr Dennis Muhovics seconded.

CARRIED

Action: Ben to arrange community consultation survey through Engage Wattle Range program.

5.5 Economic Benefit of Sales – Head count from last sale approximately 6 buyers and 10 agents in attendance.

6. CORRESPONDENCE:

Nil.

7. GENERAL BUSINESS:

7.1 Workplace health and safety matters, Environmental protection matters, Infrastructure maintenance, renewal and/or upgrade matters, Marketing and promotion and livestock sale trends discussed in sections above, there are no outstanding issues.

7.2 Other Business –

7.2.1 Peter discussed the following item:

- Council received an unsanctioned request from a business that would like to buy the steel components to the old sheep yards (eastern end of the yards), we are awaiting a written request for assessment and consideration.

7.2.2 Ben discussed the following item:

- Wattle Range Council has undergone an audit (essential services review from State Government) the recommendations that have come from this will highlight Councils forward spending within the community, this will include decisions around the Saleyards.

8. NEXT MEETING:

The next meeting of the Millicent Saleyards Advisory Committee to be confirmed.

Action: Peter/Rachael to liaise with Committee Members to determine attendance numbers for suggested date; Monday 27<sup>th</sup> March at 9:30am. Committee was keen to ensure we determine if this date works for those who were an apology.

Meeting Closed at 11:10am.

## **MILLICENT SALEYARDS ADVISORY COMMITTEE**

Minutes of the Millicent Saleyards Advisory Committee Meeting held at the Council Chambers, Civic & Arts Centre, Millicent SA 5280 on Monday 27 March 2023 at 9:30am.

1. **PRESENT:**
  - John Chay
  - Steve Bellinger
  - Neville Copping (arriving at 10:22am)
  - Jim Noonan
  - Cr Dale Price
  - Cr Dennis Muhovics
  - Cr Moira Neagle
  - Peter Halton
  - Tim Whennen
  - Ben Gower
  - Mayor Des Noll
  - Rachael Hunter (Minutes)
  
2. **APOLOGIES:**
  - Owen Merrett
  - Nick Serle
  - Jason Walker
  - Scott Altschwager
  
3. **CONFIRMATION OF THE MINUTES:**
  - 3.1 Millicent Saleyards Advisory Committee Meeting; 6 March 2023.  
Cr Dennis Muhovics moved that the minutes be taken as presented and confirmed.  
Mayor Des Noll seconded. CARRIED
  
4. **CONFLICT OF INTEREST DISCLOSURE – GENERAL & MATERIAL CONFLICTS**

Nil.
  
5. **MATTERS ARISING FROM THE MINUTES:**
  - 5.1 **Appointing a Chairperson & Person to Take the Minutes**

Cr Dale Price nominated Cr Moira Neagle for the position of chairperson.  
Cr Dennis Muhovics seconded. CARRIED
  
  - 5.2 **Submitting Agenda Items**

Nil.

### 5.3 Community Consultation Survey – Engage Wattle Range Program

- Cr Dale Price noted that he moved a motion at the last Council Meeting that Council engage with the community via an informative preamble and survey on the Council's website to assist Council in its deliberations with regards to the closure of the Millicent Saleyards.
- Ben Gower discussed the preamble; this is attached as part of the minutes. Cr Moira Neagle added that more could be included in the first paragraph of this, stating the lack of depreciation added to this asset in previous years, Ben noted that this asset is currently being depreciated and has been within his time at Council.
- Peter Halton discussed the issue lies with money being spent on the asset rather what it is being depreciated.
- Cr Moira Neagle raised concerns that if there were to be no community consultation survey in relation to this decision, it may result in another public meeting of huge outcry.
- Jim Noonan raised concerns over the survey being completed by rate payers in other townships that may not be affected as they do not use the Saleyards, and what this would mean for the survey results. However, Ben clarified that Council resolved to engage 'the community' which includes all Wattle Range Council areas. Jim also noted that he had counted more than 3 buyers at the last sale held at the Millicent Saleyards, Steve Bellinger agreed, stating he had counted 7 buyers at the last sale.
- Jim raised concerns that while currently it may seem as though the Millicent Saleyards are not sustainable; sale numbers are declining everywhere, and closure will make it difficult for the smaller producers that are still wanting to use the facility. Cr Dale Price reiterated that the Council have a responsibility to consider all ratepayers in the Wattle Range Council area, when making decisions regarding the future of this asset, and how further expenditure would be justified to ratepayers. Cr Price noted that he understands the smaller producers use of the facility still needs to be taken into consideration, this is one of the reasons he previously proposed to keep one of the holding yards available for use.
- John Chay raised concerns that regardless of the sale numbers or throughput, the Millicent Saleyards have been neglected for some time, and that the money hasn't been spent in previous years to maintain and upgrade the infrastructure. Cr Price stated that part of the reason money hasn't been spent in the past is because Council has always had to consider how this expenditure is justified to rate payers. John noted that in previous years the depreciation on the sheep yards concrete was \$200,000 per year, and this figure was taken from the Millicent Saleyards budget and never restored. Ben and Mayor Des Doll acknowledged this. John raised further concerns over the budget that was recently allocated to the Millicent Saleyards, being that a substantial amount has been allocated to the canteen building that may be of better use elsewhere is the yards, he believes

## 4.14.1/5

that due to the neglect of the saleyards in previous years it would take a lot more money to restore it now and get it back to standard.

- Steve Bellinger rebutted that he believes the state of the Millicent Saleyards is not as bad as what is being portrayed. He noted that other saleyards he has recently visited are in poorer condition than the Millicent Saleyards. He stated that the negative talk within the community is doing more damage to the sustainability of the saleyards, including influencing the local farmers confidence in using the facility. Mayor Des Noll noted that even if the money was to be spent on the facility the reality is that the throughput numbers are not enough to consider it to be sustainable. Steve responded that more could be done to advertise and advocate to the community, including the stock agents submitting reports to the stock journal or newspapers, and advocating for quarterly sheep markets. Cr Moira Neagle noted that stock markets change depending on a whole range of factors, and it can be understood why farmers are choosing to hold on to their cattle at this point in time.
- Peter Halton discussed the potential survey questions for the community consultation survey, this will include the preamble noted previously. The proposed questions are as follows:
  1. Do you own cattle?
  2. Have you ever sold cattle at the Millicent Saleyards?
  3. If yes, in the last 12 months? In the last 12-4 years? Or over the last four years? (If no, this will push straight to question number 6).
  4. Do you intend to sell cattle within the next 12 months?
  5. If yes, how many head of cattle do you intend to sell within the next 12 months?
  6. Do you think the Millicent Saleyards should be closed? Yes, No, or Unsure.
  7. If no or unsure, would you be willing to incur an increase in your Council rates to fund the ongoing annual loss of the Millicent Saleyards?
  8. What area are you from? (Multiple choices for those with properties in more than one area).
  9. The option to make a comment at the end of the survey.
- Steve Bellinger questioned how the surveys will be distributed, raising concerns regarding the older generations likelihood to complete this survey if it is distributed in an online form. He noted that it could be beneficial to send this out via mail to the ratepayers similar to the postal voting system currently used for Council elections, Peter and Ben clarified that this type of postal voting system has a large cost involved and can range from \$15,000 to \$40,000 to complete for which there is no budget allocated.
- This survey will be made available on Council's website, a QR code will be distributed around the community including in newspapers, potential coverage on ABC news, and at upcoming auctions to encourage all facility users to complete

## 4.14.1/5

the survey. The survey will also be available at all of Councils service centers for those that do not have access to the internet and cannot complete this online.

- Steve noted that he envisages the response to be similar to the last public meeting 2 years ago held at the Civic & Arts Centre of huge outcry. Cr Price questioned why after this previous public meeting did the numbers still continue to decline. John Chay noted that directly after this previous public meeting, the numbers through the Millicent Saleyards rose. Cr Price rebutted that the numbers may have rose directly after but have continued to decline since as people are choosing different options to sell in the current market. Steve rebutted that he believes it is only the large producers choosing to sell elsewhere, and that the smaller producers are still using this facility sufficiently, he believes there is now an unequal balance of opinions regarding the future of the Saleyards as a lot of the smaller producers have been bought out by the larger producers in recent years.
- Peter Halton noted that the resolution that came from the last Council meeting was that the proposed survey questions would be brought to the Millicent Saleyards Advisory Committee for feedback, now that this has been done, Council will provide their own feedback on the survey and finalise the format next Tuesday 4 April 2023 with the intentions to then commence with distribution of the survey. The requirement is that this item is out for consultation for 21 days, the consensus is that the Committee is happy with this timeframe.

#### 5.4 Water Quality & Urinal Issues in the Building

Rachael still to follow up.

#### 5.5 Millicent Livestock Exchange – Sheep Yards Proposal

- Peter Halton discussed a submission that a company has made to Council to purchase the steel component of the sheep yards, this company has put forward an offer of \$10,000 which is considerably lower than the value of steel. Council may consider putting this out for expressions of interest in the future, however Council's license requirements with the EPA will have to be investigated beforehand regarding any change in use. Consensus is that the Committee are happy for Council to run an expression of interest on the sale of the steel component of the sheep yards, however \$10,000 is not a price the Committee would advise Council to consider as it is agreed that it is too low.

#### 5.6 Economic Benefit of Sales

- John Chay noted that there are economic benefits to Millicent however, as previously stated this is only one town within the Wattle Range Council, he believes that Council have made it clear that it is not their agenda to support businesses here. Mayor Des Noll disagreed with this statement noting that Council is supporting businesses in a lot of other ways.

4.14.1/5

- Jim Noonan agreed that there are economic benefits to the town, and that he also agreed with Steve Bellinger's previous statement that the Saleyards could be better advertised and advocated for in the local press.
- Cr Moira Neagle noted that there is the obvious benefit of cattle sales, but also the wages of those that work there and the truck wash.

## 6. CORRESPONDENCE:

Nil.

## 7. GENERAL BUSINESS:

### 7.1 Workplace Health and Safety

- Cr Moira Neagle raised the question, given that Council have halted spending on the Millicent Saleyards, what is the impact that this has had to the work health and safety demands? Ben advised that he has spoken to Safe work, and they have indicated that they are happy to pause at this point in time given that Council have already addresses the major safety concerns by locking out equipment or rectifying them already, the next compliance check due date in June 2023, where they would like to see the ramp concerns addressed. They are happy for the Saleyards to continue operating the way it is currently, awaiting Council's decision on the future of this asset.
- Cr Neagle noted that local farmers are aware that the double height ramp has been purchased, as it was stored at Nutrien for some time, and has now been moved to storage behind lake McIntyre. The General feeling amongst local farmers is that the delivery of this ramp is being hidden from them. Peter Halton clarified that the ramp has been purchased, the decision to put a pause on the works at the Saleyards came at a time in which the ramp was already in transit. The company that built the ramp chose to store the ramp at Nutrien as it was more secure that storing it onsite at the Saleyards, while they were awaiting direction from Council regarding the pause on works at the Saleyards and payment for the item. As this asset has now been handed over to Council it is now being stored off site behind Lake McIntyre to better protect it from theft, damage or vandalism while awaiting Council's decision, there are no intentions to hide this from the community.

### 7.2 Environmental Protection Matters

- Peter Halton noted that Council currently has an outstanding EPA issue, during their last inspection of the Millicent Saleyards they issued an observation regarding current waste disposal arrangements and advised that the cleaning of the pit needed to be addressed, the install of the water meter needed to be completed and the data needed to be recorded continuously, Tim Whennen

4.14.1/5

managed to get the current travelling irrigator up and running, as they were concerned that this was not moving across the site. These issues have now been addressed and Council have responded to the EPA regarding these observations, we are now awaiting a response. Peter confirmed that the purchase of the budgeted irrigator is still on hold.

### 7.3 Infrastructure Maintenance, Renewal and/or Upgrade Matters

Nil.

### 7.4 Marketing and Promotion

- Cr Dale Price noted that there were discussions at the last meeting around market reports, given the low numbers going through the Saleyards that it could have an adverse impact, and give a negative impression of the Millicent Saleyards. Steve Bellinger noted that at times Millicent have had a more successful sale than Mount Gambier but isn't mentioned in any local print media. Peter asked the question of where that responsibility lies, as Council provides the asset, but doesn't hold the responsibility to advertise and promote.
- John Chay noted that he has previously submitted reports to the local newspaper, however, hasn't continued to do so due to the associated costs, and decision on which newspaper to advertise in.

**Action: Cr Moira Neagle to contact the three local newspapers to enquire about running a Millicent Market Report and any costs involved.**

Cr Moira Neagle submitted her findings to be included in the minutes as follows:

"I have been in contact today with the editors:

Lechelle Earl: [news@sevoice.com.au](mailto:news@sevoice.com.au)

Elizabeth Champion: [editorial@tbwtoday.com.au](mailto:editorial@tbwtoday.com.au)

Elizabeth Anderson: [elizabeth.anderson@stockjournal.com.au](mailto:elizabeth.anderson@stockjournal.com.au)

All are happy to print a Millicent Market Report in their newspapers on a regular basis.

Elizabeth wants to know for the Stock Journal: when do you think you'd be able to get it through? On the Wednesday? Or Thursday and it runs a week later? Are you able to send through some dates when it's on and an example of what it will look like, and we can make that happen! Can one of you please help me out with these questions. I will explain to her that an example will be sent after the next Market.

I am sincerely hoping that between you agents, it can be worked out that a regular Report is written and sent off to these 3 outlets. The Border Watch will publish in the S E Times too.



4.14.1/5

We are in a position to do something positive to promote our Yards, so please get on board.”

**8. NEXT MEETING:**

The next meeting of the Millicent Saleyards advisory Committee will be held on Monday 24 April 2023 at the Council Chambers, Civic & Arts Centre at 9:30am.

Meeting Closed at 10:37am.

## **MILLICENT SALEYARDS ADVISORY COMMITTEE**

Minutes of the Millicent Saleyards Advisory Committee Meeting held at the Council Chambers, Civic & Arts Centre, Millicent SA 5280 on Monday 24 April 2023 at 9:30am.

1. **PRESENT:** Owen Merrett  
Neville Copping  
Steve Bellinger  
John Chay  
Cr Dale Price  
Cr Dennis Muhovics (Chairperson)  
Ben Gower  
Peter Halton  
Rachael Hunter (Minutes)
  
2. **APOLOGIES:** Scott Altschwager  
Jim Noonan  
Jason Walker  
Cr Moira Neagle  
Mayor Des Noll  
Nick Serle  
Tim Whennen
  
3. **CONFLICT OF INTEREST DISCLOSURE – General & Material Conflicts**  
  
Nil.
  
4. **CONFIRMATION OF THE MINUTES:**
  - 3.1 **Millicent Saleyards Advisory Committee meeting: 27 March 2023**  
  
Steve Bellinger moved that the minutes be taken as presented and confirmed.  
Cr Dale Price seconded. **CARRIED**
  
5. **MATTERS ARISING FROM THE MINUTES:**
  - 5.1 **Community Consultation Survey**
    - The Consultation period closes 5:00pm Friday 5 May 2023.
    - There have been just over 100 responses to this survey so far, the results won't be collated until the consultation period has closed. Cards have been distributed during this meeting containing information on how to access the survey including a QR code link, agents are encouraged to circulate these cards through the community help boost the number of ratepayers completing the survey, as a bigger response rate will be beneficial to Council when deciding on this matter. The intention is to bring the survey results to the special Council meeting to be held on 23 May 2023.
    - Cr Dale Price noted that he had recently been interviewed on ABC radio, he mentioned the survey concerning the future of the Millicent Saleyards during this interview and encouraged Wattle Range Council community members to complete the survey.

6. CORRESPONDANCE:

Nil.

7. GENERAL BUSINESS:

7.1 Workplace Health and Safety Matters

- The deadline for meeting the Work Safe requirements is coming up on 1 June 2023. The variable height ramp is currently being stored at Lake McIntyre, while the fixed ramps and wash down bay need to be galvanised before delivery. The direction of the next discussions with Work Safe is dependent on Council's decision on the future of the Millicent Saleyards.

7.2 Environmental Protection Matters

- Council received an observation notice from the EPA, they highlighted issues concerning the monitoring of volumes as the result of the lack of a meter being installed onsite, the dig out of the effluent in the holding pond, and the movement of the irrigation unit around the paddocks. These issues have now been resolved, with a meter being installed and volumes now being recorded, the effluent pond has been dug out and cleaned, and the current irrigator has been repaired and is now travelling as intended. This was relayed to the EPA, and they have recently responded; at this point in time, they are satisfied that we have addressed their concerns and resolved the issues.

7.3 Infrastructure Maintenance, Renewal and/or Upgrade Matters

Nil.

7.4 Marketing and Promotion

- Neville Copping noted that it was good to see a report on sales at the Millicent Saleyards in a recent issue of the Stock Journal, he would like to arrange to submit photos for the next Stock Journal issue, he will liaise with Cr Moira Neagle on this.

7.5 Livestock Sale Trends

- The last sale held at the Millicent Saleyards saw 288 cattle over the weigh bridge, the next sale has been pushed out due to ANZAC Day, it will likely be held another fortnight onwards. This brings the total number of cattle to just over 4570 for the last 12 months.

7.6 Other Business

- Neville Copping noted that he believes roughly \$7.5 million worth of livestock has been through the Millicent Saleyards even though the numbers are sitting around 4570, he also noted that at least \$1 million from this would have gone back into the community.
- Steve Bellinger noted that if the Millicent Saleyards were to close, he doesn't believe that Council rates wouldn't go down as a result.
- Ben Gower clarified that Council funds a large number of things every year, and Council rates go up every year in line with CPI to fund ongoing increases. If the Millicent Saleyards were to close, rates would still go up in line with CPI, however, less the impact of the Saleyards. Though, Council may still choose the spend on other assets.

8. NEXT MEETING:

The next meeting of the Millicent Saleyards Advisory Committee will be held on 29 May 2023 at the Council Chambers, Civic & Arts Centre, Millicent SA 5280 on at the time of 9:30am.

Meeting Closed at 9:50am.

## MILLICENT SALEYARDS ADVISORY COMMITTEE

Minutes of the Millicent Saleyards Advisory Committee meeting held at the Council Chambers, Civic & Arts Centre, George Street, Millicent SA 5280 on Monday 29 May 2023 at 9:30am.

1. PRESENT: Jim Noonan  
Owen Merrett  
Neville Copping  
Steve Bellinger  
John Jolly  
Cr Dale Price  
Cr Dennis Muhovics  
Cr Moira Neagle (Chairperson)  
Peter Halton  
Tim Whennen  
Ben Gower  
Rachael Hunter (Minutes)
  
2. APOLOGIES: Scott Altschwager  
John Chay  
Jason Walker  
Mayor Des Noll  
Nick Serle
  
3. CONFLICT OF INTEREST DISCLOSURE – General & Material Conflicts  
  
Nil.
  
4. CONFIRMATION OF THE MINUTES:
  - 3.1 Millicent Saleyards Advisory Committee meeting; 24 April 2023  
  
Neville Copping moved that the minutes be taken as presented and confirmed.  
  
Steve Bellinger seconded. CARRIED
  
5. MATTERS ARISING FROM THE MINUTES:
  - 5.1 Workplace Health and Safety Matters
    - Moira Neagle noted that the deadline for meeting Safe Work requirements is coming up soon; on 1 June 2023. Ben Gower advised that he had a missed call from Safe Work late last week, he will be returning this phone call today to advise of the status of works at the Millicent Saleyards. Ben clarified that Safe Work are aware that the status won't have changed as works are on hold period until after the community consultation survey results have been reported to Council and a final decision has been made.
  
6. CORRESPONDANCE:  
  
Nil.
  
7. COMMUNITY CONSULTATION SURVEY:

7.1 The consultation period closed Friday 5 May 2023, attached as part of the agenda for this meeting included the draft report that is to be presented at the next Council Meeting.

- Peter Halton highlighted that this a draft report and has not yet been reviewed by ELT prior to it being presented to Council at the next Council meeting on the 13<sup>th</sup> June, however, both Peter and Ben Gower do not envisage that there will be significant changes.
- Cr Moira Neagle noted that the community consultation survey results were quite evenly balanced for and against closing the Millicent Saleyards. However, after reading through the results, it appears that majority of those that completed the survey and chose to leave a comment were in favour of closing the Millicent Saleyards. While majority of those in favour of keeping the Millicent Saleyards open chose not to leave a comment.
- The survey received over 200 responses, 33% responded that they had properties in Corcoran Ward, 23% in Kintore Ward, 22% in Riddoch Ward and 16% in Sorby Adams Ward. The survey gave participants the option to select more than one ward if they owned properties in multiple. Majority in favour of keeping the Millicent Saleyards open resided in Corcoran and Kintore Wards, while majority of those in favour of closing the Saleyards resided in Riddoch and Sorby Adams Wards.
- Cr Dale Price asked the question, if a person has submitted multiple responses to the survey, is this reflected in the results and carried through to the numbers. Ben Gower clarified that the system has what is called a respondent number, with the software able to determine that the same device has been used to complete the survey more than one time. This would be appropriate if for example, members of the same family are using the same device to individually complete the survey. Ben has taken this into consideration by way of noting the duplicate and triplicate answers that Council may consider excluding from the numbers in the report.
- Cr Dale Price also highlighted one survey response that listed 3040 as the number of cattle they intended to sell through the Millicent Saleyards within the next 12 months, with concerns of double counting wondered if this were submitted by an agent. All attendees agreed that this figure was not accurate. Owen Merrett stated that this figure would not be viable for agents either. Jim Noonan noted that the survey asked if participants were cattle owners. Peter Halton suggested that it could be a keystroke error, as survey participants were required to key in a number, they could have added a zero where they had not meant to. Ben Gower asked the question, does the Committee think that throughput numbers could potentially double (to the numbers shown in the survey results) within the next 12 months, all attendees agreed that this would be unlikely.

## 8. SALEYARDS OPERATING BUDGET:

8.1 Attached as part of the agenda for this meeting included a copy of the Millicent Saleyards operating budget as of 25 May 2023.

- Cr Dennis Muhovics noted that the budget allocation for the last financial review was \$307,000 while today actuals are around \$137,000. Peter Halton clarified that this is based on budget review 2, the routine maintenance and salaries budget lines are proposed to be

adjusted in the upcoming budget review 3. These lines are likely to be forecast down.

- Peter Halton explained that the depreciation figure is calculated based on the value of the asset, it is then depreciated over the life span of the asset and every 4 years a condition assessment and re-evaluation is carried out for all infrastructure assets. This is done for all assets including roads, footpaths, buildings and structures. The Millicent Saleyards sits under the buildings and structures area, so it undergoes this same process, this is how the figure of \$58,000 is calculated, the depreciation is then used to fund renewal of infrastructure assets. This figure is spread over all infrastructure assets renewal costs on an as needed basis, not necessarily on the same asset. Ben Gower noted that if there were a decision to close the Millicent Saleyards, the asset would still be depreciated to that value every year, until such time as a decision was made to dispose of the asset.
- Cr Moira Neagle highlighted the subscription line in the Millicent Saleyards Operating Budget, Peter Halton and Tim Whennen clarified that this is for subscriptions such as the software used on the ear tagging machine.
- Cr Dennis Muhovics noted that there are no costs in the actual budget for superannuation, Peter Halton clarified that the superannuation has not been booked to the budget yet as this is a lump allocation input by finance, this will be done before the end of this financial year. Also adding that there has been a change to the employment structure at the Millicent Saleyards within the last 18 months, there is no longer a permanent employee and two casual staff on site. Tim Whennen now commits part of his time to the Saleyards, as well as two of his maintenance staff and a casual staff member, appointing their time on an as needed basis. This is a substantial shift in terms of the allocation of time and the reason the labour is down significantly as there is not as much time committed in terms of salary as there was previously.
- Cr Dennis Muhovics also highlighted the water sampling costs in the budget, Peter Halton clarified that this budget allocation is not just for water sampling, every year a detailed assessment must be carried out on how Council is managing the effluent and wastewater arrangements, this is quite a detailed report that must be presented to the EPA to comply with the licence.
- Cr Moira Neagle highlighted the registration and telephone costs listed in the budget, Peter Halton clarified that the registration costs would be for one of the vehicles, and the telephone costs are associated with the Ag Data for the weigh bridge as this uses a sim card set up.

## 9. GENERAL BUSINESS:

### 9.1 Workplace Health and Safety Matters

Nil.

### 9.2 Environmental Protection Matters

Nil.

### 9.3 Infrastructure Maintenance, Renewal and/or Upgrade Matters

- Steve Bellinger advised that he recently helped an older gentleman operate the crush equipment when the gentleman was attempting to put an ear tag in cow. He believes that the condition of equipment was

a disgrace and appeared to have not been oiled or greased for over 20 years, he oiled and greased the equipment himself, also noting that the maintenance is still not as good as it should be. Neville Copping clarified that himself and Andrew (a Council staff member) had greased and oiled this piece of equipment roughly 18 months ago.

#### 9.4 Marketing and Promotion

- Cr Dale Price advised that he has read a couple of reports recently in local media.

#### 9.5 Livestock Sale Trends

- Jim Noonan stated that so long as there is feed, and the price is down it is unlikely there will be an upward trend at this point in time. Cr Moira Neagle agreed with this comment.
- Owen Merrett noted the Wagga cattle market prices; best cow \$2.30, heavy steer 500+ \$2.30-\$2.60 and feed \$2.80-\$3.40.
- Jim Noonan added that he believes agents also play a large part in the Millicent Saleyards not being used as much as they potentially could be, that they should have more confidence in their ability to sell at the Millicent Saleyards instead of sending their clients to Mount Gambier or Naracoorte without the suggestion of utilising the local Saleyards.
- Cr Dale Price advised that the Scone Saleyards in NSW are also facing similar issues and are on the verge of closing as well.
- Neville Copping added that when Australia is fully stocked with cattle, almost 40% of them are held in Queensland. Queensland cattle markets are doing quite well at the moment. He feels that the market is down currently due to oversupply issues.
- Steve Bellinger noted that he believes this is a cycle, and numbers will improve again. Negativity is causing people to become nervous and lose confidence in the Millicent Saleyards, believing Council will make up their own mind and close the yards. The small producers need the Millicent Saleyards, Council is meant to be here to represent the people and not themselves. Neville Copping added that the market has changed, with online sales and some large-scale producers not even using an agent now days. However, the smaller producers still needed to be looked after.
- Cr Moira Neagle advised that the last market held at the Millicent Saleyards had slightly over 100 in numbers, but 8 buyers still attended. She also added that her family's cattle enterprise topped the last market.

#### 9.6 Other Business

- Steve Bellinger questioned why other townships in the Wattle Range Council area had the opportunity to submit a response to the community consultation survey on the Millicent Saleyards, noting that the other townships that don't use this facility shouldn't have an opinion on this matter. Cr Dale Price clarified that Council are obligated to consider expenditure across the whole district by all contributing rate payers, they can not be excluded from the community consultation process.
- Steve Bellinger also added that he had recently spoken to members of the public who when asked why they had not completed the survey,



stated that they either didn't know how to complete the survey, they weren't tech savvy enough to use their phone or that the Council will do what they want to do anyway so we are wasting our time, and that there is too much negativity and they have given up.

- Neville Copping moved that the Millicent Saleyards Advisory Committee put forward a recommendation to Council to keep the Millicent Saleyards open.  
Steve Bellinger seconded.

CARRIED

10. NEXT MEETING:

The next meeting of the Millicent Saleyards Advisory Committee will be held on Monday 26 June 2023 at the Council Chambers, Civic & Art Centre at 9:30am.

Meeting Closed at 10:14am.

## 14.2 Lake McIntyre Management Committee

Report Type	Reports from Council Committees
Committee	Lake McIntyre Management Committee
File Reference	GF/16.14.1/9
Attachments	1. May 2023 [ <b>14.2.1</b> - 3 pages]

### RECOMMENDATION

That the Minutes of the Meeting dated 10 May 2023 of the Lake McIntyre Management Committee be received and noted.

## LAKE MCINTYRE MANAGEMENT COMMITTEE

Minutes of the Lake McIntyre Management Committee Meeting held at the South East Family History Group, 1 Mount Gambier Road Millicent, on 10<sup>th</sup> May 20223 at 7.00pm

1. PRESENT: Sheila & Noel Boyle, Deirdre Tiddy, Angela Jones, Rosey Pounsett, Dennis Muhovics, Peter Halton

2. APOLOGIES: John Drew, Brian McIntyre, Angela Jones

3. CONFLICT OF INTEREST DISCLOSURE – General & Material Conflicts

4. CONFIRMATION OF THE MINUTES:

3.1 Lake McIntyre Management Committee Meeting: 12<sup>th</sup> April 2023

Rosey moved that the minutes be taken as presented and confirmed.

Deirdre Tiddy seconded.

CARRIED

5. MATTERS ARISING FROM THE MINUTES:

5.1 Islands Working Bee -

5.2 Container -

6. CORRESPONDENCE:

6.1 email from John Drew regarding the stickers available at the VIC

7. FINANCIALS:

7.1 Cocky's Signs - 2 large roof signs \$759

7.2 K&S Fuels – Diesel for mowers \$35.15

8. GENERAL BUSINESS:

8.1 Volunteer Activity Hours

Total number of volunteer activity hours since the previous meeting:

379.5 hours

8.2 Car Stickers – decided not to follow up on these. If any promotions include Lake McIntyre only one stock photo to be used (such as the one on the welcome sign at the gate)

8.3 Toilet Upgrade – Peter to work out with council for the lining of the toilets.

- 8.4 Roof signs – Agreed to continue with the roof signs. Designs to be agreed.
- 8.5 New Volunteers – Sheila to contact Millicent & Surrounds New Residents and Friends to have Lake McIntyre promoted as a base for volunteering.
- 8.6 Bird Count – Sheila to organise Saturday 20<sup>th</sup> May.
- 8.7 Water Level – 0.7m This time last year it was 0.55. The puddles are starting to join up! Brian has also kindly provided us with updated water charts from 2012 to the present.

## 9. JOBS DONE:

- Bird count 41 species recorded.
- Clearing grass around trees in the Council Quarry area behind the interpretive centre, and
- Cutting a safety path between the trees and raising the wire guards to prevent the wallabies eating the tops.
- Thank you to DP Marine & Caravan repairs for fixing a whipper snipper free of charge.
- Cutting the grass with ride on and push lawn mowers.
- Cutting the edge around the BBQs and tables
- Opening and closing the gate every day
- Checking for rubbish all around the lake
- Water levels read regularly.
- Numerous trips to the transfer station
- Made sure the area was tidy for a funeral held at the lake.
- Paths cleared of debris.
- Visited 3 islands accessible by foot to remove weeds.
- Letter to Claire O'Loughlin Wattle Range Council - advising her a volunteer has left due to illness.
- Area next to Osborne Hut weeded and mulched.
- Volunteer numbers are down due to two leaving.
- During the month one valuable team member had to retire from volunteering due to illness.
- Slippery hazard on the path attended to.
- Clearing fallen limbs
- Brush cutter mended by volunteer.
- The Council are doing a great job of cutting the grass around the outside of Lake McIntyre.
- The volunteers are noticing there is an increase in the visitors and walkers at the lake.

## 10. SIGHTINGS:

Freckled Duck	Cattle Egret	Royal Spoonbill
Pink-eared Duck	Black-tailed Native-hen	Pied Stilt
White-necked Heron		
Swamp Rat	Ring-tailed Possum	Copperhead

11. GATE ROSTER:

Saturday 13<sup>th</sup> May – Pounsett

Tuesday 16<sup>th</sup> May – Boyles

Saturday 20<sup>th</sup> May – Brian

Saturday 27<sup>th</sup> May - Boyles

Saturday 3<sup>rd</sup> June – Boyles

Saturday 10<sup>th</sup> June – Pounsett

NEXT MEETING:

The next meeting of the Lake McIntyre Management Committee will be held on Wednesday 14<sup>th</sup> June at the South East Family History Group, 1 Mount Gambier Road Millicent, at 7.00pm

Meeting Closed at 8.03pm

# 15 Reports From Council Officers

## 15.1 Chief Executive Officer

### 15.1.1 Monthly Project Status Report

Report Type	Officer Report
Department	Executive
Author	Craig Turner, Program Manager.
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	<p><b>Theme 1 - Community Vibrancy &amp; Presentation</b></p> <p>1.1 Enhance public space areas including parks, public places, car parking, street lighting and streetscapes to provide vibrant, attractive areas.</p> <p>1.2 Through appropriate planning, develop vibrant, presentable townships throughout the Wattle Range area.</p> <p>1.3 Provide sustainable, vibrant community facilities.</p> <p><b>Theme 4 - Infrastructure &amp; Asset Sustainability</b></p> <p>4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use.</p> <p>4.2 Plan and provide for a safe local road network that meets the future and current needs of our community.</p> <p>4.4 Plan for and optimise Council's stock of building assets whilst meeting the future and current needs of community.</p> <p>4.5 Plan and provide for the expansion and replacement of Council's stock of footpaths, walkways, and trails to meet the future and current needs of our community.</p> <p><b>Theme 5 - Organisational Excellence</b></p> <p>5.2 Govern in a responsible and responsive way.</p>
File Reference	GF/7.73.1/4
Attachments	1. May 23 pdf [15.1.1.1 - 8 pages]

#### Purpose of Report

To provide an update on the progress of works and status of Council's capital projects.

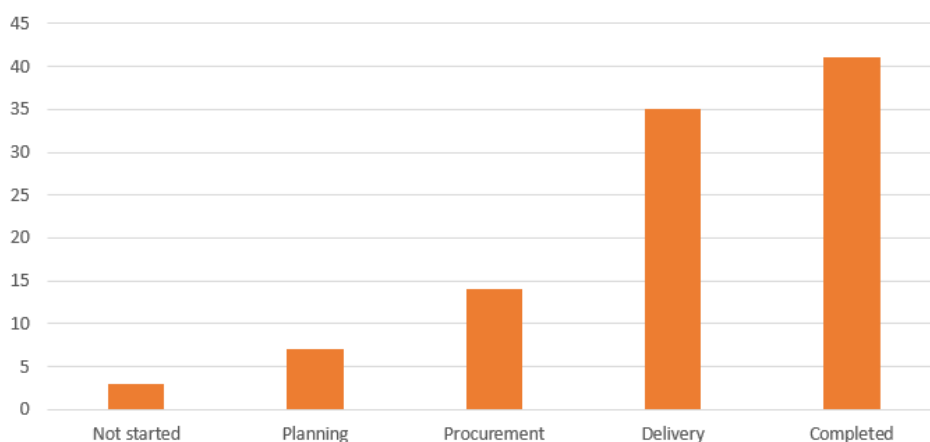
#### Report Details

As of the 31st of May 2023, and following Budget Review Two (BR2), Council resolved to fund 100 projects worth \$12,619,423 for the remaining 2022-23 Financial Year. Capital project changes that were recently adopted via Budget Review Three (BR3) will be reflected in next month's report.

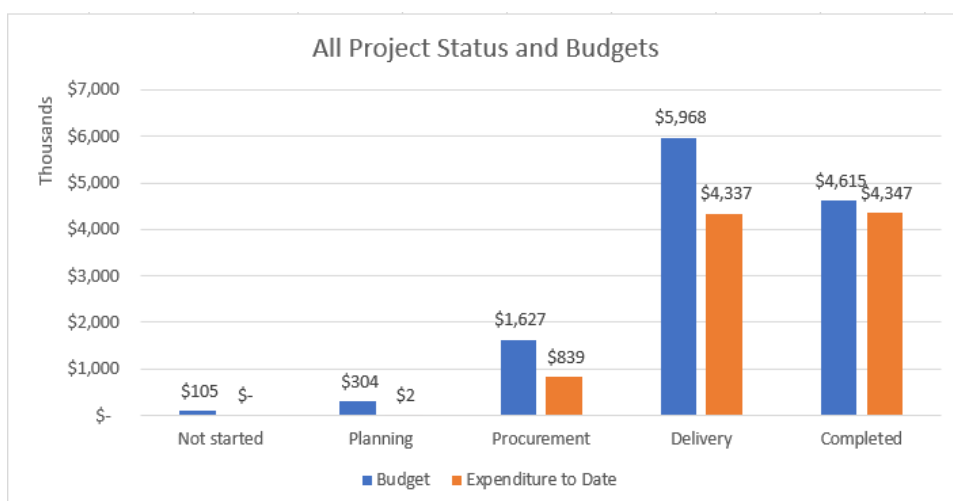
41 projects were carried over from the previous year worth \$5,873,286, of which 74% have been expended. Of the remaining 59 new projects 77% have been expended or committed for expenditure.

The combined expenditure total is \$9,525,359 of the \$12,619,423 (2022-23) BR2 budget giving an overall expenditure rate of 75%.

All Projects per Status



All Project Status and Budgets



### Projected Commitments

As of 31<sup>st</sup> May, committed expenditure (purchase order raised but not yet invoiced) was \$2,380,755.

- Delivery of plant and fleet = \$850k
- Work in progress (Millicent Depot & New Council office) = \$524k
- Projects nearing completion (Beachport boat ramp, depot access gates & McCorquindale and McLaughlin Park fire services upgrades) = \$215k
- Work yet to begin (Rymill Hall, Greenrise Toilet & South Tce Beachport) = \$376k
- Work on hold (Saleyards) = \$100k

## Projects Status

### Major Projects

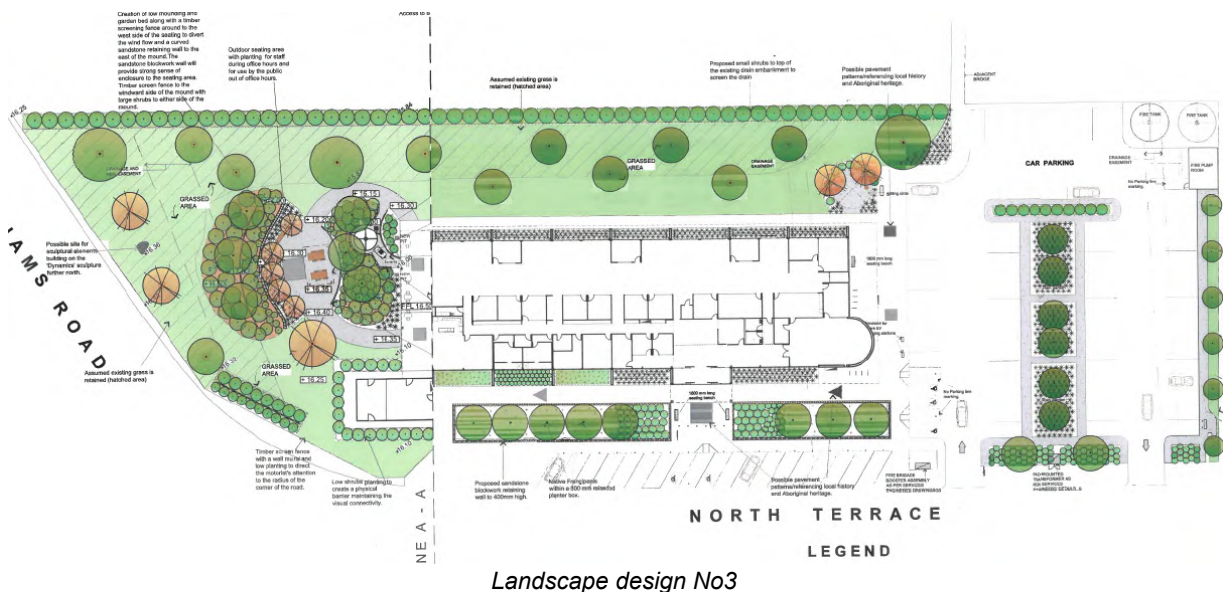
#### **Council Administration Building**

Jeff Tate Consulting has been engaged to undertake the Prudential Management Plan. Officers are gathering and supplying all information required including a project risk register, operational and depreciation costs associated with the three current offices and the new building. Expected completion of the report is mid-June 23.

The Staff Representative group has sought feedback from employees and identified their preferred landscaping design (as detailed below). Mike Smith and associates is to continue with detailed design.

Final design drawings from all consultants have been reviewed by Building Services trades team and senior officers highlighting some minor changes. Feedback provided to Chapman Herbert, Lucid and Tonkins, awaiting response.

Norman Waterhouse has been engaged to draft up tender documentation and contract in preparation for the tendering process pending Council direction.



*Landscape design No3*

**Millicent Depot Shed** – The project has progressed well; the shed structure roof and walls are almost complete with some minor flashing work remaining. The internal fit out is now underway with all framing in place, power and plumbing has been run and carpenters are now cladding the exterior. The gantry crane and roller doors are in place as is the access steps and handrails.

The sign shed is almost complete with some final wiring and mounting of the lights required. SA Power Networks has been to visit the site and estimate the new power feed to be completed end of August 23. Still awaiting final approval for the easement under the Drainage Board land out to Park Tce.





*Millicent Depot shed internal fit out*

**Projects which have progressed since last report period**

**Millicent Depot Gates** – all three gates have now been installed; electrical works and commissioning now underway, expected completion mid-June 23.



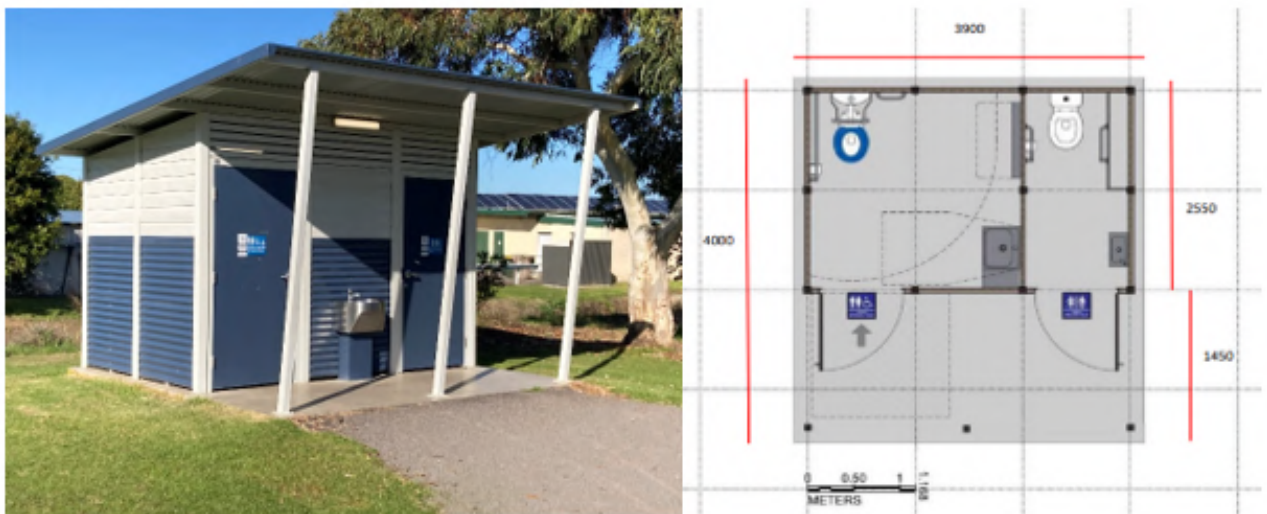
*Depot access gates*

**Beachport Museum Fire Upgrade** – officers currently engaging a drafting contractor to supply design drawings for the fire wall and roof gap, this is a requirement for planning approval due to being a heritage listed building. Three quotes will then be sourced from contractors to undertake the work.

**Rymill Hall Storage Shed** – footing has been poured for the access platform and down pipes adjusted for the new shed. New shed install date expected August 23.

**Beachport Boat Ramp pontoons** – Contractor having difficulty with the manufacturing company of the top decks, we await the arrival of the floating devices for finger one and for the contractor to return to site and complete the project.

**Green Rise Toilets and Power** – contract signed, colour scheme chosen by Greenrise Lake Advisory Committee and work to begin early June 23.



*Example; Greenrise toilet block*

**South Terrace Drainage Beachport** – purchase order raised, start date still to be confirmed with further design changes identified following site set out by contractor.

**Beachport Depot** – Officers were unsuccessful with negotiating with preferred supplier to get works under allowable budget. Due to the significant scope change from the original tender, it was decided to re-tender the project. Tender to be let in mid-June.

**Library Roof and Airconditioning** – Posted on SA tenders closing 1<sup>st</sup> June, to be presented to July Council meeting for consideration.

**McLaughlin and McCorquindale Park Fire safety upgrades** – contractor finalising McCorquindale park detailed design report expected mid-June and awaiting SA Water flow test for McLaughlin Park Millicent.

### **Projects at risk of delivery in 2023**

- Centennial Park Beachport Stormwater – sourcing quotes on proposed work will continue to impact on delivery of this project.

- SOTP electrical renewal – two extra quotes required - contractor restrictions will impact delivery.
- Domain Electrical Repairs – due to time restraints this project is unlikely to be started this Financial Year.

All three have been listed for carry forward in BR3 with project to be budgeted for in 2023/24.

### **Various Plant Renewals**

Two new Depot Utes have arrived

New tilt tray truck expected delivery Dec 23

Excavator (6 tonne) expected delivery July 23

Front mounted flail mower expected delivery July 23

The second Kubota mower expected delivery June 23

CEO replacement car due August 23

Ford Mondeo replacement due June 23

### **Information Technology ERP Project Status**

Datascape is the replacement software for the current legacy administration software Synergy Soft.

The Finance system is now deemed to be functional with no significant items of concern flagged during Council's May 2023 independent audit.

Datascape has selected a third-party application called IBIS to fulfil the systems budgeting and rates modelling requirement with our concurrence and contract variations are being finalised to reflect these changes to the scope of work. This functionality will be implemented from July 2023.

All other modules are currently on hold, but the two project teams have commenced discussions in relation to recommencing the implementation of the Customer Service and Records Management Modules from July 2023.

### **Financial Considerations**

Budget Allocation (\$11.34M original budget plus \$1.44M Council approvals)	\$12,780,000
Budget Spent to Date (sum of cash expenditures)	\$7,448,753
Budget Commitments (sum of accrued expenditures)	\$1,861,634
Budget Variation Requested	\$150,000

Note the finances have not been adjusted to reflect BR3.

## **Risk Considerations**

Risk Assessment: Medium

Assessed as a reputational risk. Determined as Moderate severity with a likelihood of possible. Risk reduction action is fortnightly review with engineering services to monitor status on each project and detailed monthly report for Council.

## **Policy Considerations**

There are no known policy considerations related to this report.

## **Legislative Considerations**

There are no known legislative considerations related to this report.

## **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

## **Communication & Consultation Considerations**

A series of media releases have and will continue to be prepared for Capital Works projects to keep the community informed about their progress.

## **RECOMMENDATION**

That Council receive and note the report.

WATTLE RANGE COUNCIL 2022/2023 CAPITAL BUDGET						
CARRY OVER PROJECTS 2021/22						
Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
Beachport Medical Centre roof and awning	Roofing Renewal and Awning	Renewal	Planning	\$ 14,270	\$ 140	5%
Mount Burr Signage & Entrance Signs	Provision of new entrance signage for Mount Burr Township	New	Procurement	\$ 30,000	\$ -	5%
Council Service Centre	Detailed Design and Documentation for New Administration Building	New	Procurement	\$ 371,258	\$ 379,775	60%
Beachport Depot Shed	Beachport Depot Shed Replacement	Renewal	Procurement	\$ 275,000	\$ 75	20%
Kalangadoo Hall	Toilet Renewal Works	Renewal	Delivery	\$ 27,500	\$ 7,993	90%
Millicent Domain Rotunda Repair	Refurbish of rotunda and provision of lighting	Renewal	Delivery	\$ 33,000	\$ 14,051	50%
Millicent Depot Upgrade	New Mechanical Workshop and Stores	New	Delivery	\$ 1,283,000	\$ 1,038,022	50%
Millicent Depot Access Gates	Installation of automatic gate for three entrances to depot	New	Delivery	\$ 55,000	\$ 76,577	80%
McLaughlin Park	Fire Service Upgrade - McLaughlin Park (Design only)	Upgrade	Delivery	\$ 40,000	\$ 38,700	70%
Fire Hydrant- McCorquindale Park (Penola)	Installation of new tanks and fire services to provide coverage for Rymill Hall, Show Society Shed and Penola Sports Stadium	Upgrade	Delivery	\$ 30,000	\$ 31,028	70%
South Terrace Beachport Drainage	Installation of kerbing at intersections of Foster St and South Terrace and French St and South Tce and undertake drainage works on Foster Street	Renewal	Delivery	\$ 183,896	\$ 171,520	30%
Saleyards Infrastructure	Upgrade of 4 fixed ramps and replacement of double height ramp, upgrade of truck wash area, renewal or replacement of office/amenity building	New	Delivery	\$ 977,025	\$ 367,872	50%
Millicent Saleyards Lighting Upgrade	New public lighting of Millicent Saleyards	Upgrade	Delivery	\$ 51,357	\$ 31,093	80%
Beachport Boat Ramp	Provision of replacement pontoons and new gang plank and handrail	Renewal	Delivery	\$ 133,750	\$ 107,879	70%
Border Road	Detailed Design of Border Road from Dergholm Road to Old Telegraph Road (1.8km section)	Upgrade	Delivery	\$ 25,234	\$ 25,234	50%
Penola Town Entrance Signage	Completion of the Penola Township Entrance Signage	New	Delivery	\$ 22,000	\$ 2,637	80%
Millicent Swimming Lake Amenities	Roof Replacement and upgrade to change room	Renewal	Delivery	\$ 19,171	\$ 20,093	95%
Intersection Upgrade HVSP Border and Casterton Road	Design of intersection to address road safety issues	Upgrade	Delivery	\$ 117,726	\$ 91,214	50%
Kalangadoo Hall	Roof Renewal Works (supper room)	Renewal	Delivery	\$ 20,101	\$ 7,210	95%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>Penola Stadium</b>	Roofing Renewal and toilet Upgrade Works	Renewal	Delivery	\$ 282,260	\$ 221,011	80%
<b>Dergholm Road</b>	Dergholm Road Intersection Upgrade (SLRP Funding)	Upgrade	Completed	\$ 150,000	\$ 143,303	90%
<b>Millicent Swimming Lake Lighting</b>	Replacement of one lighting tower and light for Millicent Swimming Lake	Renewal	Completed	\$ 25,000	\$ 25,252	80%
<b>Building Maintenance Van P254</b>	Replacement of ford Ute with Van (Building Maintenance)	Renewal	Completed	\$ 45,000	\$ 28,902	80%
<b>Wendy's Walk</b>	Wendy's Walk Path Replacement	Renewal	Completed	\$ 172,000	\$ 185,573	100%
<b>Anne Street Drainage Reserve - Kalangadoo</b>	installation of bore and drainage to address flooding issue	New	Completed	\$ 5,050	\$ 2,354	100%
<b>Centennial Park Basketball and Hit up Wall</b>	Installation of new rebound wall and basketball ring	New	Completed	\$ 11,000	\$ 11,000	100%
<b>Geltwood Anchor Shelter</b>	Geltwood Anchor Shelter Repairs	Renewal	Completed	\$ 26,000	\$ 8,272	20%
<b>Penola Depot Fencing</b>	Replacement of rear boundary fence	Renewal	Completed	\$ 22,000	\$ 5,050	100%
<b>Cemetery Lifting Device</b>	Supply of lifting device and trailer	New	Completed	\$ 31,000	\$ 28,318	100%
<b>Fifth St Millicent crown land (purchase)</b>	Purchase of Section 989 Hundred of Mount Muirhead	New	Completed	\$ 65,000	\$ 65,315	100%
<b>Reach Mower P4056</b>	Purchase of replacement Reachmower - current unit Noremat	Renewal	Completed	\$ 84,612	\$ 84,612	100%
<b>Small wheeled loader (skid Steer) P4022</b>	Purchase of Replacement Skid Steer - current unit New Holland (NVP_793)	Renewal	Completed	\$ 109,788	\$ 109,788	100%
<b>Small Twin Cab Tipper P4027</b>	Replacement of P4027 - Isuzu F series truck (SB9-4AM)	Renewal	Completed	\$ 264,592	\$ 264,592	100%
<b>Agars Road - Glencoe Resheet</b>	Unsealed Road Resheet	Renewal	Completed	\$ 52,000	\$ 28,512	100%
<b>Dow Road - Glencoe Resheet</b>	Unsealed Road Resheet	Renewal	Completed	\$ 43,000	\$ 22,102	100%
<b>GSELC Pantry</b>	Supply and installaiton of new pantry	Renewal	Completed	\$ -	\$ 5,143	100%
<b>Mount Burr RV Dump Point</b>	Installation of new waste water disposal unit for caravans and RV's	New	Completed	\$ 11,142	\$ 12,590	100%
<b>CWMS Renewals- Southend</b>	Replacement of pump station buildings	Renewal	Completed	\$ 65,000	\$ 64,468	100%
<b>Mount Burr Service Roads</b>	Stage Two service road sealing	Upgrade	Completed	\$ 107,189	\$ 88,812	100%
<b>Beach Road Beachport Pedestrian Crossing</b>	New safe pedestrian crossing point on Beach Road near Railway Tce roundabout	New	Completed	\$ 21,235	\$ 21,234	100%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
Coonawarra Rail Trail	New shared path from Penola to Coonawarra	New	Completed	\$ 571,130	\$ 496,861	100%
			Sub Total	\$ 5,873,286	\$ 4,334,177	74%
2022/23 PROJECTS						
Glencoe West/Telfer place sealed bellmouth		Upgrade	Not Started	\$ 5,000		0%
Penola Main Park - Subsurface Irrigation	Replacement of sprinklers in the Main Park in Penola with subsurface irrigation to reduce the staining on buildings. The groundwater in Penola has a very high iron content, causing orange staining on buildings, monuments, paths and other park infrastructure. The Penola RSL has asked to remove the sprinklers around the war memorial and the Arthur Street toilets cannot be repainted until the cause of the staining is removed. There is also likely to be significant water and electricity savings from the project as subsurface irrigation reduces evaporation.	Upgrade	Not Started	\$ 50,000	\$ -	0%
Glencoe west road dairy crossing repairs		Upgrade	Not Started	\$ 50,000		0%
Septic Tank Risers	Councils has septic tanks without risers which makes difficult to be found and desludged when required by the Contractor. Some are completely buried underground making access a problem. A riser provides easy access to the septic tank, as it fits over the tank and raises the access cover to the ground level so that the tank is fully accessible.	Upgrade	Planning	\$ 6,000	\$ 406	10%
Sealing Beachport Recreation Hall Car Park	Upgrade the existing car park at the Beachport Recreation Hall to sealed standard to improve safety, longevity of the asset and reduce dust impacting neighbouring properties	New	Planning	\$ 165,000	\$ -	10%
Beachport Museum Fire Upgrades	The Building Fire Safety Committee have raised concerns about the Beachport Museum and have informally requested that additional work be completed. No formal advice has been received about the scope of works, but it is understood that there needs to be investment in the roof adjoining Bompas, as well as the two sides of the machinery shed that are on boundaries. Further advice from Development Department needed to inform costing.	Upgrade	Planning	\$ 50,000	\$ -	10%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>SOTP Electrical renewal - Stage 1</b>	Replacement of main switchboard and submains cable to enable further electrical works in the park in the future. SA Power Networks are in the process of replacing the transformer on the site, which will enable Council to undertake electrical works to improve supply across the park and significantly improve safety. A staged approach will be developed as part of the 10 year plan for Southern Ocean Tourist Park (SOTP), however the scope has already been developed for this stage 1. Identified in building renewal plan for 22-23.	Renewal	Planning	\$ 48,000	\$ 1,704	5%
<b>Sprinkler (Salesyard)</b>	Purchase new sprinkler head that is easy to change to different locations around the paddocks	New	Planning	\$ 10,000	\$ -	5%
<b>Domain Electrical Repairs and Power Supply for Events</b>	Replacement of the main switchboard in the Domain to reduce overloading and provide a new power supply for events at the Skate Park end of the Domain. The current board is overly full, causing unreliability for CCTV and other power. For events at the Skate Park end of the Domain, a temporary power supply is installed and removed each time, which could be prevented by installing locked power pods or a sub-board.	Upgrade	Planning	\$ 11,000	\$ -	5%
<b>RV Dump Point in Kalangadoo</b>	Installation of an RV dump point in Kalangadoo to encourage self contained motor homes to stay in the town and support local businesses. The Caravan and Motorhome Club of Australia (CMCA) have a funding program that can supply the dump point (value ~\$2000), with Council to install and maintain. This request came from a member of the public.	New	Procurement	\$ 21,500	\$ -	0%
<b>New Tilt tray Truck</b>	New Tilt Tray Truck see attached for description	New	Procurement	\$ 252,000	\$ 204,595	70%
<b>6 ton excavator</b>	New six ton excavator see attached	New	Procurement	\$ 149,700	\$ 149,700	30%
<b>Susan Wilson Playground - additional play equipment</b>	additional play equipment for younger children	New	Procurement	\$ 39,000	\$ 35,309	50%
<b>Ford Mondeo LX Wagon</b>	Replacement	Renewal	Procurement	\$ 45,000	\$ 21,239	20%
<b>Camry</b>	Replacement Chris Tully	Renewal	Procurement	\$ 35,000	\$ -	0%
<b>Camry Hybrid</b>	Replacement Mayor	Renewal	Procurement	\$ 45,000	\$ 11,658	10%
<b>Iseki 72" SF370 Front Deck Mower with cabin</b>	Replacement	Renewal	Procurement	\$ 66,000	\$ -	10%
<b>Toyota Hilux Single Cab Utility</b>	Replacement	Renewal	Procurement	\$ 43,000	\$ 20,638	0%



Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>Tantanoola BBQ upgrade</b>	upgrade existing facility	Renewal	Procurement	\$ 15,000	\$ 3,350	20%
<b>Library Roof and Air Conditioning</b>	There are significant leaks in the library roof, particularly over the children's library and due to the box gutters. The heating and cooling units are also at end of life and it is necessary to remove them to replace the roof underneath.	Renewal	Procurement	\$ 240,000	\$ 12,742	10%
<b>Pump station 2 controller Southend</b>		New	Delivery	\$ 15,000	\$ 11,970	20%
<b>Construction of a Cat impound facility at the Millicent Dog pound</b>	To construct a short term holding facility for cats that need to be impounded while the owner is located or before rehoming	New	Delivery	\$ 15,000	\$ 9,829	80%
<b>Arthur Street Toilet Upgrade</b>	Renewal of the men's, ladies, disabled and baby change to incorporate a new family friendly facility with accessibility for all. This is the primary facility in Penola and has high usage all year round. It will be a connection point bringing people into the town from the new rail trail. Some budget was allocated for minor works on the men's toilets in 21/22, however this has been deferred to allow for a full refurbishment and redesign of the space, giving a better outcome, more cost effectiveness and less impact on the community. Roof works are also required. Included in building renewal plan for 22-23	Renewal	Delivery	\$ 150,000	\$ 75	10%
<b>Greenrise Lighting</b>	Installation of lighting in the BBQ and picnic area at Greenrise requested by Penola Lions to support Driver Reviver and encourage use of the facilities	New	Delivery	\$ 12,000	\$ -	20%
<b>Greenrise Toilet Upgrade</b>	An upgrade to the toilets at Greenrise in Penola, including electricity to the building, update to floors, walls, basins, cubicles, adding lighting and potentially hot water requested by Penola Lions Club to support the new Driver Reviver initiative to be hosted at Greenrise. The facilities are very tired and are reaching the point where they are no longer fit for purpose. Separate business cases have been developed for a new disabled toilet and additional lighting at the site.	Upgrade	Delivery	\$ 120,000	\$ 130,665	20%
<b>Millicent RRC Office &amp; CCTV</b>	Renewal works on the entrance to the office building at the Millicent Resource Recovery Centre (RCC) including replacement of wall, door frames, door, deck and installation of a verandah to protect it in future. Similar work is required at Penola RRC and has been budgeted separately. The CCTV is at end of life and provides only poor quality images of no use to police when following up theft and illegal access to the site. Included in buildings renewal plan for 22-23.	Renewal	Delivery	\$ 40,000	\$ 9,772	70%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>Rymill Hall Storage Facility and Stage Access</b>	Construction of a storage area for Rymill Hall to remove the risk of tables falling on users, reduce fire hazard and access issues at the back of the stage and maximise the floor space available for hire. In addition, the design will incorporate safe access to the back stage area and remove the high risk, spring loaded loading ramp that is currently in place. This project would deliver significant safety upgrades for known risks to Council. It also increases the amenity of the facility, which will increase usage. Included in building renewal for 22-23.	Upgrade	Delivery	\$ 132,000	\$ 114,056	50%
<b>Kerb renewal program</b>	Renewal of kerb to meet asset management program and Council's asset sustainability ratio	Renewal	Delivery	\$ 180,200	\$ 71,026	50%
<b>New footpath construction</b>	Construction of new footpaths to improve amenity of facilities for WRC residents / tourists	New	Delivery	\$ 95,000	\$ 99,282	80%
<b>Footpath renewal program</b>	Footpath renewal program to comply with Asset Management Plans and council's asset sustainability ratio.	Renewal	Delivery	\$ 131,062	\$ 83,332	80%
<b>Renewal Road Resheet Program</b>	Resheet of unsealed roads to meet asset management plan and Council's assets sustainability ratio.	Renewal	Delivery	\$ 960,532	\$ 450,805	70%
<b>New Road Resheet Program</b>	Upgrade of roads to seven metre width while resheeting is occurring to improve road safety within WRC	New	Delivery	\$ 332,612	\$ 725,258	80%
<b>Drainage renewal program</b>	Renewal of drainage assets to meet asset management plan and Council's asset sustainability ratio	Renewal	Delivery	\$ 100,000	\$ 40,517	20%
<b>Millicent Street scape</b>	WAXX 13 stage street beautification town centers	New	Delivery	\$ 55,000	\$ 37,644	60%
<b>Penola Street scape</b>	WAXX 13 stage street beautification town centers	New	Delivery	\$ 55,000	\$ 37,644	60%
<b>Rendelsham Hall Renewal Works</b>	Renewal works at Rendelsham Hall including replacement of the flooring and doors from the foyer to the hall, replacement of the lower windows, repairs to the roof, replacement of the water damaged ceiling in the toilets and repairs to the emergency exit door in the hall. The Rendelsham Hall Committee have asked for these works over the past 12 months and are preparing for the 100th anniversary of the Hall in 2024.	Renewal	Delivery	\$ 20,000	\$ 9,366	50%
<b>New Front Mounted Flail mower, 85HP Tractor and a 3point linkage spray unit</b>	New front mounted Flail mower and tractor to be used on the Penola rail trail. The front mounted flail mower would be able to tilt down and mow the rail trail banks while the tractor stays up on the top of the track. The tractor would have turf tyres which will be more gentle on the bitumen. A 3 point linkage spray unit could be mount on the rear of the tractor for spraying along the trail	New	Delivery	\$ 153,782	\$ 153,782	80%
<b>Toyoto Prado</b>	Replacement	Renewal	Delivery	\$ 74,647	\$ 74,647	80%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>Kubota ZD1011-54AU Zero Turn Mower SN10284 - Millicent</b>	Replacement	Renewal	Delivery	\$ 24,900	\$ 25,007	50%
<b>New Depot Ute</b>	Additional Ute for additional employees at the depot	New	Completed	\$ 49,500	\$ 46,504	50%
<b>Childcare Babies Room, Quiet Room and Storage</b>	Renewal of the Babies Room, Quiet Room and Storage Area at Gladys Smith Early Learning Centre including flooring, doors, blinds, lighting, painting, kitchenette, (not windows or structural), adjoining quiet room and gutting old storage / bathroom to provide custom storage solutions. Identified in 10 year plan for Childcare centre and in building renewal plan for 22-23.	Renewal	Completed	\$ 120,000	\$ 81,970	100%
<b>Toyota Hilux Single Cab 4WD</b>	Replacement	Renewal	Completed	\$ 45,000	\$ 40,319	90%
<b>Caterpillar 12H Motor Grader</b>	Replacement	Renewal	Completed	\$ 427,500	\$ 434,805	80%
<b>Kubota ZD1011-54AU Zero Turn Mower Diesel, SN10251 Penola</b>	Replacement	Renewal	completed	\$ 24,900	\$ 24,900	100%
<b>Penola RRC Office</b>	Renewal works on the entrance to the office building at the Penola Resource Recovery Centre (RCC) including replacement of wall, door frames, door, deck and installation of a verandah to protect it in future. Similar work is required at Millicent RRC and has been budgeted separately. Included in buildings renewal plan for 22-23	Renewal	completed	\$ 10,000	\$ 565	100%
<b>Eyre Street Showers and Toilets Southend</b>	Minor works to renew the 2x shower blocks and 1x toilet block that are at end of life including tiling floor, painting, new fixture, recladding front of toilet - Expected that the works will last up to 5 years then further decision will be needed on the future of these buildings. No proposal to upgrade to hot water at this time. Requested by community as the facilities are currently in poor condition. Included in building renewal plan 22-23.	Renewal	Completed	\$ 32,000	\$ 12,993	100%
<b>Lake leake Glencoe toilet</b>	Toilet and BBQ upgrade	Renewal	Completed	\$ 10,000	\$ -	100%
<b>Annual Computer Replacement (Public)</b>	Annual computer replacement for public computers based on 20 All In One Desktops over 5 years	Renewal	Completed	\$ 5,500	\$ 4,555	100%
<b>SOTP Dryer install</b>	Installation of new dryer at southern Ocean Tourist park	Renewal	Completed	\$ 8,000	\$ 4,238	100%
<b>Annual Computer Replacement (Staff)</b>	Annual computer replacement based on 46 Surface Pro's & 41 Desktops over 5 years	Renewal	Completed	\$ 26,400	\$ 26,242	100%
<b>Road Reseals</b>	Annual Road Reseals Budget	Renewal	Completed	\$ 799,790	\$ 799,661	100%
<b>Swimming Lake Playground Renewal Work</b>	Replacement of aging playground equipment	Renewal	Completed	\$ 68,574	\$ 68,574	100%

Project Name	Description	Type	Project Status	YTD Budget	Actuals	% Complete
<b>Elected Member Computer Equipment</b>	New Computer Equipment for Elected Members	New	Completed	\$ 12,000	\$ 11,391	100%
<b>Lake McIntyre - Table and Chair Replacement</b>	The Lake McIntyre Committee have requested that Council consider funding the replacement of the table and chair located around the lake that are placed in the open areas. The volunteers have been maintaining the current timber one for years however indications are that they are approaching end of life and are getting more difficult to repair. They indicated that they have 8 units to replace in total however understand that Council may seek to only fund two per year over say 4 years rather than all at one time. They would like to look to recycled units.	Renewal	Completed	\$ 20,240	\$ 14,844	100%
<b>Swimming lake sail shade</b>		Upgrade	Completed	\$ 25,866	\$ 25,866	100%
<b>Toyota Landcruiser Cab Chassis Traytop</b>	Replacement	Renewal	Completed	\$ 55,703	\$ 55,703	100%
<b>Grader, Roller, Tractor, 2wd utility</b>	New grader, tractor, roller and two wheel drive utility to achieve increased road maintenance as considered at December Council Meeting	New	Completed	\$ 694,397	\$ 694,202	100%
<b>Volvo L60F Wheel Loader</b>	Replacement	Renewal	Completed	\$ 254,445	\$ 254,445	100%
<b>SOTP</b>	Replace hot water system	Renewal	Completed	\$ 43,387	\$ 43,387	100%
			<b>Sub Total</b>	<b>\$ 6,746,137</b>	<b>\$ 5,191,182</b>	<b>77%</b>
			<b>GRAND TOTAL</b>	<b>\$ 12,619,423</b>	<b>\$ 9,525,359</b>	<b>75%</b>

## 15.1.2 Revocation of Community Land Classification (Allotment 9, 22 Campbell Street, Millicent)

Report Type	Officer Report
Department	Corporate Services
Author	Paul Duka
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/16.16.2
Attachments	<ol style="list-style-type: none"> <li>1. Community Land Report for Consultation 150223 - Campbell St Millicent [<b>15.1.2.1</b> - 8 pages]</li> <li>2. Community Land Report for Consultation Submissions 210423 - Campbell St Millicent [<b>15.1.2.2</b> - 15 pages]</li> <li>3. 15.2.5 Report from 14/3/2023 - Revocation of Community Land Classification [<b>15.1.2.3</b> - 4 pages]</li> <li>4. Guidance Paper No. 5 - Community Land Revocations [<b>15.1.2.4</b> - 15 pages]</li> </ol>

### Purpose of Report

To consider both the formal responses received as part of the public consultation and whether Council makes a formal application to the Minister for Local Government to formally revoke the community land classification of land situated at 22 Campbell Street, Millicent.

### Report Details

Council at its meeting on 14 March 2023 resolved to commence the formal public consultation process to revoke the community land classification of a land parcel owned by Council, being Allotment 9, 22 Campbell Street, Millicent; with the purpose to allow Council to dispose of the property by way of public auction or private treaty:

Cr Agnew moved that Council:

1. Pursuant to Section 194(2) of the *Local Government Act 1999*, agree to commence the formal public consultation process to revoke the community land classification of land situated at:
  - Allotment 301, Cullens Road, Southend, CT 5291/66; and
  - Allotment 9, 22 Campbell Street, Millicent CT 5248/722.

Cr Castine seconded

**CARRIED**

- Allotment 9, 22 Campbell Street, Millicent



A Consultation Report was prepared in accordance with Section 194 of the *Local Government Act, 1999* for the land located at Allotment 9, 22 Campbell Street, Millicent. The report was released for public comment with submissions closing at 5:00pm on Monday 17 April 2023. A copy of the consultation report together with the supporting information which was made available during the consultation period forms part of the Appendix A of the Submissions Report attached.

In accordance with Council's Community Engagement Policy the following consultation methods were used:

- Public Notice placed in the SE Voice Newspaper (21 March 2023)
- Promotions of consultation on Engage Wattle Range was included in the Council Communications column published in the SE Times and Penola Pennant (30 March 2023)
- Public signage located on the Subject Land throughout the duration of the Public Consultation period – total of 1 sign installed.
- Letters forwarded to the owners of nearby properties and key stakeholders including the Millicent Business Community Association (total of 7 letters forwarded).
- Information relating to the proposal detailed on Council's website (Engage Wattle Range); Facebook page (published 23 March 2023 - received 1,526 reaches & published 13 April 2023 - received 1,271 reaches) and Antenna App (published 23 March 2023 – received 66 impressions with 6 link taps); and
- Copy of the Consultation Report made available on the Public Notice Board of the Millicent Office.

Details of the consultation forms part of Appendix B of the Submissions Report attached.

As a result of the public consultation process, 1 submission was received which was in favour of the proposed revocation process for Allotment 9, 22 Campbell Street, Millicent. Full details of the submission forms part of Appendix C of the Submissions Report attached.

Although the advertisement published for the consultation on the revocation of community land classification of Allotment 9, 22 Campbell Street reflected the correct Certificate of Title reference; it should be noted that the Certificate of Title reference for Allotment 9, 22 Campbell Street, Millicent detailed in the 14 March 2023 Council report recommendation was incorrect – stating CT 5248/722, when in fact it should have stated CT 5249/722. It is recommended that Council correct the recommendation of the March 2023 Council Meeting to indicate the correct Certificate of Title reference and to avoid any uncertainty with progressing the revocation process.

In considering the submission received, Council is now required to decide whether it wishes to continue with the community land revocation process by making a formal application to the Minister for Local Government.

If Council resolves to proceed with the formal application to the Minister, and the Minister supports the revocation of the community land classification, Council will need to confirm the Ministers decision and make a formal resolution to revoke the community land classification from the land parcel.

Alternatively, Council can also at this point resolve not to proceed with the formal application, which will result in no change to the current land status.

However, before considering the above matters, after a recent review of the recommendation of the 14 March 2023 Ordinary Council meeting it was noted that the Certificate of Title (CT) reference was transposed incorrectly in the final resolution for Allotment 9, 22 Campbell Street.

It should be noted that all advertisements including the poster displayed on site reflected the correct CT title reference being CT 5249/722 however, the resolution from 14 March 2023 Ordinary Council meeting reflected an incorrect title of CT 5248/722. Based on this, Council's legal advisors have recommended that pursuant to Regulation 21 *Local Government (Procedures at Meetings) Regulations 2013* that the Chief Executive Officer provide a report to Council outlining an amendment to the previous resolution of Council.

### **Financial Considerations**

There are no known financial considerations related to this report.

### **Risk Considerations**

There are no known risk considerations related to this report.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

*Local Government Act 1999* (Section 194 – Revocation of Community Lands)  
*Local Government (Procedures at Meetings) Regulations 2013*

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

## Communication & Consultation Considerations

No further public consultation is required at this stage in relation to the formal revocation process. If Council resolved to proceed with the formal revocation of the community land classification from the subject land, and receives Ministerial approval, Council is still required to make a resolution to formally revoke the community land classification from the subject land. Relevant advertising which can include a public notice in the Government Gazette will be undertaken at this stage.

## RECOMMENDATION

That Council:

1. Pursuant to Regulation 21 *Local Government (Procedures at Meetings) Regulations* amend the resolution from the 14 March 2023 Ordinary Council Meeting, Item 15.2.5 by deleting 'Allotment 9, 22 Campbell Street, Millicent CT 5248/722' and replacing with 'Allotment 9, 22 Campbell Street, Millicent CT 5249/722'.
2. Receive and note the submissions received in relation to the revocation of community land classification throughout the public consultation period; and
3. Pursuant to Section 194 3 (a) of the *Local Government Act 1999*, agree to proceed with an application, seeking approval from the Minister for Local Government to formally revoke the community land classification over land being:
  - Allotment 9, 22 Campbell Street, Millicent CT 5249/722





# **PROPOSAL FOR THE REVOCATION OF COMMUNITY LAND CLASSIFICATION**

**Allotment 9, 22 Campbell Street, Millicent  
(Vacant Reserve Land)**

# **CONSULTATION REPORT**

## 1. Introduction

This consultation report has been prepared to provide information to the public in relation to the Wattle Range Council's (**Council**) proposal to revoke the community land classification that presently applies to Council land, being Allotment 9, 22 Campbell Street, Millicent (the **Subject Land**). A plan showing the location of the land is on page 3 of this report.

The Report has been prepared to address the requirements of Section 194(2) of the *Local Government Act, 1999*, Council's Contracts and Tenders - Sale of Assets Policy and Community Engagement Policy.

The *Local Government Act, 1999* came into effect on 1 January 2000, at this time all land, other than roads, owned or held under the care, control and management of the Council was classified as Community Land. This classification affects the way in which the Council can manage and use the land. It does not affect the ownership, tenure, development or zoning of the land. However, as long as the land is classified as community land, it cannot be disposed of.

Should the Council resolve to dispose of a piece of community land, it must first revoke the community land classification applying to the land. Section 194 of the *Local Government Act, 1999* outlines the process that the Council must undertake to revoke the community land classification. The Council must prepare, and make publicly available, a report on the proposal. It is this report which forms the basis of the Council's consultation with the community and ensures that the community is involved in the revocation process.

## 2. Section 194(2), Local Government Act, 1999

In accordance with Section 194(2) of the Local Government Act, 1999 the Council must prepare and make publicly available a report on the proposal which must include:-

- A summary of the reasons for the proposal
- A statement of any dedication, reservation or trust to which the land is subject;
- A statement of whether revocation of the classification is prepared with a view to sale or disposal of the land and, if so, details any Government assistance given to acquire the land and a statement of how the Council proposes to use the proceeds;
- An assessment of how implementation of the proposal would affect the area and the local community; and
- Council must follow the relevant steps set out in its public consultation (community engagement) policy.

After complying with the requirements of the Act, Council: -

- (a) Must submit the proposal with a report on all submissions made on it as part of the public consultation process to the Minister; and
- (b) If the Minister approves the proposal, Council may make a resolution revoking the classification of the land as community land.

Following the public consultation process, all written submissions received during the consultation timeframe will form part of a report to the Council and subsequently the Minister as part of the legislative requirement and Council's decision making process.

### 3. Subject Land

The Subject Land has an area of approximately 574 square metres (0.057 ha) and is described as Allotment 9, 22 Campbell Street, Millicent (contained in Certificate of Title Volume 5249 Folio 722). A copy of the Certificate of Title is on page 4 of this report.


The land is an undeveloped vacant reserve located on the corner of Campbell Street and Mount Gambier Road, Millicent and is shown on the plan below.



**(Allotment 9, 22 Campbell Street, Millicent)**

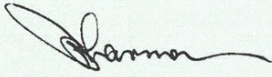

**Certificate of Title**

**CERTIFICATE OF TITLE**  
REAL PROPERTY ACT, 1886

  
**South Australia**

VOLUME 5249 FOLIO 722  
Edition 1  
Date Of Issue 22/02/1995  
Authority RTD 7815657

I certify that the registered proprietor is the proprietor of an estate in fee simple (or such other estate or interest as is set forth) in the land within described subject to such encumbrances, liens or other interests set forth in the schedule of endorsements.

  
  
REGISTRAR-GENERAL

**REGISTERED PROPRIETOR IN FEE SIMPLE**  
THE DISTRICT COUNCIL OF MILLICENT OF PO BOX 27 MILLICENT SA 5280

**DESCRIPTION OF LAND (RESERVE)**  
ALLOTMENT 9 DEPOSITED PLAN 41436  
IN THE AREA NAMED MILLICENT  
HUNDRED OF MOUNT MUIRHEAD  
  
BEING A RESERVE

**EASEMENTS**  
NIL

**SCHEDULE OF ENDORSEMENTS**  
NIL

PAGE 1 OF 1

End of Text.

WARNING: BEFORE DEALING WITH THIS LAND, SEARCH THE CURRENT CERTIFICATE

#### **4. The Proposal**

Council is seeking to revoke the community land classification applicable to the Subject Land which consists of an undeveloped vacant reserve.

The subject land has been identified by Council as surplus to its requirements and therefore intends to dispose of the property by either public auction or private treaty.

Council undertakes scheduled site maintenance with mowing and garden maintenance to the reserve area. The proposal to revoke the community land classification will enable the property to be sold eliminating any ongoing maintenance liability. Given that the land is vacant, if sold could be developed for residential purposes being that the land is located in a Neighbourhood zone.

Council has received preliminary interest from the community for the purchase of the land for development opportunities.

Regular feedback received from local Real Estate Agents indicate that there is a general shortage of residential allotments within the Millicent township.

#### **5. Dedications, reservations or trusts affecting the Subject Land**

Aside from the community land classification the subject land is designated as a Reserve. No easements have been recorded against the land.

Council is not aware of any Heritage considerations over the land.

Native Title is deemed to be extinguished in the land which is held by Council in fee simple (freehold).

#### **6. Is the revocation of the community land classification proposed with a view to sale or disposal of the Subject Land?**

If the community land classification applying to the Subject Land is revoked, the Council proposes to dispose of the land via either private treaty or public auction.

No Government assistance was provided to Council in acquiring the Subject Land, however the Subject Land was dedicated to Council for reserve purposes as part of a land division.

Any proceeds from the sale of the Subject Land will be returned to Council's general revenue.

#### **7. What impacts would the proposal have on the local community?**

The subject land is currently primarily identified as an undeveloped vacant reserve that can be used as an open space reserve. Thus, if the community land classification was revoked and the Subject Land disposed, the community would no longer have access to and use of the land.

Council is of the opinion that the implementation of this proposal will not have any adverse impact on the amenity of the Millicent Township. The proposal to dispose of the land for potential residential purposes is in keeping with the objectives and principles of the *Planning Development and Infrastructure Act, 2016 and Regulations 2017*.

The Subject Land was initially dedicated to Council as a reserve (open space) in lieu of a developer contributing financially to a State Government Open Space fund. The Subject Land has never been developed as an open space reserve and therefore the disposal is unlikely to have a major impact on the local community.

The Millicent township has a number of developed parks and reserves for use by the general public, including in the areas of Monash Terrace, Mowbray Street, McArthur Park and Bolton Oval which is directly adjacent to the Subject Land. It is noted that the Subject Land is not conducive for the development of an open space reserve due to its size and close proximity to Mount Gambier Road, a major arterial road and traffic and safety considerations.

Council's Strategic Plan 2018-2021 was adopted by Council in 2018, pursuant to *Section 122* of the *Local Government Act, 1999* and represents the strategic vision for Wattle Range Council which is "a great place to live and work". The Strategic Plan provides the overarching framework for the Council's decision making.

At the strategic level, the revocation of the Subject Land complies with the direction of Council's Strategic Plan. The following are the relevant Themes, Objectives and Strategies that are applicable to this proposal: -




## THEME FOUR: Infrastructure & Asset Sustainability

### OBJECTIVE

**Provide functional, safe, fit for purpose assets that meet the changing needs of the community.**

### STRATEGIES

- 4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use.



## THEME FIVE: Organisational Excellence

### OBJECTIVE

**A great place to work where innovation and efficiency is expected and customers are our focus.**

### STRATEGIES

- 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.

## 8. Public Consultation

The revocation process requires a public consultation process that complies with the Local Government Act 1999 and Council's Community Engagement Policy.

Council recognises that public consultation enables the Council to best meet the needs of the community by ensuring that planning and decision making is based upon an understanding of the needs, aspirations and expectations of the community.

Council's public consultation process includes the following elements:-

- Minimum 21 days public consultation period. Consultation will commence on Monday, 20 March, 2023.
- Placement of a notice in The SE Voice, The South Eastern Times and The Penola Pennant newspapers inviting interested persons to provide a submission.
- Letters mailed to the owners and key stakeholders of nearby properties of the Subject Land and locality including the Millicent Business Community Association.
- Public signage located on the Subject Land throughout the consultation period.
- A copy of the Consultation Report and information made available via -
  - Council's website - [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)
  - Council's Millicent Office; Civic Centre, George Street, Millicent.
 throughout the consultation period.
- Council to receive written submissions from the public on the land proposal up until 5.00 p.m. on Monday, 17 April 2023.

**Written submissions marked 'Revocation of Community Land – Campbell Street, Millicent' can be:**

- **posted to PO Box 27, Millicent SA 5280**
- **hand-delivered to any of Council's offices**
- **uploaded via [www.engage.wattlernage.sa.gov.au](http://www.engage.wattlernage.sa.gov.au)**
- **or emailed to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)**

**For further information contact:**

Cathy Bell  
 Manager Administration  
 Phone: 8733 0900

Each person making a submission should indicate the reasons why they support the revocation proposal or why Council should retain the land as Community Land or for Community purposes. Please note that all comments, including the names of those responding will be tabled at a public meeting of Council. If you wish your details not to be tabled, you must inform Council at the time of making your submission providing reasons why your details should be excluded.

The Council is keen to understand the issues of its local community and will formally consider all submissions.

After consideration of submissions, the Council can choose to discontinue the revocation process or proceed to make an application to the Minister for Local Government for approval to revoke the community land classification applying to the Subject Land. If the Council chooses to proceed with the revocation, all public submissions received by Council will be forwarded to the Minister for consideration as part of the formal application.

If the proposal is approved by the Minister, Council is still required to make a formal resolution to revoke the land from community land classification.

Prior to disposing of the land, an application is required to be made to the Land Titles Office to remove the reserve dedication from the Certificate of Title.





**Wattle Range  
COUNCIL**

PO Box 27, Millicent SA 5280  
www.wattlerange.sa.gov.au

# REVOCATION OF COMMUNITY LAND CLASSIFICATION

## Allotment 9, 22 Campbell Street, Millicent (Vacant Reserve Land)



STRENGTH and VISION from COAST to BORDER

# REPORT ON SUBMISSIONS RECEIVED DURING THE PUBLIC CONSULTATION PROCESS

## 1. Introduction

This report has been prepared to address the requirements of Section 194 (3)(a) of the Local Government Act 1999, where Council is required to prepare a Report on the submissions received by Council following community consultation regarding the proposed revocation of the community land classification of Council owned land known as Allotment 9, 22 Campbell Street, Millicent.

## 2. Section 194 (3), Local Government Act, 1999

In accordance with *Section 194 (3)* of the *Local Government Act, 1999* after complying with subsection (2) of the Act (preparation of the Consultation Report and undertaking the relevant steps within Council's Public Consultation Policy) Council must consider the submissions received and resolve to proceed/not proceed with an application to the Minister. Should Council agree to proceed with the revocation process, Council must submit the proposal with a report on all submissions made on it as part of the public consultation process to the Minister.

Following a review of the application by the Minister and if the Minister approves the proposal, Council will still be required to make a formal resolution to revoke the classification of the land as community land.

## 3. The Proposal

Wattle Range Council (Council) is seeking to revoke the community land classification applicable to the Subject Land which consists of a undeveloped vacant reserve.

The Subject Land has an area of approximately 574 square metres (0.057 ha) and is described as Allotment 9, 22 Campbell Street, Millicent (contained in Certificate of Title Volume 5249 Folio 722).

The Land has been identified by Council as surplus to its requirements and therefore intends to dispose of the property by either public auction or private treaty.

## 4. Public Consultation

Council at its meeting held on 14 March 2023 resolved to agree to commence the formal public consultation process to revoke the community land classification of land situated at Allotment 9, 22 Campbell Street, Millicent.

A comprehensive Consultation report was prepared and released for public comment with submissions closing at 5.00 p.m. on Monday, 17 April 2023. A copy of the Consultation Report can be viewed at Appendix A. In accordance with Council's Community Engagement Policy the following consultation methods were used:-

- Public Notice placed in The SE Voice (21 March 2023) newspaper
- Details of Current Consultations contained within Council Communications column of The South Eastern Times and Penola Pennant – (30 March 2023)
- Public signage located on the Subject Land throughout the duration of the Public Consultation period
- Letters forwarded to the owners of nearby properties and key stakeholders including the Millicent Business Community Association.

- Information relating to the proposal detailed on Council's website (Engage Wattle Range), Facebook page and Antenno; and
- Copy of the Consultation Report made available on the Public Notice Board of the Millicent Office.

Specific details relating to the various consultations can be viewed as Appendix B.

## **5. Engagement and Submissions Received**

Data extracted from Council's Engage Wattle Range site indicated around 63 people visited the Campbell Street revocation page, with 1 formal submission being received.

Details of the submission received during the public consultation process can be viewed as Appendix C.

**Appendix A**

**Consultation Report**

**Appendix B**

SE Voice – 21 July 2023.

26 NEWS



**WEDDING**  
SHOWCASE 2023  
SUNDAY 25th JUNE 4PM-7PM

**VENDOR PROFILE**  
BY IMAGES VIDEOGRAPHY

**What goods/services do you offer:**  
A complete video record of your wedding day including:

**Preparation -** Capture all the fun and excitement of the morning as you both prepare for your big day.

**Ceremony -** A beautiful record of your full service, from family and friends arriving, to leaving the venue for your photo shoot.

**Photo Session -** Behind-the-scenes of the family portraits, and the fun of your first moments as a married couple.

**Reception -** Your arrival and all the events and speeches of the night including your memorable first dance.

**How long have you been working/involved in the wedding industry:**  
Over 35 years.

**What can people attending the expo expect to see from you at the 2023 Limestone Coast Wedding Showcase:**  
A video playing clips of some of the most memorable moments of weddings I have filmed over the past few years.

**What is your favourite part of your job:**  
Being involved in a couple's happiest day.

**Is there something about your business or how you do business that you think sets you apart from others:**  
Having filmed close to 500 weddings in my career, whilst also having had over 40 years in the television and broadcasting industry, I feel my experience is something that there are no short cuts for, and speaks volumes for the fact that I am still booked out each and every wedding season.

**If you could give a soon-to-be wed couple a piece of advice for their wedding day, what would it be:**  
Try to take it all in because the day passes so quickly, and memorable moments can easily be forgotten. Breathe.

**Find RT Images on social media by searching:**  
Facebook, RTImages Videography

**WEDDING HAPPILY AFTER**  
BY IMAGES

# Wulanda opens

**Ribbon cut on 'transformative' community centre**

**M**ount Gambier's Wulanda Recreation and Convention Centre was officially opened last week.

The official opening was attended by a host of dignitaries from both sides of politics, along with local council representatives and members of the Limestone Coast sporting fraternity.

The opening ceremony commenced with a Welcome to Country by Boardic and Meintangle elder Aunty Yawari Penny Borney followed by an introduction by Mount Gambier Mayor Lynette Martin OAM and a smoking ceremony by Ngarrindjeri Elder Uncle Doug Nicholls.

Mount Gambier City Council chief executive Sarah Philpott, Federal Minister for Infrastructure, Transport, Regional Development and Local Government Catherine King and SA Minister for Primary Industries, Regional Development, Forest Industries, Clare Scriven also addressed the gathering.

A celebratory ribbon was cut at the end of official proceedings, officially declaring the centre open.

Community members were invited to attend two powerful presentations on the day by keynote speaker Paralympic athlete Katrina Webb OAM and a City Showcase, celebrating the community and the many organisations that play their part in enhancing the city's social fabric.

The \$62.5m building was made possible by the Federal Government's contribution of \$15m, the State Government contribu-

tion \$10m and the Grail District Council's contribution of \$350,000.

Throughout the build, Wulanda has benefited local trades and contractors by more than \$22m, not taking into account the corresponding investment in hospitality and accommodation venues by visiting businesses and services.

The centre swung open its doors to the community for its preview weekend on December 16, with more than 4000 people taking part in tours and free-swimming sessions.

In its first 60 days, Wulanda has hosted the 2023 South Australia Country Swimming Championships, signed up 1900 members and attracted almost 15,000 casual visits.

Olympic medalist and world champion Madl Wilson said it was amazing to be invited to open the 2023 South Australia Country Swimming Championships at Wulanda.

"To see this facility - it's absolutely incredible," she said.

"You are so lucky to be able to swim in a facility like this - it is definitely closing the gap between country and city."

Minister King said Wulanda would bring the community together for sporting and other events for generations to come.

"I'm pleased to see the result of this Australian Government investment and immediate benefits the facility has provided for the local community with sporting events already being staged," she said.

South Australian Premier Peter Malinauskas sent his apologies for the opening.

South Australian Opposition Leader David Speirs addressed the meeting.

"I'm happy to do this job today and I'm happy to do his job in three years' time," Mr Speirs said.

"This is a transformational project for (not only) the city of Mount Gambier but the whole Limestone Coast region.

"It gives this community an asset which will attract people here, it renews the community and it's something that people should be really proud of.

"It took a lot of vision and determination, particularly from the council but as a member of the former Liberal government, I am so pleased to be able to have been able to be part of a government that we believe in for this ... because we believe in the future," he said.

Mr Speirs said the finished project was everything he imagined and more.

"It's a stunning piece of architecture, it's beautifully done - it employed lots of local people during construction and it will employ people into the future," he said.

"I think the thing that really emphasises is the livability the attraction that this will b

**OFFICIALLY OPENED:** Federal Regional Development Minister Catherine King, Mount Gambier Mayor Lynette Martin OAM and State Regional Development Minister Clara Scriven. **Pic: Brandi Miller**




**CEREMONIAL:** A smoking ceremony was performed by Ngarrindjeri Elder Uncle Doug Nicholls at the official opening of the Wulanda Recreation and Convention Centre. **Pics: Georgie Paige/City of Mount Gambier**



**Proposal for the Revocation of Community Land Classification**  
Cullens Road, Southend/Campbell Street, Millicent

Wattle Range Council have resolved to undertake public consultation in accordance with Section 194(2) of the Local Government Act, 1999 to remove the Community Land Classification over two parcels of land located in Millicent and Southend.

The details of the subject land are as follows:

- Allotment 301, Cullens Road, Southend (CT 5291465)
- Allotment 9, 22 Campbell Street, Millicent (CT 5249722)

A copy of the Consultation Reports detailing the individual proposals are available for viewing at the Millicent Office, Civic Centre, George Street, Millicent or on Council's website [www.engage.watterange.sa.gov.au](http://www.engage.watterange.sa.gov.au)

The closing date for submissions on each proposal is 5 pm on Monday, 17 April, 2023.

**Ben Gower**  
CHIEF EXECUTIVE OFFICER

**FIND OUT MORE**



**ABC strike called**  
**Staff expected to stop work**

**A**BC staff across Australia will down tools for two hours tomorrow (Wednesday) as union members have rejected a revised pay offer from management.

ABC employees will stop work for an hour at 7am and again at 3pm.

Programming has already been disrupted for an unrelated reason yesterday (Monday) and today at the Mount Gambier studios of ABC South East.

Staff at the Percival Road premises are undertaking training with programming being temporarily sourced from another ABC station in rural South Australia.

Last week the Community and Public Sector Union and the Media, Entertainment and Arts Alliance held meetings and resolved the key point in dispute was inadequate career pathways for ABC employees.

A planned strike was called by the two unions earlier this month but was postponed after ABC managing director David Anderson put forward a revised offer.

The SE Voice has approached staff for comment.

4 Tuesday, March 21, 2023

Published every Tuesday and Thursday - [www.sevoice.com.au](http://www.sevoice.com.au)

The South Eastern Times and The Penola Pennant – Wattle Range Council – Council Communications column – 30 March 2023.



The service of a local Aboriginal soldier has officially been recognised with Alfred Joseph Walker's plaque being unveiled.

# Recognition for Aboriginal soldier

By Charlotte Varcoe

The service of a local Aboriginal soldier has officially been recognised with Alfred Joseph Walker's plaque being unveiled.

Held at the Mount Gambier Candleria Cemetery last week, Mr Walker was recognised for his service in WWII.

Mr Walker was born in Bordertown on May 17, 1925 and began his schooling at Point McLeay where his mother was the hospital cook.

After his parents separated, he then moved to Glenroy with his mother and sister in 1937.

It was not until October in 1942 - where Mr Walker was aged 18 - that he enlisted and began training at Wayville.

In April 1943, he was transferred to Dubbo in New South Wales for reinforcements and then to Canungra in Queensland to get ready for battle in Papua New Guinea.

Fit for service on May 11, 1943, Mr Walker was a reinforcement for the 2/27th on November 22, 1943 where he embarked from Townsville for Papua New Guinea.

He was withdrawn in March 1944 and in June 1945 he was discharged again to Perth.

The conflict was short lived following the bombing of Hiroshima and Nagasaki which took place just weeks after.

As the war ended, Mr Walker was sent to Indonesia as part of the occupation force and remained there until February 1946.

Mr Walker was officially discharged on September 10, 1946.

Upon returning home, he used some of his pay to purchase a motorbike and travelled back to Glenroy from Loveday.

During his time in the South East, Mr Walker worked in the Mount Burr sawmill,

forest headquarters driving a truck and in other forestry work.

In 1953, Mr Walker returned to Glenroy to care for his mother and took a position with the South Australian Railways at the local station and worked there until its closure in 1976.

At 52 years of age, he worked at the Penola Districts Council for three years until arthritis in both knees forced retirement.

He then lived in a small home in Penola until his final years which were spent in Bondok Lodge Mount Gambier.

Mr Walker passed on July 12, 1998 and was buried on July 17.

Speaking with The Penola Pennant at the unveiling, Mr Walker's great-nephew Darren McElroy said he and his family were honoured to finally have Mr Walker's full service recognised.

"There was a lot of discrepancy way back when Aboriginal soldiers first got discharged," Mr McElroy said.

"We like to think that by having Alfred and other Aboriginal soldiers recognised is some change of times because they were unfairly treated unfairly when they came back and fought for their country and they were also treated unfairly when they got back."

Mr McElroy said it was "about time" Mr Walker was fully recognised and hoped that in the future it would continue.

"Having Alfred's medals made us a bit teary eyed and it has been an emotional time," he said.

"We didn't expect to have the medals so they will now go with the rest of them."

He said he believed Mr Walker would have said 'too bloody right' to having the plaque on his grave and that it was important for the

family to be present on the day.

"We are from all around the place and we hope for future generations that these soldiers never get forgotten and these things are set in stone now so it cannot be denied," he said.

Penola Gunaawarra Returned Services League president Peter DeGaris said the league had worked closely with the family over the years to bring Mr Walker's service to light.

"There was discussion about the fact we had not had any recognition of Aboriginal past members so we started to do research on Alfred and that was when we produced the cut-out," Mr DeGaris said.

Alfred was a resident in Glenroy for a long time and worked for the District Council of Penola so it is important that the services he provided gets recognised."

Mr DeGaris said there was nothing on Mr Walker's tombstone to say he had been in the 2/27th platoon and it was nice the plaque finally came to fruition.

"I remember Alfred coming to the Penola RSL and he lived in a cottage in Glenroy and would come to meetings," he said.

It was nice there was Penola High School students who came along to the unveiling and I think there is plenty of scope for future Aboriginal graves to be recognised because when they finished their service, a lot of them moved back into their communities and their families did not acknowledge their service."

Mr Walker's grave was one of four unveiled throughout the South East last week as part of a joint project between the Aboriginal Veterans South Australia and the Headstone Project.

**Council Communications**

**Easter Waste Services**  
There will be no change in Council's Kerbside Blue Collection service over the Easter period. Please ensure you have your bins presented for collection by 8am on your regular collection day.  
Our Waste Transfer Stations and Resource Recovery Centre will also be open as usual. Wear enclosed footwear and bring a valid waste disposal voucher. Visit Council's website for opening hours and conditions of entry.

**Current Consultations**  
Council is currently seeking community feedback on a number of topics:  
• Draft Stormwater Asset Management Plan  
• Church Street Kerbing Penola  
• Proposed Community Land Revocation Millicent  
• Proposed Community Land Revocation Bourke  
For more details, including how to have your say visit [www.enquiries.watlerange.sa.gov.au](http://www.enquiries.watlerange.sa.gov.au).  
Hardy copies are also available at Council Offices and the Millicent Library.

**School Holidays Program**  
An exciting program has been set for the April school holidays in Wattle Range. There will be a wide range of interesting and fun activities held across the region, catering to you from 5 to 17 years of age.  
Visit Council's website or Facebook pages for information.

**Employment Opportunities**  
Council currently has a number of exciting employment opportunities available across the organisation.  
Specific details, including how to apply, are available at <https://wrc.jobs.subscribe-hr.com>

**Fire Danger Reminders**  
Council continues to issue permits under the provisions of the Fire & Emergency Services Act 2005 for the purpose of burning clearing grass and stubble. Landholders are reminded that they must pre-register their properties prior to any permits being issued.  
Residents are reminded that restrictions remain in place on the lighting of fires until the end of the fire danger season (April 30, 2023).

For up-to-date information on what you can and can't do visit the SA Country Fire Service website [www.cfs.sa.gov.au](http://www.cfs.sa.gov.au) or phone 1800 362 361.  
For further information on Wattle Range Council visit [www.watlerange.sa.gov.au](http://www.watlerange.sa.gov.au) or find us on Facebook.

Thursday, 30 March, 2023

### Public Signage located on Subject Land



**Copy of Letter forwarded to nearby properties and key stakeholders**

Our Ref: GF/16.16.2  
 coulet community land revocation millicent consultation 200323  
 Your Ref: A13422

20 March 2023



**Wattle Range**  
COUNCIL

PO Box 27, Millicent SA 5280  
[www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)

STRENGTH AND VISION  
 FROM COAST TO BORDER

Dear Sir

**Revocation of Community Land Classification  
 Campbell Street, Millicent**

Council is currently undertaking public consultation in relation to the revocation of the community land classification for the following parcel of land:

- Allotment 9, 22 Campbell Street, Millicent

The purpose of the proposed revocation is to allow Council to dispose of the property by way of public auction or private treaty.

You have been identified as a key stakeholder or affected party to this proposal, and Council is providing this information to you for your information. In accordance with Council's Community Engagement Policy, you are invited to comment on the proposal.

A copy of the Consultation Report is attached for your information together with some frequently asked Questions in relation to the Community Land revocation process.

Written representations will be received up until 5.00 p.m. on Monday, 17 April, 2023.

Council encourages you to 'Have Your Say'.

Should you require any further information in relation to the proposed revocation of the community land classification, please do not hesitate to contact me on 8733 0900 at your convenience.

Yours faithfully

Cathy Bell  
**MANAGER - ADMINISTRATION**

*Enc.*

Telephone: (08) 8733 0900  
 Email: [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)



## FREQUENTLY ASKED QUESTIONS



### **What is Community Land?**

The *Local Government Act 1999* (the Act) establishes a framework for the classification of most land owned by a Council or under a Council's care, control and management (local government land) as "community land".

The framework aims to protect community interests in land for current and future generations through limiting the ability for Council to lease or dispose of Community Land.

### **Why revoke the Community Land Status?**

For Council to divest (sell) Community Land, the Community Land status must be removed through a legislated process. This process includes undertaking public consultation and seeking approval to revoke the status from the Minister for Local Government.

### **What is the Community Land revocation process?**

The revocation process requires extensive consultation with the community, including consideration of all submissions by Council. Should Council elect to continue with the revocation process following the conduct of the public consultation process, a detailed report including all submissions received during the consultation, is provided to the Minister for Local Government for consideration.

If the Minister for Local Government approves the revocation, Council must then resolve at a meeting to revoke the Community Land status and publish the revocation notice in the South Australian Government Gazette.

### **How long does the Community Land revocation process take?**

The process can take between 6 and 12 months, from the launch of the public consultation process to completion of the Community Land revocation.

### **What are the benefits of revoking the Community Land status from the land?**

The revocation of the community land status will allow Council to divest (sell) the land.

In this instance, due to the limited access to vacant land available for residential development purposes, the release of this land to the public is of great benefit.

Whilst Council does have an obligation to maintain all parcels of land under their care and control, it does not have any long term aspirations to develop the land for residential purposes.

### **Why can't Council continue to maintain the property without transferring the land?**

Council will continue to manage the land as it currently does, however it will be required to continue to manage the land within the community land provisions of the Act.

-2-

**How will I know if the Community Land Revocation goes ahead?**

Council will provide updates on the public consultation and the Community Land revocation process (If pursued) through Engage Wattle Range. Identified key stakeholders including adjoining landowners and persons who have provided feedback during the consultation process will also be notified of the outcome at the conclusion of the process.

**How do I have my say regarding this proposal?**

Written submissions marked 'Revocation of Community Land – Campbell Street, Millicent' can be:

- posted to PO Box 27, Millicent SA 5280
- hand-delivered to any of Council's offices
- uploaded via [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)
- or emailed to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

**Who do I speak to for further information?**

For any further information or clarification, please contact:

Cathy Bell  
Wattle Range Council  
Phone 8733 0900  
Email: [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

## Have Your Say – Council Website

https://www.engage.wattlerange.sa.gov.au/community-land-revocation-southend

### Proposed Community Land Revocation - Southend

What is being decided?

Council is seeking feedback on the proposal to revoke the community land classification over land located at Cullens Road, Southend to enable the land to be disposed of.

#### Background

Council at its meeting held on 14 March 2023 considered a report to revoke the community land classification over Allotment 301, Cullens Road, Southend.

The land has been identified as surplus to Council's requirements and therefore it intends to dispose of the property by either public auction or private treaty.

As the land is classified as community land, for Council to divest (dispose) of the land, the Community Land status must be removed through a process as outlined in Section 194(7) of the Local Government Act 1999. This process includes undertaking public consultation and seeking approval to revoke the status from the Minister for Local Government.




Image - Cullens Road, Southend

#### Documents

- Consultation Report - Cullens Road Southend (5.66 MB) (pdf)

#### Consultation Lifecycle

- 14 March 2023 - Report to Council Meeting**  
Council considered a report regarding a proposal to revoke the community land classification and resolved to commence the formal public consultation process. (Minute Ref: Folio 10492, Item 15.2.5)
- 20 March to 17 April 2023 - Consultation Open**  
Consultation Report released for public comment.
- 18 to 28 April - Consultation Feedback under Review**  
Contributions to this consultation are closed for evaluation and review.
- 9 May 2023 - Consultation Report to Council**  
A report providing a summary of the consultation received throughout the consultation period presented to Council for consideration and decision.

#### Get involved

Written submissions marked 'Revocation of Community Land - Cullens Road, Southend' can be:

- posted to PO Box 27, Millcent SA 5280
- hand-delivered to any of Council's offices
- uploaded below
- or emailed to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

Feedback is open until 5pm on **Monday, 17 April 2023**.

*Please note that all submissions, including the names of those responding may be tabled at a public meeting of Council unless otherwise indicated by the respondent in which case their details are to be excluded from publication.*

[Upload a written submission](#)

#### Submission | Proposed Community Land Revocation - Southend

Written submissions can be uploaded here. You will need to be a registered user to upload your submission. Don't worry, it's quick and easy! And as a registered participant you will be able to use the full range of feedback tools on offer. You will also receive our newsletters advising of engagement opportunities.

Alternatively, you can email your submission to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au) with 'Revocation of Community Land - Cullens Road, Southend' in the subject line.

You need to be signed in to take this survey


[SIGN IN](#) [REGISTER](#)

#### FAQs

- What is Community Land?
- Why revoke the Community Land status?
- What is the Community Land revocation process?
- How long does the Community Land process take?
- What are the benefits of revoking the Community Land status from the land?
- Why can't Council continue to maintain the property without disposing of the land?
- How will I know if the Community Land revocation goes ahead?

#### Who's Listening

Cathy Bell  
Manager Administration  
Wattle Range Council



Phone 08 87330900  
Email [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)


## Council Facebook Post

**Wattle Range Council**  
Published by Megan Tilley · March 23 at 11:45 AM · 🌐

Council is seeking feedback on the following issues, and the community are invited to 'Have Your Say':

- 🚧 Church Street Kerbing, Penola - Closes Thursday, April 6
- 💧 Draft Stormwater Asset Management Plan - Closes Monday, April 17
- 🏠 Proposed Community Land Revocation (Campbell St, Millicent) - Closes Monday, April 17
- 🏠 Proposed Community Land Revocation (Cullens Rd, Southend) - Closes Monday, April 17


You'll find all the details, including how to give your feedback, at [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)



See insights and ads Boost post

👍 4 7 shares

👍 Like      💬 Comment      ➦ Share

 Write a comment... 🗨️ 😊 📷 📺 🗨️

## Public Notice



**PUBLIC NOTICE**  
**PROPOSAL FOR THE REVOCATION OF COMMUNITY LAND CLASSIFICATION**

Council is currently considering a proposal to revoke the Community Land Classification from land owned by Council with the view of disposing the land via public auction or private treaty.

The subject land is described as Allotment 9, 22 Campbell Street, Millicent (area shaded blue below).



Council encourages members of the community to “Have Your Say”.

A copy of the Consultation Report is available for viewing at the Millicent Office, ‘Civic Centre’, George Street, Millicent; or on Council’s website – [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au).

The closing date for written submissions is 5.00 p.m., on Monday, 17 April 2023.

**FIND OUT MORE**

Ben Gower  
**CHIEF EXECUTIVE OFFICER**

20 March 2023



## **Appendix C**

30<sup>th</sup> March 2023

Wattle Range Council  
PO Box 27  
Millicent, SA 5280

### **Revocation of Community Land Classification Campbell Street, Millicent**

To whom it may concern,

I am in support of the revocation of the community land classification of 9/22 Campbell Street, Millicent.

I am key stakeholder of this land as I own the neighbouring property at 137A Mount Gambier Road, Millicent.

I would also be interested in purchasing the land from the Wattle Range Council once it is zoned residential.

If you require any additional information, please contact me.

Kind regards,

Tyler Bevan.

0448 988 706  
Tyler.bevan23@yahoo.com  
137A Mount Gambier Road, Millicent, SA, 5280

## 15.2.5 Revocation of Community Land Classification (Cullens Road Southend and Campbell Street, Millicent)

Report Type	Officer Report
Department	Corporate Services
Author	Cathy Bell
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/16.16.2
Attachments	<ol style="list-style-type: none"> <li>1. Council Report - Revocation of Community Land December 2022 [<b>15.2.5.1</b> - 4 pages]</li> <li>2. Revocation Notice - Allotment 302, Cullens Rd, Southend [<b>15.2.5.2</b> - 2 pages]</li> <li>3. Guidance Paper No. 5 - Community Land Revocations [<b>15.2.5.3</b> - 15 pages]</li> </ol>

### Purpose of Report

To reconsider the revocation of community land status for the following Council owned properties; Allotment 301, Cullens Road, Southend and Allotment 9, 22 Campbell Street, Millicent.

### Report Details

Council considered a report on 13 December 2022 in relation to the proposed revocation of two parcels of land owned by Council, being Allotment 302, Cullens Road, Southend and Allotment 9, 22 Campbell Street, Millicent. At this meeting, Council endorsed the proposal and agreed to commence the formal public consultation process to revoke the community land classification over the two parcels of land.

As part of the public consultation process, Council is required to prepare a consultation report detailing the two proposals. During this process, it was identified that the land at Cullens Road, Southend was identified incorrectly in the December 2022 report and that allotments 301 and 302 were stated incorrectly.

As the community land revocation process is a formal legislative process which requires approval from the Minister responsible for the *Local Government Act*, it is imperative that the land parcel details are accurate. Whilst there is no change to the Campbell Street land details, it is felt it is necessary to still include both parcels of land within this report as it will be included as supporting information should the proposals be supported by Council and Ministerial approval is required. It is intended that the resolution following the consideration of this report will supersede the decision made on 13 December 2022 (Item 15.2.5; Folio 10397).

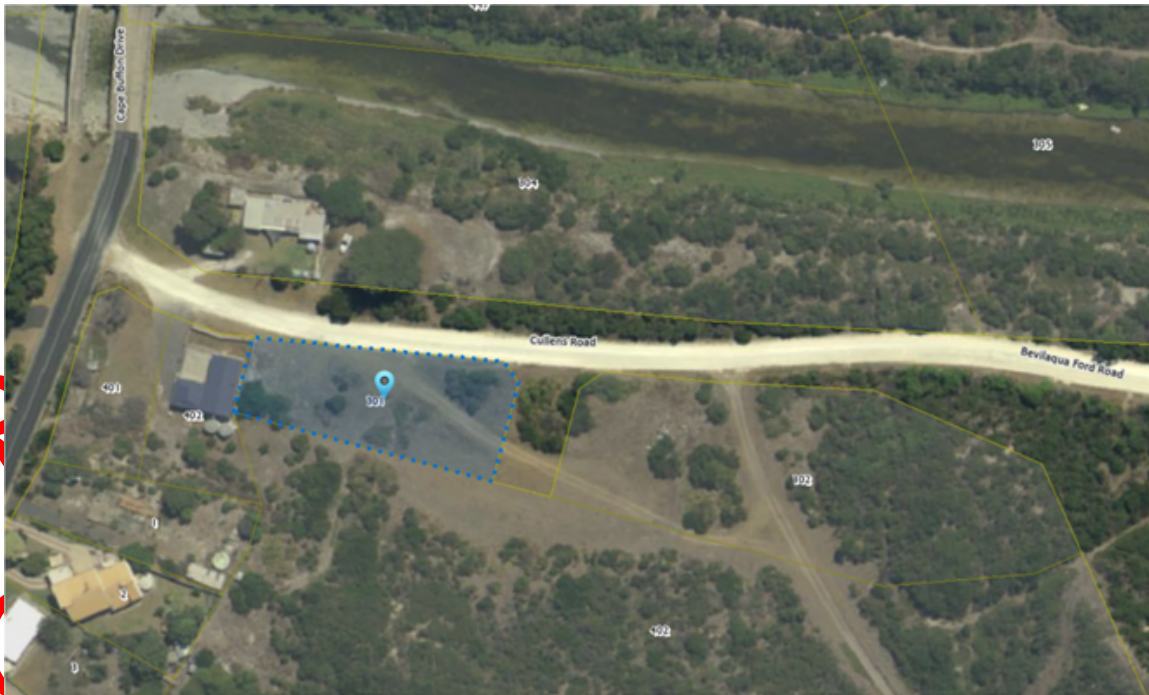


The intent of this report is to correct the land parcel details relating to the parcel of land located at Southend and to seek Council's endorsement to commence the revocation process over the land parcels located as follows:

- Allotment 301, Cullens Road, Southend; and
- Allotment 9, 22 Campbell Street, Millicent.

Details of the subject land is detailed below:

- Allotment 301, Cullens Road, Southend



Council originally received an enquiry about the purchase of Allotment 301 and 302, Cullens Road, Southend. In reviewing the land, it was previously reported that Allotment 301 had been revoked from community land classification in December 2012, however in fact it was Allotment 302, Cullens Road, Southend and Allotment 301 was erroneously missed at the time (refer to attached Government Gazette notice – 20 December 2012).

Following a search of Council's records, it has revealed that an administration error occurred when the land was listed on the community land register and both allotments were listed as Allotment 302, therefore Allotment 301 remains as community land by default. At the time of the revocation of Allotment 302, it was the intention that both allotments be revoked as they were excess to Council's requirements and that the properties be sold.

In liaising with Council staff, Allotment 301 remains excess to Council's requirements and therefore to enable the land to be disposed of, Council will need a formal resolution to revoke the community land classification and follow the statutory process to undertake the task.

- Allotment 9, 22 Campbell Street, Millicent



Council has also received an enquiry about the purchase of Allotment 9, 22 Campbell Street, Millicent. This parcel of land is a vacant allotment located on the corner of Mount Gambier Road and Campbell Street, Millicent. This parcel of land has a current “dedication” for “reserve purposes”. It is believed that this parcel of land was gifted to Council as part of a residential development undertaken in the early 2000’s, involving the old Butter Factory. The vacant allotment remains undeveloped with no likelihood to be developed as a reserve, particularly given that Bolton Oval is located directly adjacent to this land. Therefore, officers have identified the land as being excess to Council’s requirements and are supportive of community land classification being revoked and the land being sold.

In undertaking a review of the land, it was initially thought that the land had been previously revoked from community land classification as the parcel was listed in the Community Land Register as revoked requiring removal of dedication. If this were the case, Council would only be required to remove the dedication status from the land which is a straightforward process, requiring the lodgement of the necessary forms with the Lands Titles Office. However, when officers commenced the removal of the dedication, there was insufficient evidence available (i.e. government gazettal notice) that supported the notion that Council had previously removed the community land status, therefore it is recommended that the process be undertaken to eliminate any confusion of the status of the land.

To progress both requests, Council will be required to revoke the community land classification relating to both parcels of land. This formal process involves the preparation of detailed Reports for community consultation and consideration by Council. If, following the required steps, Council does support the revocation process, a final report is prepared for approval by the Minister responsible for the Local Government Act. A copy of the Guidelines paper prepared by the Office of Local Government is attached for reference.

In relation to the proposal to sell the land, it is prudent to consider the future preferred options for disposal of the lands including, offering the land direct to the applicants subject to

an independent valuation being obtained to determine the sale price of the land, or offering the land via private treaty and the land being listed via a Real Estate Agent.

### **Financial Considerations**

Budget Allocation	Nil
Budget Spent to Date	Nil
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

### **Risk Considerations**

There are no known risk considerations related to this report.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

*Local Government Act 1999* (Section 194)

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

Public consultation will be undertaken in accordance with Council's Community Engagement Policy.

### **RECOMMENDATION**

That Council:

1. Pursuant to Section 194(2) of the *Local Government Act 1999*, agree to commence the formal public consultation process to revoke the community land classification of land situated at:
  - Allotment 301, Cullens Road, Southend, CT 5291/66; and
  - Allotment 9, 22 Campbell Street, Millicent CT 5248/722.

Office of Local Government

## **Section 194 – *Revocation of Community Land Classification***

Guidance paper no. 5

April 2022

This document and others in the series are provided as a guide to good practice and not as a compliance requirement.

The content is based on officer's knowledge, understanding, observation of, and appropriate consultation on, current good practice. Information papers may also include the Office of Local Government's views on the intent and interpretation of the legislation.

The material does not constitute legal advice.



Government of South Australia  
Attorney-General's Department

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# INDEX

<b>The community land legislative framework</b>	<b>1</b>
<b>Role of the Minister</b>	<b>2</b>
<b>Crown Land</b>	<b>3</b>
<b>Revocation process</b>	<b>3</b>
<b>Report on the proposal for consultation</b>	<b>3</b>
<b>Public consultation requirements</b>	<b>5</b>
<b>Effective consultation</b>	<b>6</b>
<b>Notice of the proposal to the public</b>	<b>8</b>
<b>Consideration of submissions</b>	<b>8</b>
<b>Native Title</b>	<b>9</b>
<b>Seeking the approval of the Minister</b>	<b>9</b>
Information provided in the application to the Minister	9
<b>Notification of the Minister's decision</b>	<b>10</b>
<b>Appendix A—definitions</b>	<b>11</b>
<b>Appendix B—flow-chart of revocation process</b>	<b>12</b>



## OFFICIAL

## The community land legislative framework

The *Local Government Act 1999* (the Act)<sup>1</sup> establishes a framework for the classification of most land owned by a council or under a council's care, control and management (local government land) as 'community land'<sup>2</sup>.

The framework aims to ensure a consistent, strategic and flexible approach to the administration and management of local government land. Its objectives are to protect community interests in land for current and future generations.

Local government land (other than a road, easement, or right of way) is taken to be classified as community land unless—

- the council resolves before the land<sup>3</sup> is acquired or comes under its care, control and management that it is excluded from classification: section 193(4)(a) of the Act; and
- the land is not affected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation: s 193(4)(b).

Once classified, community land—

- cannot be disposed of, except in prescribed cases: s 201(2);
- may require the preparation and adoption of a management plan: s 196;
- can be leased or licensed but only in accordance with prescribed requirements: s 202; and
- can be used for business or commercial purposes, subject to the use being authorised in an approved management plan for the land: s 200.

The council may not revoke the classification of community land in accordance with section 194 of the Act for the following classes of land—

- Adelaide Park Lands;
- land required to be held for the benefit of the community under Schedule 8 of the Act (Beaumont Common, Klemzig Memorial Garden, Levi Park, Reynella Oval, Lochiel Park Lands, and Frew Park), under a special Act of Parliament or under an instrument of trust; and

<sup>1</sup> See Appendix A for definitions relating to Chapter 11 of the *Local Government Act 1999*.

<sup>2</sup> Transitional arrangements between 2000 and 2003 allowed the council to exclude specific parcels of land from classification as community land. Typically, the land was used solely for council operational purposes (work depots), or for business or commercial purposes (car parks) or other non-community purposes (land identified for sale)

<sup>3</sup> Land that formed a road or part of a road that vests in the council after the closure under the *Roads (Opening and Closing) Act 1991* is taken to be community land unless the council resolves before or at the time of making the relevant road process to exclude the land from classification: s 193(4a).

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- land excluded by Regulation (no regulations have so far been made for this purpose).

The council may need to seek legal advice as to whether a parcel of land is subject to an instrument of trust.

Generally, the Act affords the council sufficient flexibility to manage and use community land, including a use for a business purpose, without the need to revoke the classification.

The council may resolve to classify any local government land that has previously been excluded from classification: s 193(5).

### Role of the Minister

The relevant Minister is the Minister responsible for the *Local Government Act 1999* (the Minister).

The Minister has a duty to—

- review the process followed by a council in submitting a proposal for a revocation of community land classification, and
- assess the merits of the proposal.

The Act sets out the steps a council must follow before submitting a proposal to the Minister. It is pre-requisite for the exercise of the Minister's discretion that the council has followed the steps set out in the Act.

**If the council has not followed the requirements set out in the legislation the Minister cannot exercise his/her discretion to approve a proposal.**

If the Minister is satisfied that the council has complied with the legislative requirements, the Minister can then assess the merits of the proposal in determining whether to approve or not approve the proposal. The Act requires that the council provide to the Minister a report on the content of all submissions made in the course of the public consultation. The public consultation process and its results are therefore relevant considerations for the Minister when assessing the merits of a proposal.

The Minister's approval gives the council the authority to pass a resolution to revoke the classification. The council should not pre-empt that the Minister's approval will be given in every instance.

Accordingly, where the council proposes to dispose of land by private sale or public auction, it should not commence advertising the sale or enter into a contract for the sale or disposal (including a contract made on the condition of the Minister's approval being given), until such time as the Minister's approval is given.

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## Crown Land

If the subject land is Crown land dedicated to a council and that dedication is removed then after the dedication is removed, the subject land is considered to no longer be classified as 'community land' for the purposes of the Act and as a consequence a community land process under section 194 of the Act is not required.

## Revocation process<sup>4</sup>

It is important to note that the council is the instigator of any proposal to revoke the classification of community land, and as such, it is ultimately the council that is responsible and accountable to its community for the decisions it makes. The Act seeks to ensure that members of the community are involved in the revocation process, and to provide them with an opportunity to make submissions which their council must consider.

The process for revoking community land classification exists to give scope to the council to determine (in consultation with its community) whether the community's long-term interest in a parcel of land does or does not need to be protected. The council and the community may decide that such protection under this classification is no longer required, and failure to do so would prevent the land's use or development for other specified and agreed purpose. For example, the council may wish to dispose of the land and use the proceeds for some other community purpose, use the land wholly or substantially for operational or commercial purposes, or lease the site for a term greater than the maximum 42 years permitted by the Act: s 202(4).

The council should be able to clearly demonstrate to the community that it has developed a specific strategy for the future use of the land, and that revocation of the classification is necessary to deliver that strategy.

The council should also take a holistic approach when developing a proposal for revocation of land that will facilitate a project or strategy on adjoining land, for example, the revocation is necessary to enable a road to be opened under the Roads (Opening and Closing) Act 1991 to give access to an adjoining land division. It is important that the council takes into account the processes and procedures required under other legislation, in addition to those under the Act.

