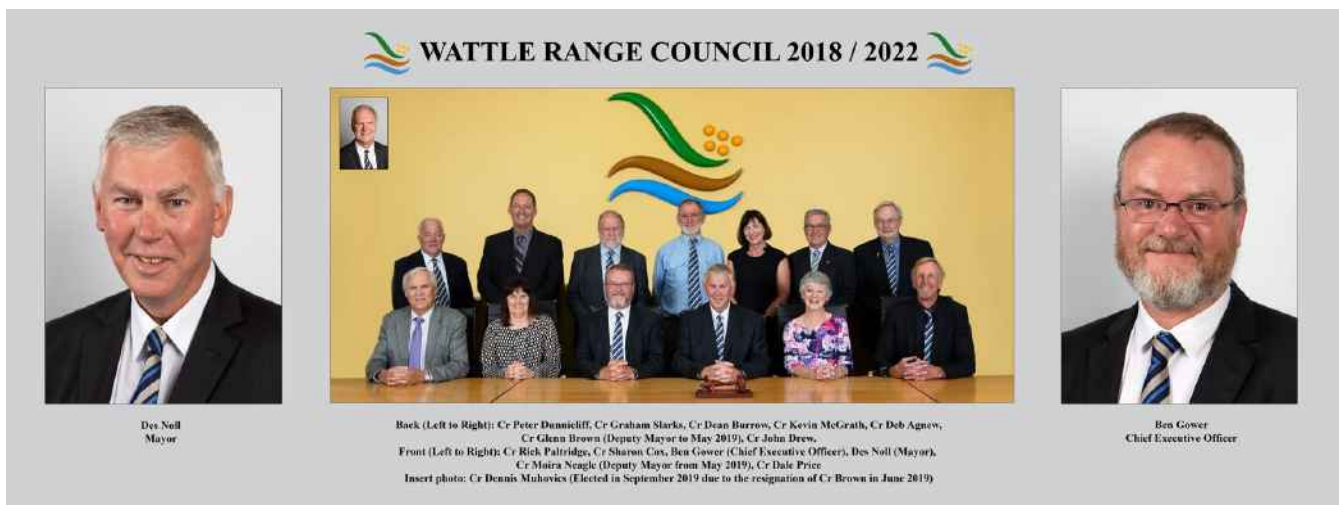




Wattle Range - a great place to live and work



NOTICE AND AGENDA OF ORDINARY MEETING OF WATTLE RANGE COUNCIL

Notice is hereby given the next Ordinary Meeting of Wattle Range Council will be held
in the Supper Room, Millicent War Memorial Civic & Arts Centre,
Ridge Terrace, Millicent
on Tuesday 10 August 2021 at 5:00 PM.

Ben Gower
CHIEF EXECUTIVE OFFICER

Disclaimer: Please note that the contents of the Council Agenda has yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.

GF/9.24.1 – 3.1 GDS:40

On 15 March 2020, the Chief Executive of the Department for Health and Wellbeing in the State of South Australia, pursuant to section 87 of the *South Australian Public Health Act 2011*, declared that an emergency which threatens to cause the death of, or injury or other damage to the health of any person is occurring or about to occur in relation to the transmission of COVID-19, and declared the emergency to be a public health emergency.

On 22 March 2020 the State Coordinator for the State of South Australia declared, pursuant to section 23 of the *Emergency Management Act 2004*, that a Major Emergency is occurring in respect of the outbreak of the Human Disease named COVID-19 within South Australia.

As a necessity due to COVID-19, Hon Stephan Knoll, Minister for Transport, Infrastructure and Local Government in accordance with section 302B of the *Local Government Act 1999* varied or suspended the operation of the specified provisions of the Act as set out in Schedule 1 to the "Electronic Participation in Council Meetings Notice (No 1) 2020" which was gazetted on Tuesday, 31 March 2020 (Page 619 – 627).



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Tuesday 10 August 2021

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1 Opening Of The Meeting

Civic Prayer

Almighty God

We pray that in this meeting we speak honestly, listen attentively, think clearly and decide wisely, for the good of our District and the wellbeing of our people

Amen

Acknowledgement of Country

We acknowledge the traditional custodians of the land on which we meet and pay respect to Elders past and present.

Recording of Meetings

Council's Code of Practice 6 prohibits any person from photographing, filming, televising or recording by audio devices Council Meetings without written approval from the Mayor or Chief Executive Officer.

2 Present

3 Apologies

No apologies have been received at the point of publishing the Agenda.

4 Disclosure Of Interests

Any Councillor with one of the following Conflicts of Interest is asked to declare it now and prior to the Item being discussed:

Material – where any of a defined list of persons would gain a benefit, or suffer a loss (whether directly or indirectly, personal or pecuniary) depending on the outcome of the consideration of the matter at the meeting.

Actual – where a Member has a Conflict of Interest (not being a material conflict of interest) between their own interests and the public interest that might lead to a decision that is contrary to the public interest.

Perceived – where from the perspective of an impartial, fair-minded person it could reasonably be perceived that a Member has a Conflict of Interest in a matter.

Where an actual or perceived Conflict of Interest exists, the Member must inform the meeting of the interest and how (if they propose to participate in the meeting) they intend to deal with the actual / perceived Conflict of Interest. This information will be documented by the Minute Taker.

5 Confirmation Of Minutes

5.1 Ordinary Meeting of Council - 13 July 2021 (Folio 9702 - Folio 9711)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin council 130721 [5.1.1 - 10 pages]

RECOMMENDATION

That the Minutes of the Ordinary Meeting dated 13 July 2021 be taken as presented and confirmed.

WATTLE RANGE COUNCIL

Minutes of the Ordinary Meeting of Wattle Range Council held in the Supper Room, Millicent War Memorial Civic & Arts Centre, Ridge Terrace, Millicent on 13 July 2021 at 5.00 pm.

1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

2. PRESENT

His Worship the Mayor D Noll

Cr D Agnew

Cr D Burrow

Cr S Cox

Cr J Drew

Cr P Dunnicliff

Cr K McGrath

Cr D Muhovics

Cr M Neagle

Cr D Price

Cr G Slarks

Mr BJ Gower (Chief Executive Officer)

Mr PA Duka (Director Corporate Services)

Mr PA Halton (Director Engineering Services)

Ms EF Clay (Director Development Services)

Ms CP Allen (Executive Assistant)

3. APOLOGIES

Cr R Paltridge

4. DISCLOSURE OF INTERESTS

NIL

5. CONFIRMATION OF THE MINUTES

5.1 Ordinary Meeting of Council – 8 June 2021 (Folio 9684 – Folio 9689)

Cr Agnew moved that the Minutes of the Ordinary Meeting dated 8 June 2021 be taken as presented and confirmed.

Cr Price seconded

CARRIED

5.2 Special Meeting of Council – 15 June 2021 (Folio 9690 – Folio 9692)

Cr Dunnicliff moved that the Minutes of the Special Meeting dated 15 June 2021 be taken as presented and confirmed.

Cr Cox seconded

CARRIED

5.3 Audit & Risk Committee Meeting – 22 June 2021 (Folio 9693 – Folio 9694)

Cr Drew moved that the Minutes of the Audit & Risk Committee dated 22 June 2021 be taken as presented and confirmed.

Cr Burrow seconded

CARRIED

Folio 9703

5.4 Special Meeting of Council – 22 June 2021 (Folio 9695 – Folio 9701)

Cr Cox moved that the Minutes of the Special Meeting dated 22 June 2021 be taken as presented and confirmed.

Cr Burrow seconded

CARRIED

6. MATTERS ARISING FROM THE MINUTES

NIL

7. ADJOURNMENTS

NIL

8. MAYORAL COMMUNICATIONS

8.1 Mayoral Communications

Cr Agnew moved that Mayoral Communications be received and noted.

Cr Muhovics seconded

CARRIED

9. DEPUTATIONS

NIL

10. PETITIONS

NIL

11. REPORTS FROM COUNCIL MEMBERS

Cr Price, Cr Agnew and Mr Gower were in attendance at the Nangwarry Museum for the presentation of a Certificate of Service for Vic Smith.

12. QUESTIONS WITH NOTICE

NIL

13. QUESTIONS WITHOUT NOTICE

Various questions were asked but there was no resolution that entry be made into the Minutes.

14. REPORTS FROM COUNCIL COMMITTEES

14.1 Building Fire Safety Committee Annual Report

Cr Cox moved that Council receive and note the report.

Cr Agnew seconded

CARRIED

Cr Neagle moved that Council endorse the Building Fire Safety Committee Annual Report for the period 1 July 2020 to 30 June 2021.

Cr Slarks seconded

CARRIED

15. REPORTS FROM COUNCIL OFFICERS

15.1 Chief Executive Officer

15.1.1 Monthly Project Status Report

Cr Muhovics moved that Council receive and note the report.

Cr Neagle seconded

CARRIED

15.2 Director Corporate Services

15.2.1 Monthly Financial Performance Report

Cr Price moved that Council receive and note the 2020/21 June Financial Performance Report.

Cr Slarks seconded

CARRIED

15.2.2 Beachport New Year's Eve Dry Area 2021

Cr Dunnicliff moved that Council apply to the Office of Consumer and Business Services and Liquor and Gambling Commissioner pursuant to the *Liquor Licensing Act 1997* for the establishment and operation of the following long term dry areas in the Beachport township:

1. Centennial Park (Beachport Area 1)

- between the hours of 12.01 a.m. and 7.00 a.m. each day during the period Sunday 26 December 2021 (Boxing Day) to Friday 31 December 2021; and then
- 7.01 a.m. on Friday 31 December 2021 to 12.00 p.m. on Sunday 2 January 2022; and

2. Beachport Township (Beachport Area 2)

- between the hours of 12.00 p.m. on Sunday 26 December 2021 (Boxing Day) to 12.00 p.m. on Sunday 2 January 2022.

Cr Neagle seconded

CARRIED

15.2.3 Railway Terrace, Beachport

Cr Sharon Cox advised that she had a Perceived Conflict of Interest in regard to this issue as her husband's cousin is one of the applicants and will deal with the Conflict by leaving the Chamber.

[Cr Cox declared a Conflict of Interest and left the Chamber at 5.27 pm]

Cr Price moved that Council:

1. Advise the applicants Mr Terry Cox & Ms Sharon Sutton that at this time Council does not wish to commence the formal public consultation nor progress the disposal of portion of Allotment 101, D41604, Hundred of Rivoli Bay, CT 5253/920.

