

WATTLE RANGE COUNCIL

Minutes of the Ordinary Meeting of Wattle Range Council held in the Council Chambers, Civic Centre, George Street, Millicent on 10 November 2020 at 5.00 pm.

1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

2. PRESENT

His Worship the Mayor D Noll
 Cr D Agnew
 Cr D Burrow
 Cr S Cox
 Cr J Drew [attended at 5.25 pm]
 Cr P Dunnicliff
 Cr K McGrath
 Cr D Muhovics
 Cr R Paltridge
 Cr D Price
 Cr G Slarks

Messrs BJ Gower (Chief Executive Officer)
 PA Duka (Director Corporate Services)
 PA Halton (Director Engineering Services)
 SW Chapple (Director Development Services)
 Ms CP Allen (Executive Assistant)

3. APOLOGIES

Cr M Neagle

Mayor Noll congratulated and presented Certificates of Service to Cr Dale Price, Cr Dean Burrow, Cr Sharon Cox and Cr Peter Dunnicliff for 10 Years of service and dedication to Local Government. Both Cr Cox and Cr Dunnicliff have in fact completed 14 years with their 15 years due November 2021.

Elected Members congratulated their fellow Councillors for their achievements.

4. DISCLOSURE OF INTERESTS

Cr Price disclosed that he had a Perceived Conflict of Interest in regard to Item 17.1.

5. CONFIRMATION OF THE MINUTES

5.1 Ordinary Meeting of Council – 13 October 2020 (Folio 9035 – Folio 9049)

Cr Muhovics moved that the Minutes of the Ordinary Meeting dated 13 October 2020 be taken as presented and confirmed.

Cr Dunnicliff seconded

CARRIED

5.2 Confidential Meeting of Council – 13 October 2020 (CM 887 – CM 893) – Released Immediately

Cr Agnew moved that the Minutes of the Confidential Meeting dated 13 October 2020 be taken as presented and confirmed.

Cr Price seconded

CARRIED

5.3 Special Meeting of Council – 19 October 2020 (Folio 9053 – Folio 9054)

Cr Paltridge moved that the Minutes of the Special Meeting dated 19 October 2020 be taken as presented and confirmed.

Cr Price seconded

CARRIED

6. MATTERS ARISING FROM THE MINUTES

NIL

7. ADJOURNMENTS

NIL

8. MAYORAL COMMUNICATIONS

8.1 Mayoral Communications

Cr Dunnicliff moved that the Mayoral Communications be received and noted.

Cr Price seconded

CARRIED

9. DEPUTATIONS

9.1 Substance Misuse Limestone Coast – Planet Youth Data

[Ms Sophie Bouchier and Ms Kate Hill (photographer) attended the meeting at 5.07 pm]

Ms Sophie Bouchier made a presentation to Council regarding Substance Misuse Limestone Coast.

[Cr Drew attended the meeting at 5.25 pm]

[Ms Sophie Bouchier and Ms Kate Hill (photographer) left the meeting at 5.27 pm]

9.2 Coonawarra Soldiers Memorial Hall Committee – Financial Assistance Request

[Mr Brian Smibert attended the meeting at 5.28 pm]

Mr Brian Smibert made a presentation to Council regarding the Coonawarra Soldiers Memorial Hall Committee – Financial Assistance Request for rebuilding the kitchen in the old Coonawarra School Building.

[Mr Brian Smibert left the meeting at 5.45 pm]

10. PETITIONS

NIL

11. REPORTS FROM COUNCIL MEMBERS

Cr McGrath advised that he attended the HAC Meeting on Thursday, 16 October 2020.

12. QUESTIONS WITH NOTICE

NIL

13. QUESTIONS WITHOUT NOTICE

Various questions were asked but there was no resolution that entry be made into the Minutes.

14. REPORTS FROM COUNCIL COMMITTEES

14.1 Greenrise Lake Advisory Committee - Minutes of Meeting held on 12 October 2020

Cr Paltridge moved that the Minutes of the Greenrise Lake Advisory Committee Meeting dated 12 October 2020 be received and noted.

Cr Price seconded

CARRIED

Cr Paltridge moved that Council acknowledge the resignation of Graham Hinze and thank him for his work on the Committee.

Cr Cox seconded

CARRIED

Cr Cox moved that Council proceed to advertise a vacancy on the Greenrise Lake Advisory Committee for a period of 21 days.