## Report on the proposal for consultation

Before the council submits a proposal to the Minister for revocation of the classification of community land, it must prepare and make publicly available a report on the proposal. This report forms the basis of the council's consultation with the community. It must contain all of the information listed in subsection 194(2)(a) of the Act. If any of the required information is

<sup>4</sup> A flowchart summarising the revocation process is shown in Appendix B.



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not included in the report, the proposal will not comply with the legislative requirements and the Minister will not be able to exercise his/her discretion. If any of the information is not provided in sufficient detail, the Minister may consider that the community has not been given the appropriate opportunity to fully understand the proposal, and this may affect the assessment of the merits of the proposal.

The report must contain the following information—

- (i) *a summary of the reasons for the proposal;*

Comment:

This must be a full statement on the reasons of the proposal. For example, the land will be disposed of for private residential development, or a long-term lease granting exclusive rights to a sporting organisation is to be granted, or will be used for council's operational purposes.

A statement in the report that the reasons for the proposal is to revoke the community land classification of the land is not sufficient.

The reason the council proposes to revoke the community land classification should be clearly articulated so that members of the public are fully informed and given a genuine opportunity to either express concerns or to support the proposal. This should also include any relevancy the proposal has to strategies or objectives of the council that the community had been previously consulted on or would be aware of. For example, the proposal will contribute to the objectives of the strategic management or annual business plan, or the property was identified as being surplus in the asset management plan and its possible disposal flagged in the annual budget.

It is advisable that the report also contain a copy of the relevant certificate of title, and spatial map showing the cadastral boundaries of the subject land and immediate surrounding areas likely to be affected by the proposal.

- (ii) *a statement of any dedication, reservation or trust to which the land is subject; and*

- (iii) *a statement of whether revocation of the classification is proposed with a view to sale or disposal of the land and, if so, details of any Government assistance given to acquire the land; and a statement of how the council proposes to use the proceeds;*

Comment:

The report must include a statement of the intended use of the funds acquired from sale of the land, even if it is intended to put the money into general revenue.

Members of the public need to be given information about the use of acquired funds as it may affect their attitude to the proposal. For example, a person may be concerned about a proposal to sell community land if the money is to be placed into general revenue but may give support if the funds are to be used for the acquisition or upgrade of other community facilities.

If sale or disposal is contemplated, the report should indicate if the proposal is consistent with the council's policy on sale or disposal of land (s 49(1)(d)).

**As mentioned above, where it is proposed that the land will be disposed of, the council should not commence advertising the sale or enter into a contract for the sale or disposal**

## OFFICIAL

**(including a contract made on the condition of the Minister's approval being given), until such time as the Minister's approval is given.**

Section 201(3) of the Act provides that if State Government financial assistance was given to the council to acquire the land and the council has not resolved to use the proceeds for the acquisition or development of other land for public or community use, or for the provision of community facilities, the Minister may request the council, as a condition of approval, to pay an amount to the Crown, or to apply, for a purpose specified by the Minister, an amount of money that does not exceed the sale price.

- (iv) *an assessment of how implementation of the proposal would affect the area and the local community;*

Comment:

This assessment should provide a discussion and conclusion on the effects of the proposal on the local community. It should set out the current use of the land and identify potential groups that could be directly affected by the proposal. For example, sporting groups or residents living in the locality who use the land. The assessment should explain clearly the perceived positive and negative affects on the community of the proposal.

The statement should take into consideration any relevant strategic planning documents prepared by the council, for example, open space or recreation strategy, residential strategy or town centre strategy.

The statement should also take into account the relationship of the proposal, if any, to government strategic planning for open or recreational land in the area or region, for example, whether the land is linked to the State Government's Metropolitan Open Space Strategy, or the targets or objectives in the 30 Year for Greater Adelaide or relevant Regional Planning Strategy.

- (v) *if the council is not the owner of the land – a statement of any requirements made by the owner of the land as a condition of approving the proposed revocation of the classification;*

Comment:

If the land is under the care, control and management of the council, but is not owned by the council, the classification of land as community land cannot be revoked unless the owner of the land approves the revocation.

If the land is owned by the Crown and is dedicated under the care, control and management of the council, the approval of the Minister for Sustainability, Environment and Conservation (as the Minister who administers the *Crown Lands Management Act 2009*) must be obtained on behalf of the Crown, before the report is prepared. For other land owned by the Crown, the approval of the relevant Minister must be obtained.

A person who holds Native Title in the land is also considered an owner for the purposes of the Act and the revocation of the community land classification cannot proceed without that person's consent.

If the owner(s) of the land place any conditions on their approval of the revocation, the report must state this and set out those conditions.

## Public consultation requirements

After the report has been prepared, the Act requires that it be made publicly available. The information in that report is intended to inform members of the public of the council's proposal,

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enable them to form a view on that proposal, and should they choose, make a submission in support of that view.

The Act (s 194(2)(b)) also requires that the council consult with the public on the proposal in accordance with its own public consultation policy.

Under the Act (s 50), all councils must adopt a public consultation policy. That policy must set out the steps that the council will follow in cases where the Act requires that a council must follow its public consultation policy.

The Act (s 50(4)) requires that the council's public consultation policy must provide interested persons with a reasonable opportunity to make submissions, and at least provide for—

- a) the publication in a newspaper circulating within the area of the council a notice describing the matter under consideration and inviting interested persons to make submissions in relation to the matter within a period (which must be at least 21 days) stated in the notice; and
- b) the consideration by the council of any submissions made in response to an invitation under paragraph (a).

The council must adhere to the requirements of its own public consultation policy. If that policy prescribes steps that are more stringent than the minimum requirements of the Act, then those steps must be followed. If the policy is not complied with, the council's application to the Minister will not comply with the legislative requirements and the Minister cannot exercise his/her discretion in relation to that application.

The nature and outcome of the public consultation process are relevant to the Minister's exercise of his/her discretion.

## Effective consultation

Planning is the key to successful engagement with communities on a proposal to revoke the classification of land as community land.

It is important to be clear about the decision to be made. Being unclear could lead to tension between the council and its community. In the context of a proposal to revoke the community land classification, the decision is generally much broader than the decision to change the classification of the land. The broader decision will also involve a decision to do something with the land if the classification is revoked. The real issue is the council's intention for the future use of the land.

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Effective consultation assists in managing expectations by ensuring that communities fully understand the nature of the project and the likely impacts and benefits that may result from a decision.

Each revocation proposal is unique. The council should give careful consideration to identifying the parties with an interest in the proposal. These are likely to include people who are directly impacted by the proposal – such as owners/residents of adjoining properties or organisations that regularly use the land – as well as those individuals or groups who may not be directly impacted but may still have a legitimate interest in the proposal, such as resident groups or visitors from outside of the council's area.

The council is encouraged to develop an understanding of these individuals and groups, their sensitivity to the project, and choose appropriate communication methods. When reviewing its public consultation policy, the council should include measures that will ensure that a proposal to revoke the classification of community land is brought to the attention of the wider community.

The *Community Engagement Handbook* (March 2008) provides a model framework for leading community engagement practice in Local Government. The handbook is available on the Local Government Association's website.

The council is encouraged to consider including the following steps in its public consultation policy—

- Writing directly and individually to those who live or own property in proximity to the affected land, particularly where the revocation is for the purpose of alienating open space currently available for recreational purposes;
- Erection of a sign that explains the proposal and invites public submissions on the subject land;
- Publication of a media article in the local newspaper or council's newsletter which identifies the land and explains the proposal and the public consultation process (particularly when the land is large or significant);
- Holding a public meeting or a meeting of the council where community feedback can be received; and
- Allowing a period longer than the minimum 21 days in which the public can make submissions. This may be important where the proposal involves a large or significant parcel of land, or it is known that people living outside of the council's area also use the land

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There is nothing preventing the council from conducting a broader public consultation process than is prescribed by its own policy.

**Notice of the proposal to the public**

To help inform the public of a proposal, it is desirable that the following information appears in the notice—

- Details which readily identify the land. For example, the name by which the land is commonly known, or a plan or photo showing the location of the land, the current use of the land, the Certificate of Title reference for the land and whether the proposal relates to all or part of the land identified;
- A clear statement that the council proposes to revoke the classification of the land as community land;
- The council's reasons for the proposal. For example, sale or disposal of the land, granting a long-term lease over the land, or future use for council's operational purposes;
- Details of where copies of the report and further information can be obtained;
- The name of the contact person at the council;
- An invitation for interested persons to make submissions to the council in relation to the proposal; and
- The closing date for submissions.

As mentioned above, it is desirable that the council considers a period longer than the minimum 21 days for the receipt of public submissions, where the proposal involves a large or significant parcel of land, or it is known that people living outside of the council's area use the land.

**Consideration of submissions**

The Act (s 50(4)(b)) requires that the council's public consultation policy must provide for the consideration by the council of any submissions made. Once the public notification period has ended, there must be compliance with this aspect of the policy. The Act (s 194(3)(a)) also requires that the council submit to the Minister a report on all submissions made as part of the consultation process.

Community members are more inclined to make submissions on a proposal if they feel they have the capacity to have input to the decision-making process. An acknowledgement in writing to those persons who have made a submission, and informing them that their

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comments will be considered by the council, will also ensure that they feel they have contributed to the decision-making process. Where the proposal attracts interest from the community, particularly where there is both support for and opposition to a proposal, the council could consider including the date and time of the council meeting at which the proposal will be considered in the acknowledgment referred to in the previous paragraph.

**Native Title**

Consultation with Native Title groups needs to be consistent with any requirements in the council's public consultation policy in respect of land on which native title has not been extinguished. The council should seek its own legal advice as to whether or not Native Title may be an issue for the land concerned.

**Seeking the approval of the Minister**

After considering public submissions, the council may resolve to seek Ministerial approval for the proposal. Only then, can an application be made to the Minister.

The council may not delegate the power to make an application to the Minister (s 44(3)). The council must make a resolution to submit the proposal to the Minister for approval.

**Information provided in the application to the Minister**

When submitting the proposal to the Minister the council should provide a copy of its resolution to submit the proposal.

Information relevant to the application will help inform the Minister in making a decision on the merits of the application. Consequently, the following information should accompany an application—

- A copy of the report prepared by the council for the purposes of section 194(2)(a);
- In the event that the land is under the care, control and management of the council but is not owned by the council, a copy of the landowner's approval of the revocation (including approval of any native title holders);
- If the council proposes to sell the land, a copy of the council's policy on the sale or disposal of land, under section 49(1)(d);
- Details of the public consultation undertaken, including copies of the actual advertisement(s) placed in local newspaper(s), media releases, photos of signs erected on the land, and copies of any correspondence sent to adjoining property owners or occupiers as well as details of those persons who were notified;
- A copy of the relevant certificate of titles, spatial plan(s) showing the cadastral boundaries of the subject land and immediate surrounding areas, and any other documentation that the council believes will support its application; and

**OFFICIAL**

- ☑ In the event that the land is to be sold, a copy of the valuation report on the land (if obtained), and a copy of any resolution by the council to use the proceeds of the sale of the land for the acquisition or development of other land for public community use or for the provision of community facilities.
- ☑ Copies of all submissions or petitions made on the proposal as part of the public consultation process;
- ☑ A report to the Minister on all submissions received on the proposal during the council's public consultation process, for the purposes of section 194(3)(a) and the council's response to the issues raised in the submissions received;
- ☑ A copy of the agenda report and minutes for the council meeting at which the council considered any submissions made during the public consultation process;
- ☑ A copy of council's resolutions relevant to the proposal, including the resolution to submit the proposal to the Minister;

It is requested that the application be sent electronically to the Minister at minister.brock@sa.gov.au in PDF format. Please consider the size of the document and break the application up into parts if the size is likely to disrupt transmission.

### **Notification of the Minister's decision**

The council will be advised of the Minister's decision in writing. If the Minister does not approve the proposal, or the application does not comply with the Act, it is open to the council to submit a further proposal in relation to that land at a later time.

The revocation of the community land classification does not take effect unless the council makes a resolution to give effect to the proposal. It may decide that it does not wish to proceed with the revocation. In that case, it is desirable that an appropriate resolution is made.

If the council resolves to revoke the classification, the land is freed from any dedication, reservation or trust affecting the land, other than a dedication, reservation or trust under the Crown Lands Management Act 2009: s 195(1).

If a certificate of title has been issued over land that is subject to a dedication, reservation or trust, (other than a dedication reservation or trust under the Crown Lands Management Act 2009) the council must, immediately after the revocation of the classification of land as community land, give notice of the revocation to the Registrar-General in a manner and form approved by the Registrar-General.

The council may choose to place a notice of the resolution in the local newspaper or in the Government Gazette, but it is not legally required under the Act to do so.

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**Appendix A—definitions**

NOTE: The definition in this appendix is provided as a guide only, please refer to section 4 of the Local Government Act 1999 for interpretation.

“**land**” means, according to the context,

- (a) land as a physical entity, including
  - (i) any building or structure on, or improvements to, land; or
  - (ii) land covered by water and, in such case, the overlying water; or
  - (iii) a strata lot under the Community Titles Act 1996 or a unit under the Strata Titles Act 1988; or
- (b) a legal estate or interest in, or right in respect of, land.

“**local government land**” means land owned by a council or under a council’s care, control and management.

“**owner of land**” means

- (a) if the land is unalienated from the Crown ; or
  - (b) if the land is alienated from the Crown by grant in fee simple
    - (i) the holder of an estate in fee simple, or a life estate, in the land; or
    - (ii) the holder of a leasehold estate in the land who is not in occupation of the land; or
    - (iii) a mortgagee in possession of the land (or a receiver appointed by such a mortgagee); or
  - (c) if the land is held from the Crown under a lease, licence or agreement to purchase the lessee, licensee or purchaser; or
  - (d) a person who holds native title in the land; or
  - (e) a person who has arrogated to himself or herself (lawfully or unlawfully) the rights of an owner of the land,
- and includes the executor of the will, or administrator of the state, of any such person.

“**public notice**” means notice published in the *Gazette* and in a newspaper circulating generally throughout the State.

“**public road**” means

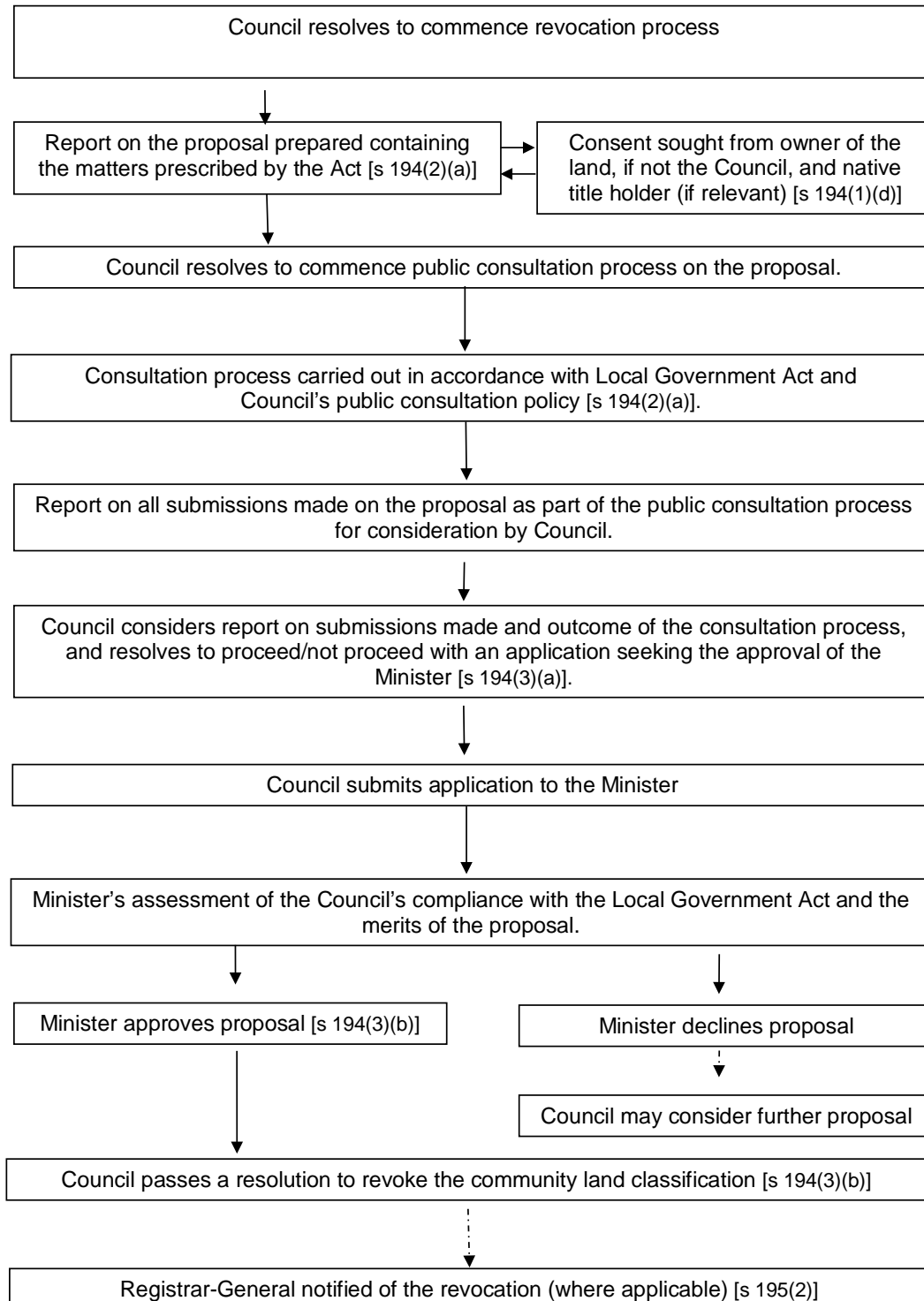
- (a) any road or land that was, immediately before the commencement of the *Local Government Act 1999*, a public street or road under the repealed Act; or
  - (b) any road
    - (i) that is vested in a council under the Act or another Act; or
    - (ii) that is placed under a council’s care, control and management as a public road after the commencement of the Act but not including an alley, laneway, walkway or other similar thoroughfare vested in the council; or
  - (c) any road or land owned by a council, or transferred or surrendered to a council, and which, subject to the Act, is declared by the council to be a public road; or
  - (d) any land shown as a street or road on a plan of division deposited in the Lands Titles Registration office or the General Registry Office and which is declared by the council to be a public road; or
  - (e) any land transferred or surrendered to the Crown for use as a public road that was, immediately before the transfer, held by a person in fee simple or under a lease granted by the Crown
- (and includes any such road that is within the boundaries of a public square).

“**road**” means a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes a bridge, viaduct or subway; an alley, laneway or walkway.



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## Appendix B—flow-chart of revocation process



**Office of Local Government**

For further information about this and other guidance papers contact:

**Office of Local Government**  
(08) 7109 7145  
[AGD.OfficeofLocalGovernment@sa.gov.au](mailto:AGD.OfficeofLocalGovernment@sa.gov.au)

Other guidance papers are available at [www.agd.sa.gov.au/local-government](http://www.agd.sa.gov.au/local-government)



**Government of South Australia**  
Attorney-General's Department

## 15.1.3 Delegations Update

Report Type	Officer Report
Department	Corporate Services
Author	John Wright
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way.
File Reference	GF/12.9.1
Attachments	<ol style="list-style-type: none"> <li>1. Att 1 - Council Instrument of Delegation [<b>15.1.3.1</b> - 68 pages]</li> <li>2. Att 2 - Instrument A - PDI Act 2016 Updates [<b>15.1.3.2</b> - 22 pages]</li> <li>3. Att 3 - Instrument C – PDI Act 2016 Updates [<b>15.1.3.3</b> - 1 page]</li> <li>4. Att 4 - Instrument D – PDI Act 2016 Updates [<b>15.1.3.4</b> - 1 page]</li> <li>5. Att 5 - Summary of Changes - Local Government Act [<b>15.1.3.5</b> - 6 pages]</li> <li>6. Att 6 - Summary of Changes - Road Traffic ( Road Rules - Ancillary &amp; Misc) Regulations [<b>15.1.3.6</b> - 2 pages]</li> <li>7. Att 7 - Summary of Changes - PDI Act Instrument A - Council as a Designated Authority [<b>15.1.3.7</b> - 24 pages]</li> <li>8. Att 8 - Summary of Changes - PDI Act - Instrument C - Assessment Panel [<b>15.1.3.8</b> - 1 page]</li> <li>9. Att 9 - Summary of Changes - PDI Act - Instrument D – Assessment Manager [<b>15.1.3.9</b> - 3 pages]</li> <li>10. Att 10 - WRC Position Acronym List [<b>15.1.3.10</b> - 2 pages]</li> </ol>

### Purpose of Report

To update Council's instruments of delegation following changes to delegable powers and functions.

### Report Details

#### Background

It is not practical for Council as a body of elected members to carry out all the tasks and functions that Council is required to do. Delegating powers and functions is the way that Council formally authorises other people (usually Council officers) to perform functions, make decisions and undertake activities on its behalf.

Council is able to delegate powers through section 44 of the *Local Government Act 1999* (the Local Government Act). Section 44 allows Councils to delegate a range of statutory powers and functions under the Local Government Act and powers of delegation under other legislation.

Not all Council powers can be delegated. For example, powers in relation making by-laws, declaring rates or charges, borrowing money, adopting strategic management plans and adopting a budget of Council are not delegable (see section 44(3) of the Local Government Act for further information).

Powers and functions delegated by Council to the Chief Executive Officer (CEO) can be further sub-delegated by the CEO unless Council directs otherwise.

Council delegates powers and functions using an instrument of delegation that specifies the powers or functions that are delegated, the statutory basis of the delegation and any condition or limitation applying to the delegation.

A register of delegations is maintained by Council and is available for public inspection, as required by section 44(6) of the Local Government Act.

Council can undertake a review of its delegations at any time and must conduct a review within 12 months after each periodic election (see section 44(6a) of the Local Government Act).

### Discussion

Since the last delegations review (refer Council meeting 13/12/22, Item 15.2.6, Folio 10398 and Council meeting 15/2/23, Item 15.1.2, Folio 10422), the following instruments of Council delegation have been updated:

1. Local Government Act
2. Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations
3. Planning Development and Infrastructure Act – Instruments A, C and D.

A summary of the provisions that are new or changed in these instruments is provided in Attachments 5 to 9. Amendments in the instruments are either highlighted in yellow (new provisions) or shown in track changes (changed provisions).

Position acronyms are used in the Attachments and an acronym list is provided for reference (see Attachment 10).

### Delegations under the Local Government Act and other legislation (excluding the Planning, Development and Infrastructure Act

An Instrument of Delegation providing for the delegation of powers and functions by Council under the Local Government Act and other legislation is annexed to this report as Attachment 1.

The changes to the instrument since it was last considered by Council are shown in Attachment 5.

The instrument does not include delegations under the Planning, Development and Infrastructure Act. Delegations under this Act are included in separate Instruments of Delegation annexed to this report (discussed below).

As set out in Attachment 1, it is recommended that Council delegates its relevant powers to the CEO, with the ability for the CEO to sub-delegate a delegated power or function to an appropriate Council officer – unless Council specifies otherwise as a condition or limitation of the delegation.

If Council resolves to grant the delegations provided for in the attached Instrument of Delegation, then the delegations will come into operation on the day following the date of the Council resolution.

If Council resolves to grant the delegations provided for in the attached instrument, then previous delegations of the powers and functions subject to the Instrument of Delegation will be revoked from the date on which the delegations in the instrument come into operation.

### Delegations under the Planning, Development and Infrastructure Act

Instruments of Delegation providing for the delegation of powers and functions under the Planning, Development and Infrastructure Act are annexed to this report as Attachments 2, 3 and 4.

Since Council last considered delegations under the Planning, Development and Infrastructure Act on 15 February 2023, there have been updates to the following Instruments of Delegation:

1. Instrument A: Delegation of powers of a Council as a Council, Designated Authority and a Designated Entity
2. Instrument C: Delegation of powers of an Assessment Panel as a Relevant Authority
3. Instrument D: Delegation of powers of an Assessment Manager as a Relevant Authority.

The changes to each instrument are shown in Attachments 7 to 9.

It is recommended that Council delegates its relevant powers to the CEO, with the ability for the CEO to sub-delegate a delegated power or function – unless Council specifies otherwise as a condition or limitation of the delegation.

Council may revoke the delegations in the attached Instruments of Delegation at any time and making delegations does not prevent Council from acting in a matter.

If Council resolves to grant the delegations in Instruments A, C and D, they will come into operation on the day following the date of the Council resolution.

The delegations granted by the instruments will remain in force until varied or revoked by resolution of Council.

### **Financial Considerations**

Budget Allocation	TBD
Budget Spent to Date	TBD
Budget Variation Requested	TBD

There are no known financial considerations related to this report.

### **Risk Considerations**

The use of delegations and sub-delegations enables Council and the CEO to direct decision-making to an appropriate delegate for the efficient and effective administration of the many functions of Council. It is important that delegations are correctly made as invalid delegations

can have legal ramifications for Council and affect the capacity of Council to perform its day-to-day functions.

Please refer to Wattle Range Council's SharePoint Register – Sub-delegations – Medium.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

There are no known legislative considerations related to this report.

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

Council officers who receive new sub-delegated powers and functions by the CEO will be notified by the Council's Governance Officers.

### **RECOMMENDATION**

That Council:

1. Receives and notes the report.

### **Delegations made under the *Local Government Act 1999***

2. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached Instrument of Delegation (Attachment 1).

### **Delegation of powers of a Council as a Council, Designated Authority and a Designated Entity under the *Planning, Development and Infrastructure Act 2016***

3. In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (annexed to the Report dated 13 June 2023 and marked Attachment 2) are hereby delegated this 13 June 2023 to the person occupying or acting in the office of the Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and function may be further delegated by the Chief Executive Officer of the Council in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

### **Delegation of powers of an Assessment Panel as a Relevant Authority under the *Planning, Development and Infrastructure Act 2016***

5. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016*, the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (annexed to the Report dated 13 June 2023 and marked Attachment 3) are hereby delegated this 13 June 2023 to the person occupying or acting in the office of Chief Executive of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
6. Such powers and functions may be further delegated by the Chief Executive Officer of the Council in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

**Delegation of powers of an Assessment Manager as a Relevant Authority under the *Planning, Development and Infrastructure Act 2016***

7. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016*, the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (annexed to the Report dated 13 June 2023 marked Attachment 4) are hereby delegated this 13 June 2023 to the person occupying or acting in the office of Chief Executive of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
8. Such powers and functions may be further delegated by the Chief Executive Officer of the Council in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

## Attachment 1

## WATTLE RANGE COUNCIL



## Instrument of delegation

1. The Wattle Range Council (**Council**) delegates each function or power of the Council:
  - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power.
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*.
3. The delegations granted pursuant to the Local Government Act to the Council's Chief Executive Officer (**CEO**) may be sub-delegated by the Chief Executive Officer in accordance with sections 44(4)(b) and 101 of the Local Government Act, but subject to section 44(3a) of the Local Government Act.
4. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
5. The delegations are granted subject to the following conditions and limitations:
  - (a) the delegate must exercise a delegated function or power in accordance with:
    - (i) applicable legislative and other legal requirements; and
    - (ii) due regard to relevant policies and guidelines adopted by the Council;
  - (b) in regard to the following delegations under the Local Government Act:
    - (i) section 133: the power to obtain funds does not extend to imposing rates, borrowing money or obtaining other forms of financial accommodation or fixing or varying fees under sections 188(1)(d) to 188(1)(h) of the Local Government Act;
    - (ii) section 137: the power to expend funds in the performance or discharge of the Council's powers, functions or duties in accordance is limited to funds allocated as part of the budget adopted by the Council;
    - (iii) section 143(1): the power to write off debts is limited to debts not exceeding \$150,000 per acquisition;
    - (iv) section 188(3): the powers in regard to fees and charges are limited to fees and charges imposed under sections 188(1)(a), 188(1)(b) and 188(1)(c);
  - (c) the delegated powers and functions may only be exercised in the Council area.



6. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
7. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
8. The delegations provided for in this instrument of delegation will come into operation on the day following the date of the Council resolution.
9. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
10. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council

on:.....

Wattle Range Council (**Council**)**Delegated functions and powers**

	<b>Local Government Act 1999</b>			
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 7(a)	Plan at the local and regional level for the development and future requirements of the council area	Chief Executive Officer	
council	section 7(b)	Provide services and facilities that benefit its area, its ratepayers and residents, and visitors to the council area	Chief Executive Officer	
council	section 7(ba)	Determine appropriate financial contribution to be made by ratepayers to resources of the council	Not delegated	
council	section 7(c)	Provide for the welfare, well-being and interests of individuals and groups within the council's community	Chief Executive Officer	
council	section 7(d)	Take measures to protect the council area from natural and other hazards and to mitigate the effects of such hazards	Chief Executive Officer	
council	section 7(e)	Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity	Chief Executive Officer	
council	section 7(f)	Provide infrastructure for the council's community and for development within its area (including infrastructure that helps to protect any part of the local or broader	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		community from any hazard or other event, or that assists in the management of any area)		
council	section 7(g)	Promote the council area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism	Chief Executive Officer	
council	section 7(h)	Establish or support organisations or programs that benefit people in the council area or local government generally	Chief Executive Officer	
council	section 7(i)	Manage and, if appropriate, develop, public areas vested in, or occupied by, the council	Chief Executive Officer	
council	section 7(j)	Manage, improve and develop resources available to the council	Chief Executive Officer	
council	section 7(k)	Undertake other functions and activities conferred by or under an Act	Chief Executive Officer	
council	section 12(1)	Publish a notice in the <i>Gazette</i> altering the composition of the council or dividing, or redividing, the area of the council into wards, altering the division of the area of the council into wards or abolishing the division of the area of the council into wards	Chief Executive Officer	
council	section 12(2)	Publish a notice in the <i>Gazette</i> changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council,	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		or giving a name to, or altering the name of, a ward		
council	section 12(3)	Undertake a review under section 12 of the Local Government Act	Chief Executive Officer	
council	section 12(4)	Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations	Chief Executive Officer	
council	section 12(5)	Initiate the preparation of a representation review report and form the opinion a person is qualified to address the representation and governance issues	Chief Executive Officer	
council	Section 12(7)	Undertake public consultation	Chief Executive Officer	
council	section 12(11)	Finalise the council report	Chief Executive Officer	
council	section 12(11a)	Refer the report to Electoral Commissioner	Chief Executive Officer	
council	section 12(11e)(a)	Take such action as is necessary (including by altering report)	Chief Executive Officer	
council	section 12(11e)(b)	Comply with requirements of section 12(7)	Chief Executive Officer	
council	section 12(11e)(c)	Refer the report to the Electoral Commissioner under section 12(12)	Chief Executive Officer	
council	section 12(12)	Refer report to the Electoral Commissioner	Chief Executive Officer	
council	section 12(12a)	Include with the report copies of any written submissions if received	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 12(15)(b)	Provide for the operation of any proposal recommended in the council's report by notice in the Gazette	Chief Executive Officer	
council	section 12(16)(a)	Take action on a report referred back to the council by the Electoral Commissioner	Chief Executive Officer	
council	section 12(16)(b)	Refer report back to the Electoral Commissioner	Chief Executive Officer	
council	section 12(17)	Comply with requirements of section 12(7) (unless determine alteration of report is of a minor nature only)	Chief Executive Officer	
council	section 12(24)	Undertake a review within period specified by the Electoral Commissioner	Chief Executive Officer	
council	section 13(1)	Publish a notice in the <i>Gazette</i> changing the council from a municipal council to a district council or vice versa, altering the name of the council or the name of the area of the council, or altering the name of a ward	Chief Executive Officer	
council	section 13(2)(a)	Give public notice of the proposal to change the council from a municipal council to a district council or vice versa, alter the name of the council or the name of the area of the council, or alter the name of a ward	Chief Executive Officer	
council	section 13(2)(b)	Invite written submissions	Chief Executive Officer	
council	section 13(2)(ba)	Publish a copy of the public notice in a newspaper circulating within the council area	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 13(2)(c)	Give any person who makes a written submission in response to an invitation an opportunity to appear personally or by representative before the council or a council committee to be heard on the submission	Chief Executive Officer	
council	section 28(1)(c)	Refer a proposal for the making of a proclamation under Chapter 3 of the Local Government Act to the South Australian Local Government Grants Commission	Chief Executive Officer	
council	section 31(2)(b)	Participate in consultation with the South Australian Local Government Grants Commission on the appointment of an investigator	Chief Executive Officer	
council	section 31(10)(c)	Participate in consultation with the South Australian Local Government Grants Commission on a recommendation that a proposal referred to the Commission not proceed	Chief Executive Officer	
council	section 36(1)(a)	Exercise the legal capacity of a natural person, including entering into contracts or arrangements, suing and being sued and acting in conjunction with another council or authority or person	Chief Executive Officer	
council	section 36(1)(c)	Do anything necessary, expedient or incidental to performing or discharging the council's functions or duties or achieving the council's objectives	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 36(2)	Act outside the council area to the extent necessary or expedient to the performance of the council's functions or in order to provide services to an unincorporated area of the State	Chief Executive Officer	
council	section 37(b)	Authorise an officer, employee or agent to enter into a contract on behalf of the council	Chief Executive Officer	
council	section 41(1)	Establish a committee	Chief Executive Officer	
council	section 41(2)	Determine the role of the committee	Chief Executive Officer	
council	section 41(3)	Determine the membership of the committee	Chief Executive Officer	
council	section 41(4)	Appoint a presiding member or make provision for the appointment of a presiding member	Chief Executive Officer	
council	section 41(6)	Appoint the principal member as an ex officio member of the committee	Chief Executive Officer	
council	section 41(8)	Determine the reporting and other accountability requirements applying to a committee	Chief Executive Officer	
council	section 42(3)	Obtain the approval of the Minister to the conferral of corporate status on a council subsidiary	Chief Executive Officer	
council	section 43(3)	Obtain the approval of the Minister to the conferral of corporate status on a regional subsidiary	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 44(6)	Cause a separate record to be kept of all delegations under section 44 of the Local Government Act	Chief Executive Officer	
council	section 44(6a)	Review the delegation in force under section 44 of the Local Government Act	Chief Executive Officer	
council	section 45(1)	Nominate a place as the council's principal office	Chief Executive Officer	
council	section 45(2)	Determine the hours during which the principal office of the council will be open for the transaction of business	Chief Executive Officer	
council	section 45(3)	Consult with the local community regarding the manner, places and times at which the council's offices will be open to the public and any significant changes to these arrangements	Chief Executive Officer	
council	section 46(1)	Engage in a commercial enterprise or activity in the performance of the council's functions	Chief Executive Officer	
council	section 46(2)(a)	Establish a business in connection with a commercial project	Chief Executive Officer	
council	section 46(2)(b)	Participate in a joint venture, trust, partnership or other similar body in connection with a commercial project	Chief Executive Officer	
council	section 47(2)(b)	Participate in the formation of, or become a member of, a company limited by guarantee established as a national association to	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		promote and advance the interests of an industry in which local government has an interest		
council	section 48(aa1)	Develop and maintain prudential management policies, practices and procedures for the assessment of projects	Chief Executive Officer	
council	section 48(1)	Obtain a report addressing the prudential issues set out in section 48(2)	Chief Executive Officer	
council	section 48(6)	Take steps to prevent the disclosure of specific information in order to protect its commercial value or to avoid disclosing the financial affairs of a person (other than the council)	Chief Executive Officer	
council	section 49(a1)	Maintain procurement policies, practices and procedures directed towards: <ul style="list-style-type: none"> <li>(a) obtaining value in the expenditure of public money;</li> <li>(b) providing for ethical and fair treatment of participants; and</li> <li>(c) ensuring probity, accountability and transparency in procurement operations</li> </ul>	Chief Executive Officer	
council	section 49(1)	Prepare and adopt policies on contracts and tenders, including policies on the following: <ul style="list-style-type: none"> <li>(a) the contracting out of services;</li> </ul>	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		(b) competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; (c) the use of local goods and services; and (d) the sale or disposal of land or other assets.		
council	section 49(3)	Alter or substitute a policy under section 49 of the Local Government Act	Chief Executive Officer	
council	section 50(1)	Prepare and adopt a public consultation policy	Chief Executive Officer	
council	section 50(5)	Alter or substitute the public consultation policy	Chief Executive Officer	
council	section 50(6)(c)	Prepare a document setting out the council's proposal to adopt a public consultation policy or to alter or substitute a public consultation policy	Chief Executive Officer	
council	section 50(6)(e)	Publish in a newspaper circulating within the area of the council a notice of the proposal inviting interested persons to make submissions	Chief Executive Officer	
council	section 50(6)(d)	Consider submissions	Chief Executive Officer	
council	section 50(7)	Determine that the alteration of a public consultation policy is of minor significance that would attract little (or no) community interest	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 50(8)	Provide a copy of a policy of the council under section 50 of the Local Government Act for inspection at the principal office of the council	Chief Executive Officer	
council	section 50(9)	Provide for the purchase of a copy of a policy of the council under section 50 of the Local Government Act	Chief Executive Officer	
council	section 54(1)(d)	Grant a leave of absence from council	Chief Executive Officer	
council	section 54(1)(d)	Remove from office on the ground that the member has been absent from three or more consecutive ordinary meetings of the council	Chief Executive Officer	
council	section 57(6)	Recover amount of a liability incurred in contravention of section 57 of the Local Government Act as a debt from the members of the councils at the time the contract was made or lease was entered	Chief Executive Officer	
council	section 68(3b)	Apply to SACAT for an order disqualifying member of the council from the office of member under the Local Government Act	Chief Executive Officer	
council	section 70(a1)	Publish prescribed details contained in the Register	Chief Executive Officer	
council	section 75F(1)	Prepare and adopt behavioural support policies	Chief Executive Officer	
council	section 75F(5)	Alter or substitute a behavioural support policy	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 75F(6)	Undertake public consultation before adopting, altering or substituting a behavioural support policy	Chief Executive Officer	
council	section 75F(7)(a)	Review the operation of the behavioural support policies and consider whether to adopt additional behavioural support policies	Chief Executive Officer	
council	section 75F(7)(b)	Consider whether to adopt behavioural support policies	Chief Executive Officer	
council	section 77(1)	Provide reimbursement of prescribed expenses of a member of council	Chief Executive Officer	
council	section 80	Take out a policy of insurance insuring every member of the council and a spouse or domestic partner or another person who may be accompanying a member of the councils against the risks associated with the performance or discharge of official functions or duties by members	Chief Executive Officer	
council	section 80A(1)	Prepare a training and development policy for members	Chief Executive Officer	
council	section 80A(2b)	Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements	Chief Executive Officer	
council	section 80A(2e)	Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 80A(2f)	Apply to SACAT for an order disqualifying the member from office of member of the council	Chief Executive Officer	
council	section 80A(3)	Alter or substitute a training and development policy for members	Chief Executive Officer	
council	section 80B(1)(a)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member	Chief Executive Officer	
council	section 80B(3)	Revoke a suspension	Chief Executive Officer	
council	section 80B(9)	Apply to SACAT for an order disqualifying the member from the office of member of the council	Chief Executive Officer	
council	section 84(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
council	section 87(1)	Determine the times and places at which ordinary meetings of a council committee will be held	Chief Executive Officer	
council	section 88(3)	Keep notice on public display and continue to publish notice in accordance with section 132(1)(a) of the Local Government Act until completion of meeting	Chief Executive Officer	
council	section 89(1)(b)	Determine procedures to apply to a meeting of a council committee	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 90A(1)	Hold or arrange for the holding of an information or briefing session to which more than 1 member of the council is invited to attend or be involved in for the purposes of providing information or a briefing	Chief Executive Officer	
council	section 90A(4)	Order that an information or briefing session be closed to the public	Chief Executive Officer	
council	section 90A(5)	If an order under section 90A(4) of the Local Government Act is made, to make a record of the matters specified in section 90A(5)	Chief Executive Officer	
council	section 90A(7)	Comply with the requirements of the regulations regarding the publication of prescribed information	Chief Executive Officer	
council	section 91(3)	Supply each member of the council with a copy of council or council committee minutes within 5 days of the meeting	Chief Executive Officer	
council	section 91(9)(c)	Revoke an order made under section 91(7) of the Local Government Act	Chief Executive Officer	
council	section 92(1)	Prepare a code of practice relating to the principles, policies, procedures and practices that the council will apply for the purposes of the operation of Parts 3 and 4 the Local Government Act	Chief Executive Officer	
council	section 92(2)	Review code of practice	Chief Executive Officer	
council	section 92(3)	Alter or substitute a new code of practice	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 92(5)	Undertake public consultation on proposed code, alterations or substitute code	Chief Executive Officer	
council	section 93(1)	Convene a meeting of electors of the council area or part of the council area	Chief Executive Officer	
council	section 93(11)	Supply each member of the council with a copy of the minutes of proceedings within 5 days of a meeting of electors	Chief Executive Officer	
council	section 93(14)	Determine the procedure to be observed to make a nomination for the purposes of sections 93(3)(a)(ii) or 93(3)(b)(ii) of the Local Government Act	Chief Executive Officer	
council	section 94(6)	Make submissions to the Minister	Chief Executive Officer	
council	section 94(7)	Comply with a direction of the Minister under section 94(5) of the Local Government Act	Chief Executive Officer	
council	section 97(6)(b)	Determine a person has appropriate qualifications or experience in human resource management	Not Delegated	
council	section 98(3)	Invite applications including by advertising on website and take other action	Not Delegated	
council	section 98(3)	Determine website to advertise invitation for applications	Not Delegated	
council	section 98(4a)(a)	Appoint at least one person to selection panel not being a member or employee	Not delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 98(7)(b)	Determine a person has appropriate qualifications or experience in human resource management	Not Delegated	
council	section 102A(3)(b)	Determine a person has appropriate qualifications or experience in human resource management	Not Delegated	
council	section 106(2)	Pay contribution to another council	Chief Executive Officer	
council	section 106(3)	Recover a contribution from another council as a debt	Chief Executive Officer	
council	section 106(4)	Provide details of the service of an employees or former employee to another council	Chief Executive Officer	
council	section 106(5)	Hold and apply a contribution under section 106 of the Local Government Act as prescribed by regulation	Chief Executive Officer	
council	section 111(b)	Declare that an officer or an officer of a class is subject to Division 2, Part 4, Chapter 7 of the Local Government Act	Chief Executive Officer	
council	section 120A(1)	Prepare and adopt employee behavioural standards	Chief Executive Officer	
council	section 120A(4)	Alter or substitute employee behavioural standards	Chief Executive Officer	
council	section 120A(5)	Consult with any registered industrial association that represents interests of employees of councils before adopting,	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		altering or substituting employee behavioural standards		
council	section 120A(6)a)	Review the operation of the employee behavioural standards	Chief Executive Officer	
council	section 120A(6)(b)	Consider whether to adopt employee behavioural standards	Chief Executive Officer	
council	section 122(1)	Develop a strategic management plan	Chief Executive Officer	
council	section 122(1a)(a)	Develop a long-term financial plan	Chief Executive Officer	
council	section 122(1a)(b)	Develop an infrastructure and asset management plan	Chief Executive Officer	
council	section 122(1c)	Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority	Chief Executive Officer	
council	section 122(1e)	Provide to the designated authority all relevant information on the matters specified in this section in accordance with guidelines determined by designated authority	Chief Executive Officer	
council	section 122(1h)	Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year)	Chief Executive Officer	
council	section 122(1j)	Provide to the designated authority within time and in manner specified in notice	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		information the designated authority reasonably requires.		
council	section 122(4)	Review strategic management plans	Chief Executive Officer	
council	section 122(6)	Adopt a process to ensure that members of the public are given reasonable opportunity to be involved in the development and review of the council's strategic management plans	Chief Executive Officer	
council	section 123(3)(a)	Prepare a draft annual business plan	Chief Executive Officer	
council	section 123(3)(b)	Follow relevant steps in the public consultation policy in regard to the draft annual business plan	Chief Executive Officer	
council	section 123(5)	Ensure that copies of the draft annual business plan are available at the meeting under section 123(4)(a)(i) of the Local Government Act, and for inspection and purchase (at the principal office of the council and on the council's website	Chief Executive Officer	
council	section 123(5a)	Provide a facility for asking and answering questions and the receipt of submissions on the council's website	Chief Executive Officer	
council	section 123(9)(a)(i)	Prepare a summary of the annual business plan	Chief Executive Officer	
council	section 123(9)(a)(ii)	Provide a copy of the summary of the annual business plan to ratepayers	Chief Executive Officer	
council	section 124(1)(a)	Keep accounting records	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 125	Implement and maintain appropriate policies, practices and procedures of internal control	Chief Executive Officer	
council	section 127(1)	Prepare financial statements, notes and other statement or documents as required by the regulations	Chief Executive Officer	
council	section 127(3)	Provide statements to auditor	Chief Executive Officer	
council	section 127(4)	Submit a copy of audited statements to persons or bodies prescribed by the regulations	Chief Executive Officer	
council	section 128(2)	Appoint an auditor on the recommendation of the council's audit committee	Chief Executive Officer	
council	section 128(9)	Provide information prescribed in section 128(9) of the Local Government Act in the council's annual report	Chief Executive Officer	
council	section 130A(1)	Request auditor or other suitably qualified person to examine a report on any matter relating to financial management, or the efficient and economy with which the council manages or uses its resources to achieve its objectives	Chief Executive Officer	
council	section 131(1)	Prepare annual report	Chief Executive Officer	
council	section 131(4)	Provide a copy of the annual report to each council member	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 131(5)	Submit a copy of the annual report to the persons or bodies prescribed by regulation	Chief Executive Officer	
council	section 131(7)	Provide an abridged or summary version of the annual report to electors in the council area.	Chief Executive Officer	
council	section 131A(1)	Provide to the Minister the material specified in Schedule 4 of the Local Government Act and any other information specified by the Minister	Chief Executive Officer	
council	section 132(1)(a)	Publish a document referred to in Schedule 5 of the Local Government Act on a website determined by chief executive officer	Chief Executive Officer	
council	section 132(1)(b)	Provide a printed copy of a document referred to in Schedule 5 of the Local Government Act	Chief Executive Officer	
council	section 132(3a)	Publish a document or part of a document on a website determined by the chief executive officer where an order under section 91(7) of the Local Government Act expires or ceases to apply	Chief Executive Officer	
council	section 132A	Implement and maintain appropriate policies, practices and procedures to ensure compliance with statutory requirements and achievement and maintenance of good public administration	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 133	Obtain funds as permitted by the Local Government Act or other Act	Chief Executive Officer	
council	section 135(1)	Provide security	Chief Executive Officer	
council	section 135(2)(a)	Assign a distinguishing classification to a debenture	Chief Executive Officer	
council	section 135(2)(b)	Appoint a trustee for the debenture holders	Chief Executive Officer	
council	section 137	Expend funds in the performance or discharge of the council's powers, functions or duties under the Local Government Act or other Acts	Chief Executive Officer	
council	section 139(1)	Invest money under the council's control	Chief Executive Officer	
council	section 139(5)	Obtain and consider independent and impartial advice regarding the investment of funds	Chief Executive Officer	
council	section 140	Review performance of investments at least annually	Chief Executive Officer	
council	section 141(1)	Accept a gift	Chief Executive Officer	
council	section 141(2)	Carry out the terms of a trust applying to a gift	Chief Executive Officer	
council	section 141(3)	Apply to the Supreme court for an order varying the terms of a trust for which the council is the trustee	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 141(4)	Give notice of an application to the Supreme Court by public notice and in such other manner as directed by the Supreme Court	Chief Executive Officer	
council	section 141(6)	Publish an order made by the Supreme Court under section 141(5) of the Local Government Act in the Gazette	Chief Executive Officer	
council	section 142(1)	Take out and maintain insurance to cover the council's civil liabilities at least to the extent prescribed by the regulations	Chief Executive Officer	
council	section 142(3)	Take out membership of the Local Government Association Mutual Liability Scheme	Chief Executive Officer	
council	section 143(1)	Write off bad debts	Chief Executive Officer	
council	section 144(1)	Recovery of fees, charges, expenses or other amounts as a debt by action in a court of competent jurisdiction	Chief Executive Officer	
council	section 144(2)	Provide notice of a fee, charge, expense or other amount relating to something done in respect of a rateable property to the owner or occupier of the property	Chief Executive Officer	
council	section 144(2)	Recovery of a fee, charge, expense or other amount relating to something done in respect of a rateable property as if the fee, charge, expense or other amount was a rate on the property	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 151(5)(d)	Prepare a report on a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
council	section 151(5)(e)	Follow the relevant steps in the public consultation policy with respect to a proposed change to the basis of the rating any land, the valuation of land for the purpose of rating or imposition of rates on land	Chief Executive Officer	
council	section 151(8)	Provide copies of the report required by section 151(5)(d) of the Local Government Act at the meeting held under section 151(7)(a)(i) of the Local Government Act	Chief Executive Officer	
council	section 156(10)	Extend the time period for lodging an objection	Chief Executive Officer	
council	section 156(11)	Decide an objection to attribution of a particular use to land	Chief Executive Officer	
council	section 156(12)	Participate in a review of an attribution of a particular use to land by South Australian Civil and Administrative Tribunal	Chief Executive Officer	
council	section 156(14a)(a)	Prepare a report on a proposed change to the differentiating factor in relation to land	Chief Executive Officer	
council	section 156(14a)(b)	Follow the relevant steps in the public consultation policy with respect to a on a	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		proposed change to the differentiating factor in relation to land		
council	section 156(14e)	Provide copies of the report required by section 156(14a)(a) of the Local Government Act at the meeting held under section 156(14d)(a)(i) of the Local Government Act	Chief Executive Officer	
council	section 159(1)	Determine the manner and form of an application for a rebate of rates	Chief Executive Officer	
council	section 159(3)	Grant a rebate of rates	Chief Executive Officer	
council	section 159(4)	Increase a rebate of rates	Chief Executive Officer	
council	section 159(10)	Determine that proper cause for a rebate of rates no longer applies	Chief Executive Officer	
council	section 159(11)	Recover rates, or rates at an increased level, proportionate to the remaining part of the financial year if an entitlement to a rebate of rates no longer applies	Chief Executive Officer	
council	section 161(1)	Grant a rebate of rates greater than 75% on land used for service delivery or administration by a community service organisation	Chief Executive Officer	
council	section 165(1)	Grant a rebate of rates greater than 75% on land occupied by a school and being used for educational purposes	Chief Executive Officer	
council	section 165(2)	Grant a rebate of rates greater than 75% on land being used by a university or university	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		college to provide accommodation and other forms of support on a not-for-profit basis		
council	section 166(1)	Grant a rebate of rates or service charges in prescribed circumstances	Chief Executive Officer	
council	section 166(2)	Attach conditions to the granting of a rebate of rates or service charges under section 166(1) of the Local Government Act	Chief Executive Officer	
council	section 167(1)	Adopt valuations	Chief Executive Officer	
council	section 167(6)	Publish a notice of the adoption of valuations in the Gazette	Chief Executive Officer	
council	section 168(1)	Request the Valuer-General to value land in the council area	Chief Executive Officer	
council	section 168(2)	Furnish information to the Valuer-General requested information	Chief Executive Officer	
council	section 168(3)(b)	Enter valuation into the assessment record	Chief Executive Officer	
council	section 168(3)(c)	Provide notice to the principal ratepayer in respect of land of the valuation of that land	Chief Executive Officer	
council	section 169(3)(b)	Allow an extension of time in which to object to the valuation of land	Chief Executive Officer	
council	section 169(5)	Refer an objection to the valuation of land to the valuer who made the valuation with a request to reconsider the valuation	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 169(7)	Provide written notice to an objector of the outcome of the objection	Chief Executive Officer	
council	section 169(10)	Refer request for a review of the valuation of land to the Valuer-General	Chief Executive Officer	
council	section 169(11)	Make representations to the valuer in regard to the valuation of land which is the subject of the objection	Chief Executive Officer	
council	section 169(15)	Participate in a review of a valuation of land by South Australian Civil and Administrative Tribunal	Chief Executive Officer	
council	section 169(16)	Pay the prescribed fee to the Valuer-General	Chief Executive Officer	
council	section 170	Publish a notice of the declaration of a rate or service charge in the Gazette and a newspaper circulating in the council area	Chief Executive Officer	
council	section 173(5)	Determine a review of the outcome of a request to alter the assessment record	Chief Executive Officer	
council	section 173(6)	Provide written notice of decision on review	Chief Executive Officer	
council	section 173(7)	Participate in a review of decision of council	Chief Executive Officer	
council	section 174(1)	Provide the assessment record for inspection at the principal offices of the council	Chief Executive Officer	
council	section 174(2)	Provide for the purchase of an entry in the assessment record	Chief Executive Officer	
council	section 178(3)	Recover rates as a debt	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 178(4)	Provide written notice requiring a lessee or licensee of land to pay rent or other consideration to the council under the lease or licence in satisfaction of the liability for rates	Chief Executive Officer	
council	section 178(6)	Remit a charge payable under section 178(5) of the Local Government Act in whole or in part	Chief Executive Officer	
council	section 179(2)	Adopt a valuation of land	Chief Executive Officer	
council	section 179(5)	Refund rates that have been paid to a principal ratepayer if land ceases to be rateable land	Chief Executive Officer	
council	section 180(1)	Provide a rates notice to the principal ratepayer	Chief Executive Officer	
council	section 181(2)	Determine the day on which an instalment of rates falls due	Chief Executive Officer	
council	section 181(3)	Adjust the months in which instalments of rates are payable	Chief Executive Officer	
council	section 181(4)(b)	Agree with a principal ratepayer the dates on which instalments of rates are payable	Chief Executive Officer	
council	section 181(5)	Provide rates notice to principal ratepayer	Chief Executive Officer	
council	section 181(7a)	Agree with a principal ratepayer to vary the period for the provision of a rates notice	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 181(9)	Remit the whole or any part of an amount payable under section 181(8) of the Local Government Act	Chief Executive Officer	
council	section 181(11)	Grant discounts or other incentives in relation to the payment of rates	Chief Executive Officer	
council	section 181(12)(b)	Impose a surcharge or administrative levy not exceeding 1 per cent of the rates payable in a particular financial year with respect to the payment of rates by instalments	Chief Executive Officer	
council	section 181(13)	Impose different requirements than those under section 181 of the Local Government Act in relation to the payment of separate rates or service rates	Chief Executive Officer	
council	section 181(15)	Determine that rates of a particular kind will be payable in more than four instalments in a particular financial year	Chief Executive Officer	
council	section 182(1)(a)	Postpone payment of rates	Chief Executive Officer	
council	section 182(1)(b)	Remit the whole or part payment of rates	Chief Executive Officer	
council	section 182(2)(a)	Impose a condition that the ratepayer pay interest on postponed rates	Chief Executive Officer	
council	section 182(2)(b)	Impose other conditions on the postponement of rates	Chief Executive Officer	
council	section 182(2)(c)	Revoke a postponement of rates	Chief Executive Officer	
council	section 182(3)	Postpone the payment of rates	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 182(4)	Grant a remission of rates	Chief Executive Officer	
council	section 182(5)	Require a ratepayer to verify an entitlement to the remission of rates	Chief Executive Officer	
council	section 182(6)	Revoke a determination under section 182(4) of the Local Government Act to remit rates	Chief Executive Officer	
council	section 182A(1)	Receive an application for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year	Chief Executive Officer	
council	section 182A(2)	Determine the manner and form of an application under section 182A(1) of the Local Government Act	Chief Executive Officer	
council	section 182A(3)(a)	Reject an application under section 182A(1) of the Local Government Act in accordance with the regulations	Chief Executive Officer	
council	section 182A(3)(b)	Impose conditions on the postponement of rates in accordance with the regulations	Chief Executive Officer	
council	section 183	Apply amount received in respect of rates in manner prescribed by section 183 of the Local Government Act	Chief Executive Officer	
council	section 184(1)	Sell land where an amount of rates in respect of the land has been in arrears for more than three years	Chief Executive Officer	
council	section 184(2)	Send a notice to the principal ratepayer	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 184(3)	Send a copy of the notice sent to the principal ratepayer to any other owner of the land, any registered mortgagee, the holder of any caveat over the land and, if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the <i>Crown Lands Act 1929</i> .	Chief Executive Officer	
council	section 184(4)(a)	Place a copy of the notice sent to the principal ratepayer in a newspaper circulating throughout the State	Chief Executive Officer	
council	section 184(4)(b)	Leave a copy of the notice sent to the principal ratepayer at a conspicuous place on the land	Chief Executive Officer	
council	section 184(6)	Set a reserve price for the auction	Chief Executive Officer	
council	section 184(7)	Seek the consent of the Minister who is responsible for the administration of the <i>Crown Lands Act 1929</i> to have the land sold by public auction	Chief Executive Officer	
council	section 184(8)	Advertise an auction to sell land under section 184 of the Local Government Act in a newspaper circulating throughout the State	Chief Executive Officer	
council	section 184(9)	Call off an auction	Chief Executive Officer	
council	section 184(10)	Sell land by private contract	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 184(11)	Apply money receive in respect of the sale of land under section 184 of the Local Government Act as prescribed in section 184(11)	Chief Executive Officer	
council	section 184(12)	Deal with money under the <i>Unclaimed Money Act 1891</i>	Chief Executive Officer	
council	section 185(1)	Apply to the Minister who is responsible for the administration of the <i>Crown Lands Act 1929</i> for an order under section 185 of the Local Government Act	Chief Executive Officer	
council	section 186(2)(a)	Repay an amount of overpaid rates	Chief Executive Officer	
council	section 186(2)(a)	Credit an amount of overpaid rates against future liabilities for rates on the land subject to the overpaid rates	Chief Executive Officer	
council	section 186(2)(b)	Take action to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
council	section 186(2)(b)	Give notice to recover an additional amount in arrears payable on account of an alteration of the valuation or decision	Chief Executive Officer	
council	section 186(5)	Refund an amount to a person ceasing to be a ratepayer	Chief Executive Officer	
council	section 187(1)	Issue a certificate stating the amount of any liability for rates or charges on the land and any amount received on account of rates or	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		charges that is held in credit against future liabilities for rates or charges on the land		
council	section 187A(5)(b)	Receive a report from the Ombudsman	Chief Executive Officer	
council	section 187B(5)	Receive a report from the Ombudsman	Chief Executive Officer	
council	section 187B(6)	Provide a written response to the Ombudsman and complainant	Chief Executive Officer	
council	section 187B(7)	Grant a rebate or remission of any rate or service charge, or of any charge, fine or interest	Chief Executive Officer	
council	section 188(1)(a)	Impose fees and charges for the use of any property or facility owned, controlled, managed or maintained by the council	Chief Executive Officer	
council	section 188(1)(b)	Impose fees and charges for services supplied to a person at his or her request	Chief Executive Officer	
council	section 188(1)(c)	Impose fees and charges for carrying out work at a person's request	Chief Executive Officer	
council	section 188(3)	Provide for: (a) specific fees and charges; (b) maximum fees and charges and minimum fees and charges; (c) annual fees and charges; (d) the imposition of fees or charges according to specified conditions or circumstances;	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		(e) the variation of fees or charges according to specified factors; (f) the reduction, waiver or refund, in whole or in part, of fees or charges.		
council	section 188(5)(b)	Fix, vary or revoke fees and charges for the purposes of section 188(1)(a), 188(1)(b) and 188(1)(c) of the Local Government Act	Chief Executive Officer	
council	section 188(7)	Take reasonable steps to bring a variation of a fee or charge to the notice of a person who may be affected	Chief Executive Officer	
council	section 190	Agree to acquire land	Chief Executive Officer	
council	section 191(1)	Seek the Minister's consent to acquire land compulsorily	Chief Executive Officer	
council	section 191(1)	Acquire land compulsorily	Chief Executive Officer	
council	section 191(2)	Acquire land compulsorily	Chief Executive Officer	
council	section 192(4)	Publish a copy of a resolution under section 192(1) of the Local Government Act in the Gazette	Chief Executive Officer	
council	section 193(2)	Follow steps on public consultation policy in respect of a proposal to exclude land from classification as community land	Chief Executive Officer	
council	section 193(3)	Obtain approval of owner of land to exclude land from classification as community land	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 193(6)	Give notice in the Gazette of a resolution to exclude land from classification as community land or to classify land as community land	Chief Executive Officer	
council	section 194(2)(a)	Prepare and make publicly available a report on a proposal to revoke the classification of community land	Chief Executive Officer	
council	section 194(2)(b)	Follow steps on public consultation policy in respect of a proposal to revoke the classification of land as community land	Chief Executive Officer	
council	section 194(3)(a)	Submit the proposal to revoke the classification of land as community land with a report on all submissions made in respect of the proposal to the Minister	Chief Executive Officer	
council	section 194(4)	Participate in consultation with the Minister	Chief Executive Officer	
council	section 195(2)	Give notice of the revocation of the classification of land as community land to the Registrar-General	Chief Executive Officer	
council	section 196(1)	Prepare and adopt a management plan for community land	Chief Executive Officer	
council	section 196(4)	Consult with the owner of land at an appropriate stage in the preparation of a management plan	Chief Executive Officer	
council	section 197(1)(a)	Make copies of a proposed management plan available or inspection of purchase at the council's principal office	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 197(1)(b)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
council	section 197(3)	Give public notice of the adoption of the management plan	Chief Executive Officer	
council	section 198(1)	Amend or revoke a management plan	Chief Executive Officer	
council	section 198(2)	Undertake public consultation of a proposal to amend or revoke a management plan	Chief Executive Officer	
council	section 198(4)	Give public notice of the adoption of a proposal to amend or revoke a management plan	Chief Executive Officer	
council	section 199	Manage community land in accordance with any relevant management plan	Chief Executive Officer	
council	section 200(1)	Approve the use of community land for a business purpose	Chief Executive Officer	
council	section 200(3)	Impose conditions on an approval to use community land for a business purpose	Chief Executive Officer	
council	section 201(1)	Sell or otherwise dispose of an interest in land	Chief Executive Officer	
council	section 202(1)	Grant a lease or licence over community land	Chief Executive Officer	
council	section 202(2)	Follow the relevant steps in the councils public consultation policy in regard to granting a lease or licence relating to community land	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 207(1)	Keep a register of community land in the council area	Chief Executive Officer	
council	section 207(2)(c)	Determine that the register of community land in the council area will consist of a computer record	Chief Executive Officer	
council	section 208(4)	Cause a copy of a resolution declaring a road or land to be a public road or preserving an easement to be published in the Gazette	Chief Executive Officer	
council	section 209(3)	Enter an agreement in regard to the ownership of fixture and equipment installed on a public road	Chief Executive Officer	
council	section 210(1)	Declare a private road to be a public road	Chief Executive Officer	
council	section 210(2)(a)	Give written notice to the owner of the private road of a proposed declaration	Chief Executive Officer	
council	section 210(2)(ab)	Give written notice to the holder of a registered interest over the private road of a proposed declaration	Chief Executive Officer	
council	section 210(2)(b)	Give public notice to the owner of the private road of a proposed declaration	Chief Executive Officer	
council	section 210(5)	Publish a declaration under section 210 of the Local Government Act in the Gazette	Chief Executive Officer	
council	section 210(7)	Furnish a copy of a declaration under section 210 of the Local Government Act to the Registrar-General	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 211(1)(a)	Enter an agreement with the Commissioner of Highways or other authority that has the care, control and management of a highway	Chief Executive Officer	
council	section 211(1)(b)	Act in accordance with a notice issued by the Commissioner of Highways	Chief Executive Officer	
council	section 212(1)	Carry out roadwork in the council area	Chief Executive Officer	
council	section 212(1)	Enter an agreement with another council to carry out roadwork in that other council's area	Chief Executive Officer	
council	section 212(2)	Do anything reasonably necessary for, or incidental to, roadwork	Chief Executive Officer	
council	section 212(3)(b)	Consult with the Commissioner of Highways	Chief Executive Officer	
council	section 212(3)(c)(i)	Obtain the agreement of the owner of a private road	Chief Executive Officer	
council	section 212(3)(c)(ii)	Give notice to the owner of a private road and a reasonable opportunity to make representations on proposed roadwork	Chief Executive Officer	
council	section 212(3)(c)(ii)	Consider any representations by the owner of a private road on proposed roadwork	Chief Executive Officer	
council	section 212(3)(d)	Obtain the agreement of the owner of private land	Chief Executive Officer	
council	section 213(1)	Recover the whole cost or an agreed contribution to the cost of roadworks undertaken by agreement	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 213(2)	Recover the cost of roadwork to repair damage to a road from the person who damaged a road or is the owner of infrastructure which damaged the road	Chief Executive Officer	
council	section 213(3)(a)	Recover the cost of roadwork on private land or a contribution to the cost of the work determined by the council as a debt from the owner of the private land	Chief Executive Officer	
council	section 214(2)(a)	Agree the amount of contribution to roadwork with another council	Chief Executive Officer	
council	section 214(2)(b)	Seek a determination by a court as to the amount of contribution to roadwork to be paid by another council	Chief Executive Officer	
council	section 214(3)	Give notice to another council of proposed roadwork and provide reasonable opportunity to that other council to make representations	Chief Executive Officer	
council	section 215(2)	Carry out roadwork to allow water from a road to drain into adjoining property	Chief Executive Officer	
council	section 215(4)	Give notice to the owner of land in regard to the proposed action to drain water into the land	Chief Executive Officer	
council	section 216(1)	Issue an order requiring the owner of private land to carry out specified road work or improve the road	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 217(1)	Issue an order requiring the owner of a structure or equipment installed in, on, across, under or over a road to carry out specified road work by way of maintenance or repair or move the structure or equipment to allow the council to carry out roadwork	Chief Executive Officer	
council	section 217(2)(a)	Take action under an order issued under section 217(1) of the Local Government Act if it is not complied with by the owner of the structure or equipment	Chief Executive Officer	
council	section 217(2)(a)	Recover the cost of taking action under section 217(2)(a) of the Local Government Act as a debt from the owner of the structure or equipment	Chief Executive Officer	
council	section 218(1)	Issue an order requiring the owner of land adjoining a road to carry out specified work to construct, remove or repair a crossing place from the road to the land	Chief Executive Officer	
council	section 219(1)	Assign a name to a public or private road, or to a public place, or change the name of a public or private road, or a public place	Chief Executive Officer	
council	section 219(1a)	Assign a name to a public road created by land division	Chief Executive Officer	
council	section 219(2)(a)	Give notice to an adjoining council of a proposed road name change where the road runs into the adjoining council	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 219(2)(b)	Consider any representations of an adjoining council in response to a notice under section 219(2)(a) of the Local Government Act	Chief Executive Officer	
council	section 219(3)(a)	Notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a road name or change of a road name	Chief Executive Officer	
council	section 219(3)(b)	Provide information to the Registrar-General, the Surveyor-General and the Valuer-General about the name of roads and public places in the council area	Chief Executive Officer	
council	section 219(4)	Provide public notice on the assigning or changing of a road name	Chief Executive Officer	
council	section 219(5)	Prepare and adopt a policy on the assigning of road names	Chief Executive Officer	
council	section 219(6)	Alter or substitute a policy on the assigning of road names	Chief Executive Officer	
council	section 219(7)	Publish notice of adopting or altering a policy on the assigning of road name in the Gazette, in a newspaper circulating within the council area and on a website determined by the chief executive	Chief Executive Officer	
council	section 220(1)	Adopt a numbering system for buildings and allotments adjoining the road	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 220(1a)	Assign a number to all buildings and allotments adjoining a public road	Chief Executive Officer	
council	section 220(2)	Alter or substitute a new numbering system	Chief Executive Officer	
council	section 220(3)	Give public notice of the adoption, alteration or substitution of a numbering system for a particular road	Chief Executive Officer	
council	section 220(4)	Notify the Valuer-General of a decision to adopt, alter or substitute of a numbering system	Chief Executive Officer	
council	section 220(6)	Request the owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the council	Chief Executive Officer	
council	section 221(1)	Grant an authorisation to alter a public road	Chief Executive Officer	
council	section 222(1)	Grant a permit authorising the use of a public road for business purposes	Chief Executive Officer	
council	section 223(1)	Follow the relevant steps in the council's public consultation policy	Chief Executive Officer	
council	section 223(2)	Give written notice of the proposal to agencies prescribe by regulation	Chief Executive Officer	
council	section 224(1)	Attach conditions to an authorisation or permit	Chief Executive Officer	
council	section 224(2)	Comply with any requirements prescribed by the regulations in relation to attaching	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		conditions under section 224(1) of the Local Government Act		
council	section 225(1)	Cancel an authorisation or permit	Chief Executive Officer	
council	section 225(2)(a)	Give the holder of an authorisation or permit written notice of the proposed cancellation of the authorisation or permit	Chief Executive Officer	
council	section 225(2)(b)	Consider any representation by the holder of an authorisation or permit	Chief Executive Officer	
council	section 225(3)	Determine a shorter period than one month for a response from the holder of an authorisation or permit	Chief Executive Officer	
council	section 231(1)	Keep a register of public roads in the council area	Chief Executive Officer	
council	section 232	Plant vegetation on a road	Chief Executive Officer	
council	section 232	Authorise the planting of vegetation on a road	Chief Executive Officer	
council	section 233(2)	Take action to recover damages from a person who without the council's permission intentionally or negligently damages a road of structure belonging to the councils associated with a road	Chief Executive Officer	
council	section 234(1)	Remove and dispose of any structure, object or substance from a road	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 234(2)	Recover the cost of acting under section 234(1) from the person who erected, placed or deposited the structure, object or substance on the road	Chief Executive Officer	
council	section 234(3)	Clear a road of wreckage, objects or material on the road as a result of a vehicle accident	Chief Executive Officer	
council	section 234(3)	Recover the cost of clearing the road from a driver of a vehicle involved in the accident	Chief Executive Officer	
council	section 234A(5)	Erect barricades or other traffic control devices as necessary to give effect to a resolution to exclude vehicles from a road or public place	Chief Executive Officer	
council	section 234A(6)	Give public notice of a resolution under section 234A(1) or 234A(2) of the Local Government Act	Chief Executive Officer	
council	section 236(2)	Apply to the court for an order that a person convicted of the offence under section 236(1) of the Local Government Act pay any costs incurred by the council in removing or disposing of the abandoned vehicle	Chief Executive Officer	
council	section 237(4)(a)	Notify the owner of a vehicle of the removal of the vehicle by written notice	Chief Executive Officer	
council	section 237(4)(b)	Notify the owner of a vehicle of the removal of the vehicle by public notice published in a newspaper circulating generally within the State	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 237(5)	Sell a vehicle by public auction or public tender	Chief Executive Officer	
council	section 237(6)	Dispose of a vehicle	Chief Executive Officer	
council	section 237(7)	Apply the proceeds of the sale of a vehicle as prescribed in section 237(7) of the Local Government Act	Chief Executive Officer	
council	section 238(3)	Erect a notice regarding access to or use of a particular piece of land under a council by-law in a prominent place or in the immediate vicinity of the land	Chief Executive Officer	
council	section 242(3)	Notify an applicant in writing of a decision or presumptive decision on an application which is subject to section 242 of the Local Government Act	Chief Executive Officer	
council	section 242(4)	Fix a date as the 'relevant date' for the purposes of section 242 of the Local Government Act	Chief Executive Officer	
council	section 243(1)	Apply to the Registrar-General for the issue of a certificate of title for land which has vested in fee simple in the council under the Local Government Act	Chief Executive Officer	
council	section 245(2)	Take reasonable action to respond to a request by the owner or occupier of property adjacent to a road to avert a risk of damage from a tree	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 245A(1)	Require a person to enter into an agreement with the council in regard to work under an approval under the <i>Planning, Development and Infrastructure Act 2016</i> which could cause damage to any local government land (including a road) within the vicinity of the site of the development	Chief Executive Officer	
council	section 245A(3)	Participate in the hearing of an appeal by a person against the requirements to enter and agreement of the terms or conditions of the agreement	Chief Executive Officer	
council	section 246(4a)	Publish a notice of a determination under section 246(3)(b) in the Gazette and a newspaper circulating generally in the council area	Chief Executive Officer	
council	section 246(5)(b)	Fix an expiation fee for alleged offences against the by-laws	Chief Executive Officer	
council	section 249(1)	Make copies of a proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) available to the public in accordance with section 132(1)	Chief Executive Officer	
council	section 249(2)	Consider submissions made on a proposed by-law	Chief Executive Officer	
council	section 249(4)	Obtain a certificate signed by a legal practitioner	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 249(5)	Publish a by-law in the Gazette	Chief Executive Officer	
council	section 249(7)	Publish a notice of making a by-law	Chief Executive Officer	
council	section 250(5)	Publish a resolution adopting a model by-law in the Gazette	Chief Executive Officer	
council	section 250(7)	Publish a resolution adopting a model by-law in a newspaper circulating in the council area	Chief Executive Officer	
council	section 252(1)	Maintain a register of the by-laws made or adopted by the council	Chief Executive Officer	
council	section 252(5)	Provide for purchase a certified copy of a by-law	Chief Executive Officer	
council	section 254(1)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(1)	Provide a notice in writing prior to making an order under section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(2)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	
council	section 255(3)	Consider any representations made in response to a notice under section 255(1) of the Local Government Act	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 255(3)(a)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(3)(b)	Order a person to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(3)(c)	Determine not to proceed to make an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(7)	Serve an order to do or refrain from doing a thing prescribed in section 254(1) of the Local Government Act	Chief Executive Officer	
council	section 255(8)	Serve a copy of a notice under section 255(1) of the Local Government Act on the owner of the land	Chief Executive Officer	
council	section 255(11)	Vary an order	Chief Executive Officer	
council	section 255(12)	Make an order	Chief Executive Officer	
council	section 256(3)	Participate in a review of an order by the South Australian Civil and Administrative Tribunal	Chief Executive Officer	
council	section 257(1)	Take action required by an order made under section 255 of the Local Government Act	Chief Executive Officer	
council	section 257(2)	Authorise a person to take action under section 257(1) of the Local Government Act	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 257(3)	Recover the costs of taking action under section 257(1) of the Local Government Act	Chief Executive Officer	
council	section 257(5)	Provide notice fixing a period in which a person must pay an amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
council	section 257(5)(b)	Impose a charge over land for an unpaid amount recoverable by the council under section 257 of the Local Government Act	Chief Executive Officer	
council	section 259(1)	Prepare and adopt policies concerning the operation of Part 2, Chapter 12 of the Local Government Act	Chief Executive Officer	
council	section 259(2)(a)	Prepare a draft policy	Chief Executive Officer	
council	section 259(2)(b)	Give notice in a newspaper circulating in the council area of the place or places where copies of the draft policy are available for inspection and purchase and invite written submissions	Chief Executive Officer	
council	section 259(3)	Consider submissions	Chief Executive Officer	
council	section 259(4)	Amend a policy	Chief Executive Officer	
council	section 259(5)	Take steps in section 259(2) and 259(3) prior to amending a policy	Chief Executive Officer	
council	section 260(1)	Appoint an authorised person	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 260(2)	Impose conditions or limitations on the appointment of an authorised person	Chief Executive Officer	
council	section 260(3)	Issue an identity card to an authorised person	Chief Executive Officer	
council	section 260(5)	Revoke the appointment of an authorised person	Chief Executive Officer	
council	section 262A(3)	Deal with a complaint in accordance with the council's behavioural management policy	Chief Executive Officer	
council	section 262B(1)	Prepare and adopt a behavioural management policy	Chief Executive Officer	
council	section 262B(6)	Alter or substitute a behavioural management policy	Chief Executive Officer	
council	section 262B(7)	Review the operation of the behavioural management policy	Chief Executive Officer	
council	section 262D	Provide complainant with written reasons for refusal or determination	Chief Executive Officer	
council	section 262W(3)(b)(ii)	Provide report to the Panel detailing: <ul style="list-style-type: none"> <li>• member's compliance with the Panel's requirement; or</li> <li>• council's compliance with Panel's requirement</li> </ul>	Chief Executive Officer	
council	section 263B(1)(a) and (3)	To act in accordance with a recommendation of the Ombudsman	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 264(1)(a)	Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT	Chief Executive Officer	
council	section 270(a1)	Develop and maintain policies, practices and procedures for dealing with requests for the provision of services by the council or complaints about the activities of the council, employees of the council or person acting on behalf of the council	Chief Executive Officer	
council	section 270(1)	Establish procedures for the review of decisions	Chief Executive Officer	
council	section 270(2a)(b)	Allow an application to be made more than 6 months after the reviewable decision	Chief Executive Officer	
council	section 270(3a)	Reduce, waive or refund a fee	Chief Executive Officer	
council	section 270(4)	Refuse an application for the review of a decision	Chief Executive Officer	
council	section 270(6)	Amend policies, practices and procedures applying under section 270 of the Local Government Act	Chief Executive Officer	
council	section 270(8)	Initiate and consider a report for the purpose of section 270(8) of the Local Government Act	Chief Executive Officer	
council	section 271(1)	Make provision in a procedure under section 270 of the Local Government Act for disputes between a person and the council to be dealt	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		with under a scheme involving mediation, conciliation or neutral evaluation		
council	section 271(2)	Constitute panels of mediators, conciliators and evaluators	Chief Executive Officer	
council	section 271(7)	Pay costs of mediation, conciliation and evaluation	Chief Executive Officer	
council	section 271A(1)	Provide requested information to the Minister	Chief Executive Officer	
council	section 271B(1)(a)	Obtain an independent assessment of the council's probity or compliance with any requirements placed on the council under legislation	Chief Executive Officer	
council	section 271B(1)(b)	Take specified action to meet standards in the conduct or administration of the affairs of the council identified by the Minister	Chief Executive Officer	
council	section 272(3)	Provide an explanation and make submissions to the Minister	Chief Executive Officer	
council	section 272(5)	Make submissions to the Minister in relation to the subject matter of an interim report	Chief Executive Officer	
council	section 273(3)	Make submissions to the Minister in relation to a report under section 273(1) of the Local Government Act	Chief Executive Officer	
council	section 275(2)	Make submissions to the Minister in relation to a report under section 274 of the Local Government Act	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 276(2)(a)	Bring proceedings under section 276(1) of the Local Government Act	Chief Executive Officer	
council	section 276(5)(b)	Take necessary steps for and hold a ballot or poll in accordance with an order of the District Court	Chief Executive Officer	
council	section 276(5)(f)	Produce or deliver books, voting-paper or documents in accordance with an order of the District Court	Chief Executive Officer	
council	section 279(1)	Serve a document	Chief Executive Officer	
council	section 281(1)	Notify a lessee or licensee of land to pay the council rent or other consideration payable under the lease or licence in satisfaction of the landowner's liability to the council	Chief Executive Officer	
council	section 281(2)(b)	Notify the owner of land of the imposition of a requirements under section 281(1) of the Local Government Act	Chief Executive Officer	
council	section 282(1)	Approve an occupier of land undertaking work	Chief Executive Officer	
council	section 294(1a)	Provide notice to an owner or occupier of land	Chief Executive Officer	
council	section 294(3)(a)	Pay rent to the owner of occupier of land as determined by agreement or the Supreme Court	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	section 294(3)(b)	Pay to the owner of occupier of land reasonable compensation for damage to any crops on land	Chief Executive Officer	
council	section 294(3)(c)(i)	Remedy damage to land caused by the council	Chief Executive Officer	
council	section 294(3)(c)(ii)	Pay compensation for any other loss or damage caused by the council	Chief Executive Officer	
council	section 294(5)	Erect a fence	Chief Executive Officer	
council	section 294(7)	Comply with the relevant requirements of the <i>Mining Act 1971</i>	Chief Executive Officer	
council	section 296(1)	Recover the cost or a portion of the costs of works as a debt	Chief Executive Officer	
council	section 296(3)	Give notice of a valuation to the owner of land	Chief Executive Officer	
council	section 296(5)	Participate in an objection or review to a valuation	Chief Executive Officer	
council	section 297	Sell or dispose of rubbish collected by the council	Chief Executive Officer	
council	section 298(1)	Order action in response to flooding or imminent flooding	Chief Executive Officer	
council	section 300(1)	Pay the cost of advertising	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 13(c), Schedule 1A	Enter an arrangement with the Stormwater Management Authority to make use of council staff, equipment or facilities	Chief Executive Officer	
council	clause 17(1), Schedule 1A	Prepare a stormwater management plan	Chief Executive Officer	
council	clause 18(1), Schedule 1A	Prepare a stormwater management plan or revise an existing stormwater management plan	Chief Executive Officer	
council	clause 18(2), Schedule 1A	Provide a stormwater management plan to the Stormwater Management Authority for approval	Chief Executive Officer	
council	clause 19(3), Schedule 1A	Take action required by the Stormwater Management Authority as a condition of approving a stormwater management plan	Chief Executive Officer	
council	clause 20(1), Schedule 1A	Comply with an order issued by the Stormwater Management Authority under clause 20(1), Schedule 1A of the Local Government Act	Chief Executive Officer	
council	clause 20(5), Schedule 1A	Make submissions to the Stormwater Management Authority	Chief Executive Officer	
council	clause 20(6), Schedule 1A	Enter into an agreement with the Stormwater Management Authority for the repayment of costs and expenses of the authority by the council	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 24(1), Schedule 1A	<p>Take action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan or action required by an order under clause 20(a), schedule 1B of the Local Government Act by:</p> <ul style="list-style-type: none"> <li>(a) entering and occupying any land;</li> <li>(b) constructing, maintaining or removing any infrastructure;</li> <li>(c) excavating any land;</li> <li>(d) inspecting, examining or surveying any land and for that purpose: <ul style="list-style-type: none"> <li>(i) fixing posts, stakes or other markers on the land;</li> <li>(ii) digging trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and</li> <li>(iii) removing samples for analysis; and</li> </ul> </li> <li>(e) altering water table levels, stopping or reducing the flow of water in a watercourse, diverting water flowing in a watercourse to another watercourse or to a lake or controlling the flow of water in any other manner;</li> <li>(f) holding water in a watercourse or lake or by any other means;</li> </ul>	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
		<p>(g) diverting water to an underground aquifer, disposing of water to a lake, underground aquifer or the sea, or dealing with water in any other manner;</p> <p>(h) deepening, widening or changing the course of a watercourse, deepening or widening a lake or taking action to remove any obstruction to the flow of water;</p> <p>(i) undertaking any other form of work (including work undertaken for the purposes of stormwater management or flood mitigation);</p> <p>(j) undertaking any testing, monitoring or evaluation; and</p> <p>(k) undertaking any other activity of a prescribed kind.</p>		
council	clause 24(2)(a), Schedule 1A	Enter into an agreement with the owner of private land	Chief Executive Officer	
council	clause 24(2)(b), Schedule 1A	Acquire an easement or other appropriate interest over land by agreement with the owner or in accordance with the <i>Land Acquisition Act 1969</i> and any other applicable laws	Chief Executive Officer	
council	clause 24(3), Schedule 1A	Acquire land by agreement for the purposes of constructing any infrastructure or performing any work	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 25(2), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
council	clause 25(3)(b), Schedule 1A	Provide notice to the occupier of land of an intention to enter, or to enter and occupy, land in accordance with clause 24	Chief Executive Officer	
public authority	clause 26(3), Schedule 1A	Make submissions to the Minister regarding the vesting of the care, control and management of infrastructure or land in the council	Chief Executive Officer	
public authority	clause 26(4), Schedule 1A	Maintain and repair infrastructure and maintain land vested in the council	Chief Executive Officer	
council	clause 2(1), Schedule 1B	Enter a building upgrade agreement	Chief Executive Officer	
council	clause 2(4), Schedule 1B	Agree to other parties entering a building upgrade agreement	Chief Executive Officer	
council	clause 4, Schedule 1B	Agree to vary or terminate a building upgrade agreement	Chief Executive Officer	
council	clause 6(1), Schedule 1B	Declare a building upgrade charge	Chief Executive Officer	
council	clause 6(2), Schedule 1B	Provide written notice of the declaration of a building upgrade charge	Chief Executive Officer	
council	clause 6(4), Schedule 1B	Give notice of each payment of a building upgrade charge	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 7(2), Schedule 1B	Deduct and retain any service fee and late payment fee	Chief Executive Officer	
council	clause 7(3)(a), Schedule 1B	Hold money pending payment to the finance provider	Chief Executive Officer	
council	clause 7(3)(b), Schedule 1B	Pay money to the finance provider	Chief Executive Officer	
council	clause 9(1), Schedule 1B	Sell land if a building upgrade charge remains outstanding for more than 3 years	Chief Executive Officer	
council	clause 9(2), Schedule 1B	Apply money received on the sale of land as prescribed by clause 9(2), schedule 1B of the Local Government Act	Chief Executive Officer	
council	clause 9(3), Schedule 1B	Deal with unclaimed money in accordance with the <i>Unclaimed Moneys Act 1891</i>	Chief Executive Officer	
council	clause 10(2)(a), Schedule 1B	Adjust a building upgrade charge	Chief Executive Officer	
council	clause 10(2)(a), Schedule 1B	Give notice to the building owner of the adjustment of a building upgrade charge	Chief Executive Officer	
council	clause 10(3)(d), Schedule 1B	Refund excess payments to the building owner	Chief Executive Officer	
council	clause 11(1), Schedule 1B	Recover a building upgrade charge in accordance with a building upgrade agreement	Chief Executive Officer	
council	clause 13(1), Schedule 1B	Keep a register of building upgrade agreements	Chief Executive Officer	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 13(3), Schedule 1B	Provide the register of building upgrade agreements for inspection at the principal office of the council	Chief Executive Officer	
council	clause 13(4), Schedule 1B	Provide an extract of the register of building upgrade agreements	Chief Executive Officer	
council	clause 1(4), Schedule 2	Publish a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
council	clause 3(1), Schedule 2	Prepare a charter for a subsidiary	Chief Executive Officer	
council	clause 3(4), Schedule 2	Review a charter for a subsidiary	Chief Executive Officer	
council	clause 3(5)(a), Schedule 2	Furnish a copy of an amended charter for a subsidiary to the Minister	Chief Executive Officer	
council	clause 3(5)(b), Schedule 2	Publish a copy of an amended charter for a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
council	clause 3(5)(c), Schedule 2	Publish a notice in the Gazette of the fact of the amendment and website address at which the charter is available for inspection	Chief Executive Officer	
council	clause 4(1), Schedule 2	Determine the membership of the board of management of a subsidiary	Not Delegated	
council	clause 4(2), Schedule 2	Appoint members of the board of management of a subsidiary	Not Delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 4(6), Schedule 2	Appoint a deputy of a board member	Not Delegated	
council	clause 4(8), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility between offices held concurrently	Not Delegated	
council	clause 5(9), Schedule 2	Act on advice of a board of management that the subsidiary owes a duty of confidence in regard to a matter	Not Delegated	
council	clause 5(12), Schedule 2	Direct the board of management as to procedures	Not Delegated	
council	clause 8(1), Schedule 2	Participate in consultation with a subsidiary on the preparation and adoption of the subsidiary's business plan	Chief Executive Officer	
council	clause 8(4), Schedule 2	Participate in consultation with a subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
council	clause 8(5), Schedule 2	Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
council	clause 9(2)(d), Schedule 2	Fix a date by which a subsidiary's budget must be adopted	Not Delegated	
council	clause 9(3), Schedule 2	Approve the amendment by a subsidiary of an adopted budget	Not Delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 9(5), Schedule 2	Participate in consultation with a subsidiary on the subsidiary incurring spending before the adoption of its budget for the year	Chief Executive Officer	
council	clause 10(1), Schedule 2	Give a direction to a subsidiary	Not Delegated	
council	clause 10(2), Schedule 2	Make a copy of a direction given to a subsidiary available at the principal office of the council	Chief Executive Officer	
council	clause 11(1), Schedule 2	Request a subsidiary to furnish information or records in the possession or control of the subsidiary	Chief Executive Officer	
council	clause 11(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
council	clause 12(1), Schedule 2	Request a subsidiary to report on a matter to the council	Chief Executive Officer	
council	clause 12(2), Schedule 2	Receive a report on the work and operations of the subsidiary	Chief Executive Officer	
council	clause 12(4), Schedule 2	Incorporate a report made under clause 12(2), Schedule 2 into the annual report of the council	Chief Executive Officer	
council	clause 13(3), Schedule 2	Determine or approve members of the audit committee of the subsidiary	Not Delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 14(2), Schedule 2	Approve borrowing by a subsidiary	Not Delegated	
council	clause 16(1)(a), Schedule 2	Request the Minister wind up a subsidiary	Not Delegated	
council	clause 17(4), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the charter of a subsidiary in the Gazette	Chief Executive Officer	
council	clause 19(1), Schedule 2	Prepare (in conjunction with the other constituent councils) a charter of a subsidiary	Not Delegated	
council	clause 19(4), Schedule 2	Review (in conjunction with the other constituent councils) a charter of a subsidiary	Not Delegated	
council	clause 19(5)(a), Schedule 2	Furnish (in conjunction with the other constituent councils) a copy of an amended charter of a subsidiary to the Minister	Chief Executive Officer	
council	clause 19(5)(b), Schedule 2	Publish (in conjunction with the other constituent councils) a copy of the amended charter of a subsidiary on a website determined by the chief executive officer	Chief Executive Officer	
council	clause 20(1), Schedule 2	Determine (in conjunction with the other constituent councils) the membership of the board of management of a subsidiary	Not Delegated	
council	clause 20(7), Schedule 2	Give directions in relation to an actual or potential conflict of duty and duty between offices held concurrently, or in relation to some other incompatibility	Not Delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 21(8), Schedule 2	Authorise a person to attend a meeting of the board of management and have access to the papers provided to board members for the meeting	Not Delegated	
council	clause 21(9), Schedule 2	Act on advice of a board of management that a matter should be treated confidentially	Not Delegated	
council	clause 21(12), Schedule 2	Direct (in conjunction with the other constituent councils) procedures for the board of management	Not Delegated	
council	clause 24(1), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in the preparation and adoption of a business plan	Chief Executive Officer	
council	clause 24(4), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary in an annual review of the subsidiary's business plan	Chief Executive Officer	
council	clause 24(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on the amendment of the subsidiary's business plan	Chief Executive Officer	
council	clause 25(2)(d), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a budget must be adopted by the subsidiary	Not Delegated	

<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 25(3), Schedule 2	Approve (in conjunction with the other constituent councils) the amendment of a budget adopted by the subsidiary	Not Delegated	
council	clause 25(5), Schedule 2	Participate (in conjunction with the other constituent councils) in consultation with the subsidiary on incurring spending prior to the adoption of a budget	Chief Executive Officer	
council	clause 26, Schedule 2	Issue (in conjunction with the other constituent councils) a direction to the subsidiary	Not Delegated	
council	clause 27(1), Schedule 2	Request the subsidiary to furnish information or records in the possession or control of the subsidiary to the council	Chief Executive Officer	
council	clause 27(2), Schedule 2	Act on advice of a board of management that information or a record should be treated as confidential	Chief Executive Officer	
council	clause 28(1), Schedule 2	Fix (in conjunction with the other constituent councils) a date before which a subsidiary must furnish to the constituent councils report on the work and operations of the subsidiary	Not Delegated	
council	clause 28(3), Schedule 2	Incorporate a report under clause 28(1), Schedule 2 of the Local Government Act in the annual report of the council	Chief Executive Officer	



<b>Local Government Act 1999</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	clause 30(3), Schedule 2	Determine or approve (in conjunction with the other constituent councils) the members of the subsidiary's audit committee	Not Delegated	
council	clause 33(1), Schedule 2	Request (in conjunction with the other constituent councils) the Minister to wind up a regional subsidiary	Not Delegated	
council	clause 2(1), Schedule 6	Deliver a notice to the Registrar-General for the purpose of registering a charge over land	Not Delegated	
council	clause 3(1)(b), Schedule 6	Exercise the powers of a mortgagee given by the <i>Real Property Act 1886</i> under a mortgage in respect of which default has been made in payment of money secured by the mortgage	Not Delegated	
council	clause 4(1), Schedule 6	Provide notice to the Registrar-General that the amount a charge relates to has been repaid and apply for the discharge of the charge	Not Delegated	

<b>Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 2014</b>				
<b>Capacity of council</b>	<b>Statutory provision</b>	<b>Power/function</b>	<b>Delegate</b>	<b>Sub-delegate</b>
council	regulation 17(2)	Determine for the purposes of rule 185 of the Australian Road Rules: (a) the class of permits required for vehicles to stop in the permit zone; (b) the persons entitled to such permits; (c) any fees to be paid for such permits; (d) the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles)	Chief Executive Officer	
council	regulation 17(2)	Vary a determination under regulation 17(2)	Chief Executive Officer	
council	regulation 17(3)	Issue for the purposes of rule 185 of the Australian Road Rules permits in respect of the permit zone to persons entitled to them	Chief Executive Officer	
council	regulation 17(3)	Determine conditions to apply to permits issued under regulation 17(3)	Chief Executive Officer	
council	regulation 22(2)	Determine for the purpose of rule 207(2) of the Australian Road Rules the fees payable for parking in the length of road or the area by – (a) operation of parking ticket-vending machines or parking meters installed or to be installed in or near the length of road or area; or	Chief Executive Officer	

		(b) the use of an electronic device or an electronic method of payment determined by the council that is indicated on or with the sign or a meter, ticket or ticket vending machine		
council	regulation 22(2)	Vary a fee determined under regulation 22(2)	Chief Executive Officer	
council	regulation 22(2)(b)	Determine the electronic method of payment	Chief Executive Officer	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity**Attachment 2****CHANGED Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328107	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s152(3)(a)	30.Certificates of Occupancy  30.2The power pursuant to Section 152(3)(a) of the PDI Act to require an application for a certificate of occupancy to include any information required by the delegate.	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
610023	Planning, Development and Infrastructure (General) Regulations 2017	Regulation 103A(3)	<p>79.Required Documentation</p> <p>79.3The power pursuant to Regulation 103A(3) of the General Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after 1January2024, dispense with the requirement to provide a Statement of Compliance under subregulation (1)(a) or (2)(a) if –</p> <p>79.3.1the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and</p> <p>79.3.2it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.</p>	CEO	
328274	Planning, Development and Infrastructure (General)	r109(1)(b)	<p>84.Mining Production Tenements</p> <p>84.1The power pursuant to Regulation 109(1)(b) of the General Regulations to make submissions to the appropriate Authority and object to the granting of the tenement.</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Regulations 2017				
328275	Planning, Development and Infrastructure (General) Regulations 2017	r111(2)	85.Register of Land Management Agreements (Section 193)  85.1The power pursuant to Regulation 111(2) of the General Regulations to establish a register of agreements entered into by the Council under Section 193 of the PDI Act.	CEO	
328276	Planning, Development and Infrastructure (General) Regulations 2017	r111(3)	85.Register of Land Management Agreements (Section 193)  85.2The power pursuant to Regulation 111(3) of the General Regulations to include in a register, or provide access to a copy of each agreement entered into by the Council under Section 193 of the PDI Act and such other information the delegate considers appropriate.	CEO	
328277	Planning, Development and Infrastructure (General)	r112(1)	86.Authorised Officers and Inspections  86.1The power pursuant to Regulation 112(1) of the General Regulations to appoint at least 1 authorised officer under Section 210(1)(b) of the PDI Act:	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Regulations 2017		<p>86.1.1who is an accredited professional who is:</p> <p>86.1.1.1an Accredited professional - building level 1; or</p> <p>86.1.1.2an Accredited professional - building level 2; or</p> <p>86.1.1.3an Accredited professional - building level 3; or</p> <p>86.1.1.4an Accredited professional - building level 4; or</p> <p>86.1.2who holds a current accreditation recognised by the Chief Executive for the purposes of this Regulation; or</p> <p>86.1.3who holds an approval from the Chief Executive.</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328236	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r5(1)	<p>87. Calculation of Assessment of Fees</p> <p>87.1 The power pursuant to Regulation 5(1) of the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations) in relation to an application which is duly lodged under a related set of regulations (including via the SA planning portal):</p> <p>87.1.1 to require the applicant to provide such information as the delegate may reasonably require to calculate any fee payable under the Fees Regulations or a related set of regulations; and</p> <p>87.1.2 to make any other determination for the purposes of the Fees Regulations or a related set of regulations (even if the Council is not a relevant authority).</p>	CEO	
328237	Planning, Development and Infrastructure (Fees, Charges and Contributions)	r5(2)	<p>87. Calculation of Assessment of Fees</p> <p>87.2 The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate acting under Regulation 5(1) of the Fees Regulations, believes that any information provided by an applicant is incomplete or inaccurate, to calculate any fee on the basis of estimates made by the delegate.</p>	CEO	



## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Regulations 2019				
328238	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r5(3)	87.Calculation or Assessment of Fees  87.3The power pursuant to Regulation 5(3) of the Fees Regulations to at any time, and despite an earlier calculation or acceptance of an amount in respect of the fee, reassess a fee payable under the Fees Regulations or a related set of Regulations.	CEO	
328239	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r7	88.Waiver or Refund of Fee  88.1The power pursuant to Regulation 7 of the Fees Regulations to, as the delegate considers appropriate to do so:  88.1.1waive the payment of the fee, or the payment of part of the fee; or  88.1.2refund the whole or a part of the fee.	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386089	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl5(1)	<p>89. Requirements in Relation to Preparing an Engagement Plan</p> <p>89.1 The power pursuant to clause 5(1) of the State Planning Commission Practice Direction – 2 Preparation and Amendment of Designated Instruments (PD2), to prepare an engagement plan that:</p> <p>89.1.1 meets the principles and performance outcomes of the Charter;</p> <p>89.1.2 describes the persons or bodies to be consulted on the proposed amendment of the Designated Instrument, which must include any persons or bodies:</p> <p>89.1.2.1 require to be consulted with under a condition imposed by the Minister under Section 73(5) of the PDI Act</p> <p>89.1.2.2 specified by the Commission under Section 73(6)(e) of the PDI Act;</p> <p>89.1.2.3 who must be consulted with under the Charter;</p> <p>89.1.3 outlines any relevant previous engagement undertaken to inform the proposal;</p> <p>89.1.4 describes the evaluation framework for the engagement.</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386090	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl5(2)	89. Requirements in Relation to Preparing an Engagement Plan  89.2 The power pursuant to clause 5(2) of PD2 to submit all engagement plans which relate to proposed preparation of or amendment to a State Planning Policy or a Regional Plan to the Commission for approval prior to commencement of formal engagement on the proposal.	CEO	
386092	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(2)	90. Preparation of an Engagement Report (Following Consultation)  90.1 The power pursuant to clause 6(2) of PD2 to set out in an engagement report:  90.1.1 details of the engagement undertaken and how that engagement met the engagement plan, and reasons for variations, if any to the engagement plan;  90.1.2 the outcome of the engagement including a summary of the written submission or feedback made;  90.1.3 any proposed changes to the proposal to prepare or amend a Designated Instrument (when compared with the proposal that was engaged on) and the reasons for those proposed changes which specifically indicates:	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>90.1.3.1 where changes are proposed to the Designated Instrument based on or as a result of the engagement; and</p> <p>90.1.3.2 any other changes which are proposed based on or as a result of additional investigations or information which was not available when the proposal was released for engagement.</p>		
386094	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7(1)	<p>91. Initiating a Code Amendment</p> <p>91.1 The power pursuant to clauses 7(1) and (2) of PD2 to lodge a Proposal to initiate with the Department via the SA Planning Portal that sets out:</p> <p>91.1.1 Code Policy – an outline of:</p> <p>91.1.1.1 any overlay, general development policy, zone, subzone or technical or numeric variation in the Code being proposed for amendment; and/or</p> <p>91.1.1.2 the intended spatial application of an overlay, zone, subzone or technical or numeric variation in the Code over an identified area;</p> <p>91.1.2 Affected Area</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>91.1.2.1 a map or description of the Affected Area;</p> <p>91.1.3 State Planning Policies</p> <p>91.1.3.1 identification of the relevant principles or objectives of the State Planning Policies and an assessment of the proposed Code Amendment's alignment with those State Planning Policies;</p> <p>91.1.4 Regional Plan</p> <p>91.1.4.1 Identification of relevant regional plans and assessment of how the matters or issues proposed to be addressed by</p> <p>the proposed Code Amendment will relate to the relevant regional plan;</p> <p>91.1.5 Consultation -</p> <p>91.1.5.1 and/or a relevant Joint Planning Board on the Proposal to Initiate;</p> <p>72.1.5.2 information regarding any consultation that has already occurred with respect to the proposed Code Amendment;</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>91.1.5.2 details of further consultation proposed to be undertaken with respect to the proposed Code Amendment;</p> <p>91.1.6 Investigations -</p> <p>91.1.6.1 information regarding any investigations which have already been undertaken with respect to the proposed Code Amendment</p> <p>91.1.6.2 an outline of the further investigations that will be undertaken to support the proposed Code Amendment;</p> <p>91.1.6.3 details of any infrastructure required to support development arising through proposed Code Amendment and how the infrastructure will be provided;</p> <p>91.1.6.4 details of any infrastructure agreement (or agreements) or infrastructure scheme which will need to be established or entered into in connection with the proposed Code Amendment</p> <p>91.1.7 Timetable</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>91.1.7.1 identification of a consultation start date;</p> <p>91.1.7.2 an outline of the proposed timetable for each step of the Code Amendment process (ensuring that the process is completed within reasonable time limits), and a commitment from the Proponent (where it is also the Designated Entity) that it will take steps to update the timetable and seek approval from the Department if it appears that time frames will not be met.</p>		
386095	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7(4)	<p>91.3 Initiating a Code Amendment</p> <p>The power pursuant to clause 7(4) of PD2, in addition to a Code Amendment which is intended to designate a place as a place of local heritage value, to provide a report which:</p> <p>91.3.1 includes a heritage datasheet for each proposed Local Heritage Place, which includes:</p> <p>91.3.1.1 all relevant property details and descriptions (including images);</p> <p>91.3.1.2 historical background and thematic analysis;</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>91.3.1.3 a statement of heritage value;</p> <p>91.3.1.4 an assessment against the Local Heritage Criteria; and</p> <p>91.3.1.5 the extent of listing (including any exclusions);</p> <p>91.3.2 includes an analysis of historic themes of importance to the area;</p> <p>91.3.3 is prepared by a heritage architect, historian or person with similar qualifications, skills or experience; and</p> <p>91.3.4 is otherwise prepared in accordance with any guidelines prepared and published by the Commission under Section 67(2)(c) of the PDI Act.</p>		
502550	State Planning Commission Practice Direction - 2 Preparation	cl 7(5)	<p>91. Initiating a Code Amendment</p> <p>91.4 The power pursuant to clause 7(5) of PD2 in relation to a Code Amendment which is intended to designate a tree (or stand of trees) as a significant tree (or trees), to provide a report which:</p>	CEO	



## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Amendment of Designated Instruments		<p>91.4.1 includes relevant details and descriptions of the tree or stand of trees (including images as necessary)</p> <p>91.4.2 includes an assessment of the tree (or stand of trees) against the Significant Tree Criteria;</p> <p>91.4.3 is prepared by an urban planner, arborist or person with qualifications, skills or experience relevant to the assessment in the report.</p>		
386096	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(1)	<p>92. Preparation of a Draft Proposal Code Amendment (Prior to Consultation)</p> <p>92.1 The power pursuant to clause 8(1) of PD 2 to, prior to consultation occurring on a draft Code Amendment, to:</p> <p>92.1.1 carry out investigations and obtain such information:</p> <p>92.1.1.1 as provided in the Proposal to Initiate approved by the Minister;</p> <p>92.1.1.2 as required under any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act; and</p> <p>92.1.1.3 as specified by the Commission under Sections 73(6)(e) or 73(6)(f) of the PDI Act;</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>92.1.2 provide the Department with:</p> <p>92.1.2.1 written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment; and</p> <p>92.1.2.2 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable</p> <p>the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment;</p> <p>92.1.3 prepare the draft Code Amendment in accordance with the approved Proposal to Initiate and any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act and the requirements of this Practice Direction;</p> <p>92.1.4 provide the Department with written instructions (in a form acceptable to the Department) to prepare the SA Planning Portal for consultation on the draft Code Amendment; and</p> <p>92.1.5 provide the Department with the engagement plan prepared (and approved, if required) under these Practice Directions, for the purpose of the Department publishing the engagement plan on the SA Planning Portal.</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386097	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(2)	<p>92. Preparation of a Draft Proposal Code Amendment (Prior to Consultation)</p> <p>92.2 The power pursuant to clause 8(2) of PD2, where an engagement plan is amended during any period of consultation or at any time prior to finalisation of the engagement report under the Practice Directions, to provide the Department with the engagement plan (as updated) for the purpose of the Department publishing the updated engagement plan on the SA Planning Portal</p>	CEO	
386098	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl9(1)	<p>93. Requirements For a Draft Code Amendment</p> <p>93.1 The power pursuant to clause 9(1) of PD2 to support a draft Code Amendment by the following information:</p> <p>93.1.1 an explanation of the current code policy as it applies to the Affected Area (at the time of preparation of the draft Code Amendment)</p> <p>93.1.2 an explanation of the amendments to the Code policy proposed for the Affected Area;</p> <p>93.1.3 an assessment of the strategic planning outcomes intended to be achieved through the draft Code Amendment, including an analysis of the consistency of the draft Code Amendment with the relevant provisions of State Planning Policies, the Regional Plan and any other relevant</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>strategic plans;</p> <p>93.1.4 a summary and explanation of the investigations undertaken and how these support the draft Code Amendment; and</p> <p>93.1.5 an explanation of any infrastructure or services required to support development facilitated by the proposed Code Amendment, and an explanation of how and when the infrastructure will be provided.</p>		
386099	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl11(1)	<p>94. Complying Changes to the Code</p> <p>94.1 The power pursuant to clause 11(1) of PD2, in relation to a proposal to agree to a complying change to the Code under Section 75 of the PDI Act, to provide the following information to the Department:</p> <p>94.1.1 description of the relevant recommendations in the Regional Plan which relate to the proposed Code Amendment, including any specific maps or other specific information which clearly and expressly identify the changes relevant to the proposed Code Amendment;</p> <p>94.1.2 a summary of any consultation which has occurred in accordance with the Charter in relation to the proposed Code Amendment or the relevant Regional Plan, including a copy of the engagement report prepared for the relevant Regional Plan and any additional consultation that has occurred for the proposed Code Amendment;</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>94.1.3 written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment;</p> <p>and</p> <p>94.1.4 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment</p>		
386100	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl12(1)	<p>95. Early Commencement of a Code Amendment</p> <p>95.1 The power pursuant to clause 12(1) of PD2, in relation to a request for early commencement of a Code Amendment under Section 78 of the PDI Act to provide to the Department:</p> <p>95.1.1 explanation, justification and evidence as necessary to demonstrate how early commencement of the Code Amendment is:</p> <p>95.1.1.1 necessary in the interest of the orderly and proper development of an area of the state; and</p> <p>95.1.1.2 required in order to counter applications for undesirable development (which should identify possible future development that would detract from or negate the object of the proposed</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>Code Amendment) a head of the outcome of consideration of the Code Amendment;</p> <p>95.1.2 written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft policy for inclusion in the draft Code Amendment; and</p> <p>95.1.3 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment</p>		
386101	State Planning Commission Practice Direction - 3 (Notification of Performance Assessed Development Applications) 2019	cl6(3)(b)	<p>96. Responsibility to Undertake Notification</p> <p>96.1 The power pursuant to clause 6(3)(b) of the State Planning Commission Practice Direction – 3 (Notification of Performance Assessed Development Applications) 2019 (PD3) to determine the relevant fee as being appropriate to cover the relevant authority's reasonable costs in giving public notice of the application under Section 107(3)(a)(i) of the PDI Act.</p>	CEO	
386102	State Planning Commission	cl2(2)	<p>97. Mandatory Inspections</p> <p>97.1 The power pursuant to clause 2(2) of Part 2 of the State Planning Commission Practice</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Practice Direction (Council Inspections) 2020		Direction (Council Inspections) 2020 (PD9) to, in carrying out an inspection under PD9, take all reasonable steps to ensure each inspection includes an inspection and assessment of the following elements (elements), as may be present at the time of inspection: <ul style="list-style-type: none"> <li>97.1.1 primary structural elements;</li> <li>97.1.2 structural framing and roof trusses;</li> <li>97.1.3 wet areas and waterproofing;</li> <li>97.1.4 barriers to prevent falls;</li> <li>97.1.5 cladding;</li> <li>97.1.6 egress provisions;</li> <li>97.1.7 bushfire protection systems;</li> <li>97.1.8 passive and active fire safety elements;</li> <li>97.1.9 private bushfire shelters; and</li> <li>97.1.10 performance solutions.</li> </ul>		
386103	State Planning Commission Practice	cl3(2)	98. Additional Inspections  98.1 The power pursuant to clause 3(2) of Part 2 of PD9 to consider carrying out an inspection in	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Direction (Council Inspections) 2020		addition to any specified in clause 2 of Part 2 of PD9 (additional inspections) if the delegate has information to indicate that the circumstances warrant it, having regard to the objects of PD9.		
386104	State Planning Commission Practice Direction (Council Inspections) 2020	cl4(3)	99. Inspections Generally  99.1 The power pursuant to clause 4(3) of Part 2 of PD9, in relation to building work listed in Schedule 7 of the General Regulations to consider if an additional inspection may be appropriate.	CEO	
386105	State Planning Commission Practice Direction (Council Inspections) 2020	cl1(2)	100. General Requirements  100.1 The power pursuant to clause 1(2) of Part 3 of PD9 to ensure that an inspection under PD9 and subsequent assessment of each of the applicable elements in clause 2(2) of Part 2 of PD9 is carried out by a person who has the appropriate qualifications, skills, knowledge and experience to carry out an inspection assigned to that officer under PD9.	CEO	
386106	State Planning Commission	cl5(2)	101. Conditions that Must be Met for the Staged Occupation of a Partially Completed Building  101.1 The power pursuant to clause 5(2) of the State Planning Commission Practice Direction 10	CEO	



## Wattle Range Council

Instrument A: Instrument of Delegation under *Planning, Development and Infrastructure Act 2016*: Powers of Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Practice Direction 10 (Staged Occupation of Multi-Storey Buildings) 2020		(Staged Occupation of Multi-Storey Buildings 2020 (PD10) to, agree to partial occupancy of a partially completed multistorey building.		