Folio 9705

2. Consider an agreement to provide access to Mr Cox and Ms Sutton for a period of 5 years.

Cr Burrow seconded

LOST

Cr Drew moved the Council advise the applicants Mr Terry Cox & Ms Sharon Sutton that at this time Council does not wish to commence the formal public consultation nor progress the disposal of portion of Allotment 101, D41604, Hundred of Rivoli Bay, CT 5253/920.

Cr Dunnicliff seconded

CARRIED

[Cr Cox resumed the Chamber at 5.35 pm]

15.2.4 Business Continuity Policy

Cr Burrow moved that Council adopt the updated Business Continuity Policy as presented.

Cr Muhovics seconded

CARRIED

[Cr Price left the meeting at 5.39 pm]

[Cr Price resumed the meeting at 5.40 pm]

15.2.5 Electors Representation Review

Cr Price moved that Council:

1. Receive and note the twenty-seven (27) public submissions received from the community during the initial public consultation stage of the review process.
2. Receive and note the "Submissions Report" prepared by C L Rowe and associates Pty Ltd (dated June 2021).
3. Having duly considered all matters relevant to the review, including the public submissions, Council agrees "in principle" that its future composition and structure be as follows:
 - The principal member of Council continues to be a Mayor elected by the community.
 - The Council area be divided into four (4) wards, as per the current ward structure.
 - The future elected body of Council comprise the Mayor and eleven (11) ward councillors.
 - The wards continue to be named Kintore, Riddoch, Corcoran and Sorby Adams.
 - The Kintore Ward, Riddoch Ward and Sorby Adams Ward each be represented by two (2) ward councillors, and the Corcoran Ward be represented by five (5) ward councillors.
4. Council endorses the Representation Review Report for public consultation purposes; and authorises Council administration to initiate the second of the prescribed elector representation review consultation stages (for a minimum of 21 days) at the earliest

Folio 9706

opportunity.

Cr Burrow seconded

CARRIED

15.3 Director Development Services

15.3.1 Millicent Town Centre Concept Design

Cr Agnew moved that Council receive and note the report.

Cr Neagle seconded

CARRIED

Cr Neagle moved that Council endorse the final Millicent Town Centre Draft Concept Design.

Cr Cox seconded

CARRIED

15.4 Director Engineering Services

15.4.1 SA 2021/22 State Bicycle Fund – Offer for Funding

Cr Burrow moved that Council receive and note the report.

Cr Cox seconded

CARRIED

Cr Dunnicliff moved that Council authorise the Chief Executive Officer to sign and affix the Council seal for the funding deed between the State Government and Council for \$200,000 grant under the '2021-22 State Bicycle Fund' for construction of the 'Coonawarra Rail Trail Project'.

Cr Price seconded

CARRIED

15.4.2 Rymill Hall Carpark Concept Design – Consultation Feedback

Cr Drew moved that Council receive and note the report.

Cr Muhovics seconded

CARRIED

15.4.3 Engineering Services Staffing

Cr Neagle moved that Council receive and note the report.

Cr Price seconded

CARRIED

15.4.4 Disposal of Kerbside Organics

Cr Price moved that Council:

1. Receive and note the report.
2. Delegate to the CEO to enter into a contract for services agreement with Van Schaik's Bio Gro Pty Ltd for the receipt and disposal of organics.

Cr Dunnicliff seconded

CARRIED

Folio 9707

16. CORRESPONDENCE**16.1 South Australian Recreational Fishing Advisory Council Inc – South East Lakes Proposal – Kakadu of the South**

Cr Dunnicliff moved that the correspondence from Mick Wilson dated 1 June 2021 regarding South East Lakes Proposal – Kakadu of the South be received and noted.

Cr Burrow seconded

CARRIED**16.2 Wattle Range Climate Change Consultative Group - Minutes - 28 June 2021**

Cr Neagle moved that the Minutes from the Wattle Range Climate Change Consultative Group dated 28 June 2021 be received and noted.

Cr Agnew seconded

CARRIED**16.3 2021-22 Open Space Grant Program Opening**

Cr Burrow moved that the correspondence from Hon Vickie Chapman MP dated 17 June 2021 regarding 2021-22 Open Space Grant Program Opening be received and noted.

Cr Neagle seconded

CARRIED**16.4 Statutes Amendment (Local Government Review) Bill 2020**

Cr Price moved that the correspondence from Hon Vicki Chapman MP dated 17 June 2021 regarding the Statutes Amendment (Local Government Review) Bill 2020 be received and noted.

Cr Dunnicliff seconded

CARRIED

[Cr Muhovics left the meeting at 6.15 pm]

16.5 Feast Festival Flying the Rainbow Flag

Cr Burrow moved that the correspondence from Helen Sheldon, General Manager dated 23 June 2021 regarding Pridevember– Flying the Rainbow Flag – Celebrating Diversity in November be received and noted.

Cr Agnew seconded

CARRIED

Cr Neagle moved that the Wattle Range Council fly the Rainbow Flag from the 1st to 30 November 2021.

Cr Agnew seconded

CARRIED

[Cr Muhovics resumed the meeting at 6.17 pm]

16.6 Nangwarry Museum & Hall

Cr Cox moved that the correspondence from Rob Thomson dated 9 June 2021 regarding new roof completed on Nangwarry Museum & Hall and Secretary/Assistant Treasurer Vic Smith's retirement be received and noted.

Cr Agnew seconded

CARRIED

Folio 9708

16.7 Limestone Coast Leadership Program - Partnership Prospectus

Cr Drew moved that the correspondence from Ali Auld dated 2 June 2021 regarding the Limestone Coast Leadership Program 2022 be received and noted.

Cr Slarks seconded

CARRIED**16.8 Millicent Scout Hall**

Cr Slarks moved that the correspondence from Scouts SA dated 24 June 2021 regarding Millicent Scout Hall be received and noted.

Cr Agnew seconded

CARRIED**16.9 Library Funding**

Cr Muhovics moved that the correspondence from the Hon Steven Marshall MP dated 5 July 2021 regarding funding for public libraries be received and noted.

Cr Agnew seconded

CARRIED**16.10 Limestone Coast Local Government Association - Business Plan**

Cr Cox moved that the correspondence from Tony Wright, Executive Officer dated 5 July 2021 regarding the LCLGA Business Plan be received and noted.

Cr Burrow seconded

CARRIED

Cr Dunnicliff moved that Council advise the LCLGA that it has endorsed the LCLGA Business Plan for final Board approval.

Cr Agnew seconded

CARRIED**ADJOURNMENT OF MEETING**

Cr Dunnicliff moved that the meeting be adjourned for dinner until 7.05 pm.

Cr Neagle seconded

CARRIED

The meeting adjourned at 6.35 pm.

The meeting reconvened early at 7.00 pm as the meal had not been delivered.

17. MOTIONS ON NOTICE**17.1 Motions on Notice – Cr Dale Price – Projects funded in the State Budget / Road Upgrades**

Cr Price moved Council write to the Hon Steven Marshall, Premier of South Australia (with a copy to all members of the State Parliament) with a map of the Wattle Range Council asking him to identify what projects were funded in the State Budget allocations within the Wattle Range Council area. If there are none, how does he justify the inequity to the people of the Wattle Range Council and Limestone Coast generally.

Cr Slarks seconded

CARRIED

Folio 9709

Cr Price moved Council write to Hon Corey Wingard MP, Minister for Infrastructure and Transport seeking long overdue funding for the upgrade of Mile Hill Road, Kangaroo Flat Road and the Overland Track all significant transport routes.

Cr Cox seconded

AMENDMENT

Cr McGrath moved Council write to Hon Corey Wingard MP, Minister for Infrastructure and Transport seeking long overdue funding for the upgrade of Mile Hill Road, Kangaroo Flat Road and the Overland Track also including other deteriorating sections of roads such as Millicent / Penola Road, Mount McIntyre Road, Southern Ports Highway and Clay Wells Road.

Cr Agnew seconded

THE AMENDMENT WAS PUT AND BECAME THE MOTION THE MOTION WAS PUT AND WAS CARRIED

Cr Price moved Council write to Hon Corey Wingard MP, Minister for Infrastructure and Transport asking for repairs to be undertaken to the Princess Highway bitumen surface between Millicent and Mount Gambier.

Cr Dunnicliff seconded

CARRIED

Cr Price moved Council invite Hon Corey Wingard MP, Minister for Infrastructure and Transport to visit and travel the roads in the Wattle Range Council area.

Cr Drew seconded

CARRIED

18. URGENT MOTIONS WITHOUT NOTICE

18.1 Leave of Absence – Cr Rick Paltridge

Mayor Noll moved Council grant a Leave of Absence (for personal reasons) to Cr Rick Paltridge for a three month period from 1 July 2021 to 30 September 2021.

Cr Price seconded

CARRIED

ADJOURNMENT OF MEETING

Cr Dunnicliff moved that the meeting be adjourned for dinner until 7.55 pm.

Cr Cox seconded

CARRIED

The meeting adjourned at 7.35 pm when the meal was delivered.

The meeting reconvened at 7.55 pm.

19. ITEMS FOR CONSIDERATION IN CONFIDENCE

19.1 Confidential - Burchard Quarry

Cr Cox moved that:

1. Pursuant to Sections 90(2) and 90(3)(b)(d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Item 19.1 excepting the following persons:

- Mr BJ Gower – Chief Executive Officer
- Mr PA Duka – Director Corporate Services
- Mr PA Halton – Director Engineering Services
- Ms EF Clay – Director Development Services
- Ms CP Allen – Minute Taker

to enable the Council to consider Item 19.1 in confidence on the basis that the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 19.1:

Information the disclosure of which:

- (i) Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council; and
- (ii) Would on balance, be contrary to the public interest.

Commercial information of a confidential nature (not being a trade secret) the disclosure of which:

- (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information or to confer a commercial advantage on a third party; and
- (ii) Would on balance, be contrary to the public interest.

Specifically, the present matter relates to Burchard Quarry.

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Cr Agnew seconded

CARRIED

[Cr Slarks attended the meeting at 7.59 pm]

Short Term Suspension of Proceedings

The Mayor, with the approval of two-thirds of the members present, suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitation informal discussion in relation to Burchard Quarry.

Cr Dunnicliff moved that the meeting be suspended for 20 minutes until 8.19 pm.

Cr Drew seconded

CARRIED

The meeting adjourned at 7.59 pm.

The meeting reconvened at 8.28 pm.