Cr Burrow seconded

CARRIED

15. REPORTS FROM COUNCIL OFFICERS

15.1 Chief Executive Officer

15.1.1 Monthly Project Status Report

Cr Muhovics moved that Council receive and note the report.

Cr Agnew seconded

CARRIED

15.1.2 Council Office – Further Guidance

Cr Price moved that Council receive and note the report.

Cr Burrow seconded

CARRIED

Short Term Suspension of Proceedings

The Mayor, with the approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitate informal discussion in relation to the Council Office report.

Cr Price moved that the meeting be suspended for 20 minutes until 6.16 pm.

Cr Drew seconded

CARRIED

The meeting adjourned at 5.56 pm.

Cr Price moved an extension to the suspension of meeting procedures for another 10 minutes until 6.26 pm.

Cr Paltridge seconded

CARRIED

The meeting reconvened at 6.20 pm.

Cr Dunnicliff moved that Council directs the CEO to ensure that the primary project management constraint for the proposed new Council Office project is to be scope driven followed by cost as the secondary constraint.

Cr Drew seconded

CARRIED

Cr Price moved that Council allocates an indicative \$5.5M to the Long-Term Financial Plan for the construction and fit out of a potential new Council Office.

Cr Muhovics seconded

CARRIED

AMENDMENT

Cr Burrow moved that the \$5.5M include solar panels, air-conditioning and amenities.

Cr Burrow withdrew his amendment.

AMENDMENT

Cr Burrow moved that the demolition of the former Netball building be deferred until a decision is made on the Council Office being built there.

Cr Burrow withdrew his amendment.

ADJOURNMENT OF MEETING

Cr Dunnicliff moved that the meeting be adjourned for dinner until 7.10 pm.

Cr Cox seconded

CARRIED

The meeting adjourned at 6.36 pm.

The meeting reconvened at 7.10 pm.

15.1.3 Council Marketing Strategy

Cr Cox moved that Council receive and note the report.

[Cr Price and Cr Slarks resumed the meeting at 7.11 pm]

Cr Drew seconded

CARRIED

Cr Drew moved that Council consider supporting the Marketing Strategy from David O'Loughlin in the 2021/22 Budget.

Cr Cox seconded

CARRIED

15.2 Director Corporate Services

15.2.1 Monthly Financial Performance Report

Cr Burrow moved that Council receive and note the 2020/21 October Financial Performance Report.

Cr McGrath seconded

CARRIED

15.2.2 Additional Resources & Staffing

Cr Burrow moved that Council:

1. Approves the employment of 2 full time equivalent employees for a period of 15 months (January 2021 – April 2022) to assist with the transition to the Datascape Enterprise Management System.
2. Approves the employment of 2 full time apprentices for a period of three years for the Parks and Gardens and Mechanical Services Teams.
3. Approves a budget variance of \$126,000 in 2020/21 for the employment of additional staff and apprentices.
4. Approves a budget variation of \$39,000 in 2020/21 for the procurement of an Optical Character Recognition (OCR) software system that complements the new Datascape Enterprise Management System.

Cr Muhovics seconded

CARRIED

15.3 Director Development Services

15.3.1 Australia Day Awards

Cr Paltridge moved that Council receive and note the report.

Cr Agnew seconded

CARRIED

Cr Paltridge moved that Council adopt the amended Australia Day Policy 1.26.

Cr Price seconded

CARRIED

Cr Cox moved that Council endorse the following for the 2021 Australia Day Selection Panel:

Riddoch Ward	Cr Rick Paltridge
Corcoran Ward	Cr Sharon Cox
Kintore Ward	Cr Kevin McGrath
Sorby Adams Ward	Cr Deb Agnew

Cr Price seconded

CARRIED

15.3.2 Council Assessment Panel (CAP) – Appointment of Members

Cr Cox moved that Council receive and note the report.

Cr Muhovics seconded

CARRIED

Cr Price moved that Council appoints the following as members to the Council Assessment Panel for a term ending 30 June 2022 or until such time as a Regional Assessment Panel is established:

- Elizabeth Travers (Presiding Member) [Independent]
- Michael Talanskas [Independent]
- Meg Redman [Independent]
- Mark Teakle [Independent]
- Councillor Peter Dunncliff (Council Member)

Cr Slarks seconded

CARRIED

15.3.3 Update – Memorandum of Understanding (MOU) – Limestone Coast Southern Regional Assessment Panel

Cr Cox moved that Council receive and note the report.