## Wattle Range Council

Instrument C: Delegation of Powers of an Assessment Panel as a Relevant Authority under the *Planning Development and Infrastructure Act 2016*:

## Attachment 3

## NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
638658	Urban Tree Canopy Offset Scheme	cl 9	<p>66. Use of Money from Fund</p> <p>66.1 The power pursuant to clause 9 of the UTCOS to use money distributed from the fund for any of the following purposes (and for no other purpose):</p> <p>66.1.1 to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>66.1.2 the purchase of land within a designated local government area to ensure:</p> <p>66.1.2.1 the preservation of trees; or</p> <p>66.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p>	CEO	

## Wattle Range Council

Instrument D: Delegation of powers of an Assessment Manager as a Relevant Authority under the *Planning Development and Instructure Act 2016***Attachment 4****NEW Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
638706	Urban Tree Canopy Offset Scheme	cl 9	<p>55. Use of Money from Fund</p> <p>55.1 The power pursuant to clause 9 of the UTCOS to use money distributed from the fund for any of the following purposes (and for no other purpose):</p> <p>55.1.1 to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>55.1.2 the purchase of land within a designated local government area to ensure:</p> <p>55.1.2.1 the preservation of trees; or</p> <p>55.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p>	CEO	

Wattle Range Council

## Attachment 5

## NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657910	Local Government Act 1999	section 68(3b)	Apply to SACAT for an order disqualifying member of the council from the office of member under the Local Government Act			council
657911	Local Government Act 1999	section 75F(1)	Prepare and adopt behavioural support policies			council
657912	Local Government Act 1999	section 75F(5)	Alter or substitute a behavioural support policy			council
657913	Local Government Act 1999	section 75F(6)	Undertake public consultation before adopting, altering or substituting a behavioural support policy			council
657914	Local Government Act 1999	section 75F(7)(a)	Review the operation of the behavioural support policies and consider whether to adopt additional behavioural support policies			council

Wattle Range Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657915	Local Government Act 1999	section 75F(7)(b)	Consider whether to adopt behavioural support policies			council
657916	Local Government Act 1999	section 80A(2b)	Suspend a member from office of member of the council for failure to comply with the prescribed mandatory requirements			council
657917	Local Government Act 1999	section 80A(2e)	Revoke the suspension if satisfied the member has complied with the prescribed mandatory requirements and give public notice of the revocation			council
657918	Local Government Act 1999	section 80A(2f)	Apply to SACAT for an order disqualifying the member from office of member of the council			council
657919	Local Government Act 1999	section 80B(1)(a)	Suspend a member subject to a relevant interim intervention order from the office of member of the council where person protected by the order is another member			council

## Wattle Range Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657920	Local Government Act 1999	section 80B(3)	Revoke a suspension			council
657921	Local Government Act 1999	section 80B(9)	Apply to SACAT for an order disqualifying the member from the office of member of the council			council
657922	Local Government Act 1999	section 120A(1)	Prepare and adopt employee behavioural standards			council
657923	Local Government Act 1999	section 120A(4)	Alter or substitute employee behavioural standards			council
657924	Local Government Act 1999	section 120A(5)	Consult with any registered industrial association that represents interests of employees of councils before adopting, altering or substituting employee behavioural standards			council
657925	Local Government Act 1999	section 120A(6)a)	Review the operation of the employee behavioural standards			council

Wattle Range Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657926	Local Government Act 1999	section 120A(6)(b)	Consider whether to adopt employee behavioural standards			council
657927	Local Government Act 1999	section 262A(3)	Deal with a complaint in accordance with the council's behavioural management policy			council
657928	Local Government Act 1999	section 262B(1)	Prepare and adopt a behavioural management policy			council
657929	Local Government Act 1999	section 262B(6)	Alter or substitute a behavioural management policy			council
657930	Local Government Act 1999	section 262B(7)	Review the operation of the behavioural management policy			council

## Wattle Range Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
657931	Local Government Act 1999	section 262D	Provide complainant with written reasons for refusal or determination			council
657932	Local Government Act 1999	section 262W(3)(b)(ii)	Provide report to the Panel detailing: •member's compliance with the Panel's requirement; or •council's compliance with Panel's requirement			council
657933	Local Government Act 1999	section 263B(1)(a) and (3)	To act in accordance with a recommendation of the Ombudsman			council
657934	Local Government Act 1999	section 264(1)(a)	Authorise a person in writing for the purposes of this section to lodge a complaint with SACAT			council



Wattle Range Council

**CHANGED Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
468311	Local Government Act 1999	section 294(5)	Erect a fence	CEO, DCS, DES		council
468312	Local Government Act 1999	section 294( <del>5</del> (7))	Comply with the relevant requirements of the Mining Act 1971	CEO, DCS, DES		council
468368	Local Government Act 1999	clause 8( <del>4</del> (5)), Schedule 2	Participate in consultation with a subsidiary on the amendment of the subsidiary's business plan	CEO, <del>ND</del>		council

Wattle Range Council

**Attachment 6****NEW Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
658221	Road Traffic (Road Rules-Ancillary and Miscellaneous Provisions) Regulations 2014	regulation 22(2)(b)	Determine the electronic method of payment			council

## Wattle Range Council

**CHANGED Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
468492	Road Traffic (Road Rules-Ancillary and Miscellaneous Provisions) Regulations 2014	regulation 22(2)	Determine for the purpose of rule 207(2) of the Australian Road Rules the fees payable for parking in the length of a road or <u>the</u> area by <u>(a)</u> operation of a parking ticket-vending machines or parking <del>meter</del> <u>meters</u> installed or to be installed in or near the length of road or area; <u>or</u> <u>(b) the use of an electronic device or an electronic method of payment determined by the council that is indicated on or with the sign or a meter, ticket or ticket vending machine</u>	CEO, DCS, DES		council

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

## Attachment 7

## CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328107	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, <a href="#">Regulations, Planning &amp; Design Code and Practice Directions</a> of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s152(3)(a)	<p><a href="#">30</a>. Certificates of Occupancy</p> <p><a href="#">30.2</a> The power pursuant to Section 152(3)(a) of the PDI Act to require an application for a certificate of occupancy to include any information required by the delegate.</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
610023	Planning, Development and Infrastructure (General) Regulations 2017	Regulation 103A(3)	<p><u>79.</u> Required Documentation</p> <p><u>79.3</u> The power pursuant to Regulation 103A(3) of the General Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after <del>121 March</del> <del>January 2018</del> <del>2024</del>, dispense with the requirement to provide a Statement of Compliance under subregulation (1)(a) or (2)(a) if –</p> <p><u>79.3.1</u> the delegate is satisfied that a person required to complete 1 or both parts of the statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification or certifications; and</p> <p><u>79.3.2</u> it appears to the delegate, after undertaking an inspection, that the relevant building is suitable for occupation.</p>		
328274	Planning, Development and Infrastructure (General) Regulations 2017	r109(1)(b)	<p><u>84.</u> Mining Production Tenements</p> <p><u>84.1</u> The power pursuant to Regulation 109(1)(b) of the General Regulations to make submissions to the appropriate Authority and object to the granting of the tenement.</p>	CEO	

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328275	Planning, Development and Infrastructure (General) Regulations 2017	r111(2)	<p><u>85.</u> Register of Land Management Agreements (Section 193)</p> <p><u>85.1</u> The power pursuant to Regulation 111(2) of the General Regulations to establish a register of agreements entered into by the Council under Section 193 of the PDI Act.</p>	CEO	
328276	Planning, Development and Infrastructure (General) Regulations 2017	r111(3)	<p><u>85.</u> Register of Land Management Agreements (Section 193)</p> <p><u>85.2</u> The power pursuant to Regulation 111(3) of the General Regulations to include in a register, or provide access to a copy of each agreement entered into by the Council under Section 193 of the PDI Act and such other information the delegate considers appropriate.</p>	CEO	
328277	Planning, Development and Infrastructure (General) Regulations 2017	r112(1)	<p><u>86.</u> Authorised Officers and Inspections</p> <p><u>86.1</u> The power pursuant to Regulation 112(1) of the General Regulations to appoint at least 1 authorised officer under Section 210(1)(b) of the PDI Act:</p> <p><u>86.1.1</u> who is an accredited professional who is:</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p data-bbox="569 467 1157 492"><u>86.1.1.1</u> an Accredited professional - building level 1; or</p> <p data-bbox="569 565 1157 589"><u>86.1.1.2</u> an Accredited professional - building level 2; or</p> <p data-bbox="569 662 1157 686"><u>86.1.1.3</u> an Accredited professional - building level 3; or</p> <p data-bbox="569 760 1157 784"><u>86.1.1.4</u> an Accredited professional - building level 4; or</p> <p data-bbox="569 857 1604 914"><u>86.1.2</u> who holds a current accreditation recognised by the Chief Executive for the purposes of this Regulation; or</p> <p data-bbox="569 987 1150 1011"><u>86.1.3</u> who holds an approval from the Chief Executive.</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328236	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r5(1)	<p><u>87.</u> Calculation <del>of</del> Assessment of Fees</p> <p><u>87.1</u> The power pursuant to Regulation 5(1) of the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations) in relation to an application which is duly lodged under a related set of regulations (including via the SA planning portal):</p> <p><u>87.1.1</u> to require the applicant to provide such information as the delegate may reasonably require to calculate any fee payable under the Fees Regulations or a related set of regulations; and</p> <p><u>87.1.2</u> to make any other determination for the purposes of the Fees Regulations or a related set of regulations (even if the Council is not a relevant authority).</p>	CEO	
328237	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r5(2)	<p><u>87.</u> Calculation <del>of</del> Assessment of Fees</p> <p><u>87.2</u> The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate acting under Regulation 5(1) of the Fees Regulations, believes that any information provided by an applicant is incomplete or inaccurate, to calculate any fee on the basis of estimates made by the delegate.</p>	CEO	



Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328238	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r5(3)	<p><u>87.</u> Calculation or Assessment of Fees</p> <p><u>87.3</u>The power pursuant to Regulation 5(3) of the Fees Regulations to at any time, and despite an earlier calculation or acceptance of an amount in respect of the fee, reassess a fee payable under the Fees Regulations or a related set of Regulations.</p>	CEO	
328239	Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019	r7	<p><u>88.</u> Waiver or Refund of Fee</p> <p><u>88.1</u> The power pursuant to Regulation 7 of the Fees Regulations to, as the delegate considers appropriate to do so:</p> <p><u>88.1.1</u> waive the payment of the fee, or the payment of part of the fee; or</p> <p><u>88.1.2</u> refund the whole or a part of the fee.</p>	CEO	
386089	State Planning Commission Practice	cl5(1)	<p><u>89.</u> Requirements in Relation to Preparing an Engagement Plan</p> <p><u>89.1</u> The power pursuant to clause 5(1) of the State Planning Commission Practice Direction – 2 Preparation and Amendment of Designated Instruments (PD2), to prepare <del>a community</del>an</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Direction - 2 Preparation and Amendment of Designated Instruments		<p>engagement plan that:</p> <p><u>89.1.1</u> meets the principles and performance outcomes of the Charter;</p> <p><u>89.1.2</u> describes the persons or bodies to be consulted <u>on the proposed amendment of the Designated Instrument, which must include any persons or bodies:</u></p> <p><u>89.1.2.1</u> require to be consulted with under a condition imposed by the Minister under Section 73(5) of the PDI Act</p> <p><u>89.1.2.2</u> specified by the Commission under Section 73(6)(e) of the PDI Act;</p> <p><u>89.1.2.3</u> who must be consulted with under the Charter;</p> <p><u>89.1.3</u> outlines any relevant previous engagement undertaken to inform the proposal;</p> <p><u>89.1.4</u> describes the evaluation framework for the engagement.</p>		
386090	State Planning Commission	cl5(2)	<p><u>89.</u> Requirements in Relation to Preparing an Engagement Plan</p> <p><u>89.2</u> The power pursuant to clause 5(2) of PD2 to submit <del>the community</del>all engagement <del>plan</del>plans</p>	CEO	

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Practice Direction - 2 Preparation and Amendment of Designated Instruments		<del>which relate to proposed preparation of or amendment to a State Planning Policy or a Regional Plan to the Commission for approval with prior to commencement of formal engagement on the exception of an amendment to the Code and a Design Standard proposal.</del>		
386092	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(2)	<p><del>90. Requirements Preparation in Relation to Preparing of</del> an Engagement Report <del>Following (Following</del> Consultation)</p> <p><del>90.1</del> The power pursuant to clause 6(2) of PD2 to set out in <del>the an engagement</del> report:</p> <p><del>90.1.1</del> details of the engagement undertaken and how that engagement met the <del>agreed community</del> engagement plan, and reasons for variations, if any to <del>that the engagement</del> plan;</p> <p><del>90.1.2</del> the outcome of the engagement including a summary of the <del>written submission or</del> feedback made;</p> <p><del>90.1.3</del> <del>the any response to the details of, and reasons for, proposed</del> changes to the proposal to prepare or amend a <del>designated Designated instrument Instrument when (when</del> compared <del>to with</del> the proposal that was engaged on;) and <del>to the reasons for those proposed changes which</del> specifically <del>indicate indicates</del>:</p> <p><del>90.1.3.1</del> where changes are proposed to the <del>designated Designated instrument Instrument</del> based on <del>or as a result of</del> the engagement; and</p>	CEO	

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><del>90.1.3.2</del> any other changes <u>which are</u> proposed based on <u>or as a result of</u> additional investigations or information <u>which was</u> not available when the proposal was released for engagement.</p>		
386094	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7(1)	<p><del>91. Requirements in Relation to</del> Initiating a Code Amendment <del>Pursuant to Section 73 of the Act</del></p> <p><del>91.1</del> The power pursuant to <del>clause</del>clauses 7(1) and (2) of PD-2PD2 to <del>provide</del> lodge a proposal to the Commission <del>Proposal</del> to initiate <del>a with the code</del>the amendment <del>Department</del> via the SA Planning Portal that sets out:</p> <p><del>91.1.1</del> <del>Scope – an explanation of the reasons for the preparation of the amendment and a description of the changes in circumstance leading the need for the amendment and the range of issues to be addressed in the amendment;</del></p> <p><del>87.1.2</del> Code Modules <del>Policy –</del> an outline of:</p> <p><del>91.1.1.1</del> any overlay, general <del>development</del> policy, zone, <del>subzone</del> or <del>subzone</del> <del>technical or numeric variation in the Code</del> being <del>considered</del>proposed for amendment; and/or</p> <p><del>91.1.1.2</del> the intended spatial application of an overlay, <del>general</del> policy, zone, <del>subzone</del> or <del>subzone</del> <del>technical or numeric variation in the Code</del> over an identified area, <del>or draft instructions for the proposed amendments;</del></p> <p><del>91.1.3</del> <del>Area 2</del> Affected <del>-Area</del></p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>91.1.2.1A</u> a map or description of the <del>area</del><u>Affected</u><del>affected by the proposed amendment</del><u>Area</u>;</p> <p><u>91.1.4.3</u> State Planning Policies <del>an</del></p> <p><u>91.1.3.1</u> identification of the relevant <del>key principles state or planning objectives policies of the State Planning Policies</del> and <del>a statement of an</del> assessment of the <del>amendment proposed Code Amendment's consistency alignment</del> with those <del>policies</del><u>State Planning Policies</u>;</p> <p><u>91.1.5.4</u> Regional <del>Plans</del><u>Plan</u></p> <p><u>91.1.4.1</u> <del>Identification</del><u>An indication</u> <del>relevant regional plans and assessment</del> of how the matters or issues proposed to be addressed by the <del>amendment proposed Code Amendment</del> will relate to the relevant regional plan;</p> <p><u>91.1.5</u> Consultation -</p> <p><u>91.1.5.1</u> <del>matters raised by the relevant Council and/or a relevant Joint Planning Board on the Proposal to Initiate</del>;</p>		

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>72.1.5.2 information regarding any relevant consultation infrastructure that planning has already occurred with respect to the proposed Code Amendment;</u></p> <p><u>91.1.5.3.2 details of further consultation proposed to be undertaken with respect to the proposed Code Amendment;</u></p> <p><u>91.1.6 Infrastructure Provision Investigations -</u></p> <p><u>91.1.6.1 information regarding any investigations which have already been undertaken with respect to the proposed Code Amendment</u></p> <p><u>91.1.6.2 an explanation outline of the further investigations that will be undertaken to support the proposed Code Amendment;</u></p> <p><u>91.1.6.3 details of any infrastructure provision required that to support required development arising through proposed Code Amendment and how the infrastructure provision will be provided; and</u></p> <p><u>91.1.6.2.4 and details indication of whether it is likely that any infrastructure agreement (or agreements) or agreements infrastructure scheme which will need to be established or</u></p>		

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>entered into in connection with the <del>code proposed amendment</del> <u>Code process, Amendment</u></p> <p><u>91.1.7 identifying Timetable</u></p> <p><u>91.1.7.1 identification of a consultation start date;</u>  <u>91.1.7.2 an outline of the tools proposed that will be used timetable for this each step of the Code Amendment process;</u>  <u>87.1.7 Joint Planning Board Comments – (ensuring that the Council process has is completed discussed within reasonable time limits), and a commitment from the proposal Proponent with (where it is also the relevant Designated Regional Planning Board;</u>  <u>87.1.8 Consultation – information regarding any other consultation Entity that has occurred;</u>  <u>87.1.9 will intake relation steps to designating a place as a place of local heritage value or a heritage area – a heritage review prepared by a heritage architect or historian or similar occupation in accordance with update the Commission’s timetable guidelines and prepared seek under approval Section 67(2)(c) off from the PDI Department Act;</u>  <u>87.1.10 if in relation appear to that designating time frames a will tree a significant tree – an assessment of the tree against the criteria under Section 68(1)(a) of the PDI Act;</u>  <u>87.1.11 in relation to designating a stand of trees to not be significant trees – an assessment of the trees against the criteria under Section 68(1)(b) of the PDI Act met.</u></p>		

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386095	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7 <del>(2)(3)(4)</del>	<p><del>91. Requirements in Relation to 3</del> Initiating a Code Amendment Pursuant to Section 73 of the Act</p> <p>The power pursuant to clause 7 <del>(2)(3)(4)</del> of PD2 <del>te</del>, in addition <del>to a Code Amendment which is intended to designate a place as a place of local heritage value, to provide a report which:</del></p> <p><del>91.3.1 Timetable</del> includes a heritage datasheet for each proposed Local Heritage Place, which includes:</p> <p><del>91.3.1.1 all relevant property details and descriptions (including images);</del></p> <p><del>91.3.1.2 historical background and thematic analysis;</del></p> <p><del>91.3.1.3 a statement of heritage value;</del></p> <p><del>91.3.1.4 an outline assessment against the Local Heritage Criteria; and</del></p> <p><del>91.3.1.5 the extent of listing (including any exclusions);</del></p> <p><del>2</del></p> <p><del>91.3.2 includes an analysis of historic themes of importance to the area;</del></p>	CEO	



Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><del>91.3.3 is prepared by a heritage architect, historian or person with similar qualifications, skills or experience; and</del></p> <p><del>91.3.4 is otherwise prepared in accordance with any guidelines prepared and published by the Commission under Section 67(2)(c) of the proposed PD timetable for each step of the process (ensuring that the process is completed within reasonable time limits), and a commitment on the part of the Council that it will take steps to update this timetable if it appears at any stage that the Council will require an extension;</del></p> <p><del>87.2.2 Investigations - an outline of the investigations and justifications that will be undertaken (and those that may have already been undertaken) and the form that those investigations will take in order to address the strategic and social, economic and environmental issues of the proposed amendment, or an explanation and summary of the investigations undertaken and how these support the amendmentAct.</del></p>		
502550	State Planning Commission Practice Direction - 2 Preparation and Amendment	cl 7(4)(5)	<p><u>91</u>. Initiating a Code Amendment</p> <p><u>91.4</u> The power pursuant to clause 7(4)(5) of PD2 in relation to a Code Amendment which is intended to designate a tree (or stand of trees) as a significant tree (or trees), to provide a report which:</p> <p><u>91.4.1</u> includes relevant details and descriptions of the tree or stand of trees (including images as necessary)</p> <p><u>76.3</u></p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	of Designated Instruments		<p><a href="#">91.4.2</a> includes an assessment of the tree (or stand of trees) against the Significant Tree Criteria;</p> <p><a href="#">91.4.3</a> is prepared by an urban planner, arborist or person with qualifications, skills or experience relevant to the assessment in the report.</p>		
386096	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(1)	<p><del>92.Requirements in Relation to</del> Preparation of <del>the</del> Draft Proposal <del>Prior Code Amendment (Prior to Consultation and Decision)</del></p> <p><a href="#">92.1</a> The power pursuant to clause 8(1) of PD 2 to, prior to consultation <a href="#">occurring on a draft Code Amendment, to:</a></p> <p><a href="#">92.1.1 carry out investigations and obtain such information:</a></p> <p><a href="#">92.1.1.1 as provided in the Proposal to Initiate approved by the Minister:</a></p> <p><a href="#">92.1.1.2 as required under any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act; and</a></p> <p><a href="#">92.1.1.3 as specified by the Commission under Sections 73(6)(e) or 73(6)(f) of the PDI Act;</a></p> <p><a href="#">92.1.2</a> provide <a href="#">the Department with:</a></p>	CEO	

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>92.1.2.1 written instructions (in a form acceptable to the Department: 88.1.1 instructions)</u> that set out the intent of the proposed <u>policyCodeamendmentAmendment</u> for the purposes of the Department writing the draft <u>policy for inclusion in the draft Code PolicyAmendment; and</u></p> <p><u>92.1.2.2 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable</u></p> <p><u>the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment;</u></p> <p><u>92.1.3 prepare the draft Code Amendment in accordance with the approved Proposal to Initiate and any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act and the requirements of this Practice Direction;</u></p> <p><u>92.1.4 provide the Department with written instructions (in a form acceptable to the Department) to prepare the SA Planning Portal for consultation on the draft Code Amendment; and</u></p> <p><u>92.1.5 provide the Department with the engagement plan prepared (and approved, if required) under these Practice Directions, for the Council;</u></p> <p><u>88.1.2purposeany maps in an industry standard GIS format to enableof the productionDepartmentversion of mapping to be prepared and returned topublishing the Council;</u></p> <p><u>88.1.3engagementinplanrelationtotheheritageSAlistsPlanninga local heritage data sheet and a significant trees data sheetPortal.</u></p>		

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386097	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(2)	<p><del>88</del> <del>737792. Requirements in Relation to</del> Preparation of <del>the</del> Draft Proposal <del>Prior Code Amendment</del> <del>(Prior to Consultation and Decision</del> <del>88)</del></p> <p><u>92.2</u> The power pursuant to clause 8(2) of PD2, <del>if where amendments are engagement proposed plan is amended during any period of consultation or at any time prior to finalisation of the consultation engagement versions report under the Practice Directions,</del> to provide <del>to the Department with the engagement plan (as updated) for the purpose of</del> the Department:</p> <p><del>88.2.1 instruction to write publishing the amendments updated to engagement plan on the Code SA Policy;</del></p> <p><del>88.2.2 Planning amendments to the maps in an industry standard GIS format to enable the production version of mapping to be prepared and returned to the Council. Portal</del></p>	CEO	
386098	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl9(1)	<p><u>93.</u> Requirements <del>in For Relation to Preparation of the</del> Draft Proposal <del>Code for</del> <del>Consultation Amendment</del></p> <p><u>93.1</u> The power pursuant to clause 9(1) of PD2 to, <del>for engagement purposes,</del> support a <del>code draft amendment</del> <u>Code Amendment</u> by the following information:</p> <p><u>93.1.1</u> an explanation <del>about of why the and current how code</del> policy as it applies to the Affected Area <del>(at the time of preparation of the draft Code Amendment)</del></p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><del>93.1.2 an explanation of the amendments to the Code is policy proposed to for be the amended Affected Area;</del></p> <p><del>93.1.2.3 an assessment of the amendment strategic against planning outcomes intended to be achieved through the draft Code Amendment, including an analysis of the consistency of the draft Code Amendment with the relevant provisions of State Planning Policies, the Regional Plan and the any other relevant regional strategic plan plans;</del></p> <p><del>93.1.3.4 if any amendment is not fully consistent with the State Planning Policies or the region plan, to so specifically identify that summary and include an explanation setting out the reason or reasons for the inconsistency;</del></p> <p><del>89.1.4 an explanation and summary of the investigations undertaken and how these support the amendment draft Code Amendment; and</del></p> <p><del>93.1.5 an explanation of any infrastructure provision or that is services required to support development facilitated by the proposed Code Amendment, and an explanation of how and when the infrastructure will be provided.</del></p>		
386099	State Planning Commission Practice Direction - 2 Preparation	cl11(1)	<p><del>90757994. Requirements in Relation to Complying Changes Under to Section the Code</del></p> <p><del>94.1 The power pursuant to clause 11(1) of PD2, in relation to a proposal to agree to a complying change to the Code under Section 75 of the PDI Act, to provide the following information to the</del></p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Amendment of Designated Instruments		<p><del>department</del><u>Department</u>:</p> <p><del>94.1.1 description of reference</del><u>the relevant recommendations in the Regional Plan which relate to the documentation proposed Code Amendment, including any specific maps or other specific information which clearly and recommendation expressly identify the changes relevant to the proposed Code</u></p> <p><u>Amendment</u>:</p> <p><del>94.1.2 a summary of any consultation which has occurred in accordance with the Charter in relation to the proposed amendment Code in Amendment or the relevant regional Regional plan; 90.1.2 Plan, including a summary copy of the consultation engagement in accordance with the Charter that has occurred in relation to the proposal including reference to the Engagement Report report prepared for the regional relevant plan Regional Plan and any additional consultation that has occurred for the proposed Code Amendment;</del></p> <p><del>94.1.3 written instructions (in a form acceptable to the Department) that set out the intent of the proposed policy Code amendment Amendment for the purposes of the department Department writing the draft Code Policy policy for inclusion in the Council draft Code Amendment; 90 and</del></p> <p><del>94.1.4 any mapping maps instructions or a description of the Affected Area (in a form acceptable to the Department) in an industry standard GIS format order to enable the production version of mapping Department to be prepared prepare and returned provide to the Council Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment</del></p>		

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386100	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl12(1)	<p><del>95. Requirements in Relation to</del> Early Commencement <del>Under of Section a</del>78 <del>Code Amendment</del></p> <p><del>95.1</del> The power pursuant to clause 12(1) of PD2, in relation to a request for <u>early commencement of a code</u><del>Code amendment</del><u>Amendment under Section 78 of the PDI Act to come into operation without delay, to</u> provide to the <del>department</del><u>Department</u>:</p> <p><del>95.1.1</del> <u>an explanation, explanation justification about and evidence as necessary to demonstrate</u> how early commencement <u>of the Code Amendment</u> is:</p> <p><del>95.1.1.1</del> <u>necessary in the interest of the orderly and proper development of an area of the state; and</u></p> <p><del>95.1.1.2</del> required <u>in order</u> to counter applications for undesirable development (<del>development (which should identify possible future development</del> that would detract from, <u>or</u> negate the object of the <del>amendment proposed Code Amendment)</del> <u>during a head consultation of and the outcome of</u> consideration of the <del>code</del><u>Code amendment</u><u>Amendment</u>;</p> <p><del>95.1.2</del> <u>written</u> instructions (<u>in a form acceptable to the Department</u>) that set out the intent of the proposed <del>policy</del><u>Code amendment</u><u>Amendment</u> for the purposes of the Department writing the draft <del>Code Policy</del><u>policy</u> for <u>inclusion in the Council draft Code Amendment; and</u></p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<del>95.1.3 any mapping maps instructions or a description of the Affected Area (in a form acceptable to the Department) in an industry standard GIS format order to enable the production version of mapping Department to be prepared prepare and returned provide to the Council Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment</del>		
386101	State Planning Commission Practice Direction - 3 (Notification of Performance Assessed Development Applications) 2019	cl6(3)(b)	<p><u>96.</u> Responsibility to Undertake Notification</p> <p><u>96.1</u> The power pursuant to clause 6(3)(b) of the State Planning Commission Practice Direction – 3 (Notification of Performance Assessed Development Applications) 2019 (PD3) to determine the relevant fee as being appropriate to cover the relevant authority's reasonable costs in giving public notice of the application under Section 107(3)(a)(i) of the PDI Act.</p>	CEO	
386102	State Planning Commission Practice Direction (Council Inspections) 2020	cl2(2)	<p><u>97.</u> Mandatory Inspections</p> <p><u>97.1</u> The power pursuant to clause 2(2) of Part 2 of the State Planning Commission Practice Direction (Council Inspections) 2020 (PD9) to, in carrying out an inspection under PD9, take all reasonable steps to ensure each inspection includes an inspection and assessment of the following elements (elements), as may be present at the time of inspection:</p> <p><u>97.1.1</u> primary structural elements;</p>	CEO	



## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><a href="#">97.1.2</a> structural framing and roof trusses;</p> <p><a href="#">97.1.3</a> wet areas and waterproofing;</p> <p><a href="#">97.1.4</a> barriers to prevent falls;</p> <p><a href="#">97.1.5</a> cladding;</p> <p><a href="#">97.1.6</a> egress provisions;</p> <p><a href="#">97.1.7</a> bushfire protection systems;</p> <p><a href="#">97.1.8</a> passive and active fire safety elements;</p> <p><a href="#">97.1.9</a> private bushfire shelters; and</p> <p><a href="#">97.1.10</a> performance solutions.</p>		
386103	State Planning Commission Practice Direction (Council Inspections) 2020	cl3(2)	<p><a href="#">98.</a> Additional Inspections</p> <p><a href="#">98.1</a> The power pursuant to clause 3(2) of Part 2 of PD9 to consider carrying out an inspection in addition to any specified in clause 2 of Part 2 of PD9 (additional inspections) if the delegate has information to indicate that the circumstances warrant it, having regard to the objects of PD9.</p>	CEO	

Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
386104	State Planning Commission Practice Direction (Council Inspections) 2020	cl4(3)	<p><u>99.</u> Inspections Generally</p> <p><u>99.1</u> The power pursuant to clause 4(3) of Part 2 of PD9, in relation to building work listed in Schedule 7 of the General Regulations to consider if an additional inspection may be appropriate.</p>	CEO	
386105	State Planning Commission Practice Direction (Council Inspections) 2020	cl1(2)	<p><u>100.</u> General Requirements</p> <p><u>100.1</u> The power pursuant to clause 1(2) of Part 3 of PD9 to ensure that an inspection under PD9 and subsequent assessment of each of the applicable elements in clause 2(2) of Part 2 of PD9 is carried out by a person who has the appropriate qualifications, skills, knowledge and experience to carry out an inspection assigned to that officer under PD9.</p>	CEO	
386106	State Planning Commission Practice Direction 10 (Staged Occupation of Multi-Storey	cl5(2)	<p><u>101.</u> Conditions that Must be Met for the Staged Occupation of a Partially Completed Building</p> <p><u>101.1</u> The power pursuant to clause 5(2) of the State Planning Commission Practice Direction 10 (Staged Occupation of Multi-Storey Buildings 2020 (PD10) to, agree to partial occupancy of a partially completed multistorey building.</p>	CEO	

## Wattle Range Council

Instrument A: Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016*: Powers of a Council as a Council, a Designated Authority and a Designated Entity

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Buildings) 2020				

## Wattle Range Council

Instrument C: Delegation of Powers of an Assessment Panel as a Relevant Authority under the *Planning Development and Infrastructure Act 2016*:

## Attachment 8

## NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
638658	Urban Tree Canopy Off-set Scheme	cl 9	<p>66. Use of Money from Fund</p> <p>66.1 The power pursuant to clause 9 of the UTCOS to use money distributed from the fund for any of the following purposes (and for no other purpose):</p> <p>66.1.1 to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>66.1.2 the purchase of land within a designated local government area to ensure:</p> <p>66.1.2.1 the preservation of trees; or</p> <p>66.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p>		

## Wattle Range Council

Instrument D: Delegation of powers of an Assessment Manager as a Relevant Authority under the *Planning Development and Instructure Act 2016*

## Attachment 9

## NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
638706	Urban Tree Canopy Offset Scheme	cl 9	<p>55. Use of Money from Fund</p> <p>55.1 The power pursuant to clause 9 of the UTCOS to use money distributed from the fund for any of the following purposes (and for no other purpose):</p> <p>55.1 1to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>55.1.2 the purchase of land within a designated local government area to ensure:</p> <p>55.1.2.1 the preservation of trees; or</p> <p>55.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p>		

## Wattle Range Council

Instrument D: Delegation of powers of an Assessment Manager as a Relevant Authority under the *Planning Development and Infrastructure Act 2016***DELETED Provisions**

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
328413	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager (Instrument D)	cl12(7)	<p><b>20. General Transitional Schemes for Panels</b></p> <p>20.1 The power pursuant to Clause 12(7) of Schedule 8 of the PDI Act, to</p> <p>20.1.1 adopt any findings or determinations of a council development assessment panel under the repealed Act that may be relevant to an application made before the relevant day under the repealed Act; and</p> <p>20.1.2 adopt or make any decision (including a decision in the nature of a determination), direction or order in relation to an application made before the relevant day under the repealed Act; and</p> <p>20.1.3 deal with any matter that is subject to a reserved decision under the repealed Act before the relevant day; and</p> <p>20.1.4 deal with any requirement or grant any variation imposed or proposed in connection with an application made before the relevant day under the repealed Act; and</p> <p>20.1.5 deal with any requirement or grant any variation imposed or proposed in connection with an application made before the relevant day under the repealed Act.</p> <p>(Only applicable to assessment panels appointed by a council)</p>		
328414	Instrument of Delegation under the Planning, Development	cl13(5)	<p><b>21. Regional Assessment Panels</b></p> <p>21.1 The power pursuant to Clause 13(5) of Schedule 8 of the PDI Act to:</p> <p>21.1.1 adopt any findings or determinations of a council development assessment panel or a regional development assessment panel under the repealed Act that may be relevant to an application made before the relevant day under the repealed Act; and</p>		

## Wattle Range Council

Instrument D: Delegation of powers of an Assessment Manager as a Relevant Authority under the *Planning Development and Infrastructure Act 2016*

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager (Instrument D)		<p>21.1.2 adopt or make any decision (including a decision in the nature of a determination), direction or order in relation to an application made before the relevant day under the repealed Act; and</p> <p>21.1.3 deal with any matter that is subject to a reserved decision under the repealed Act before the relevant day; and</p> <p>21.1.4 deal with any requirement or grant any variation imposed or proposed in connection with an application made before the relevant day under the repealed Act; and</p> <p>21.1.5 deal with any requirement or grant any variation imposed or proposed in connection with an application made before the relevant day under the repealed Act.</p> <p>(Only applicable to regional assessment panels)</p>		

## Wattle Range Council

### Positions

<b>Position</b>	<b>Abbreviation</b>
Administration Officer	AO
Administration Officer Development Services	AODS
Assessment Manager	AM
Audit and Risk Committee	ARC
Building Consultant	BC
Building Services Officer	BSO
Building Surveyor	BS
Building Surveyor (special projects)	BS (SP)
Building Surveyor Cadet	BSC
Chief Executive Officer	CEO
Committee Presiding Member (Greenrise Lake Advisory Committee)	CPMGL
Committee Presiding Member (Lake McIntyre Management Committee)	CPMLM
Committee Presiding Member (Millicent Saleyards Advisory Committee)	CPMMS
Committee Presiding Member (Rendelsham Community Hall Advisory Committee)	CPMRCH
Committee Secretary (Greenrise Lake Advisory Committee)	CSGL
Committee Secretary (Lake McIntyre Management Committee)	CSLM
Committee Secretary (Millicent Saleyards Advisory Committee)	CSMS
Committee Secretary (Rendelsham Community Hall Advisory Committee)	CSRCH
Communications Officer	CO
Community Development Officer	CDO
Construction Team Leader	CTL
Council	Council
Council Assessment Panel	CAP
Director Childcare Services	DCCS
Director Corporate Services / Deputy CEO	DCS
Director Development Services	DDS
Director Engineering Services	DES
Engineer	ENG
Environmental Health Officer	EHO
Environmental Services Officer	ESO
Executive Assistant	EA
Executive Support Corporate Services	ESCS
Executive Support Development Services	ESDS
Finance Officer - Accounts Payable	FOAP



Finance Officer - Accounts Receivable	FOAR
Finance Officer - Payroll	FOP
Finance Officer - Rates	FOR
Financial Planning Analyst	FPA
Fire Prevention Officer	FPO
General Inspector	GI
Governance Officer	GO
Human Resources & Risk Co-ordinator	HRRC
Human Resources & Risk Manager	HRRM
Human Resources & Risk Officer	HRRO
Information Communication & Technology Coordinator	ICTC
Manager Administration	MA
Manager Assets	MAS
Manager Assets & Environment	MAE
Manager Community Development	MCD
Manager Development & Regulatory Services	MDRS
Manager Financial Services	MFS
Manager Libraries & Cultural Services	MLCS
Manager Operations	MO
Mechanical Team Leader	MTL
Not Delegated	ND
Planning Consultant	PC
Planning Officer	PO
Program Manager (Procurement)	PMP
Project Manager	PM
Rapid Response Officer	RRO
Records Management Officer	RMO
Senior Asset Management Officer	SAMO
Senior Engineer	SE
Senior General Inspector	SGI
Team Leader Maintenance	TLM
Team Leader Parks and Gardens	TLPG
Technical Officer	TO
Tourism and Customer Support Officer	TCSO
Tourism Events Coordinator	TEC

## 15.1.4 Millicent Saleyards Consultation

Report Type	Officer Report
Department	Executive
Author	Ben Gower
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	High
Strategic Plan Reference	<p><b>Theme 1 - Community Vibrancy &amp; Presentation</b> 1.3 Provide sustainable, vibrant community facilities.</p> <p><b>Theme 4 - Infrastructure &amp; Asset Sustainability</b> 4.4 Plan for and optimise Council's stock of building assets whilst meeting the future and current needs of community.</p> <p><b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way.</p>
File Reference	GF/4.14.1/5; LP235; LP729
Attachments	<ol style="list-style-type: none"> <li>1. Additional Response via Email [15.1.4.1 - 1 page]</li> <li>2. Survey Responses Report Future of Millicent Saleyards Full with text responses [15.1.4.2 - 37 pages]</li> </ol>

### Purpose of Report

To consider the communities feedback in relation to the future of the Millicent Saleyards.

### Report Details

At the Ordinary Meeting of Council held on the 14<sup>th</sup> of March 2023, it was resolved that:

***Council engage with the community via an informative preamble and survey on the Council's website to assist Council in its deliberations with regard to the closure of the Millicent Saleyards.***

Council sought feedback from the community from the 6<sup>th</sup> of April to the 5<sup>th</sup> of May 2023 via its online Engage Wattle Range platform. The following preamble was provided at the beginning of the survey to give context to the questions being asked.

*"The Millicent Saleyards were built in 1976 through a \$7 million government grant. The Saleyards infrastructure is damaged, corroded and approaching end of life. Significant components are no longer fit for purpose and need to be replaced to meet Australian Standards.*

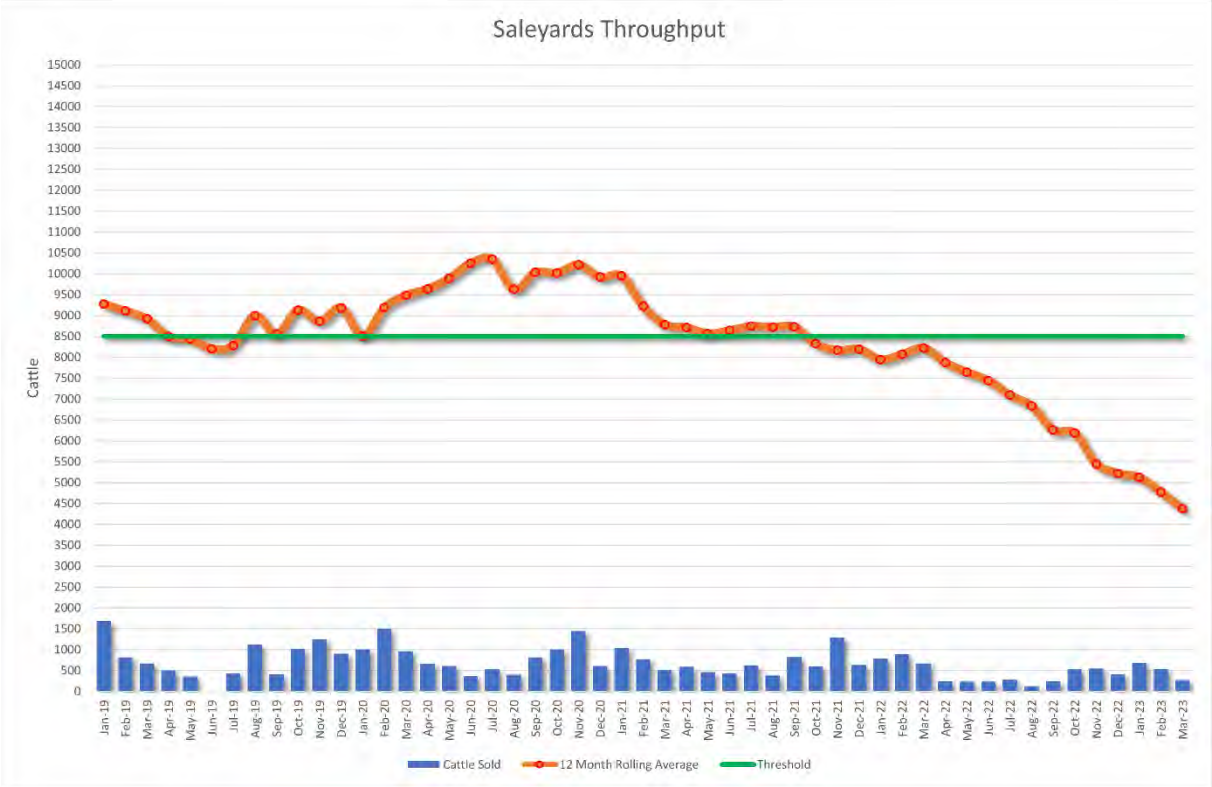
*In 2018 an independent review of the Saleyards recommended its closure. This recommendation was based on:*

- *Condition and suitability of the aging structure.*
- *Annual financial operating losses of approximately \$200,000 per annum.*
- *Significant changes to marketplace dynamics; and*
- *Declining cattle sale numbers.*

In January 2019 Council called a public meeting to identify potential solutions, citing low cattle sale numbers as the primary reason of concern. It foreshadowed that if no realistic solutions were uncovered, the Saleyards would close in 18 months on the 30<sup>th</sup> of June 2020.

In November 2019, Council extended the closure date to the 30<sup>th</sup> of June 2021 to enable the newly formed Saleyards Working Group to implement measures to stabilise and improve cattle throughput numbers.

In February 2021, Council decided to continue to operate the Millicent Saleyards on the proviso that cattle throughput numbers were maintained above 8,500 head per annum.



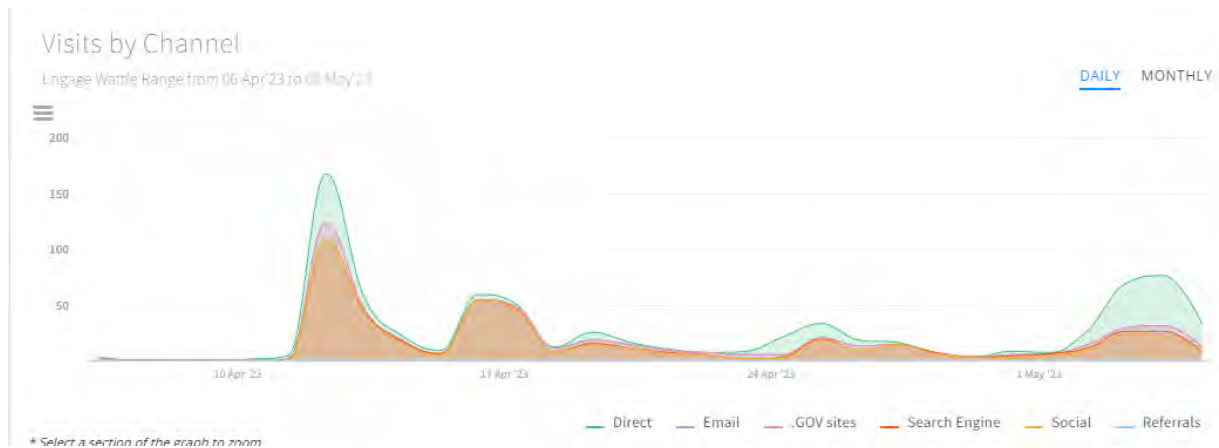
**Millicent Saleyards throughput figures, showing the 12 month rolling Average in comparison to the head/pa threshold set by Council**

In November 2021, Council decided to allocate almost \$1M towards infrastructure upgrades, despite cattle throughput numbers dropping below the 8,500 threshold.

Cattle throughput numbers have steadily declined since then with only 4,371 cattle sold through the Millicent Saleyards in the last 12 months. The last sale attracted 73 cattle. No solutions have been found to arrest the decline.

In March 2023, Council resolved to survey the community in order to assist its deliberations with regard to the potential closure of the Millicent Saleyards.”

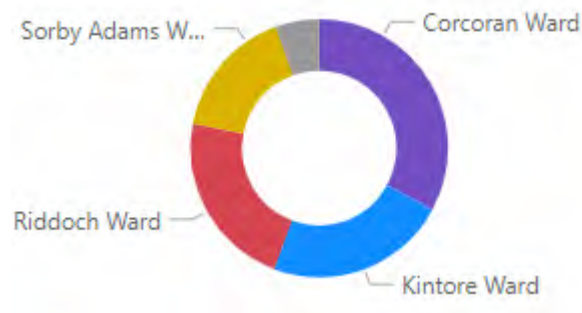
In total 779 people visited the Engage Wattle Range project page throughout the engagement period, with 257 responses received. 17 people downloaded the Millicent Saleyards Review document, and most of the engagement came via Facebook. In addition, there were four written submissions that were either emailed or posted separately.



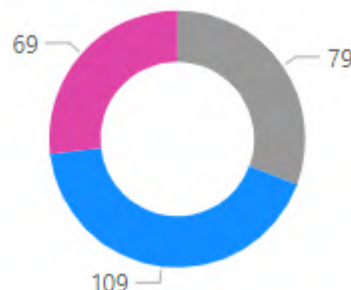
14 duplicate and 1 triplicate response was received which are most likely to reflect the views of more than one member of a household. It should be noted that 6 of these responses gave duplicate answers to the question about future cattle sale numbers which may have inflated the overall result by 640 cattle.

Of the survey questions that were asked:

- Of the 257 responses, 84 (33%) responded that they had properties in Corcoran Ward; 58 (23%) in Kintore Ward; 57 (22%) in Riddoch Ward; and 42 (16%) in Sorby Adams Ward.



- Of the 257 responses, 178 (69%) responded that they owned cattle, and 79 (31%) responded that they did not.
- Of the 178 cattle owners, 109 (61%) responded that they had sold cattle at the Millicent Saleyards, and 69 (39%) responded that they had not.



- Of the 178 cattle owners, 78 (44%) responded that they had sold cattle at the Millicent Saleyards in the last 12 months, and 100 (56%) responded that they had not.
- Of the 178 Cattle owners, 94 (53%) responded that they intended to sell cattle at the Millicent Saleyards in the next 12 months, and 84 (47%) responded that they did not.

The 94 who responded in the affirmative, indicated that they intended to sell 9,127 cattle at the Millicent Saleyards in the next 12 months.

- Of the 178 cattle owners, 96 (54%) responded in favour of keeping it open, and 82 (46%) responded that it should permanently close.
- Of the 84 Corcoran Ward property owners 56 (67%) responded that the Millicent Saleyards should stay open, and 28 responded that it should permanently close.
- Of the 58 Kintore Ward property owners 47 (81%) responded that the Millicent Saleyards should stay open, and 11 (19%) responded that it should permanently close
- Of the 57 Riddoch Ward property owners 11 (20%) responded that the Millicent Saleyards should stay open, and 46 (80%) responded that it should permanently close.
- Of the 42 Sorby Adams Ward property owners 4 (10%) responded that the Millicent Saleyards should stay open, and 38 (90%) responded that it should permanently close.
- Of the total 257 responders, 134 (52%) responded that the Millicent Saleyards should stay open, and 123 (48%) responded that it should permanently close.



- 159 (62%) provided additional supporting comments.

The 12-month rolling average of cattle throughput numbers at the time of writing this report was 4,513 head per annum.

### Financial Considerations

Budget Allocation	\$305,044
Budget Spent to Date	\$147,614
Budget Variation Requested	\$0

### Risk Considerations

Saleyard Viability – Inadequate throughput / revenue and ongoing investment in infrastructure renewal – Financial Risk – High.

Saleyard Non-Compliance with Environmental Management / Licensing requirements – Medium.

### Policy Considerations

Community Engagement Policy

## **Legislative Considerations**

There are no known legislative considerations related to this report.

## **Environmental / Sustainability Considerations**

Whilst there are a number of environmental risks associated with the operation of the Saleyards as a Licenced EPA site, this report relates to community engagement and seeking the community's views on whether or not the facility should remain open, and as such, environmental risks were not considered.

## **Communication & Consultation Considerations**

The consultation was open from the 6<sup>th</sup> of April to the 5<sup>th</sup> of May 2023.

Paid advertisements appeared in the SE Voice on the 11<sup>th</sup> of April 2023 and the SE Times and Penola Pennant on the 13<sup>th</sup> of April 2023.

Facebook and Antenna posts were published on the 12<sup>th</sup> of April 2023. Further Facebook posts were published on the 13<sup>th</sup> of April and the 2<sup>nd</sup> of May 2023.

Promotion of consultations on Engage Wattle Range was included in the Council Communications column published in the SE Times and Penola Pennant on the 13<sup>th</sup> and 26<sup>th</sup> of April.

A poster including a QR code was distributed across the Council region with Engage Wattle Range business cards.

## **RECOMMENDATION**

That Council:

1. Receive and note the report.




**Sent:** Thursday, 13 April 2023 10:09 AM

**To:** Ben Gower <bjg@wattlerange.sa.gov.au>; Peter Halton <peh@wattlerange.sa.gov.au>

**Subject:** Thanks



On a further matter I would comment on the saga of the Millicent Sale Yards. As you may be aware I was elected to the Wattle Range Council in 1997 and served on Council until 2003, during that time I was fortunate to be the chair of councils finance committee and was very much involved in budget policy and financial management of the council. The sale yards project was the subject of much debate because of the cost to council, it was losing in the order of \$80,000 to \$ 100,000 per year and was a very high maintenance project. I commend Council in its deliberations but suggest that it is time to move on and at last close it down.





# Survey | Future of Millicent Saleyards

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## **SURVEY RESPONSE REPORT**

06 April 2023 - 07 May 2023

### **PROJECT NAME:**

Future of Millicent Saleyards







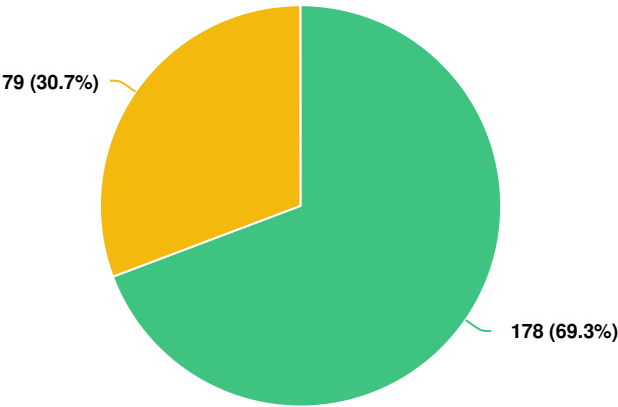
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# SURVEY QUESTIONS

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**Q1 | Do you own cattle?**



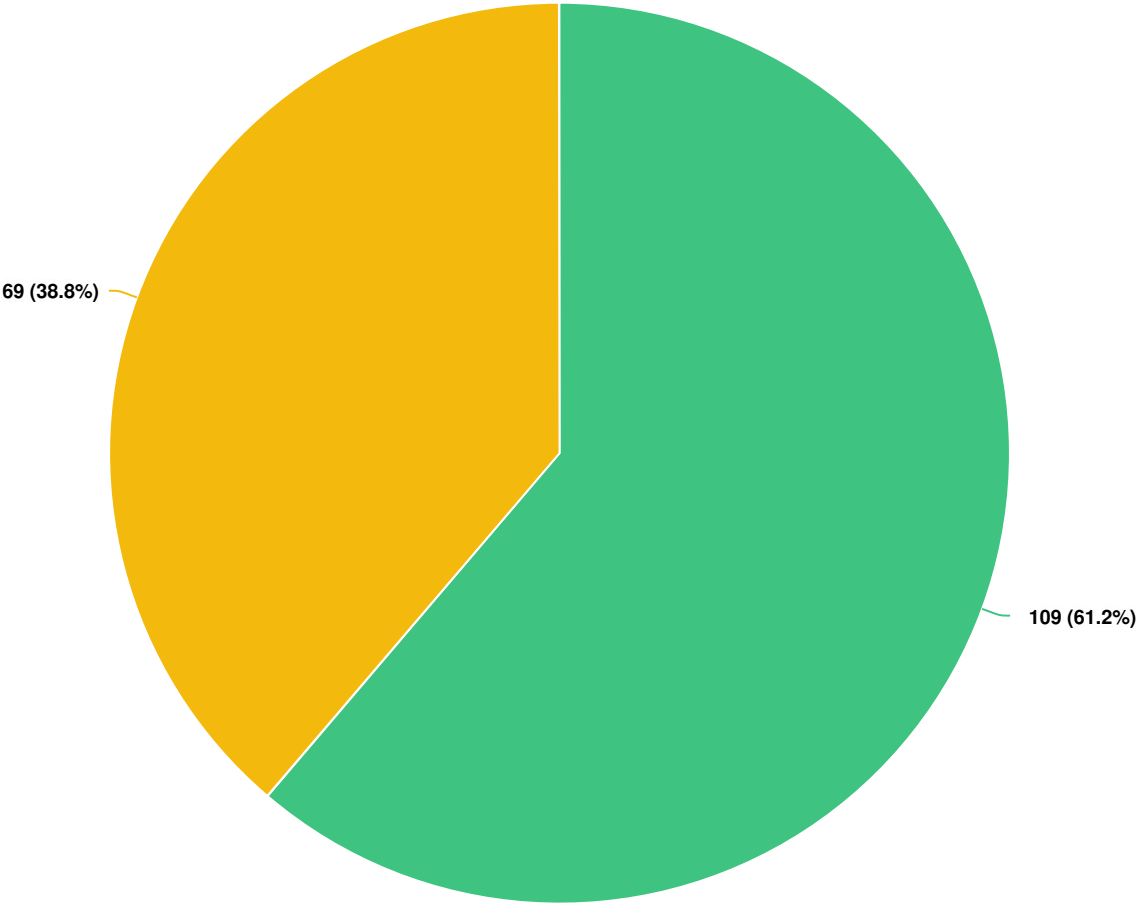
**Question options**

- Yes
- No

*Mandatory Question (257 response(s))  
Question type: Radio Button Question*



**Q2 | Have you ever sold cattle at the Millicent Saleyards?**



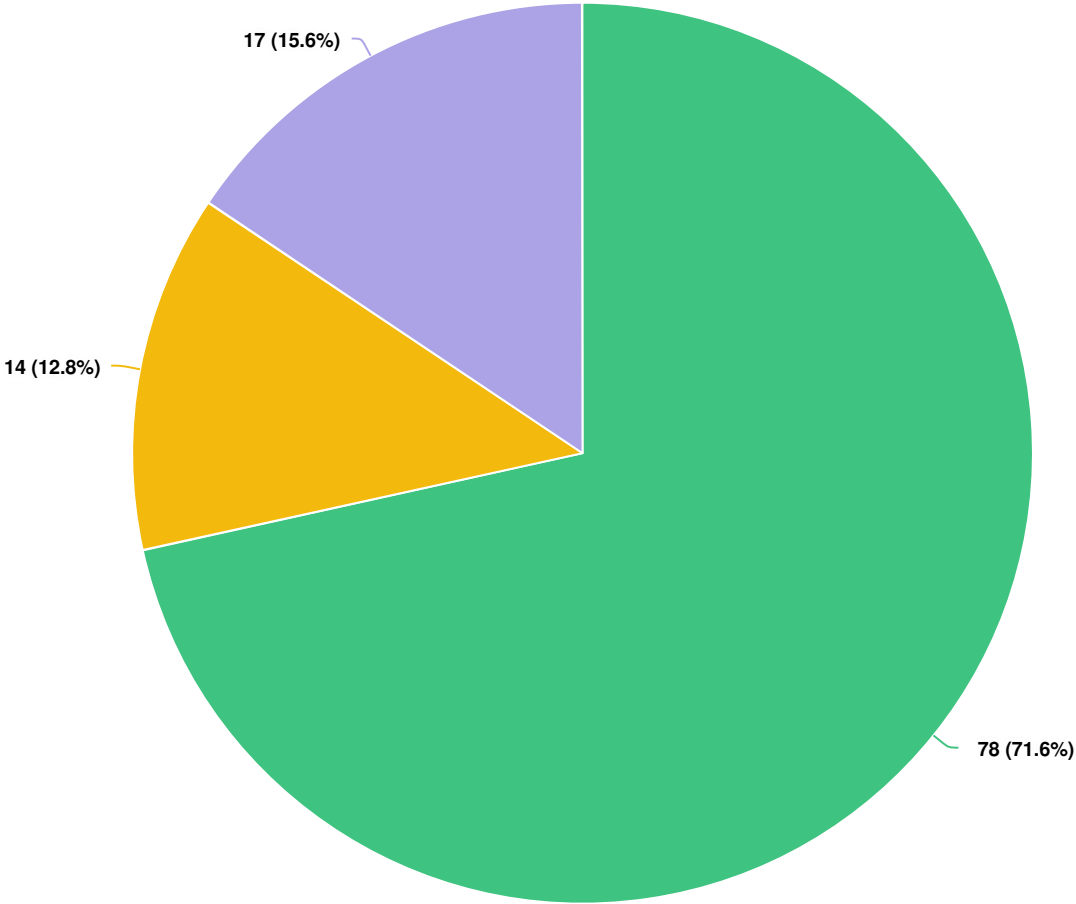
**Question options**

- Yes
- No

Mandatory Question (178 response(s))  
Question type: Radio Button Question



**Q3 | When was the last time you sold cattle at the Millicent Saleyards?**



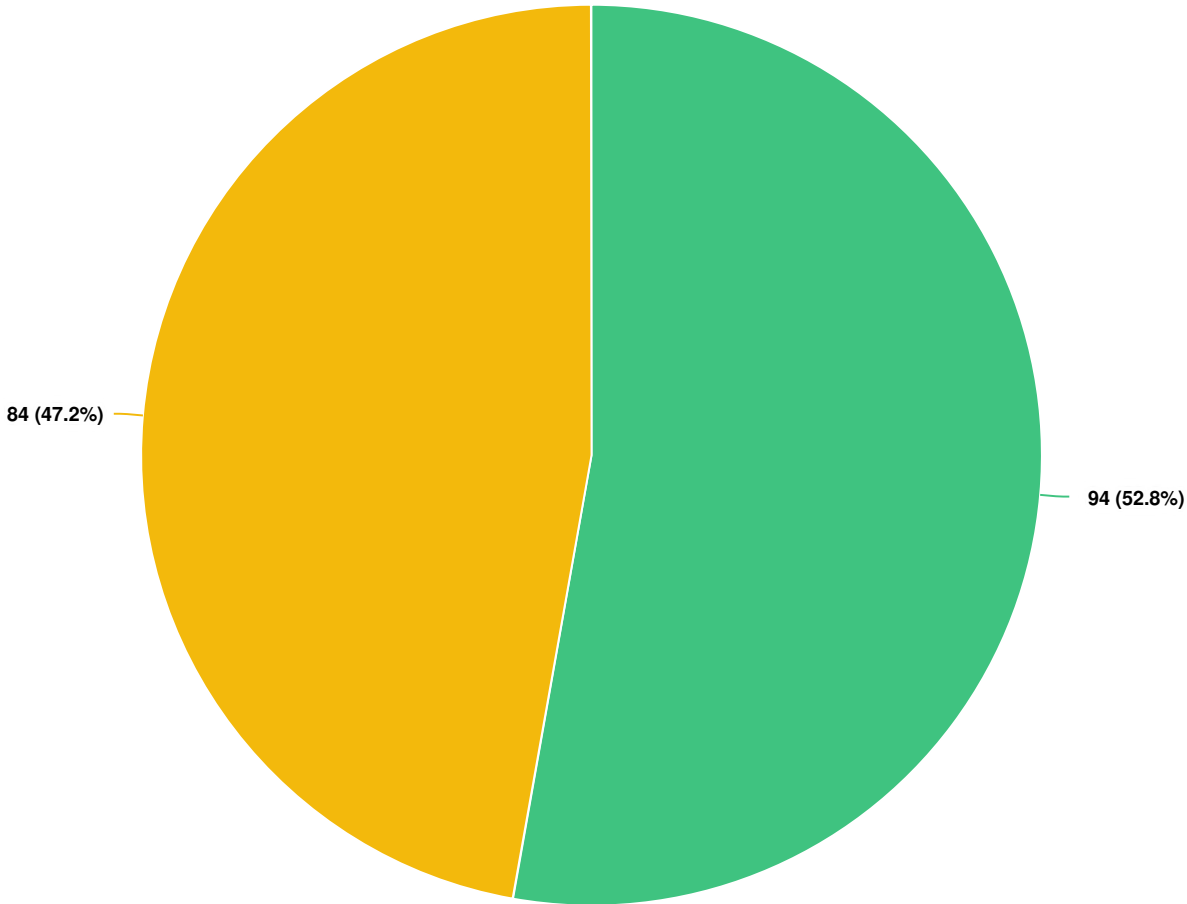
**Question options**

- Within the last 12 months
- Over 12 months ago, but less than 4 years ago
- Over 4 years ago

Mandatory Question (109 response(s))  
Question type: Radio Button Question



**Q4 | Do you intend to sell cattle at the Millicent Saleyards within the next 12 months?**



**Question options**

- Yes
- No

Mandatory Question (178 response(s))  
Question type: Radio Button Question



### Q5 | How many cattle do you intend to sell at the Millicent Saleyards within the next 12 months?

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## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



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## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023




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Screen Name Redacted	80
4/19/2023 01:45 PM	
Screen Name Redacted	6
4/19/2023 11:50 PM	
Screen Name Redacted	17
4/20/2023 07:14 AM	
Screen Name Redacted	50
4/24/2023 10:44 AM	
Screen Name Redacted	50
4/24/2023 09:07 PM	
Screen Name Redacted	100
4/25/2023 05:53 PM	
Screen Name Redacted	20
4/25/2023 07:41 PM	
Screen Name Redacted	50
4/25/2023 10:10 PM	

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## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



Screen Name Redacted 200

4/28/2023 12:48 PM

Screen Name Redacted 50

4/29/2023 10:38 PM

Screen Name Redacted 20

4/30/2023 06:56 PM

Screen Name Redacted 100

5/01/2023 12:24 PM

Screen Name Redacted 140

5/02/2023 08:31 PM

Screen Name Redacted 5

5/02/2023 08:39 PM

Screen Name Redacted 180

5/03/2023 07:28 AM

Screen Name Redacted 45

5/03/2023 10:45 AM

Screen Name Redacted 10

5/03/2023 11:00 AM

Screen Name Redacted 250

5/03/2023 12:51 PM

Screen Name Redacted 135

5/03/2023 12:54 PM

Screen Name Redacted 80

5/03/2023 05:51 PM

Screen Name Redacted 120

5/03/2023 05:53 PM

Screen Name Redacted 80

5/03/2023 06:41 PM



Screen Name Redacted 150  
5/03/2023 07:48 PM

Screen Name Redacted 30  
5/03/2023 08:19 PM

Screen Name Redacted 40  
5/03/2023 08:34 PM

Screen Name Redacted 80  
5/03/2023 08:51 PM

Screen Name Redacted 50  
5/03/2023 08:52 PM

Screen Name Redacted 80  
5/03/2023 09:04 PM

Screen Name Redacted 3040  
5/03/2023 09:13 PM

Screen Name Redacted 50  
5/03/2023 09:48 PM

Screen Name Redacted 30  
5/03/2023 10:27 PM

Screen Name Redacted 50  
5/04/2023 12:11 AM

Screen Name Redacted 50  
5/04/2023 01:47 AM

Screen Name Redacted 10  
5/04/2023 03:04 AM

Screen Name Redacted 60  
5/04/2023 06:59 AM

Screen Name Redacted 30

## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



5/04/2023 08:08 AM

Screen Name Redacted 30

5/04/2023 08:26 AM

Screen Name Redacted 30

5/04/2023 10:41 AM

Screen Name Redacted 20

5/04/2023 11:52 AM

Screen Name Redacted 50

5/04/2023 04:48 PM

Screen Name Redacted 80

5/04/2023 06:11 PM

Screen Name Redacted 40

5/04/2023 06:16 PM

Screen Name Redacted 2

5/04/2023 06:38 PM

Screen Name Redacted 150

5/04/2023 08:12 PM

Screen Name Redacted 15

5/05/2023 03:56 AM

Screen Name Redacted 13

5/05/2023 04:01 AM

Screen Name Redacted 100

5/05/2023 07:39 AM

Screen Name Redacted 14

5/05/2023 12:10 PM

Screen Name Redacted 30

5/05/2023 03:35 PM

## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



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Screen Name Redacted	20
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5/05/2023 04:27 PM

Screen Name Redacted	20
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5/05/2023 05:28 PM

Screen Name Redacted	30
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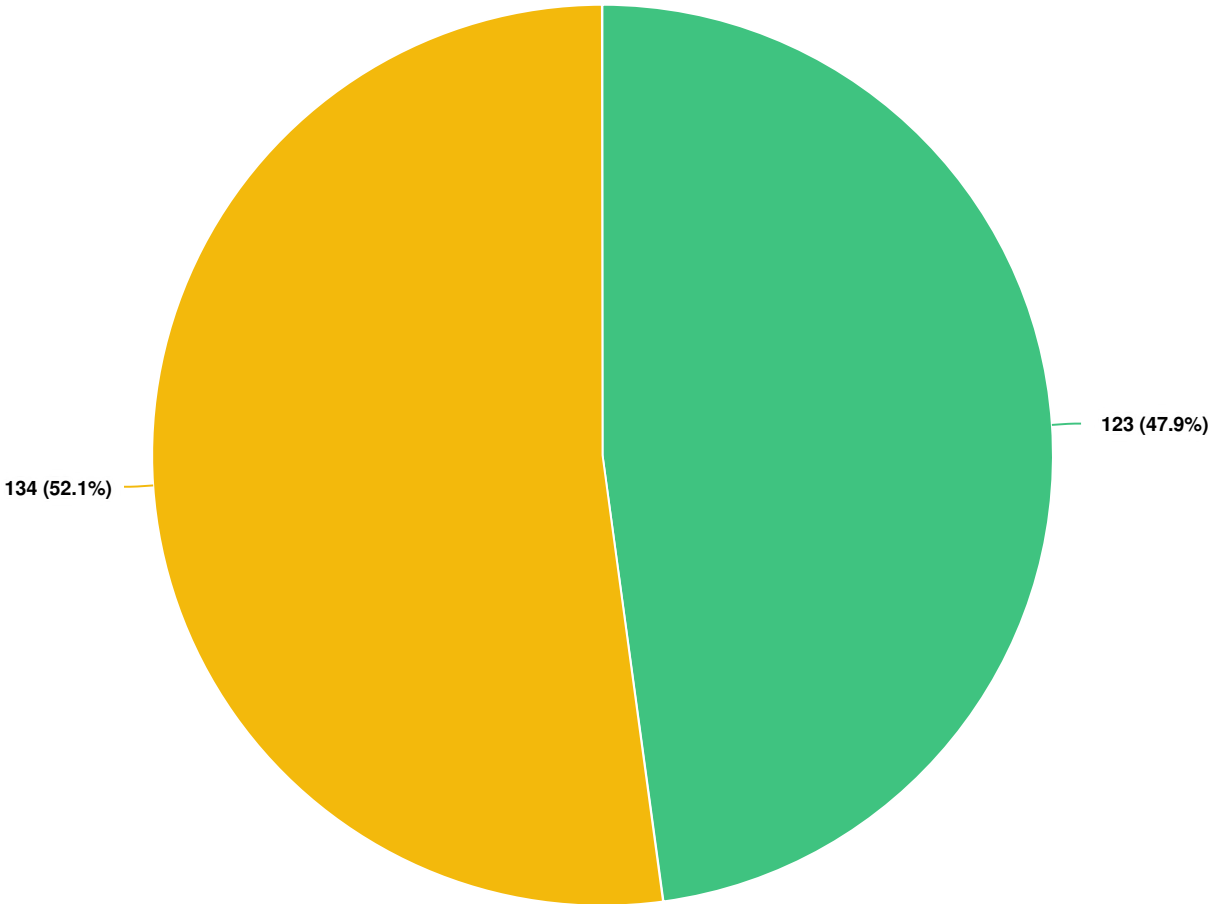
5/06/2023 07:43 PM

**Optional question** (84 response(s), 173 skipped)

**Question type:** Number Question



**Q6 | Do you think the Millicent Saleyards should...**



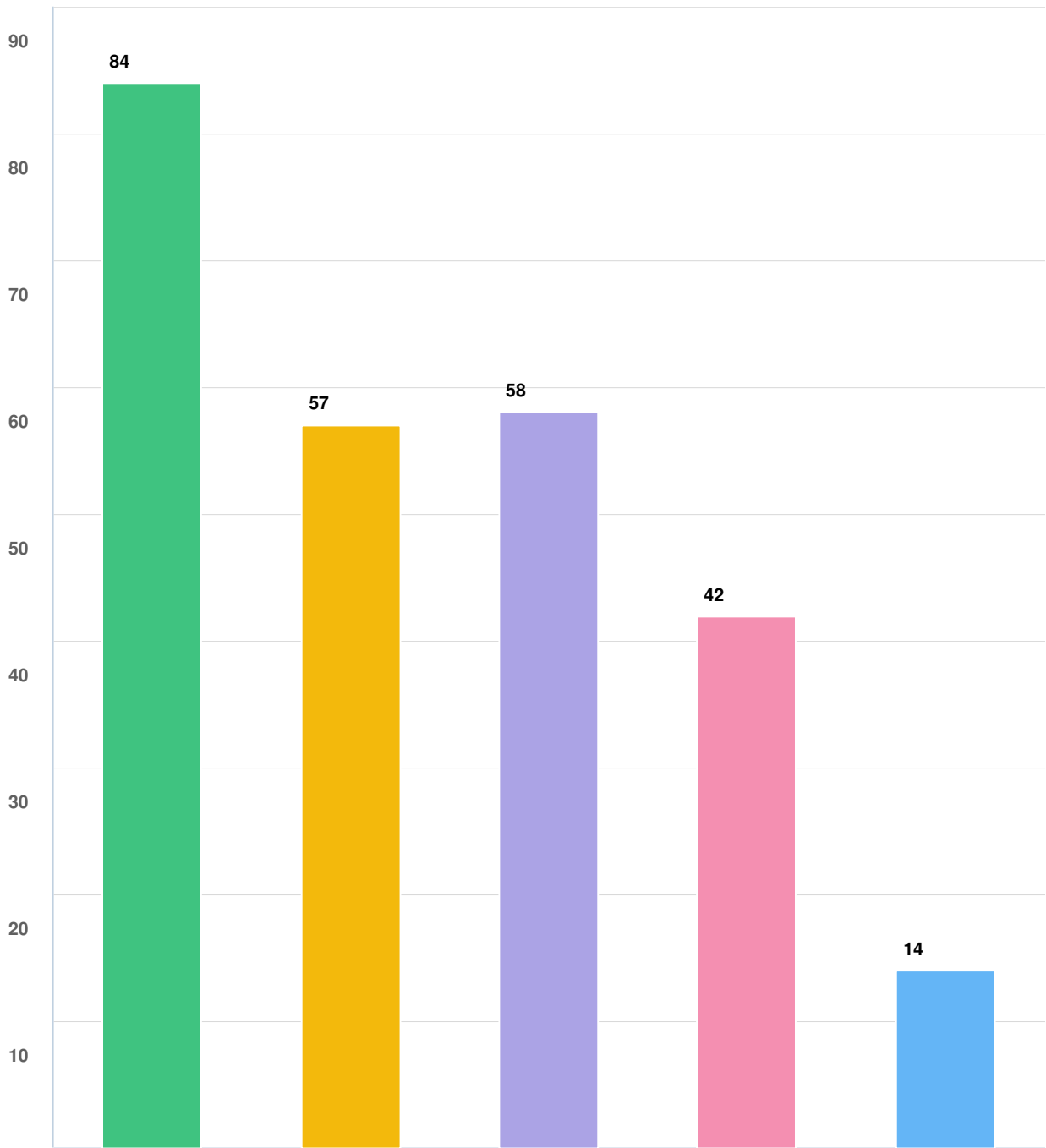
**Question options**

- a. Permanently close
- b. Stay open

*Mandatory Question (257 response(s))  
Question type: Radio Button Question*



**Q7 | If you own property, where is it located?**



**Question options**

- Corcoran Ward
- Riddoch Ward
- Kintore Ward
- Sorby Adams Ward
- Outside of the Wattle Range Council region

Optional question (228 response(s), 29 skipped)  
Question type: Checkbox Question


**Q8 | Do you have any supporting comments or additional information you wish to add?**

Screen Name Redacted

4/12/2023 09:22 AM

Community asset

Screen Name Redacted

4/12/2023 09:47 AM

Buyers numbers have been declining Mount Gambier and Naracoorte attach more buyers Land could be used more effectively

Screen Name Redacted

4/12/2023 09:55 AM

So much money spent on a service that isn't being used by the vast majority of stock owners, majority of agents wouldn't even suggest selling through these yards

Screen Name Redacted

4/12/2023 09:57 AM

As a member of one of our local livestock firms, the potential closure of the sale yards could cause loss of jobs to the region. The sale yards have required maintenance for many years however it seems to have snowballed due to the lack of upkeep which should have been seen to over previous years.

Screen Name Redacted

4/12/2023 10:14 AM

There is not enough continued support from the community to warrant the Saleyards remaining open. Council is bleeding money into the Saleyards and will need to commit to so much more expense to remain open for really no gain. The money currently expensed towards the Saleyards can be better put towards the community through other channels.

Screen Name Redacted

4/12/2023 10:26 AM

The Millicent Saleyards continues to be an important market for the sale of our cattle. We highly value it within our farming operation.

Screen Name Redacted

4/12/2023 10:50 AM

I think council can't keep putting money into the sale yards sell it off for housing and council can pay off any debts they have or put the money back into the community

Screen Name Redacted

4/12/2023 11:01 AM

[REDACTED]

Screen Name Redacted

4/12/2023 11:08 AM

[REDACTED] The land at the back of the saleyards, now being used for a feedlot. Could be sold, with the proceeds to be used to run the saleyards. Keep the RRF.

## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



Screen Name Redacted 4/12/2023 11:43 AM	Need to stop looking at the short term numbers. The sale yards should be a viable resource for this council for the longer term future. Shutting it down will be a big mistake and will have many flow on effects for this district.
Screen Name Redacted 4/12/2023 11:57 AM	The Millicent Saleyards is costing a lot of money to retain for limited use. The money could be better spent throughout Wattle Range.
Screen Name Redacted 4/12/2023 01:13 PM	As once they are shut nothing like that will ever get re opened in Millicent ever again.
Screen Name Redacted 4/12/2023 01:18 PM	It is time that money got spent outside of the town limits. Look after the farmer!
Screen Name Redacted 4/12/2023 01:57 PM	If you owned a business you would not continue to run it if you continued to run at a loss.
Screen Name Redacted 4/12/2023 02:06 PM	Council are spending a small fortune on a service that only services a very small part of the community. There are other local options available for farmers to sell cattle, so they will not be losing a service entirely! How many Wattle Range farmers use the yards as a transfer point only? How many cattle head go to Glenburnie from WRC?
Screen Name Redacted 4/12/2023 02:06 PM	Upgrading the saleyards would be throwing good money after bad. Declining throughput numbers show that the majority of graziers are using alternative marketing arrangements.
Screen Name Redacted 4/12/2023 02:23 PM	The world has moved on. Big centralized markets are more efficient.
Screen Name Redacted 4/12/2023 02:26 PM	Please leave our yards alone.if you get rid of the yards, I bet our council rates don't reduce.
Screen Name Redacted 4/12/2023 02:34 PM	Keep local jobs going!
Screen Name Redacted 4/12/2023 02:55 PM	Don't be so god dam silly



## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



Screen Name Redacted 4/12/2023 03:15 PM	Most fat cattle are sold over the hooks. Mount Gambier and Naracoorte have big store cattle sales combined with auction plus
Screen Name Redacted 4/12/2023 03:21 PM	Pity more farmers don't use Saleyards
Screen Name Redacted 4/12/2023 03:40 PM	Economically it should have been closed years ago
Screen Name Redacted 4/12/2023 04:08 PM	The local famers can only blame them selves for saleyards if it shuts as they are the ones selling elsewhere or direct to meat buyers and not using saleyards. TOO GREEDY and expect the general community to subsidise their saleyards. Been going on for too long.
Screen Name Redacted 4/12/2023 05:23 PM	outdated by new selling methods
Screen Name Redacted 4/12/2023 05:40 PM	We run 500 breeding cows and sell about 500 cattle annually either 'on farm' to feedlots or into processing facilities (generally Melbourne) when we have small numbers to sell we truck them to Naracoorte or Mt Gambier yards to ensure we have a strong market/buyer support for our stock. We would never consider selling in a small Millicent yarding. Our rates would be better spent elsewhere.
Screen Name Redacted 4/12/2023 05:56 PM	Not viable to continue, should have closed years ago.
Screen Name Redacted 4/12/2023 06:33 PM	Should the Millicent stock agent wish to keep the saleyards open Council could lease them to him for a \$1 a year and let him maintain them. The money wasted on the saleyards is nothing short of disgraceful when it could have been spent on so many more useful projects.
Screen Name Redacted 4/12/2023 07:00 PM	Fight back don't let MtGam take all our business. Honour history of market day in Millicent.
Screen Name Redacted 4/12/2023 07:51 PM	I believe you have forgotten about the jobs that it create for the local area! There's a demand for cattle and sheep to be sold in area. Why make rate payers send their livestock elsewhere which support other local governments. Support your area. As this is an investment to the area which creates job and income for people in our local community



not a large sculpture which cost money and looks untidy

Screen Name Redacted

4/12/2023 07:55 PM

Keep the sale yards open so locals have jobs

Screen Name Redacted

4/12/2023 07:55 PM

It costs rate payers too much each year to prop it up! It's a loss making asset.

Screen Name Redacted

4/12/2023 08:41 PM

As a rate payer why is council still supporting a non viable enterprise, when monies could be freed up to use elsewhere in the council area for the benefit of all ratepayers of this council?

Screen Name Redacted

4/12/2023 08:46 PM

We are a rural community & as such considering the \$ we pay in rates our council should support the saleyards

Screen Name Redacted

4/12/2023 09:20 PM

If it closes farmers and their families will take their shopping business to either mt. gambier or naracoorte. The stock agents will lose business and also local traders. Jobs will be lost and that means less money in our town .

Screen Name Redacted

4/12/2023 11:11 PM

It's a quirk that Council is involved in propping up private businesses that haven't evolved. Remove this fund sucker from the ratepayers

Screen Name Redacted

4/13/2023 07:09 AM

Spend the money where it is needed . Childcare is booming, waiting lists are long and parents need to work. The town will lose families if we can't keep up with true demand for childcare

Screen Name Redacted

4/13/2023 08:39 AM

A huge waste of ratepayers money to maintain and keep using. Users should be paying for these costs.

Screen Name Redacted

4/13/2023 03:31 PM

Surely WRC could upgrade specific areas that would be used. Minimise the areas required. Encourage the use of the wash down area for minimal fee. Have someone who is in the industry ie: truck drivers/farmers/stock agents to peruse the area with suggestions on how to moved forward and use the area so that it doesn't get closed

Screen Name Redacted

4/13/2023 06:23 PM

Small local saleyards are an outdated model. It is beyond belief that the Council has persisted for so long in keeping the yards open; it is irresponsible and a serious waste ratepayers' money



Screen Name Redacted

4/13/2023 08:59 PM

Absolutely disgraceful that it's been kept open running at a huge expense with 2.other selling facilities close by.

Screen Name Redacted

4/13/2023 08:59 PM

If we as council funding rate payers have already paid for an independent review - which deemed something be closed. There is simply NO point paying for these reviews should council not follow their advice. What a complete waste of money and someone's time - I wonder what ramifications would come from this using rate payers money to completely ignore and even worse add funding to something deemed a complete liability and unsafe. At what point do you have to say enough is enough - I think you know what to do.

Screen Name Redacted

4/13/2023 09:21 PM

Financially unsustainable. Time to call it quits for this facility.

Screen Name Redacted

4/14/2023 08:17 AM

Farmers pay a large % of Council Rates, more than artists, library users, sporting bodies and most other residents which are supported by Council. Farmers get very little return from Council. They work hard and most work alone. They need the Saleyards as a place to meet/ gather and share ideas, prices, condition of stock, markets, seasonal changes etc with like minded people .

Screen Name Redacted

4/14/2023 10:37 AM

Excerpts/additions from my presentation to the Wattle Range Council chamber, February 2021 This is the third time I have had need to address this chamber about the future of the Millicent saleyards. Over the last couple of years and especially lately I have spoken to numerous people from around the region; stock agents, local truck drivers, farmers, meat buyers, previous councillors and I have also spoken to Millicent farmers. Almost everyone agreed that the saleyards should be closed down and some even said that it should've closed years ago. In 2021 an argument was put by a then Councillor that the yards must stay open. Why? "Because they're the best vealer saleyards in Australia" the Councillor suggested. The saleyards don't make "the best vealer market". The cattle do and these vealers can easily be sold through alternative sale yards in the Limestone Coast. In 1964 the Millicent racecourse was closed down. The Millicent Cup is still held, to this day. Just at either the Mount Gambier or the Penola racecourse. If the Millicent Cup for horse racing can still be run, almost 60 years since closing so the "best vealers" can also be sold, just at an adjacent venue. I have also read previous annual reports on the two other saleyards in the region; Mount Gambier and Naracoorte. Since resigning from the Wattle Range Council I still get approached about the futility of keeping the



Millicent saleyards open. I think I can speak on behalf of many people who do not have the luxury of addressing the current chamber. As per the information supplied on the WRC's website dated 12th April 2023 look at the long term trends; they're unsustainable. Up to 2021, the last 9 years; losses of \$1.167 million were incurred! Now add in the figures by Steplen and the Saleyard Manager as supplied by Ms Emma Clay. The "least worst" scenario is Council has to spend yet another over \$300,000 in the next 3 years. Steplen suggest that Council has to spend over \$450,000! (Quoting 2021 information).  
 .....these are Millicent's yards only. They are not used by the bulk of the Council area. There is simply no justification of everyone paying for this ongoing financial burden. Coonawarra, Nangwarry, Glencoe, Kalangadoo. They get absolutely nothing out of retaining these saleyards yet all ratepayers are still subsidising them. Wattle Range Councillors have a responsibility to all ratepayers to show that:

- You can make financial decisions for the whole Council area
- You can make the tough decisions and look beyond parochial prejudices

The Wattle Range Council can make bold decisions which are the correct ones If not then these saleyards will be an albatross around Council's neck. It'll show that Council doesn't have the ability to correctly manage public finances. I've said it before and I'll say it again; Councillors have a responsibility to all ratepayers to make financial and business decisions for everyone, not just a few parochial voices that certainly have a conflict of interest in arguing a case to continue to prop the yards up. As I mentioned in an earlier meeting Millicent agents not licenced to sell in Mount Gambier or Naracoorte already sell through an associated agent in either centre that is licenced. These licensed agents don't do it for nothing. They split the commission between those that have the cattle and those agents that have the licence. The clients and their livestock already come from the Millicent vicinity so the commission still remains with the Millicent agent and the client continues to support their local businesses. In April 2023 95% of current ratepayers might again ask the simple question; "Why aren't the Millicent Saleyards closed forthwith?" The ratepayers of all of the Council need to be considered. [REDACTED] Livestock breeder and seller, Penola. 5277.

Screen Name Redacted

4/14/2023 11:22 AM

As sales are moving online the WRC is wasting our money on sale yards that run at a loss and are not needed. Local farmers are very angry.

Screen Name Redacted

4/14/2023 03:21 PM

My rate which now go towards the saleyards annual deficit will be better allocated towards improving Millicent, Penola and the areas vibrancy

## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



Screen Name Redacted 4/14/2023 04:49 PM	It is costing more to run than will ever be recouped. \$1,000,000 can be put to better use elsewhere!!
Screen Name Redacted 4/14/2023 09:11 PM	I would love to see where the so called 1 million dollars has been spent, we fund teh swimming lake, the library which i attend a lot and all the people in there enjoying free internet at no charge who is paying for that?? The saleyards are \$15 per head to sell stock
Screen Name Redacted 4/15/2023 10:12 AM	CLOSE THE SALE YARDS FOR GOOD.
Screen Name Redacted 4/15/2023 12:41 PM	Figures shown speak for themselves. Council is asked to support a range of community groups, the money needed to keep the saleyards should be dispersed amongst these
Screen Name Redacted 4/16/2023 08:17 AM	Whilst I physically not sell many through the sale yards , I do wish it to still operate & support farmers that use it. We must be all united together.
Screen Name Redacted 4/16/2023 09:07 AM	Why not promote the saleyards, to encourage farmers to use them more instead of closing them. Transportation costs are expensive to send cattle to other sakeyards.
Screen Name Redacted 4/16/2023 09:31 AM	It is a community asset once closed it will never reopen and market trends are changing numbers should increase over the next two years
Screen Name Redacted 4/16/2023 09:52 AM	My husband takes cattle into the yards for local farmers.. loss if income their if it shuts!
Screen Name Redacted 4/16/2023 10:13 AM	The Millicent Sale yards shouldn't close!!
Screen Name Redacted 4/16/2023 01:08 PM	not enough livestock passing through the saleyards to warrant renovations. So many other options for selling livestock i.e. online.
Screen Name Redacted 4/16/2023 04:03 PM	The Saleyards have an economic input into the Wattle Range Council businesses. In 2018 it was \$1.2 million and would be more now. It also has since the 1st July 2022 to date had approx.. \$7,5 million



dollars sold through the saleyards. Take this away from the town's economic future would be disastrous. This is one thing to consider when you want to close the saleyards, as well as the mental health of all farmers and staff who work there. The council support many areas in the town and surrounding area so why would you want to close the saleyards. Does that meant you are going to withdraw you support from the other areas where the community has the ability to go to the Library, use the swimming lake for free and has the power to support many other community services in the Wattle Range Council area.

Screen Name Redacted

4/17/2023 10:58 AM

It's a commercial enterprise losing money that it is not needed.

Screen Name Redacted

4/17/2023 05:18 PM

Not enough information has been provided here to make an informed argument. Is the current state of the sale yards adequate to operate after the \$1M improvements? What has been done by council to improve the number of cattle going through? Other than a few upgrades have other avenues been tried? Millicent is built around farming, and I would estimate a large percentage of the councils rate income would come from farms, the council need to do everything they can to give farmers a return on their money. If the current state of the sales yards doesn't meet standards it will play a large part in why the numbers through are so low. If the council can't make a profit on cattle given the price, demand and quality of product we have here, I'm not convinced we have the right people running our town.

Screen Name Redacted

4/17/2023 05:32 PM

It is my opinion that funds were spent elsewhere when they had been allocated to the saleyards for maintenance etc. in the past couple of decades, so I find it hard to believe they the same can't be done in reverse now. The sins of our fathers should be rectified and the current council as a body should hold some accountability towards it. Just because it wasn't this elected council, doesn't wipe away the fact that council itself made the problem that the saleyards are today. If the saleyards were in great condition and not looking like a third world place to sell cattle, then the public may be more inclined to sell there.

Screen Name Redacted

4/17/2023 10:48 PM

We are only small farmers, but for the last 48 years have always used the Millicent sale yard, and will be disappointed to see it closed.

Screen Name Redacted

4/19/2023 07:55 AM

With successful weekly markets at Naracoorte & Mt. Gambier, as well as strong store cattle sales run every fortnight between these two centres, Millicent can't compete with this competition.

## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



<p>Screen Name Redacted 4/19/2023 08:13 AM</p>	<p>Money is increasingly hard to find we could spend that money on other services If it was in private hands it would have shut down years ago</p>
<p>Screen Name Redacted 4/19/2023 10:32 AM</p>	<p>The decline in numbers and on going cost the existing reports all point to the fact that the Saleyards must be closed</p>
<p>Screen Name Redacted 4/19/2023 10:48 AM</p>	<p>Over the Hooks Selling, Internet Auctions plus Mt Gambier &amp; Naracoorte Saleyards adequately service Livestock Trading in WRC</p>
<p>Screen Name Redacted 4/19/2023 12:09 PM</p>	<p>We have shifted cattle 70km for the last 40 years it is something that just has to be done.</p>
<p>Screen Name Redacted 4/19/2023 01:45 PM</p>	<p>Why do the buyers not come ,because we don't encourage local farmers to sell their stock here. Why have the yards got so much in disrepair because council haven't seen the need to maintain them or up date them. We have a facility here that is local, and was usable. I have been there when there were so many people and buyers there that you could barely get to the front to see what was on offer.. What will become of it if we don't use it. Perhaps it the spot for the new council buildings.</p>
<p>Screen Name Redacted 4/19/2023 04:31 PM</p>	<p>This has been stalled by some long-standing councillors who should have had courage 5 years ago.</p>
<p>Screen Name Redacted 4/20/2023 07:14 AM</p>	<p>You decided to keep it open and now we are back trying to support it again. Can the council just stick to the previous agreement. This is a vital agricultural community and saleyards is the key to many people's financial and mental health. .</p>
<p>Screen Name Redacted 4/20/2023 02:53 PM</p>	<p>Please don't fall into the trap of believing that the closure of the Millicent Saleyards will have either a social or economic impact on the town. Local farmers will make the same if not more money selling their cattle through other markets; local stock agents will still be supporting them; local transport operators will still be transporting the cattle to market; and everyone involved will still buy their weekly groceries where they currently buy them. Farmers will still get to socialise with other farmers if they choose to sell through the other neighbouring saleyards - which are both less than an hour away. There is simply no logic to the argument that "jobs will be lost" or there will be "mental health impacts" if the Millicent Saleyards were to</p>



close.

Screen Name Redacted

4/21/2023 09:02 AM

The time has come to stop wasting.g any more money on this facility and spend the money instead on something more sustainable and useful to the whole community

Screen Name Redacted

4/22/2023 01:13 PM

Perhaps consider trying to sell saleyards to a private operator before a decision to close is made.

Screen Name Redacted

4/22/2023 04:47 PM

With the decline in cattle numbers to Millicent saleyards it is no longer viable and serves very few. Money could be better spent elsewhere. We personally pay a substantial amount of rates. Our properties house fewer and fewer residents, so the thing that impacts us most are our roads. Wepar Rd, Kalangadoo needs to be bituminised. It is currently a sieve for money. It is graded (not well) many times a year. It is occasionally resheeted. But what would sort it out once and for a long time is fix it and bituminise it. A bit of pot holing from then on is all the upkeep it'll need!

Screen Name Redacted

4/22/2023 04:53 PM

These yards should be closed. I know it's sad to lose facilities but they are not profitable and the council needs to stop wasting money on keeping them open. Unfortunately this survey will not reach many farmers, you'll get the knee jerk responses from locals who think they are doing the right thing by requesting the yards stay open. Bit as a local farmer and talking to local farmers we all agree it's time to close them down.

Screen Name Redacted

4/22/2023 04:57 PM

I would much prefer that money be spent on maintaining our roads that are in constant disrepair and bitumising Wepar Rd which is long overdue.

Screen Name Redacted

4/22/2023 04:59 PM

Spend money on roads instead!

Screen Name Redacted

4/22/2023 05:00 PM

Roads are a bigger priority.

Screen Name Redacted

4/22/2023 05:00 PM

It's time to let them go.

Screen Name Redacted

Just close Millicent sale yards and rebuild the roads in the Wepar and



## Survey | Future of Millicent Saleyards : Survey Report for 06 April 2023 to 07 May 2023



4/23/2023 12:06 AM

kalangadoo region. I have driven on it and it's very bumpy and full of pot holes. You could do serious damage to your car such as busting a rim popping a tyre or even getting in a dangerous accident.

Screen Name Redacted

4/23/2023 09:51 AM

If you must close please make the entry lockable. Cars doing burn outs are very loud and can easily be heard around the Acacia, road precinct. If the property is left open burn out enthusiasts will be there day and night and a Massive nuisance to many surrounding residents. No idea what ward were in as the map is illegible.

Screen Name Redacted

4/23/2023 07:15 PM

Will close eventually

Screen Name Redacted

4/23/2023 09:20 PM

It seems you're throwing good money after bad. Make a business decision and not an emotional one. The info you have provided makes it obvious the saleyards are no longer viable. Close it down now and put this saga to bed once and for all.

Screen Name Redacted

4/24/2023 12:09 PM

Not economically viable in my opinion

Screen Name Redacted

4/24/2023 08:03 PM

Should have been shut 15 years ago.

Screen Name Redacted

4/24/2023 08:31 PM

Question 4 was a bit tough, maybe a monthly sale would be an option for small landholders to far away from Mt gambier sale yards

Screen Name Redacted

4/24/2023 08:37 PM

Cattle yards every where are selling less numbers , even Mt Gambier. With good prices out of paddock a lot of farmers are going that way. I'm sorry it is the way everything is going. If it isn't financially viable it should be closed. Maybe it is time to listen to the farmers paying rates and not the town people what have nothing to do with it. I believe the targets haven't been met.

Screen Name Redacted

4/24/2023 08:42 PM

I spent 10 years in the livestock carrying industry and these are the 2nd most dangerous yards that I have been in. Feel free to contact me

Screen Name Redacted

4/24/2023 08:56 PM

We run all sheep and the Saleyards closed a long time ago for sheep, we have other sale options. Maybe the mt gambier, Naracoorte and Millicent yards should never have been built as




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	seperate yards instead one more centralised centre to cater for the region.
Screen Name Redacted 4/24/2023 09:11 PM	It should have been shut years ago , a waste of my rates.
Screen Name Redacted 4/24/2023 09:27 PM	Unfortunately the lack of numbers have made the facility unviable and should be shut down, no additional funding will resolve this issue
Screen Name Redacted 4/25/2023 05:39 PM	Not used enough
Screen Name Redacted 4/25/2023 10:10 PM	Must remain open as the \$ supporting local businesses from sale days will disappear as well as lost market competition
Screen Name Redacted 4/26/2023 11:05 AM	Should have closed years ago when the independent review confirmed they were no longer viable.
Screen Name Redacted 4/26/2023 12:31 PM	You will never get the big farmers to sell locally as they send truck loads directly to buyers it's the small farmers that need close cattle sales
Screen Name Redacted 4/28/2023 06:35 PM	I'm in Penola. New resident from interstate. My rates are exorbitant. When will you do something gir Penola cos my rates are going to fund everything everywhere else and I'm not happy
Screen Name Redacted 4/30/2023 07:18 AM	The industry does not need the Millicent saleyards ! Auctions plus , direct selling are options preferred to selling in saleyards . There are two preferred selling centers in Naracoorte and Mount Gambier in the south east. They buyers would prefer NOT to come to Millicent as the numbers of cattle are low to operate with . The sheep market collapsed years ago. My mental health is suffering with the continued operation of a facility that runs at a loss , rates could be spent for wider community benefit, and the vocal few that lobbied to keep it open have failed to support it with livestock sales. The industry doesn't need it . Sell it to the agents if it is so important to them . I want a better spend on our ratepayer dollar
Screen Name Redacted 4/30/2023 01:04 PM	If the sale yards have been losing \$200,000 per year since 2018, ie 5 years, then the \$1m dollars would have been better spent on

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repairing footpaths in our communities. It is a pity that while the need for a \$9m Council office was explained to us, there was never an opportunity given to say yes or no to the expenditure. I do recall that the CEO was quoted in print saying that the question was not posed because he knew it bring a negative result. It therefore begs the question, why seek to consult given the constant losses of the sale yards and the 2018 recommendation? Just close the sale yards.

Screen Name Redacted

4/30/2023 01:52 PM

Millicent saleyards service a very small number of producers in the wattle range council area. Naracoorte and Mount Gambier saleyards are very accessible and regularly provide better sales outcomes for producers . Statistics supplied by the survey form ,support future closure of the saleyards imminent.

Screen Name Redacted

4/30/2023 06:56 PM

Saleyards are an asset that once is gone will not be replaced. We are not big farmers and will impact us greatly if it closes as we do not have the option to sell direct to processors. Not every WRC asset has to make money. I consider that farmers pay a lot of the councils rates and expect to have a saleyard facility in a rural region such as ours which is the prime livestock growing region of SA.

Screen Name Redacted

4/30/2023 07:53 PM

Although I don't own cattle at the moment, I am a rural landowner and may require the facility in the future. As a small farmer, the Millicent facility is vital for our farming enterprise. Additional costs would be associated with selling stock if the Millicent facility was permanently closed. Our stock were dispersed about 6 years ago, however up until then we supported the Millicent facility since its inception. Family members use the Millicent facility regularly.

Screen Name Redacted

4/30/2023 08:07 PM

As a small farmer the Millicent Stock Saleyards facility is vital for smaller farming enterprises. The closure of the facility would result in additional costs in selling stock at either the Naracoorte or Mount Gambier yards. Unfortunately our small numbers don't warrant the use of over the hooks options. The use of the Millicent facility enabled us to utilise our own transport, however this would not be the case if stock needed to be transported to the other 2 local locations. I have been a strong supporter of the Millicent yards for about 60 years (current location and prior to that McIntyre Road location). Whilst I don't own cattle at the moment I am a rural landowner and could potentially purchase stock in the future.

Screen Name Redacted

5/01/2023 12:24 PM

We need Millicent sales yards to stay open, it provides the community with jobs and a place to sell their livestock



Screen Name Redacted

5/02/2023 04:02 PM

The farmers have only themselves to blame for the decline in numbers as they sell elsewhere and not through the Millicent saleyards. Why should the towns rate payers be propping up the saleyard.

Screen Name Redacted

5/02/2023 04:29 PM

As a worker at the Millicent saleyards, I'd like to continue to work there and see the yards remain open

Screen Name Redacted

5/02/2023 05:53 PM

Farmers need to use it or loose it

Screen Name Redacted

5/02/2023 06:53 PM

I work at the sale yards and have done so for the past 6 years. The drop in cattle sales is very disappointing. I cannot see where the \$1m was spent that was allocated in 2021.

Screen Name Redacted

5/02/2023 08:31 PM

What are we getting for our rates.??We don't use the library, child care centre, swimming lake, play grounds, have to organise our own household waste removal. Then we have to pay for vehicle repairs from damaged caused by the appalling conditions of our roads. Today I trailered 2 old cows to the sale yards in Millicent 16 klm if this facility isn't available I would have 130 klm round trip to Mt Gambier extra cost. The Sale Yards should be a service to the agricultural community as the above which also run at financial losses. Low through put numbers have been seen through out most of Australia over the last 12 months. Also due to the inaction of upgrades some vendors have been using other options thinking the Millicent Sale Yards will close.

Screen Name Redacted

5/02/2023 08:37 PM

It's time

Screen Name Redacted

5/02/2023 08:43 PM

It's a lot to spend for a facility that only a handful of people use. There are other options and the future is online

Screen Name Redacted

5/03/2023 10:45 AM

As a supporter from the beginning of the sale yards selling ofsheep &cattle & an employee of [REDACTED] and knowing what its capable of I am so disappointed that it is coming to this. When maintance hasn't been kept up as needed when required it's been a user pay system the stock agents pay their staff land has been sold off . Where has the \$\$\$\$ gone ??Unfortunately it's the smaller producers that don't have large numbers to go direct are going g to be most



impacted as has been case of having to go to mtgambier or naracoorte with sheep. When Millicent had a great efficient set up .

Screen Name Redacted

5/03/2023 11:00 AM

I think that it is absolutely wrong that the council wishes to shut the yards. The amount of 'free' services that are offered with no income in town and we can't keep a selling centre open for our HIGHEST rate payers mind you. Please tell me how much money the Library, Skate park, that stupid hand statue ect make??? Please use common sense and provide a selling centre for the people who pay you the most rates and don't even get decent roads

Screen Name Redacted

5/03/2023 12:27 PM

I find it to be quite amazing that the Wattle Range Council feel this survey is even necessary. The facts outlined above have been well known for several years, but for some reason have been ignored by previous Councils.. The structure is damaged, corroded and nearing its end of life. Cattle numbers are obviously dropping very significantly, the annual cost of operating is high and this will no doubt will grow as the yards deteriorate. To add to this, the actual buyers are reluctant to attend. One of the reasons given to continue to operate the yards is the cost of transport to alternative sites. As a beef producer in Riddoch Ward travelling what are probably similar distances, I find this argument to be quite ridiculous and actually feel fortunate to have saleyards within a 60 to 70 Kilometer radius. The 73 head of cattle yarded recently probably represented some two to four growers. As has been stated, an Independent Review in 2018 recommended closure, then in 2020 Council decided that as there was no realistic solution to the problem, the yards would close in June of that year. It is to be hoped that now in 2023 Councilors can ignore a very small vocal. local minority and make what must surely be a very logical, business decision based on the actual facts. [REDACTED]

Screen Name Redacted

5/03/2023 12:51 PM

Saleyards are only a small service expected of Council along with library s swimming lake ,parks and gardens,sporting areas, playgrounds etc. which are all non profiting but essential for a successfull Council enviroment

Screen Name Redacted

5/03/2023 12:54 PM

Letter will be sent in tomorrow. Do not understand, "Where the money set aside for the Saleyards have been spent?". Why has this issue been raised so soon, again? Various questions will be in letter.

Screen Name Redacted

5/03/2023 01:57 PM

No



Screen Name Redacted

5/03/2023 05:51 PM

We need to keep this facility going. Its easy to get our cattle there and we need to encourage the buyers to come by having an up to date sale yard. I think its just been easy for council to forget the yards and now they have let them get to a state where they need a lot of repair. I remember when we first came here 20 years ago that buyers and farmers were 5 deep at each pen and prices we being quoted everywhere. There are still the number of cattle here, but the buyers are not here. Farming is the backbone of this area, we seem to have forgotten that.

Screen Name Redacted

5/03/2023 05:53 PM

Yards are a great thing for the producers and Millicent town businesses all the buyers who attend support the yards shown by their strong buying for all stock prime exports and domestic and feeder types. Sale yards like most things in life go in cycles and facts are all sale yards have suffered from lack of numbers with producers targeting feedlots and store sales for there young cattle sale yards attract a reasonable number of cows due to good export competition I ask the council to do there utmost to keep this market alive the rate payers will see the benefit in the long run

Screen Name Redacted

5/03/2023 06:25 PM

It is burdening the ratepayers to keep this uneconomic facility open

Screen Name Redacted

5/03/2023 06:41 PM

The yards are a good place to network with other farmers you don't get to talk to other than at a sale

Screen Name Redacted

5/03/2023 07:21 PM

I believe the saleyards should continue to operate unfortunately the agents let the sheep sales slide away the loss want be as bad as the the new office complex which will earn nothing

Screen Name Redacted

5/03/2023 07:29 PM

I don't believe that the sale yards are in such disrepair. Talking to people from Naracoorte and Mt. Gambier yards they say Millicent is right up there if not better. Lots of venues in this town cost a lot of money to which I never use. But we should never take other peoples enjoyment or livelihoods away.

Screen Name Redacted

5/03/2023 07:45 PM

Having to move stock further via road transport adds to the deterioration of our roads. I own land, but not cattle but still feel there must be a way to make this a viable business.

Screen Name Redacted

As a small scale cattle farmer, the Millicent Saleyards are very



5/03/2023 08:19 PM

important to us. We are generally selling small lots of cattle, so having to send them all the way to either Mt Gambier or Naracoorte isn't very viable. We have found with the extra freight costs, we are generally, financially a lot better off selling our cattle in Millicent.

Screen Name Redacted

5/03/2023 08:51 PM

We think the saleyards is an essential part if the town and district the same as many other things including the Millicent Library, the Swimming Lake or the Domain playground etc At least the saleyards brings in some revenue to the town businesses. The more people that come to town the more benefit to local business. If the maintenance etc had been kept up to the saleyards over the years they would be in good condition now. As a cattle producer & carrier going to the Naracoorte saleyards & the Mt Gambier saleyard, the Millicent saleyards are almost as good as these facilities.

Screen Name Redacted

5/03/2023 09:04 PM

We think the saleyards contributes to the town the same as the library , swimming lake.play ground,Gladys Smith child centre.

Screen Name Redacted

5/03/2023 09:25 PM

If the farmers don't support it it's time to go

Screen Name Redacted

5/03/2023 09:48 PM

We pay substantial council rates each year. The use of the Saleyards is one of the few resources that we get a benefit from.

Screen Name Redacted

5/03/2023 10:27 PM

It will be the small cattle producers that will be affected the most if it is closed. We are reliant on the saleyards, not being able to put truckloads together. The big rise in rates for us has not helped with regard to the services we get. We have to travel further for everything. No rubbish collection, no post, school bus. Road grading only when requested. Little wonder that we farmers feel let down as the last farm specific service is threatened.

Screen Name Redacted

5/03/2023 11:03 PM

We need the sale yards to stay open it is a great service to our area , for the farmers and Allso for all the business in Millicent and surrounding area as it draws a lot people to town , for lunches coffee , grocery shopping , and general business , I come from a farming back ground and Allso ran a business in Millicent for 12 years , market day was always our busiest day of the week . We definitely need to keep the sale yards open cheers [REDACTED]

Screen Name Redacted

5/04/2023 01:47 AM

As farmers we are user payers of the sale yards, so where has all the money gone over the years that should have be put back into the



yards to keep the infrastructure safe and in working order and to meet Australia standards. As a small farm owner if the yards are shut I will need to transport my stock to Naracoorte or Mount Gambier at a increased cost to myself. These yards over the past years have been a place of friendship, support and social networking for many farmers in the distant and this will be lost especially for the older farmers that enjoy a day at the market catching up with fellow farmers and friends.

Screen Name Redacted

5/04/2023 06:59 AM

I understand we live in times of small business closing and being taken over by the bigger organizations. People have gotten used to traveling further and it's hard to contest with sale yards that attract large numbers and therefore a bigger quantity of buyers. This to me is an agent issue not a producer issue. If agents drew a circle around each sale yard and depending on where producers lived the nearest sale yard was their default. Buyers would also need to be on board with that. The introduction of online platforms has also created a much larger buyers circle and that at times is impossible to compete with.

Screen Name Redacted

5/04/2023 08:26 AM

As a small land owner we think this facility is vital to our operations. It is the only council asset that our rates apply for our operations

Screen Name Redacted

5/04/2023 08:30 AM

I think keeping the Millicent Saleyards open is a waste of rate payers funds

Screen Name Redacted

5/04/2023 08:34 AM

I think it's best that the Millicent sale yards permanently close to avoid continuing losses of ratepayers money

Screen Name Redacted

5/04/2023 09:01 AM

Waste of tax payers money

Screen Name Redacted

5/04/2023 10:41 AM

Poorly maintained over many years and now we are going to suffer from poor upgrades over the past years, What else do we get for our rate money

Screen Name Redacted

5/04/2023 10:59 AM

As a cattle producer and rate payer in the wattle range council area I believe the Millicent sale yards have become obsolete and a financial burden on all rate payers. There are many other options for marketing of livestock now contributing to the decline in sale yard numbers. We have seen the recent closure of the Warrnambool sale yards for similar reasons. Producers still wishing to trade in a physical market still have the option of nearby selling centres in the Sth East region





where more numbers lead to more competition from buyers and potentially better prices received. To spend \$1 million on a facility that costs \$250000/annum to run with the probability of costing more in the future does not seem good economic use of rate payers dollars that could otherwise be spent to the benefit of all Wattle Range Council residents

Screen Name Redacted

5/04/2023 11:37 AM

I am running sheep on my property at the moment but do run cattle at times and planning to run cattle again. I have always used the Millicent sale yards when running cattle and when there was a sheep market. We bought our property and moved here in 2000 and one of the attractions was that there was saleyards five km from our farm. Please look carefully before shutting down services and selling off the area as livestock marketing trends are always changing. We all live in this rural community and need rural services. We are not a southern suburb of Adelaide.

Screen Name Redacted

5/04/2023 12:27 PM

Can see it is declining and will close - I don't want rate payer money wasted in keeping it open - but farmers need to be supported via council in other ways - mental health services and support are needed but farmers don't have the time or the desire to sit in an dr office - the saleyards indirectly provided that to many

Screen Name Redacted

5/04/2023 12:32 PM

It is terrible that you are closing a facility that the local farmers use, who do you think supports our town, the farmers, they get minimal support from the local council, to get rid of the sale yards is another kick in the guts for them. The CEO wants them closed no matter what the community thinks, I would like to see him shut the swimming lake, library etc., the council are at fault in regards to upkeep at the yards, now the farmers have to suffer once again, if the council had looked after the yards in the first place there wouldn't be so much to do and it would have been at a cheaper cost. Don't forget Ben Gower will shut facilities like these, down grade our town, then he will move on once the damage is done.

Screen Name Redacted

5/04/2023 12:39 PM

You are not looking at the big picture when we come to the sale yards we also purchase stock from local shops. We will just go else where to do all our shopping and very unlikely ever reshop in Millicent.

Screen Name Redacted

5/04/2023 04:44 PM

Strongly feel Sale Yards should stay open. We lease our farm out since retirement



Screen Name Redacted

5/04/2023 04:48 PM

> If the yards are sold would be good to have some yards & ramp for loading small lots onto a bigger truck. Council should keep the road section and bore and area for recycled compost . If the decision is to sell most ex council stock yards are auctioned off and the land either sold as building lots or sold at auction . (not at mates rates) Council have to look at future long term expenditure to satisfy animal welfare and public safety. Council have to show that they have future vision regarding the Saleyards.

Screen Name Redacted

5/04/2023 06:11 PM

The sale yards contribute to the welfare of the Town and District as much as the Library/ Gladys Smith Childcare Centre/ Playground and other Institutions that the Council spends money to maintain. We are producer's and have been Livestock carriers since the sale yards were built. We feel maintenance should have kept up this entire period and this Facility would be equal to the Naracoorte and Mount Gambier selling centres. If the sale yards close the producer's are going to have to send to other selling centres eg. Naracoorte and Mount Gambier and producers with small numbers like one or two will find this difficult as far as transport is concerned.

Screen Name Redacted

5/04/2023 06:16 PM

Not all aspects of the Wattle Range council need to make money. If this would be so , plenty of other assets should be looked at , not just the saleyards. I'm sure the library does not make money , but we keep it open as a service to the rate payers , the same as the saleyards.

Screen Name Redacted

5/04/2023 06:38 PM

We have chosen to start our farming life around the availability of the Millicent sales yards.

Screen Name Redacted

5/04/2023 08:30 PM

Many more selling options now available and no need to support an underperforming facility. I'd rather see the money spent on appalling and dangerous unsealed roads within the Wattle Range Council Area.

Screen Name Redacted

5/04/2023 08:37 PM

This is a financial decision. If it was a private business it would have been shut years ago. Move on times have changed, more cattle are sold direct. There are saleyards under 100 km from Millicent. Simple decision shut them.

Screen Name Redacted

5/04/2023 09:00 PM

The saleyards are a community establishment as well as a functioning entity and should be maintained perhaps with a reduced capacity, continuing to provide a place for gathering of like minded community members and providing a service and jobs for locals.



Furthermore, this precinct as it is could be a safe haven for humans and livestock in the case of a catastrophic event like bushfire? Council should have a long hard look at its overall form and function in relation to the community/jurisdiction. It seems to be consumed by bureaucracy (overheads & red tape) and has lost its way so far as 'community' is concerned. There are too many overhead functions and 'management' costs to supposedly support the 'machine'. Strip back, perform and provide FOR the community...then the proposed ridiculous \$6M +/- headquarters expansion wouldn't be needed and funds could be redirected to everyday facilities? WE ratepayers pay for practicality not glamour... our rates are meant to provide for community services, facilities and interests, not for matching furniture and facilities in the offices? A big reshuffle would bring advantages to all community members. Think outside the corporate square and bring practicality back to our region... - now. Retain the saleyards precinct but put some energy into diversifying?

Screen Name Redacted

5/04/2023 11:15 PM

It will be disappointing to see the saleyards close but their time is up

Screen Name Redacted

5/04/2023 11:19 PM

We have been selling cattle at Naracoorte. More buyers and better price. Modern facility. Many producers now sell cattle over the hooks. Sale yards in both Naracoorte and Mt Gambier. Rate payers money could be better spent in other areas

Screen Name Redacted

5/05/2023 03:56 AM

I Have lived in the Millicent/Tantanoola area my hole life and , just purchased an additional 107 acres in the millicent area in the last 2 years and Ive building up to 25 breeders(buying out of the local sale yards) plus a couple of Bulls to run with them!So there will 25 more calves to be sold each year at the saleyard .Numbers are down at the moment due to lower prices ,So many people are holding on to there stock and growing them out longer. Downsizing could be an opportunity to keep the sale in Millicent open with more stream line facilities or a fortnightly draw to keep buys and numbers high and profitable. Let's keep the sale yards open. Thankyou [REDACTED]

Screen Name Redacted

5/05/2023 04:01 AM

I've just purchased 13 young steers to grow out on my farm due to the fact im changing over from sheep to cattle (getting old and less work)Also looking at increasing numbers!!! Please keep the Millicent sale yard open. [REDACTED]

Screen Name Redacted

5/05/2023 06:51 AM

sale yards could only stay open if a business plan would support this



Screen Name Redacted

5/05/2023 09:21 AM

If the saleyards are closed that is income and visitors lost forever.  
Better to specialise and gain a following.

Screen Name Redacted

5/05/2023 03:35 PM

The most convenient place to sell. On market days I also spend money after the market to keep locals in jobs. This creates employment in the local council area.

Screen Name Redacted

5/05/2023 05:28 PM

We live at Wattle Range

Screen Name Redacted

5/06/2023 07:43 PM

Council are here for the community. We feel this is a very important service to our community . mental health is such a big problem farming is a quiet life and this is such a huge interest for us

**Optional question** (159 response(s), 98 skipped)

**Question type:** Essay Question

## 15.2 Director Corporate Services

### 15.2.1 Monthly Financial Performance Report

Report Type	Officer Report
Department	Corporate Services
Author	Aaron Peek
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way.
File Reference	GF/7.73.1/4
Attachments	1. Datascope May 2023 [15.2.1.1 - 3 pages]

#### Purpose of Report

Council consideration of the Monthly Financial Performance Report.

#### Report Details

The attached Financial Performance report for the year to 31 May 2023 shows that Council is currently within its approved 2022/23 budget based on current expenditure and income trends.

The 2022/23 Financial Performance Report provides a snapshot of Council's financial performance for the period to 31 May 2023. The report includes the year-to-date actual expenditure and income for both operating and capital comparative to the adopted 2022/23 original budget. In addition, the report also provides an update of the Key Financial Indicators used to measure Council's Financial Sustainability.

#### Operating Expenditure and Revenue

The attached Income Statement shows that after the completion of eleven (11) months of the 2022/23 financial year, Council is within its overall budget parameters and is expected to remain so at year end when accounts are completed.

#### Capital Expenditure

Council's current capital budget is \$12.384M of which \$9.62M has been spent and/or committed for expenditure.

#### Balance Sheet

Council did not budget to borrow any funds in 2022/23. Repayment of existing loans is scheduled for various times throughout 2022/23. Council's current loan principal is \$3.22M.

## **Financial Considerations**

Budget Allocation	Refer to Attachment
Budget Spent to Date	Refer to Attachment
Budget Variation Requested	Refer to Attachment

The financial implications are as detailed in the attached report.

## **Policy Considerations**

Information reflected in this report forms part of Council's 2022/23 Annual Business Plan and Budget, which is required to be reviewed periodically by Council, in accordance with the *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

## **Legislative Considerations**

There are no known legislative considerations related to this report.

## **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

## **Communication & Consultation Considerations**

There are no known communication and consultation considerations related to this report.

## **RECOMMENDATION**

That Council receive and note the 2022/23 May Financial Performance Report.



WATTLE RANGE COUNCIL  
2022/23 MONTHLY BUDGET REPORT  
AS AT  
31-May-2023

**OPERATING ACTIVITIES**

Annual Plan Budget	Budget Review 1	Budget Review 2	Budget Review 3		YTD	YTD	YTD	YTD	NOTE
					2022/23	2022/23	2022/23	2022/23	
2022/23	2022/23	2022/23	2022/23		BUDGET	ACTUAL	VARIANCE	VARIANCE	
\$'000	\$'000	\$'000	\$'000		\$'000	\$'000	\$'000	%	
					A	B	C=A-B		
<b>OPERATING INCOME</b>									
20,480	20,480	20,473	20,471	Rates	20,471	20,469	2	(0.01%)	
300	300	337	361	Statutory Charges	331	392	(62)	18.6%	1
2,452	2,452	2,712	3,003	User Charges	2,752	2,914	(161)	5.9%	2
4,696	4,696	5,622	2,909	Grants Subsidies and Contributions	2,667	2,644	22	(0.8%)	
83	83	303	323	Investment Income	296	295	1	(0.3%)	
272	272	347	301	Other	276	329	(53)	19.2%	3
<b>28,282</b>	<b>28,282</b>	<b>29,794</b>	<b>27,367</b>	<b>Total Operating Income</b>	<b>26,792</b>	<b>27,043</b>	<b>(251)</b>	<b>0.9%</b>	
<b>OPERATING EXPENSES</b>									
13,953	13,953	13,551	13,581	Wages and Salaries	12,449	10,531	1,919	(15.4%)	4
10,869	11,274	11,765	11,259	Materials, contracts & other expenses	10,321	10,202	118	(1.1%)	5
276	276	278	278	Finance Costs	254	166	88	(34.8%)	6
6,341	6,341	6,537	6,990	Depreciation, amortisation & impairment	6,407	6,057	350	(5.5%)	8
<b>31,439</b>	<b>31,844</b>	<b>32,131</b>	<b>32,107</b>	<b>Total Operating Expenses</b>	<b>29,432</b>	<b>26,956</b>	<b>2,476</b>	<b>(8.4%)</b>	
<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>									
<b>(3,157)</b>	<b>(3,561)</b>	<b>(2,336)</b>	<b>(4,740)</b>	<b>A</b>	<b>(2,639)</b>	<b>88</b>	<b>(2,727)</b>	<b>(103.3%)</b>	
<b>CAPITAL ACTIVITIES</b>									
<b>Net Outlays in Existing Assets</b>									
5,547	8,170	7,336	6,628	Capital Expenditure on renewal and replacement of Existing Assets	6,076	4,049	2,027	(33.4%)	5
(6,341)	(6,341)	(6,537)	(6,990)	Depreciation, Amortisation and Impairment	(6,407)	(6,057)	(350)	(5.5%)	8
(18)	(18)	(18)	(277)	Proceeds from Sale of Replaced Assets	(254)	(368)	114	45%	7
<b>(812)</b>	<b>1,811</b>	<b>781</b>	<b>(639)</b>	<b>B</b>	<b>(586)</b>	<b>(2,376)</b>	<b>1,790</b>	<b>305.7%</b>	
<b>Net Outlays on New and Upgraded Assets</b>									
3,334	6,182	5,594	5,756	Capital Expenditure on New and Upgraded Assets	5,276	3,165	2,111	(40.0%)	5
(82)	(82)	(143)	(45)	Amounts received specifically for New and Upgraded Assets	(41)	(233)	192	465%	9
-	-	-	-	Proceeds from Sale of Surplus Assets	-	-	-	-	
<b>3,252</b>	<b>6,100</b>	<b>5,451</b>	<b>5,711</b>	<b>C</b>	<b>5,235</b>	<b>2,932</b>	<b>2,303</b>	<b>(44.0%)</b>	
<b>(5,597)</b>	<b>(11,472)</b>	<b>(8,569)</b>	<b>(9,812)</b>	<b>Net Lending / (Borrowing) for Financial Year (A-B-C)</b>	<b>(7,289)</b>	<b>(468)</b>	<b>(6,820)</b>	<b>(93.6%)</b>	

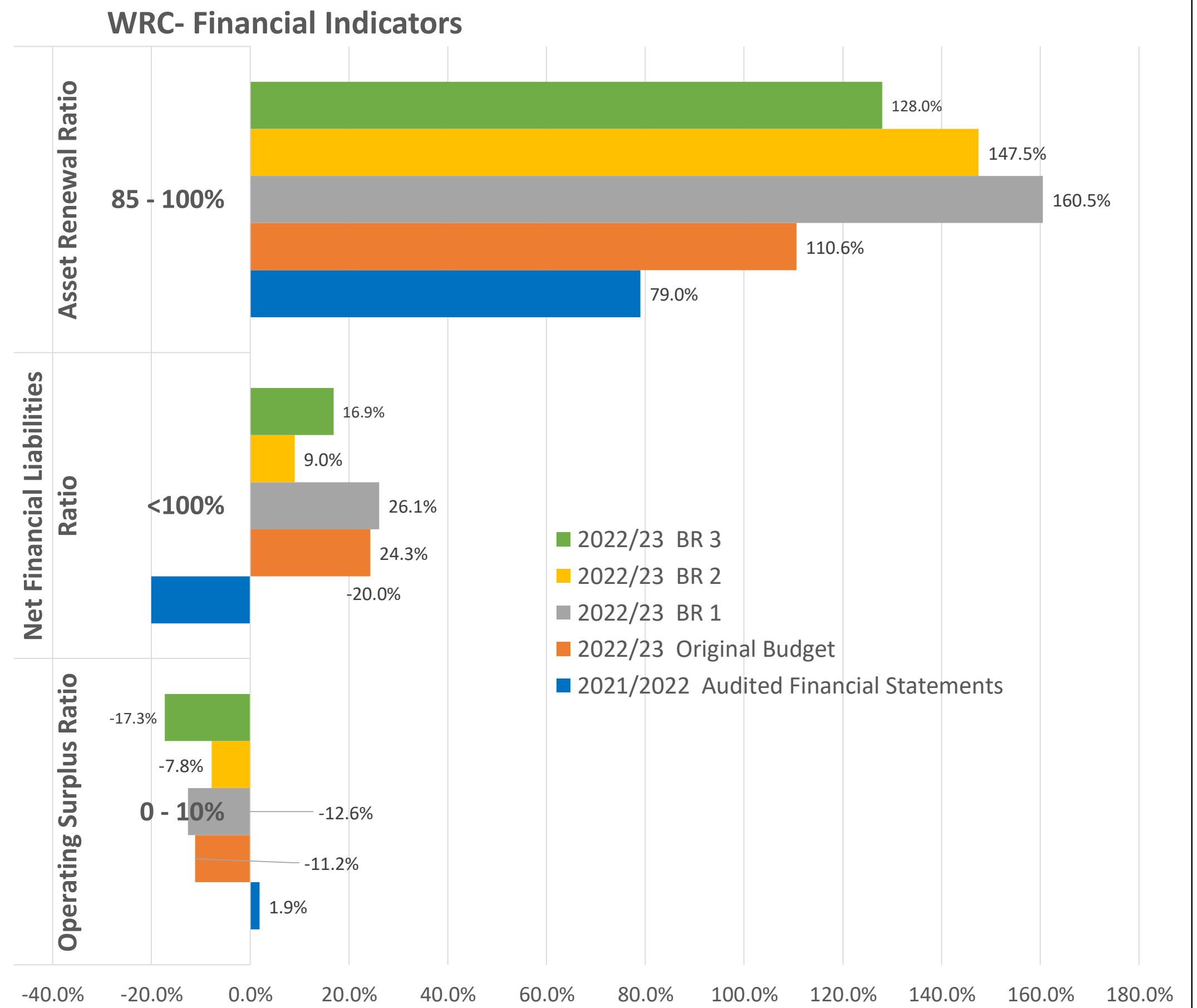


**WATTLE RANGE COUNCIL**  
**2022/23 MONTHLY BUDGET REPORT**  
**AS AT**  
**31-May-2023**

**NOTES**

#	Description	Status	Action Required
1	The variance is mainly due to some timing issues and income raised from Development Applications which was not included in the budget.		No Action Required
2	Income greater than YTD Budget largely due to sale of unmade road reserve , Childcare Fees , Cemeteries & Caravan Park income. These revenue items were also affected by some timing issues .		No Action Required
3	Some timing issues with income in the forecasted budget compared to actual income.		No Action Required
4	Wages currently tracking under budget due to various staff vacancies.		No Action Required
5	Some timing issues with expenditure in the forecasted budget compared to actual expenditure.		No Action Required
6	Accrued interest posted at the end of the year. Credit balance will be corrected when interest payment is made during 22/23.		Year end process
7	Higher trade-in amount received than anticipated.		No Action Required
8	The variance is due to the indexation that was applied to assets such as unsealed roads , footpaths, this increased the cost of assets which resulted in a higher depreciation budget. This expenditure has yet to be applied.		No Action Required
9	The variance is due to Grant for beachport boat ramp, recreational fishing and camping that needs to be reviewed and posted to the correct area.		Year end process





## 15.2.2

## 2023/24 Draft Annual Business Plan and Budget

Report Type	Officer Report
Department	Corporate Services
Author	Paul Duka
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way.
File Reference	GF/7.11.3
Attachments	1. WRC Annual Business Plan 2023-2024 DRAFT for endorsement 130623 [15.2.2.1 - 97 pages]

### Purpose of Report

To review the Draft Annual Business Plan and Budget 2023/24.

### Report Details

Section 123 of the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* provides the framework for Councils to develop an Annual Business Plan (ABP) for each financial year. The 2023/24 Draft ABP and Budget has been presented to and discussed with Elected Members at workshops held in April and May 2023.

The 2023/24 Draft ABP sets out the following:

- Significant issues & priorities
- Summary of proposed operating and capital expenditure and income
- Budgeted Financial Statements
- Rates structure and policy for 2023/24
- Assess the impact of the rates structure and policy on the community
- Funding the budget
- Impact on Council's Long Term Financial Plan
- Relevant issues relating to the management and development of infrastructure and major assets
- Council's long-term objectives (as set out in Council's Strategic Management Plan)

For the 2023/24 financial year the focus of the ABP is the:

- Finalisation of designs and commencement of construction of the Council Service Centre Offices,
- Commencement of the Queen Street (Penola) stormwater project,
- Increased investment and extension of services on Council's Road network,

- Increased investment on renewal of existing assets such as the Millicent Swimming Lake,
- Implementation of the Strategic Planning Zoning Review across the district,
- Continuation of increased focus on delivering tourism, community events, support & activities Council wide,
- Commencement of the implementation of the wayfinding signage strategy across the district.

To part fund the strategies, projects and capital expenditure included in the 2023/24 ABP, Council is proposing to increase general rates by 7.9% plus growth (0.47%) from new rateable assessments. The increase is in line with current Consumer Price Index (CPI) amount and given these inflationary pressures the proposed revenue increase keeps pace with most proposed expenditure increases. Over the past seven years, Council has increased rates by CPI or less, with four out of these seven years being nil or less than CPI increases.

In addition to the above strategies, Council will continue a number of initiatives that were implemented as part of the COVID 19 emergency response including:

- Focus on generating economic stimulus to the greater community through major infrastructure projects,
- Provide an allocation of \$100,000 to enable community groups an opportunity to access these funds for major infrastructure projects,
- Maintain the lower rating differential for Primary Production being 55% of the residential rate, and
- Continue preparation of “Shovel Ready” strategies that can be utilised to leverage future grant opportunities for major infrastructure projects.

The following summarises the changes to the Draft ABP 2023/24.

## Operating Result

The 2023/24 Draft ABP and Budget as presented forecasts a Net Operating Deficit of \$2.436M based on operating income of \$31.587M and operating expenditure of \$34.023M including \$7.028M in depreciation.

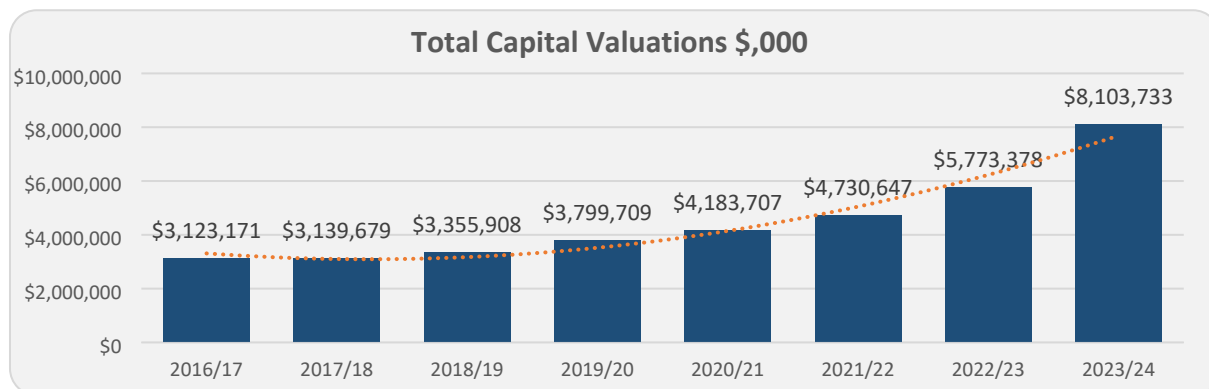
## Rates and Charges

Council in 2019/20, resolved to change its rating model moving from a 3 rate code locality based system to a 9 rate code land use based system. For 2023/24 Council is proposing to continue to utilise the same methodology and further, given the large valuation increases across the board, Council is proposing to lower the rating differential for primary production and increase the rating differentials for Commercial, Industrial, Vacant Land and Other lands to part offset the significant increase in valuations to Primary Production.

Rating Differential	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land
2023/24	100%	100%	100%	55%	150%	150%
2022/23	100%	92%	92%	67%	130%	130%
% Change	0.00%	8.70%	8.70%	(17.91%)	15.38%	15.38%

For 2023/24 the total capital valuation for the Council area is determined by the Valuer General subject to change before final raising of rates. The proposed total valuation for

2023/24 is \$8,103,732,520 which equates to a 40.36% increase in total valuations from 2022/23.



The valuation changes represented per rate code detailed below indicates that primary production (including forestry) rateable properties are set to increase by 46.44% and residential properties are receiving a 24.17% increase in valuations. Whilst the valuation increase is higher for primary producers there are more residential properties comparative to primary production properties that help balance the rating increase.

Valuation % Change	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land	Total
2023/24	24.17%	22.94%	11.59%	46.44%	34.83%	19.84%	40.36%
2022/23	13.69%	10.44%	6.56%	25.16%	44.63%	13.02%	22.04%

Based on the above rating code differentials and in consideration of the above valuation changes, it is proposed that the following rates in the dollar are applied. Given the valuation increases across the board, all rate categories will receive a 6.62% decrease in the rate in the dollar.

Rates In Dollar - Differential	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land
2023/24	0.3402	0.3402	0.3402	0.1862	0.5102	0.5102
2022/23	0.3829	0.3525	0.3525	0.2549	0.4969	0.4969
% Change	(11.15%)	(3.49%)	(3.49%)	(26.95%)	2.68%	2.68%

The above rate in the dollars have been calculated based on 7.90% increase in rates plus growth from new rateable assessments of 0.47%. When this rate is applied to all rateable assessments the percentage increase or decrease in rates paid by individual ratepayers will vary. The following table summarises the average dollar increase / (decrease) per rating code when the above rates in the dollars are applied against the individual's rateable valuation.

Average \$ Increase Per Rate Code						
Rate Differential	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other
	\$111	\$138	\$209	\$230	\$1	\$298

Please note that for the 2023/24 financial year, the minimum rate is proposed to increase from \$610 (2022/23) to \$650 (2023/24).