Cr Slarks moved that:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* Council orders **that the following document(s) (or part) shall be kept confidential**, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(b)(d) of the Act:

- **The Minutes, Report and Attachments of Item No. 19.1 of 13 July 2021**

On the grounds that the document(s) (or part) is:

Information the disclosure of which:

- (i) Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council; and
- (ii) Would on balance, be contrary to the public interest.

Commercial information of a confidential nature (not being a trade secret) the disclosure of which:

- (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information or to confer a commercial advantage on a third party; and
- (ii) Would on balance, be contrary to the public interest.

Specifically, the present matter relates to Burchard Quarry.

This order shall operate until **further order of the Council** and will be reviewed at least annually in accordance with the Act.

2. Pursuant to Section 91(9)(c) of the Act, the Council delegates to the Chief Executive Officer the power to revoke this order and must advise the Council of the revocation of this order as soon as possible after such revocation has occurred.

Cr Price seconded

CARRIED

Meeting closed at 8.49 pm.

Taken as presented and confirmed.

.....
MAYOR

.....
DATE

5.2 Confidential Meeting of Council - 13 July 2021 (CM 932 - CM 934)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin concouncil 130721 - Not Fully Released [5.2.1 - 3 pages]

RECOMMENDATION

That the Minutes of the Confidential Meeting dated 13 July 2021 be taken as presented and confirmed.

5.3 Special Meeting of Council - 27 July 2021 (Folio 9712 - 9714)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin council 270721 Special [5.3.1 - 3 pages]

RECOMMENDATION

That the Minutes of the Special Meeting dated 27 July 2021 be taken as presented and confirmed.

WATTLE RANGE COUNCIL

Minutes of the Special Meeting of Wattle Range Council held by electronic means using Microsoft Teams on 27 July 2021 at 5.15 pm.

1. OPENING OF THE MEETING / CIVIC PRAYER / ACKNOWLEDGEMENT OF COUNTRY / RECORDING OF MEETINGS

2. PRESENT

His Worship the Mayor D Noll
 Cr D Agnew (attended at 5.31 pm)
 Cr D Burrow
 Cr S Cox
 Cr J Drew
 Cr P Dunnicliff
 Cr K McGrath
 Cr D Muhovics (attended at 5.32 pm)
 Cr M Neagle
 Cr D Price (attended at 5.21 pm)
 Cr G Slarks

Mr BJ Gower (Chief Executive Officer)
 Mr PA Duka (Director Corporate Services)
 Mr PA Halton (Director Engineering Services)
 Ms EF Clay (Director Development Services)
 Ms CP Allen (Executive Assistant)

3. APOLOGIES

Cr R Paltridge

4. DISCLOSURE OF INTERESTS

NIL

5. QUESTIONS WITHOUT NOTICE

Various questions were asked but there was no resolution that entry be made into the Minutes.

6. URGENT MOTIONS WITHOUT NOTICE

NIL

7. ITEMS FOR CONSIDERATION IN CONFIDENCE

7.1 Confidential – Millicent Service Station

Cr Burrow moved that:

1. Pursuant to Sections 90(2) and 90(3)(b)(d) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Item 7.1 excepting the following persons:
 - Mr BJ Gower – Chief Executive Officer
 - Mr PA Duka – Director Corporate Services
 - Mr PA Halton – Director Engineering Services
 - Ms EF Clay – Director Development Services
 - Ms CP Allen – Minute Taker

Folio 9713

to enable the Council to consider Item 7.1 in confidence on the basis that the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item 7.1:

Information the disclosure of which:

- (i) Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council; and
- (ii) Would on balance, be contrary to the public interest.

Commercial information of a confidential nature (not being a trade secret) the disclosure of which:

- (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information or to confer a commercial advantage on a third party; and
- (ii) Would on balance, be contrary to the public interest.

Specifically, the matter relates to the purchase of 13 Adelaide Road Millicent (known as the Adelaide Road Service Station).

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Cr Dunnicliff seconded

CARRIED

Cr Drew moved that Council receive and note the report.

Cr Cox seconded

CARRIED

[Cr Price attended the meeting at 5.21 pm via mobile]

[Cr Agnew attended the meeting at 5.31 pm]

[Cr Muhovics attended the meeting at 5.32 pm]

Cr Cox moved:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* Council orders **that the following document(s) (or part) shall be kept confidential**, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(b)(d) of the Act:

- **The Minute, Report and Attachments of Item No. 7.1 of 27 July 2021**

On the grounds that the document(s) (or part) is:

Information the disclosure of which:

- (i) Could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council; and

Folio 9714

- (ii) Would on balance, be contrary to the public interest.

Commercial information of a confidential nature (not being a trade secret) the disclosure of which:

- (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information or to confer a commercial advantage on a third party; and
- (ii) Would on balance, be contrary to the public interest.

Specifically, the matter relates to the purchase of 13 Adelaide Road Millicent (known as the Adelaide Road Service Station).

This order shall operate until **further order of the Council** and will be reviewed at least annually in accordance with the Act.

2. Pursuant to Section 91(9)(c) of the Act, the Council delegates to the Chief Executive Officer the power to revoke this order and must advise the Council of the revocation of this order as soon as possible after such revocation has occurred.

Cr Burrow seconded

CARRIED

Meeting closed at 5.35 pm.

Taken as presented and confirmed.

.....
MAYOR

.....
DATE

5.4 Confidential Special Meeting of Council - 27 July 2021 (CM 935 - CM 937)

Report Type	Minutes from Previous Meeting
File Reference	GF/9.24.1/1
Attachments	1. coumin con council 270721 Special - Not Fully Released [5.4.1 - 3 pages]

RECOMMENDATION

That the Minutes of the Confidential Special Meeting dated 27 July 2021 be taken as presented and confirmed.

6 Matters Arising From The Minutes

No matters have been presented at the point of publishing the Agenda.

7 Adjournments

No adjourned reports are included in this Agenda.

8 Mayoral Communications

8.1 Mayoral Communications

Report Type	Mayoral Report
Author	Mayor Noll
File Reference	GF/9.24.1/2
Attachments	<ol style="list-style-type: none">1. Mayoral Communication - August 2021 [8.1.1 - 2 pages]2. coulet mayor Wingard regional roads 230721 [8.1.2 - 25 pages]

RECOMMENDATION

That the Mayoral Communications be taken as presented and confirmed.

Mayoral Communication – August 2021

Ahmadiyya Muslim Association Australia: I had the privilege of welcoming and meeting with Atif Ahmed Zahid, Regional Missionary for South Australia and his colleagues. Atif and colleagues visited Millicent as part of their regional town visits and campaign to promote love, respect, and harmony amongst different communities within South Australia, discussing diversity, sharing commonalities and each other's values.

Atif and his colleagues are very keen to engage within our community and pass on knowledge of the Muslim Community. I was presented with a copy of "The Holy Quran" and a copy was gifted to the library. A further visit is being planned. I welcome the Muslim Community into the Wattle Range and look forward to forming a working partnership.



Coorong Infrastructure Investigations Community Discussion: Held at Robe on 15/7/21. It has now been decided by the Coorong Infrastructure Investigations Project Team that further augmentation of Southeast Water Flows into the Coorong's South Lagoon is no longer an option to be considered. It was revealed that only a modest increase in freshwater flows would occur, thus not being sustainable through flow capacity and financial cost. This option has now been removed from this project

Hon Corey Wingard MP, Minister for Infrastructure and Transport: State Government roads within the Wattle Range Council area and the Limestone Coast are dangerous to our road users. This is a local national highway. (Please see attached letter to Minister Wingard)





Attended:

- Penola - Irish Storyteller “Jennifer Liston” Penola Community Performance – “Grace O’Malley, Irish rebel, pirate queen” - 10/7/21
- Meeting with Ahmadiyya Muslim Association Australia – Atif Ahmed Zahid – 12/7/21
- Ordinary Council Meeting – 13/7/21
- 80th Anniversary Service of Beachport Sea Mine Explosion Memorial – 14/7/21
- Robe - Project Coorong Healthy Basin Community Discussion – 15/7/21
- Beachport Berkshires Factory Tour & Meeting – 15/7/21
- LCLGA – Mayor Zoom meeting/catchup – 16/7/21
- Citizenship Ceremony – Millicent Council Chambers – 16/7/21
- Meeting with Hon Nick McBride MP – Member for MacKillop – 16/7/21
- Opening of Millicent Clearance Store, IGA Complex – 18/7/21
- LCLGA Mayoral Zoom Meeting Catchup - 23/7/21
- Wattle Range Council - Special Council Meeting via Zoom – 27/7/21
- Meeting with CEO – RDALC - David Wheaton – 28/7/21
- Princess Highway – Millicent to Mount Gambier re pot holes inspection – 29/7/21
- Limestone Coast Local Health Network Service Planning Group Meeting – 29/7/21
- LCLGA – Mayoral Zoom meeting – 30/7/21
- Southend – Inspection of Coastal Erosion – Eyre Street Beach Entry – 1/7/21
- Meeting with Local Business re local development investment – 2/8/21

Office of the Mayor

Our Ref: GF/14.36.1/1
coulet mayor Wingard regional roads 230721

23 July 2021

Hon Corey Wingard MP
Minister for Infrastructure and Transport
GPO Box 668
ADELAIDE SA 5001

ministerwingard@sa.gov.au

Dear Minister

**Condition of the State Government Road Network within Wattle Range Council
and the Greater Limestone Coast**

Wattle Range Council is centrally located in the Limestone Coast approximately 400kms southeast of Adelaide and 500kms west of Melbourne. Its population of approximately 12,000 people are spread across 4,000 km² in 13 small townships and a significant number of rural properties.

It is a highly diverse and productive region that is consistently rated in the top ten Local Government areas in the nation for primary production net worth. It contributes hundreds of millions of dollars per annum to the state and national economies through a diverse range of primary production industries such as timber, beef, lamb, dairy, vegetables, cereal crops and crayfish. Twenty percent of its land mass is under plantation timber management and its high annual rainfall means that the land is a highly productive and sought-after commodity given current climate change forecasts.

It is also one of the State's preeminent tourism destinations with attractions such as the Coonawarra Wine Region; arguably Australia's best steak house at Mayura Station; some of the State's best rated beaches at Beachport and Southend; an abundance of freshwater lakes, swamps and limestone caves; and pristine landscapes that are green all year around

Woven throughout this highly productive region is a 2,500 km network of sealed and unsealed local roads that Wattle Range Council manages through a formal Road Asset Management Plan. Experience has taught us that the high levels of agricultural and freight traffic associated with this highly productive region, combined with its high annual rainfall, wreaks havoc on the road network.