Cr Agnew seconded

CARRIED

Cr Drew moved that Council authorise the Chief Executive Officer to proceed with an application to the Minister for the establishment of the joint regional assessment panel in conjunction with the District Council of Robe and District Council of Grant.

Cr Muhovics seconded

CARRIED

15.3.4 Building Fire Safety Committee

Cr Burrow moved that Council receive and note the report.

Cr Cox seconded

CARRIED

Cr Price moved that Council:

2. In accordance with section 157 of the *Planning, Development and Infrastructure Act 2016* ('the PDI Act'):

2.1. Establish the Wattle Range Council - Building Fire Safety Committee ('the Committee') and designate it as the appropriate authority for the area of the Council.

2.2. Appoints the following members of the Committee:

- 2.2.1. Mr Chris Tully, as a person who holds prescribed qualifications in building surveying
- 2.2.2. Mr Grant Riches as a person with expertise in the area of fire safety; and
- 2.2.3. Cr Muhovics, as a person selected by the Council.

Cr Slarks seconded

CARRIED

Cr Dunnicliff moved that Council:

2. In accordance with section 157 of the *Planning, Development and Infrastructure Act 2016* ('the PDI Act'):
 - 2.3. Taking into account the nature of the Council's area, the Committee will also include a person approved by the Chief Officer of the South Australian Country Fire Service ('CFS'):
 - 2.3.1. Notes that the Chief Officer of the SA CFS has approved Julian Aggiss as a member of the Committee.
 - 2.3.2. Notes that the Chief Officer of the SA CFS has approved Colin Paton and Darren Chapman as deputy members to Julian Aggiss.

Cr McGrath seconded

CARRIED

Cr Cox moved that Council:

2. In accordance with section 157 of the *Planning, Development and Infrastructure Act 2016* ('the PDI Act'):
 - 2.4. That the members of the Committee will hold office for the following terms:
 - 2.4.1. Mr Chris Tully, a term of two years, expiring on 10 November 2022;
 - 2.4.2. Mr Grant Riches, a term expiring on 09 July 2021;
 - 2.4.3. Cr Muhovics, a term of two years, expiring on 10 November 2022 or at the end of their Council term of office (whichever occurs first).

Cr Slarks seconded

CARRIED

Cr Slarks moved that Council adopt the Draft Building Fire Safety Committee Terms of Reference for a new committee to be constituted under the *Planning, Development and Infrastructure Act 2016* ('the PDI Act').

Cr Price seconded

CARRIED

Cr Dunnicliff moved that Council appoints Mr Chris Tully as the Chairperson of the Committee.

Cr Drew seconded

CARRIED

Cr Dunnicliff moved that Council appoints the following person as deputy member of the Committee, whose term of office as a deputy member will coincide with the term of office of the member for whom they are the deputy:

- Cr Burrow as deputy to Cr Muhovics

Cr Cox seconded

CARRIED

15.4 Director Engineering Services

15.4.1 Land Division Policy for Provision of Infrastructure

Cr Price moved that Council receive and note the report.

Cr Muhovics seconded

CARRIED

Cr Burrow moved that Council adopt the amended Land Division Policy for the Provision of Infrastructure.

Cr Slarks seconded

CARRIED

15.4.2 Federal Government Grants – HVSP and LRCIP

Cr Paltridge moved that Council receive and note the report.

Cr Dunnicliff seconded

CARRIED

Cr Price moved that Council:

1. Accept the funding Agreement for the two projects under the Heavy Vehicle Safety Productivity Program.
2. Refer to the budget, Council's contribution to Heavy Vehicle Safety Productivity Program \$1.450M.
3. Write to the Department of Infrastructure Transport seeking a \$450,000 contribution to the Intersection Upgrade Program and follow up with Glenelg Shire Council on its contribution to Border Road Upgrade as part of the funding for the project under the Heavy Vehicle Safety Productivity Program.

Cr Dunnicliff seconded

CARRIED

Cr Paltridge moved that Council under the Local Roads and Infrastructure Program funding extension refer the Coonawarra Rail Trail.

Cr Slarks seconded

CARRIED

15.4.3 Cray Buyer - Beachport

Cr Muhovics moved that Council receive and note the report.