## Waste Collection

Waste collection charges for Council's 3 and 2 bin services has increased by 5.4% for 2023/24. Council's current waste contract has reduced collection costs and these savings have been passed on to ratepayers. However, there are some underlying cost escalations surrounding both the waste collection and waste disposal costs that will create future cost pressures. Council has been advised by the City of Mount Gambier who are the owners of the Caroline landfill site that the gate price for disposal of waste will increase by 34% to offset costs of construction of a new waste management cell at the facility.

For the 2023/24 financial year, the following changes to the waste collection service charge are proposed;

Waste Collection Service Charge	Charge Per Unit	
	2022/23	2023/24
3 Bin	\$ 334	\$352
2 Bin	\$ 261	\$275
3 Bin (with Pensioner Concession)	\$ 214	\$262
2 Bin (with Pensioner Concession)	\$ 171	\$185

Council will continue to provide a fixed sum rebate to pensioners in 2023/24 on the following basis; \$120 rebate for eligible pensioners with a 3 Bin service and a \$90 rebate will be provided to those pensioners who have a 2 Bin service.

## CWMS

CWMS charges for the scheme have increase by CPI 7.9% at the four schemes being Beachport, Kalangadoo, Penola and Southend.

CWMS Schemes	Charge Per Unit			
	2022/23		2023/24	
	Occupied	Vacant	Occupied	Vacant
Penola	\$667	\$499	\$720	\$538
Southend	\$667	\$499	\$720	\$538
Kalangadoo	\$667	\$499	\$720	\$538
Beachport	\$757	\$568	\$817	\$613

## Limestone Coast Regional Landscape Levy

Council is required to pay a Regional Landscapes Levy (a State Government Tax) each year to the Limestone Coast Landscape Board.

The purpose of the Landscape Board is to expend levy funds to manage and protect priority water, land, marine and biodiversity assets in the Limestone Coast area of South Australia. As legislated, the Wattle Range Council is required to apply the levy to all rateable properties and on a differential, based on the land use of the rating assessment. To undertake this, Council applies a separate rate against all rateable properties and in effect Council is acting as a revenue collector for the Board. The increase in levy revenue raised for 2023/24 is \$68K which equates to a 6.5% increase from 2022/23.

Limestone Coast Landscape Board Levy –Rating Code	2022/23	2023/24
Residential Vacant & Other	\$ 84.40	\$ 90.00
Commercial	\$122.25	\$135.00
Industrial	\$195.20	\$211.80
Primary Production	\$353.30	\$389.45

Further information regarding these charges can be found in the attached Draft ABP.

### Capital Expenditure

In 2023/24 Council has budgeted to spend \$11.06M on total Capital Expenditure with \$6.74M expended on renewal / replacement on existing assets and \$4.32M proposed to be spent on new / upgraded assets. A full list of projects is included in the attached Draft ABP and Budget.

Predicated on the completion of the capital expenditure budget, it is envisaged that \$4M in new loan borrowings will be required to fund the capital budget for 2023/24.

### Impact on Council's Financial Position

Council's current Strategic Targets as adopted by Council in its 10 Year Long-Term Financial Plan for each of the Local Government Financial Indicators are:

Financial Indicator	LTFP Target	2023/24 Proposed
Operating Surplus (Deficit) before Capital Amounts	> \$0.0 Million	-\$2.436 Million
Operating Surplus (Deficit) Ratio	0%	-7.7%
Net Financial Liabilities Ratio	< 100 %	32.1%
Asset Renewal Funding Ratio	80% - 110 %	97.2%

The Draft ABP provides an explanation of the basis for the Indicators and what they tell us about the financial position of the Council and trend analysis for each indicator over the last ten (10) years.

Council's Draft ABP proposes a \$34.02 Million budget, with anticipated Operating Deficit of \$2.436M, and a capital works program of \$11.06M.

Whilst a deficit is forecast, Council operations are financially sustainable. For 2023/24 Council's key financial indicators are as follows; Operating Surplus Ratio -7.7%, Net Financial Liabilities Ratio is 32.1%, which is comparatively low to other Councils, and an Asset Renewal Funding Ratio of 97.2%.

The attached 2023/24 Draft Annual Business Plan (ABP) and Budget is prepared in accordance with the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* and is presented for the consideration of Council before it is released for public exhibition and consultation.

### Financial Considerations

Budget Allocation	Various
Budget Spent to Date	Various
Budget Variation Requested	Nil

There are various financial considerations related to this report.

## **Risk Considerations**

There are no known risk considerations related to this report.

## **Policy Considerations**

Asset Policy  
Asset Management Strategy  
Budget Framework  
Rating Policy (Concessions and Rebates)

## **Legislative Considerations**

Section 123 of the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* provide the framework for Councils to develop an Annual Business Plan for each financial year. Through the course of the 2021/22 financial year, the *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011* were amended by the *Statutes Amendment (Local Government Review) Act 2021 (SA)*. The resultant and relevant changes to the Annual Business Plan have been incorporated for compliance purposes.

## **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

## **Communication & Consultation Considerations**

As required by Section 123 of the *Local Government Act 1999*, Council's 2023/24 Draft ABP and Budget will be released for public consultation from Thursday, 15 June 2023 to Thursday, 6 July 2023 in accordance with its Community Engagement Policy.

A public meeting will be scheduled to be held at the Millicent Civic Centre Supper Room, on 11 July 2023 (Ordinary Council meeting) where verbal submissions to the draft ABP will be received for a minimum period of 1 hour.

## **RECOMMENDATION**

That Council:

1. Receive and note the report.
2. Commence public consultation on the Draft Annual Business Plan and Budget 2023/24 as presented.

DRAFT COPY



# 2023/24 *Annual* BUSINESS PLAN



## CONSULTATION

*Cover image credit: Ramona Oppelaar*

The public consultation period for the 2023/24 Annual Business Plan and Budget is scheduled to be conducted from **Thursday, June 15 to Thursday, July 6, 2023**.

As part of the consultation the Annual Business Plan and Budget will be advertised in the local media and on Council's website, community engagement page and social media.

The document will also be made available for download from Council's website at [www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au) and hard copies will be available for viewing from Council's Millicent office, and the Visitor Information Centres at Penola and Beachport.

## SUBMISSIONS

Submissions to the Budget will be received throughout the 21 Day consultation period.

## PUBLIC MEETINGS

A public meeting will be held at the Millicent Civic Centre Supper Room, on **Tuesday, 11 July 2023** where verbal submissions will be heard in relation to the Annual Business Plan.

# TABLE OF CONTENTS

CONSULTATION .....	2
MAYOR & CEO'S MESSAGE .....	4
YOUR COUNCIL .....	6
OUR VISION & CORE VALUES .....	8
OUR STRATEGIC DIRECTION .....	9
SIGNIFICANT INFLUENCES.....	10
SIGNIFICANT PRIORITIES .....	10
CONTINUING SERVICES TO THE COMMUNITY.....	11
STATUTORY SERVICES .....	11
DISCRETIONARY SERVICES .....	12
PROJECT PRIORITIES .....	13
CORPORATE SERVICES .....	13
DEVELOPMENT SERVICES .....	15
ENGINEERING SERVICES .....	17
HOW WILL COUNCIL FUND THIS PLAN.....	21
OPERATING INCOME.....	22
OPERATING EXPENDITURE .....	26
IMPACT ON COUNCIL'S FINANCIAL POSITION .....	28
HOW COUNCIL WILL RAISE RATES & SERVICE CHARGES .....	32
GENERAL RATES .....	32
SERVICE CHARGES .....	36
SEPARATE RATES.....	37
EVERY \$100 OF YOUR RATES IS SPENT ON... ..	38
APPENDIX 1   BUDGETED FINANCIAL STATEMENTS 2023/2024.....	39
STATEMENT OF COMPREHENSIVE INCOME.....	40
CASH FLOW STATEMENT .....	41
BALANCE SHEET .....	42
STATEMENT OF CHANGES IN EQUITY .....	43
UNIFORM PRESENTATION OF FINANCES .....	44
FINANCIAL INDICATORS .....	45
APPENDIX 2   STRATEGIC PLAN 2023/2027 .....	47
APPENDIX 3   RATING POLICY 2023/2024 (CONCESSIONS & REBATES) .....	53
APPENDIX 4   FEES & CHARGES SCHEDULE .....	65
APPENDIX 5   ESSENTIAL SERVICES COMMISSION OF SA REPORT .....	81



# MAYOR & CEO'S MESSAGE

Wattle Range Council's Annual Business Plan for 2023/24 provides an overview of the services, programs and strategic projects Council plans to deliver to the community.

In 2023/24 the focus of the business plan is increased focus on renewal of existing assets and the implementation of strategies that capitalise on attracting residents and tourists to the Council area.

The following initiatives are a particular focus for 2023/24:

- Finalisation of designs and commencement of construction of the Council Service Centre Offices,
- Increased investment and extension of services on Council's Road network,
- Implementation of the Strategic Planning Zoning Review across the district,
- Continuation of increased focus on delivering tourism strategies, community events, support & activities Council wide,
- Commencement of the implementation of the wayfinding signage strategy across the district.

In addition, Council will continue a number of initiatives that were implemented as part of past year's response to the COVID 19 emergency:

- Focus on generating economic stimulus to the greater community through major infrastructure projects;
- Continuation of the allocation of \$100,000 to enable community groups an opportunity to access these funds for major infrastructure projects; and
- Prepare "Shovel Ready" strategies that can be utilised to leverage future grant opportunities for major infrastructure projects.

In developing this Annual Business Plan, Council encountered many competing demands for community projects, annual cost increases, and the ongoing requirement for asset renewals all need to be prioritised.

The challenge for Council is to deliver a budget that meets current and future community expectations whilst limiting any rate increases and minimising the impact to ratepayers under the current circumstances. In consideration of this, Council is set to raise rates by 7.9% (plus growth of 0.47% from new properties).

## BUDGET *highlights*

### Major Plant

Replacement **\$1.55M**

### Major Road Construction

#### Unsealed

Various Re-Sheets 37.8 KM **\$1.33M**

#### Sealed

Various Re-Seals 27.2 KM **\$1.54M**

#### Footpaths (Various)

Renewal **\$174K**

Upgrade / New **\$21K**

#### Kerbing

Renewal **\$220K**

### Projects

Council Service Centre Office -  
(Stage 1 - Construction) **\$3M**

Queen Street - Penola Stormwater  
(Stage 1- Construction) **\$300K**

Millicent Swimming Lake  
Repairs Concrete Shell Lining **\$600K**

Beachport Recreation Centre  
Seal Carpark **\$165K**

Strategic Planning & Zoning  
Code Amendments **\$30K**

#### Wayfinding Signage

Commence Installation of Signs  
Penola & Millicent **\$100K**

The forecasted rate increase is in line with current Consumer Price Index (CPI) rates. It should be noted that Inflation will continue to cause pressure on the operations of Council with increased pricing having direct impacts on the delivery of services and ratepayer affordability.

For the 2023/24 financial year, Council is seeking to deliver an operational budget of \$34.02 Million and a capital expenditure budget of \$11.06 Million. Within this budget, Council will continue to focus on increasing asset renewals. In 2023/24 \$6.74 Million has been allocated for the renewal of a wide range of existing facilities and infrastructure. Council has also committed \$4.32 Million for the upgrade and acquisition of new assets.

A strong focus of the capital budget is the funding of roads. \$1.33 Million has been allocated to the re-sheeting of unsealed roads and a further \$1.54 Million for sealed roads across the district. In addition, Council is expending funds to purchase the replacement of \$1.63 Million of plant and equipment.

For the forth coming year, Council is focused on delivering the strategies contained within the Annual Business Plan including delivery of an extensive capital works program.

DES NOLL  
OAM MAYOR

BEN GOWER  
CHIEF EXECUTIVE OFFICER



## FINANCIAL *snapshot*

### Capital Budget

Renewals	\$6.74M
Upgrade	\$4.32M
<b>Total Capital Expenditure</b>	<b>\$11.06M</b>

### Operating Budget

Income	\$31.58M
Expenditure	\$34.02M
<b>Operating Deficit</b>	<b>(\$2.436M)</b>

### Financial Indicators

<b>Operating Surplus Deficit Ratio</b>	<b>-7.7%</b>
<b>Net Financial Liabilities Ratio</b>	<b>32.1%</b>
<b>Asset Renewal Funding Ratio</b>	<b>97.2%</b>

## RATES *snapshot*

<b>Total Capital Valuation</b>	<b>\$8.10 Billion</b>
<b>Rateable Properties</b>	<b>9,225</b>
<b>Rate Increase</b>	<b>7.9% (Plus growth 0.47%)</b>
<b>Waste Management</b>	
Service Charge Increase	5.4%
CWMS Charge Increase	7.9%
Landscapes Levy Increase	6.5%

# YOUR COUNCIL

Wattle Range Council comprises 13 communities, covers an area of 394,602 hectares and is home to 12,127 residents.

The Council extends from the coast to the Victorian border incorporating the seaside towns of Beachport and Southend, extending inland to Millicent as the major service centre and easterly across to the historic town of Penola and the world-renowned wine region of Coonawarra.

The Council was formed on 1 July 1997 following the amalgamation of the former district Councils of Beachport, Millicent and Penola.

*"...one of the most diverse and productive rural areas in South Australia"*

- Regional Australia Institute

## WARD STRUCTURE

The map shows the following ward structure:

- Kintore Ward (Blue):** Beachport, Hatherleigh, Furner, Rendelsham, Southend.
- Corcoran Ward (Green):** Milligent, Tantanoola.
- Riddoch Ward (Brown):** Coonawarra, Penola.
- Sorby Adams Ward (Yellow):** Mt Burr, Glencoe, Kalangadoo, Nangwarry.
- Unlabelled Ward (Orange):** Coonawarra, Penola.
- Unlabelled Ward (Light Blue):** Beachport, Hatherleigh, Furner, Rendelsham, Southend.

Council Members:

- Mayor Des Noll** (Blue)
- Deputy Mayor Peter Dounicliff** (Green)
- Richard Cassidy** (Blue)
- Emma Castine** (Orange)
- David Walshaw** (Green)
- Chris Brodie** (Orange)
- Moira Neagle** (Green)
- Chris Price** (Yellow)
- John Drew** (Green)
- Dennis Muhovics** (Green)
- Deb Akenew** (Yellow)

## EXECUTIVE LEADERSHIP TEAM



### ENGINEERING SERVICES

### CORPORATE SERVICES

### DEVELOPMENT SERVICES

- Asset Management
- Building Maintenance
- Fleet Management
- Parks & Gardens
- Road Construction / Maintenance
- Footpaths, Street Furniture and Signage
- Waste Management
- Pool & Lake Management
- Stock Saleyards
- Coastal Protection
- Stormwater & Kerbing

- Governance & Administration
- Finance and Rates
- Purchasing
- Records Management
- Information Technology
- Human Resources
- WHS & Risk Management
- Early Learning Centre

- Economic Development
- Tourism & Events
- Planning & Building
- Environmental Health
- Animal Control
- Fire Prevention
- Community Development
- Libraries & Galleries
- Caravan Parks

## OUR VISION & CORE VALUES

### VISION

*'Wattle Range - a great place to live and work.'*

### VALUES



#### Trust

Trust is the glue that binds us all together as a community. Doing what we say we are going to do and being honest and transparent in both our intentions and actions helps build trusted relationships.



#### Teamwork

Teamwork is the cornerstone of high performing organisations, embracing the diversity of thoughts and experiences that exist within a team generates a broader range of innovative ideas and leads to better decision making.

Individuals perform better when they are a valued member of a team, they are more confident, they have more fun and they are more productive. We become more resilient when we know that someone is watching our back, and we are more likely to cope under stressful or difficult circumstances.



#### Fun

Fun, the importance of enjoying what we do and how we do it should never be underestimated. Having fun at work builds stronger teams and enhances relationships. Recognising and celebrating our successes no matter how big or small they are - encourages the right behaviours in the workplace and ultimately enhances our performance.



# OUR STRATEGIC DIRECTION

Wattle Range Council’s Strategic Plan 2023 - 2027 was completed and adopted in 2023. The 2023 -2027 Strategic Plan focuses on four key themes and objectives.



Full details of the content of the Strategic Plan are attached at Appendix 2.



## SIGNIFICANT INFLUENCES

A number of significant factors have influenced the preparation of the 2023/24 Annual Business Plan, these include:

- Consumer Price Index (CPI) of 7.9% (March 2023) & Local Government Price Index 6.4% (March 2023) on relevant goods and services for the previous year;
- Increase of costs over and above CPI such as electricity, insurance, fuel and waste management;
- Increase in superannuation guarantee payments from 10.5% to 11% in 2023/24;
- Enterprise bargaining agreements with wage and salary increases in line with the State Wage Case decisions;
- Increases in interest rates over the past year has increased both the cost of borrowings and returns from interest on investments.
- Lack of funding provided to the Coastal Protection Board to assist with protection/rehabilitation of coastal assets and townships;
- Maintaining asset management (renewal) expenditure at a sufficient level to ensure long term maintenance of Council assets;
- Ongoing impact of Federal Government funding changes both positive and negative:
  - The Federal Assisted Grants programme have previously been prepaid partially from the year ahead allocation. The receipt of these funds has created timing issues in Council cashflows. In 2022/23 this prepayment practice ceased and normalised funding will return in 2023/24.
  - In 2023/24 Council is expected to receive \$0.547M from the final round of the Roads to Recovery programme. In total \$2.73 Million in funds will be provided by the programme for roads renewal over the five-year funding period.
- Ongoing impact of State Government cost shifting and changes in policy in previous years:
  - Changes to the *Local Government Act 1999*, effective 2022/23 created a new requirement for the Essential Services Commission of SA (ESCOSA) to review Councils long term financial sustainability. ESCOSA's charge for this review is \$40K.
  - For 2023/24 waste management costs are set to escalate by 34%. In previous years the increase is the Solid Waste Levy (a levy imposed on the disposal of waste) has impacted costs significantly with increases of 40% in 2019/20, 15% in 2018/19 and 20% in 2017/18 respectively received;
  - In 2017/18 Housing SA - Community Housing stock located within the Wattle Range Council area was transferred to Unity Housing (a private entity). This transfer resulted in a financial impact to ratepayers of \$96K annually, as Unity Housing was deemed eligible for a 75% mandatory rebate of rates;
  - In 2016/17 ratepayers were significantly impacted by an increase of 213% in South-East Natural Resources Management Levy in 2022/23 the now Regional Landscape Levy is set to increase by 6.5%.

## SIGNIFICANT PRIORITIES

The Council's priorities for 2023/24 include:

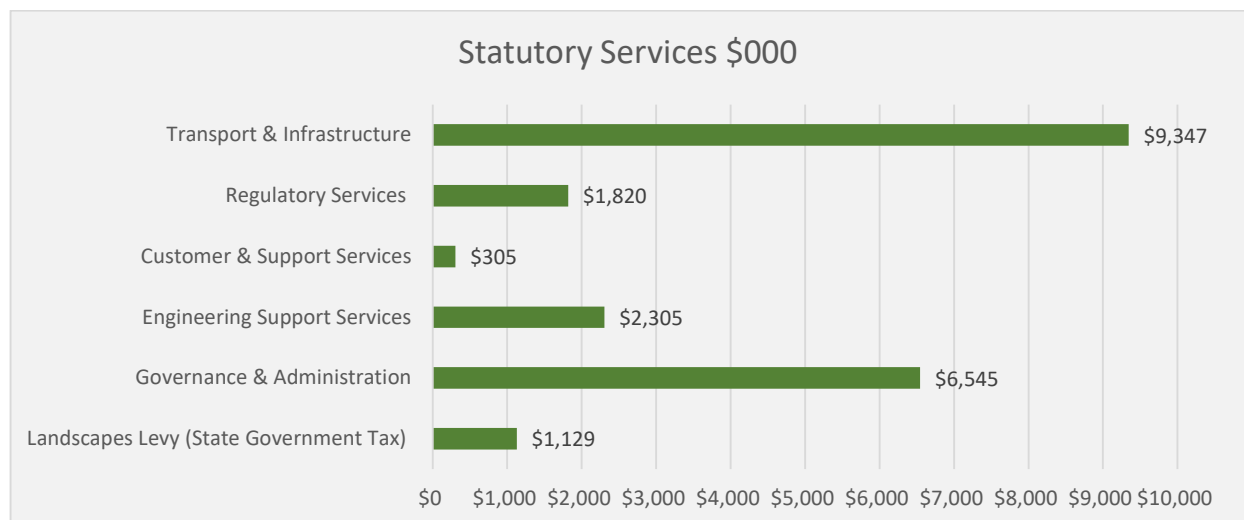
- Increased investment into Council's road network;
- Construction of the Council Service Centre office;
- Increased investment into resources and plant & equipment to sustain previous years increase in service delivery across the Council area;
- Implementation of the Strategic Planning Review, planning for code amendments for zonings across the district;
- An increased focus on delivering community events, support & activities Council wide;
- Greater focus on supporting tourism strategies across the district;
- The improvement of the visual amenity and tourist direction in Millicent and Penola through installation of wayfinding signage,
- Increased capital expenditure on footpaths both renewal and new footpaths across the Council area, the increased focus is due in part to the footpath survey responses from the Community as well as Community need;
- Continual development of Asset Management Plans for asset categories;
- Advocate and progress avenues for major electricity generating facilities and forestry to pay an equitable amount of general rates;
- Improvement of infrastructure delivery to the region including:
  - Improvement of high volume / heavy vehicle trafficable roads across the district;
  - Telecommunications - mobile phone towers for blackspot areas;
  - Advocate for improved access to mains gas and electricity supply to the Council area.
- Lobby the State Government for increased funding for the Coastal Protection Board and South East Drainage Boards;
- Review operations of Council's business units to make them more sustainable in the longer term;
- Advocate for the remediation and development of Crown lands;
- Progress the development of arts and culture and tourism events across the district;
- Partner with Limestone Coast Councils and Telstra to reduce blackspot telecommunication areas;
- Lobby the State Government for improvement in health services to the region;
- Lobby the State Government for the reduction and or removal of cost shifted services such as mandatory rebates for Community Housing and the Regional Landscape Levy administration.

# CONTINUING SERVICES TO THE COMMUNITY

Council provides an extensive list of services to the Community. Some services are mandated due to Acts of Parliament, including the *Local Government Act 1999* and are deemed Statutory Services that Council must provide. In addition, Council also provides a variety of programs and services to the Community, whilst not required by specific legislation, they are provided on the basis of Community need or expectation. These services are deemed Discretionary Services.

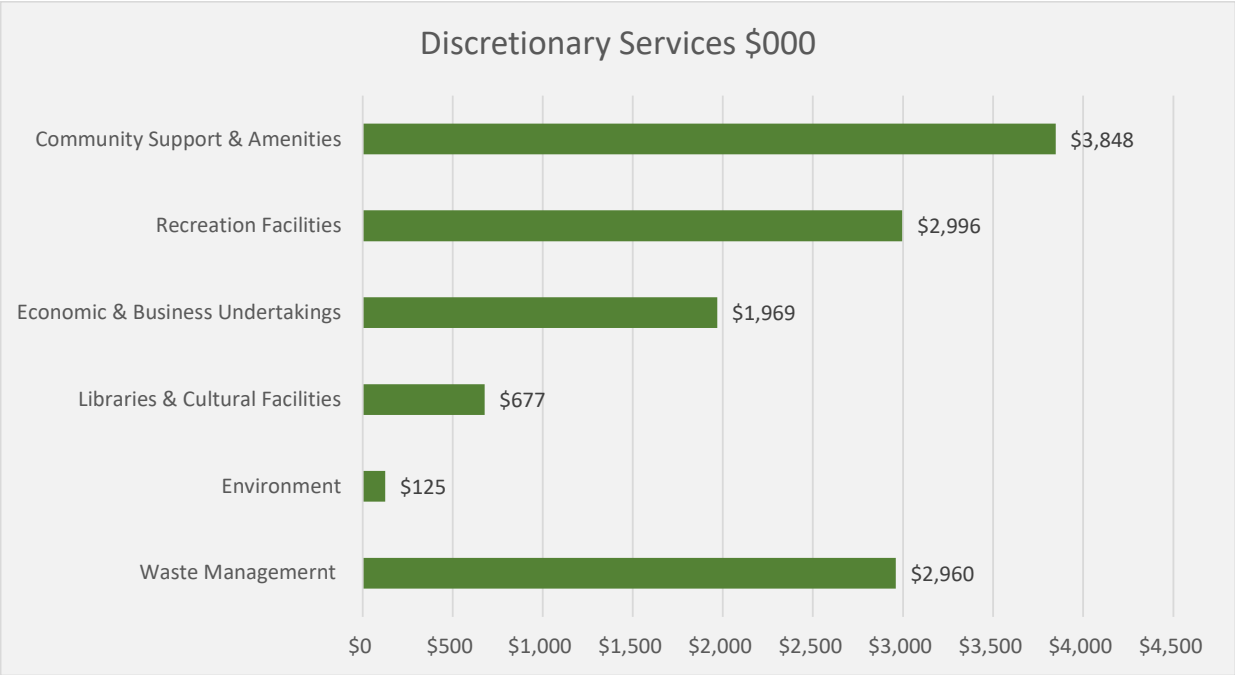
## STATUTORY SERVICES

In 2023/24, Council plans to commit \$21.45 Million or 63% of Total Operating Expenditure on the provision of Statutory Services (Operating Expenditure includes all direct expenditures incurred in providing the service and depreciation of assets). In many cases, expenditure is offset by user charges or separate rates associated with delivery of the service. The following graph provides a functional breakdown of the services for which this expenditure is planned.



# DISCRETIONARY SERVICES

Councils also provide a variety of programs and services to the Community which, whilst not required by specific legislation, are provided based on community need or expectation, for the benefit of the Community. In 2023/24, Council plans to commit \$12.57 Million or 37% of Total Operating Expenditure on the provision of Discretionary Services (Operating Expenditure includes all direct expenditures incurred in providing the service and depreciation of assets). In many cases, expenditure is offset by user charges or separate rates associated with delivery of the service. The following graph and table provide a functional breakdown of the services for which this expenditure is planned.



# PROJECT PRIORITIES

To provide alignment to Council's organisational structure, the Capital & Operational Budgets have been split across Council's three main organisational departments being Corporate, Development & Engineering Services.

The following is a list of Capital and Operational Projects for 2023/24.

## CORPORATE SERVICES

The Corporate Services Department incorporates the administrative and governance areas of Council.

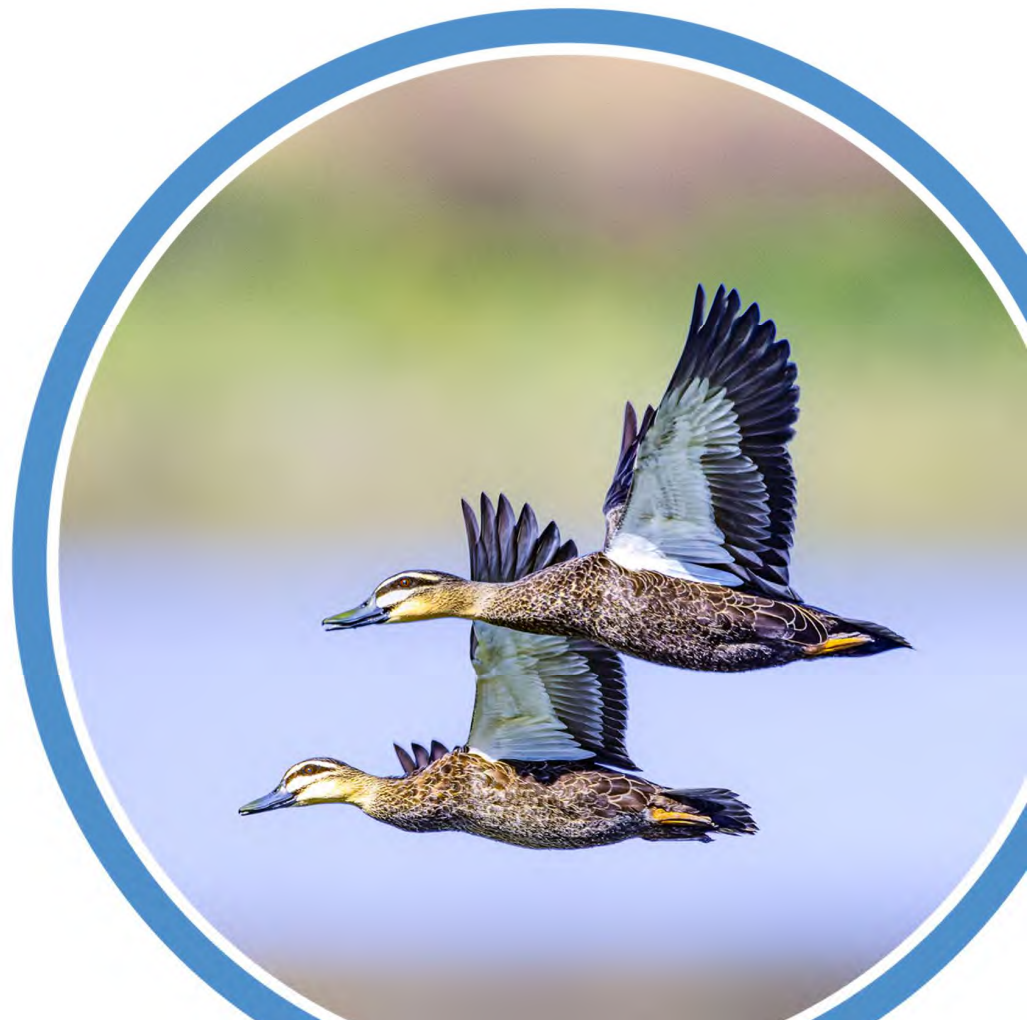
Function	Operating Expenses \$000	Operating Income \$000	Capital New/Upgrade \$000	Capital Renewal \$000	Capital Income \$000	Net Total \$000			
Childcare	\$1,520	4	-\$1,612	\$0	\$125	1	\$0	\$33	
Corporate Services	\$1,612	5	-\$11	\$0	\$0	\$0	\$0	\$1,601	
Customer Service	\$305		-\$5	\$0	\$0	\$0	\$0	\$300	
Elected Members	\$378		\$0	\$0	1	\$0	\$0	\$378	
Finance Charges	\$75		-\$195	\$0	\$0	\$0	\$0	-\$110	
Finance & Support Services	\$2,314		-\$31	\$0	\$0	\$0	\$0	\$2,283	
Governance	\$596		-\$1	\$0	\$0	\$0	\$0	\$595	
Grant Commission Funding	\$0		-\$2,996	\$0	\$0	\$0	\$0	-\$2,996	
Human Res, Risk & WHS	\$605	6	\$0	\$0	\$0	\$0	\$0	\$605	
ICT	\$1,111		\$0	\$20	3	\$41	2	\$0	\$1,172
Land Management	\$22		-\$25	\$0	\$0	\$0	\$0	-\$3	
Other Funding	\$0		-\$992	\$0	\$0	\$0	\$0	-\$992	
Rates	\$375		-\$22,516	\$0	\$0	\$0	\$0	-\$22,141	
Records Management	\$179		\$0	\$0	\$0	\$0	\$0	\$179	
Road Closures	\$33		-\$46	\$0	\$0	\$0	\$0	-\$13	
<b>TOTAL</b>	<b>\$9,125</b>		<b>-\$28,430</b>	<b>\$20</b>		<b>\$186</b>		<b>\$0</b>	<b>-\$19,119</b>

## CAPITAL PROJECTS

1. Renewal of Wallaby Room Gladys Smith Early Learning Centre project includes room renewal, fence & air conditioner replacement **\$125K**
- 2a. Annual computer replacement program (staff) **\$35K**
- 2b. Annual computer replacement program (public computers) **\$6K**
3. Pursue mobile IT solution that improves connectivity and productivity in the field **\$20K**

## OPERATIONAL PROJECTS

- 4a. Design works for a new climbing structure at the Gladys Smith Early Learning Centre **\$11K**
- 4b. Painting externals & shed at the Gladys Smith Early Learning Centre **\$15K**
- 5. Financial contribution towards the Millicent Hospital student nurse's accommodation **\$6K**
- 6. Digital Media Records Management Software System **\$14K**



## DEVELOPMENT SERVICES

The Development Services Department incorporates the economic development & tourism, libraries & galleries, planning & building and statutory compliance areas of Council.

Function	Operating Expenses \$000	Operating Income \$000	Capital New/Upgrade \$000	Capital Renewal \$000	Capital Income \$000	Net Total \$000			
Animal Control	\$248	8	-\$132	\$7	1	\$0	\$0	\$123	
Building	\$239		\$0	\$0		\$0	\$0	\$239	
Caravan Parks	\$614		-\$794	\$0		\$48	4	\$0	-\$132
Community Events	\$35	9	\$0	\$0		\$0		\$0	\$35
Community Support	\$796	10	-\$6	\$7	2	\$339	5	\$0	\$1,136
Development Services	\$569		-\$49	\$0		\$0		\$0	\$520
Economic Development	\$88	11	-\$3	\$0		\$0		\$0	\$85
Environmental Health	\$159		-\$24	\$0		\$0		\$0	\$135
Fire Prevention / Protection	\$107		\$0	\$0		\$0		\$0	\$107
Galleries	\$34		-\$3	\$0		\$0		\$0	\$31
Heritage	\$60		-\$4	\$0		\$0		\$0	\$56
Impounding	\$58		\$0	\$0		\$0		\$0	\$58
Libraries	\$583	12	-\$41	\$0		\$0		\$0	\$542
Parking	\$60		-\$1	\$0		\$0		\$0	\$59
Planning	\$380	13	-\$200	\$0		\$0		\$0	\$180
Regional Development	\$0		\$0	\$0		\$20	6	\$0	\$20
Septic Pump-outs	\$60		\$0	\$0		\$0		\$0	\$60
Tourism	\$972		-\$40	\$100	3	\$10	7	\$0	\$1,042
<b>TOTAL</b>	<b>\$5,062</b>		<b>-\$1,297</b>	<b>\$114</b>		<b>\$417</b>		<b>\$0</b>	<b>\$4,296</b>



## CAPITAL PROJECTS

1. Construction of a cat impound facility **\$7K**
2. Purchase of a storage container for Lake McIntyre **\$7K**
3. Implementation of pedestrian wayfinding signage **\$100K**
4. Stage 1 electrical renewal works at the Southern Ocean Tourist Park **\$48K**
- 5a. Review and upgrade fire hydrant coverage to McLaughlin Park Millicent **\$282K**
- 5b. Review and upgrade fire hydrant coverage to McCorquindale Park, Penola **\$42K**
- 5c. Replacement of boundary fence Lakeside Caravan Park & Rotary Park, Millicent **\$15K**
6. Replacement of Millicent town entrance signs **\$20K**.
7. Part refurbishment of Council's Visitor Information Centres into community hub facilities **\$10K**

## OPERATIONAL PROJECTS

8. Annual dog & cat owner community engagement event **\$2K**
- 9a. Event Assistance for the Coonawarra Cabernet Celebrations **\$6K**
- 9b. Event Assistance for the Beachport New Years Eve Fireworks Display **\$5K**
- 9c. Continuation of Council's School Holiday program **\$20K**
- 10a. Youth week event at the Millicent Skate Park **\$8K**
- 10b. Donations Foodbank **\$2K**, Stand Like Stone **\$2K**
- 10c. Operational Budget, Youth Advisory Council **\$10K**, Disability Access & Inclusion Committee **\$6K**
- 10d. Disability access audit training **\$4K**
- 10e. Purchase of wheelchair hoists & signage for beach buggy **\$8K**
- 10f. Funding support for the Penola late night shopping event **\$2K**
- 10g. Purchase of Disc Golf equipment and infrastructure **\$6K**
- 10h. Installation of uplighting Norfolk Island pine Jubilee Park, Millicent **\$5K**
- 10i. Financial assistance for Imagine Millicent **\$3K**
- 10j. Funding phase 1 Telstra South East Australia Regional Connectivity Program **\$138K**
- 10k. Event Assistance Teagles Pines Enduro **\$2K**, Penola Rodeo **\$3K**
- 10l. Removal of pine trees near the Southend tennis courts **\$15K**
- 10m. Funding program to promote public art opportunities on private assets **\$20K**
- 10n. Town centre shop front upgrade program **\$20K**
11. Event assistance Beachport Crayfish by the Sea Festival **\$3K**
12. Purchase new adaptive technology at the Millicent Public Library **\$5K**
13. Undertake a planning code amendment **\$30K**

## ENGINEERING SERVICES

The Engineering Services Department delivers the construction & maintenance of Council's extensive infrastructure network.

Function	Operating Expenses \$000	Operating Income \$000	Capital New/Upgrade \$000	Capital Renewal \$000	Capital Income \$000	Net Total \$000			
Aerodromes	\$58	-\$39	\$0	\$0	\$0	\$19			
Asset Management	\$998	\$0	\$0	\$0	\$0	\$998			
Bridges	\$1	\$0	\$0	\$0	\$0	\$1			
Cemeteries	\$276	-\$126	\$0	\$0	\$0	\$150			
Coastal Protection	\$15	\$0	\$150	1	\$350	8	-\$280	\$235	
Council Housing	\$9	-\$3	\$0	\$0	\$0	\$0	\$6		
Council Offices	\$374	-\$2	\$3,000	2	\$20	9	\$0	\$3,392	
CWMS	\$1,364	\$0	\$0	\$0	\$405	10	\$0	\$1,769	
Depots	\$1,890	\$0	\$0	\$0	\$60	12	\$0	\$1,950	
Engineering Services	\$1,307	\$0	\$0	\$0	\$0	\$0	\$0	\$1,307	
Environment	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$50	
Footpaths	\$666	\$0	\$147	3	\$174	11	\$0	\$987	
Halls	\$471	24	-\$9	\$25	4	\$103	13	\$0	\$590
Indirect Cost Recovery	-\$4,277	\$0	\$0	\$0	\$0	\$0	\$0	-\$4,277	
Kerbing	\$553	\$0	\$0	\$0	\$220	14	\$0	\$773	
Marine Facilities	\$136	25	-\$24	\$0	\$0	\$0	\$0	\$112	
Parks & Gardens	\$2,178	26	\$0	\$11	5	\$105	15	\$0	\$2,294
Plant	\$2,730	-\$75	\$0	\$0	\$1,590	16	\$0	\$4,245	
Private Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Conveniences	\$286	27	\$0	\$0	\$0	\$0	\$0	\$286	
Quarries	\$359	\$0	\$0	\$0	\$0	\$0	\$0	\$359	
Road Traffic School	\$10	-\$1	\$0	\$0	\$0	\$0	\$0	\$9	
Saleyards	\$260	-\$71	\$0	\$0	\$50	17	\$0	\$239	
Sealed Roads	\$2,635	28	-\$1,490	\$522	6	\$865	18	\$0	\$2,532
Sporting Facilities	\$179	-\$4	\$0	\$0	\$0	\$0	\$0	\$175	
Storm Water	\$333	\$0	\$330	7	\$202	19	\$0	\$865	
Street Lighting	\$219	\$0	\$0	\$0	\$0	\$0	\$0	\$219	
Streetscaping	\$0	\$0	\$0	\$0	\$20	20	\$0	\$20	
Street Sweeping	\$135	-\$8	\$0	\$0	\$0	\$0	\$0	\$127	
Swimming Pools	\$629	29	-\$4	\$0	\$600	21	\$0	\$1,225	
Unsealed Roads	\$3,035	\$0	\$0	\$0	\$1,331	22	\$0	\$4,366	
Waste Management	\$2,960	-\$4	\$0	\$0	\$61	23	\$0	\$3,017	
<b>TOTAL</b>	<b>\$19,839</b>	<b>-\$1,860</b>	<b>\$4,185</b>	<b>\$6,156</b>	<b>-\$280</b>	<b>\$28,040</b>			



## CAPITAL PROJECTS

1. Prepare a detailed design for the realignment of Scenic Drive around the Pool of Siloam **\$150K**
2. Staged construction of the new Council Service Centre Office **\$3.0M**
- 3a & 11 Annual footpath renewal and upgrade program **\$196K**  
(Church Street - Penola \$100K, Arthur Street - Penola \$30K, Ridge Terrace - Millicent \$25K, Fifth Street - Millicent \$8K, Adelaide Street - Millicent - \$15K, Mount Gambier Road - Millicent \$18K)
- 3b. Installation of Signage for the Coonawarra Rail Trail **\$80K**
- 3c. Construction & installation of lighting on the Millicent Road, Beachport Footpath **\$45K**
4. Upgrade of the sound system in the Millicent Civic & Arts Centre **\$25K**
5. Supply & fit new seat, table at bins at children's playground North Terrace, Tantanoola **\$11K**
- 6a. Sealing of Beachport Recreation Centre carpark **\$165K**
- 6b. Completion of the upgrade seal on Kennedy Road, Glencoe **\$357K**
- 7a. Stage 1 upgrade stormwater drainage Queen Street, Penola **\$300K**
- 7b & 19 Increase stormwater retention basin size at Nangwarry **\$30K**
8. Renewal of sea wall in front of the Harbour Masters Beachport **\$350K**
9. Renewal works Beachport Visitor Information Centre (VIC) **\$20K**
- 10a. Replacement of sprinklers at wastewater treatment facility, Beachport **\$20K**, Penola **\$80K**
- 10b. Renewal works CWMS pump stations Penola **\$170K**, Kalangadoo **\$90K**, Beachport **\$45K**
12. Millicent depot front fence installation and landscaping **\$60K**
- 13a. Replacement of sections of roof & walls at the Beachport Recreation Centre **\$60K**
- 13b. Building renewal works at the Beachport Cinema repair wall and paint **\$9K**
- 13c. Building renewal works at the Beachport Medical Centre repair roof and awnings **\$14K**
- 13d. Replacement of foldup table furniture at the Millicent Civic & Arts Centre **\$20K**
14. Annual kerb renewal program based on 10 year renewal program **\$220K**  
(Lanky Street - Beachport \$30K, Railway Terrace - Beachport \$48K, Fourth Street - Millicent \$15K, Millhouse Street - Millicent \$20K, Seventh Street \$17K, Mount Gambier Road - Millicent \$45K, Bonshor Street - Millicent \$7K, Church Street - Penola \$8K, Riddoch Street - Penola \$30K)
- 15a. Replacement rubberised softfall at the Millicent Domain playground **\$90K**
- 15b. Replacement of BBQ and renewal of shelter at Mt Burr **\$15K**
- 16a. Annual replacement of Council vehicles & replacement of major plant **\$1.55M**  
(Flocon - Isuzu (SB59KS)- \$350K Trade-in of \$70K, Caterpillar Backhoe Loader (S56SUW)- \$200K Trade-in of \$45K, Caterpillar Grader 12M (S35SYL) - \$450K Trade-in of \$130K, Caterpillar self-propelled vibrating roller (NVP-092)- \$200K Trade-in of \$40K, Hino tip truck (SB35BI) - \$150K Trade-in of \$30K, Toyota Rav 4 GXL (S160CCZ)- \$45K Trade-in of \$15K, Toyota Hilux dual cab (S926BYJ)- \$45K Trade-in of \$20K, Ford Ranger crewcab 4wd- \$45K Trade-in of \$20K, Ford Ranger (includes lifting device) (S744BOS)- \$65K Trade-in of \$15K)
- 16b. Replacement of Council's minor plant **\$40K**
17. Saleyards minor capital emergency replacements **\$50K**

18. Capital renewals - Reseals based on 10 year asset renewal list **\$865K**  
 (Aberle Street- Millicent \$7K, Beachport-Penola Road - Thornlea \$192K, Bonshor Street - Millicent \$26K, Burrungle Road- Burrungle \$75K, Cameron Road- Furner \$84K ,Canunda Frontage Road- Millicent \$7K, Carthew Street - Beachport - \$9K, Edwards Street - Glencoe \$10K, Glencoe Road- Glencoe \$59K, Glens Lane- Tantanoola \$16K, Guerin Lane- Glencoe\$21K, Henty Street Beachport \$7K, Herbert Street- Beachport \$10K, Kongorong-Tantanoola Road- Tantanoola \$30K, Lossie Road- Millicent \$107k, McCourt Street- Beachport \$25K, North-West Terrace Beachport \$7K, Plunkett Terrace- Millicent \$26K, Smelt Road- Glencoe \$9K, Somerville Street- Beachport \$10K, South Terrace- Tantanoola \$6K, Tenth Street- Millicent \$32K, Varcoe Street- Beachport \$8K, Walker Street- Millicent \$11K, Willowbank Road- Millicent \$29K, Wylie Road- Millicent \$43K)
- 19a. Renewal of stormwater pump and weir Centennial Park, Beachport **\$165K**
- 19b. Annual Stormwater Drainage renewal program based on 10 year renewal list **\$67K**  
 (Renewal portion of Retention Basin- Nangwarry \$30K, Culvert replacements on various unsealed roads \$37K))
20. Review current street lighting network priority black spot areas for infill and/or expansion **\$20K**
21. Repair concrete shell Millicent Swimming Lake **\$600K**
22. Annual resheet program based on 10 year renewal program **\$1.331M**  
 (Agars Road- Glencoe \$12K, Catalpa-Redhill Road- Furner \$102K, Dow Road- Glencoe \$44K, Elgin Lane- Thornlea \$77K , Graneys Lane- Tri Hi \$95K, Koorine Road- Kalangadoo \$82K, Majors Road- Millicent \$103K, Manga Road- Wattle Range \$119K, Mount Hope Road- Thornlea \$26K, Mules Lane- Tri Hi \$37K, Mullins Lane- Millicent \$19K, Old Medhurst Road- Wepar \$67K, Peach Tree Road- Thornlea \$19K, Pinchgut Road- Millicent \$53K, Poonada Road- Tantanoola \$61K, Rabbits Road- Glenroy \$47K, Smith Road \$155K, Sunnymede Road- Mount McIntyre \$105K, V & A Lane- Maaoupe Road \$41K)
23. Renewal works at the Penola Resource Recovery Centre **\$61K**



## OPERATIONAL PROJECTS

- 24. Replacement program to upgrade power meters to smart meters **\$20K**
- 25. Continuation of the dredging program at the Beachport Boatramp **\$100K**
- 26a. Maintenance of the Millicent Town Drain **\$13K**
- 26b. Landscaping South Terrace, Penola **\$10K**
- 27. Installation of lighting at the Beachport Boatramp Toilets **\$6K**
- 28a. Undertake revaluations and condition assessments Roads, Kerbs & Footpath Assets **\$115K**
- 28b. Survey & design for the renewal of infrastructure on Petticoat Lane, Penola **\$20K**
- 29. Development of a swimming facilities strategic plan **\$10K**



## HOW WILL COUNCIL FUND THIS PLAN

The 2023/24 Annual Business Plan has been prepared on the basis of maintaining a sustainable level of both statutory and discretionary services to the community, whilst pursuing the Strategic Directions in Council's Strategic Plan.

One of the key strategies in the Council's Strategic Plan is to govern in a responsible and responsive way. Council strives to attain this through financial accountability and ensuring that the Council is financially sustainable into the future. Council's long term financial plan provides a pivotal role in providing guidance to ensure that on average, Council should operate with an annual operating surplus over the life of the plan, whilst at the same time ensuring that Capital Expenditure on the replacement and renewal of existing assets is at least equivalent to the annual depreciation of those assets.

In delivering the services and projects detailed in this Annual Business Plan, Council plans to operate a deficit of \$2.436 Million (before Capital Amounts). In addition to the operational budget expenditure of \$34.02 Million, included within the 2023/24 Annual Business Plan is a capital expenditure budget of \$11.06 Million (\$6.74 Million on replacing and renewing existing assets and \$4.32 Million for new and upgraded assets).

In funding the deficit and forecasted capital budget, it should be noted that Council has over the past seven (7) years reduced debt to debt free levels which has given Council financial capacity to fund Councils operating and capital budget programs. Whilst it is expected that Council's Net Financial Liabilities Ratio will return to a positive 33%, Council has the financial capacity to fund both the forecasted deficit and extensive capital expenditure program for 2023/24 without impacting the long-term financial sustainability of Council.

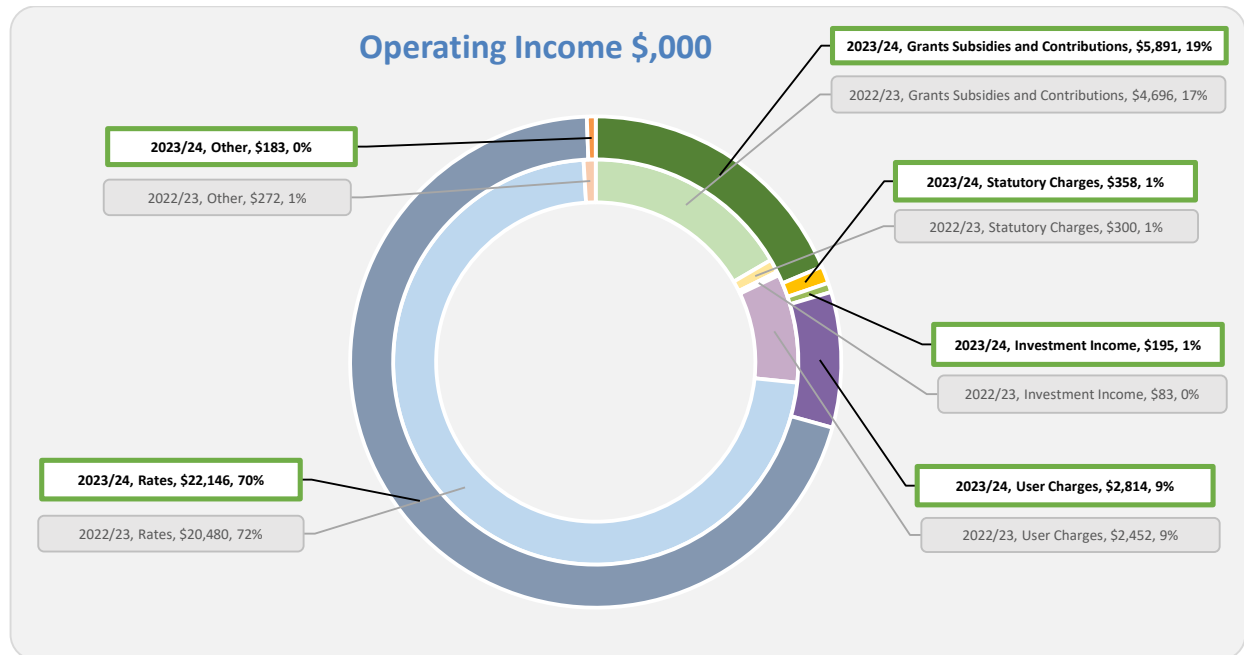
For further details of the Budgeted Annual Financial Statements refer to Appendix 1.

## OPERATING INCOME

Council has budgeted to receive Operating Income of \$31.587 Million in 2023/24 which is an increase of \$3.30 Million compared to 2022/23.

The Operational Income for any given year is derived from a number of different sources including Rates and Charges, Statutory and User Charges, Grants, Subsidies and Contributions, Investment Income and Other Income. Appendix 4 details the full listing of fees and charges and increases for 2023/24.

The following graph details the split in funds between the incomes.



## RATES & CHARGES

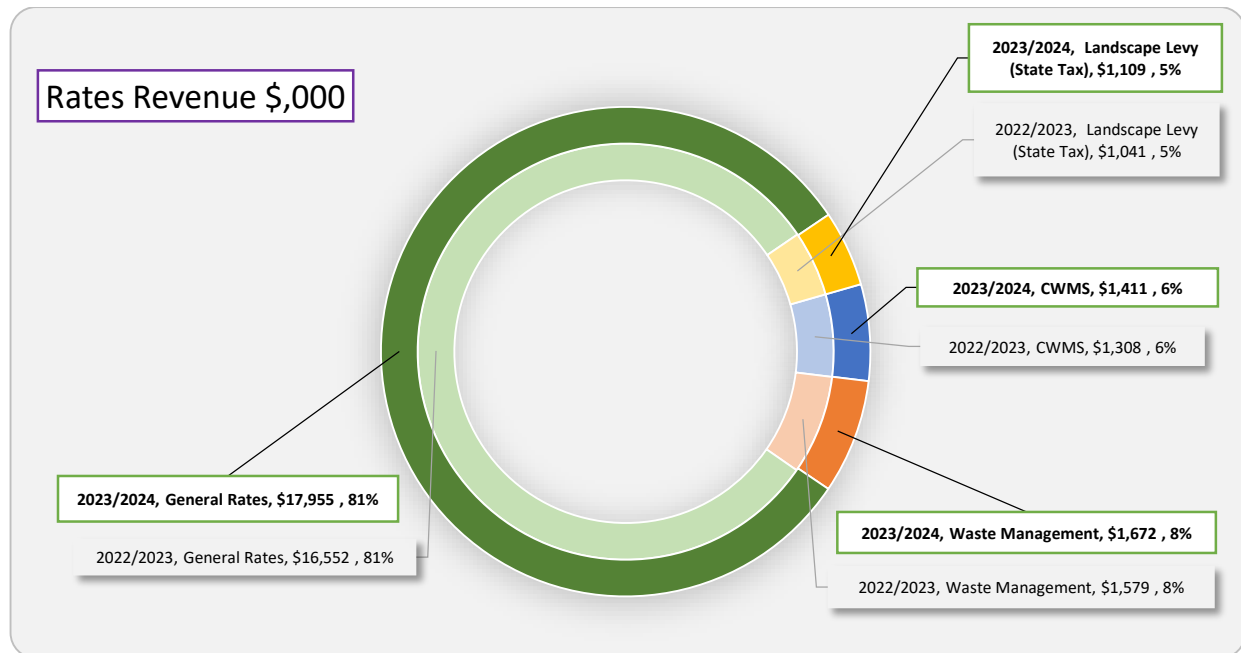
Council is proposing to raise \$22.14 Million in total rates and charges for 2023/24, of which \$17.95 Million is to be raised from general rates. The change is 7.9% plus growth of 0.47%.

The following factors were considered as part of this decision:

- The forecast high property valuation increases anticipated for primary production assessments,
- Consumer Price Index of 7.9% (March 2023) & Local Government Price Index 6.4% (March 2023) on relevant goods and services for the previous year,
- Increase in costs for electricity, insurance, fuel and waste management that exceed the current CPI increase,
- The 0.5% increase in superannuation guarantee payments,
- Enterprise bargaining agreements with wage and salary estimated increases are matched to the State Wage Case for ASU & AWU employees.
- Increased spending on asset renewal and asset & infrastructure upgrades.

Also forming part of this income stream is service charges levied for Community Wastewater Management Schemes (CWMS) and Waste Collection Service Charge. For 2023/24 the CWMS charges are set to increase by CPI, and the Waste Collection Service Charge will increase by 5.4% in 2023/24. Council also administers a separate rate known as the Limestone Coast Landscape Board (LCLB) Levy (State Tax). This levy is raised on behalf of the State Government for the purposes of funding management of environmental projects across the Limestone Coast region. For the 2023/24 rating year, the LCLB has declared that the Levy will increase by 8.6% but Council's overall contribution increases by \$68K or 6.5% in the amount collected.

The following graph details the revenues received from the different rate funding streams and highlights no significant change in the proportions of rates raised for 2023/24 comparative to 2022/23.



NB: General Rates totals include mandatory rebates of \$0.198 Million (23/24) and \$0.180 Million (22/23).

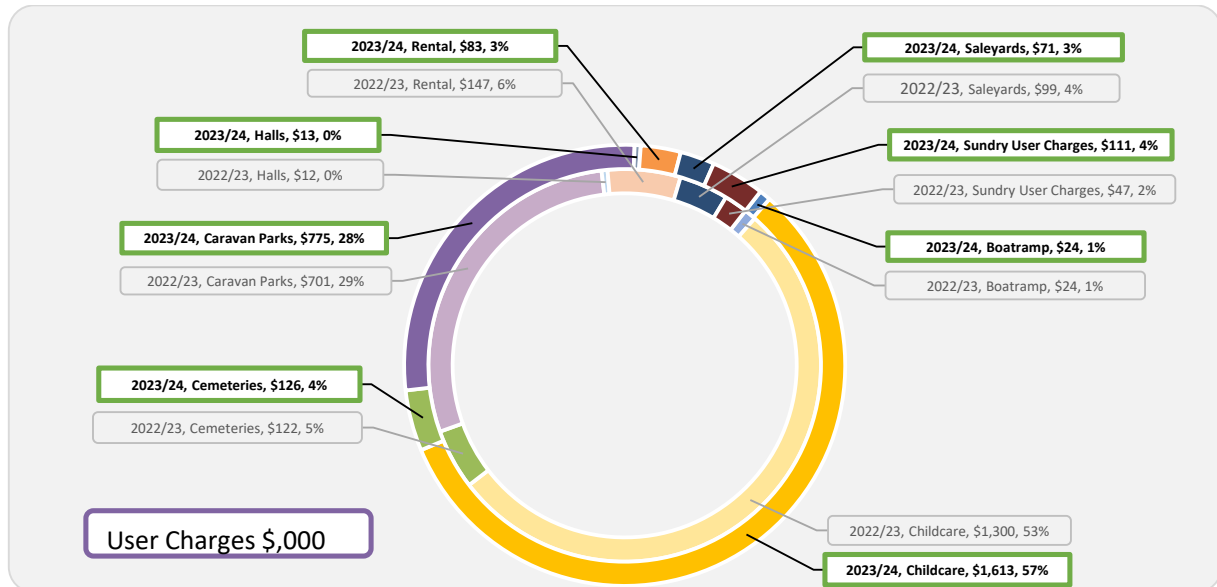
Details pertaining to Government and Council Rate Concessions, Discretionary and Mandatory Rebates, provisions for assisting cases of hardship in the payment of rates and Council's rights to sell land for the non-payment of rates can be found in Appendix 3 of this Annual Business Plan.

## STATUTORY CHARGES

These charges consist of income derived from dog registration fees and fines, development and building fees, regulatory fees and fines. Council is expected to generate \$0.358 Million from this income stream in 2023/24. A majority of these fees and charges are set and/or approved by the State Government through legislation and Council has limited control over increases.

## USER CHARGES

Income generated from fees and charges for Council's caravan parks, cemeteries, childcare centre, various leasing and licensing arrangements and saleyards is budgeted here. In 2023/24 Council is expected to generate \$2.814 Million from this income stream as follows:



The following factors were considered when setting user fees and charges for 2023/24:

- Competitor's pricing
- CPI / LGPI indexation
- Loss of business and use of facilities
- Operating and capital costs of Council facilities
- Cost Recovery versus Community Service
- Contractual agreements / arrangements
- Affordability and capacity to pay
- Minimising increases due to current economic circumstances

## GRANTS SUBSIDIES & CONTRIBUTIONS

Council receives operating grants and subsidies for the following major areas:

- Financial Assistance (General and Roads component)
- Special Local Roads Program
- Coastal Protection Board
- Roads to Recovery
- Libraries
- Local Roads Community Infrastructure

Council has budgeted to receive \$5.891 Million in grants subsidies and contributions in 2023/24. This is an increase of \$1.195 Million compared to 2022/23. A key factor for the increase is attributed to additional grant income from the Local Roads and Community Infrastructure Program and Supplementary Local Roads funding.

## INVESTMENT INCOME

Council's interest income from investment is expected to be \$0.195 Million for the 2023/24 year. The increase from the previous financial year is due largely to the increases in interest rates over the past year. Council's Treasury Management Policy details that the use of excess cash funds will be prioritised to pay down debt when available. Currently, Council's debt profile is geared towards borrowings on a fixed interest basis. Although through the course of 2023/24 Council will draw down on variable loans to fund capital projects and will utilise excess funds to offset interest paid.

## OTHER

Other income consists of income generated from reimbursement of legal fees, rebates and distributions from Council's Insurance schemes and other sundry income from Council activities.

For 2023/24 it is anticipated that this will amount to \$0.18 Million.

## CAPITAL INCOME

The 2023/24 Annual Business Plan includes income received for new and upgraded assets totalling \$0.280 Million. Included within this figure is capital income expected to be received through grants and contributions and includes the following:

- \$280K from the Coastal Protection Board for works towards repair of the seawall in front of the harbourmasters house in Beachport.

## LOAN BORROWINGS

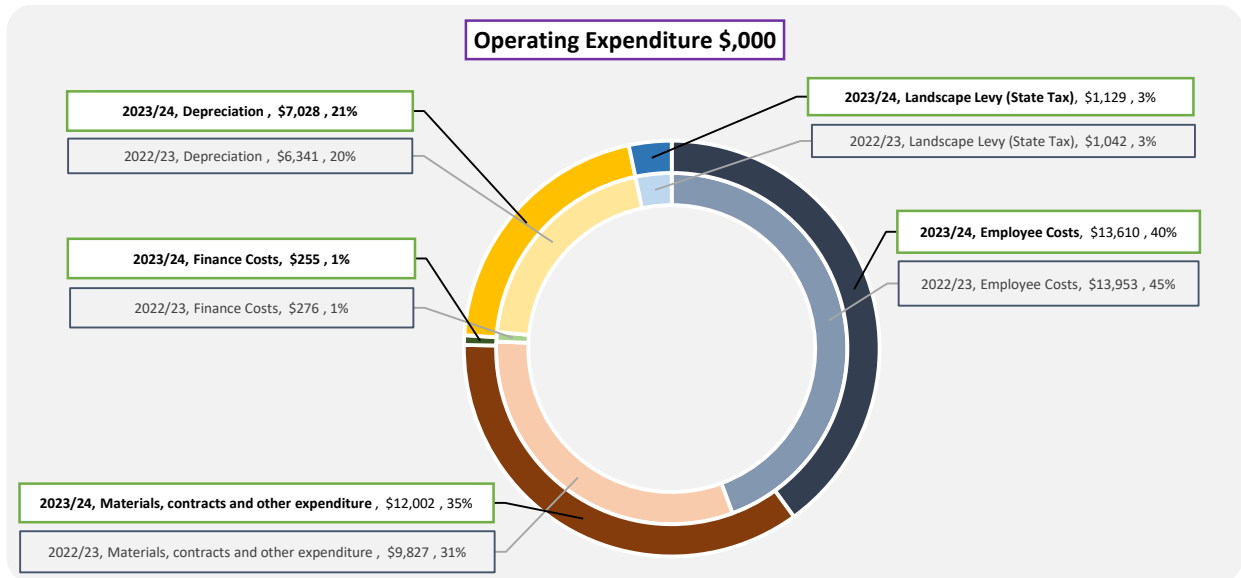
Total borrowings for 2023/24 is expected to increase throughout the year. If all capital works are completed a total of \$4 Million in borrowings will be required to fund increased capital expenditure particularly on new assets such as the Council Service Centre Office and Penola Queen Steet Stormwater.

In previous years Council has recorded a negative net debt position, which gave Council significant borrowing capacity to absorb future increased capital expenditure. Whilst it is expected that new borrowings will be required in the latter half of 2023/24, Council will continue to repay existing debt with loan repayments of \$0.355 Million expected in 2023/24.



## OPERATING EXPENDITURE

In 2023/24 Council has budgeted for operating expenditure of \$34.02 Million including depreciation of \$7.02 Million. This is a 8.2% or \$2.58 Million increase in budgeted expenditure comparative to the 2022/23 original operating expenditure budget.



## EMPLOYEE COSTS

This expenditure budget consists of operating costs associated with salaries and wages, superannuation, annual leave increment, long service leave liability, sick leave, public holiday pays and workers' compensation insurance.

The employee costs for 2023/24 is \$13.610 Million. This represents a \$0.343 Million decrease from 2022/23. The decrease can be attributed to a combination of the following factors:

- Decline in full time equivalent staff and
- Full year costs budgeted for all new positions filled in 2023/24.

Full Time Equivalents (FTE) Employees Per Department	2022/23 FTE	2022/23 FTE (30 June 23)	2023/24 Budget FTE
Executive	5.00	5.00	5.00
Corporate	43.77	42.20	41.80
Development	24.61	25.70	24.70
Engineering	69.49	73.20	71.20
<b>TOTAL</b>	<b>142.87</b>	<b>146.10</b>	<b>142.70</b>

Variance in FTE from 2022/23 is represented by the following:

Decline in 3.4 Full Time Equivalents (FTE's) is proposed for the 2023/24 financial year and the changes are summarised as follows:

## Corporate

- Decrease in Part Time Rates Officer 0.37 FTE.

## Development

- Decrease in Senior Planning Officer 1 FTE.

## Engineering

- Decrease in Senior Engineer and Assets Management Officer of 2 FTE.

## MATERIALS, CONTRACTS & OTHER EXPENSES

Contributing to 35% of the operational expenditure; materials, contracts and other expenses is the second largest portion of outgoings in the operational expenditure budget.

Included within this area are items such as:

- Limestone Coast Landscape Board Levy (State Tax);
- Plant and building maintenance;
- Administration costs such as printing, stationery, postage, Fringe Benefits Tax (FBT), software licensing;
- Operational overhead costs such as insurances, water, fuel and electricity;
- Contracts for service; waste management, auditor and cleaning; and
- Event contributions, community grants, sponsorship.

The budget for materials, contracts and other expenses is \$13.13 Million (inclusive of the LCLB levy of \$1.129 Million), which is an increase of \$2.27 Million compared to 2022/23.

## FINANCE COSTS

Council has budgeted for a total amount of \$0.255 Million in interest repayments, which is a decrease of \$0.021 Million compared to 2022/23.

New borrowings of \$4 Million are expected to be drawn upon in 2023/24, however these borrowings are expected to be required in the latter part of 2023/24 particularly if all capital works are completed. To minimise the impact of increased interest payments, Council will utilise periods where funds received from income will be utilised to pay down debt throughout 2023/24 to minimise interest payment requirements.

## DEPRECIATION

Council's budgeted Depreciation is \$7.02 Million. Depreciation has increased by \$0.687 Million from 2022/23 following the completion of an indexation revaluation on infrastructure assets including roads, kerbs, footpaths, CWMS and Stormwater assets.

Council continues to review all assets classes when revaluations are due. In the past few years, Council's data collection and revaluation methodology has improved. This information is now providing Council with more accurate data, which is informing both decision-making in respect to assets and asset management processes.

## IMPACT ON COUNCIL'S FINANCIAL POSITION

Local Government in South Australia has adopted a set of Key Financial Indicators which provide both an indication of the current Financial Health (and hence Sustainability) of Council and can also demonstrate the improving (or declining) trend in Council's Financial Position over time.

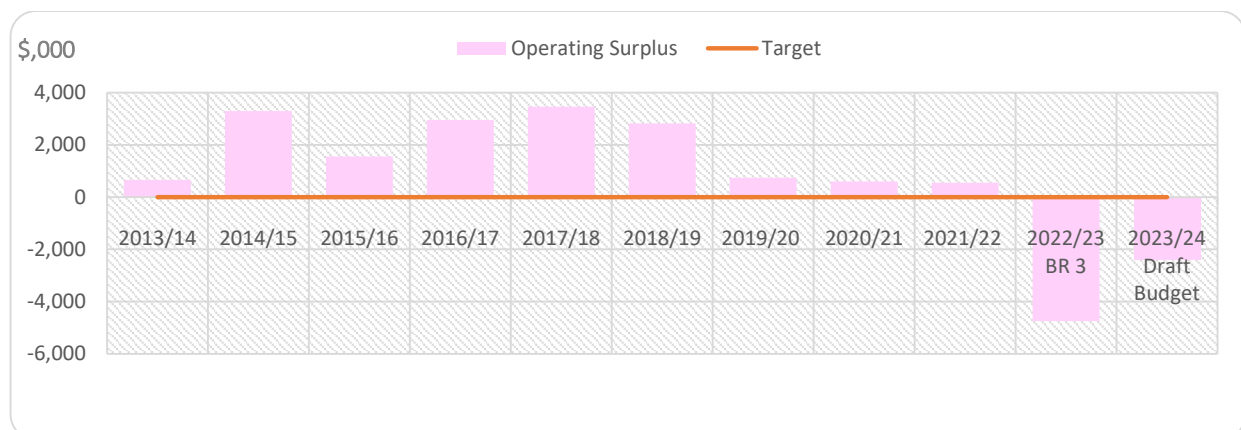
Council's current Strategic Targets as adopted by Council in its 10 Year Long Term Financial Plan for each of the Local Government Financial Indicators are:

Financial Indicator	Strategic Target
Operating Surplus (Deficit) before Capital Amounts	> \$0.00
Operating Surplus (Deficit) Ratio	> 0.00%
Net Financial Liabilities Ratio	80% - 110%
Asset Renewal Funding Ratio	< 100%

The following graphs show the Key Financial Indicator trends for Wattle Range Council over the last 10 years, in addition to the Key Financial Indicators pertaining to Council's 2023/24 Annual Business Plan.

### OPERATING SURPLUS/(DEFICIT)

An operating surplus indicates the extent to which operating revenues are sufficient to meet all operating expenses including depreciation.

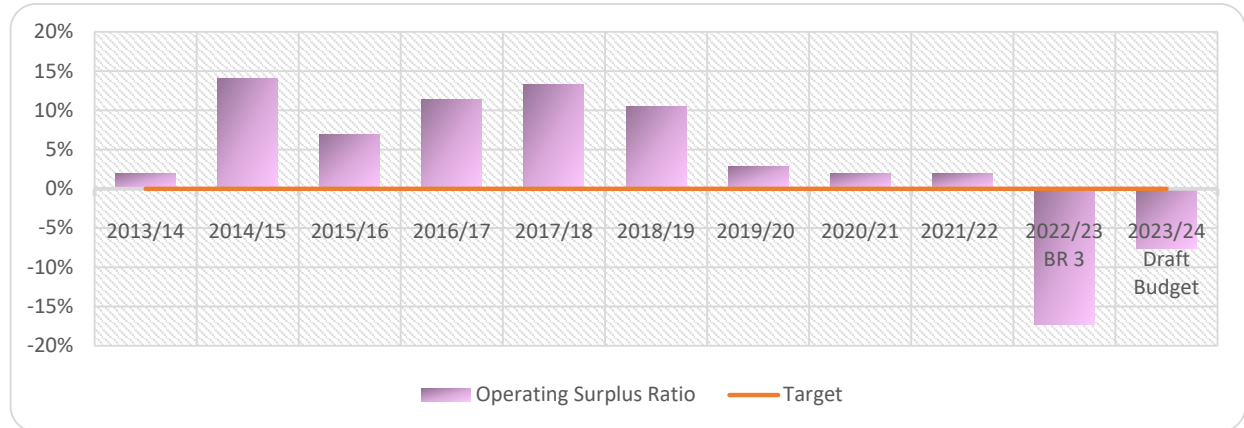


Council's 2023/24 budgeted operating deficit of \$2.436 Million is below the adjusted Long-Term Financial Plan (LTFP) target of "better than breakeven".

Maintaining operating surpluses is a key indication that Council is financially sustainable in the longer term and is generating enough funds to renew its existing assets as they are consumed. It is envisaged that whilst Council is expected to have an operating deficit in 2023/24, the previous operating surplus results recorded throughout the past 10 years have put Council in a strong financial position to absorb the impact of the operating deficit in 2023/24.

## OPERATING SURPLUS/(DEFICIT) RATIO

This ratio expresses the operating surplus (deficit) as a percentage of general and other rates, net of rebates.



Council's 2023/24 budgeted operating surplus ratio is below the key LTFP target of better than breakeven. Maintaining operating surpluses is a key indication that Council is financially sustainable and is generating enough funds to renew its existing assets as they are consumed.

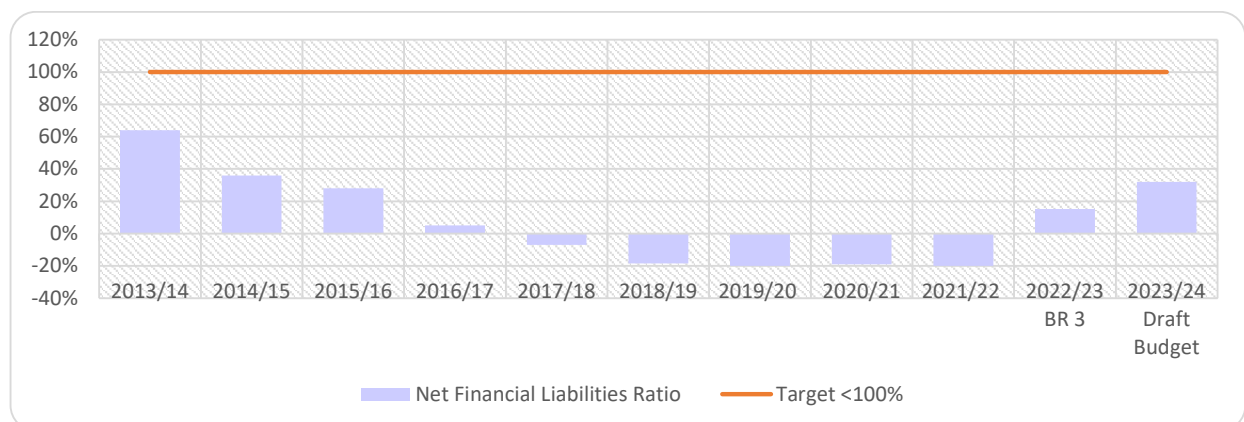
Whilst Council has forecasted an operating deficit for 2023/24, Council's previous financial performance over the past ten years has placed Council well to absorb the impact of the deficit in 2023/24 with very little detriment to its long-term financial sustainability.

## NET FINANCIAL LIABILITIES RATIO

The Net Financial Liabilities ratio measures Council's total indebtedness.

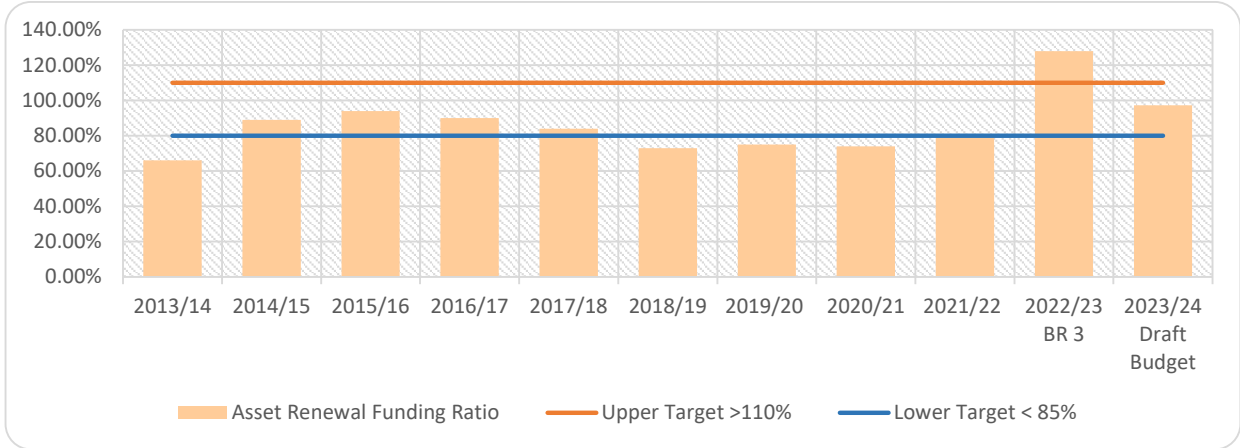
Council's 2023/24 budgeted net financial liabilities ratio is below its LTFP target of 100% and this has been the case for the last ten (10) years. Maintaining this ratio below the LTFP target indicates that Council has capacity to borrow should it need to fund upgrade and/or acquisition of assets in the future if required.

Maintaining this result below the LTFP target indicates that Council's capacity to meet its financial obligations from operating revenues is still very strong.



### ASSET RENEWAL FUNDING RATIO

This ratio indicates whether the Council is renewing or replacing existing physical assets at the rate at which they are wearing out.



Council's 2023/24 budgeted asset renewal ratio is 97.2%, which is within the LTFP target range of between 80% - 110% of the budgeted future asset replacement works for a given year. With the result expected to be within the LTFP target range, it indicates that Council will renew its assets at a rate that is similar to the rate of decline of existing assets.

## LONG TERM FINANCIAL PLANNING

On average, Council has continued to achieve long-term maintenance and improvement of all the Local Government Financial Indicators over the last ten (10) years with sustained operating surpluses for most years, reduced debt levels and sustained high asset renewal levels.

During the 2022/23 financial year, Council adopted its Long-Term Financial Plan 2023/33 (LTFP) to incorporate key actions and strategies from both the new Council's Strategic Plan 2023/27 and all completed asset management plans. Included within the LTFP, was a projection that the 2023/24 operating deficit would be \$4.839 Million and capital expenditure would be in the vicinity of \$10.83 Million. The 2023/24 budget deviates away from this with a forecasted operating deficit of \$2.436 Million and capital expenditure of \$11.06 Million.

Key reasons for the differences occurring can be attributed to:

- In developing the Budget 2023/24 the financials were based on the end position projected in the Budget Review 3 2022/23. Comparatively the LTFP forecast 2023/24 financial position was based on the Budget Review 2 2022/23. A major variation between the two documents relates to timing issues surrounding the cessation of prepayments of Federal Assisted Grants of grant funds in 2022/23. The LTFP planned for the cessation to occur within the 2023/24 financial year, however this will occur in the prior financial year resulting in a \$2.8M improvement to income expected to be received in the 2023/24 budget comparative to the LTFP.
- Another key variation is attributed to the waste management and collection costs for 2023/24. Mount Gambier City Council has informed Council that their current landfill charges are proposed to increase from \$205 per tonne to \$275 per tonne. This represents an increase of approximately 34%. Whilst this increase will be incrementally applied to waste disposal for Wattle Range Council, these cost escalations were not foreseen at the time of production of the LTFP 2023/33.
- In 2022/23 Council completed an indexation revaluation of its infrastructure assets, which has increased the depreciation applied to these assets. The difference equates to \$0.453 Million, due to timing of when preparation of the revaluation was completed it was not included within the LTFP financial projections.
- Carryover projects in both operating and capital have been included in the 2023/24 budget. Some of these known carryover projects were included in the LTFP projections for expenditure in 2023/24 but not all due to timing issues between adoption of the LTFP and production of the Draft 2023/24 budget.

Whilst some deviations from the LTFP have occurred, Council continues to maintain relatively lower debt levels and high capital renewals.

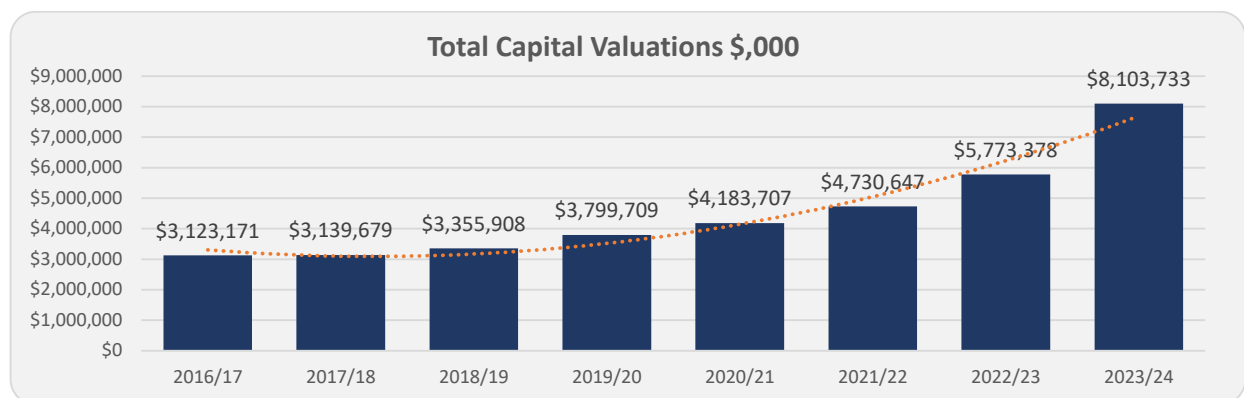
For 2023/24, Council plans to commit \$6.74 Million of its capital expenditure to the renewal of a wide range of existing community infrastructure which is consistent with Council's asset management plans that have been developed.

# HOW COUNCIL WILL RAISE RATES & SERVICE CHARGES

## GENERAL RATES

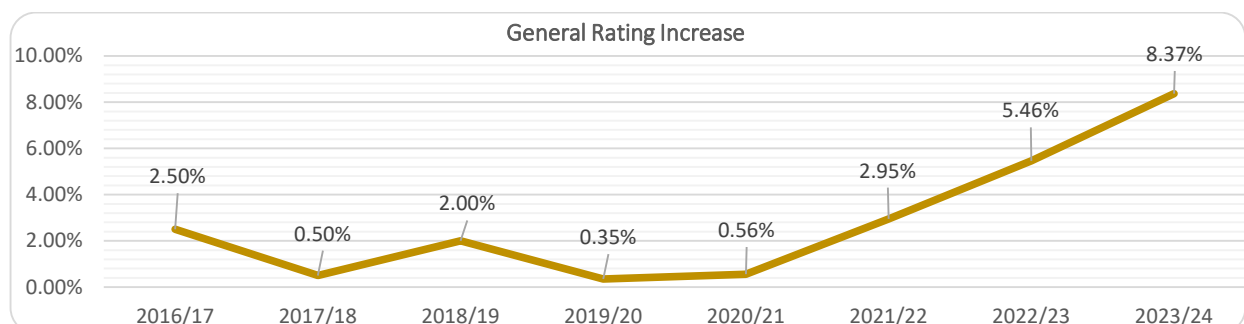
Rate revenue is an integral part of the Council's financial resource base, the value of which is determined through Council's desire, on behalf of the community, to achieve the strategies articulated in Council's Strategic Plan and Annual Business Plan. In determining the rate revenue increases, consideration is given to the current economic climate, movements in inflation and interest rates, increased legislative responsibilities and the need to manage, maintain and improve the community's infrastructure assets.

Council has adopted a Capital Valuation methodology for applying rates meaning any capital improvements added to the land, forms part of the valuation for the rateable assessment and is multiplied by the rate in the dollar to calculate general rates. The Office of the Valuer General determines the valuations for the Council district and is subject to change between now and final raising of rates. Current data supplied by the Valuer General indicates that total capital values in the Council area have increased by 40.36% from the previous year and the total capital valuation for the rate base is now \$8,103,732,520.



For 2023/24 the total rateable assessments are 9,225, of which more than half of the rateable assessments are residential and a further third of the assessments are primary production. Growth from new properties in 2023/24 is 48 which equates to a 0.47% increase in new rate revenue.

Council has over the past 7 years shown restraint when increasing rates, restricting increases to CPI or less plus growth in order to mitigate impacts of both large valuation increases and the financial effects of COVID 19. For 2023/24 Council is seeking to continue to increase rates by CPI being 7.9% plus growth of 0.47% from new rateable assessments.



In determining how the rates are to be distributed across ratepayers, in 2018 Council commissioned a thorough review of Council's rating model. The review focussed on different aspects of the current rating model and how Council could change the system to improve equity across the system.

Following the review, Council endorsed a change to the rating methodology moving from the previous locality based three (3) rate code system (Township, Rural Living and Rural) to a land-use based rating system of nine (9) rate codes (Residential, Commercial, Commercial Shop, Commercial Other, Industrial, Industrial Other, Primary Production, Vacant Land and Other Land).

The following table outlines the rating differentials percentages proposed for 2023/24 and the proposed changes comparative to 2022/23.

Rating Differential	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land
2022/23	100%	92%	92%	67%	130%	130%
2023/24	100%	100%	100%	55%	150%	150%
<b>% Change</b>	0.00%	8.70%	8.70%	(17.91%)	15.38%	15.38%

Council for 2023/24 is proposing to change the rating differentials to smooth the impact of the significant valuation increases particularly for residential, primary production and vacant properties.

For 2023/24 residential properties which account for over 51% of the rateable properties are set to increase on average by 24.17% in valuations. Comparatively, Primary Production properties (inclusive of forestry) account for 35.93% of the rateable properties and are expected to have valuation increase of 46.44% on average. Whilst the valuation increases are greater for primary production properties there are more residential properties that help redistribute the rate burden annually.

In determining what the 'rate in the dollar' is to be charged in order to raise the correct amount of rates, due consideration must be given to the capital valuations of properties across the rate base. The table below outlines the percentage change in valuations per rate code.

Valuation % Change	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land	Total
2022/23	13.69%	10.44%	6.56%	25.16%	44.63%	13.02%	22.04%
2023/24	24.17%	22.94%	11.59%	46.44%	34.83%	19.84%	40.36%

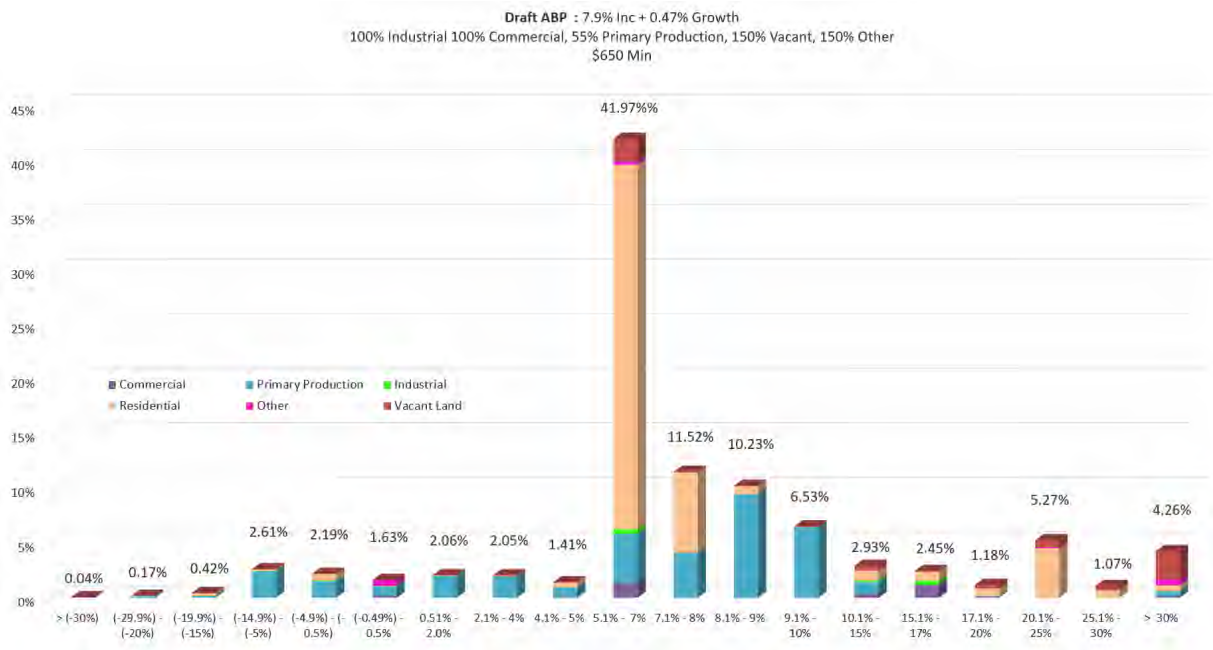
Due to the increased valuations across the entire rate base the 'rate in the dollar' for each rating differential comparative to 2022/23 is set to decrease by on average 6.62%, providing some relief for a majority of ratepayers to the valuation increases.

Rates in Dollar Differential	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land
2022/23	0.3829	0.3525	0.3525	0.2549	0.4969	0.4969
2023/24	0.3402	0.3402	0.3402	0.1862	0.5102	0.5102
<b>% Change</b>	(11.15%)	(3.49%)	(3.49%)	(26.95%)	2.68%	2.68%

When the 'rate in the dollar' differentials detailed above are applied to the various valuations expected in 2023/24, it was modelled that 66% of rateable assessments will receive a rating increase or decrease less than CPI being (7.9%).

The following graph highlights the individual changes anticipated per rate code when the above rating model is applied.





The average dollar changes per rateable assessment as a result of application of the above rates modelling is:

Average \$ Increase	Residential	Commercial	Industrial	Primary Production	Vacant Land	Other Land
2023/24	\$111	\$138	\$209	\$230	\$1	\$298

The decision to increase the rating differentials for Commercial, Industrial, Vacant and Other Lands was based on the following rationale. Commercial and Industrial properties had previously obtained benefit of rating differential decreases through the Covid 19 pandemic, restoration of the rating differential back to 100% from 92% was based on the pandemic emergency order ceasing. The Vacant and Other lands were both increased from 130% to 150%. The structured increases in the rating differentials in these rating codes is part of a longer term strategy to encourage the lands development for other purposes and promoting economic development within Council's district.

Due to the significant increases in valuations for primary producing lands of 46.44%, the rating differential for primary producing land was decreased from 67% to 55%. The reduction of the rating differential has partially mitigated the impact of the 46.44% increase in valuations.

Further, it was noted that forestry assessment valuations, (which form part of the overall primary production rating category) have also had a significant valuation increases similar to primary producing lands. Council has advocated for over the past 4 years for forestry valuations to increase, to close the disparity in land valuations between farming land and neighbouring forestry lands. In 2023/24 some relief has been given to primary producers through the lowering of the rate in the dollar and rating differential, but further work is required through advocacy, to correct the disparity between the per hectare valuation of forestry lands comparative to primary producers to ensure equity in rating distribution.

The above considerations provide the rationale for the modelling of the rates for 2023/24 financial year.

In addition to the rate calculations Council does provide a number of rebates / remissions to a variety of ratepayers. Mandatory rebates are mandated rebates given to specific organisations that meet the criteria under the *Local Government Act 1999*. Likewise, Council can provide Discretionary Rebates under section 166 which are annually reviewed, details of these rebates are stated below:

Rebate	Mandatory		Discretionary		Landscape Levy	
	No. of properties	Amount rebated	No. of properties	Amount rebated	No. of properties	Amount rebated
2022/23	231	\$180,479	66	\$54,218	289	\$19,243
2023/24	229	\$198,167	66	\$63,979	287	\$20,438

Further details of Council's Rating Policy, including discretionary and mandatory rebates, provisions for assisting cases of hardship in the payment of rates and Council's rights to sell land for the non-payment of rates, can be found in Appendix 3 of this Annual Business Plan.

## MINIMUM RATE

Council considers it appropriate that all rateable properties make a contribution to Council's costs in providing services and amenities for the Community, including creating and maintaining the physical infrastructure that supports each property. Section 158 of the *Local Government Act 1999* provides for the application of a Minimum General Rate.

The minimum rate is levied against the whole of an allotment. Only one minimum rate is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier. This is described as Contiguous Land. Council may not apply the minimum rate to more than 35% of rateable assessments in the Council area.

The minimum rate will be applied to 2,068 or 20.7% of rateable assessments. For 2023/24, the minimum rate has increased from \$610 in 2022/23 to \$650 in 2023/24.

## SERVICE CHARGES

### WASTE COLLECTION

Consistent with Council's long-term strategy to reduce the volume of waste going into landfill and reducing the overall environmental impact of waste collection and disposal services, Council provides 2-bin and 3-bin kerbside collection and recycling services in defined collection areas within the Council area.

The 2-bin service is provided to properties in residential rural living areas and commercial CBD areas, utilising a 140-litre bin for the collection and disposal of putrescible (non-recyclable) waste and a 240-litre bin for the collection and disposal of recyclable waste. The 3-bin service is provided to properties in defined township areas, utilising the same putrescible and recyclable bins as the 2-bin service, plus a 240-litre bin for the collection and disposal of green organic (garden) waste.

In 2023/24, the Annual Waste Collection Service Charge for both the 3-bin service and 2-bin services will increase by 5.4%. This increase is less than CPI, however there are some underlying cost escalations surrounding both the waste collection and waste disposal costs that will create future cost pressures. Council have been advised by the City of Mount Gambier who are the owners of the Caroline landfill site that the gate price for disposal of waste will increase by 34% to offset costs of construction of a new waste management cell at the facility.

To partly offset these cost escalations, Council will continue to offer a Discretionary Pensioner Concession Rebate to eligible ratepayers of \$120 for those eligible pensioners who have a 3-bin service and a \$90 fixed discretionary pensioner concession for eligible pensioners who have a 2-bin service. The following table details the Waste Collection Service Charges for 2023/24.

Waste Collection Service Charge	Charge per unit	
	2022/23	2023/24
3 Bin	\$334	\$352
2 Bin	\$261	\$275
3 Bin (with Pensioner Concession)	\$214	\$262
2 Bin (with Pensioner Concession)	\$171	\$185

### COMMUNITY WASTEWATER MANAGEMENT SYSTEMS (CWMS)

Wattle Range Council provides Community Wastewater Management Systems (CWMS) to the townships of Beachport, Penola, Southend and Kalangadoo to provide for the removal, treatment and environmentally appropriate disposal of domestic wastewater. An annual CWMS Service Charge is applied to all properties serviced by these systems to meet the establishment, refurbishment and ongoing operating costs of providing the service, under the provisions of Section 155 of the *Local Government Act 1999*.

An annual review of the Service Charge is undertaken to account for variations in the cost of goods and services used in providing the CWMS services and takes into consideration the long-term financial sustainability of the schemes on a (Whole of Life) basis. Council applies Annual CWMS Service Charges to properties based on a "Unit Charge" system in accordance with the "Code for Establishing and Applying Property Units", as referred to in Section 155 of the *Local Government Act 1999* and Regulation 9A of the Local Government Regulations.

A differential of 25% between Occupied and Vacant unit charges is applied to reflect the difference between the infrastructure construction Capital costs (incurred for both vacant & occupied properties) and operational effluent treatment & disposal costs (incurred only for occupied properties).

The Annual CWMS Service Charges for the four existing schemes for 2022/23 are proposed to increase by 7.9%, reflecting the forecast increase in Council's costs of providing the CWMS services and similar to the SA Water country sewerage charge increase. The following table details the CWMS Service Charges for 2023/24.

CWMS Schemes	Charge per unit			
	2023/22		2023/24	
	Occupied	Vacant	Occupied	Vacant
Penola	\$667	\$499	\$720	\$538
Southend	\$667	\$499	\$720	\$538
Kalangadoo	\$667	\$499	\$720	\$538
Beachport	\$757	\$568	\$817	\$613

## SEPARATE RATES

### LIMESTONE COAST LANDSCAPE BOARD LEVY

Council is required to pay a Regional Landscape Board Levy (a State Government Tax) each year to the Limestone Coast Landscape Board (LCLB). The purpose of the Landscape Board is to expend levy funds to manage and protect priority water, land, marine and biodiversity assets in the South East area of South Australia.

As legislated, the Wattle Range Council is required to apply the levy to all rateable properties and on a differential, based on the land use of the rating assessment. To undertake this, Council applies a separate rate against all rateable properties and in effect, Council is acting as a revenue collector for the Board. The LCLB has declared that the Levy will increase by 8.4% however Councils overall contribution has increased by \$68K or 6.5% in the amount collected.

Limestone Coast Landscapes Board Levy (Rating Code)	2022/23	2023/24
Residential, Vacant & Other	\$84.40	\$90.00
Commercial	\$122.25	\$135.00
Industrial	\$195.20	\$211.80
Primary Production	\$353.30	\$389.45

## EVERY \$100 OF YOUR RATES IS SPENT ON...



**\$3.14**  
per \$100

### Tourism + Events

- Community Events Support + Management
- Tourism + Marketing
- Visitor Information Services
- Caravan Parks



**\$44.66**  
per \$100

### Assets + Infrastructure

- Asset Management
- Plant + Machinery
- Roads, Kerbs + Footpaths
- Traffic Management
- Stormwater
- Streetlighting
- CWMS
- Coastal Management



**\$10.40**  
per \$100

### Parks, Playgrounds, Pools, Sport + Recreation

- Parks + Playgrounds
- Pools + Swimming Lake
- Sport + Recreational Facilities
- Boat Ramp
- Cemeteries



**\$8.02**  
per \$100

### Waste + Recycling

- Kerbside Waste Collection
- Public Waste Bins
- Waste Initiatives



**\$3.77**  
per \$100

### Community, Health, Aged + Youth Services

- Community Support
- Youth + Aged Programs
- Social Issues
- Child Care
- Saleyards



**\$1.79**  
per \$100

### Libraries + Community Facilities

- Libraries
- Cultural Facilities
- Public Art
- Halls
- Public Conveniences



**\$5.50**  
per \$100

### Economic Development, Regulatory Services, Environment + Planning

- Building Regulation
- Planning + Development
- Public Order + Safety
- Fire Prevention
- Dog Management
- Parking
- Environmental Health



**\$22.72**  
per \$100

### Governance, Communications + Administration

- Governance + Legal Compliance
- Administration + Customer Service
- Financial Management
- Information Management
- Communications (Internal + External)

# APPENDIX 1 | BUDGETED FINANCIAL STATEMENTS 2023/2024



## STATEMENT OF COMPREHENSIVE INCOME

BUDGET REVIEW 3  
2022/23

**\$,000**

BUDGET 2023/24

**\$,000**

<b>INCOME</b>		
20,471	Rates	22,146
361	Statutory Charges	358
3,003	User Charges	2,814
2,909	Grants Subsidies and Contributions	5,891
323	Investment Income	195
301	Other	183
27,367	Total Revenues	31,587
<b>EXPENSES</b>		
12,942	Employee Costs	13,610
11,898	Materials, Contracts & Other Expenses	13,130
278	Finance Costs	255
6,990	Depreciation, Amortisation & Impairment	7,028
32,107	Total Expenses	34,023
<b>(4,740) OPERATING SURPLUS/(DEFICIT)</b>		<b>(2,436)</b>
18	Net Gain (Loss) on Disposal or Revaluation of Assets	156
45	Amounts Specifically for New or Upgraded Assets	280
-	<b>Other Comprehensive Income</b> Changes in Revaluation Surplus - Infrastructure, Property, Plant & Equipment	-
(4,677)	Total Comprehensive Income	(2,000)

## 2023/24 Budgeted Financial Statements

**CASH FLOW STATEMENT**

BUDGET REVIEW 3  
2022/23  
**\$,000**

BUDGET 2023/24  
**\$,000**

INFLOWS  
(OUTFLOWS)

INFLOWS  
(OUTFLOWS)

<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>		
	Receipts	
27,044	Operating Receipts	31,392
323	Investment Receipts	195
	Payments	
(24,840)	Operating Payments to Suppliers & Employees	(26,740)
(278)	Finance Payments	(255)
2,250	Net Cash provided by (or used in) Operating Activities	4,591
<b>CASHFLOWS FROM INVESTING ACTIVITIES</b>		
	Receipts	
45	Grants specifically for New or Upgraded Assets	280
277	Sale of Assets	385
7	Repayment of Loans by Community Groups	7
	Payments	
(12,384)	Capital Expenditure	(11,058)
(12,055)	Net Cash provided by (or used in) Operating Activities	(10,386)
<b>CASHFLOWS FROM FINANCING ACTIVITIES</b>		
	Receipts	
-	Proceeds from Borrowings	4,000
	Payments	
(411)	Repayment of Borrowings	(355)
(411)	Net Cash used in Financing Activities	3,645
(10,216)	Net Increase (Decrease) in Cash Held	(2,150)
12,839	Cash at Beginning of Year	2,623
2,623	Cash at End of Year	473



## BALANCE SHEET

BUDGET REVIEW 3  
2022/23  
**\$,000**

BUDGET 2023/24  
**\$,000**

<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
2,623	Cash & Cash Equivalents	473
1,200	Trade & Other Receivables	1,250
400	Inventories	430
4,223	Total Current Assets	2,153
<b>NON-CURRENT ASSETS</b>		
117	Financial Assets	110
247,441	Infrastructure, Property, Plant & Equipment	251,352
247,558	Total Non-Current Assets	251,462
251,781	TOTAL ASSETS	253,615
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
2,700	Trade & Other Payables	2,750
355	Borrowings	378
2,000	Short-term Provisions	2,200
5,055	Total Current Liabilities	5,328
<b>NON-CURRENT LIABILITIES</b>		
2,773	Long-term Borrowings	6,394
355	Long-term Provisions	240
3,073	Total Non-Current Liabilities	6,634
8,128	TOTAL LIABILITIES	11,962
<b>243,653</b>	<b>NET ASSETS</b>	<b>241,653</b>
<b>EQUITY</b>		
64,517	Accumulated Surplus	62,487
176,280	Asset Revaluation	176,280
2,855	Other Reserves	2,885
<b>243,653</b>	<b>TOTAL EQUITY</b>	<b>241,653</b>

## STATEMENT OF CHANGES IN EQUITY

BUDGET REVIEW 3  
2022/23  
**\$,000**

BUDGET 2023/24  
**\$,000**

<b>ACCUMULATED SURPLUS</b>		
69,333	Balance at end of previous reporting period	64,517
(4,677)	Net result for year	(2,000)
2,830	Transfer from Reserves	3,182
(2,969)	Transfer to Reserves	(3,212)
64,517	Balance at End of Period	62,487

<b>ASSET REVALUATION RESERVE</b>		
173,496	Balance at end of previous reporting period	176,280
2,784	Gain on revaluation of Infrastructure, Property, Plant & Equipment	-
-	Transfer to Accumulated Surplus on sale of Infrastructure, Property, Plant & Equipment Revaluations	-
176,280	Balance at End of Period	176,280

<b>SPECIFIC FUND RESERVE</b>		
2,474	Balance at end of previous reporting period	2,613
2,969	Transfer to Reserve from Accumulated Surplus	3,212
(2,830)	Transfer from Reserve from Accumulated Surplus	(3,182)
2,613	Balance at End of Period	2,643

<b>OTHER RESERVES</b>		
242	Balance at end of previous reporting period	242
-	Transfer to Reserve from Accumulated Surplus	-
-	Transfer from Reserve from Accumulated Surplus	-
242	Balance at End of Period	242

<b>243,653</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>241,653</b>
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## UNIFORM PRESENTATION OF FINANCES

BUDGET REVIEW 3  
2022/23  
**\$,000**

BUDGET 2023/24  
**\$,000**

27,367	Operating Revenues	31,587
(32,107)	<i>Less Operating Expenses</i>	(34,023)
(4,740)	Operating Surplus/(Deficit)	(2,436)

### LESS NET OUTLAYS IN EXISTING ASSETS

6,628	Capital expenditure on renewal & replacement of existing assets	6,740
(6,990)	<i>Less depreciation, amortisation and impairment</i>	(7,028)
(277)	<i>Less proceeds from sale of replaced assets</i>	(385)
(639)		(673)

### LESS NET OUTLAYS ON NEW AND UPGRADED ASSETS

5,756	Capital expenditure on new and upgraded assets	4,319
(45)	<i>Less amounts received specifically for new and upgraded assets</i>	(280)
-	<i>Less proceeds from sale of surplus assets</i>	-
5,711		4,039

<b>(9,812)</b>	<b>NET LENDING/(BORROWING) FOR FINANCIAL YEAR</b>	<b>(5,802)</b>
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## FINANCIAL INDICATORS

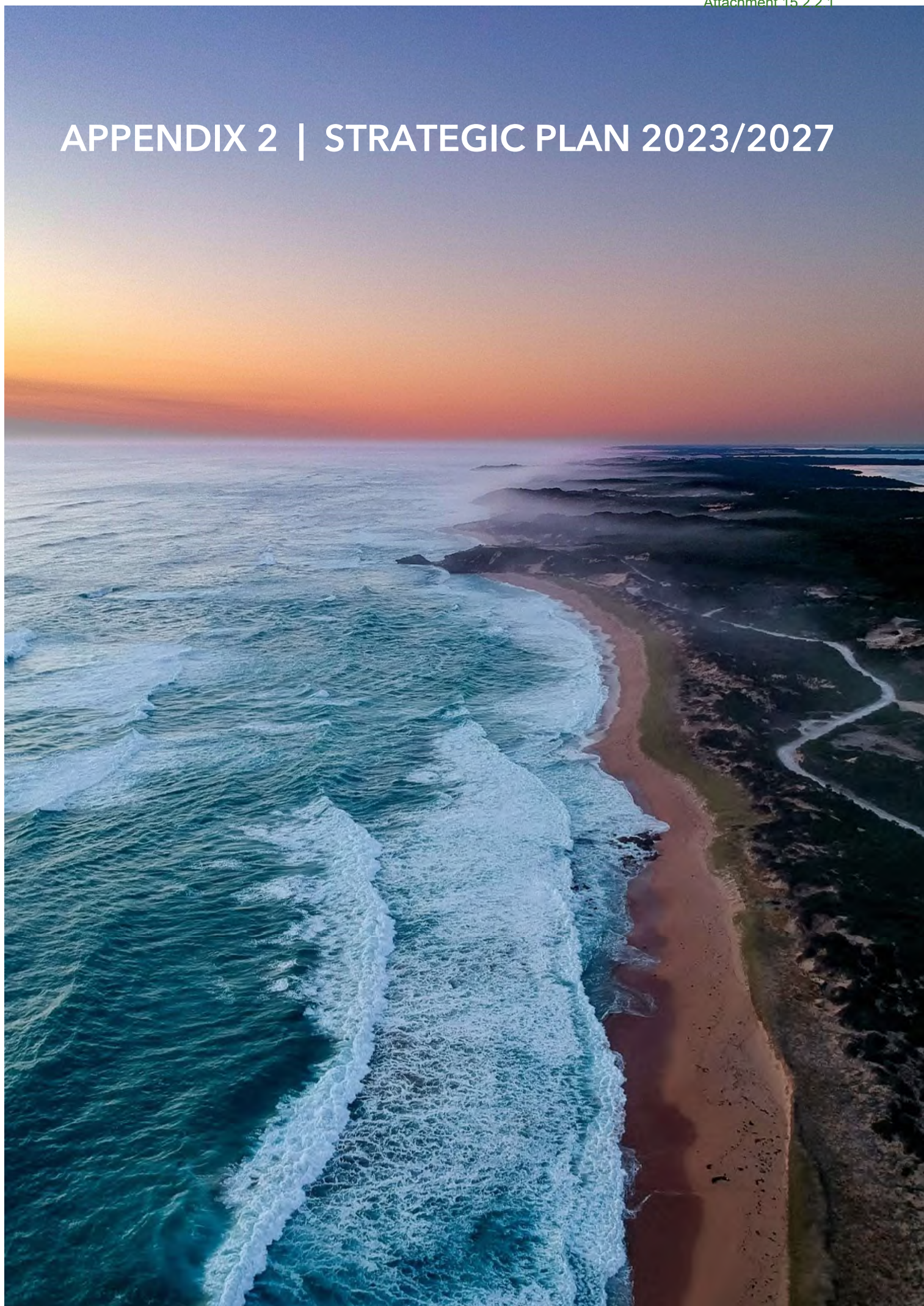
BUDGET REVIEW 3  
2022/23  
**\$,000**

BUDGET 2023/24  
**\$,000**

OPERATING SURPLUS		
(4,740)	Being the Operating Surplus/(Deficit) before Capital Amounts	(2,436)
-17.3%	OPERATING SURPLUS RATIO	-7.7%
	$\frac{\text{OPERATING SURPLUS}}{\text{Rates - General \& Other (less Landscape Levy)}}$ <p><i>This ratio expresses the Operating Surplus as a percentage of general and other rates, net of Landscape Levy</i></p>	
NET FINANCIAL LIABILITIES		
\$4,188	Net Financial Liabilities are defined as Total Liabilities less Financial Assets (excluding equity accounted investments in Council Businesses)	\$10,129
15.3%	NET FINANCIAL LIABILITIES RATIO	32.1%
	$\frac{\text{NET FINANCIAL LIABILITIES}}{\text{Total Operating Revenue (less Landscape Levy)}}$	
128.0%	ASSET RENEWAL FUNDING RATIO	97.2%
	<u>NET ASSET RENEWALS</u> Depreciation Expense  <p><i>Net Asset Renewals Expenditure is defined as Net Capital Expenditure on the renewal and replacement of existing assets, and excludes new Capital Expenditure on the acquisition of additional assets</i></p>	



# APPENDIX 2 | STRATEGIC PLAN 2023/2027





## THEME ONE: Community Vibrancy & Presentation

### OBJECTIVE

Generate and support community vibrancy through advocacy and maintenance of community services and enhanced public facilities.

### STRATEGIES & ACTIONS

#### 1.1 Maintain and enhance public space areas including parks, public places, car parking, street lighting and streetscapes to provide vibrant, attractive areas.

- Develop service standards and master plans for renewal and upgrade of parks and gardens.
- Update the Community Land Register and identify opportunities to develop Crown lands.
- Expand the existing street lighting network and retrofit existing lighting with energy efficient LED.
- Progress the staged implementation of the Millicent and Penola streetscaping projects.

#### 1.2 Through appropriate planning, develop vibrant, presentable townships throughout the Wattle Range area.

- Advance the development of the Community Township Plans.
- Implement Code Amendments and other actions from the 25 Year Strategic Land Use Plan.
- Continue the development of a scheme to incentivise the upgrade of shop facades.
- Encourage and/or take legal steps to ensure property owners and occupants maintain the appearance of their properties so as not to cause nuisance or loss of amenity to the township or landscape.

#### 1.3 Continue to provide sustainable, vibrant community facilities.

- Continue to evolve Council's Libraries into community information, technology and learning hubs.
- Promote and support local arts and culture through Council's art galleries and community art projects.
- Review, rationalise and develop a Playground Maintenance and Renewal Plan that is aligned with community needs.
- Progress the staged renewal of the Gladys Smith Early Learning Centre Facility.

#### 1.4 Advocate and where possible collaborate for the expansion of healthcare, education, transport, community and welfare services throughout the Wattle Range area.

- Advocate for continued funding and support for the healthcare, education, transport and welfare services for the Council area.

#### 1.5 Support Community Events that are sustainable and provide longer term benefit to the Community & Visitors.

- Encourage community responsibility for events and support where appropriate these events through the provision of Council services.

#### 1.6 Promote and support the establishment of strong, sustainable clubs and volunteer organisations throughout the Wattle Range area.

- Advocate for improved governance and consolidation of sporting clubs into multi-user facilities.

#### 1.7 Support and advocate for improved infrastructure that enhances and creates economic and business opportunities.

- Advocate for the expansion of telecommunications and green energy infrastructure across the Council area.

#### 1.8 Promote Wattle Range as a tourism destination through provision of appropriate tourist facilities and advocacy.

- Finalise and implement the Wayfinding signage strategy.
- Develop a strategic management plan for Southern Ocean Tourist Park.
- Evolve Council's Visitor Information Centres into community hub facilities.

## 1.9 Strengthen and support the retention of youth and job creation opportunities for the area.

- *Continue to promote opportunities to invest in Tertiary Education and Traineeships within Council.*

### KEY MEASURES

- The development of service standards and plans for parks & gardens
- Hierarchy of parks and gardens developed
- Update of Community Land Register completed
- LED lights installed and black spot area for lighting identified
- Streetscaping projects commenced and completed
- Township Plans are reviewed for all townships
- Code amendments commenced and completed
- Shop façade program is implemented and reviewed for success
- Property residents assisted/encouraged in maintaining appearance of properties
- Library Services funding for technology projects continued
- Annual schedule of art and culture events compiled and funding for attracting major exhibitions supported
- Renewal plan for playgrounds developed
- Staged renewal of the Gladys Smith Early Learning Childcare Centre is continued
- Number of advocacies of healthcare, education, transport and welfare services undertaken
- Staged implementation of actions from the Disability Access & Inclusion Plan
- Number of provisions of support for community events undertaken
- Number of advocacies of cohabitation of sporting clubs
- Number of advocacies for expansion of telecommunications and green energy infrastructure
- Completion of the implementation of the wayfinding signage strategy
- Strategic plan for the Southern Ocean Tourist Park completed
- Investment in Visitor Information Centres supported
- Number of training opportunities provided





## THEME TWO: Environmentally Sustainable

### OBJECTIVE

Protect the natural assets and infrastructure of the region by leveraging additional environmental programs that will protect the environment for future generations.

### STRATEGIES & ACTIONS

#### 2.1 Protect Council's natural assets through proactive planning in climate adaptation and structured infrastructure replacement and enhancements.

- Develop and implement a Council specific Climate Action Plan.
- In collaboration with Government agencies, implement actions from the Rivoli Bay study including coastal revetment and renewal works on groyne infrastructure and retreat strategies from at risk coastal locations.
- Install green energy generation and storage to Council's buildings and commence transition of Council's light fleet to hybrid or electric vehicles.

#### 2.2 Maintain strong and positive relationships with Federal and State Government departments, advocating for increased investment in coastal and environmental protection within the Council area.

- Actively participate in environmental projects and lobby State Government Agencies for additional resources and funding towards these projects.
- Lobby State Government Agencies for the construction of a groyne near the Beachport Jetty and minimisation of coastal erosion as a result of outflows from the Southend drain.
- Lobby State Government Agencies to investigate and implement improvement strategies to the flows and health of Lake George.

#### 2.3 Minimise the financial impact of Waste Management on the Community and provide a service that meets the current and future needs of the community.

- Update Council's waste management strategy and advocate for funding to implement the Limestone Coast Infrastructure Plan.
- Design and construct a new waste transfer station at Beachport.
- Lobby the State Government to limit the financial and resourcing impacts of waste management reforms including increases to the solid waste levy.

### KEY MEASURES

- Climate Adaptation Plan developed and implemented
- Implement action plan for renewal of groynes within Rivoli Bay
- Number of installations of green energy and storage infrastructure on Council buildings
- Number of Council light vehicles converted to electricity or hybrid vehicles
- Number of environmental projects participated & partnering in
- Number of advocacies with State Government for construction of a groyne near the Beachport jetty
- Number of advocacies with State Government to minimise coastal erosion effect from the Southend drain
- Number of advocacies with State Government to improve health and flows to Lake George
- Waste Management Strategy is updated
- Number of advocacies with State Government for funding to enact the Limestone Coast Infrastructure Plan
- Waste Transfer Station at Beachport is designed and constructed
- Number of advocacies with State Government to limit the financing and resource impacts of the Solid Waste Levy



## THEME THREE: Infrastructure & Asset Sustainability

### OBJECTIVE

Provide functional, safe, fit for purpose assets that meet the changing needs of the community.

### STRATEGIES & ACTIONS

#### 3.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use.

- Review, update and implement Asset Management Plans for all major asset classes.
- Develop management plans for cemeteries, swimming pools / lake and airfield.
- Review and implement the operation, irrigation and monitoring plans for all Community Wastewater Management Schemes.
- Ensure that the Millicent Saleyards are maintained to a safe, compliant and sustainable standard.

#### 3.2 Plan and provide for a safe local road network that meets the future and current needs of our community.

- Update the Regional Transport Plan.
- Review and update the Roadside Vegetation Plan.
- Review and update the rolling dust mitigation program.

#### 3.3 Advocate for safe and trafficable network of State Roads.

- Advocate and lobby State Government for the upgrade of State owned roads.

#### 3.4 Plan for and optimise Council's stock of building assets whilst meeting the future and current needs of community.

- Conduct a comprehensive review of ongoing maintenance and improve utilisation of the Library and Civic & Arts building.
- Review, improve, retrofit Council's halls.
- Conclude the design, procurement and construction phases of the new Council Main Office.
- Review the current public toilet facilities and identify opportunities for expansion, improvements and rationalisation.
- Develop a masterplan for the upgrade of the Engineering Depots.
- Schedule the staged removal of asbestos from all Council buildings.

#### 3.5 Plan for the expansion and replacement of Council's stock of footpaths, walkways and trails, to meet the future and current needs of our community.

- In conjunction with State Government agencies, explore lineal trail development within the Council area on abandoned railway lands.

### KEY MEASURES

- Review of asset management plans for all major asset classes completed
- Management plans are developed for cemeteries /swimming pools & lakes /airfield
- Irrigation, operation and management plans for Community Wastewater Management Schemes developed
- Millicent Saleyards are maintained in a safe, compliant and sustainable standard
- Regional Transport Plan is updated
- Roadside Vegetation Plan is reviewed and updated
- Number of dust mitigation treatments completed on rural roads
- Number of advocacies of State Government for the upgrade of State owned roads
- Library and Civic & Arts Building review completed
- Review of Council Halls completed
- Council offices procurement and construction is completed
- Public Toilets review is completed
- Council depots upgrade masterplan is completed and actions implemented
- Staged removal of asbestos from Council buildings completed
- Number of advocacies with State Government to develop the linear trails on abandoned railway land



## THEME FOUR: Organisational Excellence

### OBJECTIVE

A great place to work where innovation and efficiency is expected and customers are our focus.

### STRATEGIES & ACTIONS

#### 4.1 Streamline operational decision-making processes through technology-based improvements.

- Develop automated reports, dashboards and workflows that informs decision making and operating efficiency.
- Conclude the transition to the Datascape Enterprise Software Solution.
- Implement emerging Information Technologies such as Internet of Things (IoT) and mobile Information Technology Solutions.

#### 4.2 Govern in a responsible and responsive way.

- Strengthen Council's risk management framework through development and review of Council's internal controls, business continuity plan and deployment of a cloud based and mobile friendly risk management reporting system.
- Prepare for the Local Government Elections and develop the training and induction for the newly elected Council.
- Manage and update Council's policies, procedures and delegations of authority as per nominated review cycles.

#### 4.3 Increase community input into Council decision making, through adoption of quality Community Engagement principles and practices.

- Develop, evolve and promote Council's community engagement and communication platforms.

#### 4.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.

- Investigate options to transfer ownership of non-essential assets to an alternative organisation (public or private) and reinvest capital into other key infrastructure projects.

#### 4.5 Ensure Council has the right people to succeed in delivering outcomes.


- Strengthen Council's human resources framework through the implementation of an online reporting tool that delivers performance development reviews, training registers, succession planning and online induction to staff, contractors and volunteers.

### KEY MEASURES

- Automated reports and dashboards are created and operating
- Datascape Enterprise Software implementation is completed
- Internet of Things (IoT) programs and sensors are installed, and data collated to inform decisions
- Cloud based risk management system deployed
- Local Government Elections are completed and training delivered
- System of review and management of policies & procedures developed
- Website reviewed
- Community engagement software implemented
- Customer Service Charter developed
- Assets identified and options evaluated for transfer of non-essential assets
- Online performance development review system developed
- Online induction for employees, volunteers and contractors developed
- Online training register developed
- Succession plan developed

# APPENDIX 3 | RATING POLICY 2023/2024 (CONCESSIONS & REBATES)



 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

## 1. STATEMENT

To outline Council's approach towards Rating Concessions & Rebates within its community.

## 2. DEFINITIONS

There are no known definitions related to this Policy.

## 3. PRINCIPLES

### 3.1 REMISSIONS (COUNCIL CONCESSIONS)

Council provides a concession for the purposes of providing relief from the Waste Collection Service Charge to eligible full pensioners. The concession is provided to eligible pensioner concession holders, who were full pensioners prior to 6<sup>th</sup> September 2023 and have one of the following eligibility cards 1) Aged Pension, 2) Disability Pension or 3) Veteran Affairs Gold Concession Card. The Concession is only available for the principal place of residence and excludes Self-Funded Retirees.

In 2023/24, Council has declared that a concession of \$120.00 will apply for a 3 Bin Waste Collection Service and a concession of \$90.00 will apply for a 2 Bin Waste Collection Service.

To be eligible for the current financial year applications need to be submitted prior to 30<sup>th</sup> September 2023. Late applications will not be considered.

### 3.2 PAYMENT OF RATES

Rates are due and payable in full or in quarterly instalments, with the last day for payment of each instalment being the first Wednesday of September, December, March and June of each financial year. Council provides a broad range of options for the payment of rates.

Any ratepayer who may or is likely to experience difficulty with meeting the standard rate payment arrangements should contact the Rates Officer to discuss options for alternative payment arrangements. Such enquiries are treated confidentially by Council.

### 3.3 LATE PAYMENT OF RATES

Section 181 of the *Local Government Act 1999* ('the Act') provides that if an instalment of rates is not paid on or before the last day for payment, the unpaid rates will be regarded as being in arrears, and a fine of 2% is payable.

Any payment that continues in arrears then accrues monthly interest on the amount in arrears, (including any fines). The rate of interest is variable according to current cash advance debenture rate as at 1 July and is prescribed in Section 181 of the Act.


The purpose of this penalty is to act as a deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Council to cover the administrative cost of following up unpaid rates and to cover any interest cost the Council may meet because it has not received the rates on time.

Council allows a further three working days after the due date for payment as a grace period. Council remits the late payment penalties allowed by the Act if payment is received within the grace period.

Council will consider requests for the remission of fines and/or penalties for late payment of rates for a limited range of circumstances, including:-

- Delayed applications for pensioner remission for Waste Collection Service Charge

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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

- Delayed applications for financial assistance through Families SA
- Accidents or sudden hospitalisation

Council will not consider requests for the remission of fines and/or penalties for late payment of rates under the following circumstances:-

- Loss of cheques for payment of rates in the post.
- Late receipt of payments due to postal delay.
- Late remittances for payments made by Financial Institutions on the client's behalf.
- Absenteeism from the area due to business or pleasure purposes.
- Intentional late payment as an objection for alleged non-receipt of expected services.
- Simple oversight and no other explanation given.

Council issues a letter for payment of rates when rates are more than five days overdue i.e., unpaid by the due date. Should rates continue to remain unpaid when the next instalment is due, a further letter is sent to the ratepayer.