Regular condition assessments, resheets, reseals, patrol grading and other preventative maintenance measures are required to prevent it from disintegrating at an alarming rate. Wattle Range budgets for a 100% renewal rate to ensure that this network is appropriately maintained over its entire lifecycle.

Sadly, the same level of attention has not been applied to the State Government road network in the Wattle Range Council area. These roads have seen little attention applied to them for decades, and the limited attention they do get amounts to short term band aid solutions that simply do not last in this environment.

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PO Box 27, Millicent SA 5280
www.wattlerange.sa.gov.au

Geotextile Reinforced Spray Sealing that was applied to the Princes Highway a couple of years ago between Beachport and Mount Gambier have already failed and large sections of road are lifting in sheets. Dangerously large potholes are forming across the entire road network with motorists regularly reporting that they have blown tyres or been forced off the road because of them. The combination of these potholes and wet and foggy conditions has elevated the safety risk, and at this time of the year the holes are doubling in both numbers and size every week – increasing that risk profile exponentially.

The Department of Transport has had a limited presence in the Limestone Coast over the last ten years, with the vast majority of resources now withdrawn to Metropolitan Adelaide. We understand that the last Naracoorte based resource has now left the region and has not been replaced.

While road maintenance and capital works have been outsourced to Fulton Hogan, there appears to be no-one on the ground in the Limestone Coast to monitor and manage the appalling state of the roads. We are unsure of who is responsible for carrying out condition assessments, setting priorities, allocating funds and determining what needs to be done from an asset lifecycle management perspective for these roads. Whoever it is, the network and the system that is supposed to be managing it is failing.

A couple of years ago this Council was informed by a senior Department official in a public forum that the State Government had only funded 30% of its road renewal requirements. With these funding levels in place, it is no wonder that the network is failing, and outsourcing on its own is not going to fix the backlog of work that is required to bring it back to a sustainable level. Managing this important task from 400 kms away in Adelaide is also not going to work. It appears that all eyes remain focussed on Metropolitan Adelaide roads and that all other roads cease to exist beyond the Toll Gate.

We raised these issues directly with the Premier in the lead up to the last election when he visited the region. We have repeatedly been told that this Government was going to correct the metropolitan/regional priority imbalance, and with another election looming it is time to demonstrate that commitment.

Following our meeting with the Premier, the Wattle Range Council CEO and myself met with the CEO of the Department to address our concerns about the state of the roads. A senior executive met with us shortly afterwards in Millicent and we insisted that he drive on all of the State roads to see how bad they were firsthand.

One of our regional journalists recently asked you to specify what improvements were included in the latest State Government budget and subsequent regional road funding announcements for this Council area. The response she received from the Department included tactile line marking and an overtaking lane on the Riddoch Highway. While we appreciate those improvements, that was old news, and they are not what this Council or the community it serves have been repeatedly asking for from successive Governments over the last ten years.

This week we were gratefully advised of the Department's intentions to carry out long overdue maintenance on a number of these priority roads. While we are very appreciative of this advice, there is decades worth of work to be done to clear the backlog and we hope that this work will be carried out in a more sustainable way in comparison to the short-term solutions that have been applied in the past.

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Finally, I highly recommend that you investigate opportunities to improve community engagement and two-way communication between the Department and this region. With no one on the ground, this Council is constantly bombarded with complaints about the condition of the State Government road network, and we are having to regularly correct misinformation on social and other media sources about who is responsible for managing these roads.

An internet search of the Department's website is unhelpful, and when we rang the "contact us" phone number to try and lodge a service request we were initially asked "which project" it related to. When we advised that we were trying determine how to lodge a service request for the road network in the Limestone Coast they told us to ring the Department of Transport!

On Behalf of Wattle Range Council and this highly productive community that I represent, I am seeking long overdue funding for the renewal of Mile Hill Road, Kangaroo Flat Road, the Overland Track, the Millicent Penola Road, Mt McIntyre Road, the Southern Ports Highway and Clay Wells Road - all significant transport routes that are in dire need of renewal.

I have included a number of photographs below to highlight the issues I have raised, and I also extend a personal invitation for you to join me to tour these roads to see the sorry state they are in firsthand. I also suggest that this tour take place relatively soon so that you can appreciate the local environment down here during the depths of winter.

Yours sincerely



Des Noll OAM
MAYOR

Telephone: (08) 8733 0900
Email: mayor@wattlerange.sa.gov.au

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Figure 1 - Princes Highway near intersection with Powers Road

Wattle Range - a great place to live and work



Figure 2 - Princes Highway near intersection with Mile Hill Road

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Figure 3 Princes Highway near intersection with Powers Road

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Figure 4 - Princes Highway adjacent to Blue Lake Dairy

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Figure 5 – Kangaroo Flat Road near Ghost Mushroom Lane

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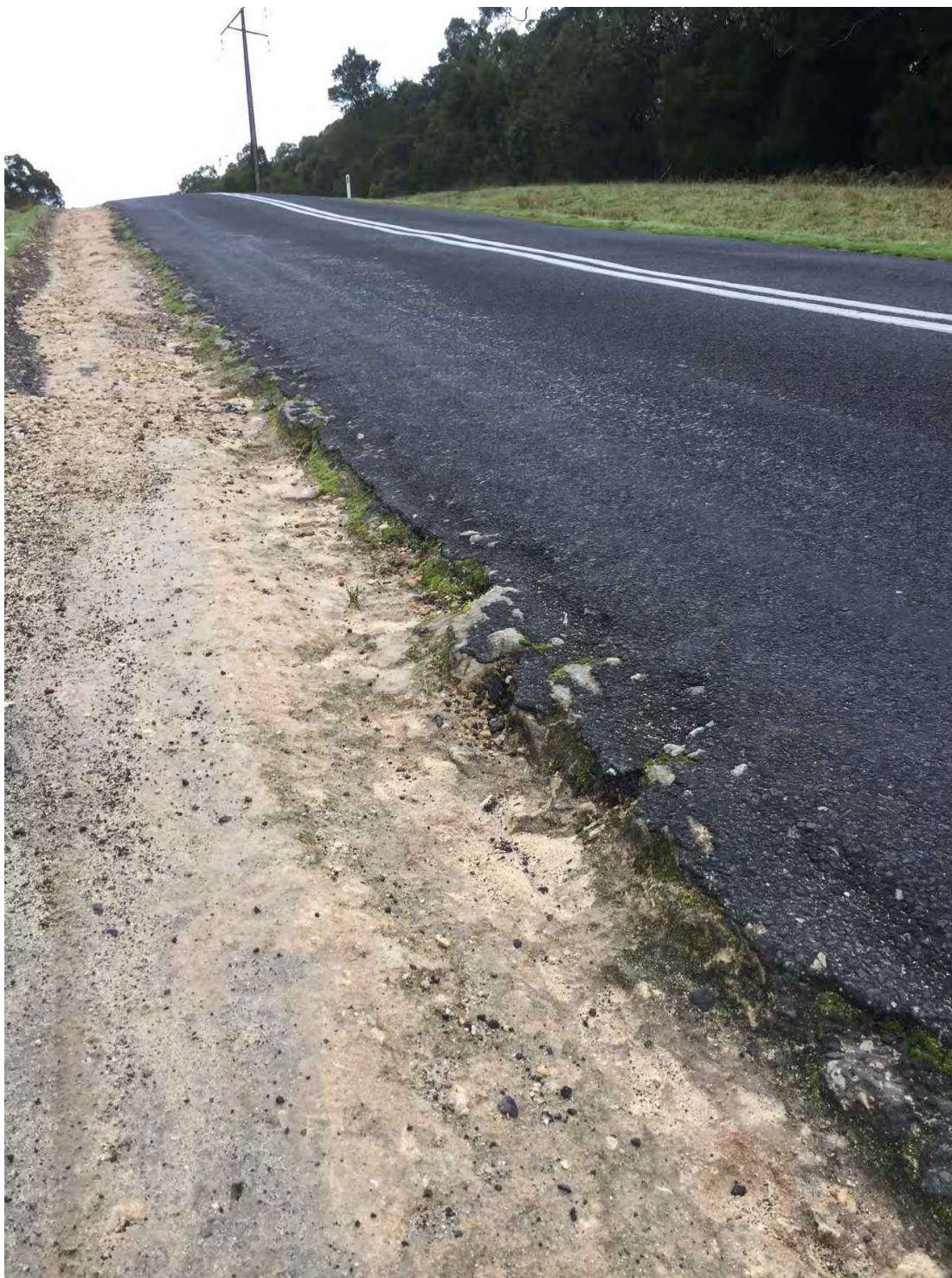


Figure 6 – Kangaroo Flat Road near Honan Forest Trail

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Figure 7 – Mile Hill Road between the Overland Track and Glencoe West Road

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Figure 8 – Mile Hill Road between the Overland Track and Glencoe West Road

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Figure 9 – Mount Burr Road near turn off to Golf Course

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Figure 10 - Mount Burr Road south of Mount Burr Township

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Figure 11 – Mount Burr Road north of Agricultural Bureau Drive (Millicent Heavy Vehicle Bypass)

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Figure 12 – Mount McIntyre Road near Manga Road

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Figure 13 - Mount McIntyre Road near Hennessey Ln



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Figure 14 – Mount McIntyre Road near McCourts Road



Figure 15 – Mount McIntyre Road approximately 2km from Mount Burr Road

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Figure 16 – Overland Track near Crusher Road intersection

