

	POLICY	Version:	4
	Naming of Roads	Date Adopted:	12 Mar 2024
		Next Review Due:	12 Mar 2028

1. STATEMENT

The purpose of this policy is to ensure that an open and transparent process is undertaken to consult the community in relation to the naming of roads throughout the Council region.

2. DEFINITIONS

There are no known definitions related to this policy.

3. PRINCIPLES

3.1 Scope

Council has the power under section 219 of the *Local Government Act 1999 (the Act)* to assign a name to, or change the name of:

- a public road
- a private road, and
- a public place.

Council must assign a name to each public road created by land division (this requirement applies from 1 July 2010). The developer is required to submit proposed road names to Council for prior approval.

It is Council's policy that all sealed public roads and all formed public roads within the Council area that are regularly accessed will be assigned a name. This does not include 'unmade' road reserves.

All formed private roads that are accessible to the public (with the exception below) will also be assigned a name. Private roads with five or less property addresses do not need to be named. In these cases, address numbers will be assigned off the road that the private road exits on to.

All roads that can be used as part of an address for an address site will be assigned a name.

Road name signs that identify each public road will, as far as practicable, be placed at every road intersection and will clearly indicate the road to which it applies.

3.2 Initiating the Road Naming Process

A road naming process may be initiated if:

- a request is received by the Council from an affected landowner or their agent
- Council resolves that a name change be investigated
- Council staff determine it is in the public interest to investigate a change in road name
- Council opens or forms a road, or
- Council receives an application for a land division.

3.3 Road Names - Uniqueness

In the naming and renaming of public roads the following principles will be observed:

- a road will have only one name
- a road name will be unique within a rural locality. Duplicate road names within a locality will be resolved in order to avoid confusion (e.g. emergency services response)

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- roads that are maintained by the Department for Infrastructure and Transport (DIT) will be named by DIT. Council will consult with DIT in relation to naming these roads
- duplicate names and similar sounding names (e.g. Paice, Payce or Pace Roads) within a locality will be avoided where possible
- if possible, duplication of names in proximity to an adjacent locality will also be avoided. However, roads crossing Council boundaries should have a single and unique name
- wherever practicable, road names will be continuous from the logical start of the road to the logical end of the road, irrespective of Council boundaries, landforms and intersecting roads
- roads are not to be named after a living person
- road names must have relevance to the area.

3.4 Naming of Private Roads

This policy covers all formed roads that are regularly accessed and therefore includes private roads. Private landowners are not obliged to seek Council approval for naming their roads. However, there is a public interest in encouraging private landowners and developers to select suitable names, preferably in accordance with this policy, and to obtain Council endorsement for the name. Where Council proposes to assign a name to a private road it will consult with the owner of the land over the proposed name and the signage requirements for the road.

3.5 Consultation with Adjoining Council

If a Council decides to change the name of a public road that runs into the area of an adjoining Council, the Council will give the adjoining Council at least two months' notice of the proposed change and consider any representations made by the adjoining Council in response to the notice [see s.219(2) of the *Act*].

3.6 Public Notice of Name Assignment or Change

Council will give public notice of the assigning or changing of a road name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the *Act*. Public notice will include the date that the new name takes effect and notice will also be published on the Council's website www.wattlerange.sa.gov.au.

Where a road is to be named or renamed:

- a) Council will advertise the proposed naming or name-change of the road in the local press, allowing a period of four weeks for written submissions prior to closing of the relevant Agenda
- b) Council will then make a determination of name and will notify parties who have made a written submission of the outcome.

3.7 Advise Relevant Parties of New Name or Name Change

Council will provide written notice (e.g. by email) of Council's decision on a new road name or name change to all relevant parties, including:

- Registrar-General
- Surveyor-General, and

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- Valuer-General [see s.219(3)(a) of the Act]
- the owner of the road (if a private road)
- owners of abutting properties
- Australia Post
- Telecommunications provider
- SA Water
- SA Power Networks
- SA Police
- SA Ambulance Service, and
- SA Metropolitan Fire Service and/or Country Fire Service.

3.8 Date of Effect for New Names or Name Changes

The date of effect of the new or changed road name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.

The date of effect will be determined after considering:

- in respect of renaming an existing road, the impact on existing property owners, residents, tenants and occupiers
- potential confusion for people using maps and street directories that effectively become out of date, and
- the desire of some developers to sell property 'off the plan' and the opportunity for new owners to know their future address at an early stage.

Council will update the Register of Public Roads as required by s.231 of the Act.

3.9 Road Name Signage

Council will ensure road naming signage in accordance with the relevant Australian Standard is erected (signage may be erected during construction of a sub-division).

NOTE: Signage for State road names is the responsibility of DIT.

4. REVIEW

This policy will be reviewed every four years.

Upon review, ELT, Council and the public must be consulted.

5. AVAILABILITY

This policy is available without charge on the Council website: www.wattlerange.sa.gov.au.

A copy of the policy may also be purchased from the Principal Council Office, Civic Centre, George Street, Millicent upon payment of a prescribed fee in accordance with Council's Schedule of Fees and Charges.

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6. REFERENCES & FURTHER READING

References	•
Relevant Legislation:	• <i>Local Government Act 1999</i> – Section 219
Relevant Policies / Procedures / Guidelines	• There are no relevant documents relating to this policy.

7. ADOPTION & AMENDMENT HISTORY

The table below sets out the adoption, review and amendment history of the policy.

Version No:	Issue Date:	Authorised by:	Description of Change:	Minutes Reference:
1	9 December 2008	Council	Adopted	Folio 4096; Item 11.1.7
2	5 May 2010	Council	Reviewed	Folio 4358; Item 11.1.10
3	12 April 2011	Council	Reviewed	Folio 4544; Item 11.1.8
3.1	26 July 2016	ELT	Amended – policy number	-
3.2	23 October 2023	ELT	Minor changes: updated government department names	Item 13.4.3
3.3	12 December 2023	Council	Approved release of policy for community consultation subject to amendment to remove reference in section 3.6 to Ward Committees	Folio 10942; Item 15.2.6
4	12 March 2024	Council	Reviewed policy and updated references	Folio 10976; Item 15.2.2

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