### 3.4 SALE OF LAND FOR NON-PAYMENT OF RATES

Section 184(1) of the Act provides that "If an amount payable by way of rates in respect of land has been in arrears for three years or more, Council may sell the land".

In the first instance a letter will be forwarded to the ratepayer/s advising of Council's ability to recover rates by the sale of land and requesting their cooperation by arranging payment of the debt. A copy of the letter will also be forwarded to any registered mortgagee of the land for their information. If the property is already for sale, contact is to be made with the relevant real estate agent to obtain a briefing regarding the status of the property.

Where no response to the written notice has been received within 30 days, Council will proceed with the sale of land for non-payment of rates in accordance with Section 184 of the Act.

### 3.5 POSTPONEMENT OF RATES

#### 3.5.1 SENIORS


Application may be made to Council for a postponement of the payment of any amount of rates in excess of \$500, for the current or a future financial year by:-

- A ratepayer who holds a current State Seniors Card issued by the State Government, (prescribed ratepayer) or the spouse of a prescribed ratepayer;
- The rates are payable on the principal place of residence;
- The land is owned by the prescribed ratepayer, or the prescribed ratepayer and his or her spouse, and no other person has an interest, as owner, in the land.

Any rates which are postponed will become due and payable:-

- When the title to the land is transferred to another person; or
- When there is a failure to comply with a condition of postponement.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

Interest will accrue on the amount postponed at the prescribed rate per month until the amount is paid.

Postponement is available as a right and can only be refused when the applicants have less than 50% equity in the property and their mortgage was registered prior to 25 January 2007.

### 3.5.2 HARDSHIP

Section 182 of the Act permits the Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates, he/she is invited to contact the Council's Rates Officer on (08) 8733 0900 to discuss the matter. Council treats such inquiries confidentially.

### 3.5.3 RATE REBATES

It is the policy of Wattle Range Council that a rebate of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Act and, where appropriate, the requirements of this Policy.

#### 3.5.3.1 INTRODUCTION

The Act sets out at Chapter 10, Division 5 (Sections 159 to 166) those provisions applicable to the Council granting a rebate of rates to persons or bodies.

The Council has decided to adopt a Policy to assist it in its decision-making functions relative to the operation of the rate rebate provisions contained in the Act.

This Policy is intended to provide guidance to the community as to the grounds upon which a person or body is, or may be, entitled to receive a rebate of rates and the matters that the Council will take into account in deciding an application for a rebate.

In accordance with the rebate provisions contained in the Act, this Policy sets out the type of use in respect of land which the Council must grant a rebate of rates and the amount that rebate must be, and those types of land use where the Council has a discretion to grant a rebate of rates.


#### 3.5.3.2 LOCAL GOVERNMENT ACT 1999

- (a) Section 159(3) of the Act provides that the Council may grant a rebate of rates under the Act if it is satisfied that it is appropriate to do so.
- (b) The Act provides for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate (see Clause (a) below).
- (c) The Act also provides that where the Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100%, the Council may increase the amount of the rebate.
- (d) The Act provides, at Section 166, for the Council to provide a discretionary rebate of rates in the cases set out in that Section.

#### 3.5.3.3 MANDATORY REBATES

- (a) The Council must grant a rebate in the amount specified in respect of those land uses which the Act provides will be granted a rebate.
- (b) Rates on the following land will be rebated at 100%:
  - I. Health

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

Land being predominantly used for service delivery or administration by a hospital or health centre.

II. Religious Purposes

Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes;

III. Public Cemeteries

Land being used for the purposes of a public cemetery;

IV. Royal Zoological Society of SA

Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated.

(c) Rates on the following land will be rebated at 75%:

I. Community Services

Land being predominantly used for service delivery and administration by a community services organisation. A "community services organisation" is defined in the Act as a body that –

- i. is incorporated on a not for profit basis for the benefit of the public; and
- ii. provides community services without charge or for a charge that is below the cost to the body of providing the services; and
- iii. does not restrict its services to persons who are members of the body.


It is necessary for a community services organisation to satisfy all of the above criteria to be entitled to the mandatory 75% rebate.

The Act further provides that eligibility for a rebate by a community services organisation is subject to it providing one or more of the following community services –

- iv. emergency accommodation;
- v. food or clothing for disadvantaged persons (i.e., persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability);
- vi. supported accommodation (i.e., residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life);
- vii. essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
- viii. legal services for disadvantaged persons;
- ix. drug or alcohol rehabilitation services; or
- x. the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version:	8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted:	July 2023
		Next Review Due:	July 2024

## II. Educational Purposes

- i. Land occupied by a government school under a lease or licence and being used for educational purposes; or
- ii. Land occupied by a non-government school registered under Part 5 of the *Education Act 1972* and being used for educational purposes; or
- iii. Land being used by a University or University College to provide accommodation and other forms of support for students on a not for profit basis.

- (d) Where the Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100% or 75% rebate, the Council will grant the rebate of its own initiative.


Where the Council is not so satisfied it will require the person or body to apply for the rebate in accordance with Clause 3.5.3.4(a) of this Policy.

- (e) Where a person or body is entitled to a rebate of 75% the Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further 25%. The Council may grant the further 25% rebate upon application or on its own initiative. In either case, the Council will take into account those matters set out at Clauses 3.5.3.5(d) of this Policy and may take into account any or all of those matters set out at Clause 3.5.3.5 (e) of this Policy.
- (f) Where an application is made to the Council for a rebate of up to a further 25% the application will be made in accordance with Clause 3.5.3.4(a) of this Policy and the Council will provide written notice to the applicant of its determination of that application.

### 3.5.3.4 Discretionary Rebates


- (a) The Council may in its absolute discretion grant a rebate of rates or service charges in any of the following cases pursuant to Section 166 of the Act –
- I. where it is desirable for the purpose of securing the proper development of the area (or a part of the area);
  - II. where it is desirable for the purpose of assisting or supporting a business in its area;
  - III. where it will be conducive to the preservation of buildings or places of historic significance;
  - IV. where the land is being used for educational purposes;
  - V. where the land is being used for agricultural, horticultural or floricultural exhibitions;
  - VI. where the land is being used for a hospital or health centre;
  - VII. where the land is being used to provide facilities or services for children or young persons;
  - VIII. where the land is being used to provide accommodation for the aged or disabled;

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

- IX. where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the *Aged Care Act 1987* (Commonwealth) or a day therapy centre;
- X. where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community;
- XI. where the rebate relates to common property or land vested in a community corporation under the *Community Titles Act 1996* over which the public has a free and unrestricted right of access and enjoyment; and
- XII. where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to;
- a substantial change in rates payable due to a redistribution of the rate burden within the community arising from a change to the basis or structure of the Council's rates; or
  - a change to the basis on which the land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.
- XIII. where the rebate is considered by Council to be more appropriate to provide relief in order to avoid what would otherwise constitute;
- a liability to pay that is inconsistent with the liabilities that were anticipated by Council in its Annual Business Plan or
  - a liability that is unfair or unreasonable.
- XIV. where the rebate is given effect to a review of a Council decision
- (b) Council may impose conditions as part of the granting of a discretionary rebate it sees fit and may grant a rebate of rates up to and including 100% of the relevant rates or service charges.
- (c) In deciding to grant a rebate under clauses (IV), (V), (VI), (VII), (VIII), (IX), (X) above Council will take into account:
- I. the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in Council's area; and
  - II. the community need that is being met by activities carried out on the land for which the rebate is sought; and
  - III. the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons, and
  - IV. any other matters considered relevant.
- (d) In respect to rebates granted under (I), (II) & (XI) above, Council may grant a rebate for a period exceeding one year but not exceeding 10 years.
- (e) In respect to rebates granted under (XII) above, Council may grant a rebate for a period exceeding one year but not exceeding 3 years.
- (f) The Council has an absolute discretion –
- I. to grant a rebate of rates or service charges in the above cases; and
  - II. to determine the amount of any such rebate.

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7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted: July 2023
		Next Review Due: July 2024

- (g) Persons who or bodies which seek a discretionary rebate will be required to submit an application form to the Council and provide to the Council such information as stipulated on the application form and any other information that the Council may reasonably require.

### 3.5.3.5 Applications

- (a) The Council will inform the community of the provisions for rate rebate under the Act by the inclusion of suitable details in the Annual Business Plan Summary distributed with the annual rate notice.
- (b) Persons or bodies who seek a rebate of rates (and/or service charges) either-
- I. pursuant to Section 159(4) of the Act and Clause 3.5.3.3(d) of this Policy; or
  - II. pursuant to Section 166 of the Act and Clause 3.5.3.4(a) of this Policy, unless otherwise stated, must make written application to the Council pursuant to Section 159(1) of the Act in the manner and form determined by the Council and supplying such information as the Council may reasonably require.
- (c) Application forms may be obtained from Council branch offices located at Millicent Civic Centre George Street Millicent, 27 Arthur Street Penola and Millicent Road Beachport.
- (d) The Council will take into account other matters referred to in clause 3.5.3.4(c), (iv) considered relevant by the Council including but not limited to, the following –
- I. why there is a need for financial assistance through a rebate;
  - II. the level of rebate (percentage and dollar amount) being sought and why it is appropriate;
  - III. the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
  - IV. whether the applicant has made/intends to make applications to another Council;
  - V. whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
  - VI. whether the applicant is a public-sector body, a private not for profit body or a private for profit body;
  - VII. whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
  - VIII. the desirability of granting a rebate for more than one year in those circumstances identified in this policy;
  - IX. consideration of the full financial consequences of the rebate for the Council;
  - X. the time the application is received;
  - XI. the availability or any community grant to the person or body making the application;

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>	Version:	8
	<b>Rating Policy (Concessions and Rebates)</b>	Date Adopted:	July 2023
		Next Review Due:	July 2024

- XII. whether the applicant is in receipt of a community grant; and
- XIII. any other matters, and policies of the Council which the Council considers relevant.
- (e) All persons or bodies who intend to apply to the Council for a rebate of rates must do so on or before 1st September. The Council reserves the right to refuse to consider applications received after that date. However, applicants that satisfy the criteria for a mandatory 100% rebate will be granted the rebate at any time.
- (f) The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.
- Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.
- (g) It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act.
- The maximum penalty for this offence is \$5,000.
- (h) If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.
- The maximum penalty for this offence is \$5,000.
- (i) The Council will, in writing, advise an applicant for a rebate of its determination of that application within 21 days of making its decision. The advice will state –
- I. if the application has been granted, the amount of the rebate; or
  - II. if the application has not been granted, the reasons why.


#### 3.5.3.6 Delegation

- a) The Council has delegated its power, pursuant to Section 44 of the Act, to grant applications for mandatory rebates which meet the requirements of the Act to the Chief Executive Officer.
- b) The Council has delegated its power, pursuant to Section 44 of the Act to determine applications and to grant a discretionary rebate of rates to the Chief Executive Officer.

#### 3.5.3.7 Review

A person who or a body which is aggrieved by a determination of the Council in respect of an application for a rebate may seek a review of that decision in accordance with the Council's Internal Review of Council Decisions Policy within 21 days of the date of the notice of determination which is given pursuant to Clause 3.5.3.5(i) of this Policy.

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7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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### 3.6 DISCLAIMER

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

### 4. REVIEW

This Policy will be reviewed annually as part of the Annual Business Plan and Budget process. Reviews must be done in consultation with staff, the Executive Leadership Team and Elected Members. Public Consultation is also required.

### 5. AVAILABILITY

This Policy is available without charge on the Wattle Range Council website: [www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au).

A copy of the Policy may be purchased from the Principal Council Office upon payment of a prescribed fee in accordance with Council's Schedule of Fees and Charges.

### 6. REFERENCES & FURTHER READING


Relevant Legislation:	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1999</i>;</li> </ul>
Relevant Policies / Procedures / Guidelines	This Policy should be read in conjunction with:- <ul style="list-style-type: none"> <li>• Policy 1.32 Recovery of Outstanding Debt</li> <li>• Policy 1.45 Hardship (for Residential Customers of Minor and Intermediate Retailers)</li> </ul>

### 7. ADOPTION & AMENDMENT HISTORY

The table below sets out the adoption, review and amendment history of the policy.

Version No:	Issue Date:	Authorised by:	Description of Change:	Minutes Reference:
1	24/06/2014	Council	Adoption	Folio 5061; Item 4.1
2	09/08/2016	Council	Amended	Folio 6460; Item 13.1.1
3	29/06/2017	Council	Amended	Folio 7178; Item 5.1.1
4	28/06/2018	Council	Amended 3.1 Remissions of rates 3 Bin Concession \$140 & 2 Bin Concession \$105 3.2 Payment of Rates – change from first Thursday to first Wednesday	Folio 7669; Item 6.1.1
5	25/06/2019	Council	Reviewed and adopted with Annual Business Plan 3.1 Remissions Amended	Folio 8501; Item 7.2.1
6	11/05/2021	Council	3.3 Withdrawal of COVID-19 Changes from 2020-21 and 3.2 adjustment of payment date quarterly rates to second Wednesday of each quarter	Folio 9682; Item 6.1.2

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7.63.1 & 7.11.3	Public	Corporate Services	Director Corporate Services	Annual
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 Wattle Range COUNCIL	<b>POLICY 184</b>		Version: 8
	<b>Rating Policy (Concessions and Rebates)</b>		Date Adopted: July 2023
			Next Review Due: July 2024

7	12/07/2022	Council	Reviewed and adopted with Annual Business Plan Remission of rates dates updated Removal of date of application of Postponement of Rates Include Health 100% mandatory rebate Change to XII discretionary rebate reasons Inclusion of XIII & XIV Deletion of reference to S159(5) Update clauses 3.5.3.4 & 3.5.3.5 Removal of availability of the policy inspection from Councils principal office through Business Hours. Update Review wording	Folio 10260; Item 15.2.5
8	T.B.A	Council	Reviewed and adopted with Annual Business Plan Change 3.1 Remissions – dates	T.B.A

<b>File Ref:</b>	<b>Classification:</b>	<b>Department:</b>	<b>Position Responsible:</b>	<b>Review Frequency:</b>
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# APPENDIX 4 | FEES & CHARGES SCHEDULE



FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
<b>COMMUNITY SERVICES</b>					
Hire of Buildings *Bookings under 4 hours Community Groups and Charitable Organisations Hire - 100% off the normal rate ** Bookings over 4 hours Community Groups and Charitable Organisations Hire - 75% off the normal rate **Registered Charities will be eligible for a 100% reduction on a facility hire fee	<b>Millicent War Memorial Civic and Arts Centre / Gallery &amp; Library</b>	Taxable			
	<b>Auditorium and Associated Areas</b>				
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Auditorium and Foyer			\$286.00	\$286.00
	Whole Facility (Auditorium, Function Room and Kitchen) - Unlicensed functions			\$395.00	\$395.00
	Whole Facility (Auditorium, Function Room and Kitchen) - Licensed functions			\$500.00	\$500.00
	Whole Facility (Auditorium, Function Room, Kitchen, Dressing Room) - Stage Productions			\$580.00	\$580.00
	<b>Function Room</b>				
	Function Room (excluding kitchen)			\$106.00	\$106.00
	Function Room (including kitchen)			\$186.00	\$186.00
	<b>Extra Charges</b>				
	Piano			\$110.00	\$110.00
	Hourly Hire Rehearsals/Set Up (maximum of 3 hours)			\$30.00	\$30.00
	Hire of Tablecloths			\$11.00	\$11.00
	<b>Library and Gallery Complex</b>				
	<b>Gallery Area</b>				
	Full Day Hire			\$106.00	\$106.00
	Half Day Hire			\$64.00	\$64.00
	<b>Meeting Room</b>				
	Full Day Hire (excluding kitchen)			\$53.00	\$53.00
	Half Day Hire (excluding kitchen)			\$32.00	\$32.00
	Hourly Hire (up to 4 hours)			\$20.00	\$20.00
	<b>History Room</b>				
	Full Day Hire (excluding kitchen)			\$53.00	\$53.00
	Half Day Hire (excluding kitchen)			\$32.00	\$32.00
	Hourly Hire (up to 4 hours)			\$20.00	\$20.00
	<b>Millicent Council Chambers</b>				
	Full Day Hire (includes tea / coffee)			\$90.00	\$90.00
	Half Day Hire (includes tea / coffee)			\$65.00	\$65.00
	Hourly Hire (up to 4 hours)			\$20.00	\$20.00
	<b>Millicent RSL Hall</b>		Taxable		
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Whole Facility			\$195.00	\$195.00
Hall Only			\$151.00	\$151.00	
Hourly Hire (Hall Only) (up to 4 hours)			\$20.00	\$20.00	
<b>Tantanoola Institute Hall</b>		Taxable			
<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00	
Whole Facility			\$150.00	\$150.00	
Supper Room Only			\$25.00	\$25.00	
Supper Room (including kitchen)			\$75.00	\$75.00	
Hourly Hire (Hall Only)			\$20.00	\$20.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Hire of Buildings (cont) *Bookings under 4 hours Community Groups and Charitable Organisations Hire - 100% off the normal rate ** Bookings over 4 hours Community Groups and Charitable Organisations Hire - 75% off the normal rate **Registered Charities will be eligible for a 100% reduction on a facility hire fee	<b>Kalangadoo Hall</b>	Taxable			
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Whole Facility			\$150.00	\$150.00
	Supper Room Only			\$25.00	\$25.00
	Supper Room (including kitchen)			\$75.00	\$75.00
	Hourly Hire (Hall Only)			\$20.00	\$20.00
	<b>Rendelsham Hall</b>	Taxable			
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Whole Facility			\$150.00	\$150.00
	Supper Room Only			\$25.00	\$25.00
	Supper Room (including kitchen)			\$75.00	\$75.00
	Hourly Hire (Hall Only)			\$20.00	\$20.00
	<b>Rymill Hall</b>	Taxable			
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Whole Facility			\$195.00	\$195.00
	Hall Only			\$151.00	\$151.00
	Supper Room Only			\$111.00	\$111.00
	Hourly Hire (Hall Only) (up to 4 hours)			\$20.00	\$20.00
	<b>Penola Visitor Information Centre</b>	Taxable			
	<b>History Room</b>				
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Full Day Hire			\$90.00	\$90.00
	Half Day Hire			\$65.00	\$65.00
	Hourly Hire (up to 4 hours)			\$20.00	\$20.00
	<b>John Shaw Neilson Room</b>				
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Full Day Hire (includes tea / coffee)			\$90.00	\$90.00
	Half Day Hire (includes tea / coffee)			\$65.00	\$65.00
	Hourly Hire (up to 4 hours)			\$20.00	\$20.00
	<b>Penola Stadium</b>	Taxable			
	<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00
	Hourly Hire			\$20.00	\$20.00
	<b>Beachport Recreation Centre</b>	Taxable			
<b>Bond payable for functions where alcohol is to be served</b>			\$500.00	\$500.00	
Whole Facility (Full Hire)			\$218.00	\$218.00	
Courts (excluding Kitchen)			\$164.00	\$164.00	
Kitchen Only			\$22.00	\$22.00	
Hourly Hire			-	\$20.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Road Traffic Centre	<b>Amenities Building</b>	Taxable			
	Full Day Hire			\$40.00	\$40.00
Key Deposit	<b>Key Deposit</b>	Taxable			
	Key Deposit for Council Buildings			\$35.00	\$35.00
Pre Function Set Up	<b>Pre Function Set Up</b>	GST Free			
	Hourly Hire Pre Function Set Up (maximum 3 hours)			\$30.00	\$30.00
Child Care	<b>Gladys Smith Child Care Centre</b>	GST Free			
	Permanent Full Day - Under 2's			\$113.50	\$122.50
	Permanent Full Day - Over 2's			\$110.00	\$118.70
	Permanent Half Day - Under 2's			\$57.00	\$61.50
	Permanent Half Day - Over 2's			\$56.00	\$60.40
	Casual Full Day - Under 2's			\$130.00	\$140.30
	Casual Full Day - Over 2's			\$127.00	\$137.00
	Casual Half Day - Under 2's			\$65.00	\$70.10
	Casual Half Day - Over 2's			\$63.00	\$68.00
	Enrolment Fee (One Off)			\$20.00	\$20.00
	Late Collection Fee (Per 15 Minute Intervals)			\$17.00	\$20.00
	<i>Concessions available for eligible families through Centrelink</i>				
Library fees	<b>Millicent Library</b>	Taxable			
	Microfilming (per page)			\$0.45	\$0.45
	Photocopying (per page)			\$0.30	\$0.30
	Printing (e.g. Internet) (per page)			\$0.30	\$0.30
	Material replacement charges			At cost	At cost
	Library Bags			\$2.40	\$2.40
	Discarded Library materials			Ranging from \$0.20 to \$1.00	Ranging from \$0.20 to \$1.00
	<b>Local History Photos</b>	Taxable			
	A4 photocopy			\$0.30	\$0.30
	A4 laser printed/photo quality			\$0.50	\$0.50
	A4 laser printed/paper quality			\$0.30	\$0.30
	A5 laser printed/photo quality			\$0.50	\$0.50
	A5 laser printed/photo quality x 2 on A4			\$0.50	\$0.50
	A5 laser printed/paper quality			\$0.50	\$0.50
	A5 laser printed/paper quality x 2 on A4			\$0.50	\$0.50
	3D Printing (Community / Private / Student Use) (per 10 minute intervals)			\$1.50	\$1.50
	3D Printing (Business Use) (per 10 minute intervals)			\$3.00	\$3.00

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
<b>DEVELOPMENT SERVICES</b>					
Notification Sign	Notification Sign - Printing & Installation (Per Sign)	Taxable		\$110.00	\$110.00
	Notification Sign - Travel Fee	Taxable		\$92.00	\$92.00
Development Application Fees Under the Planning Development & Infrastructure Act*	<b>Lodgement Fees</b>	Exempt			
	Electronic Lodgement		S	\$184.00	TBA
	Hard Copy Lodgement (Processing Fee) - Additional		S	\$83.00	TBA
	<b>Assessment - Planning Fee</b>	Exempt			
	Deemed to Satisfy (<\$10,000 development cost)		S	\$132.00	TBA
	Deemed to Satisfy (>\$10,000 development cost)		S	\$218.00	TBA
	Performance Assessed		S	\$260 0.125% development cost up to a maximum of \$200,000 whichever is greater	TBA
	Impact Assessed (Restricted)		S	0.25% of the total development up to \$300,000 whichever is greater	TBA
	Impact Assessed (EIS) Declaration		S	\$1,819.00	TBA
	Impact Assessed (EIS) Assessment		S	0.25% development cost up to a maximum of \$500,000	TBA
	Crown Developments		S	\$184 + 0.25% of the total development cost up to \$300,000	TBA
	<b>Assessment - Land Division Fees</b>	Taxable			
	Assessment (4 or less lots with no public road)		S	\$182.00	TBA
	Assessment (5 or more lots and/or a public road) - Fee to Council		S	\$182 plus \$16.60 per additional allotment	TBA
	Statement of Requirements - Fee to Council		S	\$208.00	TBA
	Land Division Certificate (includes certificate, consultation report) - Fee to DPTI		S	\$1,069.00	TBA
	Assessment- Building Envelope Plan Fee		S	\$182.00 plus \$16.60 for each allotment	TBA
	Building Envelope Plan Publication		S	\$208.00	TBA

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
<b>Assessment - Building Fees</b>					
Development Application Fees Under the Planning Development & Infrastructure Act* (cont)	Homebuilder Development Fees- Homebuilder Development			\$122.00	\$122.00
	Building Assessment - Class 1 (typically houses)		S	0.25% development cost, minimum \$469	TBA
	Building Assessment - Class 2-9 (eg Apartments, commercial, industrial buildings)		S	Up to and including \$20,000 development cost \$697.00 ..... Greater than \$20,000 up to and including \$200,000 development cost \$697 plus 0.4% over \$20,000 ..... Greater than \$200,000 up to and including \$1M development development cost \$1,444 plus 0.25% over \$200,000 ..... Greater than \$1M development cost \$3,523 plus 0.15% over \$1M	TBA
	Building Assessment - Class 10 (Non-habitable structures e.g. sheds or carports)		S	0.25% development cost, minimum \$135	TBA
	Building Assessment (Demolition)		S	\$151.00	TBA
	Issue Essential Safety Provision (class 2-9 commercial)		S	\$250.00	TBA
	Change of Classification		S	\$176.00	TBA
	Referral to Commission (Concurrence)		S	\$359.00	TBA
Referral to Commission (Opinion)		S	\$359.00	TBA	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024	
Development Application Fees Under the Planning Development & Infrastructure Act* (cont)	<b>Compliance Fees</b>	Exempt				
	Certificate of Occupancy (To Council or Certifier)		S	\$52.00	TBA	
	Class 1 (e.g. houses) Inspection		S	\$250.00	TBA	
	Swimming Pool Inspection		S	\$250.00	TBA	
	Class 10 > \$10,000		S	\$83.00	TBA	
	Class 10 < \$10,000		S	\$0.00	\$0.00	
		Basic Compliance Fee				
	Classes 2-9 Inspection (e.g. apartments, commercial buildings etc)		S	0.75% development cost, minimum \$250 maximum \$2,599	TBA	
	<b>Referral Agency Fees</b>	Exempt				
	Referring Agency Fees - Standard Fee		S	\$406	TBA	
Waste Control System Fees Under the South Australian Public Health (Wastewater) Regulations 2013*	<b>Application Fees</b>	Exempt				
	Alteration to Waste Control System <5,000L		S	\$252.00	TBA	
	Install Waste Control System to existing building <5,000L		S	\$385.00	TBA	
	Install Waste Control System to new building <5,000L		S	\$518.00	TBA	
	Additional fee for every 1,000L when >5,000L		S	\$25.75 / extra 1000L	TBA	
	Fee for connection of new and existing allotments to Council CWMS Schemes	Exempt		\$3,300.00	\$3,500.00	
	Additional Inspections		S	\$130.00	TBA	
<b>REGULATORY</b>						
Dog Fees	<b>Registration Fees</b>	Exempt				
	Standard Dog - Annual Registration			\$32.50	\$35.00	
	Standard Dog - 50% Rebate for Eligible Concession Card Holder			\$16.25	\$17.50	
	Non Standard Dog - Annual Registration			\$65.00	\$70.00	
	Non Standard Dog - 50% Rebate for Eligible Concession Card Holder			\$32.50	\$35.00	
	Working Dogs (No other rebates applicable)			\$32.50	\$35.00	
	Business Registration (Breeding/Training Kennels)			\$240.00	\$240.00	
	Guide/Hearing/Disability Dog			no charge	no charge	
	Late Registration Penalty Fee			\$20.00	\$20.00	
	% Rebate for Partial Year Registration-new dog only- (after 1st January - 30th June)			50%	50%	
	Impounding Fee			\$60.00	\$60.00	
	Daily Holding Fee			\$15.00	\$15.00	
	Impounded Dog - Microchipping by Council Staff			\$20.00	\$20.00	
	Application fee to keep more than two (2) dogs (within township)			\$0.00	\$40.00	
	Possum/Dog/Cat Cage Deposit Fee			\$50.00	\$50.00	
	Possum/Dog/Cat Cage Fee (Per Working Day)			\$2.00	\$2.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Impounding of Vehicles	<b>Impounding Fees</b>	Exempt			
	Removal		\$	Actual towing charge by contractor	Actual towing charge by contractor
	Storage (per week or part thereof)			\$50.00	\$50.00
	Search Fees		\$	actual cost	actual cost
	Notification to owner			\$50.00	\$50.00
	Advertising/Tendering		\$	actual cost	actual cost
	Auctioneers Charge (if applicable)		\$	actual cost	actual cost
	Any other charges		\$	actual cost	actual cost
	Special overtime only for Council Officers (if applicable) in respect of a vehicle		\$	actual cost	actual cost
	Council Officer's wages during normal time		\$	no charge	no charge
	Administrative charge			\$203.00	\$203.00
High Risk Manufactured Water Systems (cooling towers)	<b>Cooling Towers/ Warm Water Systems</b>	GST Free			
	Registration of 1 system		\$	\$42.00	TBA
	Registration of each additional system		\$	\$28.00	TBA
	Renewal of registration for each system (relevant authority is Council)		\$	\$21.20	TBA
	Inspection of High Risk Manufactured Water System (1 system)		\$	\$168.00	TBA
Expiations - By Laws	Inspection of each additional system		\$	\$112.00	TBA
	Fines & expiations in relation to Council by-laws	GST Free	\$	\$312.50	TBA
<b>HEALTH SERVICES</b>					
Provision of Food Safe Handling Kits & Videos	Provision of Food Safe Handling Kits & Videos	Taxable		\$168.00	\$168.00
Food Regulation Inspection Fees	<b>Standard Inspections</b>	Exempt			
	Annual first inspection		\$	\$134.00	TBA
	<b>Process Fees/Compliance Inspections</b>	Exempt			
	Small Business		\$	\$134.00	TBA
	Large Business		\$	\$334.00	TBA
	<b>Complaints Inspections</b>	Taxable			
	Complaints Inspection - initial		\$	\$134.00	TBA
	Follow up inspections - per inspection		\$	\$134.00	TBA
	<b>Community/Charitable Organisations (NFP)</b>	Exempt			
	Inspection Fee		\$	Nil	Nil
	Follow up inspections - if necessary		\$	\$134.00	TBA
	<b>Nominal Risk Business</b>	Exempt			
	Inspection Fee		\$	\$134.00	TBA
	Follow up inspections - if necessary		\$	\$134.00	TBA
	<b>Festivals, Fetes and Shows</b>	Exempt			
	Follow up inspections - if necessary/stall		\$	\$134.00	TBA
	<b>Food Markets</b>	Exempt			
	Follow up inspections - if necessary/stall		\$	\$134.00	TBA
	<b>Mobile Food Vans</b>	Exempt			
	Inspection Fee		\$	\$134.00	TBA
	Follow up inspections - if necessary		\$	\$134.00	TBA
	<b>Businesses with Food Safety Programs</b>	Exempt			
	Inspection Fee		\$	\$134.00	TBA
Follow up inspections - if necessary - Small Business		\$	\$134.00	TBA	
Follow up inspections - if necessary - Large Business		\$	\$334.00	TBA	
Large Business		\$	\$334.00	TBA	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	TBA
<b>INFORMATION SERVICES</b>					
Council Documents (cost per page for printed copy)	<b>Council Documents</b>	Taxable			
	Public Access to Council and Committee Meetings and Associated Documents Code of Practice			\$0.50	\$0.50
	Annual Financial Statements			\$0.50	\$0.50
	Annual Report (Full Document)			\$10.00	\$10.00
	Annual Business Plan (Free in Consultation Period)			\$0.50	\$0.50
	Summary Annual Business Plan			Free	Free
	Code of Conduct for Council Members			\$0.50	\$0.50
	Code of Conduct for Council Employees			\$0.50	\$0.50
	Community Engagement Policy			\$0.50	\$0.50
	Compliments and Complaints Handling Procedure			\$0.50	\$0.50
	Contracts and Tenders – Sale of Assets Policy and Procurement Policy			\$0.50	\$0.50
	Council Agenda and Minutes			\$0.50	\$0.50
	Council Assessment Panel Agenda and Minutes			\$0.50	\$0.50
	Council By-Laws			\$0.50	\$0.50
	Council Member Allowances and Benefits Policy			\$0.50	\$0.50
	Customer Experience Policy			\$0.50	\$0.50
	Delegations Register			\$0.50	\$0.50
	Order Making Policy			\$0.50	\$0.50
	Internal Review of Council Decisions Procedure			\$0.50	\$0.50
	Parking Register			\$0.50	\$0.50
	Register of Community Land			\$0.50	\$0.50
	Register of Members Allowances and Benefits			\$0.50	\$0.50
	Register of Members Interests			\$0.50	\$0.50
Register of Public Roads			\$0.50	\$0.50	
Register of Salaries			\$0.50	\$0.50	
Representation Options Paper			\$0.50	\$0.50	



FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
	Schedule of Fees and Charges			\$0.50	\$0.50
	Standing Committee Agendas and Minutes (for committees created under the Local Government Act)			\$0.50	\$0.50
	Strategic Management Plan (Community Plan)			\$0.50	\$0.50
Council Documents - Freedom of Information under (Fees & Charges Variation Regulation)*	<b>Freedom Of Information</b>	Exempt			
	On Application for access to an agency's documents		S	\$39.00	TBA
	Up to the first two hours spent by the Agency		S	No Charge	TBA
	For each subsequent 15 minutes spent by the agency		S	\$14.70	TBA
	Photocopy of document		S	\$0.25	TBA
	Written transcript of words recorded or contained in the document		S	\$8.70	TBA
	Copy of photograph, X-ray, video tape, computer tape or computer disk		S	Actual Cost	TBA
	Post/delivery fee		S	Actual Cost	TBA
	Application for review by the Agency of a determination made by the Agency		S	\$39.00	TBA
Rate Searches*	<b>Rate Searches</b>	Exempt			
	Rate searches (section 7 & 187), certificates of liability & extracts from assessment book	Exempt	S	\$37.25 (Rates Only) \$63.75 (Normal) \$76.75 (Urgent)	TBA
	Certificate of Title	GST Free	S	\$32.00	TBA
Other	<b>Administration</b>				
	AO Plan Printing	Taxable		\$12.00	\$12.00
	Section 270 Review Application Fee	GST Free		\$20.00	\$20.00
<b>LEASES, LICENCES, PERMITS AND AUTHORISATIONS</b>					
Leases	<b>Leases</b>	Taxable			
	Community Based Service			\$110.00	\$120.00
	Sporting & Community Clubs (non-licenced premises)			\$110.00	\$120.00
	Sporting & Community Clubs (licenced premises)			\$220.00	\$240.00
				% of VG valuation;	% of VG valuation;
	Commercial Activities			tender price or market comparables	tender price or market comparables
	<b>Mount Graham Radio Tower</b>	Exempt			
	Occupation of Mount Graham Radio Tower			\$700.00	\$750.00
	<b>Itinerant Vendors</b>	Exempt			
	Permit for Mobile Ice Cream		S	\$50 per day	TBA

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Licences & Permits (cont)	<b>Outdoor Dining</b>	Exempt			
	Application Fee (per application) - including amendments to existing permits			\$0.00	\$50.00
	One Setting (is up to) - 1 x table, 4 x chairs, 1x umbrella			\$0.00	\$40 per annum per setting, Minimum charge of \$80 per annum
	Additional chairs - per annum			\$0.00	\$8.50
	Additional tables - per annum			\$0.00	\$8.50
	Additional umbrellas - per annum			\$0.00	\$5.50
	Licensed Outdoor Dining			\$0.00	\$600.00
	Seasonal Licenced Outdoor Dining Fee (maximum 6 months)			\$0.00	\$300.00
	<b>Parking</b>	Exempt			
	Parking permit (including replacement permit)			\$0.00	\$0.00
	<b>Road Closures</b>	Exempt			
	All applications & consents (inc advertising fees charged) in relation to temporary road closures			No charge	No charge
	<b>Road Rents</b>	Exempt			
	Road Reserves (Section 222 of the Local Government Act, 1999)			\$20.00 / acre - minimum \$40.00	\$10.00 / hectare - minimum \$20.00
	Other Council Land (Section 200 of the Local Government Act, 1999)			\$30.00/acre - minimum \$60.00	\$14.00/ hectare - minimum \$28.00
	<b>Seed Collection</b>	Taxable			
	Authorisation for the collection of seeds for tree planting purposes			No Charge	No Charge
	<b>Under Road Pipelines</b>	Exempt			
	All application & licence fees in relation to under road pipe laying. Refer to Private Works for reinstatement charges & Development for bonds (Section 221 - Authorisation to alter a Public Road)			No Charge	No Charge
	<b>Firewood</b>	Exempt			
	Authority to collect roadside Firewood (per month)			\$25.00	\$25.00
	<b>Special Event</b>	Exempt			
	Authorisation to conduct an Event on land under the care and control of Council - Not for Profit			\$15.00	\$15.00
<b>Stall Holder</b>	Exempt				
Authority to conduct a Stall on land under the care and control of Council			\$15.00	\$15.00	
Boat Launching	<b>Boat Ramp</b>	Taxable			
	Daily Fee			\$10.00	\$10.00
	Weekly Fee			\$40.00	\$40.00
	Annual Fee (1st July)			\$115.00	\$115.00
	Professional Fee (1st July)			\$300.00	\$300.00
<b>CARAVAN PARK</b>					
Southern Ocean Tourist Park - Fees may be altered from time to time by the CEO to support marketing initiatives	<b>6 Berth Deluxe Cabin - (* Peak Season 23rd December - 31st January &amp; Easter Thursday - Monday) (NO PETS)</b>	Taxable		Per Night	Per Night
	2 Adults			\$195.00	\$195.00
	Extra Adults			\$15.00	\$15.00
	Child (4-15 years)			\$15.00	\$15.00
	<b>6 Berth Deluxe Cabin - (**High Season - 1st September - 22nd December and 1st February - 30th April)</b>	Taxable		Per Night	Per Night
	2 Adults			\$160.00	\$160.00
	Extra Adults			\$12.00	\$12.00
Child (4-15 years)			\$12.00	\$12.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Southern Ocean Tourist Park (cont) - Fees may be altered from time to time by the CEO to support marketing initiatives	<b>6 Berth Deluxe Cabin - (** Low Season 1st May - 31st August)</b>	Taxable		Per Night	Per Night
	2 Adults			\$150.00	\$150.00
	Extra Persons (over 4 yrs old)			\$10.00	\$10.00
	<b>6 Berth Family Ensuite - (* Peak 23rd December - 31st January and Easter Thursday - Monday) (NO PETS)</b>	Taxable		Per Night	Per Night
	2 Adults			\$155.00	\$155.00
	Extra Persons (over 4 yrs old)			\$15.00	\$15.00
	<b>6 Berth Family Ensuite - (**High Season - 1st September - 22nd December and 1st February - 30th April)</b>	Taxable		Per Night	Per Night
	2 Adults			\$130.00	\$130.00
	Extra Persons (over 4 yrs old)			\$12.00	\$12.00
	<b>6 Berth Family Ensuite - (** Low Season 1st May - 31st August)</b>	Taxable		Per Night	Per Night
	2 Adults			\$110.00	\$110.00
	Extra Persons (over 4 yrs old)			\$10.00	\$10.00
	<b>Linen Hire</b>	Taxable			
	Single (per stay)			\$15.00	\$15.00
	<b>Powered - Sites</b>	Taxable		Per Night	Per Night
	Powered - 2 Adults (Peak) 23rd December - 31st January and Easter - Thursday to Monday (NO PETS)			\$43.00	\$43.00
	Powered - 2 Adults (High Season) 1st September - 22nd December and 1st February - 30th April			\$30.00	\$30.00
	Powered - 2 Adults (Low Season) 1st May - 31st August			\$30.00	\$30.00
	Powered - Extra Persons (over 4 yrs old) (Peak) 23rd December - 31st January and Easter Thursday - Monday (NO PETS)			\$10.00	\$10.00
	Powered - Extra Persons (over 4 yrs old) (High/Low Season) 1st Sept - 22nd Dec, 1st Feb - 30th April and 1st May - 31st Aug			\$10.00	\$10.00
	<b>Unpowered - Sites</b>	Taxable		Per Night	Per Night
	Unpowered - 2 Adults (Peak) 23rd December - 31st January and Easter Thursday - Monday (NO PETS)			\$32.00	\$32.00
	Unpowered - 2 Adults (High Season) 1st September - 22nd December and 1st February - 30th April			\$26.00	\$26.00
	Unpowered - 2 Adults (Low Season) 1st May - 31st August			\$26.00	\$26.00
	Unpowered - Extra Persons (over 4 yrs old) (Peak) 23rd December - 31st January and Easter Thursday - Monday (NO PETS)			\$10.00	\$10.00
	Unpowered - Extra Persons (over 4 yrs old) (High/Low Season) 1st Sept - 22nd Dec, 1st Feb - 30th April and 1st May - 31st Aug			\$10.00	\$10.00
	<b>Other Charges</b>	Taxable			
	Daily Visitor - Persons (over 4 yrs old)			\$8.00	\$8.00
	Extra Vehicles (subject to approval)			\$10.00	\$10.00
	Pensioner Discount (High/Low Season) 1st May - 22nd December and 1st February - 30th April			\$2 off per night	\$2 off per night

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Southern Ocean Tourist Park (cont) - Fees may be altered from time to time by the CEO to support marketing initiatives	<b>Storage Fees</b>	Taxable			
	Daily Storage Fees (peak) 24th December - 31st January and Easter Weekend - Unplugged (per night)			\$15.00	\$15.00
	Daily Storage Fees (peak) 24th December - 31st January and Easter Weekend - Plugged in (per night)			\$20.00	\$20.00
	Daily Storage Fees (high & low) 1st May - 23rd December and 1st February - 20th April - Unplugged (per night)			\$10.00	\$10.00
	Daily Storage Fees (high & low) 1st May - 23rd December and 1st February - 20th April - Plugged in (per night)			\$15.00	\$15.00
	Christmas to Easter Storage- Unplugged			\$250.00	\$250.00
	Christmas to Easter Storage - Plugged			\$350.00	\$350.00
	Yearly Permanent Storage (Permanent Sites)			\$870.00	\$870.00
<b>CEMETERIES</b>					
Cemeteries	<b>Lawn Cemeteries - Millicent and Penola, Memorial Cemeteries - Penola (Old &amp; New), Kalangadoo, Old Millicent, Tantanoola, Rendelsham, Beachport and Furner &amp; Glencoe Memorial Wall</b>	Taxable			
	For Persons aged 10 years and over				
	1st Interments			\$1,585.00	\$1,710.00
	2nd or 3rd Interments **			\$1,380.00	\$1,490.00
	Couch Coffin - Non Standard size Interment - Additional Fee			\$133.00	\$140.00
	Exhumation after minimum of 2 years			\$1,850.00	\$1,995.00
	Reinterment in grave following exhumation			\$390.00	\$420.00
	Burial Fees for Children under 10 years			\$600.00	\$645.00
	Granite/Bronze/Glass Plaques *			At cost*	At cost*
	Fixing Fee (*All plaque purchases to incur a Fixing Fee)			\$70.50	\$75.00
	** Applicability of 2nd or 3rd interments at memorial cemeteries are discussed on a case by case basis				
	<b>Interment of cremation urns (Millicent, Penola, Rendelsham, Beachport &amp; Kalangadoo) Tantanoola (interment in ground only)</b>	Taxable			
	1st in ground (New Lease)			\$430.00	\$460.00
	2nd or 3rd in ground (Existing Lease)			\$230.00	\$245.00
	Family Interment of Urn (Existing Lease Only)			\$230.00	\$245.00
	In Memorial Wall			\$430.00	\$460.00
	In Memorial Wall (No Urn)			\$230.00	\$245.00
	Removal of Urn			\$117.50	\$125.00
	Granite/Bronze/Glass Plaques *			At cost*	At cost*
	Bronze Dual Conversion Plaques *			At cost*	At cost*
	Fixing Fee (*All plaque purchases to incur a Fixing Fee)			\$70.50	\$75.00
	<b>Neonatal/Baby Section- Millicent Lawn Cemetery</b>	Taxable			
	Memorial Plot (No Burial)			\$118.00	\$125.00
	Neonatal / Baby			\$325.00	\$350.00
	Special Size Plaque *			At cost*	At cost*
	Fixing Fee (*All plaque purchases to incur a Fixing Fee)			\$70.50	\$75.00
	<b>Interment of Specimens</b>	Taxable			
	Interment Costs			NO CHARGE	NO CHARGE
	<b>Interment Rights</b>	Taxable			
	Interment Right Fee			\$70.50	\$75.00
	Interment Right (Cancellation / Transferral)			NO CHARGE	NO CHARGE
	Interment Right Renewal Fee			\$70.50	\$75.00

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
Cemeteries (cont)	<b>Additional Plaque Costs</b>	Taxable			
	Refixing of plaques			\$70.50	\$75.00
	<b>Surcharge and Other Fees</b>	Taxable			
	Additional fees payable for burials on a Saturday, Sunday or Public Holiday			\$490.00	\$525.00
	Monumental Mason / Funeral Director Administration Fees			\$58.00	\$60.00
	Supply of Cement Sloper (Memorial Cemeteries Only)			\$46.00	\$50.00
<b>MILLICENT SALEYARDS</b>					
Saleyards	<b>Yards Fees</b>	Taxable		Per Animal	Per Animal
	* Cattle			\$15.00	\$16.00
	* Bulls			\$15.00	\$16.00
	* Bobby Calves			\$4.50	\$5.00
	Out of Market Weighing : Cattle (per animal) (minimum number 30)			\$9.00	\$9.50
	<b>Transit (Yarding) Fees</b>	Taxable		Per Animal	Per Animal
	* Cattle			\$3.50	\$3.75
	* Sheep / Lambs / Pigs			\$1.00	\$1.05
	<b>Disposal of Dead Stock</b>	Taxable		Per Animal	Per Animal
	* Cattle			\$156.00	\$165.00
	* Sheep / Lambs / Pigs			\$36.40	\$39.00
	<b>Sale of Manure</b>	Taxable			
	Trailer / Ute Load			\$15.00	\$16.00
	Truck Load			\$60.00	\$65.00
	<b>Agent Fees</b>	Taxable			
	Livestock Agent Annual Licence			\$624.00	\$660.00
	Livestock Agent Annual Office Rental			\$312.00	\$335.00
	<b>Truck Wash</b>	Taxable			
	Use of truck wash facilities & wash down bays - flagfall			\$3.00	\$3.00
	Use of truck wash facilities & wash down bays - per minute			\$0.75	\$0.75
Truck wash facility & wash down bay - purchase of key			\$30.00	\$30.00	
<b>WASTE MANAGEMENT</b>					
Waste Management	Single Waste voucher for use at Council's resource recovery facility (Tandem Axle Trailer)	Taxable		\$80.00	\$85.00
	Six vouchers for segregated waste only (Tandem trailer) (buy 5 get 1 free)	Taxable		\$400.00	\$425.00
	Replacement of household food waste bin (each)	Taxable		\$7.20	\$8.00

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	STATUTORY FEE	2022 / 23	2023/2024
<b>MISCELLANEOUS</b>					
All Engineering Private Works (Footpaths, Stormwater Pipes, Culverts, Inverts, Crossovers, Contract Mowing, Reinstatements)	<b>Private Works</b>				
	Labour	Taxable		\$70 per hour (Minimum Fee \$200)	\$76 per hour (Minimum Fee \$200)
	Plant Hire			At cost + 20%	At cost + 20%
	Materials			At cost + 20%	At cost + 20%
Rural Addressing	Provision of number plate - Supply Only	Taxable		\$57.20	\$61.70
Pool Permit Application	Authorisation to conduct an Event at Council owned pool.	Exempt		\$0.00	\$0.00
Lifeguard	Supply Council lifeguard for supervision at Council swimming facility (min 3 hours) Monday to Friday	Taxable		\$45.00 / per lifeguard per hour	\$50.00 / per lifeguard per hour
	Supply Council lifeguard for supervision at Council swimming facility (min 3 hours) Saturday / Sunday & Public Holidays	Taxable		\$50.00 / per lifeguard per hour	\$55.00 / per lifeguard per hour
Millicent showers	Hot water in showers at Millicent Swimming Lake	GST Free		\$1 / 2 mins	\$1 / 2 mins
Penola showers	Hot water in showers at Penola Pool	GST Free		\$1 / 2 mins	\$1 / 2 mins
Aerodrome Landing Fees (per landing)	Millicent Aerodrome	Taxable		\$12.00 / tonne	\$12.00 / tonne
				Minimum Fee - \$25.00	Minimum Fee - \$25.00





**APPENDIX 5 |  
ESSENTIAL SERVICES COMMISSION OF SA  
REPORT**

**Local Government Advice | February 2023**



OFFICIAL



Advice

# Local Government Advice

Wattle Range Council

February 2023

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**Enquiries concerning this advice should be addressed to:**

Essential Services Commission  
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Adelaide SA 5001

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## Table of contents

Glossary of terms .....	ii
1 The Commission's key advice findings for the Wattle Range Council.....	3
2 About the advice .....	5
2.1 Summary of advice .....	5
2.2 Detailed advice findings .....	8
2.2.1 Advice on material plan amendments in 2022-23 .....	8
2.2.2 Advice on financial sustainability .....	9
2.2.3 Advice on current and projected rate levels .....	12
2.3 The Commission's next advice and focus areas .....	13

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## Glossary of terms

ABS	Australian Bureau of Statistics
AMP	Asset management plan (also called an IAMP)
Commission	Essential Services Commission, established under the <i>Essential Services Commission Act 2002</i>
CPI	Consumer Price Index (Adelaide, All Groups)
Council	Wattle Range Council
CWMS	Community Wastewater Management System
ESC Act	<i>Essential Services Commission Act 2002</i>
F&A	<a href="#">Local Government Advice: Framework and Approach – Final Report</a>
FTE	Full Time Equivalent
IAMP	Infrastructure and asset management plan (also called an AMP)
LG Act	<i>Local Government Act 1999</i>
LGA SA Financial Indicators Paper	Local Government Association of South Australia, Financial Sustainability Information Paper 9 - Financial Indicators Revised May 2019
LGGC	Local Government Grants Commission
LGPI	Local Government Price Index
LTFP	Long-term financial plan
Regulations	<i>Local Government (Financial Management) Regulations 2011</i>
RBA	Reserve Bank of Australia
SACES	The South Australian Centre for Economic Studies
SEIFA	Socio-Economic Indexes for Areas
SMP	Strategic management plan
SG	Superannuation Guarantee
The scheme or advice	Local Government Advice Scheme

# 1 The Commission's key advice findings for the Wattle Range Council

The Essential Services Commission (**Commission**) finds the Wattle Range Council's (**Council's**) current financial position at risk of being unsustainable based on its forecast operating deficits and past high-cost growth, particularly related to staffing costs. However, the Council is projecting more spending constraint in later years to move into a more sustainable position over time. The Council's eventual projected operating surplus results from forecast rates growth exceeding forecast cost growth, but risks remain to its projections.

Acknowledging this outlook, the Commission considers that it would be appropriate for the Council to undertake the following steps to ensure that it budgets prudently and transparently, manages its cost base more efficiently, renews its asset base to meet sustainable service levels, and ultimately, looks for opportunities to constrain the extent of further rate increases:

## Budgeting considerations

1. **Review** and **publish** its long-term financial plan annually (including its 10-year projections), to inform its decision-making and any relevant consultation processes.
2. **Ensure** that its long-term financial plan identifies annual inflation and other relevant assumptions for its cost and revenue estimates, reflecting an annual review of these assumptions.
3. **Consider** future coordination of annual updates to long-term financial plan projections with annual business plan and budget preparation to provide transparency to the community about changes to forward projections, including rate projections, and the longer-term impacts of its short-term decisions.

## Demonstrating increased cost efficiency

4. **Review** the rationale for the recent high growth in 'employee' expenses and focus on constraining cost growth where possible, particularly related to 'employee' expenses.
5. **Report** its actual and projected cost savings in its annual budget, to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.

## Meeting asset renewal needs

6. **Adhere** to the principles underpinning its long-term financial plan projections to provide more funding to the renewal of its assets, rather than prioritising initiatives which involve new or upgraded infrastructure.

## Refinements to asset management planning

7. **Review** the estimates of asset lives and valuations feeding into the forecast rate of asset consumption in its long-term financial plan and asset management plans.
8. **Finalise** updating its existing asset management plans as it has indicated in its forward program, with a focus on consideration of the community's desired service levels, proposed capital expenditure and alignment with its long-term financial plan projections.

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## Containing rate levels

9. **Monitor** the impact of further average rate increases, in consultation with its community, particularly on rate categories where average rates are already relatively high (such as 'primary production' categories) but with continued consideration of the capacity to pay for higher rates by different ratepayers.
10. **Focus** on constraining cost growth to reduce the pressure on all rate levels (as per **Finding 4**), including consideration of the community's desired service levels (as per **Finding 8**).

## 2 About the advice

The Essential Services Commission (**Commission**), South Australia's independent economic regulator and advisory body, has been given a role by the State Government to provide advice on material changes proposed by local councils in relation to elements of their strategic management plans (**SMPs**) and on the proposed revenue sources, including rates, which underpin those plans.<sup>1</sup>

One of the main purposes of the Local Government Advice Scheme (**advice or the scheme**) is to support councils to make 'financially sustainable' decisions relating to their annual business plans and budgets in the context of their long-term financial plans (**LTFPs**) and infrastructure and asset management plans (**IAMPs**)<sup>2</sup> – both required as part of a council's SMP.<sup>3</sup> Financial sustainability is considered to encompass intergenerational equity,<sup>4</sup> as well as program (service level) and rates stability in this context.<sup>5</sup> The other main purpose is for the Commission to consider ratepayer contributions in the context of revenue sources, outlined in the LTFP.<sup>6</sup> In addition, the Commission has discretion to provide advice on any other aspect of a council's LTFP or IAMP it considers appropriate, having regard to the circumstances of that council.<sup>7</sup>

The first cycle of the scheme extends over four years from 2022-23 to 2025-26, and the Commission has selected 15 councils for advice in the first scheme year (2022-23), including the Wattle Range Council (**Council**).

This report provides the Local Government Advice for the Wattle Range Council in 2022-23.

The Council is obliged under the *Local Government Act 1999* (**LG Act**) to publish this advice and its response, if applicable, in its 2023-24 Annual Business Plan (including any draft Annual Business Plan) and subsequent plans until the next cycle of the scheme.<sup>8</sup> It does not need to publish the attachment to the advice (these will be available with the advice on the Commission's website<sup>9</sup>), nor is it compelled under the LG Act to follow the advice. The Commission thanks the Wattle Range Council for providing relevant information to assist the Commission in preparing this advice.

### 2.1 Summary of advice

In general, the Commission finds the Wattle Range Council's current financial position at risk of being unsustainable, with forecast operating deficits resulting from its revenue base, including rates revenue, being stretched to meet the extent of recent infrastructure and cost growth.

Its forward projections from 2022-23 forecast a gradually improved financial sustainability outlook with the rate of operating revenue growth set to outpace expense growth and:

<sup>1</sup> Amendments to the *Local Government Act 1999* (s122(1c) to (1k) and (9)) specify the responsibilities for the Commission and local councils for the Local Government Scheme Advice. The Commission must provide advice to each council in accordance with the matters outlined in s122(1e), (1f) and (1g).

<sup>2</sup> Commonly referred to as asset management plans.

<sup>3</sup> The objectives of the advice with reference to a council's LTFP and IAMPs are presented under LG Act, s122(1g). LG Act s122(1) specifies the requirements of a council's SMP, including the LTFP and IAMPs.

<sup>4</sup> 'Intergenerational equity' relates to fairly sharing services and the revenue generated to fund the services between current and future ratepayers.

<sup>5</sup> Commission, *Framework and Approach – Final Report*, August 2022, pp. 2-3, available at [www.escosa.sa.gov.au/advice/advice-to-local-government](http://www.escosa.sa.gov.au/advice/advice-to-local-government).

<sup>6</sup> LG Act s122(1f)(a) and (1g)(a)(ii).

<sup>7</sup> LG Act s122(1f)(b) and (1g)(b).

<sup>8</sup> LG Act s122(1h).

<sup>9</sup> The Commission must publish its advice under LG Act s122(1i)(a).

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- ▶ continued rate increases on the community, above the rate of the Reserve Bank of Australia (RBA)-based forecast inflation
- ▶ lower average cost growth than it has experienced over the past 10 years, and
- ▶ the prioritisation of its asset spending away from new and upgraded assets and more towards renewal and rehabilitation capital works projects.

However, the Commission has some reservations about the Council's financial projections from 2022-23 to 2031-32, given the Council has not yet published a draft LTFP 2022-23 for consultation. The Commission encourages the Council to reconsider the timing of when it adopts and reviews its LTFP in the future to avoid these types of issues with its projections and to ensure that it more consistently consults its community about the long-term impact of its short-term decisions.

The Commission notes the recent staffing cost growth for the Council has been very high, and that it would be prudent for the Council to review the rationale for the extent of these increases.

The Commission further encourages the Council to:

- ▶ look for opportunities to achieve greater savings and cost efficiencies in its recurrent budget
- ▶ engage its community about desired service levels for different assets and service priorities with reference to costs and rate contributions, as appropriate, and
- ▶ integrate these outcomes into its asset management and financial planning.

Looking ahead, the Wattle Range Council will need to balance maintaining a more sustainable operating position and addressing the backlog of asset renewals it has accumulated, while at the same time having regard to the community affordability risks stemming from higher rates. The Commission notes that the Council has already taken steps to limit the impact of rate increases on members of its community which might have less capacity to pay for higher rates (including residential and minimum rate ratepayers) but notes that its rural rates are relatively high<sup>10</sup> and the ongoing impact on these ratepayers will warrant further monitoring and consideration.

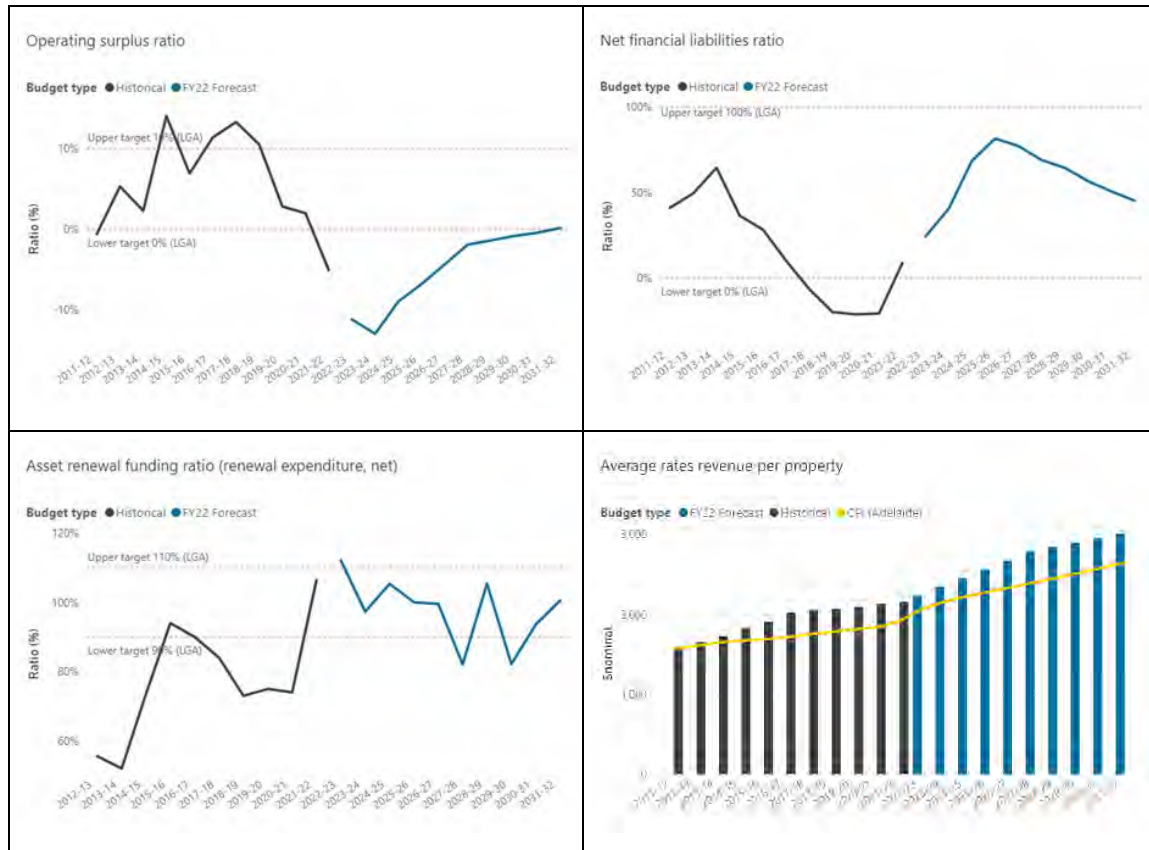
The charts below of the Wattle Range Council's past and projected operating surplus ratio, net financial liabilities ratio, asset renewal funding ratio and average rate revenue per property, together support these findings.

The 'heat map' diagram over the page summarises the Commission's findings with reference to whether the Council has met the suggested Local Government Association (LGA) target ranges for the three main financial sustainability indicators<sup>11</sup> and the level of cost control and affordability risk identified for the Council over time.

<sup>10</sup> Refer to Councils in Focus rates data for 2019-20 available at [https://councilsinfocus.sa.gov.au/councils/wattle\\_range\\_council](https://councilsinfocus.sa.gov.au/councils/wattle_range_council). The Commission is not relying on these rate comparisons for its advice; the data source provides one indicator, among many, which has informed its advice on the appropriateness of the rate levels.

<sup>11</sup> The suggested LGA target range for the ratios are discussed in more detail in the attachment.





**Summary of the Wattle Range Council’s financial sustainability performance and the Commission’s risk assessment**

Financial sustainability indicators:	Last 10 years from 2011-12 (Actual performance)	2021-22 estimate	Next 10 years from 2022-23 (Council forecasts)
Operating surplus ratio (target 0-10%)	Ratio generally met the target —>	Operating deficit	Forecast continued operating deficits and ratio target range not to be met —>
Net financial liabilities ratio (target 0-100%)	Ratio met until 2016-17 —> Ratio below target since 2017-18 —>	Ratio met from 2021-22 (as in projections from 2022-23) —>	
Asset renewal funding ratio (target 90-110%)	Spending on renewal works generally below requirements and ratio below target range —>		Ratio target range forecast to be met generally in projection years —>
Identified Risks:			
Cost control risk	Average operating expenses per property growth of 3.5% p.a. to 2020-21 (CPI 1.7%) —>		Operating expenses per property forecast average growth of 1.8% p.a. to 2031-32 (CPI 2.8%) —>
Affordability risk	Rates revenue per property average growth 3.4% p.a. to 2020-21 —>		Rates revenue per property average growth forecast 3.4% p.a. to 2031-32 (CPI 2.8%) —>

- Ratio outside suggested target range or higher risk
- Ratio close to suggested target range or medium risk
- Ratio within suggested target range or lower risk

## OFFICIAL

## 2.2 Detailed advice findings

The next sections summarise the Commission's more detailed observations and advice findings regarding the Wattle Range Council's financial sustainability (in the context of its long-term operating performance, net financial liabilities, and asset renewals expenditure) and its current and projected rate levels.

In providing this advice, the Commission has followed the approach it previously explained in the Framework and Approach – Final Report (F&A). The attachment explores these matters further.<sup>12</sup>

### 2.2.1 Advice on material plan amendments in 2022-23

The Wattle Range Council has not published its draft LTFP 2022-23 for consultation<sup>13</sup> and the last time the Council reviewed or updated its LTFP was in November 2019 (LTFP 2020-2029).<sup>14</sup> As such, the Commission cannot provide commentary on the material amendments that the Council has made in its LTFP.<sup>15</sup> In this section, the Commission has focused on material changes in the Wattle Range Council's annual budget for 2022-23, compared with the budget for the previous year.<sup>16</sup>

For 2022-23, the Council's annual budget forecasts an operating deficit of \$3.2 million and capital expenditure of \$8.9 million (with \$5.7 million on asset renewal works).<sup>17</sup> The Council's operating income growth is estimated to be relatively flat (increasing by 0.1 percent in 2022-23) with higher rate contributions for higher inflation (assumed to be 5.1 percent),<sup>18</sup> generally offsetting lower revenue from other sources including lower grants revenue. The Council also increased its operating expenses (by 5.9 percent), driven in part by inflationary impacts but also by significantly higher employee expenses and depreciation expenses which were partially offset by a decline in 'materials contracts and other' expenses.<sup>19</sup>

The Council's 2022-23 budget included a 24.7 percent (or \$2.8 million) increase in 'employee' expenses, explained by the Council to cover a combination of additional staff and additional staff payments.<sup>20</sup> This followed growth in these expenses of 7.2 percent (or \$0.8 million) in 2021-22 (compared with 2020-21). Average employee expenses per property in Wattle Range area subsequently increased from \$1,161 in 2020-21 to \$1,520 in 2022-23. The need for greater cost constraint by the Council, particularly related to staffing, is discussed in section 2.2.2.

Regarding the timing of its LTFP, the Commission understands that the Council intended to review its updated LTFP (from 2022-23) in December 2022 and that it would endorse it by March 2023.<sup>21</sup> The

<sup>12</sup> The attachment will be available on the Commission's website with the Advice.

<sup>13</sup> LG Act s122(4)(a) requires an annual review of LTFPs.

<sup>14</sup> Wattle Range Council, *Long Term Financial Plan 2020-2029*. November 2019, available at [https://www.wattlerange.sa.gov.au/\\_data/assets/pdf\\_file/0042/299787/Long-Term-Financial-Plan-LTFP-2020-2029.pdf](https://www.wattlerange.sa.gov.au/_data/assets/pdf_file/0042/299787/Long-Term-Financial-Plan-LTFP-2020-2029.pdf).

<sup>15</sup> Estimates for the 2022-23 financial year in its current LTFP are now three years old.

<sup>16</sup> The financial projections, including rate revenue projections, that the Council provided to the Commission (for 2022-23 to 2031-32) to formulate this advice, but which are not otherwise published by the Council, are further discussed in the context of the Commission's advice on financial sustainability and projected rate levels in section 2.2.2 and section 2.2.3.

<sup>17</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, pp. 42-46, available at [https://www.wattlerange.sa.gov.au/\\_data/assets/pdf\\_file/0025/1179034/WRC-Annual-Business-Plan-2022-2023-Final-Copy-Adopted-12-July-22.pdf](https://www.wattlerange.sa.gov.au/_data/assets/pdf_file/0025/1179034/WRC-Annual-Business-Plan-2022-2023-Final-Copy-Adopted-12-July-22.pdf).

<sup>18</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 10.

<sup>19</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, Appendix 1 – Budgeted Financial Statements 2022/2023 and the Commission's calculations.

<sup>20</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 26.

<sup>21</sup> Wattle Range Council, *Audit and Risk Committee - 25 October 2022 Agenda*, Attachment 6.3.1 – Long Term Financial Plan, p. 78, available at

## OFFICIAL

Commission notes that its current LTFP (2020-2029) identified the approach to formulating its estimates, including the modelling of Consumer Price Index (CPI) and other changes, and it is anticipated that its next LTFP will include similar detail. However, the Council did not identify the actual percentage growth inflation assumptions applied to the forward years, which are important for the community and other stakeholders to understand the projected inflationary impacts, as distinct from 'real' or service-related impacts.

With budgeting practice in mind, the Commission also encourages the Council to consider integrating its LTFP review into its annual business plan and budget process, to ensure better alignment between its projections and avoid substantial revisions to estimates.

For these reasons, the Commission considers that it would be appropriate for the Wattle Range Council to:

1. **Review** and **publish** its long-term financial plan annually (including its 10-year projections), to inform its decision-making and any relevant consultation processes.
2. **Ensure** that its long-term financial plan identifies its annual inflation and other relevant assumptions for its cost and revenue estimates, reflecting an annual review of these assumptions.
3. **Consider** future coordination of annual updates to long-term financial plan projections with annual business plan and budget preparation to provide transparency to the community about changes to forward projections, including rate projections, and the longer-term impacts of its short-term decisions.

## 2.2.2 Advice on financial sustainability

### Operating performance

The Wattle Range Council has run recurring operating surpluses from 2011-12 to 2020-21 with the operating surplus ratio<sup>22</sup> averaging 6.8 percent over this period. This reflects a period of strong operating performance for the Council.

The Council's operating income growth (which averaged 3.7 percent over this period) exceeded its operating expense growth (which averaged 3.4 percent per annum<sup>23</sup>), while both were at least double the rate of CPI inflation growth (which averaged 1.7 percent per annum). At the same time, property (numbers) growth declined by a small margin (an average of 0.1 per cent per annum), although higher growth followed in 2021-22 and 2022-23. Costs were driven largely by employee, materials, contract-related and depreciation expenses, consistent with a period of service expansion, while rates growth led income growth.

In the forward years, the Council is projecting a negative operating surplus ratio averaging negative 4.9 percent (to 2031-32). This is outside the suggested LGA target range for the ratio and puts the financial sustainability for the Council at risk. The ratio is not forecast to be positive again until 2031-32.

[https://www.wattlerange.sa.gov.au/\\_data/assets/pdf\\_file/0030/1227774/Audit-and-Risk-Committee-Agenda-and-Papers-25-October-2022.pdf](https://www.wattlerange.sa.gov.au/_data/assets/pdf_file/0030/1227774/Audit-and-Risk-Committee-Agenda-and-Papers-25-October-2022.pdf).

<sup>22</sup> The operating surplus ratio is defined as: Operating Surplus (Deficit) ÷ Total Operating Income. The general target is to achieve, on average over time, an operating surplus ratio of between zero and 10 percent (Local Government Association of South Australia, *Financial Sustainability Information Paper 9 - Financial Indicators Revised*, May 2019 (LGA SA Financial Indicators Paper), p. 6).

<sup>23</sup> Based on the compound average annual growth rate formula (which is the adopted approach to calculating average annual growth rates throughout the Commission's advice).

## OFFICIAL

In addition, the Council has forecast lower average expense growth of 1.8 percent per annum to 2031-32, which is below the RBA-based average inflation forecast (2.8 percent).<sup>24</sup> This would represent a significant shift from the Council's past operating performance, when its employee expenses increased by 6.1 percent per annum from 2011-12 to 2020-21 (with full time equivalent (FTE) in staffing numbers increasing from 95 to 129) and its 'materials, contracts and other' expenses increasing by 2.8 percent per annum.

The Wattle Range Council also increased employee expenses by 33.7 percent over two years from 2020-21 to 2022-23. The extent of the increase in Council's staffing costs was raised as a concern in community consultation on the annual budget, including in the context of the planned expenditure by the Council on the new administration facility for staff.<sup>25</sup> The Commission further notes that the Council's estimated employee expenses in 2022-23 are approximately \$14.0 million, \$3.6 million higher than it estimated in its existing 2020-29 LTFP for this year (\$10.3 million),<sup>26</sup> although, as noted above, the Council has not reviewed its LTFP projections since November 2019.

Based on its historical performance, it would be prudent for the Council to exercise cost constraint and generate tangible savings in its budgets to achieve the improvement to financial sustainability that it has forecast over the long-term. To this end, the Commission has found that it would be appropriate for the Council to:

4. **Review** the rationale for the recent high growth in 'employee' expenses and focus on constraining cost growth where possible, particularly related to 'employee' expenses.
5. **Report** its actual and projected cost savings in its annual budget, to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.

### Net financial liabilities

The Wattle Range Council has recorded a 10-year average net financial liabilities ratio<sup>27</sup> of 16.0 percent (from 2011-12 to 2020-21), and this is within the suggested LGA target, which indicates that its income capacity has comfortably met its borrowing costs. However, the four-year average from 2017-18 to 2020-21 was negative 17.3 percent, which is outside the suggested LGA target range. A negative ratio over time can indicate an opportunity for the Council to either reduce rate contributions or increase spending (although in this case, the 10-year average was positive).

Cash and cash equivalents gradually increased from \$78,000 in 2011-12 to \$14.7 million in 2020-21 but are projected to decline to \$1.9 million at the end of 2022-23 and remain on average at \$1.4 million annually until 2031-32. According to the LTFP 2020-2029, the cash will be drawn down to fund the planned capital expenditure.<sup>28</sup>

The Council has estimated that its net financial liabilities ratio will become positive from 2023-24 and peak at 82.0 percent in 2025-26, with total borrowings and liabilities forecast to increase significantly

<sup>24</sup> The forecast average annual growth in the CPI from 2022-23 to 2031-32 is estimated to be 2.8 percent based on the RBA forecasts for the CPI (Australia-wide) to June 2025 (and the Commission's calculations of average annual percentage growth) and the midpoint of the RBA's target range (2.5 percent) from 2025-26.

<sup>25</sup> Wattle Range Council, *Special Council Meeting Agenda – 5 July 2022*, Items 5 Deputations and 7 Correspondence, available at: [https://www.wattlerange.sa.gov.au/\\_data/assets/pdf\\_file/0020/1172441/050722-Special-Council-Agenda-and-Papers-Full-Copy.pdf](https://www.wattlerange.sa.gov.au/_data/assets/pdf_file/0020/1172441/050722-Special-Council-Agenda-and-Papers-Full-Copy.pdf).

<sup>26</sup> Numbers do not equate due to rounding.

<sup>27</sup> The net financial liabilities ratio is defined as: Net financial liabilities ÷ Total operating income. This ratio measures the extent to which a council's total operating income covers, or otherwise, its net financial liabilities. The suggested LGA target range is between zero and 100 percent of total operating income, but possibly higher in some circumstances (LGA SA Financial Indicators Paper, pp. 7-8).

<sup>28</sup> Wattle Range Council, *Long Term Financial Plan 2020-2029*, November 2019, p. 11.

## OFFICIAL

until 2025-26 (\$21.3 million). The projected 10-year average for the ratio is 57.8 percent with marginally reduced borrowings from 2025-26.

The 2022-23 Annual Business Plan indicated that the Council has not budgeted for any new borrowings in 2022-23, but that it would '*consider borrowing funds if successful in obtaining grant funding for multiple 'Shovel Ready' infrastructure projects.*'<sup>29</sup> The Commission encourages the Council to consider the full life cycle cost implications of such projects given its past high-cost growth, the extent of operating deficits it has forecast and the current risks to its financial sustainability.

### Asset renewals expenditure

The Wattle Range Council's expenditure on renewal or replacement assets averaged \$3.4 million per annum between 2012-13 and 2020-21 which fell short of the spending requirements that the Council identified in its AMPs. For this reason, the Council's asset renewal funding ratio (IAMP-based<sup>30</sup>) was well below the suggested LGA target range of 90 to 110 percent, averaging 78 percent to 2020-21.<sup>31</sup>

From 2022-23 to 2031-32, the asset renewal funding ratio is forecast to average 102 percent and generally remain within the suggested LGA target range. Average annual spending on renewal or rehabilitation of assets is projected to increase to \$4.7 million (in nominal terms).

The Council has grown its asset base over the past 10 years with expenditure on new or upgraded assets averaging \$3.2 million per annum between 2011-12 and 2020-21.<sup>32</sup> Since 2014-15, the Council has tended to prioritise expenditure on renewal and replacement of assets, as opposed to new or upgraded assets (except for 2024-25). As a result, the Council's is ensuring that its asset stock value per rateable property is projected to be relatively steady.

The Commission notes that this is a positive step for the Council to better sustain its existing asset base, rather than increasing its operating cost pressures through capital expenditure on new or upgraded assets, and considers it is appropriate for the Wattle Range Council to:

6. **Adhere** to the principles underpinning its long-term financial plan projections to provide more funding to the renewal of its assets, rather than prioritising initiatives which involve new or upgraded infrastructure.

From 2022-23, the depreciation-based asset renewal funding ratio,<sup>33</sup> is projected to continue to track below the recommended minimum level (for the IAMP-based ratio) of 90 percent, averaging 70 percent per annum to 2031-32. This follows an average of 65 percent from 2011-12 to 2020-21 and indicates that estimated depreciation expenses, which should represent the average rate of asset consumption, are significantly higher than the required annual expenditure on capital renewals under its various asset management plans (AMPs).

To consider whether there should be a closer alignment between depreciation expenses and asset renewals expenditure, it would be appropriate for the Council to:

<sup>29</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 32.

<sup>31</sup> From 2012-13 as data was not provided for 2011-12.

<sup>31</sup> From 2012-13 as data was not provided for 2011-12.

<sup>32</sup> As advised by the Council, the value of assets is not only driven by new assets but also upon revaluation of the assets.

<sup>33</sup> The Council's asset renewal funding ratio by the depreciation-based method (where asset renewal/replacement expenditure is divided by depreciation expenses). This ratio shows the extent to which capital expenditure on the renewal and replacement of assets matches the estimated rate at which these assets are used or consumed.

## OFFICIAL

7. **Review** the estimates of asset lives and valuations feeding into the forecast rate of asset consumption in its long-term financial plan and asset management plans.

The Council recently adopted its community wastewater management system (CWMS) AMP in September 2022, which covers collection network, treatment infrastructure and irrigation infrastructure for the four townships - Penola, Kalangadoo, Southend and Beachport.<sup>34</sup> However, most of the Council's other AMPs have not been updated for at least three years, with the roads AMP not having been updated since 2015. Therefore, the information contained in its existing plans might include out-dated assessments of the Council's asset conditions, service levels and community expectations.

The Council has acknowledged the requirement to update those out-of-date AMPs and is in the process of updating the AMPs in 2022-23 for the assets of kerb, footpaths, and road.<sup>35</sup>

Acknowledging these steps, the Commission considers that it would be appropriate for the Council to:

8. **Finalise** updating its existing asset management plans as it has indicated in its forward program, with a focus on consideration of the community's desired service levels, proposed capital expenditure and alignment with its long-term financial plan projections.

### 2.2.3 Advice on current and projected rate levels

The Council's rate revenue growth has averaged 3.4 percent, or \$56 per annum for each property over the past 10 years,<sup>36</sup> compared with average annual CPI growth of 1.7 percent over this period.<sup>37</sup>

The Council has budgeted for an average general rate increase of 5.5 percent for its existing ratepayers in 2022-23.<sup>38</sup> The rates increase reflects higher short-term inflation (anticipated by the Council to be 5.1 percent in 2022-23). Its revenue estimates also allow for a 0.4 percent increase in new rateable properties.<sup>39</sup> The Council kept the minimum rate for ratepayers the same in 2021-22, being \$610.<sup>40</sup> The Council indicated that the majority of the rates increase in 2022-23 will be paid by 'primary production' ratepayers, and to a lesser extent 'vacant land' ratepayers. Commercial, industrial and 'other land' average rates per property is all estimated to decline, while residential ratepayers are expected to pay approximately the same as in 2021-22, on average, \$3 more per property.<sup>41</sup> The Commission notes that the Council has sought to limit rate increases on those ratepayers who might have less capacity to pay for higher rates, such as 'residential', and 'minimum rate' ratepayers.

To 2031-32, the Council's average projected growth in rates revenue per rateable property is 3.4 percent per annum. This is 0.6 percent per annum higher than RBA-based forecast inflation (2.8 percent). Affordability risk among the community for the further rate increases could emerge, based on a range of factors including:

<sup>34</sup> Wattle Range Council, *Asset Management Plan Community Wastewater Management Systems*, September 2022, p. 7, available at [https://www.wattlerange.sa.gov.au/\\_data/assets/pdf\\_file/0010/1213003/CWMS-AMP-Version-2.0.pdf](https://www.wattlerange.sa.gov.au/_data/assets/pdf_file/0010/1213003/CWMS-AMP-Version-2.0.pdf).

<sup>35</sup> Wattle Range Council, *Annual Report 2021-22*, p. 70, available at <https://www.wattlerange.sa.gov.au/our-council/council-documents/annual-reports>.

<sup>36</sup> From 2011-12 to 2020-21.

<sup>37</sup> CPI (All groups). Average annual growth in the LGPI published by the South Australian Centre for Economic Studies was similar (at 1.9 percent) to CPI growth over this period. Available at <https://www.adelaide.edu.au/saces/economic-and-social-indicators/local-government-price-index>.

<sup>38</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 34.

<sup>39</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 34.

<sup>40</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 37.

<sup>41</sup> Wattle Range Council, *2022/2023 Annual Business Plan*, July 2022, p. 36.

## OFFICIAL

- ▶ the existing rate levels (which are relatively high for 'primary production' ratepayers but low for residential ratepayers)
- ▶ continued intended rate increases above inflation
- ▶ some concerns expressed about rates and cost containment by the Council in the community consultation on the annual budget,<sup>42</sup> and
- ▶ an assessment of the economic resources available to the community (which places the area in the bottom half of all areas in terms of access to resources).<sup>43</sup>

To minimise the affordability risk to the Council's ratepayers, it would be appropriate for the Council to:

9. **Monitor** the impact of further average rate increases, in consultation with its community, particularly on rate categories where average rates are already relatively high (such as 'primary production' categories) but with continued consideration of the capacity to pay for higher rates by different ratepayers.
10. **Focus** on constraining cost growth to reduce the pressure on all rate levels (as per **Finding 4**), including consideration of the community's desired service levels (as per **Finding 8**).

### 2.3 The Commission's next advice and focus areas

In the next cycle of the scheme, the Commission will review and report upon the Wattle Range Council's:

- ▶ development of its LTFP forecast and assumptions and annual review of its LTFP projections
- ▶ review of its recent high growth in employee expenses and general demonstration of a greater focus on cost constraint, with associated reporting of savings and efficiencies
- ▶ revisions of existing AMPs and adoption of new AMPs, to meet the 10-year requirement and its intended program, and actions to identify desired service levels and to address the need to update outdated condition assessments and valuations in certain AMPs, and
- ▶ actions to limit any potential affordability risk for its ratepayers.

<sup>42</sup> One out of the six submissions objects to the rate increases proposed in 2022-23. Wattle Range Council, *Special Council Meeting Agenda – 5 July 2022*, p. 95.

<sup>43</sup> The Wattle Range Council area is ranked 26 among 71 South Australian 'local government areas' (including Anangu Pitjantjatjara and Maralinga Tjarutja Aboriginal community areas and 'unincorporated SA') on the Australian Bureau of Statistics Socio-Economic Indexes for Areas Index of Economic Resources (2016), where a lower ranking (eg, 1) denotes relatively lower access to economic resources in general, compared with other areas, available at <https://www.abs.gov.au/ausstats/subscriber.nsf/log?openagent&2033055001%20-%20lga%20indexes.xls&2033.0.55.001&Data%20Cubes&5604C75C214CD3D0CA25825D000F91AE&0&2016&27.03.2018&Latest>.



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## 15.2.3 Revocation of Community Land Classification (Allotment 301, Cullens Road, Southend)

Report Type	Officer Report
Department	Corporate Services
Author	Paul Duka
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/16.16.2
Attachments	<ol style="list-style-type: none"> <li>1. Community Land Report for Consultation 150223 - Cullens Road Southend [<b>15.2.3.1</b> - 9 pages]</li> <li>2. coudoc commland revocation cullens road submissions 180423 [<b>15.2.3.2</b> - 14 pages]</li> <li>3. 15.2.5 Report from 14/3/2023 - Revocation of Community Land Classification [<b>15.2.3.3</b> - 4 pages]</li> <li>4. Guidance Paper No. 5 - Community Land Revocations [<b>15.2.3.4</b> - 15 pages]</li> </ol>

### Purpose of Report

To receive submissions and readvertise the revocation of community land classification for Allotment 301, Cullens Road, Southend.

### Report Details

Council at its Ordinary Council meeting held on 14 March 2023 resolved to commence the formal public consultation process to revoke the community land classification for Allotment 301, Cullens Road, Southend with the purpose to allow Council to dispose of the property by way of public auction or private treaty.

Cr Agnew moved that Council:

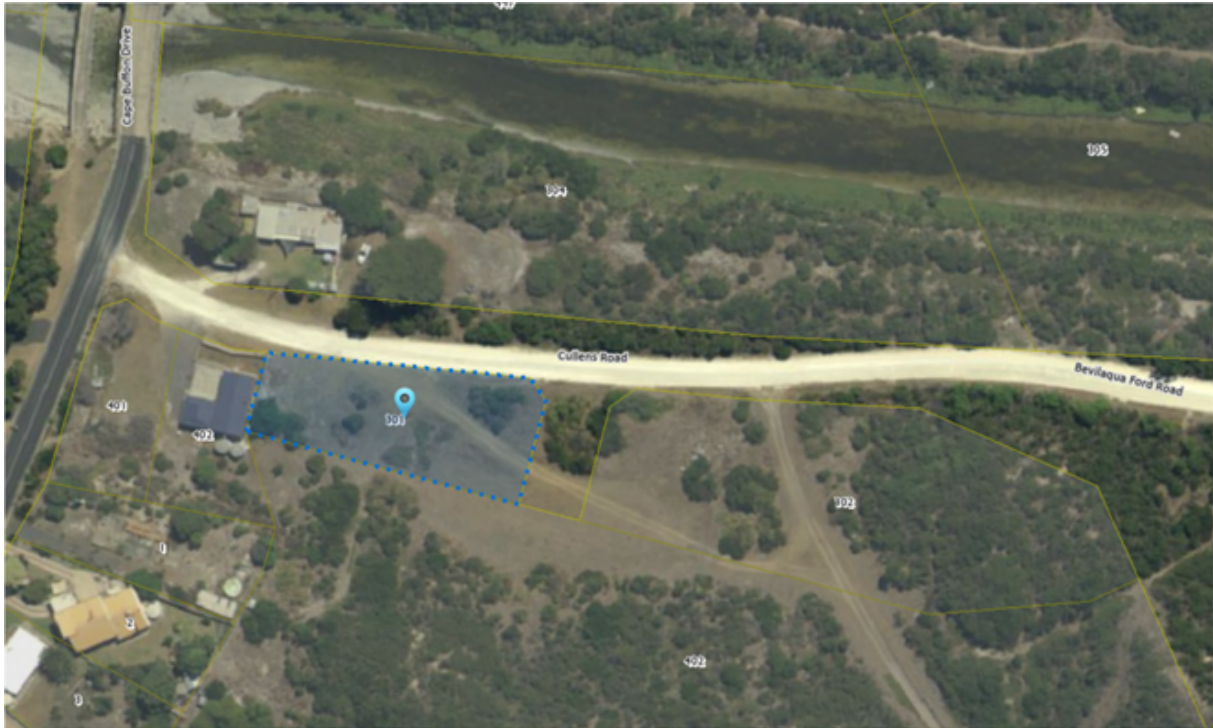
1. Pursuant to Section 194(2) of the *Local Government Act 1999*, agree to commence the formal public consultation process to revoke the community land classification of land situated at:
  - Allotment 301, Cullens Road, Southend, CT 5291/66; and
  - Allotment 9, 22 Campbell Street, Millicent CT 5248/722.

Cr Castine seconded

**CARRIED**

Details of the subject land is detailed below:

- Allotment 301, Cullens Road, Southend



A Consultation Report was prepared in accordance with Section 194 of the *Local Government Act, 1999* for Allotment 301, Cullens Road, Southend. The report was released for public comment with submissions closing at 5:00pm on Monday 17 April 2023. A copy of the consultation report together with the supporting information which was made available during the consultation period forms part of the Appendix A of the Submissions Report attached.

In accordance with Council's Community Engagement Policy the following consultation methods were used: -

- Public Notice placed in the SE Voice Newspaper (21 March 2023)
- Promotions of consultation on Engage Wattle Range was included in the Council Communications column published in the SE Times and Penola Pennant (30 March 2023)
- Public signage located on the Subject Land throughout the duration of the Public Consultation period – total of 1 sign installed.
- A poster including an easy to access QR code was distributed to the township of Southend.
- Letters forwarded to the owners of nearby properties and key stakeholders including the Southend Progress Association (total of 4 letters forwarded).
- Information relating to the proposal detailed on Council's website (Engage Wattle Range); Facebook page (published 23 March 2023 - received 1,526 reaches & published 13 April 2023 - received 1,271 reaches) and Antenna App (published 23 March 2023 – received 66 impressions with 6 link taps); and
- Copy of the Consultation Report made available on the Public Notice Board of the Millicent Office, Southend Shop & Southend Community Club.

Details of the consultation forms part of Appendix B of the Submissions Report attached.

As a result of the public consultation process, 2 submissions were received in relation to the proposed revocation process for Allotment 301, Cullens Road, Southend. The 2 submissions were generally in favour of the revocation proposal. Full details of each of the submissions form part of Appendix C of the Submissions Report attached.

Following the completion of the public consultation process, it was noted that the recommendation at the Ordinary Council meeting 14 March 2023 detailed the incorrect Certificate of Title (CT) reference related to Allotment 301, Cullens Road, Southend.

Advertisements published as part of the consultation process, referenced CT 5291/66, whereas it should have detailed CT 5921/66. Whilst the physical address provided an accurate guide of property location the advertising of the incorrect CT reference may be adjudged as misleading and creates ambiguity and confusion in referencing the correct location.

Council's, legal advisors have advised that Council should undertake a further formal public consultation process with the corrected Certificate of Title reference to avoid any misunderstanding and confusion as to the location of the Cullens Road property.

In lieu of the decision to readvertise the consultation, the 2 submissions received in the initial public consultation process will still be considered at the conclusion of the secondary consultation process, before a decision is made to make a formal application to the Minister of Local Government to revoke the community land classification of Allotment 301, Cullens Road, Southend.

### **Financial Considerations**

Budget Allocation	Nil
Budget Spent to Date	Nil
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

### **Risk Considerations**

There are no known risk considerations related to this report.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

*Local Government Act 1999* (Section 194 – Revocation of Community Lands)

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

To consider a further period of public consultation regarding the proposal to revoke the community land classification for Allotment 301, Cullens Road, Southend CT 5921/66.

## RECOMMENDATION

That Council:

1. Receive and note the submissions received in relation to the revocation of community land classification throughout the public consultation period; and
2. Pursuant to Section 194(2) of the *Local Government Act 1999*, agree to a further formal public consultation process to revoke the community land classification of land situated at:
  - Allotment 301, Cullens Road, Southend, CT 5921/66



# **PROPOSAL FOR THE REVOCATION OF COMMUNITY LAND CLASSIFICATION**

**Allotment 301, Cullens Road, Southend  
(Vacant Reserve Land)**

# **CONSULTATION REPORT**

## 1. Introduction

This consultation report has been prepared to provide information to the public in relation to the Wattle Range Council's (**Council**) proposal to revoke the community land classification that presently applies to Council land, being Allotment 301, Cullens Road, Southend (the **Subject Land**). A plan showing the location of the land is on page 3 of this report.

The Report has been prepared to address the requirements of Section 194(2) of the *Local Government Act, 1999*, Council's Contracts and Tenders - Sale of Assets Policy and Community Engagement Policy.

The *Local Government Act, 1999* came into effect on 1 January 2000, at this time all land, other than roads, owned or held under the care, control and management of the Council was classified as Community Land. This classification affects the way in which the Council can manage and use the land. It does not affect the ownership, tenure, development or zoning of the land. However, as long as the land is classified as community land, it cannot be disposed of.

Should the Council resolve to dispose of a piece of community land, it must first revoke the community land classification applying to the land. Section 194 of the *Local Government Act, 1999* outlines the process that the Council must undertake to revoke the community land classification. The Council must prepare, and make publicly available, a report on the proposal. It is this report which forms the basis of the Council's consultation with the community and ensures that the community is involved in the revocation process.

## 2. Section 194(2), Local Government Act, 1999

In accordance with Section 194(2) of the Local Government Act, 1999 the Council must prepare and make publicly available a report on the proposal which must include:-

- A summary of the reasons for the proposal
- A statement of any dedication, reservation or trust to which the land is subject;
- A statement of whether revocation of the classification is prepared with a view to sale or disposal of the land and, if so, details any Government assistance given to acquire the land and a statement of how the Council proposes to use the proceeds;
- An assessment of how implementation of the proposal would affect the area and the local community; and
- Council must follow the relevant steps set out in its public consultation policy.

After complying with the requirements of the Act, Council: -

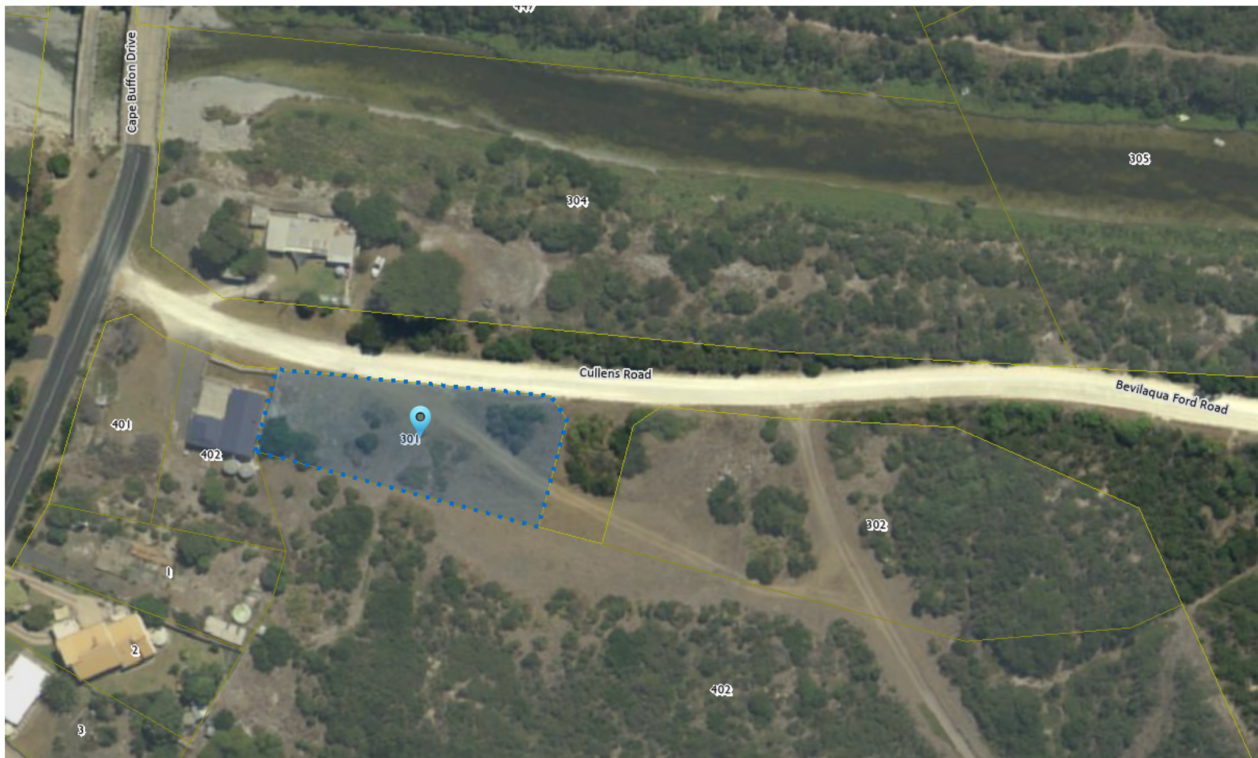
- (a) Must submit the proposal with a report on all submissions made on it as part of the public consultation process to the Minister; and
- (b) If the Minister approves the proposal, Council may make a resolution revoking the classification of the land as community land.

Following the public consultation process, all written submissions received during the consultation timeframe will form part of a report to the Council and subsequently the Minister as part of the legislative requirement and Council's decision making process.

### 3. Subject Land

The Subject Land has an area of approximately 1,600 square metres (0.16 ha) and is described as Allotment 301, Cullens Road, Southend (contained in Certificate of Title Volume 5921 Folio 66). A copy of the Certificate of Title is on page 4 of this report.

The land is an undeveloped vacant reserve located adjacent to Cullens Road, Southend and is shown on the plan below. Native vegetation is present on parts of the land.



**(Allotment 301, Cullens Road, Southend)**

**Certificate of Title**

<b>Product</b>	Register Search (CT 5921/66)
<b>Date/Time</b>	15/02/2023 03:25PM
<b>Customer Reference</b>	A6414 WRC - CLB
<b>Order ID</b>	20230215008027

REAL PROPERTY ACT, 1886



The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

**Certificate of Title - Volume 5921 Folio 66**

<b>Parent Title(s)</b>	CT 5219/603		
<b>Creating Dealing(s)</b>	RTC 9074464		
<b>Title Issued</b>	29/07/2004	<b>Edition</b>	1
		<b>Edition Issued</b>	29/07/2004

**Estate Type**

FEE SIMPLE (RESERVE)

**Registered Proprietor**

WATTLE RANGE COUNCIL  
OF PO BOX 27 MILLICENT SA 5280

**Description of Land**

ALLOTMENT (RESERVE) 301 DEPOSITED PLAN 55711  
IN THE AREA NAMED SOUTHEND  
HUNDRED OF RIVOLI BAY

BEING A RESERVE

**Easements**

NIL

**Schedule of Dealings**

NIL

**Notations**

<b>Dealings Affecting Title</b>	NIL
<b>Priority Notices</b>	NIL
<b>Registrar-General's Notes</b>	NIL
<b>Administrative Interests</b>	NIL





<b>Product</b>	Historical Search
<b>Date/Time</b>	15/02/2023 03:25PM
<b>Customer Reference</b>	A6414 WRC - CLB
<b>Order ID</b>	20230215008027

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## Certificate of Title

**Title Reference:** CT 5921/66  
**Status:** CURRENT  
**Parent Title(s):** CT 5219/603  
**Dealing(s) Creating Title:** RTC 9074464  
**Title Issued:** 29/07/2004  
**Edition:** 1

## Dealings

No lodged Dealings found.

#### **4. The Proposal**

Council is seeking to revoke the community land classification applicable to the Subject Land which consists of a undeveloped vacant reserve.

The subject land has been identified by Council as surplus to its requirements and therefore intends to dispose of the property by either public auction or private treaty.

In October 2012 Council considered a report in relation to surplus land at Southend. This included a parcel of land described as Allotment 302, Cullens Road, Southend which is located adjacent to Allotment 301, Cullens Road, Southend. This parcel of land was also classified as community land. At this time Council agreed to undertake a formal revocation process to remove the community land classification for the purpose of disposing of the land. The process was undertaken and formally approved by the Minister for State/Local Government Relations at that time, with the formal gazettal notice appearing in December 2012.

Whilst Allotment 302 remains in the ownership of Wattle Range Council, investigations are currently being made to dispose of this parcel of land.

Following a recent review of the Community Land Register it was identified that the details of Allotment 301, Cullens Road, Southend were entered incorrectly in the Register and therefore it was not identified in 2012 as a parcel of land that was surplus to Council's requirements. It is likely that Allotment 301 would have been included in the previous revocation proposal if the parcel had not been incorrectly identified at that time.

Council currently undertakes scheduled site maintenance with mowing and garden maintenance to the reserve area. The proposal to revoke the community land classification will enable the property to be sold eliminating any ongoing maintenance liability. Given that the land is vacant, if sold could be developed for residential purposes being that the land is located in a Neighbourhood Zone.

Council has received preliminary interest from the community for the purchase of the land for development opportunities.

Feedback received during the development of Council's 25 Year Strategic Land Review, particularly from the Southend community noted, that there is very little residential land available for expansion within the township and disposal of the Subject Land which sits within the Neighbourhood planning zone would help alleviate the restriction.

#### **5. Dedications, reservations or trusts affecting the Subject Land**

Aside from the community land classification the subject land is designated as a Reserve. No easements have been recorded against the land.

Council is not aware of any Heritage considerations over the land.

Native Title is deemed to be extinguished in the land which is held by Council in fee simple (freehold).

## 6. Is the revocation of the community land classification proposed with a view to sale or disposal of the Subject Land?

If the community land classification applying to the Subject Land is revoked, the Council proposes to dispose of the land via either private treaty or public auction.

Council's records indicate that there was no Government assistance provided to Council in acquiring the Subject Land.

Any proceeds from the sale of the Subject Land will be returned to Council's general revenue.

## 7. What impacts would the proposal have on the local community?


The subject land is currently primarily identified as an undeveloped vacant reserve that can be used as an open space reserve. Thus, if the community land classification was revoked and the Subject Land disposed, the community would no longer have access to and use of the land.

Council is of the opinion that the implementation of this proposal will not have any adverse impact on the amenity of the Southend Township. The proposal to dispose of the land for potential residential purposes is in keeping with the objectives and principles of the *Planning Development and Infrastructure Act 2016 and Regulations 2017* and Council's 25 Year Strategic Land Use Plan.

Whilst the Subject Land does contain some native vegetation, any clearance would require the relevant approvals from the Native Vegetation Council.

Council's Strategic Plan 2018-2021 was adopted by Council in 2018, pursuant to *Section 122* of the *Local Government Act, 1999* and represents the strategic vision for Wattle Range Council which is "a great place to live and work". The Strategic Plan provides the overarching framework for the Council's decision making.

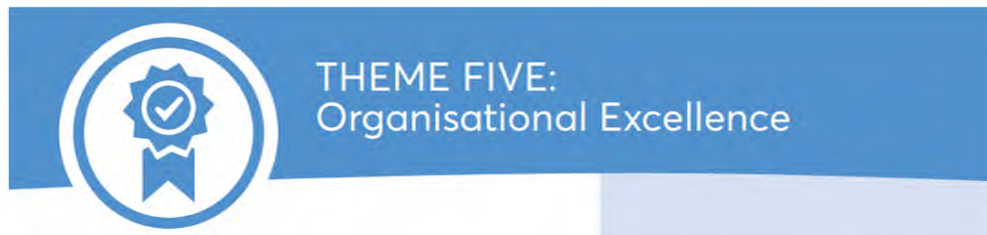
At the strategic level, the revocation of the Subject Land complies with the direction of Council's Strategic Plan. The following are the relevant Themes, Objectives and Strategies that are applicable to this proposal: -



### THEME FOUR:

## Infrastructure & Asset Sustainability

<p><b>OBJECTIVE</b></p> <p><b>Provide functional, safe, fit for purpose assets that meet the changing needs of the community.</b></p>	<p><b>STRATEGIES</b></p> <p>4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use.</p>
---	--

**OBJECTIVE**

**A great place to work where innovation and efficiency is expected and customers are our focus.**

**STRATEGIES**

5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.

**8. Public Consultation**

The revocation process requires a public consultation process that complies with the Local Government Act 1999 and Council's Community Engagement Policy.

Council recognises that public consultation enables the Council to best meet the needs of the community by ensuring that planning and decision making is based upon an understanding of the needs, aspirations and expectations of the community. Council's public consultation process includes the following elements:-

- Minimum 21 days public consultation period. Consultation will commence on Monday, 20 March, 2023.
- Placement of a notice in The SE Voice, The South Eastern Times and The Penola Pennant newspapers inviting interested persons to provide a submission.
- Letters mailed to the owners and key stakeholders of nearby properties of the Subject Land and locality including the Southend Progress Association.
- Public signage located on the Subject Land throughout the consultation period.
- A copy of the Consultation Report and information made available via -
  - Council's website - [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)
  - Council's Millicent Office; Civic Centre, George Street, Millicent.
 throughout the consultation period.
- Council to receive written submissions from the public on the land proposal up until 5.00 p.m. on Monday, 17 April 2023.

**Written submissions marked 'Revocation of Community Land – Cullens Road, Southend' can be:**

- **posted to PO Box 27, Millicent SA 5280**
- **hand-delivered to any of Council's offices**
- **uploaded via [www.engage.wattlernage.sa.gov.au](http://www.engage.wattlernage.sa.gov.au)**
- **or emailed to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)**

**For further information contact:**

Cathy Bell  
 Manager Administration  
 Phone: 8733 0900

Each person making a submission should indicate the reasons why they support the revocation proposal or why Council should retain the land as Community Land or for Community purposes. Please note that all comments, including the names of those responding will be tabled at a public meeting of Council. If you wish your details not to be tabled, you must inform Council at the time of making your submission providing reasons why your details should be excluded.

The Council is keen to understand the issues of its local community and will formally consider all submissions.

After consideration of submissions, the Council can choose to discontinue the revocation process or proceed to make an application to the Minister for Local Government for approval to revoke the community land classification applying to the Subject Land. If the Council chooses to proceed with the revocation, all public submissions received by Council will be forwarded to the Minister for consideration as part of the formal application.

If the proposal is approved by the Minister, Council is still required to make a formal resolution to revoke the land from community land classification.

Prior to disposing of the land, an application is required to be made to the Land Titles Office to remove the reserve dedication from the Certificate of Title.



**Wattle Range  
COUNCIL**

PO Box 27, Millicent SA 5280  
[www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)

## **REVOCATION OF COMMUNITY LAND CLASSIFICATION**

**Allotment 301, Cullens Road, Southend  
(Vacant Reserve Land)**



STRENGTH and VISION from COAST to BORDER

## **REPORT ON SUBMISSIONS RECEIVED DURING THE PUBLIC CONSULTATION PROCESS**

## 1. Introduction

This report has been prepared to address the requirements of Section 194 (3)(a) of the Local Government Act 1999, where Council is required to prepare a Report on the submissions received by Council following community consultation regarding the proposed revocation of the community land classification of Council owned land known as Allotment 301, Cullens Road, Southend (Subject Land).

## 2. *Section 194 (3), Local Government Act, 1999*

In accordance with *Section 194 (3) of the Local Government Act, 1999* after complying with subsection (2) of the Act (preparation of the Consultation Report and undertaking the relevant steps within Council's Public Consultation Policy) Council must consider the submissions received and resolve to proceed/not proceed with an application to the Minister. Should Council agree to proceed with the revocation process, Council must submit the proposal with a report on all submissions made on it as part of the public consultation process to the Minister.

Following a review of the application by the Minister and if the Minister approves the proposal, Council will still be required to make a formal resolution to revoke the classification of the land as community land.

## 3. The Proposal

Wattle Range Council (Council) is seeking to revoke the community land classification applicable to the Subject Land which consists of a undeveloped vacant reserve.

The Subject Land has an area of approximately 1,600 square metres (0.16 ha) and is described as Allotment 301, Cullens Road, Southend (contained in Certificate of Title Volume 5921 Folio 66).

The Land has been identified by Council as surplus to its requirements and therefore intends to dispose of the property by either public auction or private treaty.

## 4. Public Consultation

Council at its meeting held on 14 March 2023 resolved to agree to commence the formal public consultation process to revoke the community land classification of land situated at Allotment 301, Cullens Road, Southend.

A comprehensive Consultation report was prepared and released for public comment with submissions closing at 5.00 p.m. on Monday, 17 April 2023. A copy of the Consultation Report can be viewed at Appendix A. In accordance with Council's Community Engagement Policy the following consultation methods were used:-

- Public Notice placed in The SE Voice (21 March 2023) newspaper

-3-

- Details of Current Consultations contained within Council Communications column of The South Eastern Times and The Penola Pennant – (30 March 2023)
- Public signage located on the Subject Land throughout the duration of the Public Consultation period
- Letters forwarded to the owners of nearby properties and key stakeholders including the Southend Progress Association.
- Information relating to the proposal detailed on Council’s website (Engage Wattle Range ), Facebook page and Antenno; and
- Copy of the Consultation Report made available on the Public Notice Board of the Millicent Office, Southend Shop and Southend Community Club.

Specific details relating to the various consultations can be viewed as Appendix B.

#### 5. **Engagement and Submissions Received**

Data extracted from Council’s Engage Wattle Range site indicated around 70 people visited the Cullens Road revocation page, with 2 formal submissions being received.

Details of the submission received during the public consultation process can be viewed as Appendix C.



**Appendix A**

**Consultation Report**

**Appendix B**

SE Voice – 21 July 2023.

264 NEWS



WEDDING SHOWCASE 2023

**VENDOR PROFILE**  
BY IMAGES VIDEOGRAPHY

**What goods/services do you offer:**  
A complete video record of your wedding day including:  
Preparation - Capture all the fun and excitement of the morning as you both prepare for your big day  
Ceremony - A beautiful record of your full service, from family and friends arriving, to leaving the venue for your photo shoot  
Photo Session - Behind-the-scenes of the family portraits, and the fun of your first moments as a married couple.  
Reception - Your arrival and all the events and speeches of the night including your memorable first dance.  
How long have you been working/involved in the wedding industry:  
Over 36 years.  
What can people attending the expo expect to see from you at the 2023 Limestone Coast Wedding Showcase:  
A video playing clips of some of the most memorable moments of weddings I have filmed over the past few years.  
What is your favourite part of your job:  
Being involved in a couple's happiest day.  
Is there something about your business or how you do business that you think sets you apart from others:  
Having filmed close to 500 weddings in my career, whilst also having had over 40 years in the television and broadcasting industry, I feel my experience is something that there are no short cuts for, and speaks volumes for the fact that I am still booked out each and every wedding season.  
If you could give a soon-to-be wed couple a piece of advice for their wedding day, what would it be:  
Try to take it all in because the day passes so quickly, and memorable moments can easily be forgotten. Breathe.  
Find RTI images on social media by searching: Facebook, RTImages Videography

WEDDING HAPPILY AFTER

4 Tuesday, March 21, 2023

# Wulanda opens

**Ribbon cut on 'transformative' community centre**

**M**ount Gambier's Wulanda Recreation and Convention Centre was officially opened last week.

The official opening was attended by a host of dignitaries from both sides of politics, along with local council representatives and members of the Limestone Coast sporting fraternity.

The opening ceremony commenced with a Welcome to Country by Boardik and McIntangle elder Aunty Yawuri Penny Dorney followed by an introduction by Mount Gambier Mayor Lynette Martin OAM and State Regional Development Minister Catherine King, Mount Gambier Mayor Lynette Martin OAM and State Regional Development Minister Clare Scriven. **Pic: Brandi Miller**



**OFFICIALLY OPENED:** Federal Regional Development Minister Catherine King, Mount Gambier Mayor Lynette Martin OAM and State Regional Development Minister Clare Scriven. **Pic: Brandi Miller**

The centre swung open its doors to the community for its preview weekend on December 16, with more than 4000 people taking part in tours and free-swimming sessions.

In its first 60 days, Wulanda has hosted the 2023 South Australia Country Swimming Championships, signed up 1900 members and attracted almost 15,000 casual visits.

Olympic medalist and world champion Mad Wilson said it was amazing to be invited to open the 2023 South Australia Country Swimming Championships at Wulanda.

"To see this facility - it's absolutely incredible," she said.

"You are so lucky to be able to swim in a facility like this - it is definitely closing the gap between country and city."

Minister King said Wulanda would bring the community together for sporting and other events for generations to come.

"I'm pleased to see the result of this Australian Government investment and immediate benefits the facility has provided for the local community with sporting events already being staged," she said.

South Australian Premier Peter Malinauskas sent his apologies for the opening.

South Australian Opposition Leader David Speirs addressed the meeting.

"I'm happy to do this job today and I'm happy to do his job in three years' time," Mr Speirs said.

"This is a transformational project for (not only) the city of Mount Gambier but the whole Limestone Coast region.

"It gives this community an asset which will attract people here, it renews the community and it's something that people should be really proud of.

"It took a lot of vision and determination, particularly from the council but as a member of the former Liberal government, I am so pleased to be able to have been able to be part of a government that delivered \$10m for this ... because we believe in this region."

Mr Speirs said the finished project was everything he imagined and more.

"It's a stunning piece of architecture, it's beautifully done, it employed lots of local people during construction and it will employ people into the future," he said.

"I think the thing to really emphasise is the livability the attraction that this will bring today and I'm happy to do his job in three years' time," Mr Speirs said.

**CEREMONIAL:** A smoking ceremony was performed by Ngarrindjeri Elder Uncle Doug Nicholls at the official opening of the Wulanda Recreation and Convention Centre. **Pics: Georgia Faigs/City of Mount Gambier**





**Proposal for the Revocation of Community Land Classification**  
Cullens Road, Southend/Campbell Street, Millicent

Wattle Range Council have resolved to undertake public consultation in accordance with Section 194(2) of the Local Government Act, 1996 to remove the Community Land classification over two parcels of land located in Millicent and Southend.

The details of the subject land are as follows:

- Allotment 301, Cullens Road, Southend (CT 5291166)
- Allotment 9, 22 Campbell Street, Millicent (CT 5249722)

A copy of the Consultation Reports detailing the individual proposals are available for viewing at the Millicent Office, Civic Centre, George Street, Millicent or on Council's website [www.engage.watterange.sa.gov.au](http://www.engage.watterange.sa.gov.au)

The closing date for submissions on each proposal is 5 pm on Monday, 17 April, 2023.

**Ben Gower**  
CHIEF EXECUTIVE OFFICER

FIND OUT MORE



## ABC strike called

### Staff expected to stop work

**A**BC staff across Australia will down tools for two hours tomorrow (Wednesday) as union members have rejected a revised pay offer from management.

ABC employees will stop work for an hour at 7am on again at 3pm.

Programming has already been disrupted for an unrelated reason yesterday (Monday) and today at the Mount Gambier studios of ABC South East.

Staff at the Penola Road premises are undertaking training with programming being temporarily sourced from another ABC station in rural South Australia.

Last week the Community and Public Sector Union as the Media, Entertainment and Arts Alliance held meetings and resolved the key point in dispute was inadequate care pathways for ABC employees.

A planned strike was called by the two unions earlier this month but was postponed after ABC managing director David Anderson put forward a revised offer.

The SE Voice has approached staff in comment.

Published every Tuesday and Thursday - [www.sevoice.com.au](http://www.sevoice.com.au)

The South Eastern Times and The Penola Pennant – Wattle Range Council – Council Communications column – 30 March 2023.

NEWS



The service of a local Aboriginal soldier has officially been recognised with Alfred Joseph Walker's plaque being unveiled.

# Recognition for Aboriginal soldier

By Charlotte Varcoe

The service of a local Aboriginal soldier has officially been recognised with Alfred Joseph Walker's plaque being unveiled.

Held at the Mount Gambier Cardinya Cemetery last week, Mr Walker was recognised for his service in WWII.

Mr Walker was born in Bordertown on May 17, 1925 and began his schooling at Point McLeay where his mother was the hospital cook.

After his parents separated, he then moved to Glenroy with his mother and sister in 1937. It was not until October in 1942 - where Mr Walker was aged 18 - that he enlisted and began training at Woywille.

In April 1943, he was transferred to Dubbo in New South Wales for reinforcements and then to Catunga in Queensland to get ready for battle in Papua New Guinea.

Fit for service on May 11, 1943, Mr Walker was a reinforcement for the 2/27th on November 22, 1943 where he embarked from Townsville for Papua New Guinea.

He was wounded in March 1944 and in June 1945 he was dispatched again to battle. The conflict was short lived following the bombing of Hiroshima and Nagasaki which took place just weeks after.

As the war ended, Mr Walker was sent to Indonesia as part of the occupation force and remained there until February 1946.

Mr Walker was officially discharged on September 10, 1946.

Upon returning home, he used some of his pay to purchase a motorbike and travelled back to Glenroy from Loveday.

During his time in the South East, Mr Walker worked in the Mount Burr sawmill,

forest headquarters driving a truck and in other forestry work.

In 1953, Mr Walker returned to Glenroy to care for his mother and took a position with the South Australian Railways at the local station and worked there until its closure in 1976.

At 52 years of age, he worked at the Penola Districts Council for three years until arthritis in both knees forced retirement.

He then lived in a small home in Penola until his final years which were spent in Bondak Lodge Mount Gambier.

Mr Walker passed on July 12, 1998 and was buried on July 17.

Speaking with The Penola Pennant at the unveiling, Mr Walker's great-nephew Darren McElroy said he and his family were honoured to finally have Mr Walker's full service recognised.

"There was a lot of discrepancy way back when Aboriginal soldiers first got discharged," Mr McElroy said.

"We like to think that by having Alfred and other Aboriginal soldiers recognised is some change of times because they were unfairly treated unfairly when they came back and fought for their country and they were also treated unfairly when they got back."

Mr McElroy said it was "about time" Mr Walker was fully recognised and hoped that in the future it would continue.

"Having Alfred's medals made us a bit teary eyed and it has been an emotional time," he said.

"We didn't expect to have the medals so they will now go with the rest of them."

He said he believed Mr Walker would have said 'too bloody right' to having the plaque on his grave and that it was important for the

family to be present on the day.

"We are from all around the place and we hope for future generations that these soldiers never get forgotten and these things are set in stone now so it cannot be denied," he said.

Penola Gonawarra Returned Services League president Peter DeGaris said the league had worked closely with the family over the years to bring Mr Walker's service to light.

"There was discussion about the fact we had not had any recognition of Aboriginal past members so we started to do research on Alfred and that was when we produced the cut-out," Mr DeGaris said.

"Alfred was a resident in Glenroy for a long time and worked for the District Council of Penola so it is important that the services he provided gets recognised."

Mr DeGaris said there was nothing on Mr Walker's tombstone to say he had been in the 2/27th platoon and it was nice the plaque finally came to fruition.

"I remember Alfred coming to the Penola RSL and he lived in a cottage in Glenroy and would come to meetings," he said.

"It was nice there was Penola High School students who came along to the unveiling and I think there is plenty of scope for future Aboriginal graves to be recognised because when they finished their service, a lot of them moved back into their communities and their families did not acknowledge their service."

Mr Walker's grave was one of four unveiled throughout the South East last week as part of a joint project between the Aboriginal Veterans South Australia and the Headstone Project.

**Council Communications**

**Easter Waste Services**  
There will be no change to Council's kerbside Waste Collection service over the Easter period. Please ensure you have your bins presented for collection by 6am on your regular collection day.  
Our Waste Transfer Stations and Resource Recovery Centres will also be open as usual. Wear enclosed footwear and bring a valid waste disposal voucher. Visit Council's website for opening hours and conditions of entry.

**Current Consultations**  
Council is currently seeking community feedback on a number of topics:  
• Draft Stormwater Asset Management Plan  
• Draft Street Kerbing Penola  
• Proposed Community Land Revocation Millbrook  
• Proposed Community Land Revocation Southend  
For more details, including how to have your say visit [www.warrange.sa.gov.au](http://www.warrange.sa.gov.au).  
Hardy copies are also available at Council Offices and the Millicent Library.

**School Holidays Program**  
An exciting program has been set for the Aris school holiday in Wattle Range. There will be a wide range of interesting and fun activities held across the region, catering to youth up to 17 years of age.  
Visit Council's website or Facebook pages for information.

**Employment Opportunities**  
Council currently has a number of exciting employment opportunities available across the organisation.  
Specific details, including how to apply, are available at <https://wrc.jobs.subscribe-hr.com>

**Fire Danger Reminders**  
Council continues to issue permits under the provisions of the Fire & Emergency Services Act 2005 for the purpose of burning standing grass and stubble. Landholders are reminded that they must pre-register their properties prior to any permits being issued.  
Residents are reminded that restrictions remain in place on the lighting of fires until the end of the fire danger season (April 30, 2023).  
For up-to-date information on what you can and can't do visit the SA Country Fire Service website [www.cfs.sa.gov.au](http://www.cfs.sa.gov.au) or phone 1800 362 361.  
For further information on Wattle Range Council visit [www.wattle-range.sa.gov.au](http://www.wattle-range.sa.gov.au) or find us on Facebook.

Thursday, 30 March, 2023

**Public Signage located on Subject Land**



-8-

**Copy of Letter forwarded to nearby properties and key stakeholders**

Our Ref: GF/16.16.2  
 Your Ref: coulet community land revocation southend consultation 200323  
 A13372

20 March 2023



PO Box 27, Millicent SA 5280  
[www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)

STRENGTH AND VISION FROM COAST TO BORDER

Dear Sir/Madam

**Revocation of Community Land Classification  
 Cullens Road, Southend**

Council is currently undertaking public consultation in relation to the revocation of the community land classification for the following parcel of land:

- Allotment 301, Cullens Road, Southend

The purpose of the proposed revocation is to allow Council to dispose of the property by way of public auction or private treaty.

You have been identified as a key stakeholder or affected party to this proposal, and Council is providing this information to you for your information. In accordance with Council's Community Engagement Policy, you are invited to comment on the proposal.

A copy of the Consultation Report is attached for your information together with some frequently asked Questions in relation to the Community Land revocation process.

Written representations will be received up until 5.00 p.m. on Monday, 17 April, 2023.

Council encourages you to 'Have Your Say'.

Should you require any further information in relation to the proposed revocation of the community land classification, please do not hesitate to contact me on 8733 0900 at your convenience.

Yours faithfully

Cathy Bell  
**MANAGER - ADMINISTRATION**

*Enc.*

Telephone: (08) 8733 0900  
 Email: [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

## Have Your Say – Council Website

https://www.engage.waterrange.sa.gov.au/community-land-revocation-southend

### Proposed Community Land Revocation - Southend

[f](#)
[t](#)
[i](#)
[e](#)

#### What is being decided?

Council is seeking feedback on the proposal to revoke the community land classification over land located at Cullens Road, Southend to enable the land to be disposed of.

#### Background

Council at its meeting held on 14 March 2023 considered a report to revoke the community land classification over Allotment 301, Cullens Road, Southend.

The land has been identified as surplus to Council's requirements and therefore it intends to dispose of the property by either public auction or private treaty.

As the land is classified as community land, for Council to divest (dispose) of the land, the Community Land status must be removed through a process as outlined in Section 194(2) of the Local Government Act 1999. This process includes undertaking public consultation and seeking approval to revoke the status from the Minister for Local Government.




Image - Cullens Road, Southend

#### Documents

- Consultation Report - Cullens Road Southend (5.66 MB) (pdf)

#### Consultation Lifecycle

- 14 March 2023 - Report to Council Meeting**  
Council considered a report regarding a proposal to revoke the community land classification and resolved to commence the formal public consultation process. [Minute Ref: Folio 10492; Item 15.2.3](#)
- 20 March to 17 April 2023 - Consultation Open**  
Consultation Report released for public comment.
- 18 to 28 April - Consultation Feedback under Review**  
Contributions to this consultation are closed for evaluation and review.
- 9 May 2023 - Consultation Report to Council**  
A report providing a summary of the consultation received throughout the consultation period presented to Council for consideration and decision.

#### Get involved

Written submissions marked 'Revocation of Community Land - Cullens Road, Southend' can be:

- posted to PO Box 27, Millicent SA 5280
- hand-delivered to any of Council's offices
- uploaded below
- or emailed to [council@waterrange.sa.gov.au](mailto:council@waterrange.sa.gov.au)

Feedback is open until 5pm on **Monday, 17 April 2023**.