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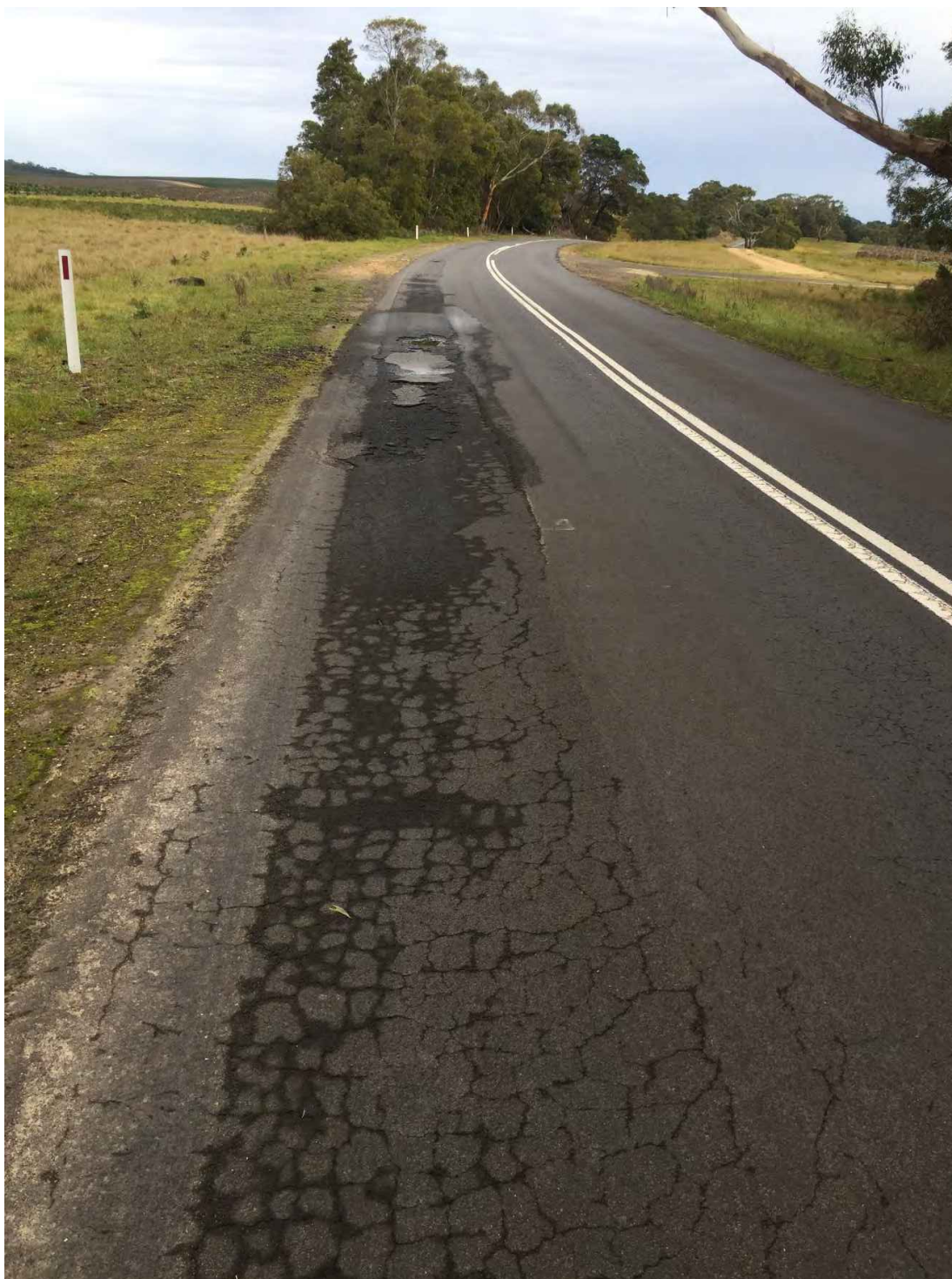


Figure 17 – Overland Track west of Crusher Road

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Figure 18 – Overland Track near Mount Burr Road

Wattle Range - a great place to live and work



Figure 18 – Overland Track near Mount Burr Road

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Figure 19 – Southern Port Hwy west of Millicent

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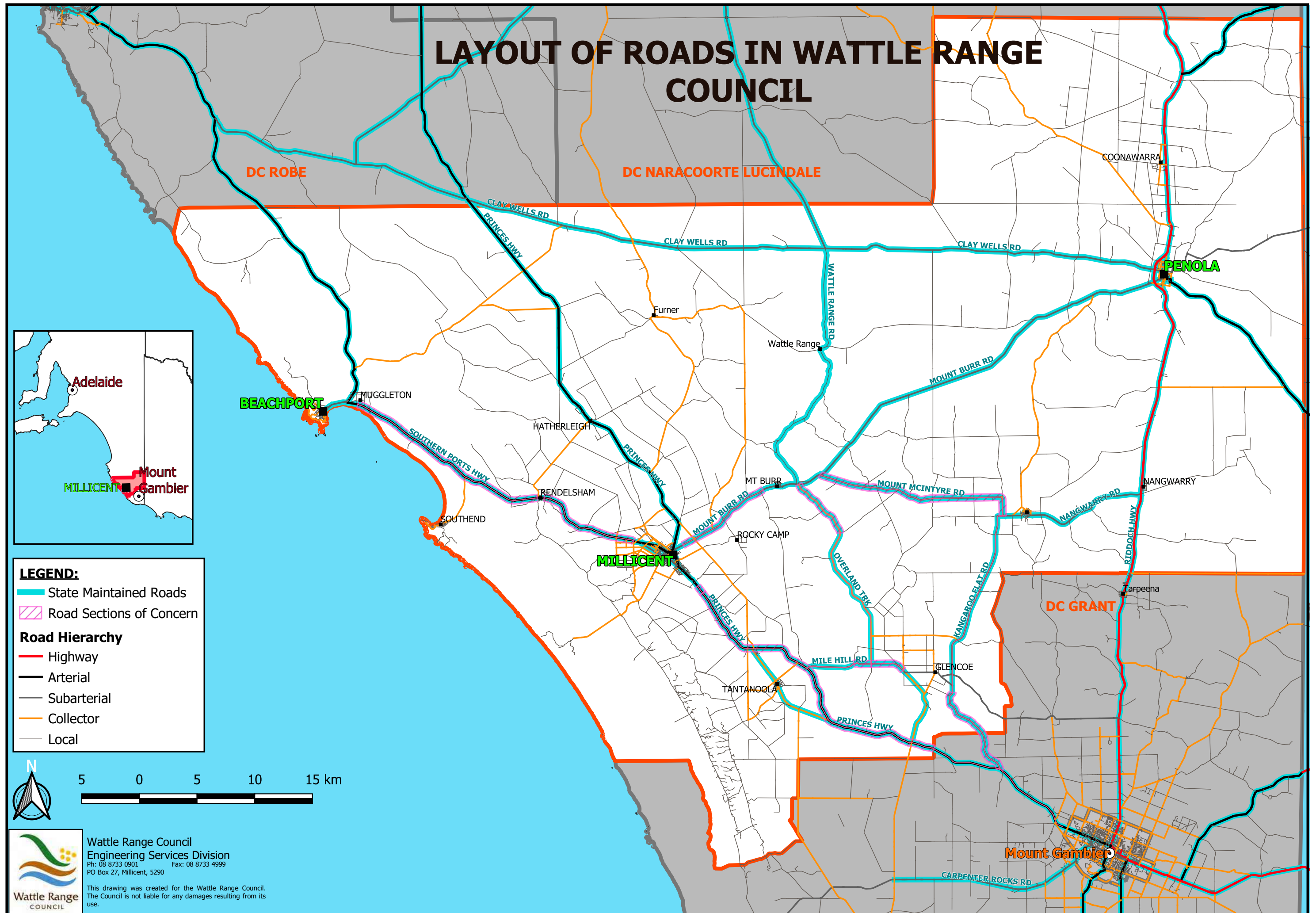
Figure 20 – Southern Ports Hwy west of Millicent

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Figure 21 – Southern Ports Hwy near Smith Road Intersection

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9 Deputations

No deputations have been requested at the point of publishing the Agenda.

10 Petitions

No petitions have been presented at the point of publishing the Agenda.

11 Reports From Council Members

No reports have been submitted at the point of publishing the Agenda.

12 Questions With Notice

No Questions with Notice have been received at the point of publishing the Agenda.

13 Questions Without Notice

Questions without Notice from Elected Members may be forthcoming at this point in the Meeting.

14 Reports From Council Committees

14.1 Greenrise Lake Advisory Committee - Minutes of Meeting - 3 May 2021 (Amended) and 5 July 2021

Report Type	Reports from Council Committees
Committee	Greenrise Lake Advisory Committee
File Reference	GF/16.14.1/10
Attachments	1. GLAC Amended Minutes 3 rd May 2021 [14.1.1 - 8 pages] 2. GLAC Minutes Monday 5 th July 2021_ [14.1.2 - 7 pages]

RECOMMENDATION

That the Minutes of the Meeting dated 3 May 2021 (Amended) and 5 July 2021 of the Greenrise Lake Advisory Committee be received and noted.



Wattle Range COUNCIL

GREENRISE LAKE ADVISORY COMMITTEE

NOTICE OF MEETING:

A Meeting of the Greenrise Lake Advisory Committee will be held at Riddoch Information Centre , 27 Arthur St Penola on Monday 3rd May , 2021 at 7 pm.

Pete Bissell

.....

PRESIDING MEMBER / SECRETARY

DISTRIBUTION LIST:

council@wattlerange.sa.gov.au (Wattle Range Council)

Rick Paltridge (Wattle Range Council Representative)
Victoria Marshall (Penola Community Representative)
Catherine Robinson (Penola Community Representative)
Brendan Provis (Penola Community Representative)
Peter Bissell (Penola Community Representative)
Kevin Jarrad (Penola Community Representative)
Ray Haines (Penola Community Representative)
Norman Vaughan (Penola Community Representative)

Ben Gower (Wattle Range Council CEO)
Peter Halton (Wattle Range Council Director Engineering Services)

Greenrise Lake Advisory Committee Amended Minutes – 03.05.21

1. PRESENT: Pete Bissell, Catherine Robinson, Peter Halton, Rick Paltridge, Victoria Marshall, Ray Haines, Kevin Jarrod & Brendan Provis.
2. APOLOGIES: (apologies to Pete 0427 852 315)
Norm Vaughan.

3. CONFIRMATION OF THE MINUTES:

- 3.1 Greenrise Lake Advisory Committee Meeting; 1st February 2021

RECOMMENDATION: Due to the lack of a quorum last meeting we have to review the minutes.

Minutes reviewed and endorsed by Rick Paltridge & Brendan Provis.

4. MATTERS ARISING FROM THE MINUTES:

5. CORRESPONDANCE:

- 5.1 Geocache offer to plant native shrubs.

Pete followed up on Geocache's offer to supply and plant native indigenous plants at Greenrise and accepted their offer.