Cr Cox seconded

CARRIED

15.4.4 Greenrise Commonage – Request for Fill

Item Withdrawn

15.4.5 Replacement of Roof and Air-conditioning – Millicent Library

Cr Drew moved that Council receive and note the report.

Cr Slarks seconded

CARRIED

15.4.6 Waste Voucher Review

Cr Burrow moved that Council receive and note the report.

Cr Cox seconded

CARRIED

16. CORRESPONDENCE

16.1 Limestone Coast Local Government Association – Annual Report and Financial Statements

Cr Price moved that the 2019/20 Annual Report and Financial Statements from Limestone Coast Local Government Association dated 21 October 2020 be received and noted.

Cr Slarks seconded

CARRIED

16.2 Limestone Coast Local Government Association – Meeting Summary – General Meeting – 9 October 2020

Cr Paltridge moved that the correspondence from Limestone Coast Local Government Association – Key Outcomes dated 9 October 2020 be received and noted.

Cr Slarks seconded

CARRIED

17. MOTIONS ON NOTICE

17.1 Funding Variation – Glencoe Memorial Wall – Cr Deb Agnew

Cr Price advised that he had a Perceived Conflict of Interest in regard to the Glencoe Memorial Wall as he is the Secretary of the Glencoe Progress Association.

[Cr Price declared a Conflict of Interest and left the meeting at 8.16 pm]

Cr Agnew moved that Council approves a funding variation of \$10,067 for the Glencoe Memorial Wall for the supply (\$4,952) and installation of paving stones (\$5,115).

Cr Paltridge seconded

Cr Drew moved that the question lie on the table.

Cr Cox seconded

CARRIED

[Cr Paltridge left the meeting at 8.37 pm]

18. URGENT MOTIONS WITHOUT NOTICE

19. ITEMS FOR CONSIDERATION IN CONFIDENCE

19.1 Confidential – Evaluation of Reseals and Line-marking Tenders

Cr Muhovics moved that:

1. Pursuant to Sections 90(2) and 90(3)(k) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Item 19.1 excepting the following persons:

- Mr BJ Gower – Chief Executive Officer
- Mr PA Duka – Director Corporate Services
- Mr PA Halton – Director Engineering Services
- Mr SW Chapple – Director Development Services
- Mrs C Allen – Minute Taker

to enable the Council to consider Item 19.1 in confidence on the basis that the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 19.1 tenders for the supply of goods, the provision of services or the carrying out of works.

Specifically, the present matter relates to a tender for the bituminous reseals and line-marking program.

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Cr Cox seconded

CARRIED

Mayor Noll stated:

To all members of the gallery, I advise that Council has resolved that this matter is to be considered in confidence pursuant to section 90 of the Local Government Act 1999 because the matter relates to a tender for the bituminous reseals and line-marking program.

Accordingly, I have to ask all members of the public and press to leave the Council Chambers.

Thank you

[Cr Paltridge resumed the meeting at 8.38 pm]

[Cr Price resumed the meeting at 8.38 pm]

Cr McGrath moved that Council receive and note the report.

Cr Cox seconded

CARRIED

Cr Cox moved that Council

1. Authorise the CEO to enter into a contract with Inroads Pty Ltd for the provision of bituminous reseal services.
2. Authorises the CEO to enter into a contract with Action Line Marking (SA) Pty Ltd for the provision of line-marking services.

Cr McGrath seconded

CARRIED

Cr Drew moved that Council

1. Pursuant to Section 91(7) of the *Local Government Act 1999* Council orders **that the following document(s) (or part) shall be kept confidential**, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(k) of the Act:

- **The Report of Item No. 19.1 of 10 November 2020**

On the grounds that the document(s) (or part) relates to tenders for the supply of goods, the provision of services or the carrying out of works.

Specifically, the present matter relates to a tender for the bituminous reseals and line-marking program.

This order shall operate until **10 November 2021** and will be reviewed at least annually in accordance with the Act.

2. Pursuant to Section 91(9)(c) of the Act, the Council delegates to the Chief Executive Officer the power to revoke this order and must advise the Council of the revocation of this order as soon as possible after such revocation has occurred.

Cr McGrath seconded

CARRIED

Meeting closed at 8.47 pm.

Taken as presented and confirmed.

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MAYOR

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DATE