*Please note that all submissions, including the names of those responding may be tabled at a public meeting of Council unless otherwise indicated by the respondent in which case their details are to be excluded from publication.*

[Upload a written submission](#)

#### Submission | Proposed Community Land Revocation - Southend

Written submissions can be uploaded here. You will need to be a registered user to upload your submission. Don't worry, it's quick and easy! And as a registered participant you will be able to use the full range of feedback tools on offer. You will also receive our news/letters advising of engagement opportunities.

Alternatively, you can email your submission to [council@waterrange.sa.gov.au](mailto:council@waterrange.sa.gov.au) with 'Revocation of Community Land - Cullens Road, Southend' in the subject line.

You need to be signed in to take this survey


[SIGN IN](#) [REGISTER](#)

#### FAQs

- What is Community Land?
- Why revoke the Community Land status?
- What is the Community Land revocation process?
- How long does the Community Land process take?
- What are the benefits of revoking the Community Land status from the land?
- Why can't Council continue to maintain the property without disposing of the land?
- How will I know if the Community Land revocation goes ahead?

#### Who's Listening

Cathy Bell  
Manager Administration  
Wattle Range Council



Phone 08 87330900  
Email [council@waterrange.sa.gov.au](mailto:council@waterrange.sa.gov.au)


Council Facebook Post

**Wattle Range Council**  
 Published by Megan Tilley · March 23 at 11:45 AM · 🌐

Council is seeking feedback on the following issues, and the community are invited to 'Have Your Say':

- 🚧 Church Street Kerbing, Penola - Closes Thursday, April 6
- 💧 Draft Stormwater Asset Management Plan - Closes Monday, April 17
- 🏠 Proposed Community Land Revocation (Campbell St, Millicent) - Closes Monday, April 17
- 🏠 Proposed Community Land Revocation (Cullens Rd, Southend) - Closes Monday, April 17


You'll find all the details, including how to give your feedback, at [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)



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 Write a comment... 🗨️ 😊 📷 📺 🗿

-11-

**Public Notice**

**PUBLIC NOTICE**  
**PROPOSAL FOR THE REVOCATION OF COMMUNITY LAND CLASSIFICATION**

Council is currently considering a proposal to revoke the Community Land Classification from land owned by Council with the view of disposing the land via public auction or private treaty.

**The subject land is described as Allotment 301, Cullens Road, Southend (area shaded blue below).**



Council encourages members of the community to “Have Your Say”.

A copy of the Consultation Report is available for viewing at the Millicent Office, ‘Civic Centre’, George Street, Millicent; or on Council’s website – [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au).

The closing date for written submissions is 5.00 p.m., on Monday, 17 April 2023.

**FIND OUT MORE**

Ben Gower  
**CHIEF EXECUTIVE OFFICER**

20 March 2023



## Poster

# COMMUNITY CONSULTATION



## Proposal for the Revocation of Community Land Classification Cullens Road, Southend

Council is seeking feedback on the proposal to revoke the community land classification over land located at Cullens Road, Southend to enable the land to be disposed of.

The land has been identified as surplus to Council's requirements and therefore it intends to dispose of the property by either public auction or private treaty. As the land is classified as community land, for Council to dispose of the land, the Community Land status must be removed through a process as outlined in Section 194(2) of the *Local Government Act 1999*.



Image: Subject land on Cullens Road, Southend

Written submissions marked '**Revocation of Community Land - Cullens Road, Southend**' are invited and can be:

- posted to PO Box 27, Millicent SA 5280
- hand-delivered to any of Council's offices
- uploaded to [www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)
- or emailed to [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

### HAVE YOUR SAY



Council is seeking community feedback on this proposal.

You can easily '**have your say**' by completing our online survey.

Simply scan the QR code or visit:

[www.engage.wattlerange.sa.gov.au](http://www.engage.wattlerange.sa.gov.au)

**Feedback is open until 5pm on Monday, April 17.**

For further information contact

e: [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)

ph: 08 8733 0901

w: [www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)



-13-

## **Appendix C**

### **Submissions Received during the Public Consultation Process**

#### **Cathy Bell**

---

**From:** Bronwyn Clark <firstlight@outlook.com.au>  
**Sent:** Wednesday, 12 April 2023 2:52 PM  
**To:** Council  
**Subject:** E12023/212738 - 16.16.2 - Community land sale Cullens road

In regard to the Land at Cullens road, we would like to see it used for Community use, such a position would be perfect for A tourism venture of some kind, a tourist centre, office space for shops perhaps.

If the Council decides to sell the Proceeds SHOULD DEFINITELY go back into the Community of Southend. .. The town needs a proper TOWN WATER Facility, which has been earmarked for many years (10 year plan). Plus work on the eroded Foreshore would certainly be on the list.

There is many services and projects the town of Southend needs for it to Grow and Prosper.

regards Bronwyn and Craig Clark

-14-

**Cathy Bell**

---

**From:** Sallie Chambers <salliechambers@outlook.com>  
**Sent:** Monday, 17 April 2023 10:23 AM  
**To:** Council  
**Subject:** EI2023/212849 - 16.30.1 - 'Revocation of Community Land - Cullens Road, Southend'  
**SynergySoft:** EI2023/212849 - 16.30.1 - 16.20.1

To Whom it May Concern,

If this land is going to have a classification change and the land be sold I strongly urge council to put the proceeds of the sale back into Southend perhaps in the combatting of erosion and also it would be great to see some granted to the Southend Progress Association for the upgrade of the tennis/sports facilities in Southend as I believe was the case several years ago at Hatherleigh when similar land was sold.

I would also like to know why this land can have its classification changed and be sold but the industrial blocks on Harvey street can't be sold when there is very strong demand for them.

Regards  
Sallie Chambers  
0427348028

Sent from my iPhone

## 15.2.5 Revocation of Community Land Classification (Cullens Road Southend and Campbell Street, Millicent)

Report Type	Officer Report
Department	Corporate Services
Author	Cathy Bell
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/16.16.2
Attachments	<ol style="list-style-type: none"> <li>1. Council Report - Revocation of Community Land December 2022 [<b>15.2.5.1</b> - 4 pages]</li> <li>2. Revocation Notice - Allotment 302, Cullens Rd, Southend [<b>15.2.5.2</b> - 2 pages]</li> <li>3. Guidance Paper No. 5 - Community Land Revocations [<b>15.2.5.3</b> - 15 pages]</li> </ol>

### Purpose of Report

To reconsider the revocation of community land status for the following Council owned properties; Allotment 301, Cullens Road, Southend and Allotment 9, 22 Campbell Street, Millicent.

### Report Details

Council considered a report on 13 December 2022 in relation to the proposed revocation of two parcels of land owned by Council, being Allotment 302, Cullens Road, Southend and Allotment 9, 22 Campbell Street, Millicent. At this meeting, Council endorsed the proposal and agreed to commence the formal public consultation process to revoke the community land classification over the two parcels of land.

As part of the public consultation process, Council is required to prepare a consultation report detailing the two proposals. During this process, it was identified that the land at Cullens Road, Southend was identified incorrectly in the December 2022 report and that allotments 301 and 302 were stated incorrectly.

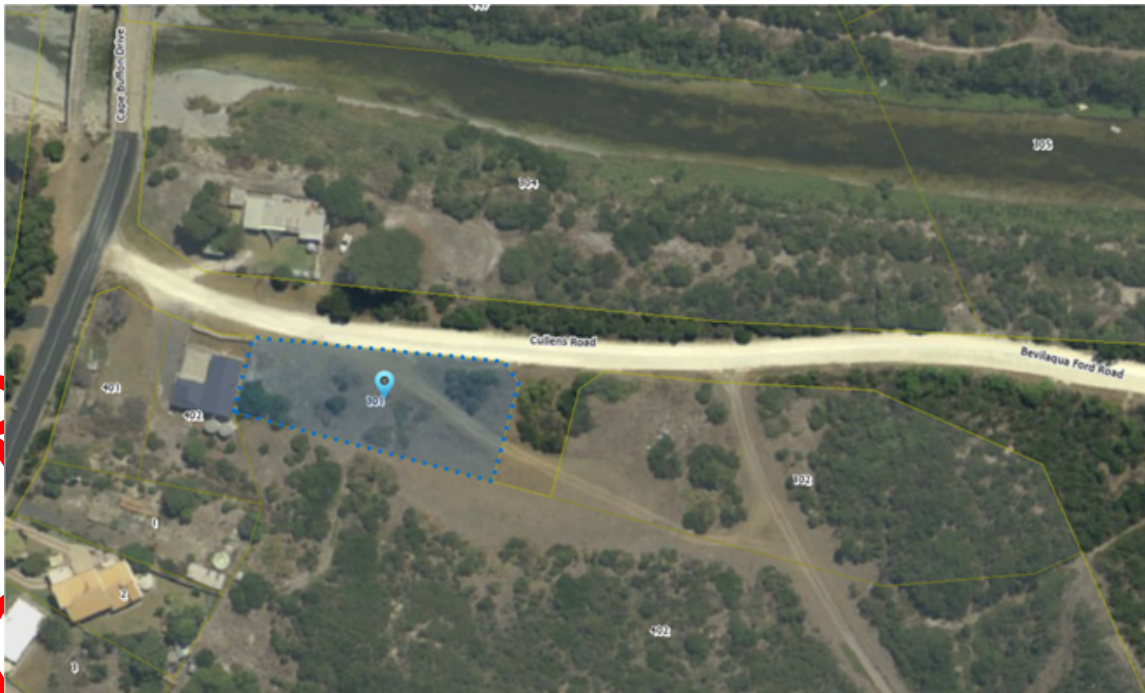
As the community land revocation process is a formal legislative process which requires approval from the Minister responsible for the *Local Government Act*, it is imperative that the land parcel details are accurate. Whilst there is no change to the Campbell Street land details, it is felt it is necessary to still include both parcels of land within this report as it will be included as supporting information should the proposals be supported by Council and Ministerial approval is required. It is intended that the resolution following the consideration of this report will supersede the decision made on 13 December 2022 (Item 15.2.5; Folio 10397).

The intent of this report is to correct the land parcel details relating to the parcel of land located at Southend and to seek Council's endorsement to commence the revocation process over the land parcels located as follows:

- Allotment 301, Cullens Road, Southend; and
- Allotment 9, 22 Campbell Street, Millicent.

Details of the subject land is detailed below:

- Allotment 301, Cullens Road, Southend



Council originally received an enquiry about the purchase of Allotment 301 and 302, Cullens Road, Southend. In reviewing the land, it was previously reported that Allotment 301 had been revoked from community land classification in December 2012, however in fact it was Allotment 302, Cullens Road, Southend and Allotment 301 was erroneously missed at the time (refer to attached Government Gazette notice – 20 December 2012).

Following a search of Council's records, it has revealed that an administration error occurred when the land was listed on the community land register and both allotments were listed as Allotment 302, therefore Allotment 301 remains as community land by default. At the time of the revocation of Allotment 302, it was the intention that both allotments be revoked as they were excess to Council's requirements and that the properties be sold.

In liaising with Council staff, Allotment 301 remains excess to Council's requirements and therefore to enable the land to be disposed of, Council will need a formal resolution to revoke the community land classification and follow the statutory process to undertake the task.

- Allotment 9, 22 Campbell Street, Millicent



Council has also received an enquiry about the purchase of Allotment 9, 22 Campbell Street, Millicent. This parcel of land is a vacant allotment located on the corner of Mount Gambier Road and Campbell Street, Millicent. This parcel of land has a current “dedication” for “reserve purposes”. It is believed that this parcel of land was gifted to Council as part of a residential development undertaken in the early 2000’s, involving the old Butter Factory. The vacant allotment remains undeveloped with no likelihood to be developed as a reserve, particularly given that Bolton Oval is located directly adjacent to this land. Therefore, officers have identified the land as being excess to Council’s requirements and are supportive of community land classification being revoked and the land being sold.

In undertaking a review of the land, it was initially thought that the land had been previously revoked from community land classification as the parcel was listed in the Community Land Register as revoked requiring removal of dedication. If this were the case, Council would only be required to remove the dedication status from the land which is a straightforward process, requiring the lodgement of the necessary forms with the Lands Titles Office. However, when officers commenced the removal of the dedication, there was insufficient evidence available (i.e. government gazettal notice) that supported the notion that Council had previously removed the community land status, therefore it is recommended that the process be undertaken to eliminate any confusion of the status of the land.

To progress both requests, Council will be required to revoke the community land classification relating to both parcels of land. This formal process involves the preparation of detailed Reports for community consultation and consideration by Council. If, following the required steps, Council does support the revocation process, a final report is prepared for approval by the Minister responsible for the Local Government Act. A copy of the Guidelines paper prepared by the Office of Local Government is attached for reference.

In relation to the proposal to sell the land, it is prudent to consider the future preferred options for disposal of the lands including, offering the land direct to the applicants subject to

an independent valuation being obtained to determine the sale price of the land, or offering the land via private treaty and the land being listed via a Real Estate Agent.

### **Financial Considerations**

Budget Allocation	Nil
Budget Spent to Date	Nil
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

### **Risk Considerations**

There are no known risk considerations related to this report.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

*Local Government Act 1999* (Section 194)

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

Public consultation will be undertaken in accordance with Council's Community Engagement Policy.

### **RECOMMENDATION**

That Council:

1. Pursuant to Section 194(2) of the *Local Government Act 1999*, agree to commence the formal public consultation process to revoke the community land classification of land situated at:
  - Allotment 301, Cullens Road, Southend, CT 5291/66; and
  - Allotment 9, 22 Campbell Street, Millicent CT 5248/722.

Office of Local Government

## **Section 194 – *Revocation of Community Land Classification***

Guidance paper no. 5

April 2022

This document and others in the series are provided as a guide to good practice and not as a compliance requirement.

The content is based on officer's knowledge, understanding, observation of, and appropriate consultation on, current good practice. Information papers may also include the Office of Local Government's views on the intent and interpretation of the legislation.

The material does not constitute legal advice.



Government of South Australia  
Attorney-General's Department



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# INDEX

<b>The community land legislative framework</b>	<b>1</b>
<b>Role of the Minister</b>	<b>2</b>
<b>Crown Land</b>	<b>3</b>
<b>Revocation process</b>	<b>3</b>
<b>Report on the proposal for consultation</b>	<b>3</b>
<b>Public consultation requirements</b>	<b>5</b>
<b>Effective consultation</b>	<b>6</b>
<b>Notice of the proposal to the public</b>	<b>8</b>
<b>Consideration of submissions</b>	<b>8</b>
<b>Native Title</b>	<b>9</b>
<b>Seeking the approval of the Minister</b>	<b>9</b>
Information provided in the application to the Minister	9
<b>Notification of the Minister's decision</b>	<b>10</b>
<b>Appendix A—definitions</b>	<b>11</b>
<b>Appendix B—flow-chart of revocation process</b>	<b>12</b>



## OFFICIAL

## The community land legislative framework

The *Local Government Act 1999* (the Act)<sup>1</sup> establishes a framework for the classification of most land owned by a council or under a council's care, control and management (local government land) as 'community land'<sup>2</sup>.

The framework aims to ensure a consistent, strategic and flexible approach to the administration and management of local government land. Its objectives are to protect community interests in land for current and future generations.

Local government land (other than a road, easement, or right of way) is taken to be classified as community land unless—

- the council resolves before the land<sup>3</sup> is acquired or comes under its care, control and management that it is excluded from classification: section 193(4)(a) of the Act; and
- the land is not affected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation: s 193(4)(b).

Once classified, community land—

- cannot be disposed of, except in prescribed cases: s 201(2);
- may require the preparation and adoption of a management plan: s 196;
- can be leased or licensed but only in accordance with prescribed requirements: s 202; and
- can be used for business or commercial purposes, subject to the use being authorised in an approved management plan for the land: s 200.

The council may not revoke the classification of community land in accordance with section 194 of the Act for the following classes of land—

- Adelaide Park Lands;
- land required to be held for the benefit of the community under Schedule 8 of the Act (Beaumont Common, Klemzig Memorial Garden, Levi Park, Reynella Oval, Lochiel Park Lands, and Frew Park), under a special Act of Parliament or under an instrument of trust; and

<sup>1</sup> See Appendix A for definitions relating to Chapter 11 of the *Local Government Act 1999*.

<sup>2</sup> Transitional arrangements between 2000 and 2003 allowed the council to exclude specific parcels of land from classification as community land. Typically, the land was used solely for council operational purposes (work depots), or for business or commercial purposes (car parks) or other non-community purposes (land identified for sale)

<sup>3</sup> Land that formed a road or part of a road that vests in the council after the closure under the *Roads (Opening and Closing) Act 1991* is taken to be community land unless the council resolves before or at the time of making the relevant road process to exclude the land from classification: s 193(4a).

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- land excluded by Regulation (no regulations have so far been made for this purpose).

The council may need to seek legal advice as to whether a parcel of land is subject to an instrument of trust.

Generally, the Act affords the council sufficient flexibility to manage and use community land, including a use for a business purpose, without the need to revoke the classification.

The council may resolve to classify any local government land that has previously been excluded from classification: s 193(5).

## Role of the Minister

The relevant Minister is the Minister responsible for the *Local Government Act 1999* (the Minister).

The Minister has a duty to—

- review the process followed by a council in submitting a proposal for a revocation of community land classification, and
- assess the merits of the proposal.

The Act sets out the steps a council must follow before submitting a proposal to the Minister. It is pre-requisite for the exercise of the Minister's discretion that the council has followed the steps set out in the Act.

**If the council has not followed the requirements set out in the legislation the Minister cannot exercise his/her discretion to approve a proposal.**

If the Minister is satisfied that the council has complied with the legislative requirements, the Minister can then assess the merits of the proposal in determining whether to approve or not approve the proposal. The Act requires that the council provide to the Minister a report on the content of all submissions made in the course of the public consultation. The public consultation process and its results are therefore relevant considerations for the Minister when assessing the merits of a proposal.

The Minister's approval gives the council the authority to pass a resolution to revoke the classification. The council should not pre-empt that the Minister's approval will be given in every instance.

Accordingly, where the council proposes to dispose of land by private sale or public auction, it should not commence advertising the sale or enter into a contract for the sale or disposal (including a contract made on the condition of the Minister's approval being given), until such time as the Minister's approval is given.

## OFFICIAL

## Crown Land

If the subject land is Crown land dedicated to a council and that dedication is removed then after the dedication is removed, the subject land is considered to no longer be classified as 'community land' for the purposes of the Act and as a consequence a community land process under section 194 of the Act is not required.

## Revocation process<sup>4</sup>

It is important to note that the council is the instigator of any proposal to revoke the classification of community land, and as such, it is ultimately the council that is responsible and accountable to its community for the decisions it makes. The Act seeks to ensure that members of the community are involved in the revocation process, and to provide them with an opportunity to make submissions which their council must consider.

The process for revoking community land classification exists to give scope to the council to determine (in consultation with its community) whether the community's long-term interest in a parcel of land does or does not need to be protected. The council and the community may decide that such protection under this classification is no longer required, and failure to do so would prevent the land's use or development for other specified and agreed purpose. For example, the council may wish to dispose of the land and use the proceeds for some other community purpose, use the land wholly or substantially for operational or commercial purposes, or lease the site for a term greater than the maximum 42 years permitted by the Act: s 202(4).

The council should be able to clearly demonstrate to the community that it has developed a specific strategy for the future use of the land, and that revocation of the classification is necessary to deliver that strategy.

The council should also take a holistic approach when developing a proposal for revocation of land that will facilitate a project or strategy on adjoining land, for example, the revocation is necessary to enable a road to be opened under the Roads (Opening and Closing) Act 1991 to give access to an adjoining land division. It is important that the council takes into account the processes and procedures required under other legislation, in addition to those under the Act.

## Report on the proposal for consultation

Before the council submits a proposal to the Minister for revocation of the classification of community land, it must prepare and make publicly available a report on the proposal. This report forms the basis of the council's consultation with the community. It must contain all of the information listed in subsection 194(2)(a) of the Act. If any of the required information is

<sup>4</sup> A flowchart summarising the revocation process is shown in Appendix B.

## OFFICIAL

not included in the report, the proposal will not comply with the legislative requirements and the Minister will not be able to exercise his/her discretion. If any of the information is not provided in sufficient detail, the Minister may consider that the community has not been given the appropriate opportunity to fully understand the proposal, and this may affect the assessment of the merits of the proposal.

The report must contain the following information—

- (i) *a summary of the reasons for the proposal;*

Comment:

This must be a full statement on the reasons of the proposal. For example, the land will be disposed of for private residential development, or a long-term lease granting exclusive rights to a sporting organisation is to be granted, or will be used for council's operational purposes.

A statement in the report that the reasons for the proposal is to revoke the community land classification of the land is not sufficient.

The reason the council proposes to revoke the community land classification should be clearly articulated so that members of the public are fully informed and given a genuine opportunity to either express concerns or to support the proposal. This should also include any relevancy the proposal has to strategies or objectives of the council that the community had been previously consulted on or would be aware of. For example, the proposal will contribute to the objectives of the strategic management or annual business plan, or the property was identified as being surplus in the asset management plan and its possible disposal flagged in the annual budget.

It is advisable that the report also contain a copy of the relevant certificate of title, and spatial map showing the cadastral boundaries of the subject land and immediate surrounding areas likely to be affected by the proposal.

- (ii) *a statement of any dedication, reservation or trust to which the land is subject; and*
- (iii) *a statement of whether revocation of the classification is proposed with a view to sale or disposal of the land and, if so, details of any Government assistance given to acquire the land; and a statement of how the council proposes to use the proceeds;*

Comment:

The report must include a statement of the intended use of the funds acquired from sale of the land, even if it is intended to put the money into general revenue.

Members of the public need to be given information about the use of acquired funds as it may affect their attitude to the proposal. For example, a person may be concerned about a proposal to sell community land if the money is to be placed into general revenue but may give support if the funds are to be used for the acquisition or upgrade of other community facilities.

If sale or disposal is contemplated, the report should indicate if the proposal is consistent with the council's policy on sale or disposal of land (s 49(1)(d)).

**As mentioned above, where it is proposed that the land will be disposed of, the council should not commence advertising the sale or enter into a contract for the sale or disposal**

## OFFICIAL

**(including a contract made on the condition of the Minister's approval being given), until such time as the Minister's approval is given.**

Section 201(3) of the Act provides that if State Government financial assistance was given to the council to acquire the land and the council has not resolved to use the proceeds for the acquisition or development of other land for public or community use, or for the provision of community facilities, the Minister may request the council, as a condition of approval, to pay an amount to the Crown, or to apply, for a purpose specified by the Minister, an amount of money that does not exceed the sale price.

- (iv) *an assessment of how implementation of the proposal would affect the area and the local community;*

Comment:

This assessment should provide a discussion and conclusion on the effects of the proposal on the local community. It should set out the current use of the land and identify potential groups that could be directly affected by the proposal. For example, sporting groups or residents living in the locality who use the land. The assessment should explain clearly the perceived positive and negative affects on the community of the proposal.

The statement should take into consideration any relevant strategic planning documents prepared by the council, for example, open space or recreation strategy, residential strategy or town centre strategy.

The statement should also take into account the relationship of the proposal, if any, to government strategic planning for open or recreational land in the area or region, for example, whether the land is linked to the State Government's Metropolitan Open Space Strategy, or the targets or objectives in the 30 Year for Greater Adelaide or relevant Regional Planning Strategy.

- (v) *if the council is not the owner of the land – a statement of any requirements made by the owner of the land as a condition of approving the proposed revocation of the classification;*

Comment:

If the land is under the care, control and management of the council, but is not owned by the council, the classification of land as community land cannot be revoked unless the owner of the land approves the revocation.

If the land is owned by the Crown and is dedicated under the care, control and management of the council, the approval of the Minister for Sustainability, Environment and Conservation (as the Minister who administers the *Crown Lands Management Act 2009*) must be obtained on behalf of the Crown, before the report is prepared. For other land owned by the Crown, the approval of the relevant Minister must be obtained.

A person who holds Native Title in the land is also considered an owner for the purposes of the Act and the revocation of the community land classification cannot proceed without that person's consent.

If the owner(s) of the land place any conditions on their approval of the revocation, the report must state this and set out those conditions.

## Public consultation requirements

After the report has been prepared, the Act requires that it be made publicly available. The information in that report is intended to inform members of the public of the council's proposal,

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enable them to form a view on that proposal, and should they choose, make a submission in support of that view.

The Act (s 194(2)(b)) also requires that the council consult with the public on the proposal in accordance with its own public consultation policy.

Under the Act (s 50), all councils must adopt a public consultation policy. That policy must set out the steps that the council will follow in cases where the Act requires that a council must follow its public consultation policy.

The Act (s 50(4)) requires that the council's public consultation policy must provide interested persons with a reasonable opportunity to make submissions, and at least provide for—

- a) the publication in a newspaper circulating within the area of the council a notice describing the matter under consideration and inviting interested persons to make submissions in relation to the matter within a period (which must be at least 21 days) stated in the notice; and
- b) the consideration by the council of any submissions made in response to an invitation under paragraph (a).

The council must adhere to the requirements of its own public consultation policy. If that policy prescribes steps that are more stringent than the minimum requirements of the Act, then those steps must be followed. If the policy is not complied with, the council's application to the Minister will not comply with the legislative requirements and the Minister cannot exercise his/her discretion in relation to that application.

The nature and outcome of the public consultation process are relevant to the Minister's exercise of his/her discretion.

## **Effective consultation**

Planning is the key to successful engagement with communities on a proposal to revoke the classification of land as community land.

It is important to be clear about the decision to be made. Being unclear could lead to tension between the council and its community. In the context of a proposal to revoke the community land classification, the decision is generally much broader than the decision to change the classification of the land. The broader decision will also involve a decision to do something with the land if the classification is revoked. The real issue is the council's intention for the future use of the land.

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Effective consultation assists in managing expectations by ensuring that communities fully understand the nature of the project and the likely impacts and benefits that may result from a decision.

Each revocation proposal is unique. The council should give careful consideration to identifying the parties with an interest in the proposal. These are likely to include people who are directly impacted by the proposal – such as owners/residents of adjoining properties or organisations that regularly use the land – as well as those individuals or groups who may not be directly impacted but may still have a legitimate interest in the proposal, such as resident groups or visitors from outside of the council's area.

The council is encouraged to develop an understanding of these individuals and groups, their sensitivity to the project, and choose appropriate communication methods. When reviewing its public consultation policy, the council should include measures that will ensure that a proposal to revoke the classification of community land is brought to the attention of the wider community.

The *Community Engagement Handbook* (March 2008) provides a model framework for leading community engagement practice in Local Government. The handbook is available on the Local Government Association's website.

The council is encouraged to consider including the following steps in its public consultation policy—

- Writing directly and individually to those who live or own property in proximity to the affected land, particularly where the revocation is for the purpose of alienating open space currently available for recreational purposes;
- Erection of a sign that explains the proposal and invites public submissions on the subject land;
- Publication of a media article in the local newspaper or council's newsletter which identifies the land and explains the proposal and the public consultation process (particularly when the land is large or significant);
- Holding a public meeting or a meeting of the council where community feedback can be received; and
- Allowing a period longer than the minimum 21 days in which the public can make submissions. This may be important where the proposal involves a large or significant parcel of land, or it is known that people living outside of the council's area also use the land



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There is nothing preventing the council from conducting a broader public consultation process than is prescribed by its own policy.

**Notice of the proposal to the public**

To help inform the public of a proposal, it is desirable that the following information appears in the notice—

- Details which readily identify the land. For example, the name by which the land is commonly known, or a plan or photo showing the location of the land, the current use of the land, the Certificate of Title reference for the land and whether the proposal relates to all or part of the land identified;
- A clear statement that the council proposes to revoke the classification of the land as community land;
- The council's reasons for the proposal. For example, sale or disposal of the land, granting a long-term lease over the land, or future use for council's operational purposes;
- Details of where copies of the report and further information can be obtained;
- The name of the contact person at the council;
- An invitation for interested persons to make submissions to the council in relation to the proposal; and
- The closing date for submissions.

As mentioned above, it is desirable that the council considers a period longer than the minimum 21 days for the receipt of public submissions, where the proposal involves a large or significant parcel of land, or it is known that people living outside of the council's area use the land.

**Consideration of submissions**

The Act (s 50(4)(b)) requires that the council's public consultation policy must provide for the consideration by the council of any submissions made. Once the public notification period has ended, there must be compliance with this aspect of the policy. The Act (s 194(3)(a)) also requires that the council submit to the Minister a report on all submissions made as part of the consultation process.

Community members are more inclined to make submissions on a proposal if they feel they have the capacity to have input to the decision-making process. An acknowledgement in writing to those persons who have made a submission, and informing them that their

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comments will be considered by the council, will also ensure that they feel they have contributed to the decision-making process. Where the proposal attracts interest from the community, particularly where there is both support for and opposition to a proposal, the council could consider including the date and time of the council meeting at which the proposal will be considered in the acknowledgment referred to in the previous paragraph.

**Native Title**

Consultation with Native Title groups needs to be consistent with any requirements in the council's public consultation policy in respect of land on which native title has not been extinguished. The council should seek its own legal advice as to whether or not Native Title may be an issue for the land concerned.

**Seeking the approval of the Minister**

After considering public submissions, the council may resolve to seek Ministerial approval for the proposal. Only then, can an application be made to the Minister.

The council may not delegate the power to make an application to the Minister (s 44(3)). The council must make a resolution to submit the proposal to the Minister for approval.

**Information provided in the application to the Minister**

When submitting the proposal to the Minister the council should provide a copy of its resolution to submit the proposal.

Information relevant to the application will help inform the Minister in making a decision on the merits of the application. Consequently, the following information should accompany an application—

- A copy of the report prepared by the council for the purposes of section 194(2)(a);
- In the event that the land is under the care, control and management of the council but is not owned by the council, a copy of the landowner's approval of the revocation (including approval of any native title holders);
- If the council proposes to sell the land, a copy of the council's policy on the sale or disposal of land, under section 49(1)(d);
- Details of the public consultation undertaken, including copies of the actual advertisement(s) placed in local newspaper(s), media releases, photos of signs erected on the land, and copies of any correspondence sent to adjoining property owners or occupiers as well as details of those persons who were notified;
- A copy of the relevant certificate of titles, spatial plan(s) showing the cadastral boundaries of the subject land and immediate surrounding areas, and any other documentation that the council believes will support its application; and

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- ☑ In the event that the land is to be sold, a copy of the valuation report on the land (if obtained), and a copy of any resolution by the council to use the proceeds of the sale of the land for the acquisition or development of other land for public community use or for the provision of community facilities.
- ☑ Copies of all submissions or petitions made on the proposal as part of the public consultation process;
- ☑ A report to the Minister on all submissions received on the proposal during the council's public consultation process, for the purposes of section 194(3)(a) and the council's response to the issues raised in the submissions received;
- ☑ A copy of the agenda report and minutes for the council meeting at which the council considered any submissions made during the public consultation process;
- ☑ A copy of council's resolutions relevant to the proposal, including the resolution to submit the proposal to the Minister;

It is requested that the application be sent electronically to the Minister at minister.brock@sa.gov.au in PDF format. Please consider the size of the document and break the application up into parts if the size is likely to disrupt transmission.

### **Notification of the Minister's decision**

The council will be advised of the Minister's decision in writing. If the Minister does not approve the proposal, or the application does not comply with the Act, it is open to the council to submit a further proposal in relation to that land at a later time.

The revocation of the community land classification does not take effect unless the council makes a resolution to give effect to the proposal. It may decide that it does not wish to proceed with the revocation. In that case, it is desirable that an appropriate resolution is made.

If the council resolves to revoke the classification, the land is freed from any dedication, reservation or trust affecting the land, other than a dedication, reservation or trust under the Crown Lands Management Act 2009: s 195(1).

If a certificate of title has been issued over land that is subject to a dedication, reservation or trust, (other than a dedication reservation or trust under the Crown Lands Management Act 2009) the council must, immediately after the revocation of the classification of land as community land, give notice of the revocation to the Registrar-General in a manner and form approved by the Registrar-General.

The council may choose to place a notice of the resolution in the local newspaper or in the Government Gazette, but it is not legally required under the Act to do so.

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**Appendix A—definitions**

NOTE: The definition in this appendix is provided as a guide only, please refer to section 4 of the Local Government Act 1999 for interpretation.

“**land**” means, according to the context,

- (a) land as a physical entity, including
  - (i) any building or structure on, or improvements to, land; or
  - (ii) land covered by water and, in such case, the overlying water; or
  - (iii) a strata lot under the Community Titles Act 1996 or a unit under the Strata Titles Act 1988; or
- (b) a legal estate or interest in, or right in respect of, land.

“**local government land**” means land owned by a council or under a council’s care, control and management.

“**owner of land**” means

- (a) if the land is unalienated from the Crown ; or
  - (b) if the land is alienated from the Crown by grant in fee simple
    - (i) the holder of an estate in fee simple, or a life estate, in the land; or
    - (ii) the holder of a leasehold estate in the land who is not in occupation of the land; or
    - (iii) a mortgagee in possession of the land (or a receiver appointed by such a mortgagee); or
  - (c) if the land is held from the Crown under a lease, licence or agreement to purchase the lessee, licensee or purchaser; or
  - (d) a person who holds native title in the land; or
  - (e) a person who has arrogated to himself or herself (lawfully or unlawfully) the rights of an owner of the land,
- and includes the executor of the will, or administrator of the state, of any such person.

“**public notice**” means notice published in the *Gazette* and in a newspaper circulating generally throughout the State.

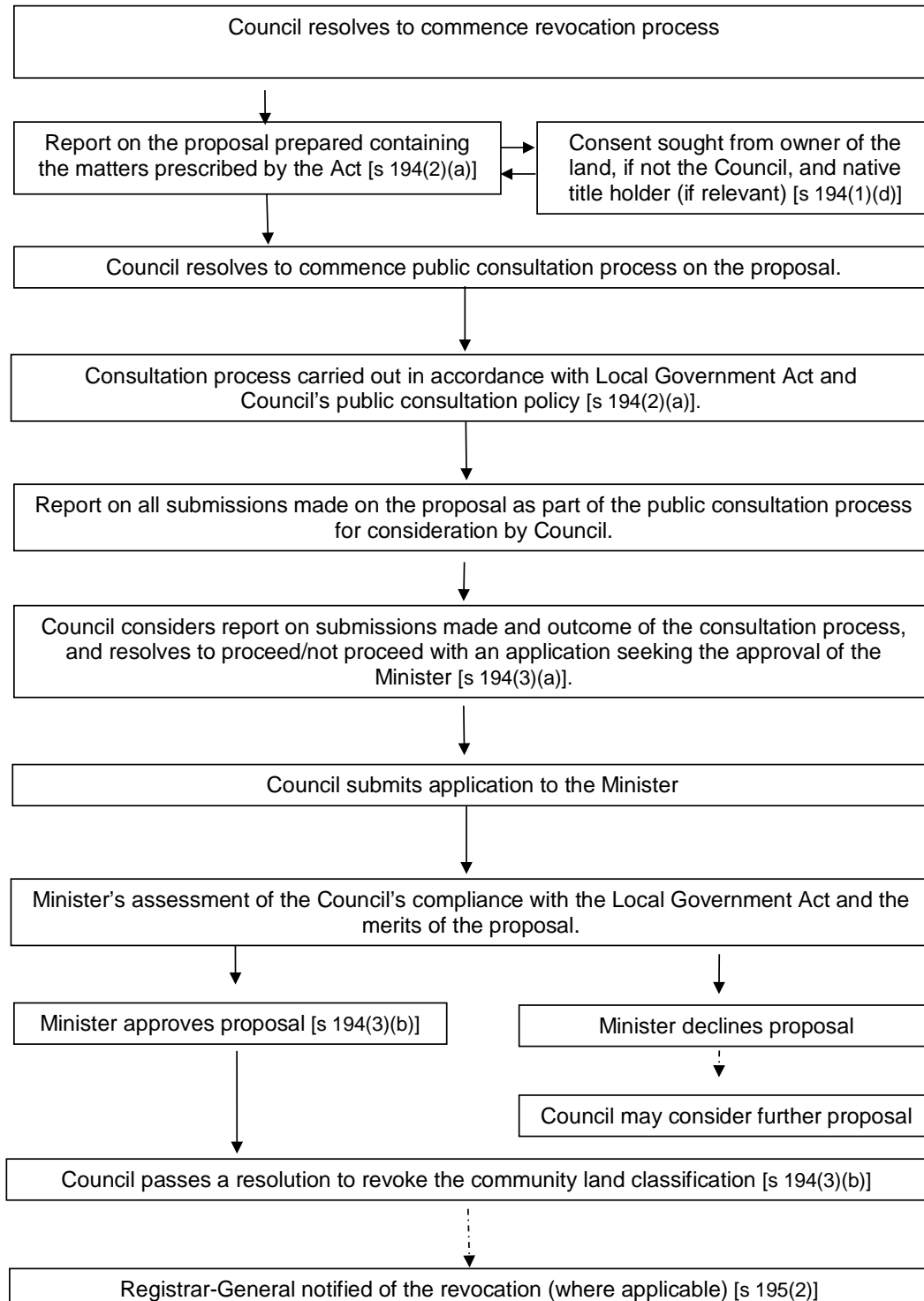
“**public road**” means

- (a) any road or land that was, immediately before the commencement of the *Local Government Act 1999*, a public street or road under the repealed Act; or
  - (b) any road
    - (i) that is vested in a council under the Act or another Act; or
    - (ii) that is placed under a council’s care, control and management as a public road after the commencement of the Act but not including an alley, laneway, walkway or other similar thoroughfare vested in the council; or
  - (c) any road or land owned by a council, or transferred or surrendered to a council, and which, subject to the Act, is declared by the council to be a public road; or
  - (d) any land shown as a street or road on a plan of division deposited in the Lands Titles Registration office or the General Registry Office and which is declared by the council to be a public road; or
  - (e) any land transferred or surrendered to the Crown for use as a public road that was, immediately before the transfer, held by a person in fee simple or under a lease granted by the Crown
- (and includes any such road that is within the boundaries of a public square).

“**road**” means a public or private street, road or thoroughfare to which public access is available on a continuous or substantially continuous basis to vehicles or pedestrians or both and includes a bridge, viaduct or subway; an alley, laneway or walkway.

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## Appendix B—flow-chart of revocation process



**Office of Local Government**

For further information about this and other guidance papers contact:

**Office of Local Government**  
(08) 7109 7145  
[AGD.OfficeofLocalGovernment@sa.gov.au](mailto:AGD.OfficeofLocalGovernment@sa.gov.au)

Other guidance papers are available at [www.agd.sa.gov.au/local-government](http://www.agd.sa.gov.au/local-government)



**Government of South Australia**  
Attorney-General's Department

## 15.3 Director Development Services

### 15.3.1 Quarterly Development Services Performance Update

Report Type	Officer Report
Department	Development Services
Author	Emma Clay
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.5 Ensure Council has the right people to succeed in delivering outcomes.
File Reference	GF/9.24.1
Attachments	Nil

#### Purpose of Report

This report is to provide Council with an update on the projects and operations of the Development Services Directorate for the period 1 March 2023 to 31 May 2023.

#### Report Details

### Libraries and Cultural Services

#### LIBRARY SERVICES

On Friday March 3<sup>rd</sup>, we farewelled long time Library Assistant, Anne Schumacher with a morning tea celebrating her contribution to the Wattle Range Council and Libraries. The morning tea was well attended by staff, library users, Anne's family and volunteers, Anne commenced working as a casual employee in the Civic and Arts Centre. When the Centre was closed for a considerable restoration project, she moved to the Library. Anne is an avid reader was respected as an outstanding advisor on books. She also was a valued contributor to library programs, bounce and rhyme and partnerships with schools, kindergartens, and the learning centre. We congratulated Anne on her outstanding service.

A new 'Dungeon and Dragons' activity has commenced on Saturday mornings which has proven to be very popular with local youth and young adults. After recognising the potential, library staff have partnered with a Mount Gambier-based group to bring this fantasy, role-playing program to Millicent.

Library staff have recently participated in two conferences – "An introduction to AI" which has proven to be a useful introduction to Artificial Intelligence and the relevance to libraries. The second conference was on building numeracy and developing programs for the community. This learning compliments and builds on our existing 'Little Big Bang Club', a science based 4-week program which we rolled out to schools and successfully activated during the school holidays.

Youth week was launched at the Library with an Art, Pizza, and music evening. A mural was painted by local, young artist Arabey McKenzie who hosted a series of workshops over the

duration of the mural production which spanned the whole of Youth Week. The Millicent Library also hosted a Mummies Escape Room during Youth Week which continued throughout the April, School holidays.



Over 2000 people moved through the Millicent Library during its 'Full Throttle in Wattle' school holiday program and feedback received about the activities was very positive. The felt bookmaking and Mother's Day craft activities were extremely well received. The VR goggles, Switch and Xbox were kept in constant use and the Mummies-Escape Room was very popular continuing on from the Youth Week. Visitors attended from Robe, Adelaide, Victoria and across the Limestone Coast after finding the events on social media and online. It would be true to say *"the innovative holiday program attracted a wide range of families and numbers were back to post covid times"* (Janice Nitschke, Manager Library and Cultural Services).

We celebrated History Month in May and guest speaker Dr Karen Agutter spoke on her research and history of Work Camps post WW1. There was a lot of interaction between Karen and those who attended, and volunteers are continuing to transcribe stories that are sent to us or through interviews. Interestingly, our local history collection holds a collection of photographs of migrant camps in our area donated to the Local History Centre by Mr Woodruffe. Dr Agutter was delighted to have access to this very valuable and rare collection.

Following World War Two a large number of migrants arrived in the South East of South Australia. Men and women displaced by war in Europe, those arriving as Special Project Workers, and those on assisted passages often found themselves living, at least initially, in worker's camps. These "camps" were supplied by employers including the railways, forestry, and other government entities, as well as private companies and individuals and took the form of tents, dormitories, single men's quarters, or rooms in hotels/guest houses and in hospital quarters.

Researchers from the University of Adelaide are mapping the locations of these camps and telling the story of these migrants, many of whom settled in the district, and were essential in the growth of industry and infrastructure.





## THE MILLICENT GALLERY

Exhibitions in the Millicent Gallery continue to be incredibly well supported. We currently have “Millicent Weaves a Tapestry of Art” which has been very successful. A joint exhibition celebrating the art and craft of the Millicent Community Art and Craft members, an active group who meet regularly at the Fifth Street Art Hub, A vibrant, like-minded group of local artists and crafts people, connecting often to develop their skills, support each other, make welcome new members, and collaborate with the vision of creating beautiful and unique art and craft pieces. The diversity of this group of 30 exhibitors displays a variety of mediums including drawing, painting, scrap booking, quilting, embroidery, tapestry, crochet, craft, and pottery, creating a fascinating and thought-provoking exhibition, where the viewer can enjoy, experience, immerse and be captivated. These artists are regular supporters of our ongoing exhibitions.

We currently have the talented Pat Muhovics as artist in residence, weaving on her loom, attracting lots of interest.

The next exhibition is “The Interpretation of Nature”, an exhibition of artists from Penola, Beachport and Millicent who have not exhibited previously in curated exhibitions.

### 2023 PROGRAM MILLICENT GALLERY

- The Interpretation of Nature through the brush of Wattle Range Artists
- SALA - Three Artists from the region
- Wattle Range Photographic Exhibition - Digital submission, production of the 2024 Calendar
- The Art of Books – The place of books and art
- Wattle Range Art Exhibition opening November 17th, 2023



We are indeed fortunate to have an active and extensive group of artists and community from across Wattle Range Council area who support it: - curating, exhibitions, promotion, and volunteering.

## Development and Regulatory Services

### DEVELOPMENT - PLANNING AND BUILDING

During the period from March to May, the number of development applications has remained consistent. There has been a notable increase in enquiries related to land divisions, boundary realignment, and subdivisions, indicating a growing interest in these types of developments. Additionally, there have been enquiries about changes in land use, specifically regarding the conversion of existing structures such as sheds, caravans, and transportable buildings for habitation purposes.

Section 7 property searches are completed upon request from real estate agents due to potential property sales (relates to Form 1 requirements). Work to prepare a section 7 report is conducted by multiple officers from Corporate Services and Development Services areas of Council. 62 full searches were completed over the last quarter.

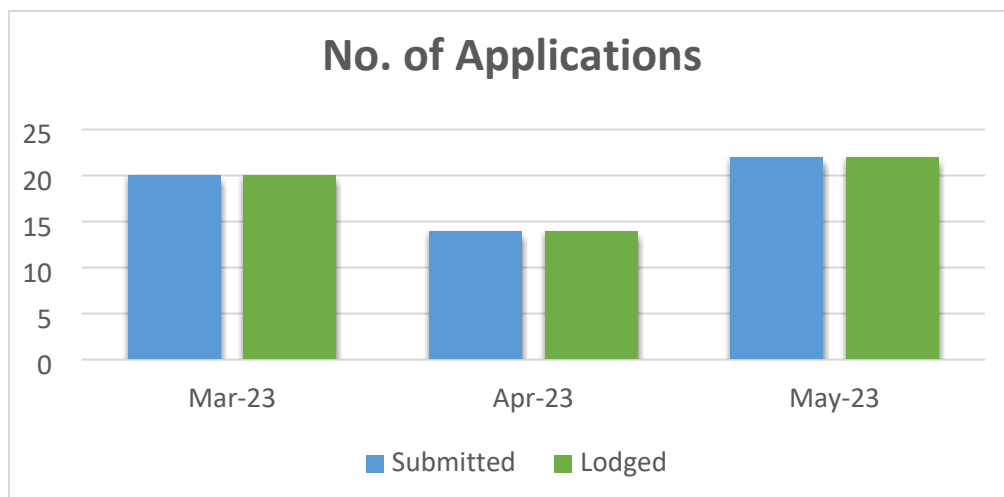
In this quarter, two development applications were publicly notified. One application did not receive any representations, which was able to be finalised at Officer level for planning consent. The other application is still open for submission at the time of writing this report.

Furthermore, an application for an extension to Woakwine Wind Farms was also referred to the Regional Assessment Panel for a decision. The panel granted approval for an extension of time to complete the project.

Development Statistics for the Quarter (1 March 2023 to 29 May 2023):

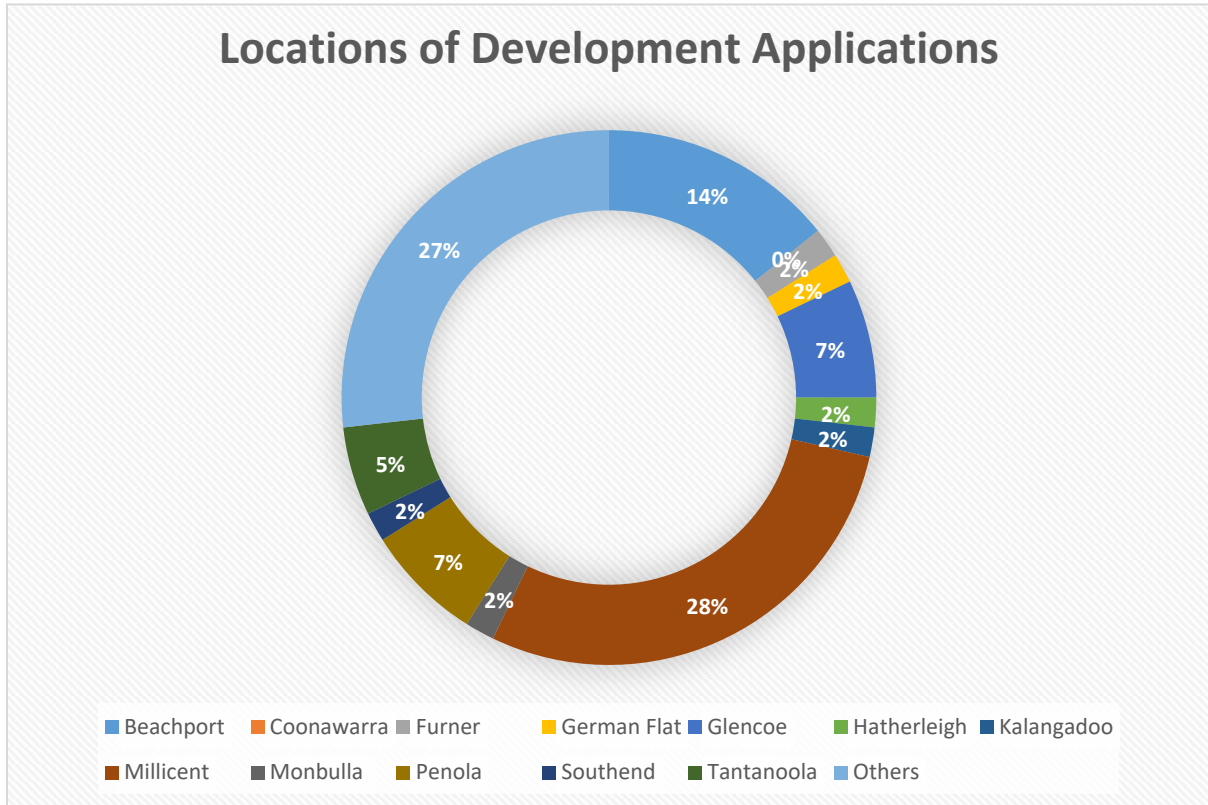
<b>Development Applications Lodged</b>	<b>Estimated Development Cost</b>
<b>56</b>	<b>\$9.26 M</b>

The number of applications submitted for the last quarter are identified on the graph below:

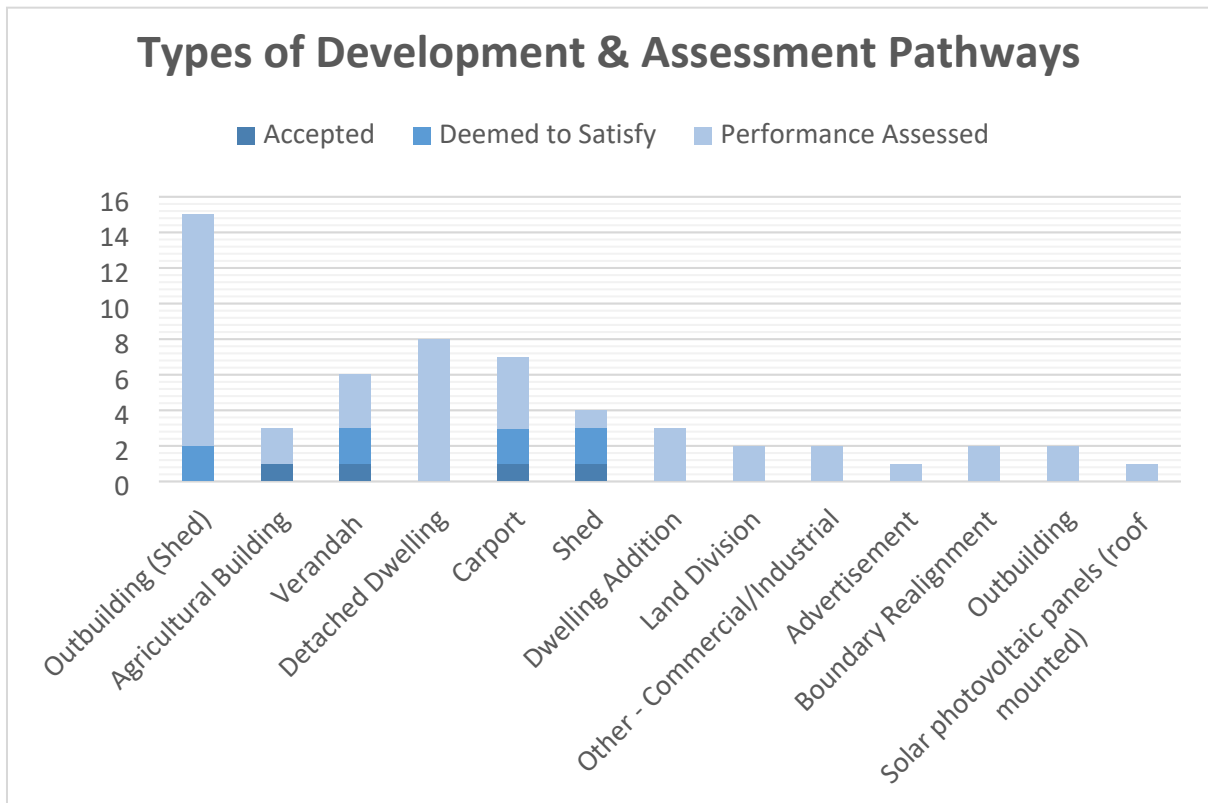


Source: Plan SA Council Area Report Applications Dashboard, accessed 29 May 2023

The locations of development applications for the last quarter are as follows:



The top types of development for the quarter are identified on the graph below:



Source: Plan SA Council Area Report Top Development Trends Dashboard, accessed 29 May 2023

## PRELIMINARY ADVICE

Planning and Building staff provide preliminary advice daily to customers over the phone or in person to assist residents, business owners and community groups with their development assessment enquiries. 'Meet with the Development Team' sessions enable Officers to be more accessible to the community outside of Millicent. A summary of this quarter's 'Meet with the Development Team' sessions is provided below:

Location	Dates of Sessions	Topics of Interest
<b>Beachport</b>	11 April 2023	No enquiries
	09 May 2023	
<b>Penola</b>	01 March 2023	4 enquiries were made relating to Local Heritage Grant, tourist accommodation, shed and carport development.
	29 March 2023	
	18 April 2023	
	17 May 2023	

Planning and Building Officers were assisted by Council's Heritage Advisor, who was also available for some appointments during the above sessions and provided advice regarding heritage related matters.

## PLANNING AND BUILDING COMPLIANCE

Development staff have continued to see many customer requests for Section 7 searches, predominantly in Penola. As a result of these searches and complaints from community members, several unlawful developments and land uses have been identified and investigated. Subsequently, it is found that several properties have been used for unlawful habitation and camping, various kinds of unauthorised developments like shed, carport, dwelling additions, etc.

Council's development team are addressing compliance matters on a case-by-case basis. Many of these can be resolved through retrospective development applications being lodged for assessment/approval. Others may require enforcement action to remove unlawful developments or cease unlawful land use. These compliance issues can be very time-consuming, often involving multiple inspections, follow ups, and thorough recording of documentation suitable for admission at the Environment, Resources and Development (ERD) Court if required.

This quarter, the Council has successfully resolved several significant enforcement matters, demonstrating its commitment to upholding regulations and ensuring compliance. Furthermore, there are a few remaining enforcement cases that are nearing resolution and are expected to be concluded in the upcoming quarter.

## BUILDING FIRE SAFETY COMMITTEE

Following the Building Fire Safety Committee (BFSC) met last quarter, Fire Safety notices were issued to three (3) hotels in Millicent and were provided with 60days time to comply with the Building Fire Safety requirements.

The next BFSC meeting is due in the upcoming quarter and several accommodation sites are to be inspected as part of this meeting.

## ENVIRONMENTAL HEALTH

Location	Inspection Type	Number of Inspections
Glencoe	Food premises	3
Rendelsham	Wastewater <sup>#</sup>	3
Tantanoola		
Millicent		
Penola		

<sup>#</sup> includes installation inspections and inspection of existing systems requiring upgrade

There have been the following Environmental Health related enquiries during the quarter:

- 6 new applications to obtain a food business notification number
- 2 new home-based food businesses;
- 2 customer service requests; and
- 11 counter enquiries.

A site inspection has also been conducted in relation to a member of the community reported to be living in a tent.

### Wastewater Applications

Wastewater applications continue with 11 open applications at the time of writing this report. 21 wastewater applications have been assessed and approval granted during the last quarter.

Wastewater applications require the provision of technical information, when this information is not provided by applicants it can lead to longer processing times. Applicants are sent requests for further information when there is relevant information missing. Some current applications are pending the provision of information from the applicant.

### Community Wastewater Management System – Septic Pump-Out Program

Council's Contractor has completed Southend and Kalangadoo Areas 3 septic tank pump-outs during mid-late March 23. Council owned facilities and Penola Area 4 have not yet commenced and are expected to commence in June and follow into the beginning of the new financial year. This is due to contractor availability and planning. To date, three properties have required follow up in relation to condition of their septic tanks needing replacing.

An investigation was undertaken into the possible cause of a fat blockage found in pipework in the Penola CWMS.

### Introduction of New Food Safety Standard

As noted in the previous quarterly report, introduction of [Food Safety Standard 3.2.2A – Food Safety Management Tools](#) will impact many food businesses across the Council area, where food business will, depending on the category of business they are, need to:

- Category 1
  - Businesses that make and serve food that is unpackaged – includes restaurants, fast food outlets, bakeries, and caterers;

- Implement requirements regarding having a food safety supervisor, food handler training for each food handler and substantiation of critical food safety controls (evidence tool); or
- Category 2
  - Businesses that sell ready-to-eat food that is unpackaged and not made by the business, examples include, delis, supermarkets, service stations, seafood, and meat retailers;
  - Implement requirements regarding having a food safety supervisor and food handler training for each food handler.

The new standard does not apply to charitable organisations & / or manufacturing businesses.

Significant time has been invested in informing relevant community members of these responsibilities. Work has included:

- Sending correspondence to 115 established Food businesses and home-based businesses.
- Attendance at the Central Limestone Coast Liquor License Accord meeting on 10 May 23, speaking about the new requirements.
- Responding to enquiries.

SA Health also ran multiple food business information sessions in May 2023, due to high interest from food businesses.

### **High Risk Manufactured Water Systems (HRMWS) (Cooling Towers / Warm Water Systems)**

Two annual audit reports from third party auditors were received for HRMWS (cooling towers).

Eight annual renewal Certificates (for period: 1 April 23 to 31 March 24) for businesses with High Risk Manufactured Water Systems were issued.

### **FIRE PREVENTION**

Stubble burn permits are often sought by members of the community during March each year, to burn stubble in their paddocks prior to the end of the fire danger season. There is a significant administrative burden in issuing these permits, with strict timelines and requirements for issuing permits.

162 stubble burn permits were issued between 13 March – 30 April 2023.

PIRSA and CFS jointly provided additional Broadacre burn-off smoke management guidelines and Smoke Management Policy this year (after the commencement of the stubble burn period) which were also provided to permit applicants.

### **UNSIGHTLY PROPERTIES**

Council continues to eight potentially unsightly properties and is working with the owners of these properties to clean up and remove unwanted items from the land and rectify some of the issues that have been identified. These matters are often multi-disciplinary and require the assistance of multiple staff members.

## **ANIMAL MANAGEMENT**

Council received reports of 6 dog attacks over the last quarter which required investigation and follow up. 2 were minor bites on humans and 4 on other dogs / animals.

There are currently 8 active barking complaints being investigated and we are working with dog owners to resolve the issues and the impact of nuisance barking on neighboring properties. A similar number of complaints have also been resolved over the last quarter.

23 wandering dog complaints were followed up.

## **CROSS-GOVERNMENT SUPPORT**

SAPOL Operation Red Gum targeting illegal wood collection is underway. SAPOL urges anyone who witnesses any potentially illegal woodcutting on private or public land to contact the Penola Police 131444.

Persons collecting wood from roadsides are required to obtain a permit from Council first. No permission is granted for the felling of live or dead trees and there are strict conditions for permit holders to abide by.

## **TRAINING**

Ongoing professional development is important to all technical areas within the Development and Regulatory services area. The team has had training from SAPOL on dealing with aggressive people and de-escalating difficult situations. Further training sessions have been attended by various officers to help maintain their accreditations and currency of knowledge.

## **Community Development**

### **EVENTS**

#### **SA Youth Week 24<sup>th</sup> March – 1<sup>st</sup> April**

Beginning on Friday 24 March until Sunday 2 April a variety of events were held across Wattle Range Council for Youth Week. The week kicked off with the launch of the Youth Advisory Council (YAC) with 11 young people nominating for the inaugural network and meeting for the first time. The newly endorsed YAC members then met and discussed their progress with Mayor Noll and Cr Dunningcliff at a Youth Round Table dinner at Asia House 31st March.

Twenty young people and their families also had an opportunity to experience disc golf at Beachport on Saturday 25th March. Finally, on Thursday 30th March, 45 junior team members from the Hatherleigh Football and Netball Club engaged in a Sports Motivational workshop after training. This session provided by FocusOne Health covered Mental Health and Wellbeing and Nutrition for sport energy. These activities were held in conjunction with those held in the library (mentioned earlier in this report).



Disc Golf



Sports Workshop



Youth Advisory Council Round Table

### **Full Throttle in Wattle - Autumn School holiday program**

The two-week long program enticed over two and half thousand participants to the combined activities including Millicent Public Library, The Rivoli Bay Jetties Junior Fishing Competition, SAPOL Rider Safe Workshops, “Mummies” Escape room and movies in Millicent and Coonawarra. The publicity was through the Facebook Wattle Range Youth Engage page, ATDW (Australia Tourism Data Warehouse) and local posters. Visitors from Mount Gambier, Adelaide, Bordertown, and Naracoorte reflected finding activities on searching online “what’s happening in [community/region]” when visiting in the region.

A highlight was the return of the South Australian Police Road Safety Centre from Adelaide with many attempts over 3-years to make this happen. It was wonderful to see the Millicent Rider Safe Centre facility being used for its intended purpose with 100 young people booked into the sessions. To build upon this success, SAPOL will be hosting school sessions in early December.





Rider Safe Session, Millicent



Movie at Coonawarra Hall

## **Rivoli Bay Junior Jetties Fishing Competition 17 – 28 April**

The third consecutive Rivoli Bay Jetties Junior Fishing Competition was based at the Beachport and Southend jetties. The competition is unique as the only dedicated junior fishing competition in South Australia. We received requests for publicity from SA Life Magazine, local papers and promoted in local Facebook pages. The dedicated competition Facebook page has a large following with posts exceeding 6.5k reaches.

The competition began with a fishing workshop on the first Monday of the holidays and was well attended with 186 registrations. Amazing local sponsorship totalled \$7,500 which assisted in registrations receiving the tools to fish being rod and reel combo, tackle box, whiting rig and measuring stick.

The valued sponsors included:

- Lower South East Recreational Fishing Association
- Beachport Lions
- Beachport Hotel
- Jarmo's Beachport
- Limestone Coast Fisherman's Co-op
- Beachport Professional Fishermans Association
- Beachport District Development Association
- Smyth Electrical and Engineering
- South Eastern Professional Fisherman's Association
- Southend Progress Association
- RecFish SA
- Waterfont Café, Beachport
- Spot On Fishing and Tackle
- Wattle Range Council

Over 100 photos of fish were submitted throughout the competition period. The Presentation Evening at the Beachport Bowling Club was well attended with awards for the champion angler, meritorious and runner-up prizes distributed for the three age and categories and the open shark category. Additionally, all registrations had the chance to win a lucky door prize, sponsors stamp prize and workshop passport prize. The People's Choice Fun photos is also selected on the night, with the judges selecting the top 5 photos with the winner receiving a digital camera.



Workshop at the Beachport Rec Centre



Presentation evening at the Beachport Bowling Club



Winners are grinners – Fishing category winners

## Disability Action & Inclusion Community Forums

Two Forums have been held since February. The initial meeting had around forty attendees and provided a range of actions, ideas, and commentary across twelve key areas. The second forum turned the feedback into tangible actions that are aligned with Australia's Disability Strategy and Inclusive SA Disability Inclusion Plan. The next step (as per the request of the people who attended) is to put the proposed actions into a community-wide survey to better understand the priorities of people living with a disability.

## Central Limestone Coast Liquor License Accord

The May Accord was held at Brand's Laira winery in Coonawarra. Guest speakers were Catarina Santos, Environmental Health Officer, from Wattle Range Council highlighting the changing "Food Safety Standards 3.2.2A" and Peter Seccafien from Licencing Enforcement Branch, South Australian Police. Face to face and online participation contributed to this network being the best attended Accord in South Australia. Every liquor licensee in Wattle Range, Robe and Kingston council has the option to attend to hear updates from a variety of

stakeholders including SAPOL, Consumer Business Service, Australian Hotels Association, Gaming Care Clubs SA, and councils.

### **Social Issues Gathering**

Council attends these bi-monthly meetings along with other community-focused organisations including AC Care, Focus One Health, Substance Misuse Limestone Coast, Housing, Lifeline and more.

Interesting discussions occur around the table including addressing homelessness, transport, drugs, services increasing and decreasing, cost of living, local courses and more.

### **Community Changemakers Summit Saturday 27 May**

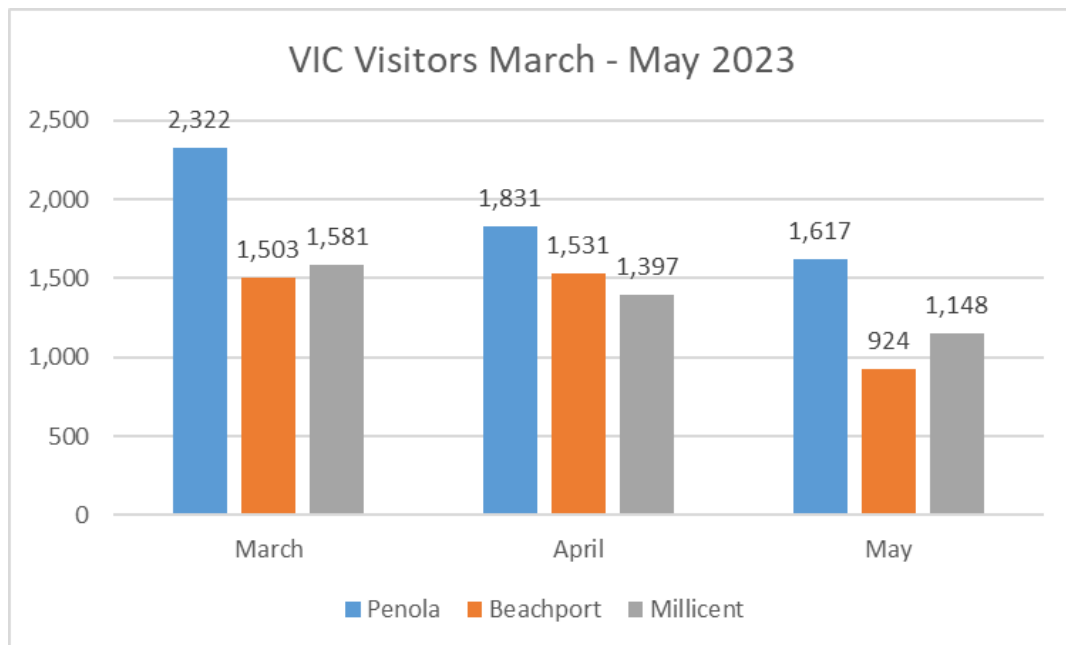
Three eager Wattle Range YAC members attended the Youth Summit at SAHMRI in Adelaide among 65 young leaders to discuss youth impact on community. Our YAC attendees were inspired by the presentations from young changemakers in areas of sustainability, youth advocacy and awareness, Local Government, self-care and meeting young Councillors who have made a difference. Our YAC participants are keen to share their learnings with the team to drive future strategies and opportunities and become “change-makers” themselves.



## TOURISM

Current visitors to Wattle Range Council Visitor Information Centres:

	Penola	Beachport	Millicent
<b>March</b>	2,322	1,503	1,581
<b>April</b>	1,831	1,531	1,397
<b>May</b>	1,617	924	1,148



The position of Tourism and Events Support Coordinator is yet to be filled, leaving a resource shortage in this area. A summary of tourism activities is outlined below:

- **SOTP:** Ongoing support and transition planning with Park Management of Southern Ocean Tourist Park. Finalising a new park map and going live with the new website to enable online booking capability. Additional attention to an annual review of park storage sites for new yearly licence renewals and investigating park management caretaker options.
- **Regional Tourism:** Attendance at the Tourism Management Group meeting with LCLGA on March 28. Destination Development staff discussed Tourism activity in each LGA and pending actions of the network, Localis status, marketing and sharing regional activity and intentions. Attendees then had a guided tour of the Mary MacKillop Centre.

Manager of Community Development attended the Tourism and Networking event at the Henty on 16 May. Presentations from SA Tourism Commission, LCLGA, and an expert panel discussion on marketing, tourism tools and resources, current tourism trends and local market challenges, included Coonawarra Experiences feedback from the Australian Tourism Experience conference in the Gold Coast.

- **Coonawarra:** Council representation at the Coonawarra Tourism Industry Get Together: WINTER WHAT'S ON – 25 May to share with Coonawarra Vignerons and Council representatives the Council activities in the region during winter.
- **VIC Accreditation and Training:** Manager of Community Development and two tourism staff attended the SA Visitor Information Centre Conference in Adelaide 29 – 31 May. The conference included the 2023 SA Tourism Conference for tourism operators and business at the National Wine Centre. The theme was on *Tourism for Good* focused on tourism sustainable future and attendees heard from expert speakers, panel discussions and workshops as well as information from trade exhibitors. WRC Staff made the most of networking opportunities and will share learnings and centre concepts for consideration at future team meetings.

### **Financial Considerations**

Budget Allocation	N/A
Budget Spent to Date	N/A
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

### **Risk Considerations**

There are no known risks to consider relating to this report.

### **Policy Considerations**

There are no known policy considerations related to this report.

### **Legislative Considerations**

There are no known legislative considerations related to this report.

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

There are no known communication and consultation considerations related to this report.

## **RECOMMENDATION**

That Council:

1. Receive and note the report.

## 15.3.2 Code Amendment Project Update - Draft proposal to initiate and draft engagement plan

Report Type	Officer Report
Department	Development Services
Author	Emma Clay
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Low
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way. 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/3.71.7/19
Attachments	<ol style="list-style-type: none"> <li>1. Code Amendments Initiated by Proponents - Flowchart [15.3.2.1 - 1 page]</li> <li>2. DRAFT General Wattle Range Code Amendment Proposal to Initiate [15.3.2.2 - 51 pages]</li> <li>3. DRAFT Engagement Plan - Wattle Range Code Amendment [15.3.2.3 - 40 pages]</li> </ol>

### Purpose of Report

To provide Council with an update on the Planning Code Amendment project and to provide the draft Proposal to Initiate and draft engagement plan for consideration.

### Report Details

As part of the 2020/21 budget, Council allocated funding for a Strategic Land Use Plan for the Wattle Range Council area.

The Wattle Range Council 25 Year Strategic Land Use Plan was endorsed by Council at its Ordinary Meeting of Council held on 9 August 2022.

The Strategic Land Use Plan provides an effective and meaningful framework to ensure Council can proactively facilitate sustainable development and growth for the next 25 years and will be used to initiate future amendments to the Planning and Design Code (Code Amendments).

At the Ordinary Meeting of Council held on 13 December 2022, Council considered a report regarding Planning Code Amendments recommended in the Strategic Land Use Plan. Council moved to Authorise the CEO to engage a Planning Consultant/Practitioner to commence the 'immediate' code amendments as recommended in the 25 Year Strategic Land Use Plan and outlined within the report (Folio 10399 Item 15.3.2).

After an open Tender process, Planning Consultancy firm Future Urban was engaged to complete the Code Amendment process on behalf of Wattle Range Council pursuant to Section 73 of the *Planning Development and Infrastructure Act 2016* and follow all the requirements in the PlanSA Code amendment toolkit.

Consultants from Future Urban attended the Council area on the 22<sup>nd</sup> and 23<sup>rd</sup> of May 2023 to meet with stakeholders and conduct site visits of the proposed 'immediate' Code Amendment locations.

As detailed in the attached *Code Amendments Initiated by Proponents Flow Chart*, the first step in the Code Amendment process is to provide a Proposal to Initiate for Ministerial approval. After reviewing the Wattle Range Council 25 Year Strategic Land Use Plan, consulting with Council staff and stakeholders and conducting site visits, Future Urban has prepared the attached Proposal to Initiate for consideration.

Once approved the document will be updated with Council's logo and lodged on the SA Planning Portal. Future Urban has also completed step 2 in the process, the Code Amendment Engagement Plan which is attached for consideration.

### **Financial Considerations**

Budget Allocation	\$55,000.00
Budget Spent to Date	\$0
Budget Variation Requested	NIL

### **Risk Considerations**

Please refer to Wattle Range Council's SharePoint Register – Strategic Land Use Plan.

### **Policy Considerations**

Wattle Range Council 25 Year Strategic Land Use Plan.

### **Legislative Considerations**

- *Planning, Development and Infrastructure Act 2016*
- *Local Government Act 1999*
- South Australian Planning and Design Code
- State Planning Commission Community Engagement Charter

### **Environmental / Sustainability Considerations**

The Wattle Range Council 25 Year Strategic Land Use Plan highlights the environmental profile of the Council area which includes environmental considerations such as drainage, groundwater, flood mitigation and coastal erosion.

### **Communication & Consultation Considerations**

To fulfil engagement obligations when preparing a Code Amendment, Planning Practitioners must use the State Planning Commission Community Engagement Charter for all Community Consultation.

### **RECOMMENDATION**

That Council:

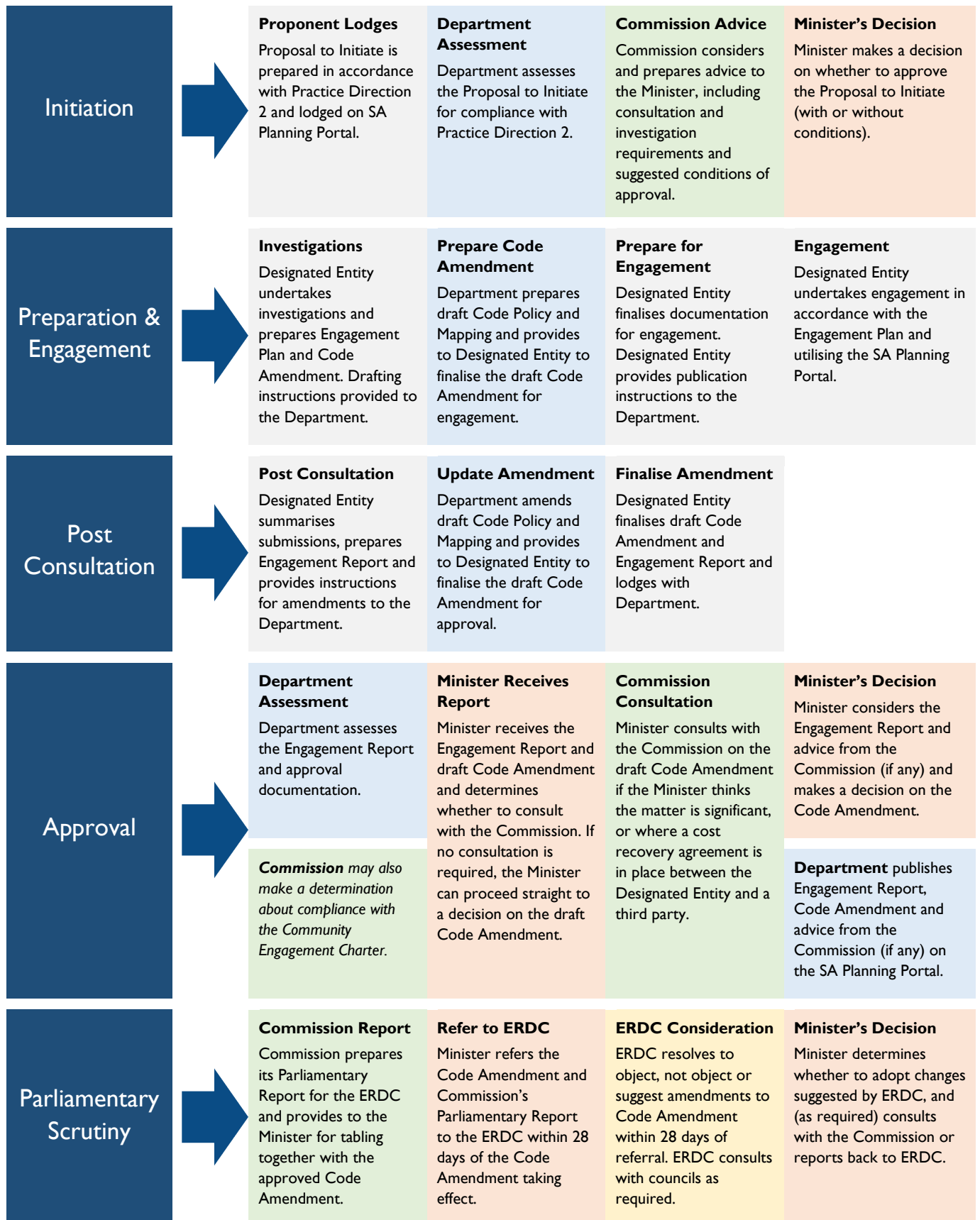
1. Receive and note the report.

2. Endorse the draft Wattle Range Council Code Amendment Proposal to Initiate and draft Wattle Range Council Code Amendment Engagement Plan.
3. Authorise the CEO to lodge the final Code Amendment Proposal to Initiate and Community Engagement Plan with the Minister for Planning and undertake the subsequent Code Amendment process as outlined in the flowchart in Attachment 15.3.2.1



## Code Amendments Initiated by Proponents

Section 73(2)(b) of the *Planning, Development and Infrastructure Act 2016*



# **PROPOSAL TO INITIATE AN AMENDMENT TO THE PLANNING AND DESIGN CODE GENERAL WATTLE RANGE CODE AMENDMENT**

BY THE WATTLE RANGE COUNCIL

\_\_\_\_\_ (signature required)

**Wattle Range Council**

**Date:**

This proposal to initiate document together with conditions specified by the Minister forms the basis for the preparation of a proposed amendment to the Planning and Design Code for the purpose of section 73(2)(b) of the *Planning, Development and Infrastructure Act 2016*. By signing this Proposal to Initiate, the Proponent acknowledges and agrees that this Proposal to Initiate, and any supporting documents may be published on the PlanSA Portal by the Department for Trade and Investment.

\_\_\_\_\_ (signature required)

**MINISTER FOR PLANNING**

**DATE:**

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### Document Control

Revision	Description	Author	Date
V1	Draft	BM	29.05.2023
V2	Review	KGH	31.05.2023
V3			

## CONTENTS

<b>1. INTRODUCTION</b> .....	<b>1</b>
1.1 Designated Entity for Undertaking the Code Amendment .....	1
1.2 Rationale for the Code Amendment .....	3
<b>2. SCOPE OF CODE AMENDMENT</b> .....	<b>4</b>
2.1 Affected Area .....	4
2.2 Scope of Proposed Amendments .....	4
<b>3. STRATEGIC PLANNING DOCUMENTS</b> .....	<b>5</b>
3.1 Summary of Strategic Planning Outcomes .....	5
3.2 Alignment with State Planning Policies .....	5
3.3 Alignment with Regional Plans .....	6
3.4 Alignment with Other Relevant Documents .....	6
<b>4. INVESTIGATIONS AND ENGAGEMENT</b> .....	<b>8</b>
4.1 Investigations already Undertaken .....	8
4.2 Further Investigations Proposed .....	8
4.3 Engagement already Undertaken .....	8
4.4 Further Engagement Proposed.....	9
<b>5. CODE AMENDMENT PROCESS</b> .....	<b>10</b>
5.1 Engagement Plan .....	10
5.2 Engagement Report .....	10
5.3 Code Amendment Timetable.....	10

## APPENDICES

*APPENDIX 1. MAPS OF AFFECTED AREA*

*APPENDIX 2. ENGAGEMENT PLAN*

*APPENDIX 3. TIMETABLE FOR CODE AMENDMENT BY PROPONENT*

## 1. INTRODUCTION

The Wattle Range Council (the 'Proponent') is proposing to initiate an amendment to the Planning and Design Code (the Code Amendment) as it relates to land located in Millicent, Beachport, Penola, Glencoe and Furner (the Affected Area) on Buandig and Bindjali Country.

The purpose of this Proposal to initiate is to seek approval of the Minister for Planning (the Minister) to initiate the Code Amendment under section 73(2)(b) of the *Planning, Development and Infrastructure Act 2016* (the Act).

This Proposal to Initiate details the scope, relevant strategic and policy considerations, nature of investigations to be carried out and information to be collected for the Code Amendment. It also details the timeframes to be followed in undertaking the Code Amendment, should this Proposal to Initiate be approved by the Minister.

The Proponent acknowledges that the Minister may specify conditions on approving this Proposal to Initiate, under section 73(5) of the Act. In the event of inconsistency between this Proposal to Initiate and any conditions specified by the Minister, the conditions will apply.

### 1.1 Designated Entity for Undertaking the Code Amendment

In accordance with section 73(4)(a) of the Act, the Proponent will be the Designated Entity responsible for undertaking the Code Amendment process. As a result:

- 1.1.1. The Proponent acknowledges that it will be responsible for undertaking the Code Amendment in accordance with the requirements under the Act; and
- 1.1.2. The Proponent declares that it has not and does not intend to enter into an agreement with a third party for the recovery of costs incurred in relation to the Code Amendment under section 73(9) of the Act. If the Proponent does enter into such an agreement, the Proponent will notify the Department prior to finalising the Engagement Report under section 73(7) of the Act.
- 1.1.3. The Proponent's contact person responsible for managing the Code Amendment and receiving all official documents relating to this Code Amendment is:
  - (a) Name – Kayla Gaskin-Harvey (Associate Director – Future Urban)
  - (b) Email - [kayla@futureurban.com.au](mailto:kayla@futureurban.com.au)
  - (c) Phone – (08) 8221 5511
- 1.1.4. The Proponent intends to undertake the Code Amendment by engaging Future Urban Pty Ltd to provide the professional services required to undertake the Code Amendment. Michael Osborn (Director) will oversee the Code Amendment and has a planning qualification (Graduate Diploma in Urban and Regional Planning – 1992) and significant experience (25 years) in the areas of planning policy preparation and land use investigations.

In addition, Michael has experience in engagement and the preparation of engagement plans and will ensure engagement accords with the Community Engagement Charter. Michael has prepared numerous engagement plans and undertaken engagement activities for both private developers and state government agencies over the last 16 years. Michael will be assisted by others within the Future Urban team who have IAP2 accreditation.

The Proponent acknowledges that the Minister may, under section 73(4)(b) of the Act, determine that the Chief Executive of the Department will be the Designated Entity responsible for undertaking the

Code Amendment. In this case, the Proponent acknowledges and agrees that they will be required to pay the reasonable costs of the Chief Executive in undertaking the Code Amendment.

## 1.2 Rationale for the Code Amendment

The Wattle Range Council has a fairly stable population which saw a small growth of 2% (211 people) between the 2016 and 2021 census periods. The median house price in the council area is \$300,000, which has increased 20% in the past 12 months<sup>1</sup>.

The Council's largest township and key service centre is Millicent, with a population of 4,760 people, which is approximately 40% of the Council's total population. The population increase between the 2016 and 2021 census periods rose by just 1%, however, the median house price has risen by 33% in the last 12 months.

Penola and Beachport are the Council's second and third largest towns, with populations of 1,376 and 745 respectively. Penola's population grew by 5% between 2016 and 2021 and Beachport saw more significant growth, with a 14% increase in population. Median house prices have grown significantly in both townships (23% Penola, 42% Beachport) and Beachport's median house price is now \$540,000<sup>1</sup>; which is reflective of its status of a holiday home/short term rental tourist town.

In August 2022, the Wattle Range Council endorsed a Strategic Land Use Plan that is intended to provide a 25-year vision for land use planning across the council area. The plan provides an effective and meaningful framework to ensure Council can proactively facilitate sustainable development and growth for the next 25 years while also protecting valuable agricultural land and areas of environmental significance to achieve sustainable outcomes. The plan also considers infrastructure, servicing, community facilities, transport and all other factors which go into making liveable and thriving communities.

The 25 Year Strategic Land Use Plan included an Action Plan outlining the next steps forward, including opportunities for advocacy, potential future projects and possible code amendments. The actions have been prioritised into immediate and medium-term priorities. The plan will be used to initiate future amendments to the Planning and Design Code.

The Council has identified 17 immediate priority areas to be rezoned, as such these priorities are identified in the General Wattle Range Code Amendment.

The intent of the Code Amendment is to:

- Protect productive agricultural land from incursion from non-agricultural land uses by maintaining strong land use and development controls in those areas;
- Provide for increased rural living opportunities close to existing towns as a means of attracting younger families and workers to the region;
- Support retirement living and health services across the larger towns of the region;
- Facilitate infrastructure delivery and infrastructure capacity building in key growth areas; and
- Zone land to facilitate a wider choice of urban development opportunities in townships, to address the limitations on development evident on a number of sites already zoned for development.

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<sup>1</sup> Corelogic January 2023 data

## 2. SCOPE OF CODE AMENDMENT

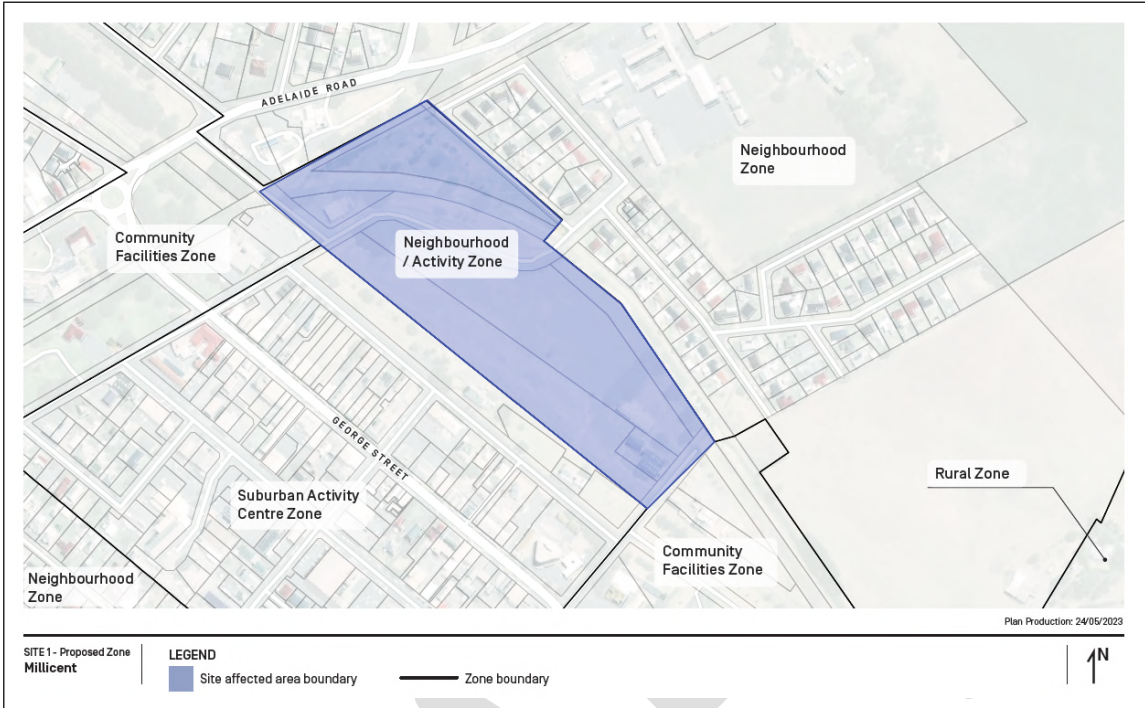
### 2.1 Affected Area

The proposal seeks to amend the Code for the Affected Areas, being the land in the townships of Millicent, Beachport, Penola, Glencoe and Furner within the Wattle Range Council, as shown in the maps in **Appendix 1**.

### 2.2 Scope of Proposed Amendment

#### Site 1 – Millicent Railway Precinct

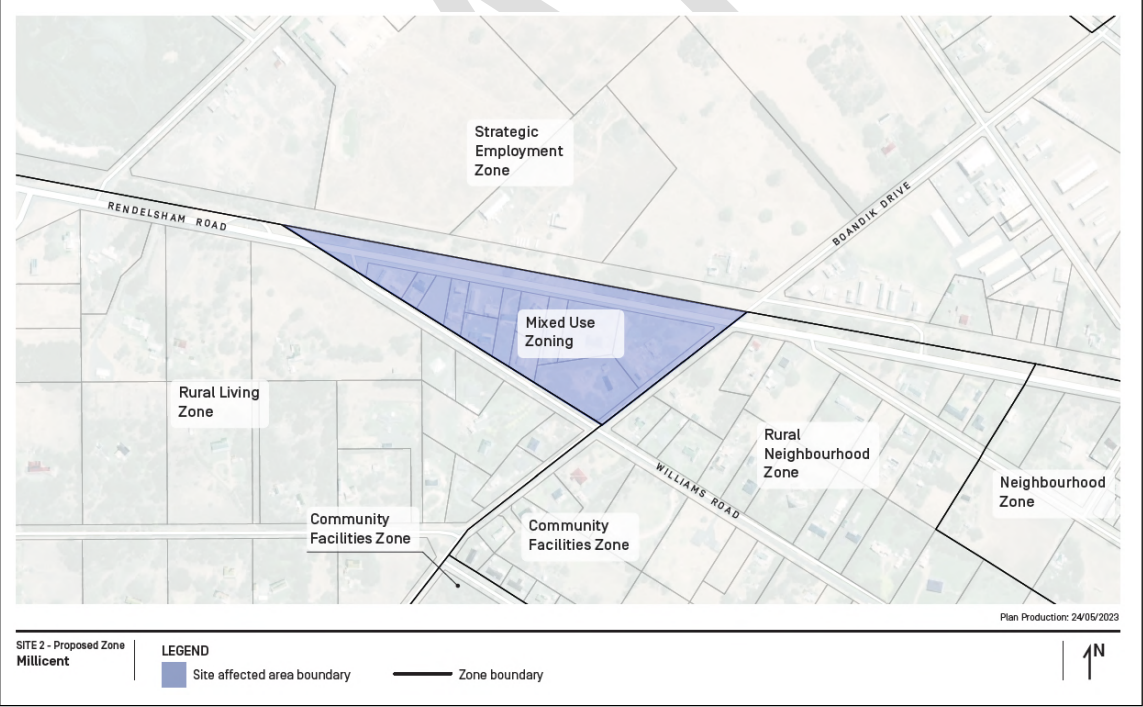
<b>Current Policy</b>	<b>Community Facilities Zone</b>  <b>Overlays:</b> <ul style="list-style-type: none"> <li>• Hazards (Bushfire - Urban Interface)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul>
<b>Amendment Outline</b>	<p>The overall intent of the amendment is to facilitate low density and low scale residential development outcomes and possibly some commercial/retail uses.</p> <p>This will necessitate the Affected Area to be rezoned from the Community Facilities Zone to the Neighbourhood Zone. Subject to investigations, a portion of the land may be rezoned to an Activity Centre type zone.</p>
<b>Intended Policy</b>	<ul style="list-style-type: none"> <li>• Rezone to Neighbourhood Zone, with consideration to an Activity Centre-type zone.</li> <li>• TNVs in regard to the adjacent Neighbourhood Zone will be reviewed with the intention to remain consistent with TNVs in adjacent areas.</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> </ul>





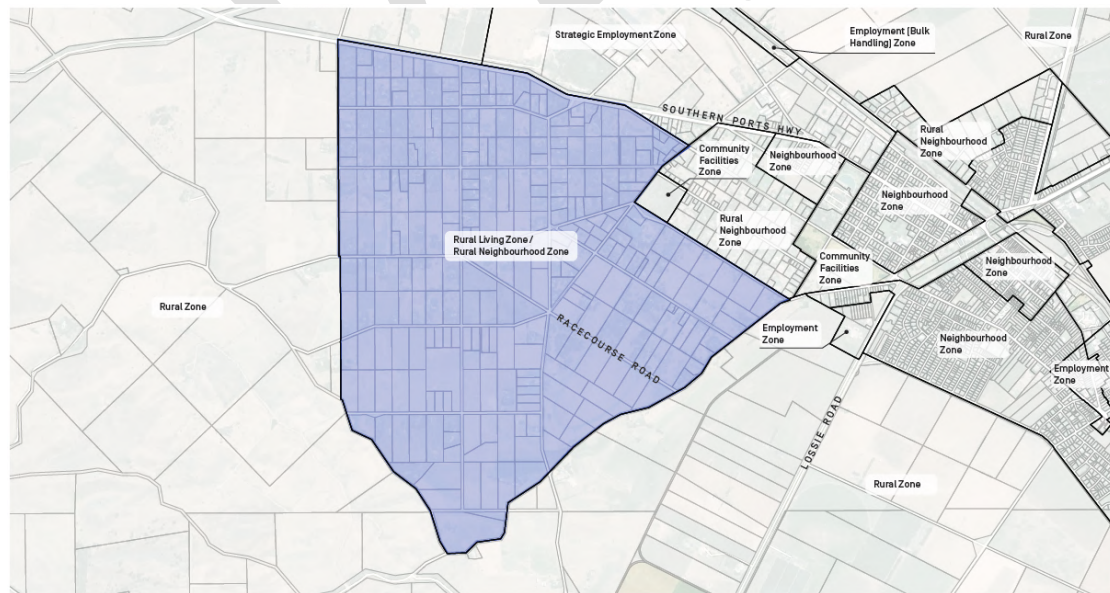
**Site 2 – Southern Ports Highway, Millicent**

<p><b>Current Policy</b></p>	<p><b>Strategic Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire - Urban Interface)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to rezone the land to a zone which is more reflective of its mixed-use nature, such as the Business Neighbourhood Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone to Business Neighbourhood Zone (or similar, subject to investigations).</li> </ul>



**Site 3 –Millicent Rural Living Zone**

<p><b>Current Policy</b></p>	<p><b>Rural Living Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire - General)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 1 ha</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to facilitate very low residential development. This may be facilitated through a minimum site area TNV change or rezoning to Rural Neighbourhood Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Amend minimum site area TNV within the Rural Living Zone to 2,000sqm; or</li> <li>• Rezone part of the Rural Living Zone to Rural Neighbourhood Zone with a 2,000sqm minimum site area TNV.</li> </ul>



SITE 3 - Proposed Zone  
Millicent

**LEGEND**

■ Site affected area boundary      — Zone boundary

Plan Production: 24/05/2023

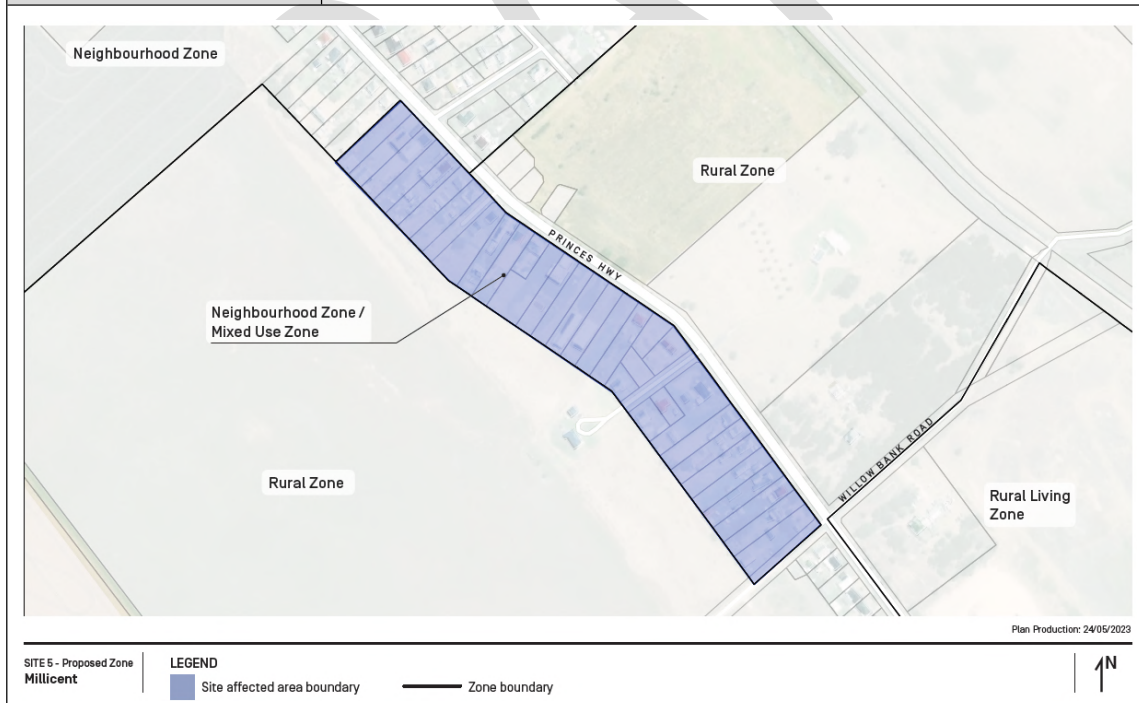


**Site 4 – Lossie Road, Millicent**

<p><b>Current Policy</b></p>	<p><b>Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – Urban Interface)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to facilitate low density and low scale residential development.</p> <p>This will necessitate the Affected Area to be rezoned from Employment Zone to the Neighbourhood Zone. Subject to investigations, part of the land may remain in the Employment Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone part or all to Neighbourhood Zone.</li> <li>• TNVs in regard to the adjacent Neighbourhood Zone will be reviewed with the intention to remain consistent with TNVs in adjacent areas.</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> </ul>

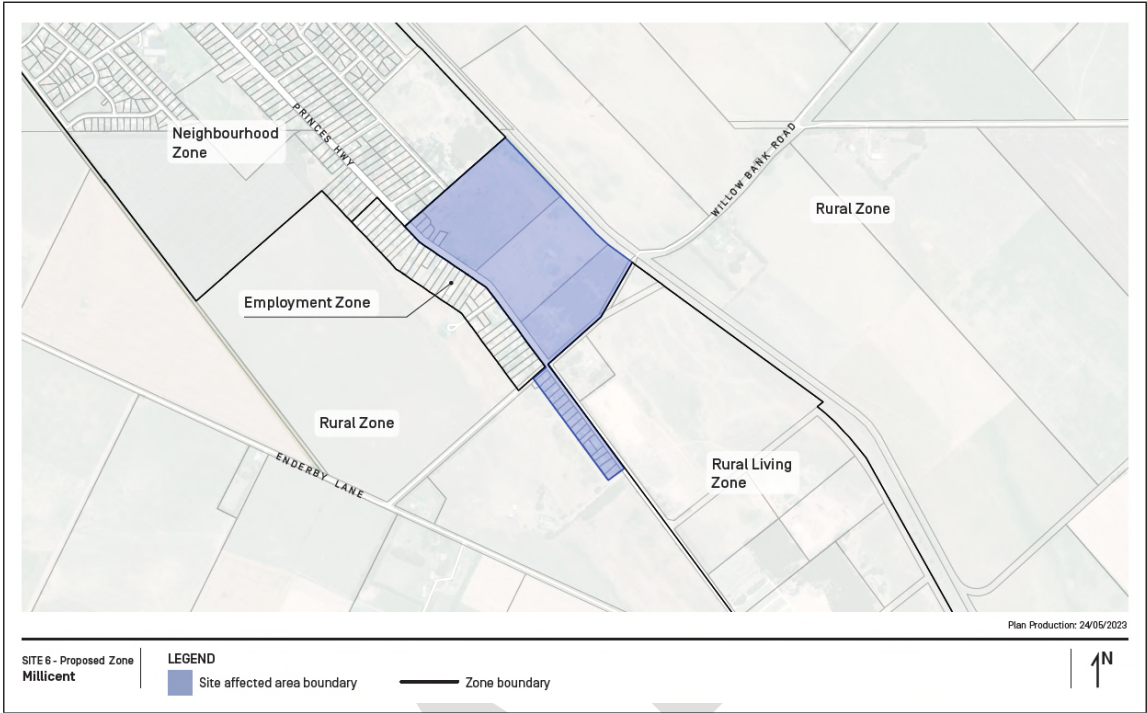
**Site 5 – Employment Zone, Mount Gambier Road, Millicent**

<p><b>Current Policy</b></p>	<p><b>Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – Medium Risk)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to rezone the land to a zone which is more reflective of its mixed-use nature, such as the Township Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone to Township Zone, or Neighbourhood-type, subject to investigations).</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> </ul>



## Site 6 – Mount Gambier Road, Millicent

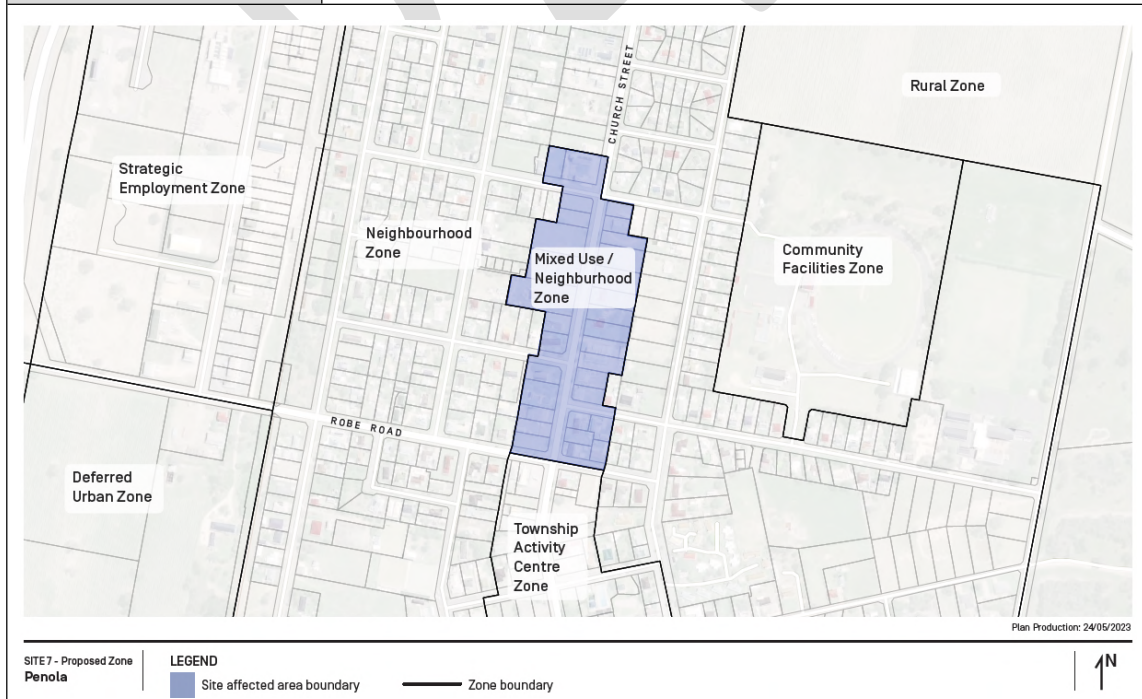
<b>Current Policy</b>	<p><b>Rural Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Acid Sulfate Soils)</li> <li>• Hazards (Bushfire – Medium Risk)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 30 ha</li> </ul>
<b>Amendment Outline</b>	<p>The overall intent of the amendment is to facilitate low density and low scale residential development.</p> <p>This will necessitate the Affected Area to be rezoned from the Rural Zone to the Neighbourhood Zone. Subject to investigations, part of the land may be rezoned to Township Zone.</p>
<b>Intended Policy</b>	<ul style="list-style-type: none"> <li>• Rezone to Neighbourhood Zone, with consideration to Township Zone.</li> <li>• TNVs in regard to the adjacent Neighbourhood Zone will be reviewed with the intention to remain consistent with TNVs in adjacent areas.</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> </ul>



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**Site 7 – Penola Employment Zone**

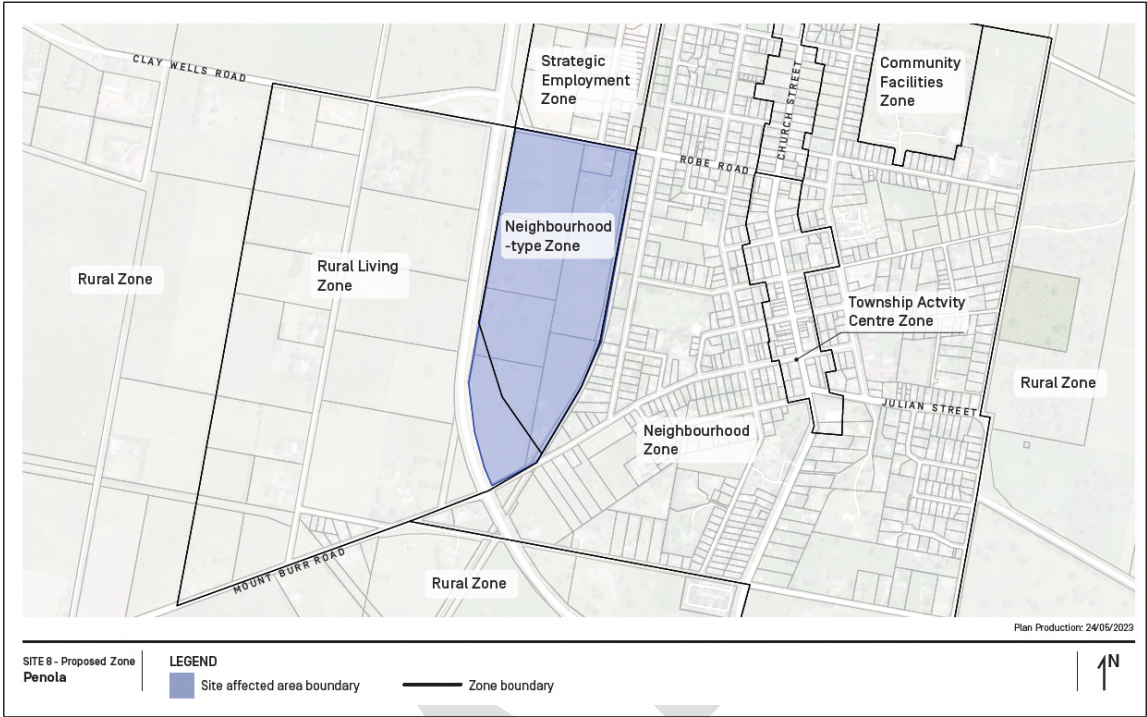
<p><b>Current Policy</b></p>	<p><b>Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – Urban Interface)</li> <li>• Heritage Adjacency</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to rezone the land to a zone/s which is more reflective of its mixed-use nature, such as the Township Zone, Township Activity Centre Zone or use of the Neighbourhood Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone to Township Zone, Township Activity Centre Zone or Neighbourhood, subject to investigations.</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> </ul>



## Site 8 – Penola Deferred Urban Zone

<p><b>Current Policy</b></p>	<p><b>Deferred Urban Zone</b> <b>Rural Living Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – General)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area – Minimum site area is 1ha (Rural Living Zone)</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to facilitate low density and low scale residential development.</p> <p>This will necessitate the Affected Area to be rezoned from the Rural Zone to the Neighbourhood Zone.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone to Neighbourhood Zone, with consideration to other suitable zones.</li> <li>• TNVs in regard to the adjacent Neighbourhood Zone will be reviewed with the intention to remain consistent with TNVs in adjacent areas.</li> <li>• Relevant additional Overlays, such as the Affordable Housing Overlay, will be considered for insertion.</li> <li>• Use of a Concept Plan to guide infrastructure delivery.</li> </ul>





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## Site 9 – Penola Zone Boundary Adjustments

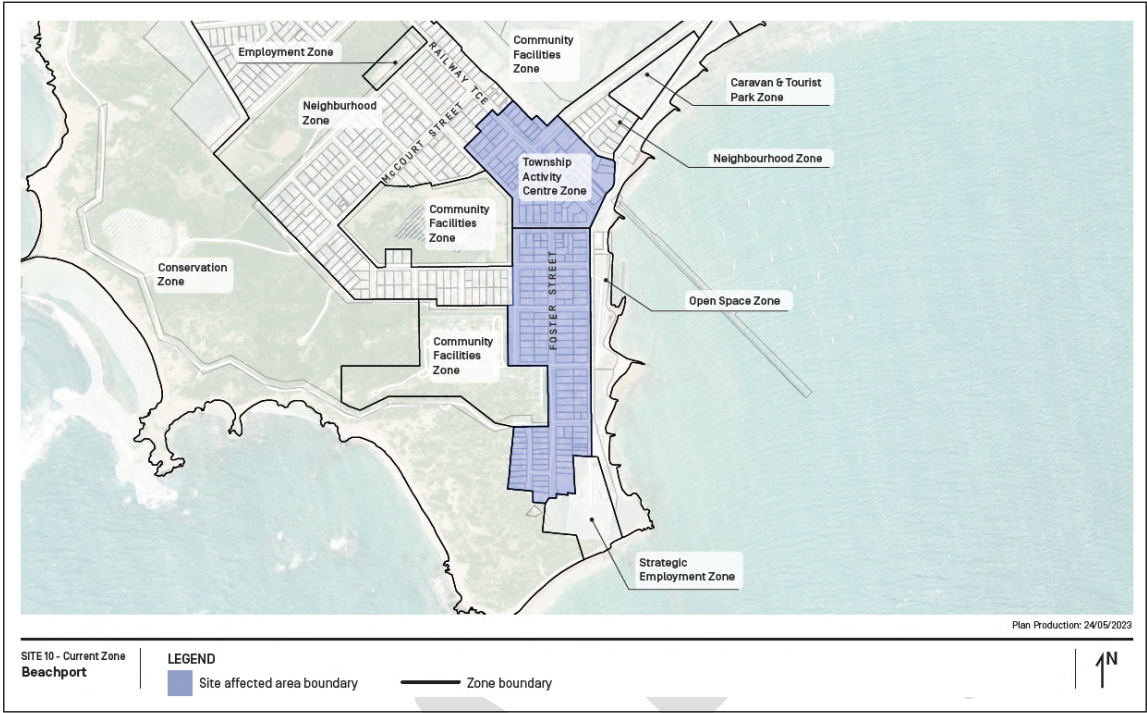
<b>Current Policy</b>	<p><b>Rural Zone</b></p> <p><b>Strategic Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – General)</li> <li>• Hazards (Bushfire – Urban Interface)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 40 ha (Rural Zone)</li> <li>• Minimum Dwelling Allotment Size Minimum dwelling allotment size is 30 ha (Rural Zone)</li> </ul>
<b>Amendment Outline</b>	<p>The overall intent of the amendment is to correct zone and allotment boundary anomalies and misalignments. There is also a small triangular shaped parcel of land proposed to be rezoned to the Strategic Employment Zone.</p> <p><b>It is noted that this change has potential to be processed as a Section 75 amendments via the Regional Plan update.</b></p>
<b>Intended Policy</b>	<ul style="list-style-type: none"> <li>• Align allotment boundaries to the Strategic Employment Zone, with removal of the Rural Zone where relevant.</li> <li>• Remove TNVs over the portion of land moving into the Strategic Employment Zone.</li> </ul>



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## Site 10 – Beachport Town Centre

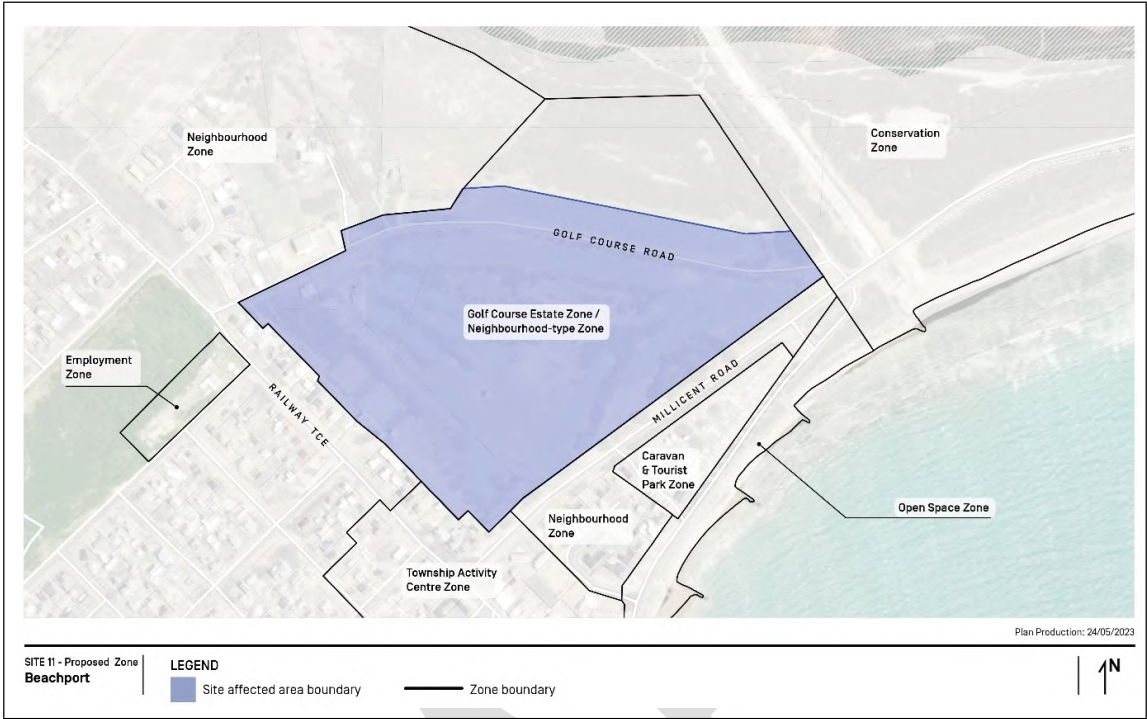
<p><b>Current Policy</b></p>	<p><b>Township Activity Centre Zone</b></p> <p><b>Neighbourhood Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – High Risk)</li> <li>• Heritage Adjacency</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul> <p><b>Technical and Numeric Variations:</b></p> <p>Relevant to the Neighbourhood Zone:</p> <ul style="list-style-type: none"> <li>• Maximum Building Height (Metres) - Maximum building height is 8m</li> <li>• Minimum Frontage - Minimum frontage for a detached dwelling is 15m; semi-detached dwelling is 10m; row dwelling is 10m; group dwelling is 20m; residential flat building is 10m</li> <li>• Minimum Site Area - Minimum site area for a detached dwelling is 400 sqm; semi-detached dwelling is 300 sqm; row dwelling is 200 sqm; group dwelling is 300 sqm; residential flat building is 300 sqm</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to allow increased densities and height (up to three storeys) close to the beach and town centre. The intent is to maximise views by staggering maximum building heights, with 2 storey on the waterfront and 3 storey behind.</p> <p>This will necessitate the amendment and introduction of TNVs.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Increase building height TNVs to 3 storeys / investigate suitable height in metres.</li> <li>• Amendments to the minimum site area and frontage TNVs within the Neighbourhood Zone (subject to investigations).</li> <li>• Possible amendment to bushfire overlay – subject to engagement with CFS.</li> </ul>



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**Site 11 – Beachport Community Facilities Zone**

<b>Current Policy</b>	<p><b>Community Facilities Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – High Risk)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul>
<b>Amendment Outline</b>	<p>The overall intent of the amendment is to facilitate low density residential development and opportunities for tourism development.</p> <p>This will necessitate the Affected Area to be rezoned from the Community Facilities Zone to the Golf Course Estate Zone.</p>
<b>Intended Policy</b>	<ul style="list-style-type: none"> <li>• Rezone to Golf Course Estate Zone, with consideration to other suitable zones.</li> <li>• Application of appropriate TNVs and Overlays.</li> <li>• Possible amendment to bushfire overlay – subject to engagement with CFS.</li> <li>• Possible use of a Concept Plan if deemed necessary.</li> </ul>

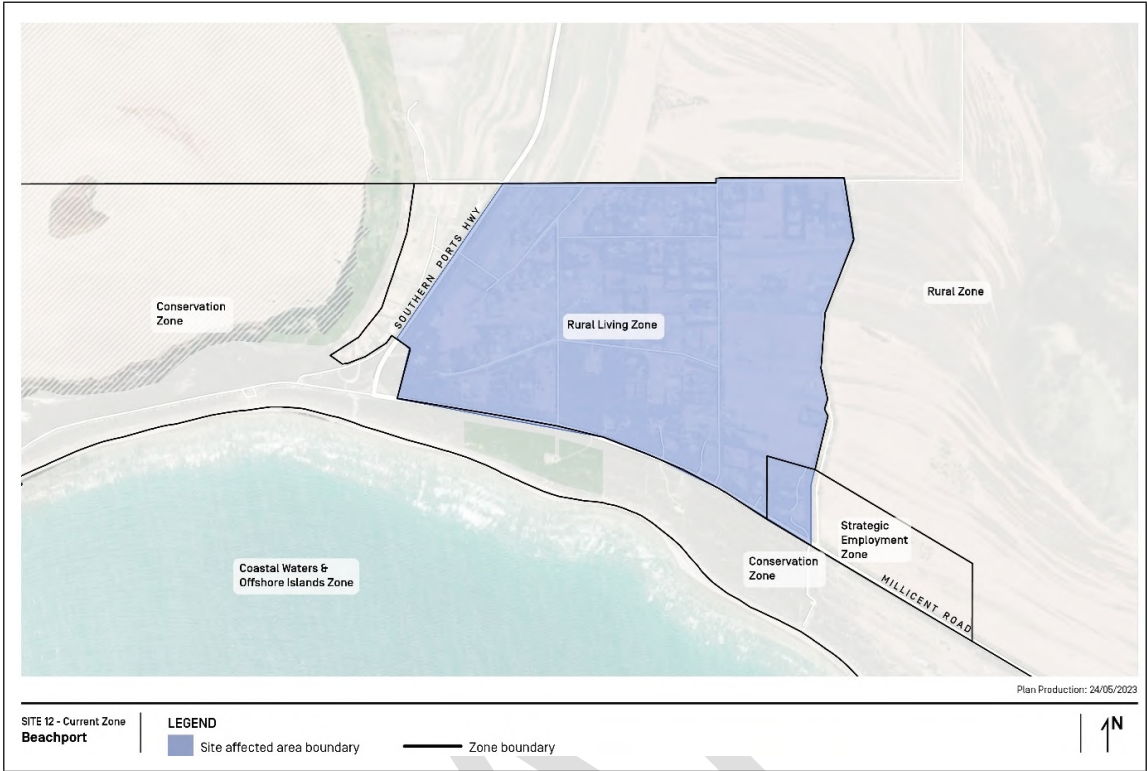


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## Site 12 – Muggleton, Beachport

<p><b>Current Policy</b></p>	<p><b>Rural Living Zone</b></p> <p><b>Strategic Employment Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – Medium Risk)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Key Outback and Rural Routes</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 1 ha (Rural Living Zone)</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to allow smaller rural living allotments in response to high demand. This may be facilitated through a minimum site area TNV change. Additionally, there is one allotment which is used for rural living but is currently in the Strategic Employment Zone and represents a zoning anomaly. The intent is to extend the Rural Living Zone over this allotment.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Amend minimum site area TNV within the Rural Living Zone to 5,000sqm.</li> <li>• Extend the Rural Living Zone over one allotment</li> </ul>

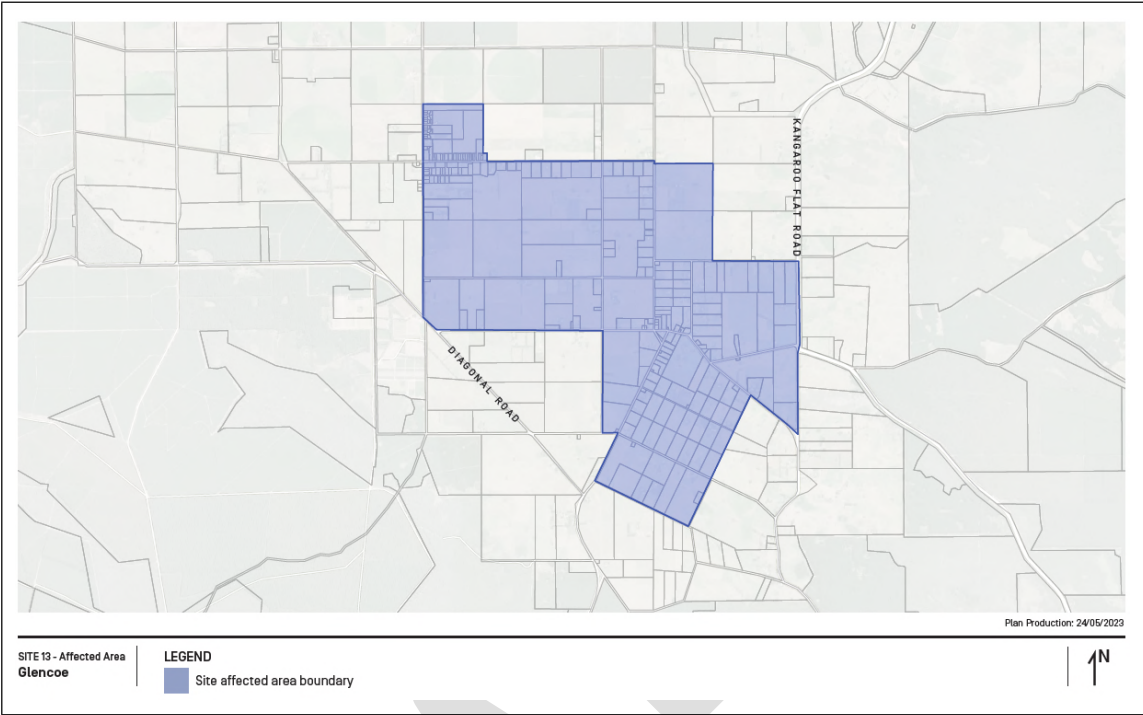




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## Site 13 – Glencoe

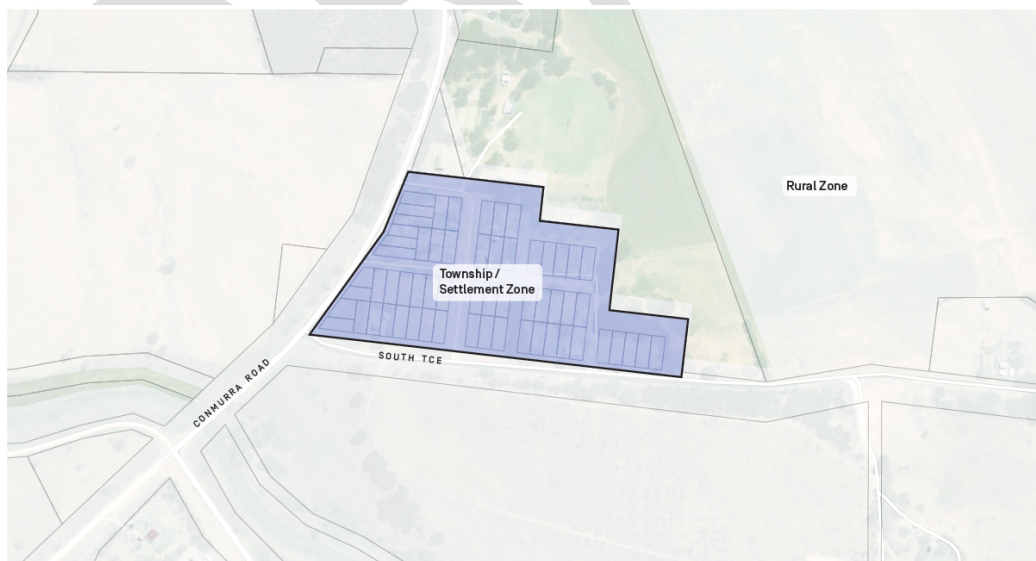
<b>Current Policy</b>	<p><b>Rural Living Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – General)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> <li>• Water Resources</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 10 ha</li> </ul>
<b>Amendment Outline</b>	<p>The overall intent of the amendment is to allow smaller allotments in Glencoe’s “spine” area along Kirip Road and Lake Edward Road and remove the Limited Land Division Overlay from the rest of the Rural Living Zone.</p> <p>Subject to investigations, the introduction of a Township or Settlement Zone may be deemed appropriate.</p>
<b>Intended Policy</b>	<ul style="list-style-type: none"> <li>• Rezone part of the existing Rural Living Zone to the Township Zone or Settlement Zone.</li> <li>• Amend minimum site area TNV within the Rural Living Zone to 2ha.</li> <li>• Remove the Limited Land Division Overlay.</li> </ul>



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**Site 14 – Furner**

<p><b>Current Policy</b></p>	<p><b>Rural Zone</b></p> <p><b>Overlays:</b></p> <ul style="list-style-type: none"> <li>• Hazards (Bushfire – High Risk)</li> <li>• Hazards (Flooding - Evidence Required)</li> <li>• Native Vegetation</li> <li>• Prescribed Wells Area</li> <li>• Water Protection Area</li> </ul> <p><b>Technical and Numeric Variations</b></p> <ul style="list-style-type: none"> <li>• Minimum Site Area - Minimum site area is 40 ha</li> <li>• Minimum Dwelling Allotment Size - Minimum dwelling allotment size is 30 ha</li> </ul>
<p><b>Amendment Outline</b></p>	<p>The overall intent of the amendment is to formalise the township of Furner through the introduction of the Township Zone or similar to reflect its character.</p>
<p><b>Intended Policy</b></p>	<ul style="list-style-type: none"> <li>• Rezone to Township Zone or Settlement Zone.</li> <li>• Remove the Minimum Dwelling Allotment Size TNV.</li> <li>• Subject to investigations and zone selection, amend or remove the Minimum Site Area TNV.</li> </ul>



SITE 14 - Proposed Zone  
Furner

LEGEND  
 Site affected area boundary    — Zone boundary

Plan Production: 24/05/2023

### 3. STRATEGIC PLANNING DOCUMENTS

Proposed Code Amendments occur within a state, regional and local strategic setting, which includes:

- Strategic Planning Policies (SPPs);
- Regional Plans; and
- Other relevant strategic documents.