They will supply 250 shrubs, reeds & grasses that they have sourced through Millicent High School;

20 Xanthorrea caespitosa - Grass Trees

15 Lomandra longifolia

30 Poa labillardierei - Tussock Grasses

30 Themeda triandra - Kangaroo Grasses

15 Fiscinia nodosa - Knobby Club Rushes

30 Acacia myrtifolia - Myrtle Wattle

20 Dodonaea viscosa – Hop Bush

30 Banksia marginate

20 Bursaria spinosa – SA Xmas Bush

20 Callistemon rugulosus – Scarlett Bottle Brush

20 Leptospermum lanigerum – Silky T Tree

and plan to plant them on Sunday 3rd October at sites of our choice at Greenrise. The Committee for the GeoVenture2020 Mega event will be at the Penola Tourist & Information Centre on the weekend of 22nd -23rd May and would like to meet with members of GLAC to discuss the Tree planting event at Greenrise.

Action - Sub Committee of Pete Bissell, Catherine Robinson & Victoria Marshall will meet at Greenrise on Sunday 16th May at 2pm to discuss planting sites.

Action – Peter Halton to find out where the wire tree guards are.

- 5.2 Reefish SA submission to Regional Australia select committee.

Report pushed back to December.

- 5.3 Ray Haines appointment to fill GLAC empty position.

Ray has completed the induction.

6. ENGINEERING SERVICES DIRECTOR REPORT

6.0 Pathway to Greenrise from town sealing and fencing.

Second coat of seal as been laid, with the second coat wider than the first.

Peter Halton has spoken to Lyndsey Broad about fencing and will consult with Ray regarding the sheep gate position.

White Line & signage to come.

Containment areas to be removed. Pete Bissell suggested fences lines should be at the edge of the gravel (not the seal) to allow bikes to safely pass and allow spray vehicles room to move; Peter Halton could see the merits of this.

6.1 New pathways inside arboretum planning.

Paths done apart from the dip area close to the camping and the cable section which still need doing.

The Tracks look great and there had been positive feedback from the public.

6.2 Seats for tracks made from logs, for arboretum.

The WRC staff have been too busy to start on the seats, hopefully now coming into Winter they'll find the time to make the seats, especially on the days that it is only possible to work inside.

6.3 Herbicide tracks and poplars, dirt mounds on commonage.

Spraying has been done & a great job was done.

Action Peter Halton to give the staff the positive feedback that was received.

With the recent rain and the warm days the weeds are starting to pop up so we need to keep on top of them and schedule another spraying.

6.4 Wetland Area at the Greenrise Town Entrance Update.

No positive response was received by WRC for tenders to do a conceptual design for the wetland area at the Greenrise Town Entrance and the Coonawarra end of the Town Entrance.

WRC contacted the University of Adelaide to see if their students were interested in doing a conceptual design with the WRC Parks Staff doing the work and they are onboard and are coming to Penola Monday 17th and Tuesday 18th May. WRC is providing accommodation and meals.

They will be working on the plan on these days at the Penola Coonawarra Visitor Information Centre and would love feedback from members of GLAC.

Action All GLAC members please put these dates into your diaries and if possible meet with the lecture and students at the Information Centre to discuss ideas.

6.5 Corten Penola Signage & seat at the Greenrise Town Entrance.

Catherine spoke to Snow Merrett regarding the Memorial seat and he has been too busy to do anything about the design of the seat. Catherine

suggested that she gets some design ideas together and give them to Snow and he is agreeable to that idea.

Action Catherine to get seating design ideas to Snow and to ask Snow if there is any particular place that the Families would like the Memorial Seat.

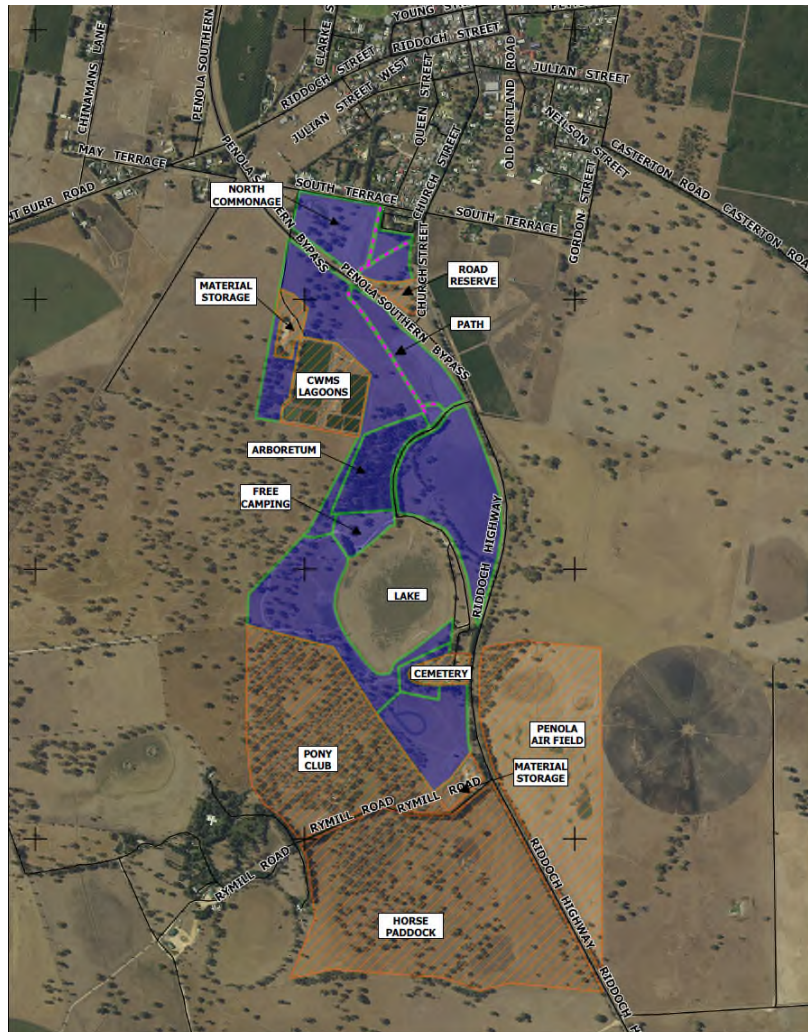
Action Peter Halton to let the Adelaide University Students/Lecturer that the Penola Signage and Memorial seat need to be incorporated into the Conceptual Design.

Action WRC to use drone to get high resolution arial photos of the areas that need to be incorporated into the design.

Town Entrance Signs – Contractors are in place. The ETA for the works to be completed is the end of this financial year as long as WRC can get all the Contractors lined up together.

7. GENERAL BUSINESS:

7.1 Advice on boundaries of GLAC advice and other Charter updates.



Need to seek clarification from Kaitlin on

a/ Why the lake isn't coloured blue as part of GLAC's responsibility/boundary.

b/ **FUNCTIONS 4d) To liaise with Council administration**

a. to coordinate volunteer working bees at the Greenrise Lake Recreation Area and ensure that all volunteers have completed a Council Induction for Volunteers;

What is the meant by the underlined section of FUNCTIONS 4d (a).

At present we take names of all volunteers and have them fill in the Activity Sheet. Is there a one page sheet that we the committee can give volunteers to induct them?

c/ **8.5 VOTING 4. The Presiding Member of the Committee has a deliberate vote on a question arising for decision at a meeting but does not in the equality of votes have a casting vote.**

At present The President has the deciding vote when voting is tied can we have clarification on the new wording in the Charter.

d/ **10. RISK MANAGEMENT & WHS Committee Members shall notify Council in all instances where – b) A member of the public is involved in an incident where they suffer an injury or near miss in the vicinity of the Greenrise Lake Recreation Area.**

Need clarification on this amendment, we don't believe that this is GLAC's responsibility unless it happens due to work being done by GLAC members while volunteering.

Action Catherine to contact kaitlin to ask for clarification on the above points.

7.2 Gates and entrance next to T- intersection, Rick redgum posts.

Access gate to be put in.

Action Rick to source two decent redgum posts.

7.3 Working bees -remove dead trees.

Rick, Pete, Virginia and Brendan attended the working Bee to remove the dead trees and using the front- end loader pushed them into a pile ready to burn.

Action Kevin brought up that the burning pile needs to be moved over with the front-end loader before it is set alight as it is too close to the avenue of trees.

Need to have another working bee to remove the dead trees/wood opposite the pond and add these to the burning pile.

Need to contact Bruce (Coonawarra CFS) and or Peter Robinson (Penola CFS) to see whether we need a truck on hand during the burn. Needs to be done after vintage but before it gets too wet.

7.4 Extra tree costs for avenue due to frost and damage

Waiting for a steady amount of rainfall before replacing the 12 trees that were lost.

7.5 Mens shed seats bbq

As far as we know the two seats made by the Men's shed for the bbq area at Greenrise are at the Penola WRC depot.

Action Ray to follow up as to where the seats are and when the WRC are installing them

7.6 Lu-wei Landscapes SA Ecologist visit to ponds, fish recommendations.

Pete Bissell spoke with Lu-wei and David. Lu-wei recommended that we plant Fish friendly plants in and around the pond which at present there aren't any. She is going to send through some recommendations on the types of plants that we need to plant; waiting on that list.

David spoke to Pete about Canoe Tree cutting and having an information day/ get together with local Boandik people at Greenrise to learn about the area from them (ie/ Scar Trees...)

Action Pete to contact David to let him know that we are interested and to go from there.

7.7. Memorial Tree.

Members of the deceased boys families still visit the tree and until the Memorial Seat is in place it is to be left as is.

7.8 Condition of GLAC First Aid Kit: Snake Bite Kit.

Pete Bissell has the GLAC First Aid Kit in his car and Kevin has the Snake Bite Kit, chaps etc. When Kevin goes on holiday he will give Pete the kit etc.

7.9 Chainsaw Course – Ray.

Ray and Norm need to complete the chainsaw course.

Action Catherine to find out from Peter Halton prospective days that the course could happen

8.0 Activity Time Sheet.

Completed from 14th December 2020 to 7th April 2021.

Action Catherine to email it to Kaitlin.

8.1 Contacts Sheet

Nearly completed, just need Norm's details.

Action Once completed Catherine to email it to Kaitlin and all GLAC members.

9.0 Business Arising

- Victoria brought up the idea of an eco friendly toilet to be installed at the Cemetery for the Elderly and other people attending Funerals. Perhaps a future Budget submission.
- Kevin brought up that there is too much water in the dam.
- It was brought up that straw stubble is good in regulating algae in ponds. Rick to source 2ft of stubble and will bring it to Greenrise pond when he and Pete Bissell pick up the picnic tables.

We The Greenrise Lake Authority Committee would like to acknowledge the passing of Peter Gibbs on Easter Saturday. He was a founding member of GLAC, a keen fisherman and for many years he made a huge contribution to Greenrise Reserve and to GLAC. He will be sorely missed.

MEETING CLOSED AT 8.40pm.

ACTIVITY TIME SHEET 14th DECEMBER 2020 – 7th March 2021.**Activity Time Sheet**

This form must be filled out each time volunteers are engaged.

Activity: 14th December 2020 Clean up dead trees Date: 14 / 12 / 20

DATE	VOLUNTEER'S NAME	TIME ARRIVED	TIME DEPART	ACTIVITY	COMMENTS
14/12	Pete Bissell	10:00 am	12:00 pm	Picking up branches + dead stuff	Did 1 trailer load of collecting.
15/12	Pete Bissell	11:00 am	2:45 pm	Picking up branches	Delivered 2 trailers to recycling depot.
18/1	Pete Bissell	2:00 pm	4:00 pm	Herbicide touch up	2 x 9L packs.
6/2	Pete Bissell Karin James	9:30 am	4:00 pm	Post install + signs erected.	
18/2	Pete Bissell Rick Patridge	9:00 am	10:15 am	Cutting out dead trees	Temp 25-26°C 1 2T trailer load.
2/3	Rick Patridge Brendan Paves	9:00 am	1:15 pm	Remove dead tree pile	2/3 completed

Name of Supervisor and/or Coordinator: Pete Bissell Signed: [Signature] Date: 16/12

GF/17.64.7/4

4/3 Pete Bissell
Victoria Marshall
Rick Patridge 9:00 am 12:30 pm Remove dead trees + limbs. Completed except for firewood tree limbs.

7/3 Pete Bissell
Laurie Picken 1:00-3:00 pm Remove weed from pond surface. Rake up on side.

10 NEXT MEETING:

The next meeting of the Greenrise Lake Advisory Committee will be held on Monday
7th June 2021, 7 pm



Wattle Range COUNCIL

GREENRISE LAKE ADVISORY COMMITTEE

NOTICE OF MEETING:

A Meeting of the Greenrise Lake Advisory Committee will be held at Riddoch Information Centre , 27 Arthur St Penola on Monday 5th July , 2021 at 7 pm.

Pete Bissell

.....

PRESIDING MEMBER / SECRETARY

DISTRIBUTION LIST:

council@wattlerange.sa.gov.au (Wattle Range Council)

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Peter Bissell (Penola Community Representative)
Kevin Jarrad (Penola Community Representative)
Ray Haines (Penola Community Representative)
Norman Vaughan (Penola Community Representative)

Ben Gower (Wattle Range Council CEO)
Peter Halton (Wattle Range Council Director Engineering Services)

Minutes – Monday 5th July.

1. PRESENT: Peter Bissell, Catherine Robinson, Rick Paltridge, Brendan Provis, Victoria Marshall and Ray Haines.
2. APOLOGIES: (apologies to Pete 0427 852 315)
Peter Halton and Kevin Jarrod and Norman Vaughan
3. CONFIRMATION OF THE MINUTES:

3.1 Greenrise Lake Advisory Committee Meeting: 3rd May 2021

Minutes reviewed, to be amended and sent out with Monday 5th July minutes, endorsed by Brendan Provis and Ray Haines

4. CORRESPONDANCE IN:-

4.1 Email from Sandi Spinks regarding Geocache catch up.

Action 5/7- Sub Committee of Pete Bissell, Catherine Robinson & Victoria Marshall will meet at Greenrise on Sunday 16th May at 2pm to discuss planting sites.

Sub - Committee met on the 16th May and discussed appropriate planting sites.

Pete has spoken to Sandi and she has 250 trees/shrubs and 350 volunteers. We are to plan the plant layout design, spray, dig the holes, get the soil from Mount Gambier Earthmovers, put soil in the holes and put the plants at the appropriate holes ready for the Geocache Volunteers. Geocache are providing the guards.

Action 5/7- Pete to talk to Sandi to ask about ground covers.

Sub - Committee to meet on Tuesday 20th at 4pm at Greenrise to plan plant layout design.

- Need to contact Mount Gambier Earthmovers to get soil and Doug

Redman to ask to borrow his auger

Plant Descriptions attached to these minutes.

4.2 Email re Special Event Application from Sarah Walker from Penola High School wanting to host the 2021 Interschool Cross Country at Greenrise

Motion: - We approve the Special Event Application from Penola High School to host the 2021 Interschool Cross Country at Greenrise. Moved by Brendan Provis, seconded by Catherine Robinson, all in favour.

4.3 Email from Kaitlin Creek from WRC with clarification on points from The amended Constitution..

Motion:- To accept the charter with the notes we have included at the end of 6.1.

4.4 Email from Munivenkata extending an Invitation for The Greenrise Advisory Committee to participate in the Town Entrance Landscaping Development.

4.5 Email from Kat re Greenrise Donation Box.

Pete has the key to the Donation box. It has been emptied and the ants nest that was in it has been eradicated.

CORRESPONDENCE OUT:-

- 4.6 Information regarding Memorial Seat Ideas sent to Snow Merrett

5. ENGINEERING SERVICES DIRECTOR REPORT

5.1 Seats for tracks made from logs, for arboretum.

Action:5/7 Get update from Peter Halton at August 15th Meeting.

5.2 Wetland Area at the Greenrise Town Entrance Update and Corten Penola Signage & seat at the Greenrise Town Entrance.

Workshop for developing Landscaping Scope of Penola Town Entrances at PVIC in the John Shaw Nielsen Meeting Room from 2pm – 4pm on Friday 11th June.

Action 3/5 Catherine to get seating design ideas to Snow and to ask Snow if there is any particular place that the Families would like the Memorial Seat. Catherine sent Snow the seating design ideas and spoke to him about contacting the families regarding where they would like the seat placed.

Action 5/7 Catherine to recontact Snow as to where the families are at with choosing the seat design and where they would like it placed.

Action 3/5 Peter Halton to let the Adelaide University Students/Lecturer that the Penola Signage and Memorial seat need to be incorporated into the Conceptual Design.

Action 3/5 WRC to use drone to get high resolution arial photos of the areas that need to be incorporated into the design

Peter passed on the need to incorporate the Memorial seat and that we would like Penola signage also incorporated into the design.

The drone was used to get high resolution photos to be used in the design process.

The landscape Architects from SA University took all the ideas presented and will go off and come up with different design options to present to The Wattle Range Council who will choose to options that will then be presented at the next Town Entrance Landscaping Development Meeting.

5.3 Greenrise maintenance update.

Track has been sealed, fencing will be finished in the next day or so and the gates have been put in place.

The Redgum gate has gone into the T intersection from the road to the Arboretum. It looks great. Thank you Rick for the redgum posts. Thanks to WRC for extra gravel to go under the gate and join the road to the arboretum paths.

The Lions Club have sprayed clover seed in the northern paddocks.

Action 5/7 Talk to the Council about building the track up where it floods, Re- spraying the new track as weeds are coming up, spraying on either side of the track for the variegated thistle and getting some gravel to put on the track around Greenrise as it is very wet and slippery.

Greenrise Lake Recreation Area.

Need clarification on this amendment, we don't believe that this is GLAC's responsibility unless it happens due to work being done by GLAC members while volunteering.

In terms of the risk factor and Work Health and Safety this is completed to protect the committee, volunteers and community members that may be involved and Wattle Range Council

Action 3/5 - Catherine to contact Kaitlin to ask for clarification on the above points.

Recommend that the area south of the Town Bypass exit (triangle south of the Town bypass adjacent to the vineyards) be included as part of GLAC's responsibility/boundary.

Recommend that in cases of where we become aware of any incidents we will tell the individual to Contact the Wattle Range Council.

6.2 Working bees -remove dead trees.

Action 3/5 - Kevin brought up that the burning pile needs to be moved over with the front-end loader before it is set alight as it is too close to the avenue of trees. Need to have another working bee to remove the dead trees/wood opposite the pond and add these to the burning pile. Need to contact Bruce (Coonawarra CFS) and or Peter Robinson (Penola CFS) to see whether we need a truck on hand during the burn. Needs to be done after vintage but before it gets too wet. Council have moved pile of dead trees away from avenue trees.

Action 5/7 - Pete to send an email out when it dries out to see who is around for a working bee.

6.3 Mens shed seats bbq

Action 3/5 - Ray to follow up as to where the seats are and when the WRC are installing them

The two seats are at the Men's Shed.

Action 5/7 – Ray to follow up with Peter Halton to find out when the council are picking them up and installing them.

6.4 Lu-wei Landscapes SA Ecologist visit to ponds, fish recommendations.

Action 3/5 Pete to contact David to let him know that we are interested in having an information day/ get together with local Boandik people at Greenrise and to go from there.

Lu-wei gave Pete a list of plants that would work in and around the pond. He's waiting to hear back from her about where we can source them. In the meantime Pete is following up with a nursery.

Pete and David will work together to find a day between November- January for a "Yarn on the farm".

6.5 Chainsaw Course – Ray

Action 3/5 Catherine to find out from Peter Halton prospective days that the course could happen.

Catherine to follow up.

6.6 Activity Time Sheet

Activity sheet attached to these minutes.

6.7 Contacts Sheet

Action 3/5 - Once completed Catherine to email it to Kaitlin and all GLAC members.

Attached to these minutes

6.8 Water in Dam

6.9 Stubble in pond.

The stubble seems to be working. The stubble breaks down and seals the pond. We need to keep an eye on the pond in regard to the weed problem. At some stage we may need more stubble. Thanks to Rick for the stubble.

7 BUSINESS ARISING

Pete has replanted the dead trees along the Avenue for Kevin.

The Lions Club are relocating the sheep yards to the southern end. Christopher Dean will be checking out the windmill.
There is a link of plastic hose that the Lions can use.

Catherine asked that we look into preserving the boating sign.
It was agreed that Catherine talk to signage companies to look into what needs to be done to preserve the sign and how much this will cost.

Meeting closed at 8.50pm.

8 NEXT MEETING:

The next meeting of the Greenrise Lake Advisory Committee will be held on Monday 16th August, 2021, 7 pm .