#### 3.1 Summary of Strategic Planning Outcomes

The key strategic planning considerations include (but are not limited to):

- Ensuring adequate land supply and diverse housing options for townships within the Wattle Range Council and the Limestone Coast region;
- Ensuring land is zoned appropriately to facilitate development of its highest and best use;
- Increasing the resident population to support economic growth;
- Infrastructure and services to support the future residential population;
- Determining if underutilised land is suitable for residential development;
- Identification of potential hazards, including bushfire and flooding, and the introduction of appropriate measures to mitigate risk;
- Interface between different land uses; and
- Fixing zoning anomalies and inconsistencies to support orderly development.

The investigations to be undertaken for this Code Amendment will address these matters and have regard to the investigations undertaken to inform the other Code Amendments (as applicable).

#### 3.2 Alignment with State Planning Policies

The State Planning Policies (SPPs) set out the State's overarching goals and requirements for the planning system. Under section 66(3)(f) of the Act, the Code must comply with any principle prescribed by a SPP. The Code Amendment should be initiated because the strategic planning outcomes sought to be achieved through the Code Amendment align with or seeks to implement the SPPs outlined in **Table 3.1** below.

**Table 3.1** Code Amendment alignment with State Planning Policies (SPPs)

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
<p><b>State Planning Policy 1 – Integrated Planning:</b> To apply the principles of integrated planning to shape cities and regions in a way that enhances our liveability, economic prosperity and sustainable future.</p> <p><i>(1.1) An adequate supply of land (well serviced by infrastructure) is available that can accommodate housing and employment growth over the relevant forecast period.</i></p> <p><i>(1.2) Provide an orderly sequence of land development that enables the cost-effective and timely delivery of infrastructure</i></p>	<p>The Code Amendment intends to implement the Council's Strategic Land Use Plan and ensure there is adequate and appropriate land supply within the council area. This land supply includes both residential and employment land that is well located within the townships.</p> <p>The Code Amendment will facilitate zoning to accommodate diverse housing options that will cater for the emerging population and respond to market demands.</p> <p>Much of the land supply within the townships currently is not very well located or zoning does</p>

<p><i>investment commensurate with the rate of future population growth.</i></p> <p><i>(1.3) Plan growth in areas of the state that is connected to and integrated with, existing and proposed public transport routes, infrastructure, services and employment lands.</i></p> <p><i>(1.4) Protect areas of rural, landscape character, environmental importance, mining or food production significance from the expansion of urban areas, towns and settlements.</i></p> <p><i>(1.6) Plan for strategic infrastructure that helps to shape the pattern of settlement in a way that enhances quality of life and supports long-term sustainability.</i></p> <p><i>(1.7) Regenerate neighbourhoods to improve the quality and diversity of housing in appropriate locations supported by infrastructure, services and facilities.</i></p> <p><i>(1.9) Plan neighbourhoods to support walking and cycling, particularly in Greater Adelaide and regional townships.</i></p>	<p>not facilitate land division. The Code Amendment seeks to remedy this issue while also ensuring that land is serviced by appropriate infrastructure to ensure orderly development.</p>
<p><b>State Planning Policy 2 – Design Quality:</b> To elevate the design quality of South Australia's built environment and public realm.</p> <p><i>(2.9) Respect the characteristics and identities of different neighbourhoods, suburbs and precincts by ensuring development considers existing and desired future context of a place.</i></p> <p><i>(2.10) Facilitate development that positively contributes to the public realm by providing active interfaces with streets and public open spaces.</i></p> <p><i>(2.13) Provide a diverse range of high quality green public open spaces and streetscapes, particularly in areas of growth and renewal.</i></p> <p><i>(2.14) Provide public open space that accommodates a range of passive, active and formal sporting opportunities at the state, regional and/or local level.</i></p>	<p>The Code Amendment presents an opportunity to review existing open space within certain townships to ensure it meets the needs of the community. Excess community land has been identified and the council understands that in some instances there is a community preference for underutilised land to be repurposed.</p>
<p><b>State Planning Policy 5 – Climate Change:</b> Provide for development that is climate ready so that our economy, communities and environment will be resilient to climate change impacts.</p> <p><i>(5.1) Create carbon-efficient living environments through a more compact urban form that supports active travel, walkability and the use of public transport.</i></p>	<p>The Code Amendment seeks to increase residential land supply to areas that are convenient and walkable distance to shops and services.</p> <p>Increased opportunities to intensify existing rural living zones will make better use of existing infrastructure and support carbon-efficient living environments.</p>

<p><i>(5.5) Avoid development in hazard-prone areas or, where unavoidable, ensure risks to people and property are mitigated to an acceptable or tolerable level through cost-effective measures.</i></p> <p><i>(5.9) Encourage development that does not increase our vulnerability to, or exacerbate the impacts of climate change and which makes the fullest possible contribution to mitigation.</i></p>	<p>The Code Amendment will ensure land identified for rezoning is suitable for development through investigations into flooding and bushfire risk where necessary.</p>
<p><b>State Planning Policy 6 – Housing Supply and Diversity:</b> To promote the development of well-serviced and sustainable housing and land choices where and when required.</p> <p><i>(6.1) A well-designed, diverse and affordable housing supply that responds to population growth and projections and the evolving demographic, social, cultural and lifestyle needs of our current and future communities.</i></p> <p><i>(6.2) The timely supply of land for housing that is integrated with, and connected to, the range of services, facilities, public transport and infrastructure needed to support liveable and walkable neighbourhoods.</i></p> <p><i>(6.3) Develop healthy neighbourhoods that include diverse housing options; enable access to local shops, community facilities and infrastructure; promote active travel and public transport use; and provide quality open space, recreation and sporting facilities.</i></p> <p><i>(6.4) The growth of regional centres and towns within the existing footprint or outside towns where there is demonstrated demand and the land is serviced with infrastructure.</i></p> <p><i>(6.6) A diverse range of housing types within residential areas that provide choice for different household types, life stages and lifestyle choices.</i></p> <p><i>(6.10) Limit the establishment of rural living allotments in areas that impact on the future expansion of townships and result in the inefficient delivery of infrastructure and social services.</i></p> <p><i>(6.11) Residential development that does not fragment valuable primary production land, create land use conflicts or encroaches on sensitive environmental assets and places of high landscape value.</i></p>	<p>While some townships have an existing supply of appropriately zoned land, that land is not being made available to the market for residential or employment development. Further land supply which is better located or in areas of high demand are needed to ensure towns are able to provide affordable and diverse housing options and facilitate population and economic growth.</p> <p>The Code Amendment seeks to facilitate or intensify development within existing township boundaries or formalise existing township uses.</p> <p>Investigations will be undertaken to ensure all areas of intensification are serviced by appropriate infrastructure.</p> <p>The Code Amendment seeks to ensure each township has a long-term supply of land for housing and employment.</p>

<p><b>SPP 8: Primary Production:</b> A diverse and dynamic primary industry sector making the best use of natural and human assets.</p> <p><i>(8.2) Create local conditions that support new and continuing investment in primary industry while seeking to promote co-existence with adjoining primary industries and avoid land use conflicts.</i></p> <p><i>(8.3) Enable primary industry businesses to grow, adapt and evolve through technology adoption, intensification of production systems, business diversification, workforce attraction and restructuring.</i></p> <p><i>(8.4) Equitably manage the interface between primary production and other land use types, especially at the edge of urban areas.</i></p>	<p>Investigations will include interface analysis with existing primary production areas to ensure land use conflicts are minimised.</p> <p>Some areas of rural land are sought for rezoning, however, these areas are generally within township boundaries and have limited options for farming uses due to the proximity of adjacent sensitive uses.</p>
<p><b>SPP 9: Employment Lands:</b> To provide sufficient land supply for employment generating uses that supports economic growth and productivity.</p> <p><i>(9.1) Support the expansion and clustering of key economic growth areas including health; education; tourism; energy and resources; primary industry; defence; and knowledge and creative industries.</i></p> <p><i>(9.2) Enable opportunities for employment and encourage development of underutilised lands connected to, and integrated with, housing, infrastructure, transport and essential services.</i></p> <p><i>(9.4) Adaptable policies that allow commercial and industrial-focused employment lands to support local economies and evolve in response to changing business and community needs.</i></p> <p><i>(9.7) Encourage appropriate retail development through the implementation of best practice retail planning guidelines.</i></p> <p><i>(9.11) Encourage the development of integrated employment and residential mixed-use precincts where conflicts between uses can be managed.</i></p> <p><i>(9.12) Plan for employment and industrial precincts in strategic locations that improve economic productivity; are protected from encroachment; connect to efficient supply chains; and are located to provide transport access and connectivity.</i></p>	<p>The rezoning of poorly located employment land will reinforce these uses in areas which are more appropriately located, creating economic clusters and better managed interfaces with other land uses.</p> <p>The Code Amendment also seeks to adjust some zoning anomalies and facilitate a more orderly zoning outcome. This includes some areas of mixed use where low impact employment uses and sensitive uses co-exist.</p>



<p><b>SPP 15: Natural Hazards:</b> To build the resilience of communities, development and infrastructure from the adverse impacts of natural hazards.</p> <p><i>(15.1) Identify and minimise the risk to people, property and the environment from exposure to natural hazards including extreme heat events; bushfire; terrestrial and coastal flooding; soil erosion; drought; dune drift; acid sulfate soils; including taking into account the impacts of climate change.</i></p> <p><i>(15.4) Mitigate the impact of extreme heat events by designing public spaces and developments to create cooler microclimates through the use of green infrastructure and water sensitive urban design.</i></p> <p><i>(15.6) Avoid development in high or extreme hazard risk areas (such as bushfire risk areas) that will necessitate the removal of native vegetation.</i></p>	<p>The Affected Area is located within bushfire and flooding hazard overlays. These Overlays provide clear guidance on matters related to natural hazards. Notwithstanding, detailed investigations will be undertaken to understand the likely impact of natural hazards such as bushfire and flooding and ensure appropriate measures are taken to mitigate against risk. Where appropriate, alterations to the Overlays will be proposed in consultation with the relevant referral authorities.</p>
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### 3.3 Alignment with Regional Plans

As with the SPPs, the directions set out in Regional Plans provide the long-term vision as well as setting the spatial patterns for future development in a region. This includes consideration of hazards, town character, climate change, infrastructure, primary production, tourism, employment land and centres.

The *Limestone Coast Region Plan* is relevant for this Code Amendment. The Code Amendment aligns with a number of the priorities and targets in the Region Plan as outlined in **Table Error! Reference source not found.** below.

**Table 3.2** Code Amendment alignment with Limestone Coast Region Plan

Regional Plan identified priorities or targets	Code Amendment Alignment with Regional Plan
<p><b>Principle 2 - Protect people, property and the environment from exposure to hazards</b></p> <p><i>2.1 Design and plan development to prevent the creation of hazards and to minimise the impacts of naturally occurring hazards.</i></p> <p><i>2.3 Develop partnerships and agreements between state and local government (particularly with emergency services agencies) to address identified risks and hazards and protect the health and wellbeing of the community.</i></p> <p><i>2.4 Integrate adaptation to climate change and disaster risk reduction and hazard avoidance policies, standards and actions into strategic plans, Development Plans and development assessment processes using best practice models to:</i></p>	<p>Each site identified for rezoning will be reviewed to ensure any potential hazards, such as flooding, bushfire, site contamination and acid sulfate soils, are minimised and the appropriate policy mechanisms are put in place. In some cases, alterations to Overlays may be proposed.</p>

<ul style="list-style-type: none"> <li>» <i>reduce the social, environmental and economic impacts arising from extreme events</i></li> <li>» <i>achieve more consistent and rigorous decision making for long term landuse planning aimed at reducing emergency and hazard risks</i></li> <li>» <i>enhance protection of critical infrastructure</i></li> <li>» <i>develop building standards and urban design approaches that create resilient environments for the future</i></li> <li>» <i>reduce risks while protecting natural areas and biodiversity</i></li> <li>» <i>protect human health and the environment where contamination has occurred</i></li> <li>» <i>adopt appropriate processes and methods when remediating contaminated land and ensure its suitability for the proposed zoning</i></li> <li>» <i>address risk, hazard and emergency management issues in structure and precinct planning for new and existing urban areas.</i></li> </ul> <p><i>2.5 Protect people, property and the environment from exposure to hazards (including flooding, erosion, dune drift and acid sulfate soils) by designing and planning for development in accordance with the following principles:</i></p> <ul style="list-style-type: none"> <li>» <i>Avoidance—avoid permanent development in and adjacent to areas subject to unacceptable risk from hazards</i></li> <li>» <i>Adaptation—design buildings and infrastructure to minimise risk in the long term</i></li> <li>» <i>Protection—establish works to protect existing development or facilitate major development (including stormwater discharge management to accommodate higher tide levels).</i></li> </ul> <p><i>2.6 Identify and rehabilitate areas and sites where land is contaminated as a part of development processes.</i></p>	
<p><b>Principle 3 Identify and protect places of heritage and cultural significance, and desired town character</b></p> <p><i>3.3 Preserve and enhance the character of towns that are strongly valued for their unique design</i></p>	<p>The Strategic Land Use Plan provided an assessment of each township and Code Amendment recommendations have been identified with the town's character in mind. Recommended TNV changes in Beachport are sought to enhance the character of the town.</p>

<p>and character buildings, including Robe, Beachport and Penola.</p>	
<p><b>Principle 4 Create the conditions for the region to adapt to and become resilient to the impacts of climate change</b></p> <p><i>4.7 Plan for effective wastewater disposal through mains sewer and community wastewater management systems (CWMS) and maximise re-use opportunities.</i></p> <p><i>4.8 Ensure compact towns to encourage cycling and walking (for example, to shops, work or school) and reduce the number of car trips.</i></p>	<p>Many of the rezonings will assist in creating a walkable neighbourhood as they are well located within the township. More housing close to services and retail will promote more active modes of transport.</p> <p>Investigations will be undertaken into infrastructure and servicing capacity to ensure each of the areas to be rezoned can be adequately serviced.</p>
<p><b>Principle 5 Protect and build on the region's strategic infrastructure</b></p> <p><i>5.1 Encourage industry clusters (including mining, primary production and aquaculture value-adding processing and storage activities) in strategic locations such as freight transport nodes to maximise transport efficiencies and support industry development.</i></p>	<p>Some of the proposed rezonings are being proposed to support industry clusters and minimise land use conflicts.</p>
<p><b>Principle 6 Retain and strengthen the economic potential of the region's primary production land</b></p> <p><i>6.1 Prevent loss of productive agricultural land and potential conflict with incompatible uses by:</i></p> <ul style="list-style-type: none"> <li>» <i>focusing housing (including rural living allotments) and industrial development in and adjacent to towns and industrial estates, unless directly related to primary industry</i></li> <li>» <i>preventing fragmentation of agricultural land</i></li> <li>» <i>managing interfaces with residential areas and other sensitive activities through the use of buffers</i></li> <li>» <i>limiting and carefully locating rural living zones</i></li> <li>» <i>managing and directing township expansion</i></li> <li>» <i>ensuring tourism-based developments are sited away from agricultural land where practical</i></li> <li>» <i>designating areas of primary production significance (in particular high-value agricultural and horticultural land) in Development Plans and introducing a standard set of planning controls to protect their use.</i></li> </ul>	<p>Many of the rezonings sought intend to align land uses to zones and encourage the highest and best use of land within the towns.</p> <p>The Code Amendment seeks to intensify some rural living zones to maximise use of existing infrastructure while also creating opportunities for more housing.</p> <p>The overall intent of the Code Amendment is to manage and direct township growth and minimise land use conflicts.</p>

<p><b>Principle 8 Reinforce the region as a preferred tourism destination</b></p> <p><i>8.2 Reinforce the desired roles of various towns in the Limestone Coast tourist experience:</i></p> <ul style="list-style-type: none"> <li>» <i>Kingston, Robe, Beachport and Port MacDonnell as premier coastal and recreational fishing destinations</i></li> <li>» <i>Bordertown, Millicent and Keith as visitor service locations</i></li> <li>» <i>Naracoorte as the primary visitor service centre for the central Limestone Coast and home of the World Heritage-listed Naracoorte Caves</i></li> <li>» <i>Mount Gambier as the region's principal business and retail hub, gateway to South Australia from south western Victoria and home of the Blue Lake</i></li> <li>» <i>Penola as a cultural and local service hub focused on food and wine tourism and accommodation servicing the Coonawarra and Limestone Coast wine areas.</i></li> </ul> <p><i>8.5 Facilitate sustainable tourist accommodation in suitable locations throughout the region.</i></p> <p><i>8.6 Facilitate tourism-related developments, such as restaurants, specialist retail and accommodation, that add value to existing enterprises.</i></p>	<p>The Code Amendment seeks to increase opportunities for accommodation in tourism towns such as Millicent and Beachport, as well as value-adding and tourism related land uses.</p>
<p><b>Principle 9 Provide and protect serviced and well-sited industrial land to meet projected demand</b></p> <p><i>9.1 Provide a supply of well sited and serviced industrial land (including an identified 25-year supply, of which 15 years should be already zoned) in Mount Gambier (in accordance with the Greater Mount Gambier Master Plan), Naracoorte, Bordertown, Keith, Millicent, Snuggery and Kingston. Industrial land at Nangwarry, Tarpeena and the Katnook industrial area also may be required in the long term.</i></p>	<p>The Strategic Land Use Plan has reviewed employment lands within the council area and the Code Amendment seeks to action the recommendations of the Plan. As such, the Code Amendment seeks variations to employment-type zoning which will not affect the long term land supply.</p>
<p><b>Principle 10 Focus commercial development in key centres and ensure it is well sited and designed</b></p> <p><i>10.2 Reinforce the major commercial and services role of Naracoorte and Millicent as the focus of secondary retail, commercial, administrative, education, health and recreational developments in the region.</i></p>	<p>The Code Amendment proposes changes zoning changes within Millicent, Beachport and Penola to support commercial, retail and tourism related development.</p>

<p>10.3 Reinforce the supporting commercial and services role of Bordertown, Penola and Kingston.</p> <p>10.4 Strengthen the local and visitor service/retail role of Keith, Robe, Beachport and Port MacDonnell.</p>	
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### 3.4 Alignment with Other Relevant Documents

Additional documents may relate to the broader land use intent within the scope of this proposed Code Amendment (or directly to the Affected Area) and therefore are identified for consideration in the preparation of the Code Amendment.

The table below identifies other documents relevant to this proposed Code Amendment.


**Table 3.3** Other strategic documents relevant to the Code Amendment

Other Relevant Documents	Code Amendment Alignment with Other Relevant Documents
Wattle Range 25 Year Strategic Land Use Plan	The Code Amendment seeks to implement many of the actions from the Wattle Range 25 Year Strategic Land Use Plan.
Millicent Town Centre Concept Design - June 2021	<p>The Millicent Town Centre Concept Design Framework aims to create a best practice approach to planning and development in Millicent. The objective of the framework is to build upon existing planning strategies and reports to deliver an integrated approach for the enhancement of the town centre as well as encouraging new development opportunities, public realm projects and placemaking approaches.</p> <p>The Code Amendment seeks to enforce the function of the Millicent Town Centre and will not undermine any of the priorities or actions of the Concept Design.</p>
Wattle Range Strategic Plan 2018-2021 and draft Strategic Plan 2023-2027	<p>The Council Strategic Plan is a core document for guiding Council's future direction. The plan takes into consideration Council's strategic planning framework and both the communities priorities and external considerations such as the State Strategic Plan.</p> <p>The Code Amendment seeks to achieve many of the objectives, strategies and actions within this Plan.</p>

## 4. INVESTIGATIONS AND ENGAGEMENT

### 4.1 Investigations already Undertaken

The table below identifies what investigations have already been undertaken in support of the proposed Code Amendment.

Investigation/s Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
Site contamination reports	<p>Preliminary Site Investigations (PSI) were undertaken by various consultants for part of the land within Site 1 in 2014, 2017 and 2020.</p> 	<p>Overall, there is no evidence to suggest that there are any environmental conditions on either Section 396 or Section 1032 which would preclude their redevelopment for future residential use. There is also limited evidence to suggest that site soil or groundwater conditions would preclude its current use as open public spaces.</p> <p>Should the land be redeveloped for future residential use, any development application must demonstrate compliance with Practice Direction 14.</p>
Flooding	<p>An interactive Flood Mapping Tool has been developed as a result of the partnerships between the Limestone Coast Local Government Association, the Eyre Peninsula NRM Board, the Eyre Peninsula Local Government Association, the Coast Protection Board and the Department for Environment and Water. The maps identify areas on Eyre Peninsula and the Limestone Coast that may be vulnerable to coastal flooding due to storm surge and/or sea level rise.</p>	<p>The mapping shows that there are some areas within Beachport which may be vulnerable to coastal flooding in a 1 in 100 storm surge.</p>

### 4.2 Further Investigations Proposed

In addition to the investigations already undertaken and identified above, the table below outlines what additional investigations that will be undertaken to support the Code Amendment.

Further Investigations Proposed	Explanation of how the further investigations propose to address an identified issue or question
Interface analysis	Identify potential land use interface issues and determine design or policy solutions.

	Proposed for Sites 3, 4, 6, 8, 10, 11, 12 and 14.
Zoning analysis	Review potential zoning and policy within the Planning and Design Code to determine most suitable policy for adoption. Proposed for Sites 1, 2, 5, 6, 13 and 14.
Supply and demand	Provide an analysis of localised housing supply and demand, population projections and demographics profiles. Proposed for Sites 3, 4, 6, 8, 10, 11 and 12.
Infrastructure and Servicing	Prepare an infrastructure analysis which identifies the capacity of existing stormwater, sewer, potable water, power and telecommunications infrastructure and the servicing requirements for the proposed areas of intensification. Identify any need for augmentation and associated responsibilities. Proposed for Sites 3, 4, 6, 8, 10, 11, 12 and 14.
Traffic	Identify the impact of the proposed Code Amendment on the road network and the scope and timing of road upgrades required to support future development. Proposed for Sites 6, 8, 11 and 12.
Flooding	Prepare flooding advice for areas with known flooding issues and determine the appropriateness for further development, including level of mitigation required. <b>Proposed for Sites 11 and 12.</b>
Acoustic Report	Consider future interface between residential and non-residential uses. Proposed for Site 4.
Site contamination	Preliminary Site Investigations will be undertaken to ensure land is suitable for sensitive uses. Proposed for Site 4.

### 4.3 Engagement already Undertaken

Engagement on the proposal has been undertaken with the Wattle Range Council Elected Body and the State Member for MacKillop, Nick McBride MP.

Community engagement was undertaken during the development of the 25 Year Strategic Land Use Plan in mid-2022 and therefore there is some awareness within the community of the rezoning proposals.

### 4.4 Further Engagement Proposed

In addition to the engagement already undertaken and identified above, further engagement on the Code Amendment will occur once the Code Amendment is initiated. The draft Engagement Plan is provided in **Appendix 2**.

## 5. CODE AMENDMENT PROCESS

### 5.1 Engagement Plan

The Code Amendment process will occur in accordance with the Community Engagement Charter and Practice Direction 2 – Consultation on the Preparation or Amendment of a Designated Instrument.

The Designated Entity will prepare an Engagement Plan prior to the commencement of engagement on the proposed Code Amendment. The Engagement Plan will include the following mandatory consultation requirements (which may be in addition to the engagement outlined in this Proposal to Initiate):

- the Local Government Association must be notified in writing of the proposed Code Amendment;
- if the Code Amendment has a specific impact on 1 or more particular pieces of land in a particular zone or subzone (rather than more generally), the Designated Entity must take reasonable steps to give a notice in accordance with Regulation 20 of the *Planning, Development and Infrastructure (General) Regulations 2017*, to:
  - » the owners or occupiers of the land; and
  - » owners or occupiers of each piece of adjacent land;
- consultation must also occur with any person or body specified by the State Planning Commission under section 73(6)(e) of the Act.

### 5.2 Engagement Report

Once engagement on the Code Amendment is complete, the Designated Entity will prepare an Engagement Report under section 73(7) of the Act.

The Designated Entity must ensure that a copy of the Engagement Report is furnished on the Minister and also published on the SA Planning Portal. This will occur in accordance with Practice Direction 2.

The Engagement Plan and the Engagement Report will also be considered by the State Planning Commission during the final stages of the Code Amendment process. The Commission will provide a report to the Environment, Resources and Development Committee of Parliament under section 74(3) of the Act. The Commission's report will provide information about the reason for the Code Amendment, the consultation undertaken on the Code Amendment and any other information considered relevant by the Commission.

### 5.3 Code Amendment Timetable

The Proponent (where it is also the Designated Entity) commits to undertaking the Code Amendment in line with the timeframe outlined below. If a timeframe is exceeded (or expected to be exceeded) the Proponent agrees to provide an amended timetable to the Department with an explanation of the delay, for approval by the Minister of an extension of time for the Code Amendment.



**APPENDIX 1. MAPS OF AFFECTED AREA**

Site 1 – Millicent Railway Precinct



Plan Production: 24/05/2023

SITE 1 - Proposed Zone  
Millicent

LEGEND

■ Site affected area boundary      — Zone boundary



Site 2 – Southern Ports Highway, Millicent



Plan Production: 24/05/2023

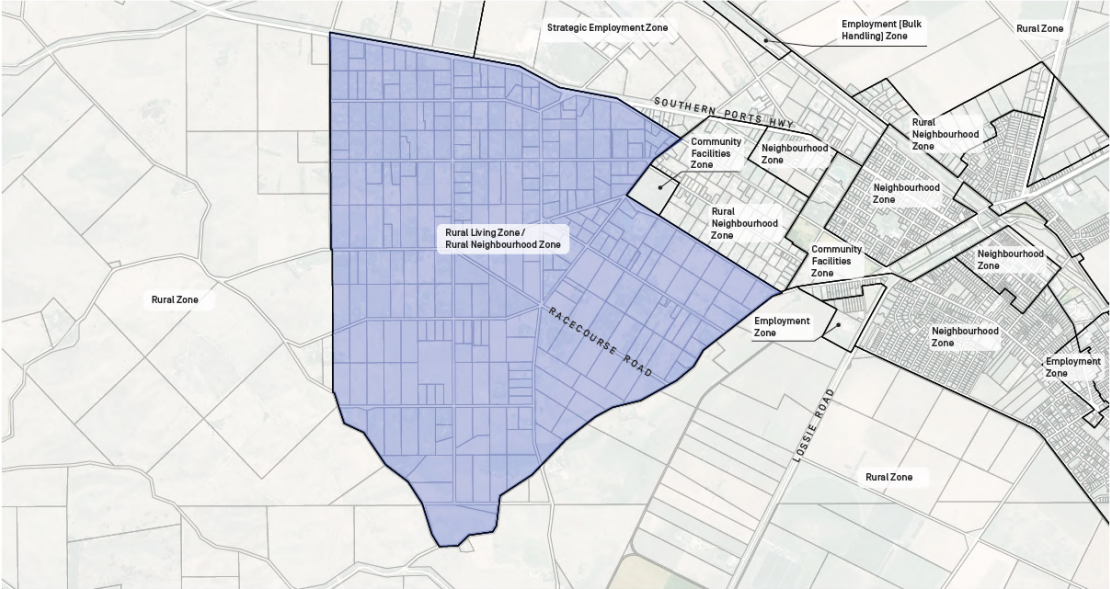
SITE 2 - Proposed Zone  
Millicent

LEGEND

■ Site affected area boundary      — Zone boundary



Site 3 –Millicent Rural Living Zone



Plan Production: 24/05/2023

SITE 3 - Proposed Zone  
Millicent

LEGEND

■ Site affected area boundary

— Zone boundary



Site 4 – Lossie Road, Millicent



Plan Production: 24/05/2023

SITE 4 - Proposed Zone  
Millicent

LEGEND

■ Site affected area boundary

— Zone boundary



**Site 5 – Employment Zone, Mount Gambier Road, Millicent**



SITE 5 - Proposed Zone  
Millicent

LEGEND  
■ Site affected area boundary  
— Zone boundary



**Site 6 – Mount Gambier Road, Millicent**



SITE 6 - Proposed Zone  
Millicent

LEGEND  
■ Site affected area boundary  
— Zone boundary



Site 7 – Penola Employment Zone



Site 8 – Penola Deferred Urban Zone



Site 9 – Penola Zone Boundary Adjustments



Plan Production: 24/05/2023

SITE 9 - Proposed Zone  
**Penola**

LEGEND  
 Site affected area boundary



Site 10 – Beachport Town Centre



Plan Production: 24/05/2023

SITE 10 - Current Zone  
**Beachport**

LEGEND  
 Site affected area boundary  
 Zone boundary



Site 11 – Beachport Community Facilities Zone



Plan Production: 24/05/2023

SITE 11 - Proposed Zone  
Beachport

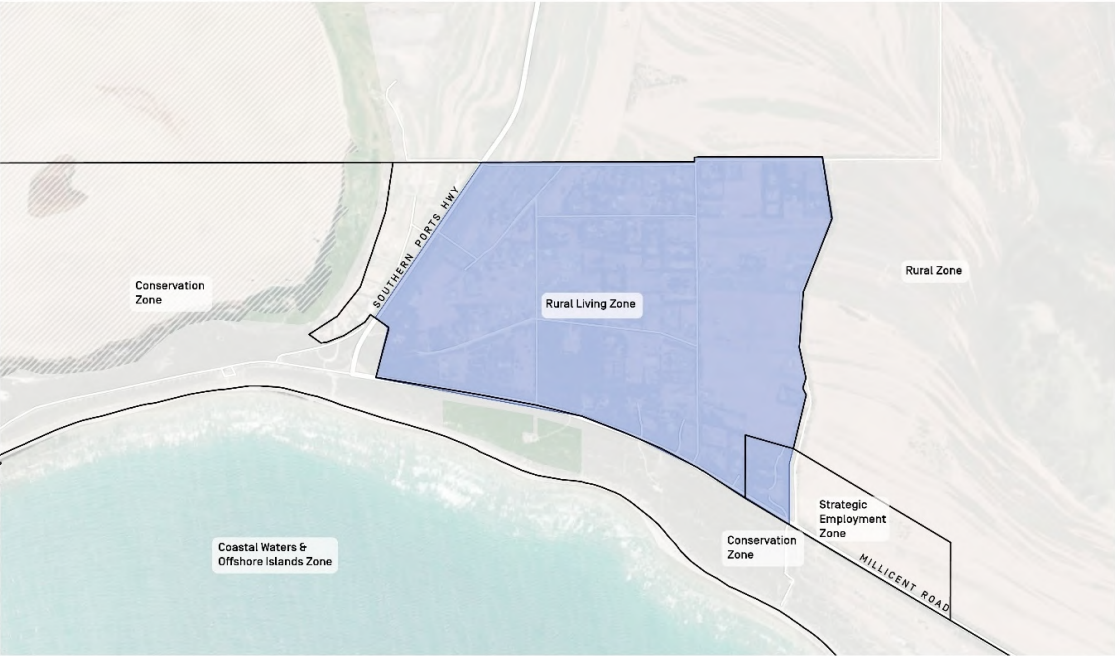
LEGEND

■ Site affected area boundary

— Zone boundary



Site 12 – Muggleton, Beachport



Plan Production: 24/05/2023

SITE 12 - Current Zone  
Beachport

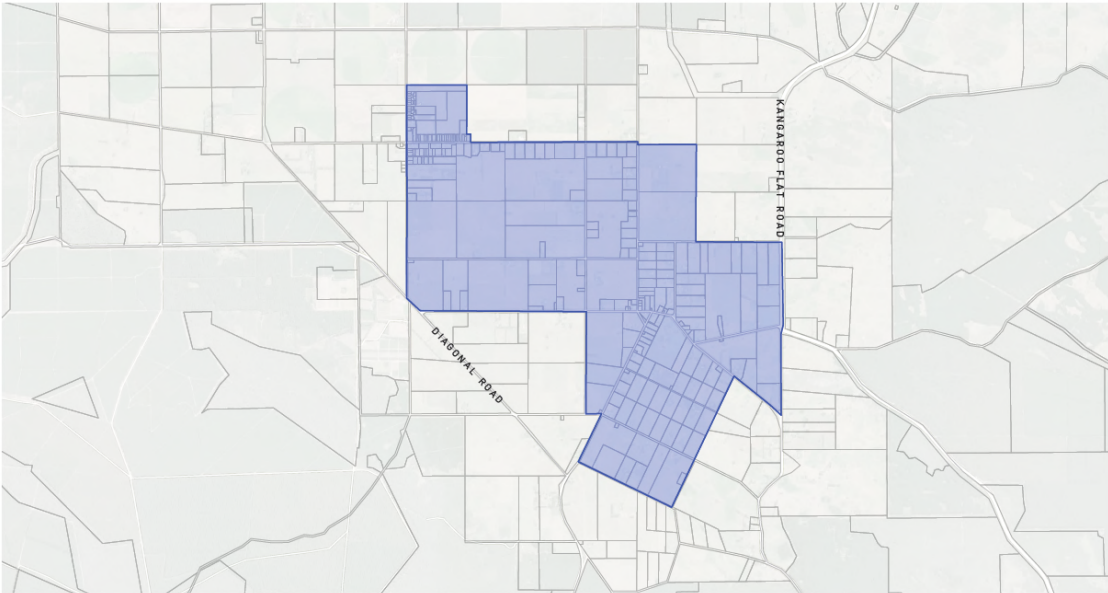
LEGEND

■ Site affected area boundary

— Zone boundary



Site 13 – Glencoe



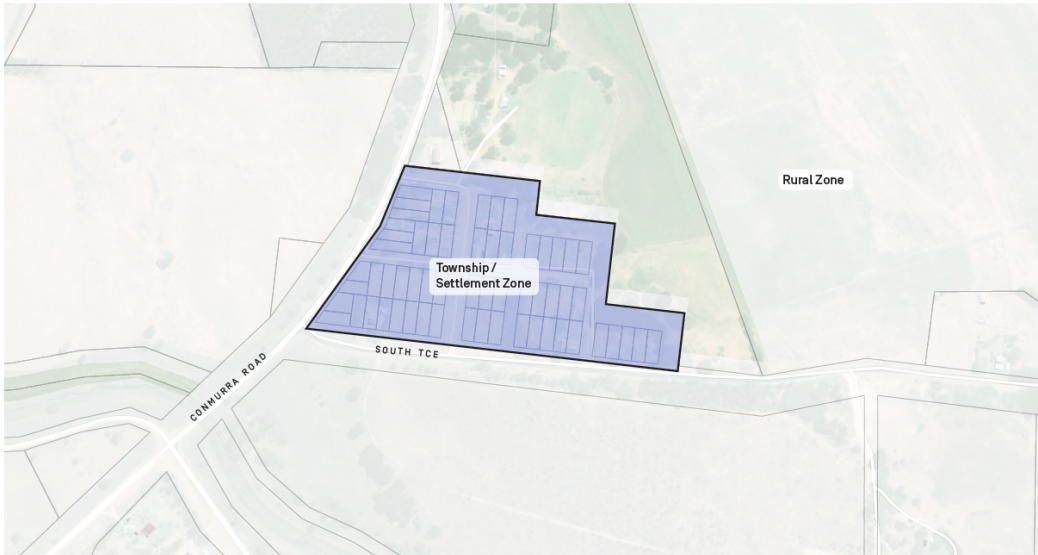
Plan Production: 24/05/2023

SITE 13 - Affected Area  
Glencoe

LEGEND  
 Site affected area boundary



Site 14 – Furner



Plan Production: 24/05/2023

SITE 14 - Proposed Zone  
Furner

LEGEND  
 Site affected area boundary  
 Zone boundary





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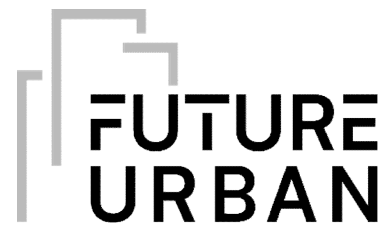
**APPENDIX 2. ENGAGEMENT PLAN**

DRAFT

**APPENDIX 3. TIMETABLE FOR CODE AMENDMENT BY PROPONENT**

CODE AMENDMENTS TIMETABLE		
Steps	Responsibility	Timeframes
<b>Approval of the Proposal to Initiate</b>		
Review of Proposal to Initiate to confirm all mandatory requirements are met (timeframe will be put on hold if further information is required). Referral to the Minister to request advice from the Commission	PLUS	2 weeks ( <i>includes lodgement and allocation + referral to Government Agencies within the first week</i> )
Minister requests advice from the Commission.	Minister	2 weeks
Referral to Government Agencies for comment (where necessary)	PLUS, Relevant Government Agencies	+ 2 weeks
Consideration of Proposal to Initiate and advice to the Minister.	Commission (Delegate)	3 weeks
	Commission	+ 3 weeks
<b>Proposal to initiate</b> agreed to by the Minister.	Minister	2 weeks
<b>Preparation of the Code Amendment</b>		
Engagement Plan prepared. Investigations conducted; <b>Code Amendment Report</b> prepared. The drafting instructions and draft mapping provided to PLUS.	Designated Entity	7 weeks
PLUS prepares Amendment Instructions and Mapping and provides to Council for consultation purposes	PLUS	1 week
Preparation of Materials for Consultation.	Designated Entity	2 weeks
<b>Engagement on the Code Amendment</b>		
<b>Code Amendment Report</b> released for public consultation in accordance with the Community Engagement Charter and the prepared <b>Community Engagement Plan</b> .	Designated Entity	8 weeks
<b>Consideration of Engagement and Finalisation of Amendments</b>		
Submissions summarised, amended drafting instructions provided, <b>Engagement Report</b> prepared and lodged with PLUS.	Designated Entity	6 weeks
Assess the Amendment and engagement.	PLUS	4 weeks

Prepare report to the Commission or delegate. <i>(Timeframe will be put on hold if further information is required, or if there are unresolved issues)</i>		
Consideration of Advice.	Commission (Delegate)	2 weeks <i>(includes 1 week to process through Minister's office)</i>
	Commission	+ 3 weeks
<b>Decision Process</b>		
Minister considers the <b>Code Amendment Report</b> and the <b>Engagement Report</b> and makes decision.	Minister	3 weeks
<b>Implementing the Amendment (operation of the Code Amendment)</b>		
Go-live / Publish on the PlanSA portal.	PLUS	2-4 weeks
<b>Parliamentary Scrutiny</b>		
Referral of approved <b>Code Amendment</b> to ERDC.	PLUS	8 weeks



DRAFT

## **ENGAGEMENT PLAN**

### **General Wattle Range Code Amendment**

By the Wattle Range Council

Date:  
**05.06.2023**

**Contact Details**  
Kayla Gaskin-Harvey  
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Document Control

Revision	Description	Author	Date
V1	Draft	BM	29.05.2023
V2	Review	KGH	31.05.2023
V3	For Proposal to Initiate lodgement		





## CONTENTS

<b>1. BACKGROUND INFORMATION .....</b>	<b>1</b>
1.1 What is proposed? .....	1
1.2 Why is this project being initiated?.....	4
1.3 Investigations already completed .....	4
1.4 What is the status of the Code Amendment .....	5
<b>2. ENGAGEMENT PURPOSE.....</b>	<b>5</b>
<b>3. ENGAGEMENT OBJECTIVES.....</b>	<b>6</b>
<b>4. STAKEHOLDER IDENTIFICATION AND ANALYSIS .....</b>	<b>7</b>
<b>5. SCOPE OF INFLUENCE .....</b>	<b>16</b>
<b>6. IMPLEMENTATION PLAN .....</b>	<b>17</b>
<b>7. APPLYING THE CHARTER PRINCIPLES IN PRACTICE.....</b>	<b>18</b>
<b>8. KEY MESSAGES .....</b>	<b>22</b>
<b>9. EVALUATION.....</b>	<b>23</b>

## APPENDICES

*APPENDIX 1: STAKEHOLDER AND COMMUNITY MAPPING*

*APPENDIX 2: PLANNING YOUR ENGAGEMENT APPROACH*

*APPENDIX 3: MEASURING SUCCESS*

*APPENDIX 4: CLOSING THE LOOP AND REPORTING BACK*



## 1. BACKGROUND INFORMATION

### 1.1 What is proposed?

The Wattle Range Council (the Designated Entity) is proposing to amend (the Code Amendment) the Planning and Design Code (the Code) as it relates to 14 sites located in Millicent, Beachport, Penola, Glencoe and Furner, referred to as the Affected Area and shown in the Figures below.

The proposed Code Amendment seeks to rezone various areas within the council area, in accordance with the Wattle Range 25 Year Strategic Land Use Plan.

**Figure 1.1 Affected Area – Millicent**

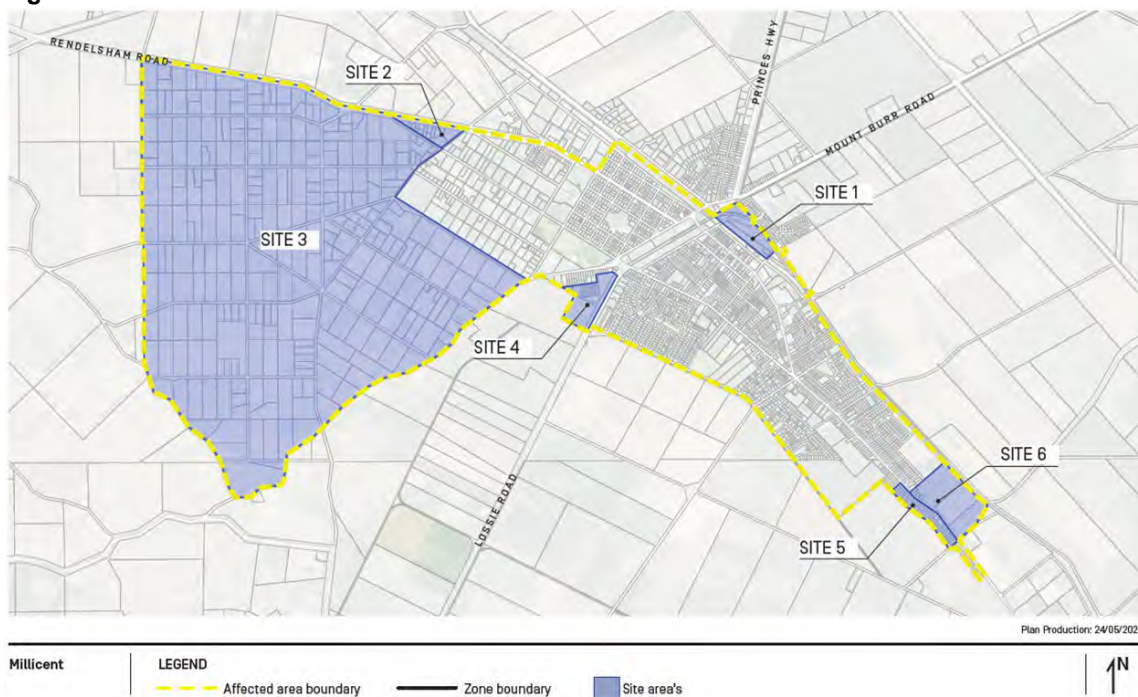






Figure 1.2 Affected Area - Penola

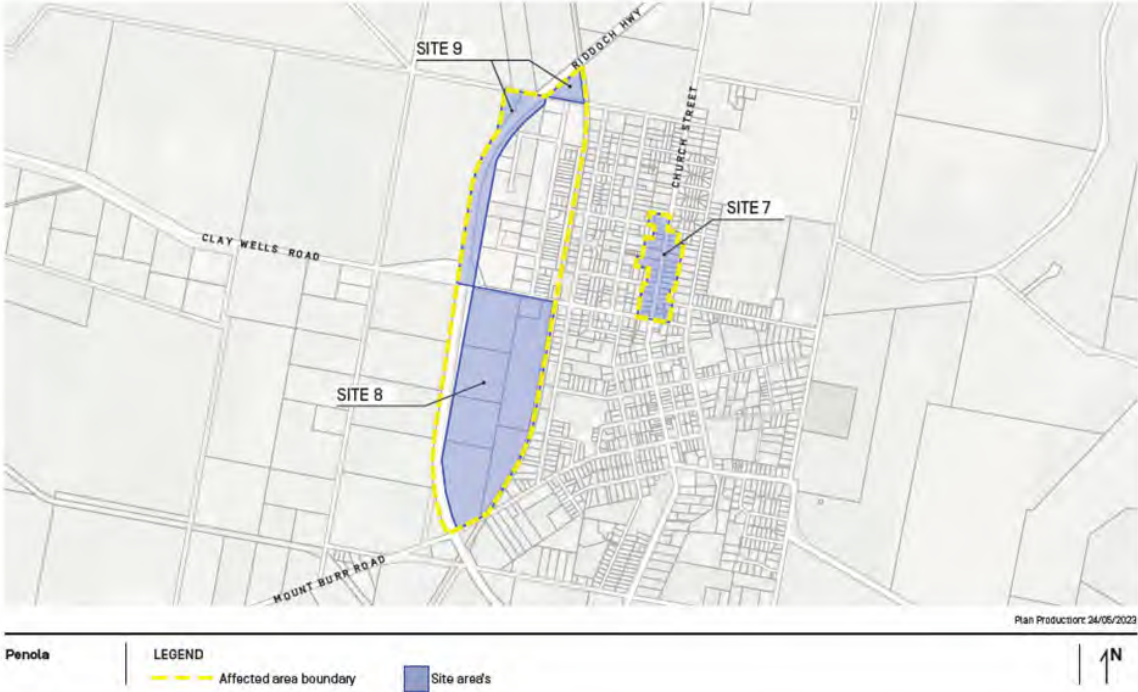


Figure 1.3 Affected Area – Beachport

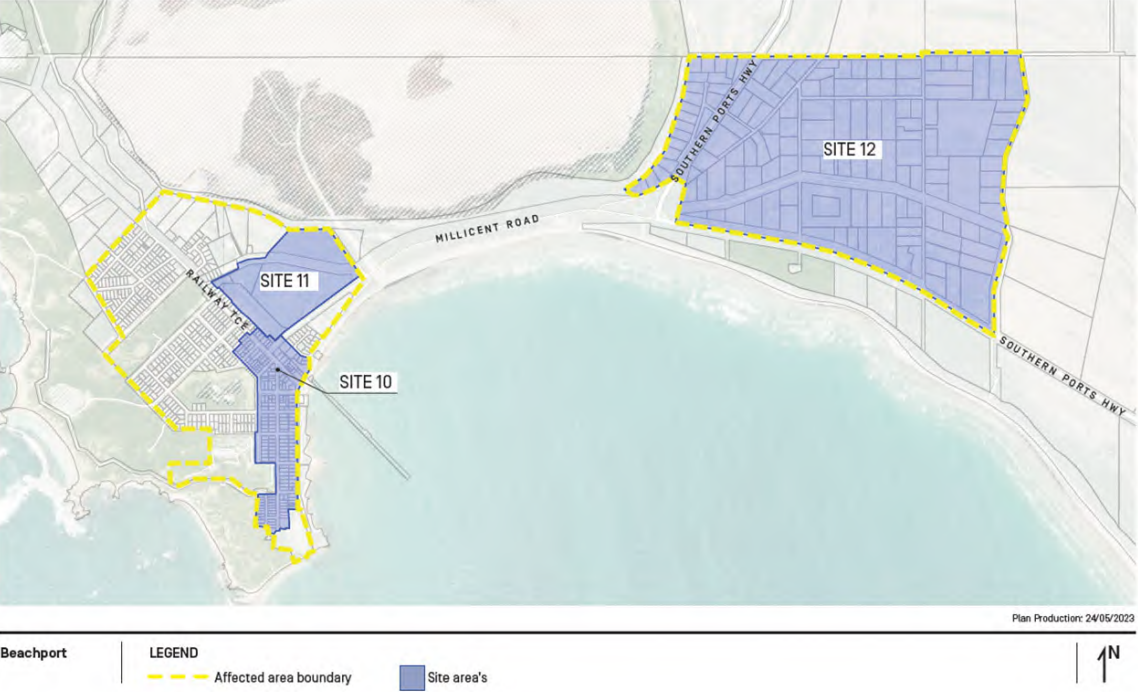


Figure 1.4 Affected Area – Glencoe

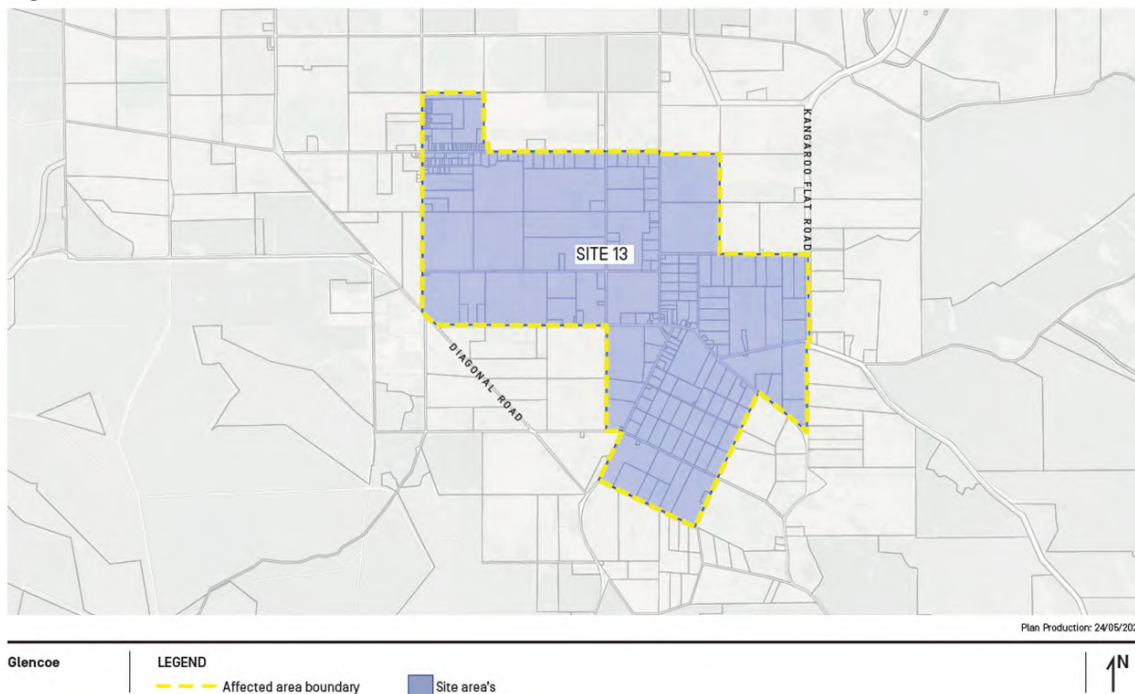
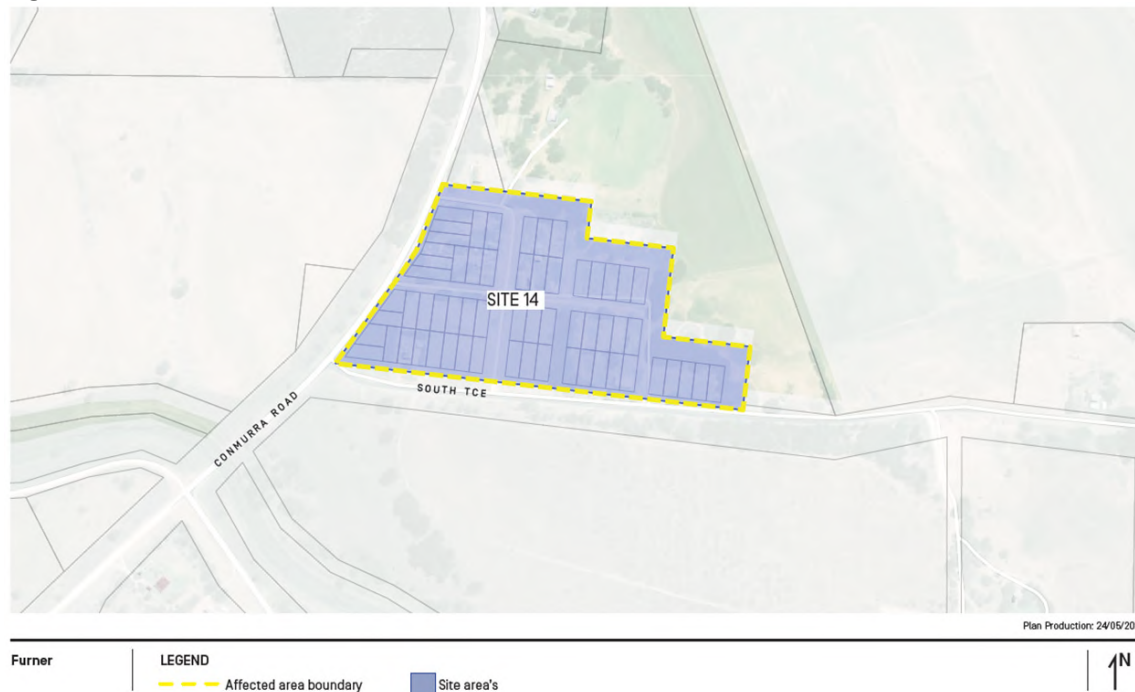


Figure 1.5 Affected Area – Furner





## 1.2 Why is this project being initiated?

In August 2022, the Wattle Range Council endorsed a Strategic Land Use Plan that is intended to provide a 25-year vision for land use planning across the council area. The plan provides an effective and meaningful framework to ensure Council can proactively facilitate sustainable development and growth for the next 25 years while also protecting valuable agricultural land and areas of environmental significance to achieve sustainable outcomes. The plan also considers infrastructure, servicing, community facilities, transport and all other factors which go into making liveable and thriving communities.

The 25 Year Strategic Land Use Plan included an Action Plan outlining the next steps forward, including opportunities for advocacy, potential future projects and possible code amendments. The actions have been prioritised into immediate and medium-term priorities. The plan will be used to initiate future amendments to the Planning and Design Code.

The Council has identified 17 immediate priority areas to be rezoned, as such these priorities are identified in the General Wattle Range Code Amendment.

The intent of the Code Amendment is to:

- Protect productive agricultural land from incursion from non-agricultural land uses by maintaining strong land use and development controls in those areas;
- Provide for increased rural living opportunities close to existing towns as a means of attracting younger families and workers to the region;
- Support retirement living and health services across the larger towns of the region;
- Facilitate infrastructure delivery and infrastructure capacity building in key growth areas; and

Zone land to facilitate a wider choice of urban development opportunities in townships, to address the limitations on development evident on a number of sites already zoned for development.

The proposed Code Amendment aligns with a large number of State Planning Policies (SPPs) in relation to integrated planning, design quality, climate change, housing supply and diversity, primary production, employment lands and natural hazards. The proposed Code Amendment also aligns with a significant number of policies within the Limestone Coast Region Plan, as outlined within the Code Amendment Initiation document.

## 1.3 Investigations already completed

Previous investigations have been undertaken in relation to site contamination on Site 1.

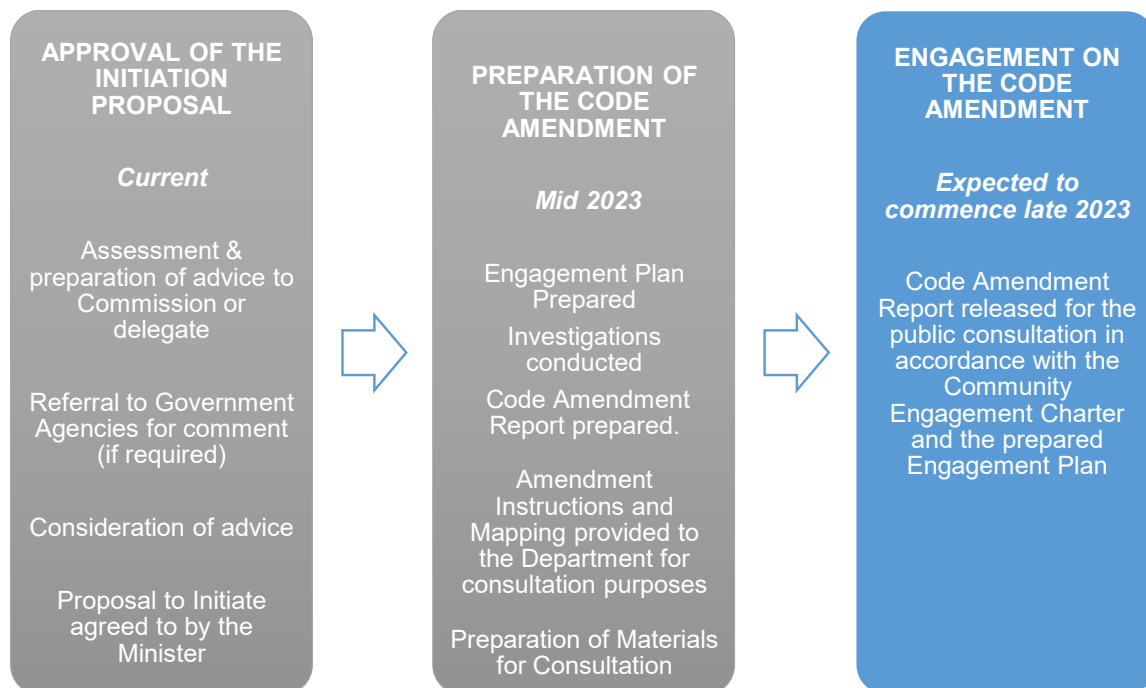
Prior to this Code Amendment, no known engagement processes have occurred seeking to rezone the land. However, the 25 Year Strategic Land Use Plan which identifies each of the rezoning proposals was subject to a community engagement process in mid-2021.



## 1.4 What is the status of the Code Amendment

The Code Amendment process follows steps which require specific actions at each milestone. The timeframes for each step is outlined in **Figure 1.2** below. Most of the engagement activities will occur after the preparation of the Code Amendment, shown in blue below.

**Figure 1.6** Status of the Code Amendment



## 2. ENGAGEMENT PURPOSE

The purpose of the engagement is to inform the rezoning of the Affected Area to enable the future development of the land for a mixture of purposes.

Specifically, the engagement will:

- Communicate to raise awareness that a Code Amendment is being prepared;
- Provide information about what is proposed by the Code Amendment including the location of where the proposed changes will apply;
- Provide the opportunity for stakeholders to identify issues and opportunities early, so that they can be considered in the preparation of the Code Amendment;
- Enable stakeholders and community to provide feedback on the Code Amendment prior to it being finalised and submitted to the Minister for Planning;



- Close the loop with stakeholders and community to inform them of the final version of the Code Amendment;
- Meet statutory requirements as it relates to engagement on a Code Amendment;
- Build relationships and a community of interest to support future activities (i.e. construction);
- Maximise the opportunity for the media to be well informed, minimising reporting of inaccurate or biased reporting.

### **3. ENGAGEMENT OBJECTIVES**

The key objectives of the engagement are to:

- Share information with the public about the Code Amendment;
- Create an understanding of the reasons for the Code Amendment;
- Understand the views of the stakeholders;
- Inform and improve the quality of the policy within the Code Amendment; and
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016* (Act).

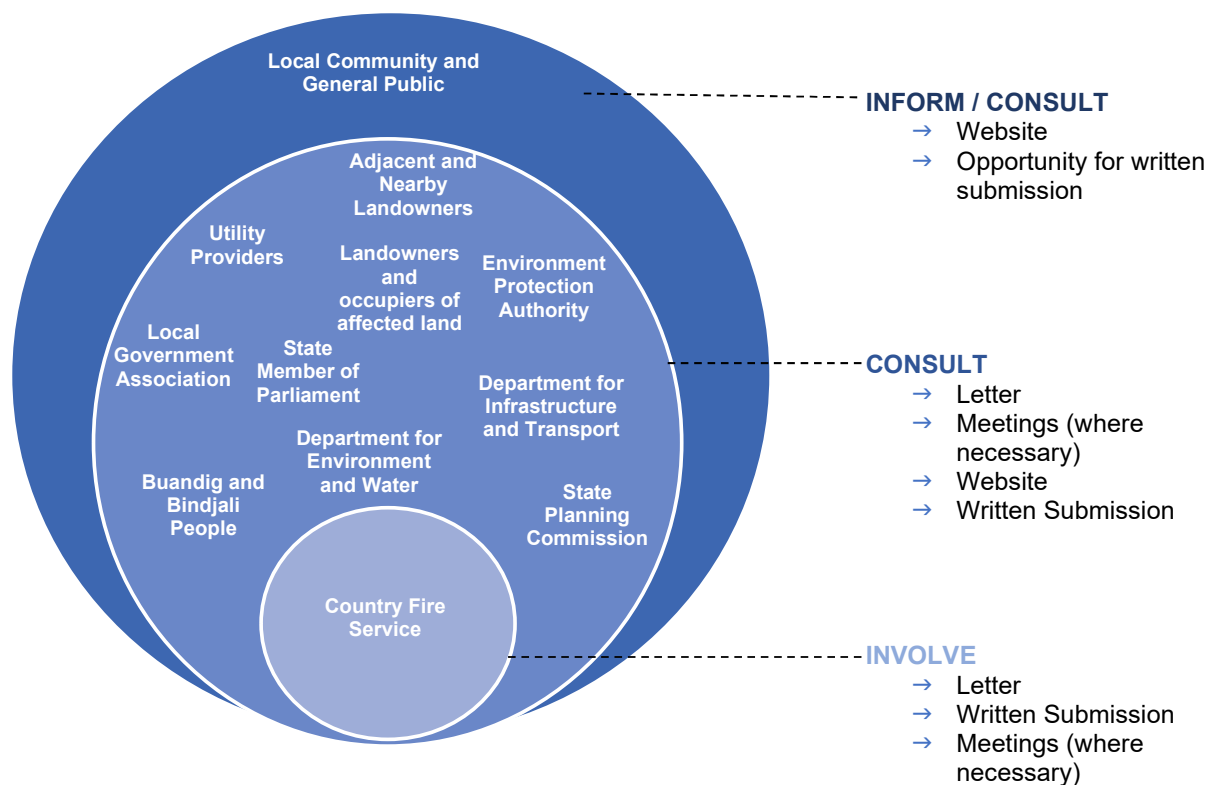
#### 4. STAKEHOLDER IDENTIFICATION AND ANALYSIS

The Code Amendment has a group of stakeholders whose involvement, interest and influence vary, including State Agencies and the adjacent land owners.

Overall, the aim of the community engagement is to provide a level of influence which seeks to work directly with the relevant stakeholders throughout the process to ensure that concerns and aspirations are understood, considered and reflected in the Code Amendment.

A stakeholder identification and analysis has been undertaken and the outcomes of this are provided in **Appendix 1**, with a summary of this analysis provided in **Figure 4.1** below.

**Figure 4.1 Stakeholder Analysis Summary** (adapted from Lorenz Aggens, *Orbits of Public Participation*)

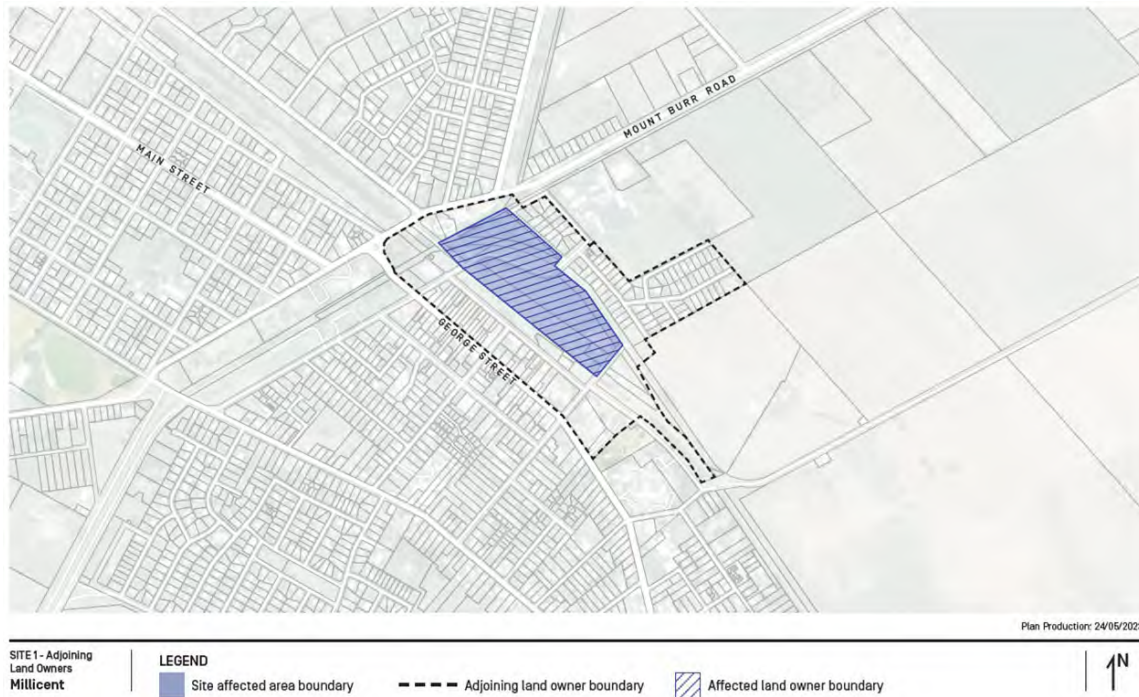


The stakeholders which have been identified are:

- Landowners and occupiers of affected land;
- Adjacent land owners and occupiers shown in **Figure 4.2** below;
- Boandik and Pinchunga People;
- Local Government Association;
- Department for Trade and Investment (Planning and Land Use Services);

- Department for Infrastructure and Transport (DIT);
- Environment Protection Authority (EPA);
- Department for Environment and Water (DEW);
- Country Fire Service (CFS);
- Utility providers;
- State Member of Parliament – Mr Nick McBride, State Member for MacKillop
- State Planning Commission; and
- General Public.

**Figure 4.2** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 1



**Figure 4.3** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 2



**Figure 4.4** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 3

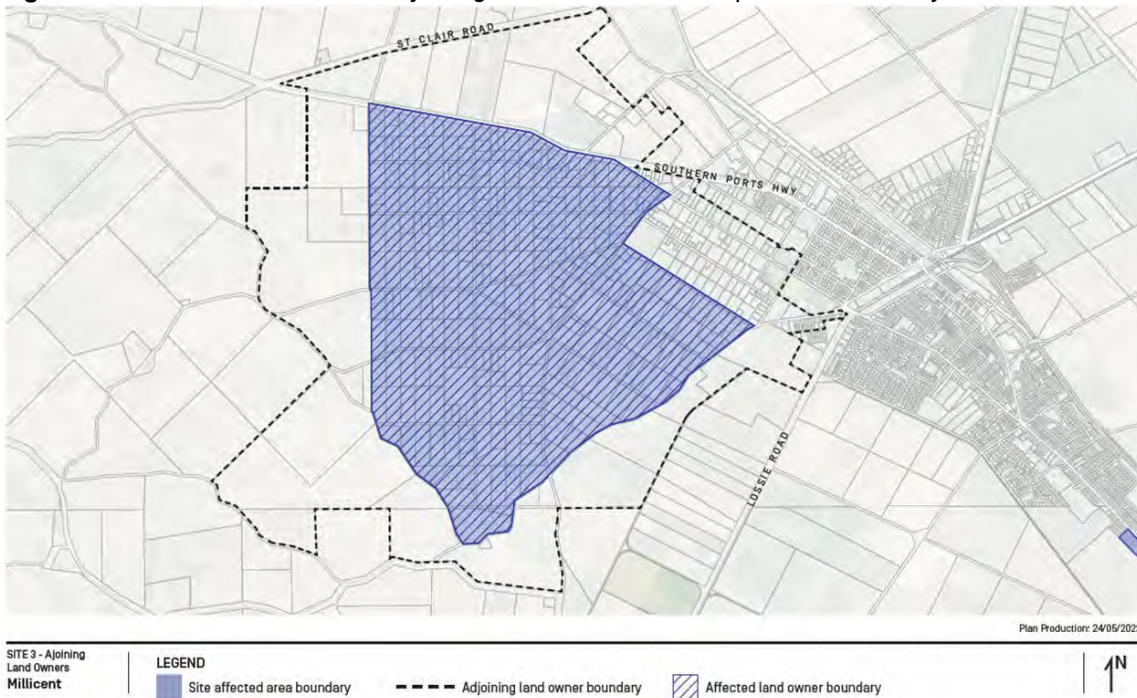






Figure 4.5 Extent of affected and adjoining landowners and occupiers to be directly notified – Site 4

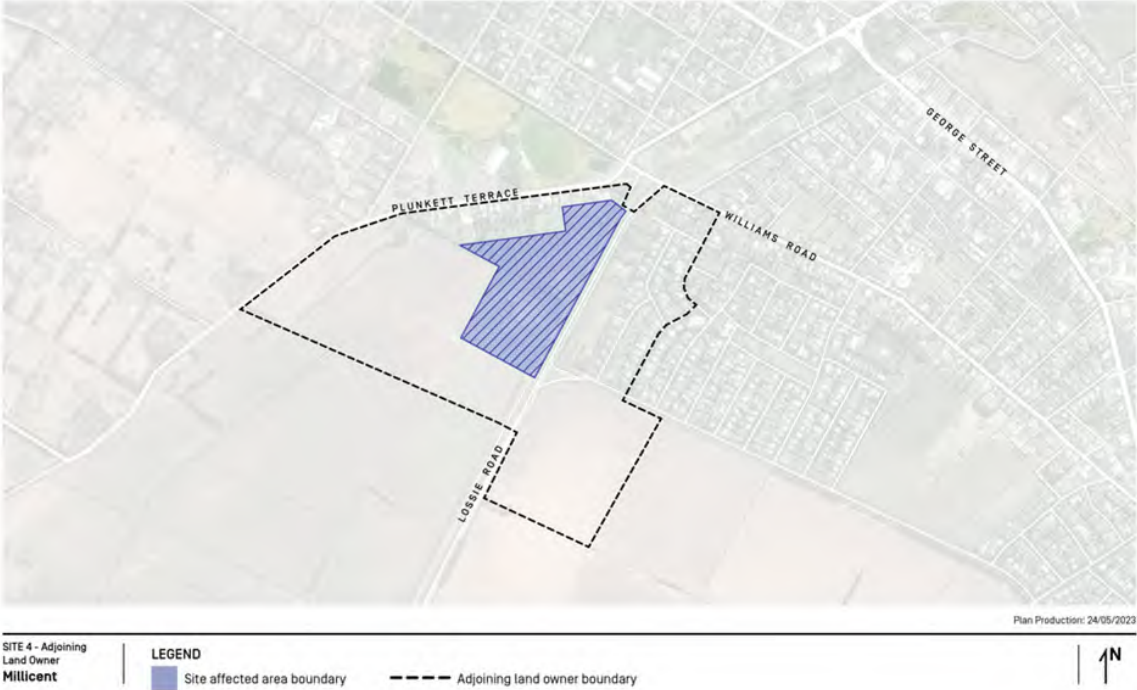
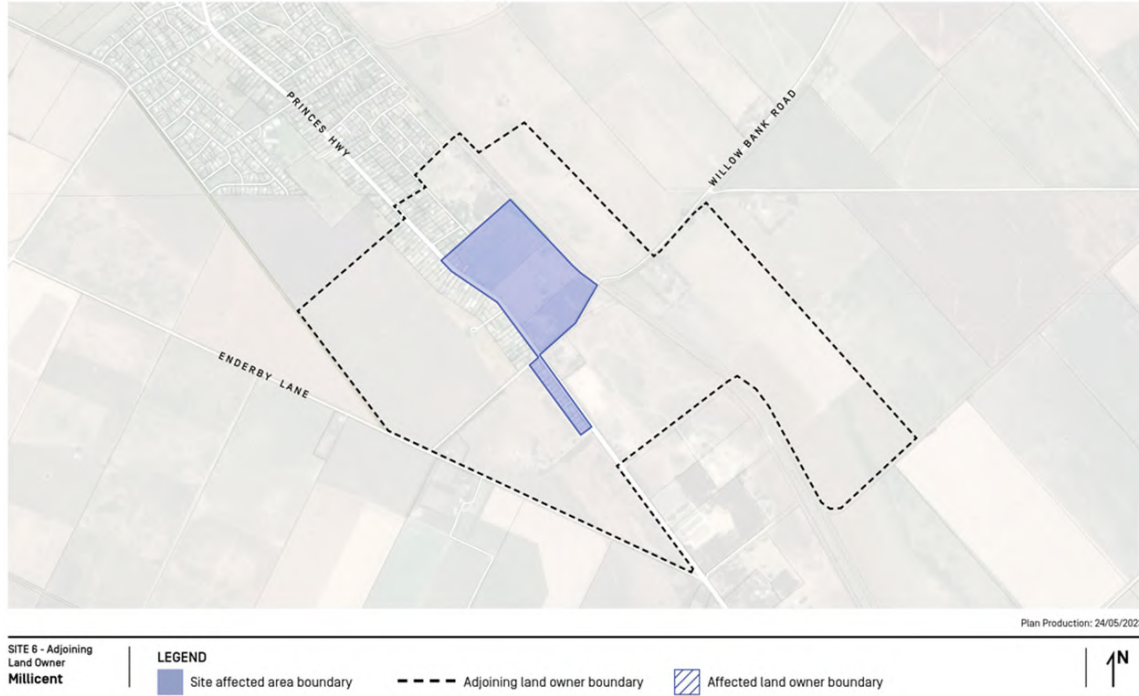


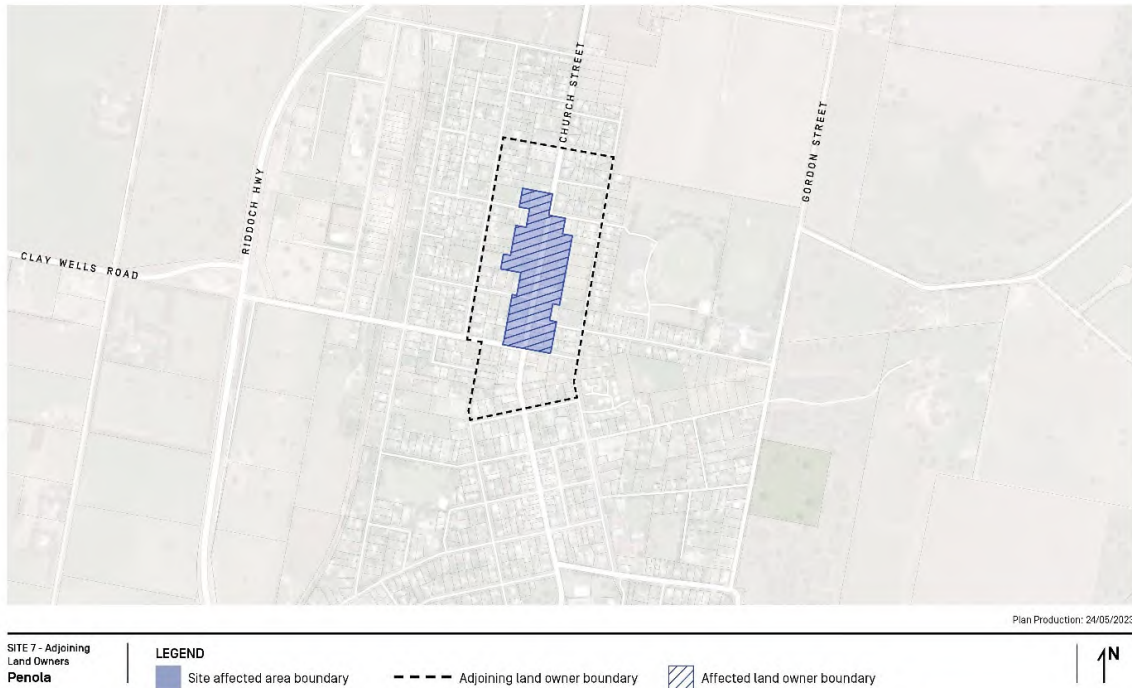
Figure 4.6 Extent of affected and adjoining landowners and occupiers to be directly notified – Site 5



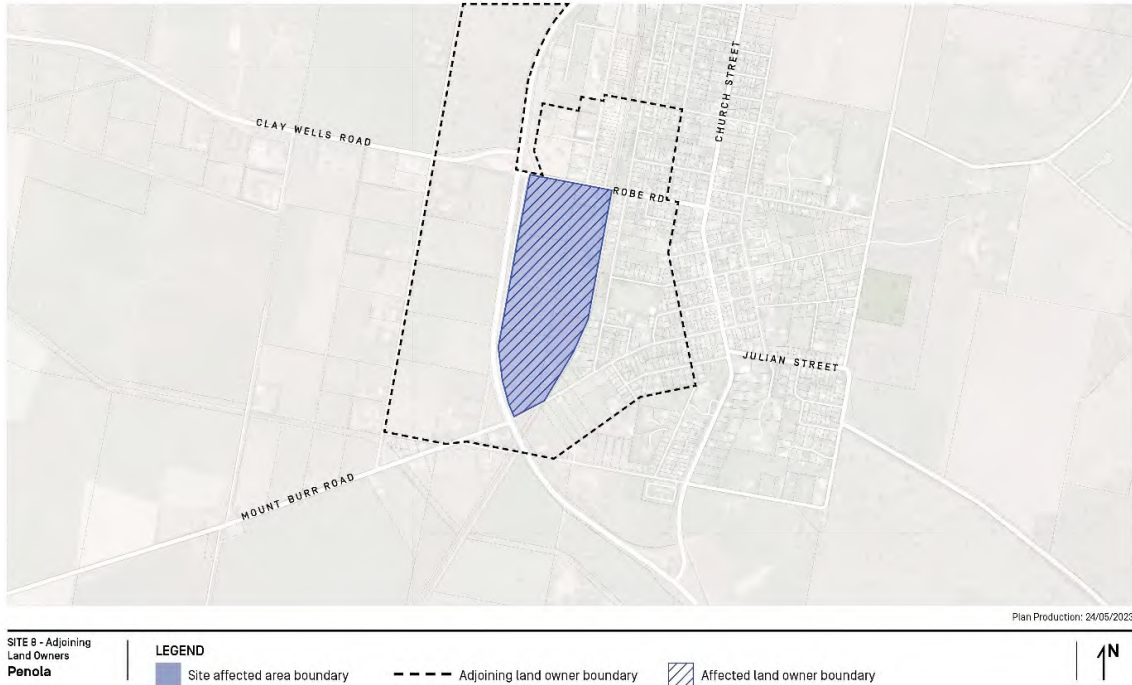
**Figure 4.7** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 6



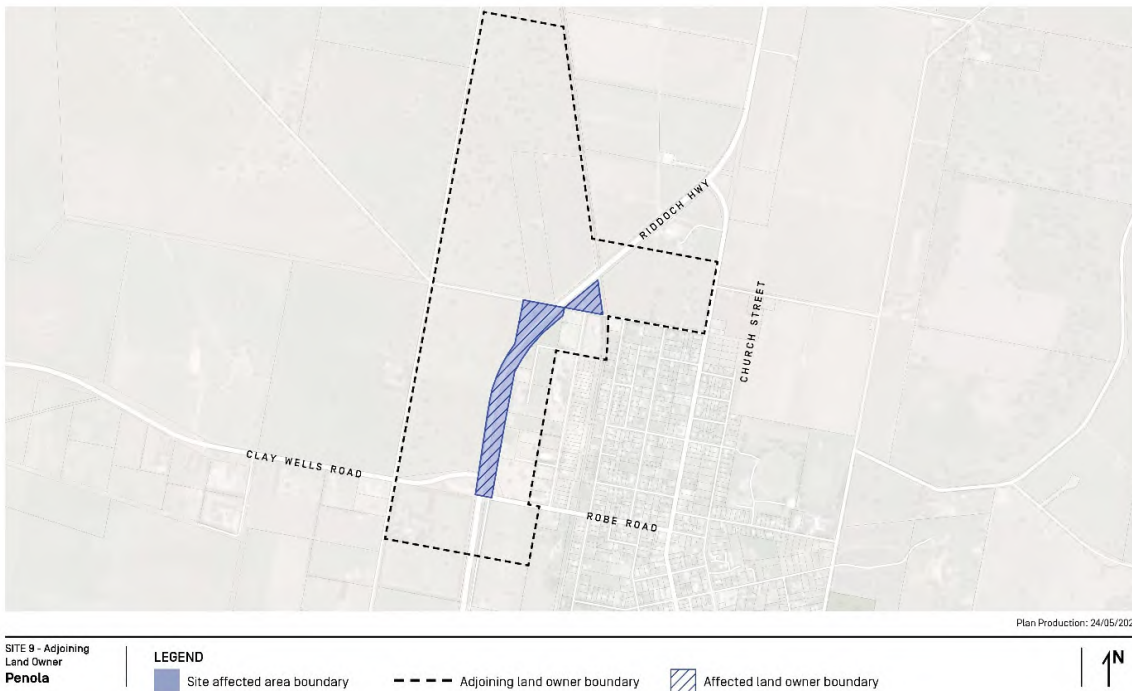
**Figure 4.8** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 7



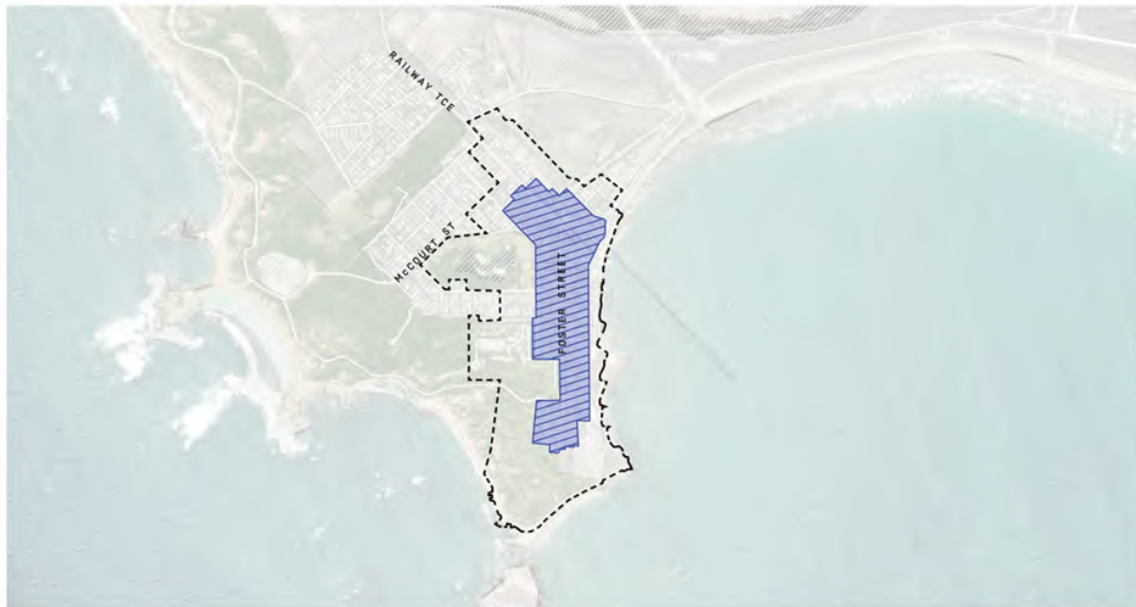
**Figure 4.9** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 8



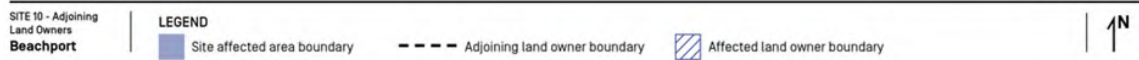
**Figure 4.10** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 9



**Figure 4.11** *Extent of affected and adjoining landowners and occupiers to be directly notified – Site 10*



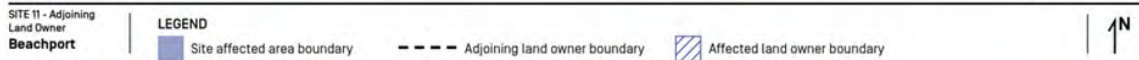
Plan Production: 24/05/2023



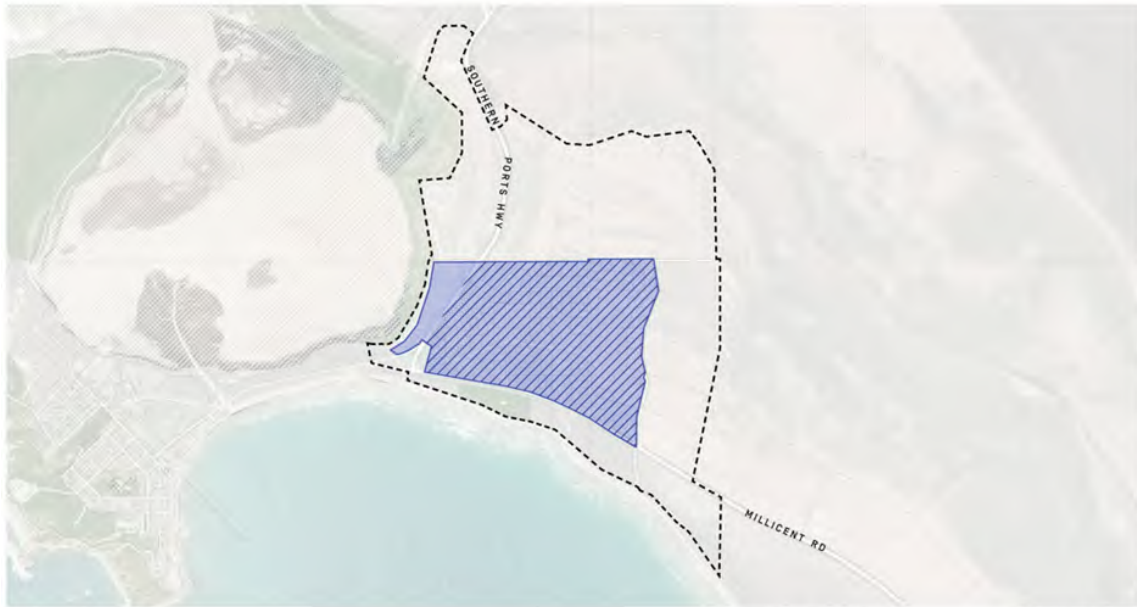
**Figure 4.12** *Extent of affected and adjoining landowners and occupiers to be directly notified – Site 11*



Plan Production: 24/05/2023



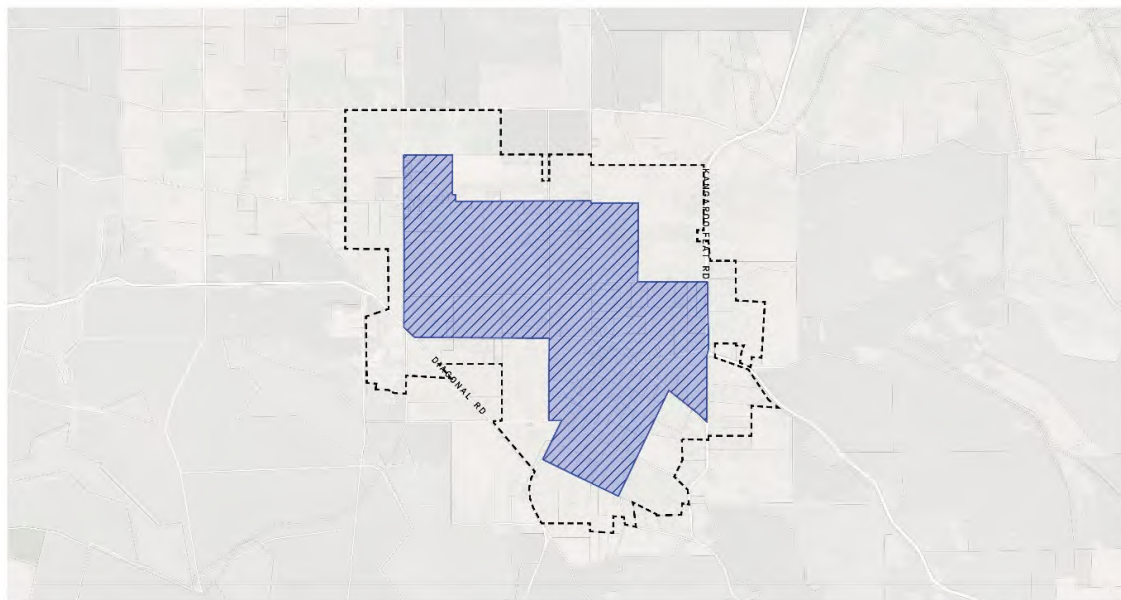
**Figure 4.13** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 12



Plan Production: 24/05/2023

<p>SITE 12 - Adjoining Land Owner <b>Beachport</b></p>	<p><b>LEGEND</b></p> <p>■ Site affected area boundary</p> <p>--- Adjoining land owner boundary</p> <p>▨ Affected land owner boundary</p>	<p>↑ N</p>
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**Figure 4.14** Extent of affected and adjoining landowners and occupiers to be directly notified – Site 13

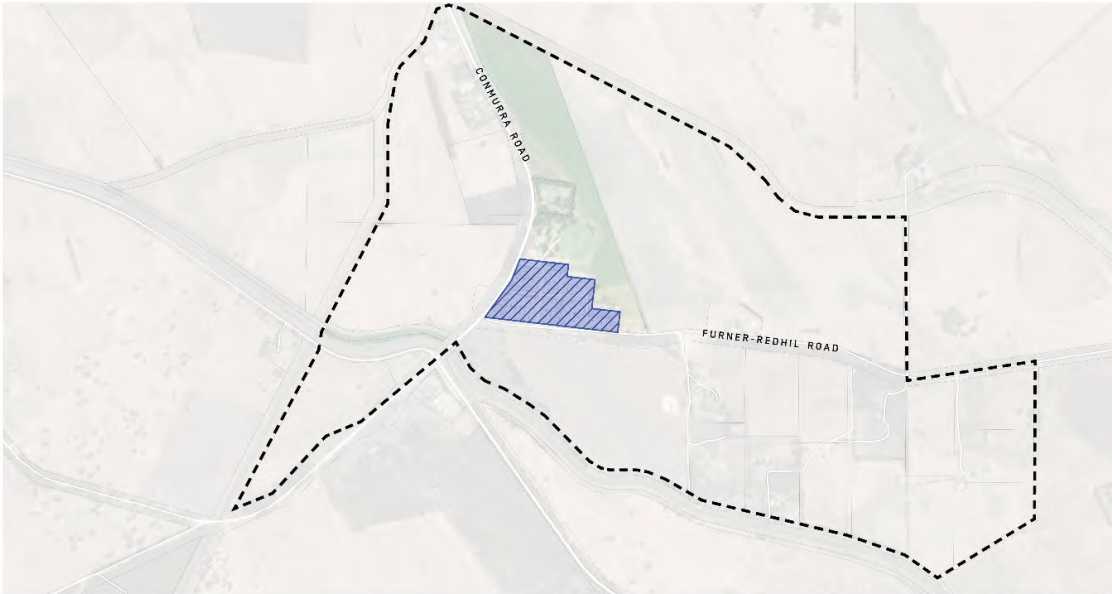


Plan Production: 24/05/2023

<p>SITE 13 - Adjoining Land Owner <b>Glencoe</b></p>	<p><b>LEGEND</b></p> <p>■ Site affected area boundary</p> <p>--- Adjoining land owner boundary</p> <p>▨ Affected land owner boundary</p>	<p>↑ N</p>
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Figure 4.15 Extent of affected and adjoining landowners and occupiers to be directly notified – Site 14



Plan Production: 24/05/2023

SITE 14 - Adjoining Land Owner  
**Furner**

LEGEND

Site affected area boundary

Adjoining land owner boundary

Affected land owner boundary





The level of each stakeholder's interest (low, medium and high), the nature of their interests and their needs and expectations of the engagement process have been identified. Having regard to the level of interest, the potential impact of the project on each of the stakeholders' interests and the potential impact of each stakeholder on the Code Amendment, the level of engagement has been established. The outcomes of this analysis are included in **Appendix 1**.

The levels of engagement are informed by the IAP2 Spectrum of Public Participation and are summarised in **Table 4.1**.

**Table 4.1 IAP2 Spectrum of Public Participation**

	Inform	Consult	Involve	Collaborate	Empower
Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to Stakeholders	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

In addition to stakeholder engagement outlined above, the Proponent also intends to engage with and seek the advice of the PLUS Code Control Group, particularly in the preliminary and early stages of drafting the Code Amendment Report and following stakeholder engagement to inform the Code Amendment.

## 5. SCOPE OF INFLUENCE

The Code is a statutory instrument under the *Planning, Development and Infrastructure Act 2016* (the Act), for the purposes of development assessment and related matters within South Australia.

The Code contains the planning rules and policies that guide what can be developed in South Australia. Planning authorities use these planning rules to assess development proposals.

This Code Amendment is led by a council, the Wattle Range Council. The scope of the Code Amendment is limited to the spatial application of existing policies within the Code. The Code Amendment cannot create additional policies/zones or make changes to existing policy/zone text.

Aspects of the project which stakeholders and the community can influence (i.e. are negotiable) are:



- Whether the selected Zone is the most appropriate Zone for each of the Affected Areas;
- Whether the investigations undertaken as part of the Code Amendment are sufficient to consider the impact of the rezonings on the surrounding area; and
- Whether the Overlays and 'Technical and Numeric Variations' applied address key matters stakeholders would like to see future development meet.

Aspects of the project which stakeholders and the community cannot influence (i.e. are not negotiable) are:

- The geographic extent of the Code Amendment (i.e. the Affected Area);
- The intent of the Zones selected; and
- The policy wording within the Planning and Design Code.

## 6. IMPLEMENTATION PLAN

An implementation plan has been prepared which details the various engagement activities proposed for each engagement level.

Engagement activities have been included to ensure that the method of engagement is appropriate for achieving the objectives and level of influence of the engagement. The engagement activities are summarised in **Table 6.1** below.

**Table 6.1** *Engagement Activities*

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
Preliminary Engagement	<ul style="list-style-type: none"> <li>• State Member for MacKillop</li> </ul>	<ul style="list-style-type: none"> <li>• Information sharing</li> <li>• Opportunity for written and verbal feedback</li> <li>• Meeting</li> </ul>	Consult
	<ul style="list-style-type: none"> <li>• Landowners and occupiers of affected land</li> </ul>	<ul style="list-style-type: none"> <li>• Information sharing</li> <li>• High-level survey to collect early feedback before drafting the Code Amendment</li> </ul>	Consult
Early Engagement	<ul style="list-style-type: none"> <li>• Country Fire Service</li> </ul>	<ul style="list-style-type: none"> <li>• Information sharing</li> <li>• Opportunity for written and verbal feedback</li> <li>• Meetings</li> <li>• Determine the likelihood of changing bushfire hazard overlays</li> </ul>	Involve
	<ul style="list-style-type: none"> <li>• State Member for MacKillop</li> </ul>	<ul style="list-style-type: none"> <li>• Information sharing</li> <li>• Opportunity for written and verbal feedback</li> <li>• Meetings</li> </ul>	Consult
Code Amendment	<ul style="list-style-type: none"> <li>• Landowners and occupiers of affected land</li> <li>• Department for Infrastructure and Transport</li> </ul>	<ul style="list-style-type: none"> <li>• Written submissions</li> <li>• Letter</li> <li>• Information provided on website</li> <li>• Social media promotion</li> </ul>	Consult





Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
	<ul style="list-style-type: none"> <li>Department for Environment and Water</li> <li>Country Fire Service</li> <li>Utility Providers</li> <li>Boandik and Pinchunga People</li> <li>Environment Protection Authority</li> <li>State Member for MacKillop</li> <li>Local Government Association</li> <li>State Planning Commission</li> <li>Adjacent and surrounding land owners</li> </ul>	<ul style="list-style-type: none"> <li>Community open days</li> <li>One-on-one sessions offered</li> <li>Meetings offered</li> <li>Hard copies available at various locations</li> </ul>	
	<ul style="list-style-type: none"> <li>Local Community</li> <li>General Public</li> </ul>	<ul style="list-style-type: none"> <li>Information provided on website</li> <li>Any member of the public will be able to make a written submission</li> </ul>	Inform / Consult

The overall engagement will consist of three stages, which include:

- Preliminary Engagement, undertaken prior to the drafting of the Code Amendment Report;
- Early Engagement, undertaken after the initial draft of the Code Amendment Report is prepared, but allowing for early input and sharing of information before the Code Amendment is publicly available; and
- Code Amendment Engagement, undertaken after the draft of the Code Amendment Report is completed and includes the Report being made available to the public and all stakeholders for review and input.

Within each stage of the engagement, the engagement activities generally include the following three milestones:

- Commencement of engagement;
- Engagement concludes; and
- Report back to the relevant stakeholders and/or the public on the outcomes and next steps.

## 7. APPLYING THE CHARTER PRINCIPLES IN PRACTICE

The stakeholders have been considered in respect to their needs and requirements to ensure that the design of the engagement allows all stakeholders to contribute equally. **Table 7.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented.



The adjacent owners and local community include residents within the Wattle Range Council. The Community profile<sup>1</sup> of the area includes:

- Top responses for ancestry were listed as Australian, English, Scottish, Irish and German.
- The percentage of households where English is the only language is higher than the average for SA (90.3% compared to 77.6% for SA). People who indicated that they did not speak English well or at all listed Mandarin (16 households), German (3 households), Punjabi (3 households), Urdu (4 households), Italian (5 households) and Filipino (5 households) as the language spoken at home;
- People 70 years and over of age form 16.9% of the local population. This indicates a slightly older population in comparison to SA, where 14.4% of the population is over 70;
- People under 20 years of age form 22.3% of the local community; which is fairly consistent with the SA average of 23%;
- The median age is 48, which is higher than the average age of South Australians of 41 years;
- 66.5% of households are family households, of which around 49% have children at home;
- 38.1% of the local population are not in the labour force (compared to 36% of SA), which indicates that the resident population is largely working families;
- People who needed assistance to undertake core activities form 7.2% of the population; and
- 23.3% of Wattle Range residents did not access the internet at home<sup>2</sup>.

The above groups all have varying needs. **Table 7.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented to improve accessibility to engagement.

**Table 7.1** *Applying the Charter Principles*

Stakeholder	Engagement need or technique
Government Bodies and Agencies and Utility Providers	<ul style="list-style-type: none"> <li>• Time to review and respond to Code Amendment documents, particularly having regard to reporting cycles of local government.</li> </ul>
Majority of adjacent owners and local community	<ul style="list-style-type: none"> <li>• Time to review and respond to Code Amendment documents.</li> <li>• Explanatory information that explains the process and what they are being asked for feedback on in clear, plain English.</li> <li>• Ability to ask questions during the engagement process about the Code Amendment (generally via phone or email).</li> </ul>

<sup>1</sup> Based on the Australian Bureau of Statistics 2021 Census Data

<sup>2</sup> Based on the Australian Bureau of Statistics 2016 Census Data



Stakeholder	Engagement need or technique
People over 70	<ul style="list-style-type: none"> <li>• Ability to access documents in hard copy at a convenient location (i.e., the local Council office).</li> <li>• Ability to provide feedback and/or communicate by post or via phone.</li> <li>• Promote the Code Amendment in the local newspapers.</li> </ul>
English as a second language	<ul style="list-style-type: none"> <li>• Hard copy and website materials that are easily translatable and details, in their language.</li> <li>• Materials confirm how to access translated materials.</li> </ul>
People with a core need for assistance <sup>3</sup>	<ul style="list-style-type: none"> <li>• In person meetings are held at a location that meets accessibility needs for people with reduced mobility.</li> <li>• Materials are accessible in a variety of mediums including website and hard copies, and websites include accessibility features.</li> </ul>
People who do not have access to the internet at home	<ul style="list-style-type: none"> <li>• Ability to access documents in hard copy at a convenient location (i.e., the local Council office).</li> <li>• Ability to provide feedback and/or communicate by post or via phone.</li> </ul>

The engagement activities have been identified and the relevant charter principles have been addressed which is outlined within **Table 7.2** below.

<sup>3</sup> The Australian Bureau of Statistics define people who have a core need for assistance as *'people with a profound or severe core activity limitation are those needing assistance in their day to day lives in one or more of the three core activity areas of self-care, mobility and communication because of a long-term health condition (lasting six months or more), a disability (lasting six months or more), or old age.'*



Table 7.2 Charter Principles in Practice

Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> <li>• The engagement process has targeted a wide range of stakeholders (based on stakeholder identification to determine who may be impacted/interested, and engagement materials have been prepared with accessibility in mind).</li> <li>• The engagement process has provided a sufficient time frame for stakeholders to review the information and respond as necessary.</li> <li>• Workshop and/or one-on-one meetings to be held on weekends or after work hours to maximise opportunity for people to attend, unless requested during business hours (i.e., with government agencies).</li> <li>• The engagement activities seek to provide clear and concise information that builds the community capacity to understand planning.</li> <li>• The engagement process provides opportunity for stakeholders and the community to identify their issues and solutions and for these issues to be analysed and considered before finalising the Code Amendment.</li> </ul>
Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>• Affected and interested people have the opportunity to participate via website, direct letters, email and/or social media and have the opportunity to be heard via written submission.</li> <li>• Engagement material is appropriately varied and includes easy to understand information to help audiences understand how the Code Amendment may be relevant to them, supplemented with more detailed technical information for full transparency.</li> </ul>
Engagement is fit for purpose	<ul style="list-style-type: none"> <li>• Clear and concise information will be publicly available to ensure people understand what is proposed and how to participate in the engagement.</li> </ul>
Engagement is informed and transparent	<ul style="list-style-type: none"> <li>• Information (online and hard copy via letter-box drop) in basic language clearly articulates the proposal, potential impacts, engagement process and invites feedback/participation.</li> <li>• Each submission will be acknowledged and informed of next steps in the process.</li> <li>• The community engagement report will summarise the feedback received and how it has been, or will be, used to inform the Code Amendment.</li> </ul>



Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is reviewed and improved	<ul style="list-style-type: none"> <li>• Measures of success are identified and measured at the conclusion of the engagement and reported on in the Engagement Report.</li> <li>• Any issues raised about the engagement process will be considered and action taken if appropriate.</li> </ul>

## 8. KEY MESSAGES

The following key messages will underpin the engagement regarding the Code Amendment:

- In August 2022, the Wattle Range Council endorsed a Strategic Land Use Plan that is intended to provide a 25-year vision for land use planning across the council area. The plan provides an effective and meaningful framework to ensure Council can proactively facilitate sustainable development and growth for the next 25 years while also protecting valuable agricultural land and areas of environmental significance to achieve sustainable outcomes. The plan also considers infrastructure, servicing, community facilities, transport and all other factors which go into making liveable and thriving communities.
- It is proposed to make 17 different amendments to zoning within the townships of Millicent, Penola, Beachport, Glencoe and Furner (the Affected Area) as envisaged by the Council's 25 Year Strategic Land Use Plan;
- An amendment to the Planning and Design Code (i.e. a Code Amendment) is required to enable these rezonings;
- The overall intent of the Code Amendment is to:
  - Protect productive agricultural land from incursion from non-agricultural land uses by maintaining strong land use and development controls in those areas;
  - Provide for increased rural living opportunities close to existing towns as a means of attracting younger families and workers to the region;
  - Support retirement living and health services across the larger towns of the region;
  - Facilitate infrastructure delivery and infrastructure capacity building in key growth areas; and
  - Zone land to facilitate a wider choice of urban development opportunities in townships, to address the limitations on development evident on a number of sites already zoned for development.
- The Minister for Planning is the decision maker for approval or refusal of the proposed Code Amendment. The Minister will take into account the feedback received during the engagement and whether the engagement was carried out in accordance with the Community Engagement Charter. The Minister may also seek the advice of the State Planning Commission prior to making a decision.



## 9. EVALUATION

As part of the engagement process, feedback from stakeholders regarding the engagement will be noted to ensure that the project team can:

- Address any changes for the implementation of the Code Amendment;
- Alter the engagement process if needed to respond to feedback; and
- Maintain the quality of the engagement activities.

**Appendix 3** includes a table which outlines a summary of measuring the success of the engagement process. Participants are invited to assess the success of the engagement against the criteria. The evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report).

Following an evaluation of the success of the engagement, a summary of the engagement process will be provided to the participants. The methods for reporting back and closing the loop are outlined within **Appendix 4**.



## **APPENDIX 1: STAKEHOLDER AND COMMUNITY MAPPING**





## Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Landowners and occupiers of affected land	High	<ul style="list-style-type: none"> <li>• High interest in the Code Amendment proposal and impact as the Zone change will affect their land;</li> <li>• How the Zone change will affect the value of their property;</li> <li>• How the Zone change will affect the general locality.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Adjacent landowners and occupiers	High	<ul style="list-style-type: none"> <li>• High interest in the Code Amendment proposal and impact as the Zone change is located within their locality;</li> <li>• How the Zone change will affect the value of their property;</li> <li>• How the Zone change will affect the general locality.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult



Local Government Association	Low	<ul style="list-style-type: none"> <li>• Low level of interest as the Code Amendment is specifically relevant to the Wattle Range Council;</li> <li>• It is a mandatory requirement to notify the Local Government Association in writing and to be consulted in accordance with the Act.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
State Planning Commission	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest;</li> <li>• The rezonings may support/influence the updated Regional Plan.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Infrastructure and Transport (DIT)	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest;</li> <li>• The Affected Areas have some frontages to state maintained roads and may influence planning for road upgrades in the wider area.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Utility Providers	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest;</li> <li>• The proposed rezoning may generate infrastructure demands which require assessment.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult

State Member of Parliament	High	<ul style="list-style-type: none"> <li>• High level of interest;</li> <li>• Any rezoning process is likely to engender interest within the local community.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Environment Protection Authority (EPA)	Low	<ul style="list-style-type: none"> <li>• Low level of interest;</li> <li>• Some areas may have previous site contamination records.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Environment and Water (DEW)	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest;</li> <li>• The Affected Area has various environmental Overlays.</li> </ul>	That we will work with them to ensure that their concerns and aspirations are reflected in the Code Amendment and feedback will be provided on how their input influenced the decision.	Consult
Country Fire Service (CFS)	High	<ul style="list-style-type: none"> <li>• High level of interest;</li> <li>• The Affected Area is identified within various Hazards Bushfire Overlays and there may be potential to amend these Overlays.</li> </ul>	That we will work with them to ensure that their concerns and aspirations are reflected in the Code Amendment and feedback will be provided on how their input influenced the decision.	Involve
Boandik and Pinchunga People	Low	<ul style="list-style-type: none"> <li>• Interest as the Traditional Owners of the Affected Area, and the impacts the</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be	Consult

		change of zone will have on surrounding features.	provided on how their input influenced the decision.	
Department for Trade Investment (PLUS and Code Control Group)	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest;</li> <li>• Consistency with the Planning and Design Code and State strategic plans.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
General Public	Low	<ul style="list-style-type: none"> <li>• To keep informed in the overall process of the Code Amendment and Zone change;</li> <li>• To provide feedback on the Code Amendment.</li> </ul>	That they will be provided with balanced and objective information to assist them in understanding the problem. alternatives, opportunities and/or solutions.	Inform/Consult



## **APPENDIX 2: PLANNING YOUR ENGAGEMENT APPROACH**



## Planning your engagement approach

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
Preliminary Engagement	<ul style="list-style-type: none"> <li>To Share information about the Code Amendment;</li> <li>Create an understanding of the reasons for the Code Amendment;</li> <li>Understand the views of the stakeholders; and</li> <li>Inform and improve the quality of the policy within the Code Amendment.</li> </ul>	<ul style="list-style-type: none"> <li>State MP – Mr Nick McBride – Member for MacKillop</li> </ul>	Consult	<ul style="list-style-type: none"> <li>One-on-one meetings</li> </ul>	Preliminary engagement to occur pre-initiation, but prior to drafting the Code Amendment Report.
		<ul style="list-style-type: none"> <li>Code Control Group</li> </ul>	Nil		
Early Engagement	<ul style="list-style-type: none"> <li>To Share information about the Code Amendment;</li> <li>Create an understanding of the reasons for the Code Amendment;</li> <li>Understand the views of the stakeholders; and</li> <li>Inform and improve the quality of the policy within the Code Amendment.</li> </ul>	<ul style="list-style-type: none"> <li>Country Fire Service</li> </ul>	Involve	<ul style="list-style-type: none"> <li>One-on-one meetings</li> <li>Presentations</li> </ul>	Early engagement to occur following initiation and prior to release of the Code Amendment Report for the Code Amendment Engagement.
		<ul style="list-style-type: none"> <li>State MP – Mr Nick McBride – Member for MacKillop</li> </ul>	Consult		
Code Amendme	<ul style="list-style-type: none"> <li>Share information with the public about the Code Amendment;</li> </ul>	<ul style="list-style-type: none"> <li>Country Fire Service</li> </ul>	Involve	<ul style="list-style-type: none"> <li>Letter</li> <li>Information provided on website</li> <li>Written submissions</li> </ul>	Code Amendment Engagement in anticipated to commence late 2023

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
	<ul style="list-style-type: none"> <li>• Create an understanding of the reasons for the Code Amendment;</li> <li>• Understand the views of the stakeholders;</li> <li>• Inform and improve the quality of the policy within the Code Amendment; and</li> <li>• Comply with the Community Engagement Charter and the Act.</li> </ul>	<ul style="list-style-type: none"> <li>• Utility Providers</li> <li>• Department for Infrastructure and Transport</li> <li>• Affected landowners and occupiers</li> <li>• Adjacent and surrounding Landowners and Occupiers</li> <li>• Local Government Association</li> <li>• State Member of Parliament</li> <li>• Boandik and Pinchunga People</li> <li>• Department for Infrastructure and Transport (DIT)</li> <li>• Environment Protection Authority (EPA)</li> <li>• Department for Environment and Water (DEW)</li> </ul>	Consult	<ul style="list-style-type: none"> <li>• Letter</li> <li>• Information provided on website</li> <li>• Social media promotion</li> <li>• Written submissions</li> <li>• Community open days</li> <li>• One-on-one sessions offered</li> <li>• Meetings offered</li> <li>• Hard copies available at various locations</li> </ul>	
		<ul style="list-style-type: none"> <li>• General Public</li> <li>• State Planning Commission</li> </ul>	Inform/Consult	<ul style="list-style-type: none"> <li>• Information provided on website</li> <li>• Written submissions</li> </ul>	



## **APPENDIX 3: MEASURING SUCCESS**



## Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> <li>People had faith and confidence in the engagement process.</li> </ul>	Community	I feel the engagement <b>genuinely sought</b> my input to help shape the proposal	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>Affected and interested people had the opportunity to participate and be heard.</li> </ul>	Community	I am <b>confident my views were heard</b> during the engagement	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	The <b>engagement reached</b> those identified as community of interest.	<ul style="list-style-type: none"> <li>Representatives from most community groups participated in the engagement</li> <li>Representatives from some community groups participated in the engagement</li> <li>There was little representation of the community groups in engagement.</li> </ul>	Evaluation by Project Lead
3	Principle 3: Engagement is fit for purpose	<ul style="list-style-type: none"> <li>People were effectively engaged and satisfied with the process.</li> <li>People were clear about the proposed change and how it would affect them.</li> </ul>	Community	I was given sufficient <b>information</b> so that I could take an informed view.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
				I was given an <b>adequate opportunity to be heard</b>	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.



#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> <li>All relevant information was made available and people could access it.</li> <li>People understood how their views were considered, the reasons for the outcomes and the final decision that was made.</li> </ul>	Community	I felt <b>informed</b> about why I was being asked for my view, and the way it would be considered.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> <li>The engagement was reviewed and improvements recommended.</li> </ul>	Project Lead	<b>Engagement was reviewed</b> throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> <li>Reviewed and recommendations made</li> <li>Reviewed but no system for making recommendations</li> <li>Not reviewed</li> </ul>	Evaluation by Project Lead
6	Engagement occurs early	<ul style="list-style-type: none"> <li>Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence.</li> </ul>	Project Lead	Engagement <b>occurred early enough</b> for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> <li>Engaged when there was opportunity for input into scoping</li> <li>Engaged when there was opportunity for input into first draft</li> <li>Engaged when there was opportunity for minor edits to final draft</li> <li>Engaged when there was no real opportunity for input to be considered</li> </ul>	Evaluation by Project Lead
7	Engagement feedback was considered in the development of planning	<ul style="list-style-type: none"> <li>Engagement contributed to the substance of a plan or resulted in changes to a draft.</li> </ul>	Project Lead	Engagement <b>contributed to the substance of the final plan</b>	<ul style="list-style-type: none"> <li>In a significant way</li> <li>In a moderate way</li> <li>In a minor way</li> <li>Not at all</li> </ul>	Evaluation by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
	policy, strategy or scheme					
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> <li>Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement</li> </ul>	Project Lead	Engagement <b>provided feedback to community about outcomes</b> of engagement	<ul style="list-style-type: none"> <li>Formally (report or public forum)</li> <li>Informally (closing summaries)</li> <li>No feedback provided</li> </ul>	Evaluation by Project Lead
9	Charter is valued and useful	<ul style="list-style-type: none"> <li>Engagement is facilitated and valued by planners</li> </ul>	Project Lead	Identify <b>key strength</b> of the Charter and Guide Identify <b>key challenge</b> of the charter and Guide		Evaluation by Project Lead



## **APPENDIX 4: CLOSING THE LOOP AND REPORTING BACK**



## Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?
Keep a contact register of all participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Prepare an Engagement Report in accordance with section 73 of the PDI Act that includes summary of submissions, amendments to the Code Amendment and evaluation of engagement	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Publish the Engagement Report	Department for Trade and Investment	As soon as practicable post-engagement
Inform stakeholders on the outcome of the Code Amendment	Future Urban on behalf of the Designated Entity	As soon as practicable following a decision on the proposed Code Amendment
Publish the outcome of the Code Amendment	Department for Trade and Investment	As soon as practicable following a decision on the proposed Code Amendment

### 15.3.3 Flinders University - Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship

Report Type	Officer Report
Department	Development Services
Author	Emma Clay
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	<b>Theme 5 - Organisational Excellence</b> 5.2 Govern in a responsible and responsive way.
File Reference	GF/7.41.1
Attachments	<ol style="list-style-type: none"> <li>1. Flinders University Donor Impact Report [<b>15.3.3.1</b> - 2 pages]</li> <li>2. Guideline 514 Community Grants, Scholarship and Sponsorship Programs [<b>15.3.3.2</b> - 16 pages]</li> </ol>

#### Purpose of Report

To provide Council with the Flinders University Donor Impact Report for 2019-23 for the Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship and for Council to consider renewing the funding agreement for three years and for the value to be increased from \$2,500 to \$5,000 per scholarship recipient.

#### Report Details

Wattle Range Council established the Hon Terry Roberts MLC Memorial Student Scholarship to recognise the contribution made by the late Hon Terry Roberts to South Australia, the Wattle Range Council area and the Millicent Community. The scholarship has been established to assist students from the Wattle Range Council area to commence undergraduate study at Flinders University. Applications are made to Flinders University and up to two (2) Scholarships valued at \$2,500 are awarded annually and are approved by the Chief Executive Officer under delegated Authority.

As stated in the attached Doner Impact Report, six (6) students between 2019-2023 have been supported by the scholarship to a total of \$15,000.

Due to the expiry of the current agreement and the rising cost of living, Flinders University has requested Council renew and review the scholarship as follows:

- the number of scholarships remains at two per year;
- scholarships to be funded for three years; and
- the value is increased from \$2,500 to \$5,000 per scholarship recipient.

It is noted in the Doner Impact Report that Wattle Range undergraduate students have a success rate of 93.4% which surpasses the average success rate of students from metropolitan areas (85.9%) and other rural areas (87.9%).

The students supported by the scholarship in the past four years have been studying degrees such as Bachelor of Clinical Sciences/Doctor of Medicine, Bachelor of Engineering, Bachelor of Behavioural Science (Psychological Science) and Bachelor of Paramedic Science, all of which are vital professional skills needed in our community.

### **Financial Considerations**

Budget Allocation	\$ 5,000
Budget Spent to Date	\$ 2,500
Budget Variation Requested	NIL (Future Years)

### **Risk Considerations**

Refer to SharePoint Risk Register – Grant Funding.

### **Policy Considerations**

Guideline 514 – Community Grants, Scholarship and Sponsorship Program

### **Legislative Considerations**

There are no known legislative considerations related to this report.

### **Environmental / Sustainability Considerations**

There are no known environmental or sustainability considerations related to this report.

### **Communication & Consultation Considerations**

There are no known communication and consultation considerations related to this report.

## **RECOMMENDATION**

That Council:

1. Receive and note the report.
2. Authorise the Chief Executive Officer to enter into a Deed of Gift Agreement with Flinders University for a period of three years 2024-2027, for the Hon Terry Roberts MLC Memorial Student Scholarship, funding two scholarships per year for the amount of \$5,000 per recipient.
3. Authorise the amendment of Guideline 514 Community Grants, Scholarship and Sponsorship Programs to increase Category E (i) Flinders University Scholarships from \$2,500 each to \$5,000 each.
4. Refer the increased budget commitment for the Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship to the 2023/24 operating budget.

### Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship

Thanks to the generous support of the Wattle Range Council, the Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship has been supporting Flinders University students from Wattle Range Council from 2012 to 2022. Assisting students in financial hardship, this scholarship honours the late Hon Terry Roberts MLC, who made significant contributions to South Australia, the Wattle Range Council region, and the Millicent community. Over the eleven-year funding period, the scholarship has been awarded to twenty-five students, aiding and support to those from the Wattle Range Council area during their first year of full-time study at Flinders University.

For those in rural and regional areas of Australia, choosing a career path can come with unique challenges that limit their options. The funding from Wattle Range Council helps to address this issue by removing financial barriers for first-year Flinders University students who originate from the region, enabling them to access higher education. Access to higher education is crucial in promoting equity for all Australians, especially those in rural areas. At Flinders, we prioritise personalised, interactive learning and strive to prepare our graduates for success in a dynamic and unpredictable future. Our commitment to diversity and equal opportunity encompasses people from all cultures, backgrounds, and nations.

During the funding period of 2012 and 2018, five scholarships valued at \$1,000 each were awarded to students each year. From 2019-2022 six scholarships were awarded valued at \$2,500 each (In 2022, for the first time, there were no eligible applicants who applied).

Flinders University currently has thirty-nine students enrolled from the Wattle Range Council District, defined as those with a permanent home residence postcode of 5277, 5278, 5279 or 5280.

Even though the number of students from rural areas attending university is lower than those from metropolitan areas, the success rate of our Wattle Range students is impressively high. Our undergraduate students have a success rate of 93.4%, which surpasses the average success rate of students from metropolitan areas (85.9%) and other rural areas (87.9%).

### Students supported by the scholarship 2019-2023

Year	Scholarship Recipient	Degree	Amount
2019	Lauren Bowman	Bachelor of Exercise Science	\$2,500
2020	Sian Brooks	Bachelor of Behavioural Science (Psychological Science)	\$2,500
2020	James Lucas	Bachelor of Paramedic Science	\$2,500

## DONOR IMPACT REPORT

2020	Chloe Futcher	Bachelor of Clinical Sciences/Doctor of Medicine	\$2,500
2021	Daniel Crowe	Bachelor of Engineering (Honours)	\$2,500
2023	Airlie Freer	Bachelor of Clinical Sciences/Doctor of Medicine	\$2,500
<b>Total</b>			<b>\$15,000</b>

### 2021 Scholarship Recipient: Daniel Crowe

Daniel began his Bachelor of Engineering in 2021. Growing up on the family farm in Burrungule, he always knew he wanted to pursue a career in engineering.

Since starting at Flinders University, Daniel's biggest challenge has been finding a balance between work, study, and his social life.

Daniel was thrilled when he learned he had been awarded the Wattle Range Scholarship. He expressed his gratitude, saying that the funding has eased the financial burden on him and his family by covering some of his weekly rent expenses.

As for Daniel's future goals, he predicts that he will most likely work as a civil engineer.

Daniel appreciates the support provided by the Wattle Range Council and says, *"I am sincerely grateful for the financial assistance, it has been a great help to me and my family."*

### For your consideration

Flinders University is pleased to present the positive results of the Wattle Range Council Hon Terry Roberts MLC Memorial Student Scholarship and would like to suggest a renewed funding agreement with the Council to sustain the support for students. As the cost of living in Australia continues to rise, we kindly request a review of the scholarship amount granted to each student.


Flinders presents the following proposal for Council's consideration:

- the number of scholarships remains at two per year.
- scholarships to be funded for three years; and
- the value is increased from \$2,500 to \$5,000 per scholarship recipient.

### Thank you.

Flinders University is grateful to the Wattle Range Council for their unwavering support towards the Wattle Range Council student body attending Flinders. The remarkable accomplishments of the scholarship recipients will undoubtedly make a significant impact in their respective fields. We eagerly anticipate sustaining this fruitful partnership and look forward to discussing its future.



 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version: 3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted: 06 Sept 2022
		Next Review Due: Sept 2026

## 1. STATEMENT

This document provides guidance on the application and assessment process of a range of Council financial assistance programs that are available to individuals and community groups within the Wattle Range Council area.

## 2. DEFINITIONS

**Not for profit** - is an organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. This applies both while the organisation is operating and when it winds up.

**Donation** – is a cash contribution to an individual or organisation that may be associated with a particular event, purpose or project but does not carry with it any specific guidelines for use, or any acquittal requirements.

**Sponsorship** - is a cash contribution to an individual or organisation for a specific purpose or event where the Wattle Range Council receives public recognition for its contribution and where the funded organisation will be required to present a financial acquittal and end of sponsorship project report to the Council.

**Grant** – is a cash contribution made to an individual or organisation for the sole purpose of the delivery of a one-off project and which must be fully financially and qualitatively acquitted to the Council at the conclusion of the project.

**In - Kind** - an in-kind donation is a donation of services and/ or resources where no cash is exchanged. In-kind requests include but are not limited to subsidised waived fees and venue hire, administrative or operational services, and various applications of staff time and other resources.

**Acquittal** - is the process of ensuring that any funds have been fully expended for the purpose for which the funds were initially granted.

**Shovel ready** – A shovel ready project is one that has a mature scope of work, robust cost estimates, planning approvals (if required), and can proceed within three months of any funding being awarded by Council.


## 3. PRINCIPLES

### 3.1 Scope

Council receives a large number of requests from individuals and community groups for grants, scholarships, sponsorship and in-kind support. This guideline is a strategic tool aimed at supporting the community through various means of financial support with the aim of building community capacity, supporting innovation and addressing community needs in line with the Council's strategic objective of promoting community vibrancy.

This guideline provides an equitable, efficient, transparent and sustainable framework for the allocation of Council' financial assistance programs available to the broader Wattle Range community.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026


#### 4. Funding Categories

Council provides an allocation from its annual rates revenue to a range of grants, scholarships and sponsorships. To ensure that these funds are distributed in a rational way, a range of criteria are used for the assessment and prioritisation of applications to be funded.

The funds allocated to local community groups, organisations and individuals are to assist in the provision of activities and services that benefit the local community. The following funding categories encourage and cater for a range of applications and activities.

Community Funding Category	Description	Open for applications	Maximum amount per application	Approval
<b>Category A</b> Community Infrastructure Grants	One-off infrastructure projects that provide broad benefits to a township or community	Twice a year- July 1 – 31 November 1 – 30	\$50,000	Council
<b>Category B(i)</b> Community Financial Assistance Grants	To foster and assist in the development of a broad range of community-based services and events within the Wattle Range Council area.	Twice a year, in August and December	\$2,000	Council
<b>Category B(ii)</b> Sport & Recreation Financial Assistance Grants	To foster and assist in the development of sport and recreational infrastructure, services and events within the Wattle Range Council area.	Twice a year, in August and December	\$2,000	Council
<b>Category C</b> Local Heritage Restoration Grants	The program promotes and supports the conservation of local heritage buildings and structures, by reimbursing property owners with a proportion of costs involved in retaining, reinforcing or re-instating their heritage significance.	Upon Application	\$2,500	Delegated Authority
<b>Category D</b> Youth Development Foundation Grants	Provide financial assistance to youth within the Wattle Range Council area who have been selected from locally based community, educational and sporting organisations to participate in an officially accredited event at the State, State Country or National level.	Upon Application	\$200 for representation within Australia and \$400 for representation outside of Australia	Council
<b>Category E (i)</b> Flinders University Scholarships	The Terry Roberts MLC Memorial student scholarship has been established to assist students from the Wattle Range Council area to commence undergraduate study at Flinders University.	Upon Application to Flinders University	2 x Scholarships valued at \$2,500 each	Delegated Authority
<b>Category E (ii)</b> University SA Study Grants	This grant provides encouragement and support for talented students from the Wattle Range Council area as they commence a University SA undergraduate degree program.	Upon application to UniSA	2 x Scholarships valued at \$2,500 each	Delegated Authority

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version: 3
	<b>Community Grants, Scholarship and Sponsorship Programs</b>	Date Adopted: 06 Sept 2022
		Next Review Due: Sept 2026

<b>Category E (iii)</b> Dianne Manhood Commitment to Excellence in the Early Years Award	This peer nominated award is dedicated in memory of one of the region's most highly respected early years professionals, Dianne Manhood. The award is given towards on-going professional development activities for the recipient.	Upon Application	\$500	Delegated Authority
<b>Category E (iv)</b> Youth Leadership Development Program	Provide eligible youth with a 50% contribution to the costs of undertaking leadership training. The training shall enhance the leadership skills of the recipient with the objective of either advancing the recipients career in an existing Wattle Range business or advancing a community initiative within the Wattle Range region.	Upon Application	Up to \$1,000	Council
<b>Category F</b> Local Event Support	Financial and/or in-kind support to cultural/arts activities which will generate tourism or economic benefit for the Wattle Range Council area.	Upon Application	Up to \$3,000 (excluding in-kind support)	Delegated Authority (seed, one-off and in-kind) or Council (perpetual)
<b>Category G</b> Shop Façade Upgrade Program	One-off infrastructure projects that specifically upgrade and beautify shop fronts or make shops more disability friendly	Upon Application	Up to \$4,000	Delegated Authority
<b>Category H</b> Public Art on Private Assets Grants	One-off grants that assist private building and land owners to install professional artwork for public enjoyment	Upon Application	Up to \$5,000	Council

#### 4.1 Category A - Community Infrastructure Grants

The Community Infrastructure Grant (CIG) is a program that is provided to community and sporting groups to assist with co-funding major infrastructure projects. The grant is available to all community and sporting groups across the Council area. The CIG program assists community projects that provide direct benefits to residents of Wattle Range with a maximum Council contribution of \$50,000.


Council's total allocation to this program (refer Schedule 1). This program has a focus on health and wellbeing, access and inclusion, community participation and environmental sustainability. This includes infrastructure that supports any recreational, sport or cultural activities, including projects that:

- Build new infrastructure in response to an identified community need.
- Upgrade or improve existing community infrastructure.
- Improve accessibility of community facilities to increase use and promote inclusion.

Projects can involve improvement to infrastructure that can result in:

- Improved community health and wellbeing.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

- Enhanced and diverse participation by the community.
- Improved community safety.
- Improved environmental sustainability or address environmental issues and concerns.

The total grant pool (refer Schedule 1) is an annual allocation that will be available to sporting and community groups who have infrastructure projects that are *shovel ready*.

The following is a list of conditions and guidelines for the grant applicant:

- Applicants can apply for amounts up to \$50,000 for their project.
- Applicants must be able to contribute at least 50% of the Council's contribution from their own, existing accounts. These funds may not come directly or indirectly from other grant sources for the project in question.
- Applicants should be aware that the grant process is competitive, and funding may not be guaranteed.
- If an application is being supported by an auspicing body on behalf of another organisation, the application form must have written approval of the auspicing body submitted with the application, or the application must be submitted by the auspicing body.
- Only one CIG application per financial year will be considered.

Eligibility criteria includes:

- Not for profit incorporated group, organisation or club; or
- Voluntary association; or
- Unincorporated bodies/groups with a community focus; and
- Applicants must be able to contribute at least 50% of the total cost of the project; and
- Applicants must have a current Australian Business Number (ABN) issued by the Australian Taxation Office (ATO); and
- An organisation may only submit one application per grant funding round; and
- Primary and Secondary schools are generally excluded from applying, unless they can demonstrate that their project or event is predominantly for the benefit of the wider community.

#### 4.2 Category B - Financial Assistance Grants


Subject to the Council budget approval, Council allocates \$55,000 annually to its Financial Assistance Grants programs. The program has two separate rounds commencing in August and December annually.

These financial assistance grants are offered in two (2) separate funding categories:

##### (i) Community Financial Assistance Grants

A total of \$30,000 is available per annum for allocation to eligible Community groups and organisations to foster and assist in the development of a broad range of community-based services and events within the Wattle Range Council area.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

## (ii) Sport & Recreation Financial Assistance Grants

A total of \$25,000 is available for allocation to eligible Sports & Recreation groups and organisations to foster and assist in the development of sport and recreational infrastructure, services and events within the Wattle Range Council area.

Eligibility criteria includes:

- Not for profit incorporated group, organisation or club; or
- Voluntary association; or
- Unincorporated bodies/groups with a community focus; or
- Individuals; and
- Applicants must be able to contribute at least 50% of the total cost of the project; and
- Applicants must have a current Australian Business Number (ABN) issued by the Australian Taxation Office (ATO); and
- An organisation may only submit one application per grant funding round; and
- Primary and Secondary schools are generally excluded from applying, unless they can demonstrate that their project or event is predominantly for the benefit of the wider community.

The types of project which would be considered appropriate for funding would include:


- The purchase of furniture, tools or equipment aimed at improving the quality or range of activities or level of use of the facilities;
- The renovation, overhaul or repair of existing equipment, buildings or facilities to extend the life or usability of the overall facilities to the community;
- Support for the hosting of special sporting or recreation events (including major events) which create community and/or economic benefits for the Council area;
- Projects which are aimed at increasing the community usage of specific sport or recreation facilities;
- Programs that encourage and support equity of access to community facilities; programs and activities for all citizens within the Wattle Range Council area, particularly those people who are economically or socially disadvantaged or have disabilities;
- Projects or programs that increase the range of, and access to, quality community recreational, social and cultural activities;
- Projects that address the needs of mature age residents and people with disabilities.

In respect of projects involving buildings or infrastructure, preference will be given to applications which aim to renovate, overhaul or repair existing buildings or facilities, rather than the construction of new or additional facilities, consistent with Council's Strategic Plan pertaining to infrastructure.

### 4.3 Category C - Local Heritage Grants

The Council area is endowed with a diversity of historic architecture, significant sites and cultural heritage. The conservation of our built heritage will preserve outstanding places and connection to the local history of the community and helps to promote tourism within the region.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

Council allocates funding through its Annual Business Plan and Budget (as per Schedule 1) to its Local Heritage Grants (LHG) program. Applications are accepted throughout the year and are only applicable to premises that are listed on Council's Local Heritage Register.

The LHG program promotes and supports the conservation of local heritage buildings and structures, by reimbursing property owners with a proportion of costs involved in retaining, reinforcing or re-instating their heritage significance.

Depending on demand for assistance and funds available in the respective financial year, a maximum of 50% of the cost of the conservation work (i.e. matched dollar for dollar by the applicant) up to a total subsidy of \$2,500 may be approved.

LHG funds may be used to cover up to \$1,500 of the costs for obtaining professional advice from a heritage architect or tradesperson for the proposed works to be undertaken.

Eligibility criteria includes:

- Applications will only be accepted from the property owner of the Local Heritage listed property;
- Value of works must be in excess of \$1,000;
- Internal works to local heritage items where public access is readily available will be considered;
- Works that ensure the structural integrity of the building;
- Re-instatement of lost elements or fabric of a historical building where physical or archival evidence is available, such as historical photos or drawings, or remnant site fabric of elements. (Conjectural works will only be supported where no prior evidence exists, and a heritage consultant is engaged to achieve an authentic and appropriate outcome).

The following exclusions apply:


- Work that has already been completed or commenced;
- Properties that are in arrears for any unpaid debt with Council;
- State or Australian Government owned buildings;
- Any other exclusions that appears within this Guideline.

#### 4.5 Category D - Youth Development Foundation Grants

The Wattle Range Youth Development Foundation is established to provide assistance to youth within the Wattle Range Council area who have been selected from locally based community, educational and sporting organisations to participate in an officially accredited event at the State, State Country or National level.

The financial assistance may be in the form of a cash contribution from the Council towards the expenses involved in travelling, accommodation, equipment and training. It is not envisaged that Council would pay all expenses but would pay a contribution to defray some of the expenses involved.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

Council will include an amount of money in its annual budget to meet the cost of providing financial assistance for the Youth Development Foundation Grant. Applications will be considered throughout the year. Council Officers will present a report of eligible applications to Council for consideration.

Eligibility criteria includes evidence that the applicant has been selected to participate in, train or compete in a state country, state, national or international team.

#### 4.6 Category E – Scholarships and Study Grants

Council supports and acknowledges the development of youth across the Council area. Council allocates funding through its Annual Business Plan and Budget (as per Schedule 1) to scholarships and study grants in order to support local students in their learning, development and retention in the Council area.

Council partnerships have been developed with local Universities and training providers in South Australia. It is a prerequisite that the students place of origin is from the Wattle Range Council area and in the case of the Youth Leadership Development Program, the recipient must also work in the Wattle Range Council area.

##### (i) Terry Roberts MLC Memorial Student Scholarship

Wattle Range Council has established the Hon Terry Roberts MLC Memorial Student Scholarship to recognise the contribution made by the late Hon Terry Roberts to South Australia, the Wattle Range Council area and the Millicent community. The scholarship has been established to assist students from the Wattle Range Council area to commence undergraduate study at Flinders University. Subject to availability, up to 2 Scholarships valued at \$2,500 each will be awarded annually.

##### (ii) UniSA Wattle Range Study Grants

The Wattle Range Council UniSA Study Grant provides encouragement and support for talented students from the Wattle Range Council area as they commence a UniSA undergraduate degree program.

The grants will be awarded to students who resided in the Wattle Range Council area during Year 12, or in the period immediately prior to lodging an application to study at UniSA. Two grants of \$2,500 are available each year:


- One grant for a Wattle Range Council resident relocating to Adelaide to commence an undergraduate program offered at a UniSA Metropolitan Campus.
- One grant for a Wattle Range Council resident commencing study at the UniSA Mount Gambier Campus.

##### (iii) Dianne Manhood Commitment to Excellence in the Early Years Award

The peer nominated award is dedicated in memory of one of the region's most highly respected early years professionals, Dianne Manhood.

The award is sponsored by Wattle Range Council and the \$500 award money is given towards on-going professional development activities for the recipient.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

#### (iv) Youth Leadership Development Program

The Wattle Range Council Youth Leadership Development Program supports young people aged 35 years and under with a 50% contribution to the costs of leadership training. The training shall enhance the leadership skills of the recipient with the objective of either advancing the recipient's career in an existing Wattle Range business or advancing a community initiative within the Wattle Range region. The aims of the Youth Leadership Development Program include:

- Retaining young people in our region longer;
- Providing young people with skills that create opportunities for career progression or advancement of community initiatives;
- Developing leaders locally, rather than seeking candidates for senior leadership positions from outside of the region; and
- Supporting local businesses and volunteer organisations to upskill their existing employees/volunteers to meet their growing needs

Sponsorship is capped at \$1,000 per person, per course, per annum. To be eligible, applicants must live and work/volunteer in the Wattle Range Council area and provide evidence of support of their employer (if employed). Course eligibility is at the discretion of Council.

#### 4.7 Category F – Local Event Support

Council supports and acknowledges the importance of the development and sustainability of community events to the health and vibrancy of our communities. Council allocates funding through its Annual Business Plan and Budget (as per Schedule 1) to support a number of key events which are capable of generating ongoing tourism and economic benefit for the Wattle Range Council area.


It is expected that most sponsorship requests will come from organisations and community groups. However, individuals or unincorporated bodies can submit an application for sponsorship under the auspices of another recognised incorporated body. Under these circumstances, a signed agreement from the auspicing body must accompany the application.

Eligibility criteria includes:

- Appropriateness of the proposed event or activity and the overall suitability for the location;
- Innovation / originality of the concept;
- Timing of the event or festival in relation to its ability to extend the length of the local tourism season;
- Preference should be given to events staged outside peak and public holiday periods,
- Evidence of community support and participation in the event;
- The number of tourists the proposed event will encourage into the town/district,
- Evidence of a well-developed budget and business plan;
- The level of financial or in-kind support contributed to the event from other sources, particularly local sources;
- Evidence of long-term planning for development of the event (if it is not to be a one-off event);
- Marketing strategies;

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				



 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

- Management of past sponsorships;
- Demonstrated ability of the organising committee to manage events.

### Seed Funding of New Events

Seed funding is designed to assist an organising body to establish a new recurring event in the Wattle Range Council area until such time that the event becomes self-sustainable. Funding may be provided for the first three years of an event with the annual funding amount significantly decreasing each consecutive year.

### One-off Funding Support

One-off funding support is aimed at new and established events that Council has not previously supported

### In-kind Sponsorship

Council will support new and existing events through in-kind sponsorship subject to available resources. In-kind sponsorship may include the following activities:

- Administrative assistance;
- Printing, mail out and promotional services;
- Assistance with extra waste management services;
- Assistance with road closures;
- Loan and delivery of Council equipment, including grandstands, parklet, fencing and hand sanitiser stations (a refundable deposit may be requested)
- Waiving of hire fees for use of council owned land and buildings subject to compliance with Council policy;
- Waiving of permit and other fees;
- Promotional support through social media platforms.

### Perpetual Sponsorship of Events


Council supports a small number of established events that receive perpetual funding in accordance with its Annual Business Plan (as per Schedule 1). Events seeking perpetual funding must submit a proposal to Council during December, January or February for consideration by Council to include in the following financial year's Annual Business Plan.

## 4.8 Category G - Shop Façade Upgrade Program

Council allocates funding through its Annual Business Plan and Budget (as per Schedule 1) to its Shop Façade Upgrade Program. Applications are accepted throughout the year and are only applicable to premises that operate a business with an open shop and are located in the town centres\* of a Wattle Range Council community (\*zoned Township, Township Activity Centre or Suburban Activity Centre)

The need for shop façade upgrades has been repeatedly highlighted by the community during various consultations related to main street master planning and Community Town Plans. Council's Shop Façade Upgrade Program is aimed at supporting businesses and shop owners to improve the appearance and functionality of shopfronts in community town centres.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

A maximum of 50% of the cost of the upgrade work (i.e. matched dollar for dollar by the applicant) up to a total subsidy of \$4,000 may be approved.

Eligibility criteria includes:

- Applications will only be accepted from the property owner or with supporting evidence of approval by the property owner;
- Value of works must be in excess of \$1,000;
- The shop must be an open shop and located in the Town Centres of a Wattle Range Council community (Town Centres are zoned Township, Township Activity Centre or Suburban Activity Centre)
- Works must aesthetically improve the shop façade; **and/or**
- Works can improve accessibility for people with a disability

The following exclusions apply:

- Work that has already been completed or commenced;
- Home based businesses or activities;
- Properties that are in arrears for any unpaid debt with Council;
- State or Australian Government owned buildings;
- Any other exclusions that appears within this Guideline.

#### 4.9 Category H – Public Art on Private Assets Grant

Council allocates funding through its Annual Business Plan and Budget (as per Schedule 1) to its Public Art on Private Assets Grant program. Applications are accepted throughout the year.


The Public Art on Private Assets is specifically aimed at businesses and organisations that may not be eligible for other grant opportunities (being for-profit organisations) who wish to undertake a public art project that is in line with Council's themes of wind and water. Council recognises the value of public art in improving public amenity, generating tourism and developing character within communities. The Public Art on Private Assets program offers part funding for one-off projects that support the installation of public art across the district.

A maximum of 50% of the cost of the public art project (i.e. matched dollar for dollar by the applicant) up to a total subsidy of \$5,000 may be approved. Ongoing maintenance of the public art will be the responsibility of the applicant and the applicant will be asked to outline how ongoing maintenance will be managed and funded.

Eligibility criteria includes:

- Local business; or
- Individual; or
- Other organisation, either incorporated or auspiced by an incorporated organisation;
- The applicant must be the owner of the private asset where the art is to be installed;
- Applicants must be able to contribute at least 50% of the total cost of the project;
- The Artwork must be located in an area highly frequented by members of the public;
- Artwork must be aligned with Council's themes of wind and water;
- Artwork must be completed by a professional, renowned artist;

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

- A proof or concept of the artwork must be submitted with the application for approval by Council;
- An organisation may only submit one application per financial year.

#### 4.10 Landowner Consent and Letters of Support from Council

Letters of support and/or landowner consent are often required to support an application that relates to Council owned land as they demonstrate to potential funding partners that the application has Council's support.

Council staff will provide a letter of support and/or landowner consent (where applicable) for grant applications where the outcomes align with Wattle Range Council's Strategic Plan.

Requests for letters of support or landowner consent for grant applications must be made in writing with at least 14 days' notice before the document is required. Requests should include:

- Name of organisation
- Email address
- Phone Number
- Funding program details
- Date funding program closes
- Date letter is required
- Details of project
- Reason for applying for funds
- Total cost of project
- Details of how project will be funded including budget and business case, funding partners.

#### 4.11 Development Application Fees and Charges

Community Groups who are recognised as being an incorporated, not-for-profit organisation can apply in writing to the Chief Executive Officer to have development application fees waived. Only Council related fees and charges can be waived. Development application fees such as lodgement fees and fees that are required for external referrals, public notification advertising fees or as a Levy to the State Government or other third-party agencies will not be waived.


#### 4.10 General Considerations

Applications will be considered ineligible if applicants are in arrears in the payment of any rates, fees or charges due to Wattle Range Council at the time of their application.

Applicants **may be required to:**

- Show that they have a limited capacity to raise funds through other sources such as annual income, gate charges or similar.
- Agree in writing with any terms and conditions applying to the grant prior to the receipt of funds.
- Assume all responsibilities including project management, public risk and/or other insurances and any project funding shortfalls.

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9.63.1/4	Public	Development Services	Director Development Services	4
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	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

- Have satisfactorily acquitted any previous grants received from Wattle Range Council.
- Acknowledge Council's assistance in any publications or publicity.
- Have a committee of management that accepts responsibility for the administration of the grant.
- Have an adequate risk management plan in place.

Applicants **may be required to** detail in writing:

- The purpose for which the requested funds will be utilised;
- Demonstrate that the purpose of the funding request meets a recognised community need or identified gap; and
- Demonstrate that the purpose of the funds will primarily benefit the residents of the Wattle Range Council area.

The applicant **must** comply with all relevant Australian and South Australian legislation, including:

- Accounting and auditing requirements;
- Equal opportunity and anti-discrimination laws;
- Planning and Building Rules (where relevant);
- Human rights laws;
- Privacy, confidentiality and freedom of information laws;
- Registration or accreditation of professional employees;
- Preparation and dissemination of Annual Reports.


Funding will **not** be provided for the purposes that:

- Are considered to be primarily the responsibility of the State or Federal Government;
- Seek to make a financial profit for the applicant;
- Events or functions which are held on an annual or other regular basis that require ongoing financial support;
- Retrospectively – i.e. have already been completed or for costs that have already been expended;
- Have funds available through other appropriate funding sources or avenues;
- Duplicate other locally available services;
- Require regular maintenance and/ or repairs to property where the responsibility is with a private entity, Local, State or Commonwealth Government Department;
- Are for ongoing operational costs such as building maintenance, rates, electricity, staff wages, rent, water, insurance, telephone costs or the purchase of land or the repayment of financial loans;
- Support Political Parties;
- Are for commercial activities, projects or events.

Where an application is made under the **Category A** CIG program -The applicant **must** also provide:

- A copy of the latest audited financial statements for a minimum period of two years;
- A detailed project budget, including proposed project expenditure, project income from all sources and funding assistance sought from Council;
- A copy of their business plan;

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9.63.1/4	Public	Development Services	Director Development Services	4
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 Wattle Range COUNCIL	<b>GUIDELINE 514</b>	Version:	3
	Community Grants, Scholarship and Sponsorship Programs	Date Adopted:	06 Sept 2022
		Next Review Due:	Sept 2026

- Formal quotes (less than three months old) for all services and products over \$3,000. Quotes must include the suppliers ABN and the GST amount;
- Certificate of Currency for public liability insurance to cover members, contractors, volunteers and the general public, to \$20 million;
- Project plan;
- In the case of sporting associations, evidence of Star Club accreditation levels;
- Other supporting information that may assist Council in assessing the application.

The successful applicant will be required to spend Council's grant funds within 12 months of the start of their program, project or activity and must abide by any other funding conditions required by Council. A written evaluation report / grant acquittal outlining the outcomes of the program, project or activity, together with an audited financial report on how the grant funds were expensed must be provided to Council within three months of the completion date of the program, project or activity.

The successful applicant must acknowledge Council's assistance in any publications or publicity such as their Annual Report. A draft of any media release mentioning the grant should be sent to Council for review prior to submission to the media.

## 5. REVIEW

This guideline shall be reviewed every four years. Schedule 1 should be updated annually in conjunction with the Annual Business Plan and Budget process.

## 6. AVAILABILITY

This guideline is available for inspection without charge at the following location


- Council Website: [www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au).

A copy of the guideline may be purchased from the Principal Council Office upon payment of a prescribed fee in accordance with Council's Schedule of Fees and Charges.

## 7. REFERENCES & FURTHER READING

Relevant Legislation:	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1999</i>;</li> <li>• <i>Development Act 1993</i>;</li> <li>• <i>Planning Development &amp; Infrastructure Act 2016</i>.</li> </ul>
Relevant Policies / Procedures / Guidelines	<p>This Guideline should be read in conjunction with:</p> <ul style="list-style-type: none"> <li>• Wattle Range Council Strategic Plan</li> <li>• Guarantee of Community Loans Policy</li> <li>• Applications to Council for Funding Assistance Policy</li> <li>• Financial Assistance Grants Guidelines</li> <li>• Hall Hire Policy</li> </ul>

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
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## 8. ADOPTION & AMENDMENT HISTORY

The table below sets out the adoption, review and amendment history of the guideline.

Version No:	Issue Date:	Authorised by:	Description of Change:	Minutes Reference:
1	13/10/2020	Council	New guideline	Folio 9037; Item 15.1.2
2	08/03/2022	Council	Minor Changes	Folio 9902; Item 15.3.2
3	06/09/2022	Council	Additional Grants have been included into the program.	Folio 10336; Item 17.1

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
9.63.1/4	Public	Development Services	Director Development Services	4
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**SCHEDULE 1: Total Annual Funding Available per Funding Category as per Annual Business Plan and Budget**

<b>Community Funding Category</b>	<b>Description</b>	<b>Maximum amount available per application</b>	<b>Total amount available per financial year</b>
<b>Category A</b> Community Infrastructure Grants	One-off infrastructure projects that provide broad benefits to a township or community	\$50,000	\$100,000
<b>Category B(i)</b> Community Financial Assistance Grants	To foster and assist in the development of a broad range of community-based services and events within the Wattle Range Council area.	\$2,000	\$30,000
<b>Category B(ii)</b> Sport & Recreation Financial Assistance Grants	To foster and assist in the development of sport and recreational infrastructure, services and events within the Wattle Range Council area.	\$2,000	\$25,000
<b>Category C</b> Local Heritage Restoration Grants	The program promotes and supports the conservation of local heritage buildings and structures, by reimbursing property owners with a proportion of costs involved in retaining, reinforcing or re-instating their heritage significance.	\$2,500	\$10,000
<b>Category D</b> Youth Development Foundation Grants	Provide financial assistance to youth within the Wattle Range Council area who have been selected from locally based community, educational and sporting organisations to participate in an officially accredited event at the State, State Country or National level.	\$200 for representation within Australia and \$400 for representation outside of Australia	
<b>Category E (i)</b> Flinders University Scholarships	The Terry Roberts MLC Memorial student scholarship has been established to assist students from the Wattle Range Council area to commence undergraduate study at Flinders University.	2 x Scholarships valued at \$2,500 each	\$5,000
<b>Category E (ii)</b> University SA Study Grant	This grant provides encouragement and support for talented students from the Wattle Range Council area as they commence a University SA undergraduate degree program.	2 x Scholarships valued at \$2,500 each	\$5,000
<b>Category E (iii)</b> Dianne Manhood Commitment to Excellence in the Early Years Award	This peer nominated award is dedicated in memory of one of the region's most highly respected early years professionals, Dianne Manhood.  The award is sponsored by Wattle Range Council and the \$500 award money is given towards on-going professional development activities for the recipient.	\$500	\$500
<b>Category E (iv)</b> Youth Leadership Development Program	This sponsorship program is for Wattle Range residents who are 35 years old or under. It provides a 50% contribution to costs of personal or professional development courses that will enhance leadership skills for recipients who work or volunteer in an existing Wattle Range business or organisation.	\$1,000	\$10,000
<b>Category F</b> Event Funding Support	Seed Funding: Financial assistance to new events and cultural/arts activities which will generate tourism or economic benefit for the Wattle Range Council area.	\$3,000	\$36,000
	One-off Event Funding: One-off funding support is aimed at new and established events that Council has not previously supported		
	In-kind support to events which are capable of generating tourism and economic benefit for the Wattle Range Council area.		N/A

<b>Category G</b> Shop Façade Upgrade Program	One-off infrastructure projects that specifically upgrade and beautify shop fronts and/or make shops more disability friendly	\$4,000	\$20,000
<b>Category H</b> Public Art on Private Assets Grants	One-off grants that assist private building and land owners to install professional artwork for public enjoyment	\$5,000	\$20,000



**15.4 Director Engineering Services**

No Reports were forthcoming at the time of finalising the Agenda

## 16 Correspondence

### 16.1 South East Coastal Lakes Project - Proposals Paper Released

Report Type	Correspondence
Correspondent	Kym Rumbelow – Department for Environment and Water
File Reference	GF/5.3.2/6 EI2023/213894
Attachments	1. South East Coastal Lakes Project - Proposals Paper Released [ <b>16.1.1</b> - 1 page]

#### RECOMMENDATION

That the correspondence from Kym Rumbelow – Area Manager for the National Parks and Protected Area Program for the Department for Environment and Water, dated 22 May 2023 regarding proposals for the management of the South East Coastal Lakes, be received and noted.



DEW-D0021916

81-95 Waymouth Street  
Adelaide  
GPO Box 1047  
Adelaide SA 5001  
Australia  
Ph: +61 8 8204 9000  
[www.environment.sa.gov.au](http://www.environment.sa.gov.au)

Good afternoon

**RE: Proposals for the management of the South East Coastal Lakes**

I wrote to you last year about the Department for Environment and Water's (DEW) South East Coastal Lakes Project.

DEW has been undertaking research and consultation on the community use and management of the South East coastal lakes over the past 12 months. The lakes are currently unalienated Crown land and DEW has been undertaking an engagement and planning process to identify opportunities to manage the lakes to ensure their unique features and values are protected into the future.

Following phase 1 of community and stakeholder consultation, DEW is releasing the SE Coastal Lakes Proposals Paper. This paper provides an overview of which areas are proposed to remain as unalienated Crown land, and which areas are proposed for proclamation under the *National Parks and Wildlife Act 1972*.

As an identified stakeholder of this project, we are informing you of the commencement of the 6-week consultation period for the proposals, beginning 22 May 2023 and closing 3 July 2023. During this time, you are invited to contribute via the YourSAy website: [yoursay.sa.gov.au/se-coastal-lakes-project](https://yoursay.sa.gov.au/se-coastal-lakes-project). Once all submissions received have been carefully considered, a final proposal document will be prepared and forwarded to the Minister for Climate, Environment and Water for consideration together with a detailed analysis of submissions received.

If you have any questions about the project or if you would like to request a hardcopy of the proposals document, please contact the South East Coastal Lakes project team at [DEWProtectedAreaManagement@sa.gov.au](mailto:DEWProtectedAreaManagement@sa.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kym Rumbelow', written over a light blue horizontal line.

**Kym Rumbelow**

A/Manager, National Parks and Protected Area Program, Department for Environment and Water

22/05/2023

## 16.2 TGS Otway 3D Seismic Survey

Report Type	Correspondence
Correspondent	TGS
File Reference	GF/ 5.3.2/6
Attachments	<ol style="list-style-type: none"><li>1. E I 2023213299 - 5.3.26 - SEEKING YOUR FEEDBACK - TGS Otway 3 D Seismic Survey [<b>16.2.1</b> - 3 pages]</li><li>2. TGS Otway Basin Marine Survey Factsheet CF April 2023 [<b>16.2.2</b> - 8 pages]</li></ol>

### RECOMMENDATION

That the correspondence from TGS dated 4 May 2023 regarding seeking feedback about a three dimensional (3D) marine seismic survey proposed on the Otway Basin, be received and noted.

**From:** Otway  
**Sent:** Wed, 3 May 2023 22:06:05 +0000  
**To:** Council  
**Cc:** Tanya Johnstone  
**Subject:** EI2023/213299 - 5.3.2/6 - SEEKING YOUR FEEDBACK - TGS Otway 3D Seismic Survey  
**Attachments:** TGS Otway Basin Marine Survey Factsheet CF April 2023.pdf

Dear Valued Relevant Person

We write seeking your feedback about a three-dimensional (3D) marine seismic survey proposed for the Otway Basin which is located within Commonwealth waters offshore of Victoria and Tasmania. TGS plan to obtain the data to provide a snapshot of what the underlying geophysics of the area look like.

Key details of the survey include:

- Offshore – the survey boundary is located approximately 48 km from Portland (Vic), 61 km from Warnambool (Vic), 85 km from Arthur River (Tas), 39 km from King Island (Tas) and 64 km from Robe (SA). This is the maximum area TGS has allowed for as a precaution, although the operation may not extend to this total area.
- Deep – the majority of the survey data will be acquired in a water depth greater than 500 m. Only a single survey line will extend into shallower water depth, which involves only a few hours of acquisition in water depths less than 500 m with the minimum water depth of approximately 115 m.
- Efficient – the proposed operational area covers approximately 55,000 km<sup>2</sup> however the actual survey area is yet to be finalised is likely to be comprised of smaller areas of interest within the operational area.
- Stream-lined equipment and process – one seismic vessel, support vessels and a floating seismic array system to collect the data. The seismic vessel tows the equipment on a pre-planned path so it's easy to advise other area users of what is happening-when, with planned lookahead



communications distributed 24 hours in advance. There is no permanent or fixed equipment during or following the survey as the entire operation is mobile.

- Temporary – survey expected to be completed by October 2027 but will only require a maximum of 200 days a year within that period. TGS has planned a four-year window to provide flexibility for accommodating constraints that may be identified during consultation and operational requirements like vessel/equipment downtime or adverse sea or weather conditions.
- Experience – TGS has a very experienced and technical team to deliver the survey in accordance with best practice, legal obligations and their proposed measures to minimise impact to the marine environment and our affected parties.

### Now is the time...

We have already implemented many measures to avoid or minimise relevant person concerns and impacts to the marine environment. We would like to hear from you to ensure we know about your interests or activities that may be affected by the proposed survey. Our survey may seem quite far away from your region, however we are required to contact persons and organisations that may be impacted by our worst case scenario for our unplanned activity and in this case would likely be a release of the vessel's fuel from a collision. With tide action, weather etc, a potential fuel release could travel further than our operational area.



We've undertaken modelling to guide where we have to consult. **PLEASE NOTE** the modelling is highly conservative and defines a very large area known as the 'environment that may be affected' (EMBA) that looks quite alarming (see green polygon left). However, the likelihood of this occurring is very low and hasn't happened within Australian waters and possibly globally. Also to generate a 'complete'

model, the modellers used spills at 5 different locations within the survey area to account for various releases throughout the survey area – in reality a release would only occur at one location. Furthermore, the vessel has a double-skinned hull and the fuel storage is compartmentalized into smaller tanks. The main purpose of the EMBA is to identify who we need to consult with, hence why DCWR was triggered as a potential relevant person as the EMBA overlaps the southern SA coast.

The attached factsheet provides more details to help with initial queries. However, TGS is committed to working with all interested parties to ensure they are heard and kept informed. Please can you reply and advise if you'd like to discuss further or would like more information, we can arrange an online meeting. Alternatively, please let me know if the survey is not of interest to you or not relevant and we will take you off our consultation list.

Thank you for your time – we look forward to hearing from you soon.

Kindest regards

**From the TGS Team**



## INFORMATION SHEET

# Otway Basin 3D Multi-client Marine Seismic Survey

Otway@tgs.com  
+61 (08) 9480 0000  
Level 9, 220 St Georges Tce  
Perth, WA 6000



TGS is proposing to undertake a three-dimensional (3D) multi-client marine seismic survey (MSS) in the Otway Basin, in Commonwealth waters offshore of Victoria and Tasmania.

In accordance with the Offshore Petroleum and Greenhouse Gas Storage (Environment) Regulations 2009, TGS are preparing an Environment Plan (EP) for the survey for assessment by the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA).

**TGS welcomes your feedback on the proposed survey activity**

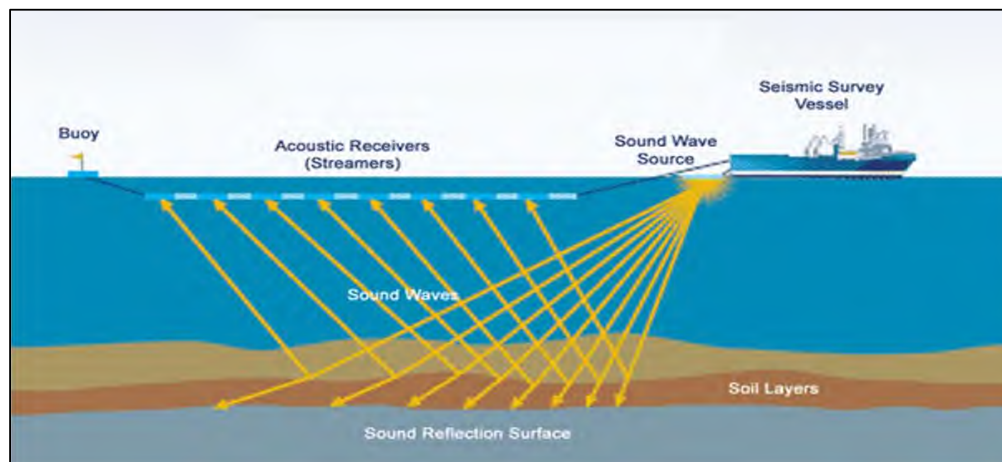
### PROPOSED ACTIVITY

Marine seismic surveying is used to improve the understanding of subsurface geology in marine environments. During marine seismic surveys, seismic data is acquired using a purpose-built seismic survey vessel towing an acoustic source and multiple cables of hydrophones, also known as streamers. Streamers are towed with a tail buoy, radar reflectors and lights to mark the end of the array. The streamers will be up to 9 km long to adequately record the necessary information. Both the source and streamers are towed beneath the surface of the water (**Figure 1**). Acoustic energy from the acoustic source is detected by the streamers and recorded on board the vessel. The recorded signals are then processed to provide information about geological formations below the seabed.

When recording the data, the seismic vessel traverses the survey area along a series of pre-determined sail lines at a speed of approximately 4 – 5 knots (7.5 – 9.5 km/hr). The level of acoustic emissions can be adjusted to provide low-power 'soft start' or 'fauna alert' procedures, at any point during the survey or maintenance operations.

Support vessels will work with the seismic vessel to assist in communicating with other vessels that have entered the area of operations and to support the overall operations, such as providing food and supplies.

**Table 1** on the following page provides a summary of the Otway Basin 3D Multi-client MSS.



**Figure 1 – Schematic illustrating a typical marine seismic survey**



## SURVEY AREAS

The proposed Otway Basin 3D Multi-client MSS comprises the following areas (**Figure 2**):

- An *operational area* (OA) – the largest area where all survey activities must take place within, e.g. maintenance, refuelling, vessel manoeuvring and streamer deployment; and
- An *acquisition area* (AA) – smaller area within the OA where seismic data is acquired. This is the only area where the active source can be used at full power.

The AA includes areas where prospective clients may be interested in acquiring seismic data in the foreseeable future. It includes the space where data acquisition may occur, plus additional space for the survey vessel to “run-in” to or “run-out” of sail lines while the acoustic source is active.

During 3D seismic data acquisition, the seismic vessel travels back and forth along pre-determined parallel sail lines which are acquired in a “race track” pattern within the AA, where the vessel turns at the end of each sail line and returns in the opposite direction along a different sail line. Sail lines will be orientated approximately parallel with the seabed contours (approximately north-west/south-east).

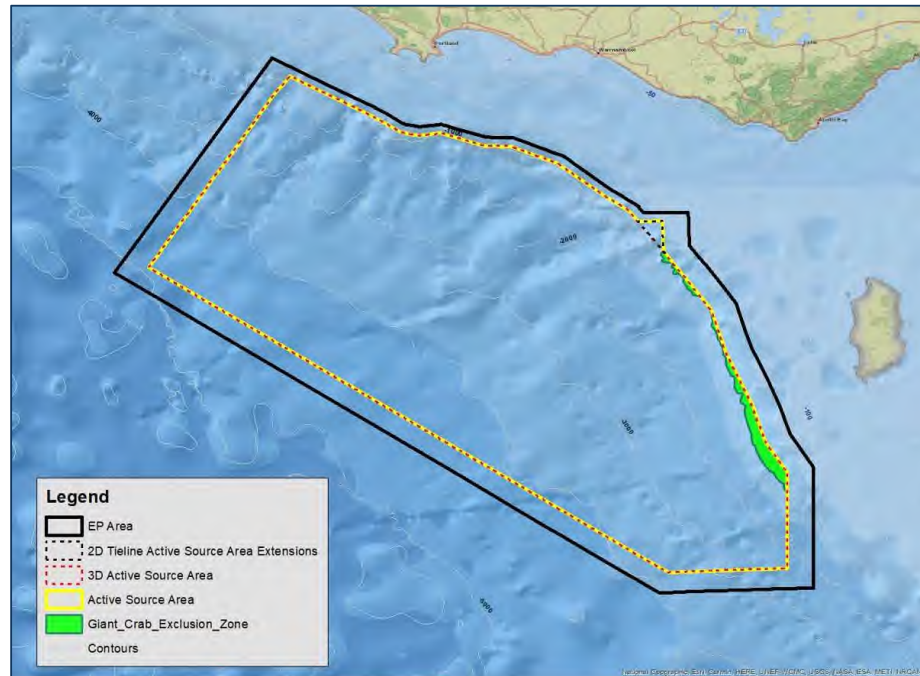
The AA includes water depths between approximately 510 m and 5,650 m, therefore, the acoustic source will not be operated in shallower continental shelf waters during 3D seismic data acquisition.

In addition, up to five single 2D lines may be acquired to “tie-in” to existing geophysical data in the region. The 2D tie-in lines will be acquired approximately perpendicular to the seabed contours (approximately south-west/north-east). Each tie-in line will be up to a maximum of 150 km in length (less than a day of acquisition time). The tie-in lines will overlap with 3D data acquisition in the AA; however, one of the 2D tie-in lines may need to extend onto the continental shelf. Consequently, a ‘2D Tie-line Active Source Area Extension’ is included in addition to the AA (also included within Figure 2). Operation of the acoustic source in the 2D Tie-line Active Source Area Extension will be limited only to a single 2D tie-in line. At the shallowest point, this 2D Tie-line Active Source Area Extension is approximately 115 m.

The broader OA includes space required for vessel turns and other vessel operations that may be required beyond the extent of the AA. It includes waters depths from approximately 95 m to 5,650 m.

**Table 1 – Otway Basin 3D Multi-client MSS Summary**

<b>Earliest commencement</b>	1 October 2023 (pending regulatory approvals, environmental sensitivities and vessel availability).	
<b>Estimated completion</b>	Pending acceptance by NOPSEMA, the EP will be valid until 30 September 2027.	
<b>Estimated survey duration</b>	Total acquisition is 400 days over 5 year period, however maximum of 200 days per year. Allows flexibility to accommodate adverse weather, equipment maintenance etc.	
<b>Water depth</b>	Predominantly 510 m to 5,650 m, reducing to approximately 115 m for a single 2D tie-line within the Active Source Area Extension (see Figure 2).	
<b>Vessels</b>	One purpose-built seismic survey vessel, plus additional support vessels. Vessel details have not yet been confirmed.	
<b>Acoustic array</b>	Acoustic source 3,500 in <sup>3</sup> with maximum of 14 streamers up to 9 km length.	
<b>Survey vessel speed</b>	Approximately 4 – 5 knots (7.5 – 9.5 km/hour).	
<b>Dimensions of towed equipment</b>	Approximately 8 – 10 km length and approximately 800 m – 1.6 km wide.	
<b>Area of avoidance</b>	3 nautical miles requested around the survey vessel and streamers.	
<b>Proximity to key locations</b>	<b>Location</b>	<b>Approximate Distance to OA</b>
	Portland (VIC)	48 km
	Warrnambool (VIC)	61 km
	Arthur River (TAS)	85 km
	King Island (TAS)	39 km
	Robe (SA)	64 km



**Figure 2 – Location of the proposed Otway Basin 3D Multi-client MSS**

## ENVIRONMENTAL PERFORMANCE

TGS has a reputation for implementing high standards of environmental protection in environmentally sensitive areas to mitigate and minimise impacts on the surrounding marine environment and stakeholders. TGS is committed to working with all interested parties to ensure concerns and risks are identified and reduced to as low as reasonably practicable before activities begin and throughout the project duration.

A summary of key environmental management measures associated with the Otway Basin 3D Multi-client MSS are summarised below. These management measures will be implemented as a minimum. Additional management measures may also be identified during relevant person engagement and development of the EP.

## FLORA AND FAUNA SENSITIVITIES

TGS has undertaken a thorough analysis of marine flora and fauna sensitivities in the Operational Area through the development of the EP, enabling TGS to identify and incorporate control measures to account for these sensitivities and minimize potential environmental risks. Multiple whale species (Blue, Southern Right, Sei and Fin) in particular, have been identified in the early analysis as being some of the key sensitivities in the area. The EP has focused on these species and introduced additional control measures to minimise disturbance as a result of the proposed seismic activities.

There will be two dedicated Marine Mammal Observers (MMOs) onboard the survey vessel who will visually monitor precaution zones and observation zones, during daylight hours in accordance with the Environment Protection and Biodiversity Conservation Act. There will also be Passive Acoustic Monitoring (PAM) operating 24 hours a day to detect any marine mammals in the vicinity of the survey vessel. Mitigation measures such as restricting survey operations in certain areas at certain times of peak mammal activity, extended shut down zones, soft start procedures and adaptive management procedures (such as relocation should more whales be detected in an area than is expected) will be implemented to minimize any potential for disturbance to whales during the survey.

**Otway Basin Marine Seismic Survey** please contact TGS:

Email: [Otway@tgs.com](mailto:Otway@tgs.com) • Phone: +61 (08) 9480 0000 • Post: Level 9, 220 St Georges Terrace, Perth, WA 6000

## FUEL SPILL MITIGATION AND RESPONSE

As part of the environmental planning and approval process, TGS has conducted a modeling study to identify the area of potential impact from an accidental fuel spill from the seismic vessel fuel tank. This helps TGS identify measures for:

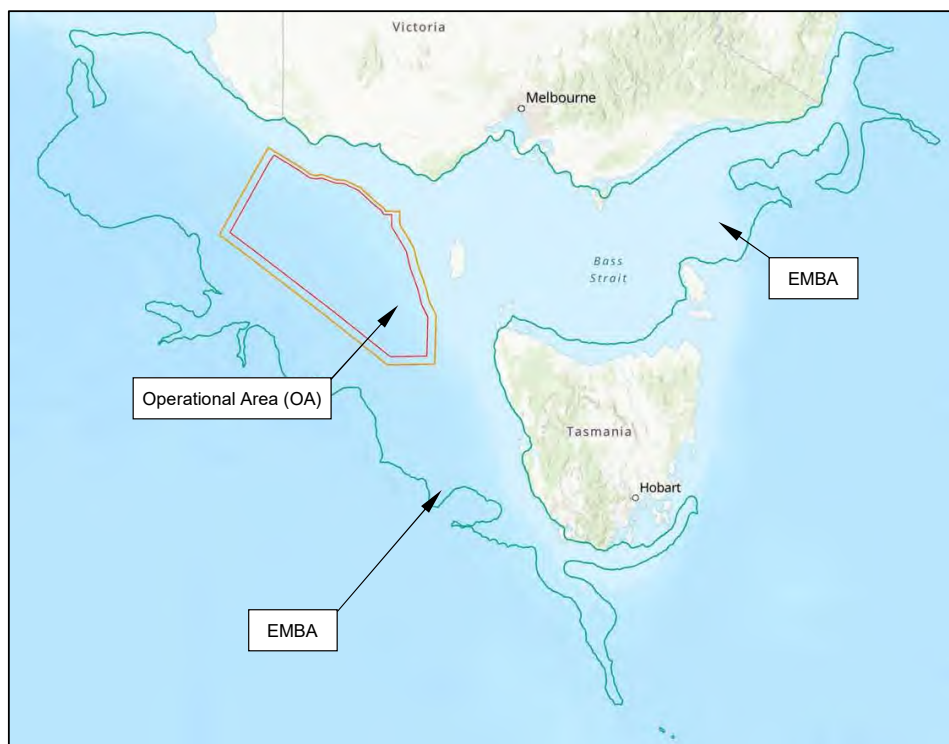
- preventing a spill occurring;
- planning how best to respond to an incident to minimise the impact of a spill occurring; and
- identifying whom to notify should a spill occur.

It is important to note, the modelling is highly conservative and provides the maximum potential area for a spill to reach resulting from a collision with another vessel, using multiple spill locations within the OA. This type of event has a very low likelihood of occurring and has never occurred within Australian waters. However, TGS use the fuel dispersal model to identify the environment that may be affected (EMBA) (**Figure 3**) and guide whom they may need to consult about the proposed survey.

Modern seismic vessels mitigate the risk of fuel spills via physical design features such as double hull configuration and having multiple compartmentalized fuel tanks of reduced size instead of one large fuel tank. The vessel that will be contracted for this project will have these features and will have worked in Australian waters previously.

The seismic vessel provider has safety procedures in place and documented actions to take if an incident were to occur. As a subcontractor of TGS, the vessel provider also has to comply with TGS' rigorous QHSE standards and commitments made within the Environment Plan which forms part of the regulatory approval process. At least one support vessel will work alongside the seismic vessel during the survey.

Concerned parties should note that the EP also provides an Oil Pollution Emergency Plan (OPEP) which is a legal requirement for all seismic vessels of a certain size to develop and implement. The OPEP provides detailed measures and procedures for preventing and responding to a seismic vessel fuel oil spill.



**Figure 3 – Accidental fuel dispersion modelling showing environment that may be affected (EMBA)**

## KEY CONTROL MEASURES

### INTERACTIONS WITH FISHERIES

- Seismic data acquisition in water depths less than 500 m will be limited to a single 2D tie-in line to minimise interaction with most fisheries.
- Fisheries relevant persons will be notified four weeks prior to commencement of the survey, providing the location and expected timing.
- Daily look-ahead reports, detailing upcoming survey activities within the next 48 hours, will be emailed to fisheries relevant persons who register for this service.
- Fisheries relevant persons will be notified upon completion of the survey.

### UNDERWATER NOISE

- TGS will implement precaution zones, pre-start observations and soft-start, low-power and shut-down procedures in accordance with EPBC Policy Statement 2.1 – Interaction with whales.
- Marine fauna observers will be present on the survey vessel throughout the survey duration.
- Operation of the seismic source in water depths < 500 m will be limited to a few hours for a single 2D tie-in line.
- Subject to the outcomes of acoustic modelling and further assessment, additional control measures and adaptive management procedures will be considered.

### INTERACTIONS WITH MARINE FAUNA

- Vessels will not exceed a speed of 6 knots or actively approach within the caution zone of a cetacean in accordance with EPBC Regulations 2000 - Part 8 Division 8.1.
- Strict caution zones and speed restrictions also apply for marine turtles.
- Tail buoys on streamers will be designed to reduce the risk of entrapment.

### INTERACTION WITH OTHER MARINE USERS

- Notice to Mariners and notification to the AMSA Joint Rescue Coordination centre (JRCC) will be issued prior to survey commencement.
- Vessels will maintain appropriate lighting, signals, navigation and communication at all times, in compliance with the *Navigation Act 2012* and associated Marine Orders.
- Tail buoys on streamers will be fitted with lights and radar reflectors.
- At least one support vessel will accompany the survey vessel during seismic operations.

### VESSEL MANAGEMENT

- Vessel emissions, discharges and waste management will comply with the requirements of the International Convention for the Prevention of Pollution from Ships (MARPOL), the *Protection of the Sea (Prevention of Pollution from Ships) Act 1983* and associated Marine Orders.
- Vessels will manage ballast water in accordance with the Australian Ballast Water Management Requirements and the *Biosecurity Act 2015*.
- TGS will implement an Oil Pollution Emergency Plan (OPEP) for the duration of the survey.
- All vessels will have Shipboard Oil Pollution Emergency Plans (SOPEPs).

Otway Basin Marine Seismic Survey please contact TGS:

Email: [Otway@tgs.com](mailto:Otway@tgs.com) • Phone: +61 (08) 9480 0000 • Post: Level 9, 220 St Georges Terrace, Perth, WA 6000

## FURTHER CONSULTATION

### WE WANT TO HEAR FROM YOU

We are contacting you because our assessment of values and sensitivities show there may be overlap with areas that are important to you. Therefore, we would like to understand the following:

- Do you have any functions, interests or activities that may be affected by the proposed activities to be carried out under the Environment Plan?
- Do you want to meet with TGS, either in person or via video conference to discuss the proposed activities to be carried out under the Environment Plan?

### OUR COMMITMENT

- TGS is committed to maintaining regular communication with all relevant persons throughout the duration of the survey and works with communities in a transparent manner. This will be supported with the supply of 48-hour operational detail lookahead plans which will be distributed every 24 hours, with notification being provided to relevant persons during operations.
- If you wish to receive these notifications or specific information regarding this survey, please advise as soon as possible.

### YOUR FEEDBACK

TGS is seeking your feedback regarding this proposed activity before making a formal EP submission to NOPSEMA. If you would like to comment on the survey, request additional information, or meet with us to discuss the survey, please contact us as soon as possible.

All communications will be logged, assessed and acknowledged with a response, and incorporated into the EP. In accordance with regulatory requirements, full copies of correspondence with relevant persons will be provided to NOPSEMA. However, this information and any other information determined to be sensitive will not be made public. Relevant persons are advised to inform TGS if any information provided is confidential and not to be published in the EP.

In addition, once the EP is submitted to NOPSEMA, it will be published on the NOPSEMA website for a 30-day public comment period. TGS will provide relevant persons with a notification of the commencement of the public comment period.

**TGS would like to acknowledge the Traditional Custodians of the land and sea country in which the Otway Marine Seismic Survey will be carried out. We recognise their continuing connection to the land, waters and culture. We pay our respects to their Elders past, present and emerging.**

If you would like to provide comment or request further information on the Otway Basin 3D Multi-client MSS, please contact TGS:

**Email:** Otway@tgs.com  
**Phone:** +61 (08) 9480 0000  
**Post:** Level 9, 220 St Georges Terrace,  
 Perth, WA 6000  
 Australia



## FREQUENTLY ASKED QUESTIONS

### Q. WHAT IS A 'MULTI-CLIENT' SEISMIC SURVEY?

Seismic surveys are conducted on either a multi-client or proprietary basis. Proprietary surveys are acquired for an individual petroleum titleholder, and the coverage of the survey is usually limited to the titleholder's petroleum permit area. In contrast, multi-client surveys are acquired by a geophysical survey company and are generally collected over larger areas where there may be future interest in oil and gas prospects.

Geophysical companies (in this case, TGS) collect the data which is then licensed to multiple clients (i.e. multiple titleholders). Although multi-client surveys may cover large areas, a key advantage of a multi-client seismic survey is that the data may be acquired by a single seismic survey, and so fewer seismic surveys are likely to be required in the region.

### Q. WILL THE SEISMIC SURVEY OCCUR OVER THE ENTIRE EP AREA?

The defined Acquisition Area (AA) and Operational Area (OA) represent the maximum area where TGS will apply for permission to acquire the Otway Basin 3D Multi-client MSS. The actual survey area that will be surveyed will depend on the level and areas of interest received from petroleum titleholders in the region, and if TGS are engaged to acquire seismic data on their behalf. Therefore, there may be areas within the OA that are never surveyed, but the EP and relevant person consultation consider the maximum area for the purposes of environmental management.

When specific survey areas are confirmed, the areas and proposed commencement dates will be communicated to relevant persons.

### Q. WHAT HAS TGS DONE TO AVOID ENVIRONMENTALLY SENSITIVE AREAS?

TGS has made a conscious effort to limit survey overlap with the continental shelf and shallow nearshore waters. The 3D AA does not extend into waters shallower than 510 m; only one 2D tie-in line will require the use of the acoustic source in shallower waters. The decision was made to limit activities to deeper, offshore waters in order to reduce the potential effects on marine fauna and commercial fisheries in nearshore waters.

### Q. WHAT MARINE FAUNA MIGHT BE AFFECTED?

A number of whale and dolphin species occur in the region. These include pygmy blue whales, which are typically present in the region to forage during the summer and autumn. The presence of the Bonney Upwelling provides nutrient rich waters, and the continental shelf is known as a biologically important area for the foraging by this species. The AA has been designed to minimise overlap with these foraging areas.

Coastal and continental shelf waters also support species such as southern right whales, fur seals, sea lions and little penguins. However, given that the AA is limited to waters greater than 510 m water depth, limited disturbance to these species and their habitats in nearshore waters is expected.

Various fish and shellfish species may also be present in the survey area, including commercially significant fish species, rock lobster and giant crab. Potential impacts to these species and stock recruitment will be considered in the EP.

Acoustic modelling and a detailed impact assessment will be undertaken to understand the potential impacts to marine fauna and identify appropriate management measures.

**Otway Basin Marine Seismic Survey** please contact TGS:

Email: [Otway@tgs.com](mailto:Otway@tgs.com) • Phone: +61 (08) 9480 0000 • Post: Level 9, 220 St Georges Terrace, Perth, WA 6000

## FREQUENTLY ASKED QUESTIONS

### Q. WILL COMMERCIAL FISHERIES BE AFFECTED?

The OA and AA have limited overlap with commercial fisheries. Most commercial fishing activity occurs on the continental shelf and along the continental shelf break, which lie on the periphery of the AA and OA. While many fishing activities will be avoided, there is still the potential for some interaction with some State-managed fish, rock lobster and giant crab fisheries, the Commonwealth Trawl Sector, and the Southern Bluefin Tuna Fishery, in the event that the seismic vessel operates near the edge of the continental shelf. TGS will consult with commercial fishing groups to improve understanding of these fisheries and identify suitable measures to manage impacts.

### Q. HOW WILL INTERACTIONS WITH FISHERIES BE MANAGED?

It is TGS's intention to carry out the Otway Basin 3D Multi-client MSS in a manner that does not interfere with fishing or the resources of the sea, to a greater extent than is necessary.

However, it is acknowledged that there is the potential for the survey to interact with fishing activities.

TGS cannot restrict fishing access to the survey area and will consider concurrent operational planning options with commercial fishers. TGS will also provide notifications to fishers prior to the commencement of the survey as well as regular updates during survey activities. Open radio communications will also be maintained with fishing vessels.

### Q. WILL TGS COMPENSATE FISHERS FOR INTERRUPTION TO THEIR FISHING ACTIVITIES?

TGS believes that commercial fishers and fishing charter boat operators should not be unfairly disadvantaged by the Otway Basin 3D Multi-client MSS.

Should fishers be genuinely impacted by the Otway Basin 3D Multi-client MSS, TGS will consider claims on a case-by-case basis.

If you would like to provide comment or request further information on the Otway Basin 3D Multi-client MSS, please contact TGS:

**Email:** Otway@tgs.com  
**Phone:** +61 (08) 9480 0000  
**Post:** Level 9, 220 St Georges Terrace,  
 Perth, WA 6000  
 Australia



## 16.3 World Mountain Championships - Danni Vanderheul

Report Type	Correspondence
Correspondent	Danni Vanderheul
File Reference	GF/ 7.41.3/1
Attachments	1. E I 2023213896 - 7.41.3/1 - World Mountain Running Championships - Danni Vanderheul [ <b>16.3.1</b> - 1 page]

### RECOMMENDATION

That the correspondence from Danni Vanderheul dated 21 May 2023 regarding a request to Council for funding/sponsorship support for being selected to run in the World Mountain Trail Running Championships in Innsbruck, Austria from 6-10 June 2023 be received and noted.



**From:** Dannielle Vanderheul  
**Sent:** Sun, 21 May 2023 13:23:45 +0000  
**To:** Council  
**Cc:** Sharon Cox  
**Subject:** EI2023/213896 - 7.41.3/1 - World Mountain Running Championships- Danni Vanderheul

To council members and other related parties.

A little about myself and why I am writing to you. I'm an elite ultra marathon runner and single mum from Millicent.

My passion for running began 5 years ago and across those years, I have dedicated many hours to training which has assisted me to compete in 23 races, 17 of which have been podium finishes. These accolades have put my name on the radar for many race organisers & members of the trail running community. More recently, on the radar of Athletics Australia committee members. I have been selected by these committee members, to represent our state, town and country, wearing the Green and Gold uniform, in the World Mountain Trail Running Championships in Innsbruck, Austria which is held 6th-10th June.

I am one of 30 Australian athletes competing, 2 of which are from South Australia.

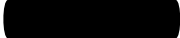
Athletics Australia provide no funding to the competing athletes, so unfortunately, the entire trip is fully self-funded. I am reaching out, hoping there may be funding or sponsorship available, to help make this trip possible. I appreciate you taking the time to read this and would appreciate any assistance that you could provide.

I have attached below, the link to the official World Mountain Trail Running Website for reference and the Team list from Athletics Australia.

I look forward to hearing from you.

Thank you

Danni Vanderheul



<https://www.innsbruck-stubai2023.com/en/>

[https://m.facebook.com/story.php?story\\_fbid=pfbid03297hLcVW1KaPMjoYpjiCD5otDPg7scQs sTfGqjEpNHeuaMfHXZF4wNF6v7RALZ8bl&id=264338589300&mibextid=Nif5oz](https://m.facebook.com/story.php?story_fbid=pfbid03297hLcVW1KaPMjoYpjiCD5otDPg7scQs sTfGqjEpNHeuaMfHXZF4wNF6v7RALZ8bl&id=264338589300&mibextid=Nif5oz)



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## 16.4 Limestone Coast Local Government Association - Business Plan

Report Type	Correspondence
Correspondent	Tony Wright, Executive Officer - LCLGA
File Reference	GF/10.14.2/1 EI2023/213554
Attachments	<ol style="list-style-type: none"><li>1. E I 2023 213554 - 10 14 2_1 - F W_ Business Plan for consideration [<b>16.4.1</b> - 1 page]</li><li>2. 2023 Business Plan Cover Letter [<b>16.4.2</b> - 1 page]</li><li>3. 2023 24 Business Plan [<b>16.4.3</b> - 24 pages]</li></ol>

### RECOMMENDATION

That the correspondence from Mr Tony Wright dated 10 May 2023 regarding the Limestone Coast Local Government Association Business Plan be received and noted.

**Archived:** Friday, 12 May 2023 7:56:19 AM  
**From:** [Ben Gower](#)  
**Sent:** Thursday, 11 May 2023 8:50:21 AM  
**To:** [Catherine Allen](#)  
**Cc:** [Des Noll](#); [Paul Duka](#)  
**Subject:** EI2023/213554 - 10.14.2/1 - FW: Business Plan for consideration  
**Response requested:** No  
**Sensitivity:** Normal  
**Attachments:**  
[2023 Business Plan Cover Letter.docx](#)  [2023\\_24 Business Plan.pdf](#) 

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For the next agenda please Catherine

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**From:** Tony Wright <[twright@lclga.sa.gov.au](mailto:twright@lclga.sa.gov.au)>  
**Sent:** Wednesday, 10 May 2023 8:53 AM  
**To:** [SPhilpott@mountgambier.sa.gov.au](mailto:SPhilpott@mountgambier.sa.gov.au); [Darryl Whicker <darryl.whicker@dcgrant.sa.gov.au>](mailto:Darryl.Whicker@dcgrant.sa.gov.au); [Trevor Smart <trevor.smart@nlc.sa.gov.au>](mailto:Trevor.Smart@nlc.sa.gov.au); [Ben Gower <bjg@wattlerange.sa.gov.au>](mailto:bjg@wattlerange.sa.gov.au); [Anne Champness <annechampness@tatiara.sa.gov.au>](mailto:annechampness@tatiara.sa.gov.au); [Nat Traeger \(ceo@kingstondc.sa.gov.au\) <ceo@kingstondc.sa.gov.au>](mailto:ceo@kingstondc.sa.gov.au); [Robert Moir <Rob@robe.sa.gov.au>](mailto:Rob@robe.sa.gov.au)  
**Subject:** Business Plan for consideration

Hi all,

Please find attached the LCLGA Business Plan for approval as presented at the last Board Meeting.

If you have any questions, please contact me. please note the funding for the Projects role is still at 0.6 FTE and the possible increase for a high skilled resource has not been included, will leave that to the new Executive Officer to consider with you following the strategy reset.

Thanks

Tony Wright



Tony Wright | Executive Officer  
Limestone Coast Local Government Association  
Level 1, 9 Bay Road | Mount Gambier SA 5290

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E [eo@lclga.sa.gov.au](mailto:eo@lclga.sa.gov.au) | M: 0417 442 296 [www.lclga.sa.gov.au](http://www.lclga.sa.gov.au)





Limestone Coast  
Local Government  
Association

10/5/2023

Dear LCLGA Member Mayors and CEOs,

**Re: LCLGA Business Plan presented for approval**

The Limestone Coast Local Government Association (LCLGA) Business Plan has been approved for circulation by the LCLGA Board to our members and is presented for approval.

The plan sustains business as usual with provision to undertake the Economic Growth Strategy, complete the Materials Recovery Facility Business Case, sustain the Regional Roads Strategy and increase our work under the Active Community Strategy (increased funding from an ORSR Grant).

The Destination Development Strategy is in its last year of increased funding, and there will be a review during 2023/24 to assess the value delivered and the future direction of the program.

It should be noted that 22% of all revenue collected from our subscriptions are passed through to RDALC, the shared Heritage Services Contract and the Limestone Coast Regions South Australian Coastal Councils Alliance (SACCA).

The proposed subscriptions are increased at the level forecast in the financial viability plan approved in 2021. The main difference being we have been applying the proposed increases as nominal when they were presented as real. The extent that the LCLGA can absorb CPI is becoming increasingly difficult.

Over the last five years, the LCLGA has secured \$5 of funding (including SLRP) for every \$1 invested in the LCLGA by our members; we expect this return to be sustained into the future.

During 2023/24, a process is proposed to reset the LCLGA strategy for the next four years, which will include all Councils Elected Members. The outcomes from this process will shape future Business Plans and Budgets.

If you have any questions, please contact me.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Tony Wright', is written over a light grey rectangular background.

Tony Wright  
**Executive Officer**

Level 1  
9 Bay Road  
Mount Gambier SA 5290



## **LCLGA BUSINESS PLAN 2023/24**

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## Business Plan Context

The 2023/24 Business Plan is the operationalisation of the Strategic Plan. However, there has been a significant change in Mayors in the Limestone Coast following local government elections, and the strategic plan needs to be reset to reflect the priorities of our member's new representatives.

A workshop was held in March 2023, and not all members attended. It also became clear that whilst the LCLGA engages with its Board and member CEOs, we don't frequently engage with our member's elected councillors or staff outside of our working groups.

This was discussed at the workshop and decided that the LCLGA would provide an opportunity for all elected members to engage in the strategic planning process, to occur in around September. Following this process, if there is a significant shift in priorities and direction, we will also do a mid-year business plan reset.

The direction from our members at the workshop was very clear, concentrating on completing the MRF, Economic Growth Strategy Reset, and Road Submissions and increase the visibility of our advocacy.

The "why" for the LCLGA is "Collectively Building Stronger Communities". However, this is also under review, and stronger themes of activation, community outcomes and being a recognised voice came through the Board and CEO workshop.

Whilst this is still the approved "Why", the nuance around intent and outcomes is included in the thinking around this business plan. The wider member strategic planning workshop will also explore and complete the why.

Our members (in alphabetical order) are:

- District Council of Grant
- Kingston District Council
- City of Mount Gambier
- Naracoorte and Lucindale Council
- District Council of Robe
- Tatiara District Council
- Wattle Range Council

The LCLGA is a wholly-owned subsidiary of our members under the Local Government Act (1999). This ownership structure means our equity and liabilities belong to our members.

The LCLGA represents over 136 years of collaboration by our members to deliver regional projects, gain economies of scale and effective representation. Feedback within local government is that our model is considered one of the most effective in SA and unique in Australia.

The current operating environment is the most volatile in many years. This is due to the COVID-19 pandemic, government elections (Local, State and Federal), geopolitical tensions between democratic and totalitarian regimes, disruptions to supply chains, relatively high inflation and very low levels of unemployment.

The LCLGA recognises that we must be flexible as we seek to deliver value to our members during this challenging and rapidly changing time.

There is a risk that in being flexible in meeting our member's needs and accepting new challenges, we become stretched in our resources, resulting in slippage of other programs. Therefore, the LCLGA will need to ensure appropriate decisions on tradeoffs so we can continue to deliver value to our members.

During 2015/20, the LCLGA came through a growth and planning period. The strategic plan (2020/25) horizon is a focus and delivery period.

### **Our Role**

The LCLGA works with our members and achieves value by delivering projects, facilitating programs, being a conduit for communication, sponsoring projects or programs, and undertaking advocacy.

Our members provide directions for our activities to ensure we are aligned with their priorities.

### **External Environment**

The 2020/25 Strategic Plan was developed, considering the existing and emerging factors that may influence our strategy. However, many of these environmental factors have changed significantly since 2019, when they were first considered.

This was apparent when comparing the CSIRO megatrends analysis, where several trends had changed their focus.

Noticeably the analysis of factors in our external environment that businesses should pay attention to has become much more pessimistic.

The key factors that the LCLGA have considered as being potential disruptors to our members and our business plan:

- Climate change is here now, and the only question is who will be the winners and losers.
- Land use planning, social support and infrastructure need to include flexibility to adapt to climate change.
- Geopolitical tensions and isolationist attitudes and thinking will continue to rise – leading to increasing uncertainty, insular thinking, distrust and disrupted supply chains.
- Concentration of wealth.
- Cyberwar is already in action.
- The world demand for food and protein is increasing.
- Communities are increasingly online and virtual, parallel communities.
- It's getting harder to communicate and engage with communities, but simultaneously they will demand more engagement. Information is more pull than push!
- Data, generative AI, security (continuous verification) and control of data is going to be a significant focus. It will cut across all aspects of our lives.

- The long-term impacts of Covid-19 are yet to be understood, but aside from physical health, there could be serious long-term mental health and resilience issues.
- The arms race is on (was it ever really off), and it's a race between technology, economic power and production capability. 2050 could be the tipping point.
- Democracies under threat.

We also considered some of the data from the latest census for the Limestone Coast.

The trend for migration to regional centres is continuing, creating an opportunity and a challenge. The Limestone Coast is seeking population growth to lower the working age of our population and invigorate our community, but we are also facing a housing shortage.

In all of our member's areas, access to affordable housing is a significant issue from a social and economic perspective. Housing limits growth as many jobs cannot be filled due to the lack of accommodation, creating hardship for the most vulnerable in our community.

Housing and services such as medical and childcare also impact our ability to attract and retain skilled workers. In addition, we are aware of many people who would like to live and move to the Limestone Coast but are unable due to the lack of housing.

The State Government of SA has recognised this issue and plans to invest in new housing stock in regional centres through the Office for Regional Housing.

### **Situational Analysis**

Over the last six years, the LCLGA has successfully delivered value to our members, and for every \$1 invested in the LCLGA, we have returned \$5, excluding the value of indirect benefits (such as assisting in securing \$3.5M in sports grants for our sporting clubs) or the efficiencies from the shared Heritage Service or Destination Development Strategy.

Despite continuing financial losses, the position of the LCLGA remains strong as we have drawn down members' equity in a planned and predictable manner.

The Board has approved a \$200k project reserve in members' equity above minimum cash holdings. Minimum cash holdings are set by the Board at \$175k, which is when members will need to contribute resources if the LCLGA is wound up. \$175K is also about three months of operating expenditure (\$172K), typically the minimum cash reserves recommended for an organisation.

The Project Reserve allows the LCLGA to take on new projects for our members outside the routine budget cycle. The intent is to restore the reserve capacity over time when it is used.

Compared to 2015/16, our annual financial capacity was now around 30% weaker due to a real reduction in members fees, increased costs, and loss of Rubble Royalty funding. However, in 2022/23, there was a REAL increase in members' fees as part of a five-year financial viability plan.



There is a continued focus in the Strategic Plan to narrow and deepen our value proposition, which is continued in this business plan.

We have reduced the number of projects and programs in recent years to focus on activities that deliver member value.

Our members have made a significant investment in the Destination Development Strategy; with these resources available, we have been steadily implementing the approved strategy, and in 2022/23, following the departures of two staff we recruited a new team that is reviewing the strategy whilst sustaining business as usual. While recruiting new staff, we continued to invest in our online marketing and employed temporary staff to sustain activities.

The Sports Academy continues to support the development of young elite athletes in the region and build our sports' capability across all levels with significant success from Academy members at State and National levels. We also received additional funds to support the academy over the next three years.

The StarClub program ceased in December 2023. This was a highly valued program by our members, and we are developing a new program called the Connected and Active Communities program with the Office of Racing, Sports and Recreation (ORSR).

The Strategic Local Roads Program (SLRP) continues to be an essential source of funding for Limestone Coast Regionally Significant roads which support economic, tourism and community activities.

The Limestone Coast SLRP Plan will need further review in 2023/24 to ensure our Plan is consistent with the SAROC project to map SLRP across the state.

With the review of the Limestone Coast SLRP in 2021/22, there is a potential funding shortfall from a planned \$19m to a required \$27m to deliver the high-priority road upgrades by 2030. However, we have recently struggled to find projects of sufficient value to sustain our normal road investment. This disconnection between sought-after funding and the current deficit needs further investigation to ensure we are not inadvertently creating an investment bow wave effect.

Concluding the materials recycling facility governance review and economic growth strategy resets are priorities.

Advocacy is a core piece of work for the LCLGA. In 2022 we developed, for the first time, an advocacy agenda that was shared with Local Members, the LGASA and other local candidates. Our advocacy agenda will be the basis for engaging with the new government on our agreed priorities.

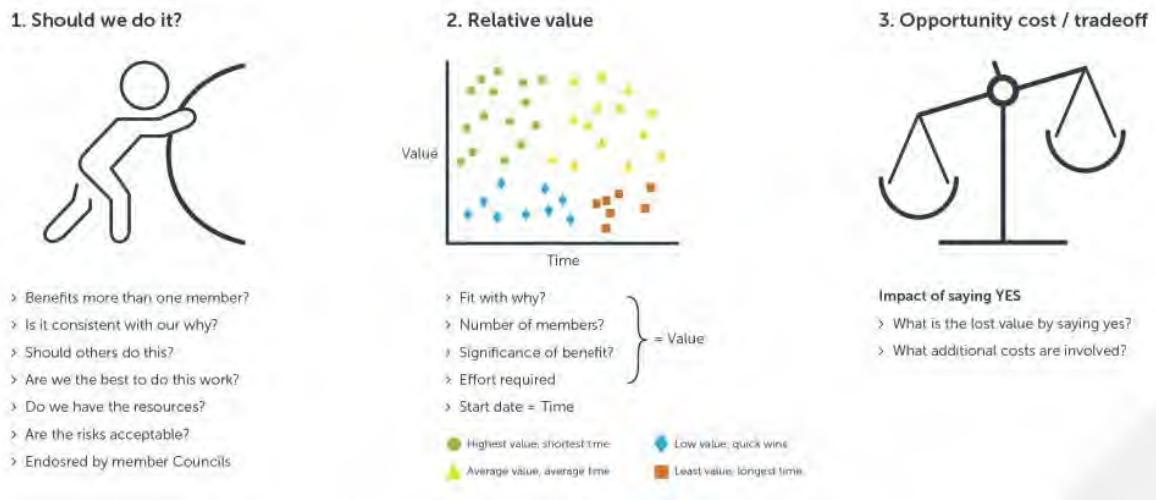
## **Delivering Value**

Our members agree that our focus should become narrow and deep to deliver value, which becomes even more critical in a resource-constrained environment.

This means we will apply our resources to those strategies that provide the greatest value to our members; and only take on additional responsibilities after considering the tradeoffs (time, \$, risk or lost value from not doing another project).

The process used to create focus and value in this business plan uses the following approach:

- 1) Should we be responsible for implementing the strategy?
- 2) What is the relative value of the proposed work?
- 3) What is the tradeoff, and is this acceptable?



Our members, via the Board and CEOs, were asked which activities we should focus on, noting that the strategy will be reset following a member workshop in September.

The following priorities were highlighted from our workshop.

### Advocacy

Be more visible in our advocacy and project a strong voice for the community on agreed priorities with our stakeholders.

### Destination Strategy

Complete the review of the Destination Development Strategy (DDS) and include the outcomes from the SATC RTO review in an updated strategy.

Continue implementing the approved strategy until the review is completed and realign our approach as needed.

### Regional Waste Solution

Ensure the governance review of the regional Materials Recovery Facility is completed (should be completed in 2022/23) and progress to complete the business case before seeking project-specific funding for the preferred solution.

There is \$65K allocated for this work.

### Roads Strategy

The Regional Roads Strategy and Database were updated in 2020/21 and continue to be a critical strategy to access funding for priority road upgrades. Over \$16 million has been secured for local roads since the strategy was developed.

With the development of a State database of eligible SLRP roads and improved data on the connectivity of regions, ensuring the Limestone Coast Strategy aligns with the State database will be critical to future funding applications.

There is also an opportunity to improve the strategies definitions and guidance to members on the required evidence to support the inclusion of roads in the database for future SLRP funding. This work is included in this Business Plan.

Update the Regional Roads Database and ensure the pipeline of works reflects the needed investment for our region.

Stay engaged with the SAROC state planning process they are developing with Legatus to ensure the interest of our region is represented.

### **Regional Plan**

Engage with the department's planning processes as needed.

### **Connected and Active Communities**

Work with our members to ensure the CAC program builds upon the work already done by our members and that our member's priorities are embedded within the program.

Develop additional support for vulnerable children within the CAC as per our supplementary funding.

In total, \$155K of grants are available to support this project.

### **South Australia Coastal Councils Alliance (SACCA)**

We support the administration of SACCA. The program is driven by an Executive Steering Committee and the SACCA Executive Officer.

Support our region's representatives to SACCA.

### **Heritage Advisory Services**

The Board approved a three-year contract to provide Heritage Advisory Services throughout the Limestone Coast. Managing this contract continues to be a priority.

### **RDALC Relationship (\*)**

Seek to keep the RDALC relationship focused on Limestone Coast Councils' priorities.

### **Sports Academy**

Sustain the operations of the Sports Academy and develop approaches to increase and diversify the sustainable funding model.

There is \$180K in external funding to support this program.

### **LGASA Relationship**

Work with the LGASA to continue to develop our working relationship. There has been a significant change in LGASA personnel and new staff with little local government experience. Growing and sustaining effective working relationships continues to be a

challenge due to the strategy of the LCLGA to exclude regional LGA's from various forums and processes.

**Resetting the Economic growth Strategy**

Develop a new economic growth strategy for the Limestone Coast Region.

**Whole of elected member workshop to reset the LCLGA strategic plan.**

Engage with all of our members elected members in resetting the LCLGA strategic plan in September 2023.

## Key Result Area

From the March workshop, the following areas of focus were identified,

- Sustainable Communities
- Economic growth
- Infrastructure

## Building Sustainable Communities

A sustainable community has resilience, leadership, a healthy environment, an optimistic mindset, community well-being, and connected and inclusive built environments where we want to live and that others want to join.

Over the 2023/24 year, the focus is on building and supporting sustainable communities (in a local government context).

The objectives and proposed strategies in the Strategic Plan focus on advocacy, Sports Academy, Connective and Active Communities, SACCA and Heritage Advisor,

## Long-Term Objectives (Strategic Plan by 2025)

1. The regional climate adaptation strategy outcomes are achieved
2. Government policy and investment reflect our member's priorities
3. Regional health plan outcomes are achieved
4. Incubator projects are successful and self-sustaining

## Short-Term Objectives (Business Plan – 2023/24)

- 1) Our networks, members and stakeholders are connected and engaged
- 2) Incubator project outcomes have transitioned to alternative governance and operational arrangements
- 3) Regional participation in sports is strengthened
- 4) A new Regional Plan is developed for the Limestone Coast
- 5) The Heritage Advisor services are valued by our members and the community

## Performance Indicators

- 1) The extent to which the government listens and incorporates Limestone Coast priorities in decision making
- 2) Member rating of our effectiveness in keeping them and stakeholders connected
- 3) Sports Academy and Connected and Active Communities outcomes delivered with future governance and organisational requirements developed
- 4) Our members value heritage Services

## **Economic growth**

Economic growth is the sustainable increase in living standards that deliver higher incomes, better education, health and well-being, and environmental protection resulting from a conscious and applied effort.

At its core, economic development is about improving the quality of life in our community.

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local); and attracting spend from outside our area (investment and visitation).

The economic advantages of our region are unchanged. We continue to be mostly unaffected by drought and have higher levels of water security than many regions in Australia. We have soil with little degradation, and we have not had fire or flooding to the same extent as some other areas in Australia, and our ocean resources are in reasonable shape when

We have a diverse economy which means we are generally more resilient to shocks than other regional areas in Australia.

The State Government has recognised the significant opportunity for growth in the Limestone Coast with strategic investment in infrastructure and growing our regional capability.

### **Longer-Term Objectives (Strategic Plan by 2025)**

- 1) The outcomes of the regional growth strategy and action plan are achieved
- 2) Waste is a source of economic growth and competitive advantage
- 3) Regional land-use planning is effective and agile
- 4) The required investment in regional road infrastructure is achieved
- 5) The value of tourism to the region continues to increase
- 6) Mutually beneficial cross-border partnerships are developed

### **Short-term Objectives (Business Plan – 2023/24)**

- 1) Destination marketing strategy achieves its planned outcomes
- 2) A New Regional Economic Growth Strategy
- 3) Collaboration opportunities on cross-border projects

### **Performance Indicators**

- 1) Our members are successful in attracting funds for projects
- 2) Federal and State Members support our member's advocacy priorities
- 3) Regional roads projects are approved and sought after funding achieved
- 4) DDS objectives are achieved
- 5) A Limestone Coast Economic Growth Strategy is developed

## Infrastructure

Infrastructure is a crucial enabler of services and capacity within communities.

In the context of Local Government infrastructure centres around the following themes:

- Provision of waste services
- Enabling transport to occur for social, community and economic purposes
- Ensuring the built environment adds value to communities (such as land use planning, heritage and connectivity, such as blackspots.
- Improving and sustaining the functions and operations of the Council.

## Objectives (Business Plan – 2023/24)

- 1) Regional Roads Strategy sought after funding is achieved
- 2) A viable waste option is developed
- 3) A decision is made on the viability of the Regional Materials Recovery Facility
- 4) The regional blackspots proposal is supported and funded

## Performance Indicators

- 1) Roads funding received
- 2) Members rating of our effectiveness in keeping them and stakeholders connected
- 3) There is a decision on the viability of a regional MRF
- 4) Heritage Services are used and valued

The proposed projects and activities for 2023/24 are listed on the following pages with an indicator of which key result areas they relate to, noting that some may relate to multiple areas.

Proposed Project Schedule LCLGA 2023/24

				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
✓	✓	<b>Strategy</b>	<b>Tactics</b>															
		<b>Complete the Regional MRF</b>	Report received (May/June) Members commitment Business Case Completion (if members are committed) Establish a delivery team Seek funding and prepare delivery plan - funding triggers the next step Implement the approved development plan (likely to be outside of the LCLGA)		█	█	█	█	█									
✓	✓	<b>Review the Regional Waste Strategy</b>	Discussion paper on circular economy (lit. review)		█													
			Workshop with the Regional Waste Steering Committee to develop new strategy		█													
			Presented to Board for comment / approval			█	█	█	█	█	█	█	█	█	█	█	█	
			Commence implementation of strategy (committee meets 1/4) Regular meetings of the Committee			█			█			█				█		
✓	✓	✓	<b>Roads and Transport Working Group</b>	Update the Regional Roads Plan		█												
				Prepare SLRP Submissions		█												
				Support the regions applications for SLRP funding		█											█	█
				Regular meetings - invite DiT to engage at meetings			█				█			█			█	
✓		<b>Economic Growth Strategy</b>	Tender approved		█													
			Consultants developed strategy including consultation phase			█												
			Draft Strategy Completed for comments			█												
			Final Strategy presented for approval				█	█	█	█	█	█	█	█	█	█		
			Implementation - including engaging with key stakeholders such as RDALC															
			Support funding applications for grants that align with the EGS															



Proposed Project Schedule LCLGA 2023/24

			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
✓	✓	✓	<b>Strategy</b>	<b>Tactics</b>										
			<b>Green Triangle Freight Action Plan</b>	Attend meetings and engage on priorities as identified by members										
✓	✓	✓	<b>Destination Development Strategy</b>	Deliver the DDM priorities in Marketing, Visitor Servicing, Events, Experience Development, Infrastructure Access, Governance and Collaboration and Industry Development.										
				Review the DDM and adapt as needed, including the implications from the SATC review.										
				Regular meetings - Tourism Management Group										
				Support regional applications for funding that aligns with the DDM and EGS										
✓	✓	✓	<b>Advocacy</b>	Implement the approved strategy and priorities										
				Refine and improve the evidence to support advocacy priorities										
				Respond to consultations on behalf of our region.										
				Review the advocacy program										
				Engage with elected members on proposed advocacy items										
✓	✓	✓	<b>Representations</b>	SATC Regional Chairs Meetings										
				Ac.Care meetings										
				ZEMC										
				Regional Executive Officers										
				SAROC										
				Women in Sports										
				Bushfire Committee										
				SACCA										



## Finance Overview

The LCLGA derives its funds from three sources. They are members' subscriptions, grants and specific project or program funding.

The LCLGA continues in 2023/24 to receive \$40,000 from the LGASA to support regional capacity-building activities, and this is very much appreciated.

The Board has adopted a position that the LCLGA should have sufficient members' equity to:

1. Cover liabilities should the association be wound up (\$175K) and
2. Provide a project reserve of \$200k above minimum cash holdings to provide flexibility for the LCLGA to take on projects without needing to raise a project levy on members outside of normal budgeting cycles.

When using the project reserve, the approach is to restore that capacity over time.

The LCLGA has strategically reducing its cash reserves through a real reduction in members' subscriptions since 2015. Members have also benefited from the cessation of Rubble Royalty payments which were an indirect form of income to the LCLGA and, on average, cost our members around \$80K pa.

The combined impact of the loss of Rubble Royalty refunds, no real increase in subscriptions for a number of years reduced annual revenue by 30% pa from 2015 in 2021. The real increases from 2021/22 and 2022/23 as part of an approved financial viability plan have helped slow the rate of decline in members' equity.

There are three projects or activities within our budget where costs are "pass-through". These are included in our membership fees but make no impact on the LCLGA bottom line.

- 1) RDALC, \$101,55
- 2) Heritage Advisory Services, \$80,666.
- 3) South Australian Coastal Alliance, \$8,407.

This means 22% of subscriptions are "passed through" to other organisations.

The Destination Development Strategy (DDS) is completing the second year of implementation, so the added value is still being demonstrated and will be reviewed at the start of the 2023/24 financial year. Therefore, we have held the member's subscriptions for the DDS to 2022/23 plus 4.8%.

The Connected and Active Communities Project (formerly StarClub); and Sports Academy budgets have previously been considered jointly as they share costs and resources, with a net \$1.5K contribution from members' equity.

In our programs, we have included in the budget \$20,000 for the Roads and Transport Management Group to prepare the Significant Local Roads Program (SLRP) submissions for the 2023/24 financial year and to update the Roads Plan.

There are two projects included in the budget, the reset of the Economic Growth Strategy (\$50K) and the completion of the Materials Recovery Project Business Case (\$65K).

These projects, if they proceed, will consume the majority of the remaining project reserve and reduce members' equity to \$200K (assuming starting members' equity is \$320K), which is still above the minimum member's equity target of \$175K.

That is acceptable but will mean we will need to recover the Project Reserve in future years.

Whilst the minimum cash position represents the costs to wind up the association (\$175K), it is also very close to three months' operating expenses (\$172K).

We are forecasting a net loss of \$118K, noting that \$115K is for one-off projects.

Without funding the two projects, the P&L would be a loss of \$3K, which is consistent with our financial viability plan, which forecast we would be slightly positive in 2023/24 based on real increases, We have been applying nominal increases and driving efficiencies where possible.

Members also sought further information on the increased costs of changing the part-time Project Admin role to a full-time Project Manager Role to improve our delivery capability to free the Executive Officer to pursue other tasks such as Advocacy.

Based on an FTE salary of \$100,000 (a \$48k increase from the current position), this would increase our loss from \$118K to \$183K i.e. a \$48K increase in salary translates to an increase in costs of \$65K.

Based on the current distribution of subscriptions, this would mean an increase in members' subscriptions per council above the amounts indicated in the 2021 financial viability plan.

This increase has not been factored into the Business Plan.

<b>Member Council</b>	<b>% Share</b>	<b>\$</b>
<b>City of Mount Gambier</b>	<b>27.58%</b>	<b>\$17,928</b>
<b>District Council of Grant</b>	<b>12.29%</b>	<b>\$7,989</b>
<b>Wattle Range Council</b>	<b>20.95%</b>	<b>\$13,615</b>
<b>Naracoorte Lucindale Council</b>	<b>14.14%</b>	<b>\$9,191</b>
<b>District Council of Robe</b>	<b>6.65%</b>	<b>\$4,322</b>
<b>District Council of Tatiara</b>	<b>12.00%</b>	<b>\$7,798</b>
<b>District Council of Kingston</b>	<b>6.40%</b>	<b>\$4,157</b>
<b>Total</b>		<b>\$65,000</b>

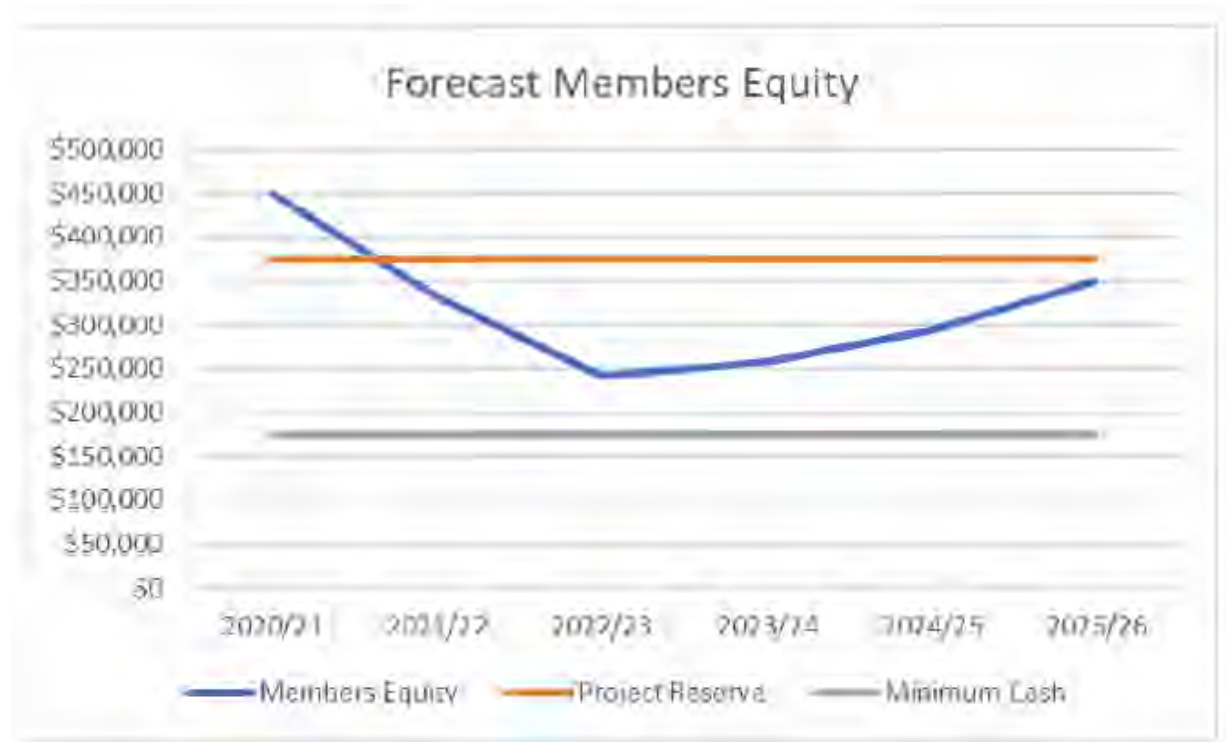
## Financial Viability

In 2021 the Board adopted a five-year financial viability plan. As discussed earlier, this Plan followed several years of a REAL decrease in members' fees.

Cash reserves have been strategically reduced through successive losses. This is an appropriate strategy as the LCLGA should have minimal reserves of members' equity above its need to deliver services and projects for its members. However, there is a risk in such a strategy that the eventual adjustment in members' subscriptions can represent a shock once the desired target is reached. That is why the board adopted a pathway of modest increases to slow losses, use the project reserve for some specific projects and return to profitability and recover the project reserve by 2025/26.

As seen in the Forecast Members Equity chart below, our expected member's equity at the end of 2023/24 is \$50K lower than the 2021 model. This model did not include funding for the economic growth strategy, which is expected to cost about \$50K.

Given that the P&L for 2023/24 would to break even, except for two projects, we are still tracking close to the 2021 forecast.



## Assumptions

The Business Plan has the following assumptions:

- That member's 2023/24 subscriptions are at the level forecast in the 2021/22 Business Plan has treated this as nominal rather than real.
- Almost all costs are known, otherwise increased by CPI (8.6% Dec to Dec Adelaide)
- We remain in our current office.
- Wages are increased by 4.8%.
- Destination Strategy contributions held at 2021/22 levels plus 4.8%.
- SACCA Contributions increased by 4.8%.
- RDALC contribution is \$101,155.
- Closing member's equity is \$320,000 at the end of 2022/23.
- Project oncosts are recovered at 20%.
- Superannuation is increased to 11%.
- Interest increased to \$10,000.
- Minimum cash holdings are \$175,000
- A \$200k "project reserve" is set at \$200,000 above the Minimum cash holdings
- SACCA, Heritage, and RDALC are pass-through costs with no impact on P&L.
- Includes known grants
- \$50K is allocated to project liabilities for the Sports Academy at the end of 2022/23.
- \$20K is carried over for the DDM Project.
- Training is based on 1.5% of salary costs.
- The LGASA Capacity Building Grant (\$40,00) is allocated to the Destination Development Strategy and Sports Academy.

## Proposed Subscriptions to deliver the 2023/24 Business Plan

2023/24								
MEMBER CONTRIBUTIONS	Subscriptions	Tourism	Connected & Active Communities	SACCA*	Programs	RDALC*	Heritage*	Total
City of Mount Gambier	\$86,165	\$61,251	\$12,775	\$1,201	\$18,800	\$26,799	\$34,171	\$241,162
District Council of Grant	\$42,095	\$29,924	\$8,523	\$1,201	\$9,184	\$13,092	\$3,437	\$107,456
Wattle Range Council	\$69,205	\$49,195	\$12,508	\$1,201	\$15,099	\$21,524	\$14,408	\$183,140
Naracoorte Lucindale Council	\$47,307	\$33,628	\$8,979	\$1,201	\$10,321	\$14,712	\$7,480	\$123,628
District Council of Robe	\$18,550	\$13,186	\$1,741	\$1,201	\$4,047	\$5,769	\$13,646	\$58,140
District Council of Tatiara	\$40,825	\$29,021	\$8,167	\$1,201	\$8,907	\$12,697	\$4,072	\$104,890
District Council of Kingston	\$21,094	\$14,995	\$4,015	\$1,201	\$4,602	\$6,561	\$3,451	\$55,919
<b>Total</b>	<b>\$325,241</b>	<b>\$231,200</b>	<b>\$56,708</b>	<b>\$8,405</b>	<b>\$70,960</b>	<b>\$101,154</b>	<b>\$80,665</b>	<b>\$874,333</b>

For comparisons, the forecast subscriptions in the 2021/22 Business Plan are provided below, noting these were forecast as real, and we have been able to treat them as nominal.

## Forecast Subscriptions 2021/22 Business Plan

MEMBER CONTRIBUTIONS	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
City of Mount Gambier	\$180,168	\$219,226	\$229,886	\$241,160	\$249,280	\$257,709
District Council of Grant	\$78,159	\$96,986	\$102,073	\$107,458	\$111,309	\$115,309
Wattle Range Council	\$134,499	\$165,757	\$174,203	\$183,141	\$189,549	\$196,204
Naracoorte Lucindale Council	\$90,065	\$111,748	\$117,520	\$123,630	\$128,004	\$132,548
District Council of Robe	\$43,469	\$53,157	\$55,578	\$58,135	\$59,990	\$61,914
District Council of Tatiara	\$75,875	\$94,668	\$99,635	\$104,893	\$108,651	\$112,556
District Council of Kingston	\$40,435	\$50,560	\$53,165	\$55,921	\$57,895	\$59,945
<b>Total</b>	<b>\$642,670</b>	<b>\$792,102</b>	<b>\$832,059</b>	<b>\$874,338</b>	<b>\$904,678</b>	<b>\$936,186</b>

The sought-after member subscriptions are the same as forecast in the 2021/22 Business Plan.

**Change from 2022/2023**

<b>INCOME</b>	<b>2022/23</b>	<b>2023/24</b>	<b>Change</b>
City of Mount Gambier	\$229,886	\$241,160	-\$11,274
District Council of Grant	\$102,073	\$107,458	-\$5,385
Wattle Range Council	\$174,203	\$183,141	-\$8,938
Naracoorte Lucindale Council	\$117,520	\$123,630	-\$6,110
District Council of Robe	\$55,578	\$58,135	-\$2,557
District Council of Tatiara	\$99,635	\$104,893	-\$5,258
District Council of Kingston	\$53,165	\$55,921	-\$2,756
Interest	\$5,000	\$10,000	-\$5,000
Grants	\$262,325	\$447,958	-\$185,633
Other	\$90,500	\$107,325	-\$16,825
<b>Total</b>	<b>\$1,189,885</b>	<b>\$1,439,621</b>	<b>-\$249,736</b>

Income is expected to increase in total by \$249,736, of which members' contributions are \$42,278 or 5%. However, in real terms, this is a decrease in funding from 2022/23 of around 3%.

The other increases include a better return on investments, increased grant funding primarily for the Connection and Active Communities Project and Sports Academy and a CPI adjustment for Sports Academy Fees (other).



**Change from 2022/2023**

EXPENSES	2022/23	2023/24	Change
Wages	\$573,560	\$709,165	\$135,605
Project Costs	\$335,255	\$449,560	\$114,305
Program Costs	\$128,410	\$146,881	\$18,471
Vehicle	\$62,013	\$71,443	\$9,430
Audit and Accounting Fees	\$28,840	\$26,064	-\$2,776
Rent	\$30,000	\$22,611	-\$7,389
Governance	\$18,000	\$18,000	\$0
Computing & IT	\$20,400	\$20,400	\$0
Insurance	\$16,000	\$27,072	\$11,072
Training	\$8,588	\$10,728	\$2,140
Printing/Stationery	\$7,200	\$7,200	\$0
Telephone	\$7,200	\$7,200	\$0
Consultancy	\$6,000	\$6,000	\$0
Meeting expenses (non project or program)	\$0	\$6,000	\$6,000
Miscellaneous	\$6,000	\$6,000	\$0
Seminars	\$6,000	\$6,000	\$0
Travel	\$12,000	\$13,032	\$1,032
Advertising & Marketing	\$1,200	\$600	-\$600
Subscriptions	\$1,920	\$3,000	\$1,080
Bank Fees	\$745	\$782	\$37
Postage	\$481	\$0	-\$481
<b>Total</b>	<b>\$1,269,812</b>	<b>\$1,557,739</b>	<b>\$287,926</b>

Major variations in budgeted expenses include:

- Salaries due to increases (4.8%) and an additional position which is fully funded by the Connected and Active Communities Grant for three years.
- Project cost increases are due to the increased scope of work with the Regional Sports Academy to explore new revenue sources. This is fully funded by ORSR and the increased funding and expected investment in the CAC project.
- Program costs are slightly higher due to reduced costs for the red meat cluster (now \$0) and the Roads Planning (\$5K less) and the additional spend on the Economic Growth Strategy (increased by \$45K) and lower estimate to complete the Business Plan for the MRF (\$15K lower based on a tendered price).
- Rent is lower based on the actual price, and being on a month-by-month contract, the expected escalation in costs did not eventuate.
- Meeting expenses were omitted from the 2022/23 budget in error and have been added back into this budget.
- Insurance costs are reflective of actual costs.
- Training costs are based on 1.5% of salary costs and reflect an increase in FTE.
- Subscriptions relate mainly to local media and the Advertiser

**Profit and Loss**

<b>INCOME</b>	<b>Total</b>
Members Subscriptions	\$874,338
Grants	\$447,958
Other	\$107,325
Interest	\$10,000
<b>Total</b>	<b>\$1,439,621</b>

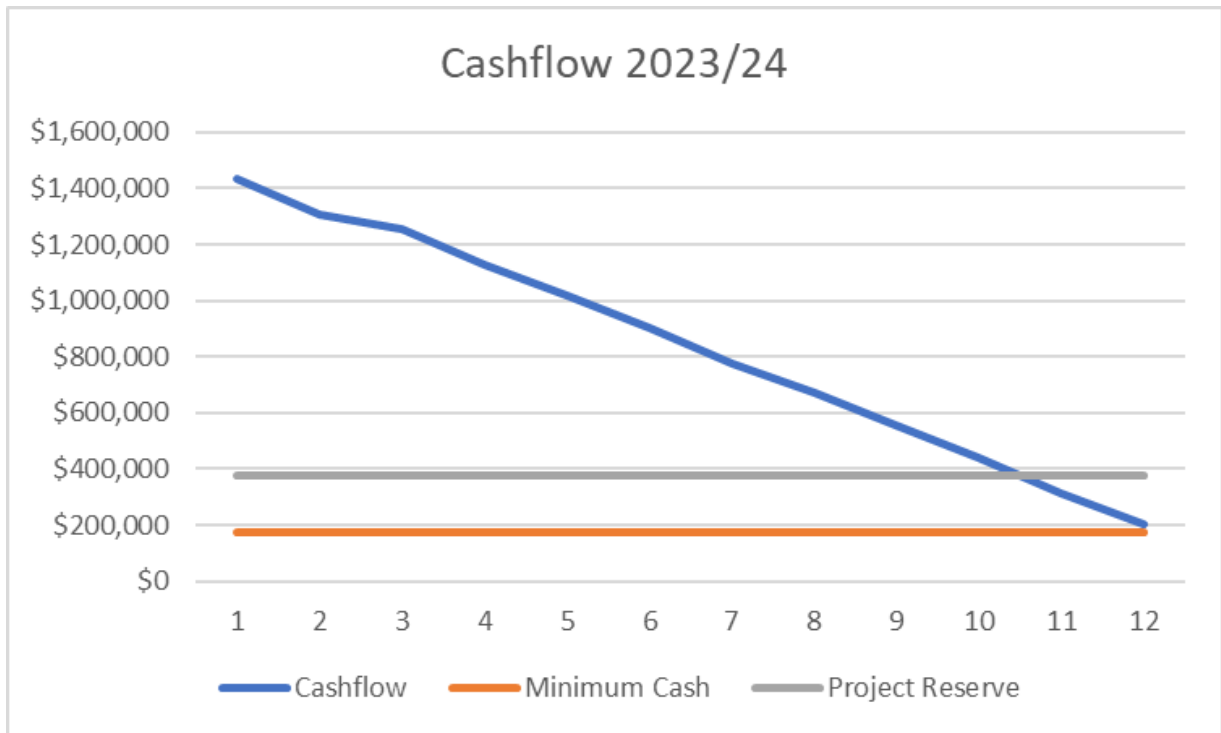
<b>EXPENSES</b>	<b>2022/23</b>
Wages	\$709,165
Project Costs	\$449,560
Program Costs	\$146,881
Vehicle	\$71,443
Audit and Accounting Fees	\$26,064
Rent	\$22,611
Governance	\$18,000
Computing & IT	\$20,400
Insurance	\$27,072
Training	\$10,728
Printing/Stationery	\$7,200
Telephone	\$7,200
Consultancy	\$6,000
Meeting expenses (non project or program)	\$6,000
Miscellaneous	\$6,000
Seminars	\$6,000
Travel	\$13,032
Advertising & Marketing	\$600
Subscriptions	\$3,000
Bank Fees	\$782
Postage	\$0
<b>Total</b>	<b>\$1,557,739</b>

<b>Net</b>	<b>-\$118,118</b>
------------	-------------------

As discussed above, the net loss forecast in the budget is \$118,118.

## Cashflow

We expect to see members' equity rise to \$1,432,363 before decreasing to \$201,882. This assumes members equity will start at \$320,000.



## Projects

PROJECTS	Income			Expenses	
	Members	Grants	Other	Expenses	Net
Destination Marketing Strategy	\$231,200	\$142,958	\$54,600	\$434,404	-\$5,646
Connected Communities	\$56,708	\$155,000	\$0	\$202,423	\$9,285
Sports Academy	\$0	\$150,000	\$52,725	\$213,532	-\$10,807
<b>Total</b>	<b>\$287,908</b>	<b>\$447,958</b>	<b>\$107,325</b>	<b>\$850,359</b>	<b>-\$7,168</b>

The Destination Strategy has a loss of \$5.6K, which we expect to offset with some additional grants during the year. If we can't, then this loss is factored in as a contribution from members' equity; we have also assumed members will approve a transfer of \$20,000 from 2022/23 into 2023/24, which represents the expected surplus in 2022/23. As these funds have been provided specifically for the Destination Strategy, we will be seeking to carry these funds forward for that project.

The net impact across the CAC and Sports Academy is \$1.5K, which is not considered material and is likely to be netted out during the year from the acquisition of sponsorships for the Academy.

Please note that Localis is a shared purchasing arrangement which is transacted separately to the Destination Development Strategy and is netted out as a pass through. We are currently seeking new quotes to provide to members to see if they wish to continue with this product for our region.

## Programs

	Income			Expenses	
PROGRAMS	Members	Grants	Other	Salary & Oncost	Program Expenses
Roads		\$0	\$0		\$20,000
Waste - MRF Business Case	\$70,960	\$0	\$0	\$71,816	\$65,000
Economic Growth Strategy		\$0	\$0		\$50,000
<b>Total</b>	<b>\$70,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,816</b>	<b>\$135,000</b>

## Pass-Throughs

	Income			Expenses	
PASS THROUGH	Members	Grants	Other	Expenses	Net
Heritage advisory services	\$80,657	\$0		\$80,657	\$0
RDALC	\$101,155	\$0		\$101,155	\$0
SACCA	\$8,405	\$0		\$8,405	\$0
<b>Total</b>	<b>\$190,217</b>	<b>\$0</b>	<b>\$0</b>	<b>\$190,217</b>	<b>\$0</b>

## 16.5 South Australia Police - Millicent Road Safety Centre School Holiday Program

Report Type	Correspondence
Correspondent	Superintendent Bob Gray – Officer in Charge – Traffic Services Branch
File Reference	GF/2.38.1/1 I213447
Attachments	1. I 213447 2.38.1 1 SAPOL [16.5.1 - 2 pages]

### RECOMMENDATION

That the correspondence from Superintendent Bob Gray dated 3 May 2023 regarding Road Safety Centre School Holiday Program be received and noted.



**SOUTH AUSTRALIA POLICE**  
SAFER COMMUNITIES

OFFICIAL

LETTER NO. 1213447					
FILE GF/ 2.38.1/1 PF/					
DATE RCVD 09 MAY 2023				REFER TO: EA	
CEO	DCS	DDS	DES		FILE

3 May 2023

Wattle Range Council  
PO Box 27  
Millicent  
SA 5280

Dear Mayor Des Noll

During the 18 and 19 April 2023 members of SAPOL's Road Safety Centre attended Millicent and presented the Road Safety Centre School Holiday Program to students at the Millicent Road Safety Centre. Three sessions were presented over the two days which saw students aged between the ages of 5-8 years and 9-12 years attend road safety sessions.

The sessions were free and designed to provide students with the opportunity to gain vital road safety education. The two hours program saw students participate in a classroom session and a practical session on pedestrian and bicycle riding on the mock roadway to put into practice their newly learnt knowledge.

SAPOL's ability to deliver these sessions to Limestone Coast students would not have been possible without the extraordinary support of the Wattle Range Council, in particular Ms Sarah Marzec, Community Development Officer. Ms Marzec ensured our ability to attend and deliver these sessions was a seamless process. She provided support in establishing the partnership between SAPOL and the Wattle Range Council which saw the sessions delivered in a seamless manner.

Ms Marzec attended at the commencement of each session to ensure we had all the necessary resources and support for the sessions. Her positive can do attitude is a credit to herself and the Wattle Range Council.



**Government of  
South Australia**

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**OFFICIAL**

SAPOL's Road Safety Centre is excited by the possibility of returning to Millicent and utilising these amazing facilities at the Road Safety Centre. We are currently working with SAPOL's Limestone Coast Local Service Area Crime Prevention Section to finalise future opportunities.

We look forward to working with Ms Marzec and the Wattle Range Council in the future.

Kind regards



Superintendent Bob Gray  
Officer in Charge  
Traffic Services Branch  
2A Sudholz Road  
Holden Hill  
SA 5013  
Email: [Robert.gray@police.sa.gov.au](mailto:Robert.gray@police.sa.gov.au)

**OFFICIAL**

**16.6 Letter from Tony Pasin MP to The Hon Tom Koutsantonis MP re Left Hand Turning Lane - Southern Ports Highway to Southend Access Road**

Report Type	Correspondence
Correspondent	Tony Pasin MP – Federal Member for Barker
File Reference	GF/10.83.4 and GF/14.85.1/3 EI2023/214524
Attachments	1. 230529 Kouts - Southend intersection.docx [ <b>16.6.1</b> - 1 page]

**RECOMMENDATION**

That the correspondence from Tony Pasin MP dated 29 May 2023 regarding the left-hand turning lane – Southern Ports Highway to Southend Access Road be received and noted.





# TONY PASIN MP

Federal Member for Barker



29 May 2023

The Hon Tom Koutsantonis MP  
Minister for Infrastructure and Transport

By email only: [ministerkoutsantonis@sa.gov.au](mailto:ministerkoutsantonis@sa.gov.au)

Dear Minister

### Left hand turning lane – Southern Ports Highway to Southend Access Road

I write again regarding a proposed left hand turning lane from the Southern Ports Highway onto the Southend Access Road at Southend.

You may recall that following your election to Government 12 months ago I wrote to you in your capacity as the new State Minister for Infrastructure requesting an update on plans to address safety concerns at this intersection.

In responding to my request, you stated that your department had estimated the project at \$600,000, far above the amount of \$70,000 that was noted in the nomination for funding under the Federal Government's 2021-22 Black Spot program.

You also wrote that you considered the junction, *'operating safely and in a satisfactory condition in its current layout'*.

I respectfully dispute both claims.

With the 2023 Federal Budget confirming \$110 million for the Black Spot Program remains in the forward estimates, I request that your department revisit the proposal to install a sheltered left turn lane from Southern Ports Highway onto Southend Access Road and to this end, undertake a more considered costing for works and a risk safety audit with a view to nominating and supporting this project for Federal Black Spot funding.

Yours sincerely

Tony Pasin MP  
Federal Member for Barker  
Assistant Shadow Minister for Infrastructure and Transport  
Tel: 08 8531 2466

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## 16.7 Independent Strategic Review of the Infrastructure Investment Program

Report Type	Correspondence
Correspondent	Tony Pasin MP – Federal Member for Barker
File Reference	GF/7.41.1/22; 7.41.1/21; 14.64.1/1; 14.19.2/1 EI2023/214526
Attachments	1. 230526 Brief to Local Government - Infrastructre Review [16.7.1 - 2 pages]

### RECOMMENDATION

That the correspondence from Tony Pasin MP dated 26 May 2023 regarding the Independent Strategic Review of the Infrastructure Investment Program be received and noted.

<b>TO</b>	ALL LOCAL GOVERNMENT WITHIN BARKER
<b>TOPIC</b>	Independent Strategic Review of the Infrastructure Investment Program
<b>DATE</b>	26 May 2023

### **PURPOSE**

1. To update Local Government that Labor's snap 90-day infrastructure review now includes:
  - Roads to Recovery
  - Black Spot
  - Bridges Renewal
  - Heavy Vehicle Safety and Productivity Program
2. Recommend Local Government make direct representation to the Review panel on this matter.

### **BACKGROUND**

On 1 May 2023 the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon. Catherine King MP, announced a "90-day Independent Review" of road and rail infrastructure projects under the Commonwealth Government's Infrastructure Investment Program.

The Infrastructure Investment Program (IIP) is a key element of the former Coalition Government's \$120 billion 10-year Infrastructure Pipeline which was established with the intent to provide enhanced transparency and certainty for the entire infrastructure supply chain and investment partners.

Labor's 90-day review will be undertaken by Mr Reece Waldock AM, Ms Clare Gardiner-Barnes and former Commonwealth Infrastructure Department Secretary, Mr Mike Mrdak AO.

At the time of the announcement the Government did not release Terms of Reference for the review but did indicate the Labor Party's election commitments would be exempt from the review. Projects that were 'under construction' would also be exempt.

The Coalition's Shadow Infrastructure team pressed this matter at Senate Estimates this week and the Government provided the Terms of Reference of the 90 day review (now called the *Independent Strategic Review of the Infrastructure Investment Program*) to the Estimates Committee.

We understood there are around 800 projects on the IIP, of which more than 400 are designated by the Department as being 'in planning' and thus subject to the Review. These projects represent total investment of more than \$80 billion, of which the Commonwealth contribution is \$50 billion.

While the Review was originally announced to be investigating infrastructure projects, Senate Estimates questioning of Departmental Officials has this week revealed ongoing road investment programs which are important to the local government sector have also been referred to the

Review, including Roads to Recovery, Black Spot, Bridges Renewal Program and Heavy Vehicle Safety and Productivity Program.

The Coalition strongly supports these programs and recognises the critical importance of the Roads to Recovery program in enabling local government to maintain and upgrade the local road network, as well as the valued role of the Black Spot and Bridges Renewal programs in addressing sites of risk.

The terms of reference provide clear guidance to the Review panel, which is consistent with Minister King's public statements and criticisms of the \$120 billion infrastructure pipeline:

*The Australian Government is committed to delivering a pipeline of land transport infrastructure projects that is sustainable, aligned to market capacity and comprised of nationally significant projects. In recent years, the Infrastructure Investment Program has drifted away from a focus on projects of national significance.*

Most concerning is the use of the term "national significance" when considering existing programs such as Roads to Recovery.

In response to these concerns raised by the Coalition in Parliament, the Minister for Regional Development, Local Government and Territories, the Hon. Kristy McBain has stated the Roads to Recovery program will not be abolished, but provided no further commitments as to what the changes may be made to that program or guarantees regarding the other programs.

The terms of reference specifically require the Review to "make recommendations on **reforms**" to Roads to Recovery and the other programs.

Upon Coalition questioning, the Department was unable to clarify if the Government or the Review panel would consult with local government as a key stakeholder and partner in the delivery of road infrastructure and manager of 75% of Australia's road network.

The Coalition's Shadow Infrastructure team believes it to be advantageous for the local government sector (whether specifically invited to do so or not) to make submissions to the Review and to request an opportunity to present directly to the Review panel.

The Coalition will be publicly encouraging the Commonwealth Government to ensure the local government sector is fully consulted by the Review, and in any subsequent design changes to infrastructure programs or in relation to infrastructure projects of interest to the sector.

**Tony Pasin MP**

## 17 Motions On Notice

### 17.1 Motion on Notice - Cr Moira Neagle - Millicent Saleyards

Report Type	Motions on Notice
Author	Cr Moira Neagle
File Reference	GF/9.24.1/6
Attachments	Nil

Cr Moira Neagle submitted the following Motion on Notice in regard to Millicent Saleyards.

I Moira Neagle, give notice of my intention to move the following motion at the Council Meeting of 13 June 2023.

#### **RECOMMENDATION**

That Council resume spending on the Millicent Saleyards to meet SafeWork SA requirements and that there be a moratorium on decisions about the future of the Millicent Sale Yards until June 30<sup>th</sup>, 2026.

#### *Rationale*

- *I seek leave of the meeting to request that this motion be discussed and moved during the agenda Item 14.1 Millicent Saleyards Advisory Committee Minutes of Meetings.*
- *The result of the survey consultation is, again, that the Millicent Saleyards remain open.*
- *Every time the Chamber has sought to close the Saleyards or sought public consultation about its future, the response has always been to keep the Yards open.*
- *We should value the outcome of consultation rather than **appear** to simply be consultative.*
- *The Millicent Saleyards needs a secure future to promote its sales and to implement other actions to maximise the economic efficiency of the Yards and surrounding land.*
- *The agricultural sector contributed a significant amount to our rates revenue and consultation indicates that this service is one that they want to keep.*
- *The indicated commitment to our Saleyards inherently has significance beyond throughput numbers and goes to the heart of what is important to this community.*

# 18 Urgent Motions Without Notice

Urgent Motions without Notice may be raised at this point of the Meeting.

## **20 Meeting Closure**

Meeting Closure.