Greenrise Lake Volunteers

Activity: GRAIN RISE Date: _____

[illegible]

Name of Supervisor and/or Coordinator: Signed: Date:

15 Reports From Council Officers

15.1 Chief Executive Officer

15.1.1 Monthly Project Status Report

Report Type	Officer Report
Department	Executive
Author	Mr. (Muni) Munivenkata Krishna SR., Project Manager, Engineering Services
Disclosure of Interest	No Council officers or contractors have declared a conflict of interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	Theme 1 - Community Vibrancy & Presentation 1.1 Enhance public space areas including parks, public places, car parking, street lighting and streetscapes to provide vibrant, attractive areas. 1.2 Through appropriate planning, develop vibrant, presentable townships throughout the Wattle Range area. 1.3 Provide sustainable, vibrant community facilities. Theme 4 - Infrastructure & Asset Sustainability 4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use. 4.2 Plan and provide for a safe local road network that meets the future and current needs of our community. 4.4 Plan for and optimise Council's stock of building assets whilst meeting the future and current needs of community. 4.5 Plan and provide for the expansion and replacement of Council's stock of footpaths, walkways, and trails to meet the future and current needs of our community. Theme 5 - Organisational Excellence 5.2 Govern in a responsible and responsive way.
File Reference	GF/7.73.1/4
Attachments	Nil

Purpose of Report

To provide an update on the progress of works and financial status of Council's capital projects.

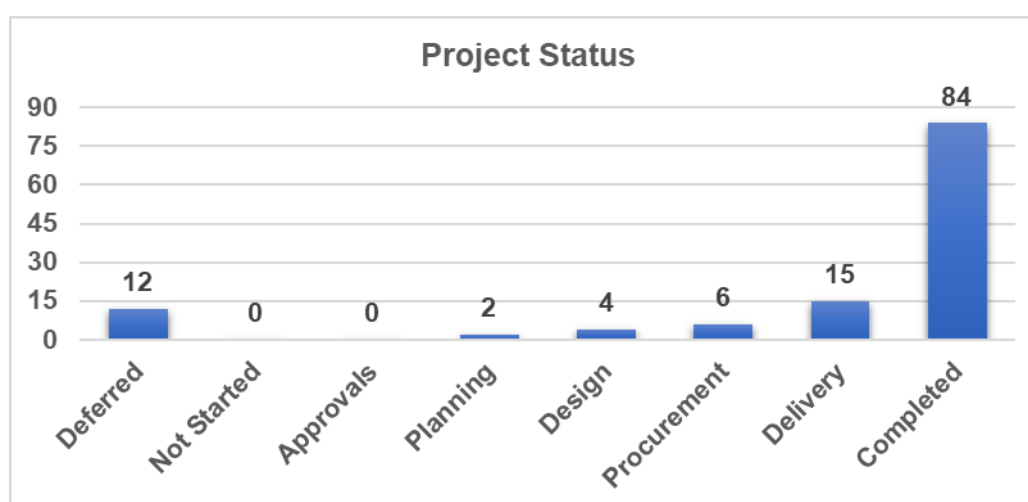
Report Details

For the 2021/22 financial year, 76 capital projects have been listed in the Annual Business Plan (ABP). These projects provide functional, safe, fit for purpose assets that meet the changing needs of the community. Council is seeking to deliver an operational budget of \$27.64M and a capital works program of \$11.34M. Within this budget, \$6.72M has been allocated for the renewal of a wide range of existing facilities and infrastructure. Council has also committed \$8.12M for the upgrade and acquisition of new assets.

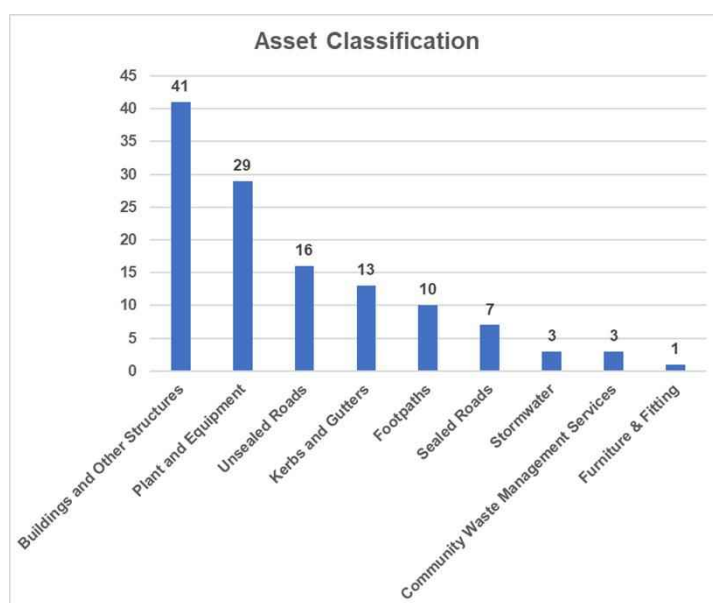
A strong focus of the capital budget in 2021/22 is the funding of roads, and \$1.2M has been allocated to re-sheet 37.82KM of unsealed roads. In addition, Council is seeking Federal and State Government funding to assist in the upgrade of several major roads to improve safety and productivity.

Council is focused on delivering the strategies contained within the ABP including rebounding the local economy through major infrastructure development and attracting new industry and investment to the Council area.

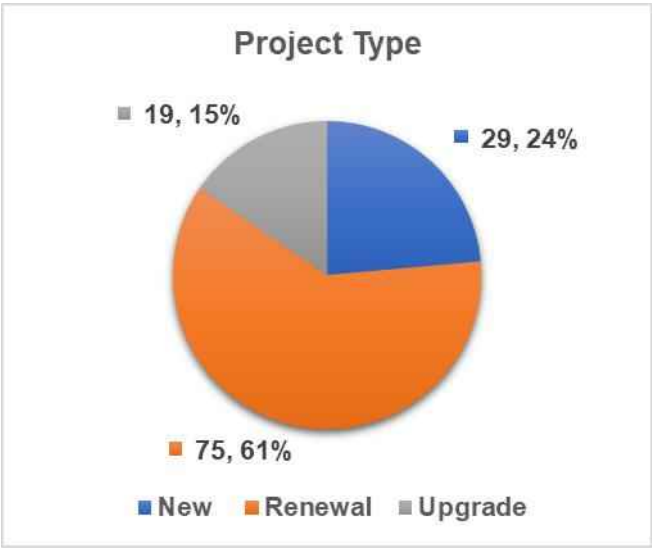
Project Officers are continuing to deliver a number of 2020/21 capital projects. As of 30 July 2021, 123 capital projects were funded in 2020/21. The capital project completion rate is currently 90% with an expenditure rate of 69%. The status of all capital projects is shown in the chart below:



The 2020/21 capital program includes of a range of infrastructure assets and services, and their numbers are shown in the chart below:



The distribution of capital projects resulting in the creation of new assets, and the management of ageing assets in need of renewal and replacement is shown in the chart below:

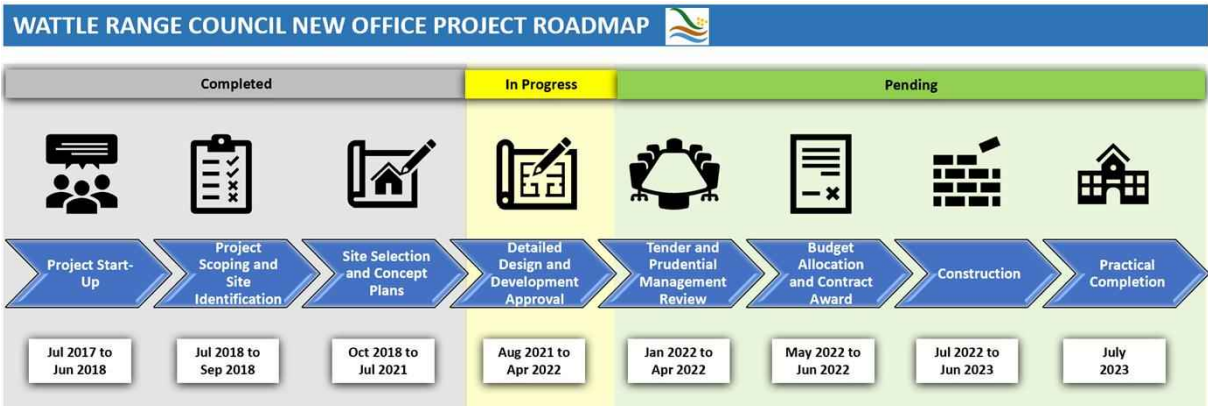


Capital Projects Status

New Administration Centre – Elected members and staff were presented with the latest conceptual designs in the month of July. Comments received during the consultation phase have resulted in further improvements for the internal and external elements of the proposed building.

A report with a recommendation to proceed with developing and funding detailed engineering designs and support lodgement of a development application is being presented for Council’s deliberation as a separate item on this Agenda.

In the Detail Design phase, consultation with various statutory authorities will occur, the design will be refined, and plans, specifications and estimates will be created for consideration during the Development Approval. Council approval will be sought prior to issuing construction documentation for tender.





Penola-Coonawarra Rail Trail – Tender for the construction of the rail trail was let on 2 July 2021. The tender closure date has been extended from 30 July to 6 August 2021 due to the lockdown, thus giving contractors additional time to adjust to the restrictions and prepare a quality fee proposal.

Evaluation of tenders, selection of preferred tenderers, contract negotiation, and awarding of the contract are all planned between August and September with an intention to commence construction of the rail trail late-September.



Penola Town Entrance Signage and Landscaping – the construction of the two entrance signs, one near each intersection of the bypass, took place in June 2021. Works still to be

completed are interchangeable banners, wrought iron grapes, and up-lighting of the entrance signs.

The Riddoch Business and Community Association in collaboration with the Coonawarra Vignerons Association have provided suitable pictures for the banners. Officers are now working with the supplier to design, print and install the banners in August 2021. The grapes and up-lights to the entrance signs are planned for installation in August 2021.

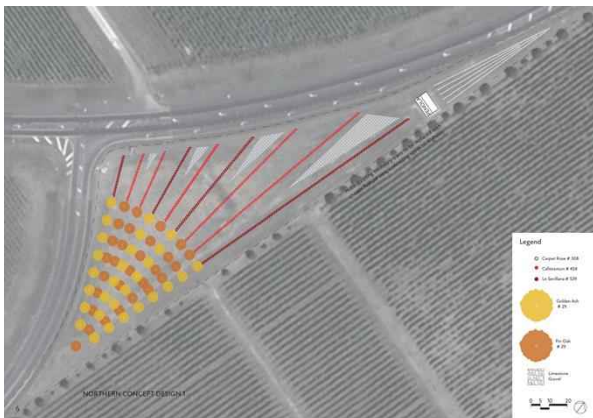
Following the review and feedback from members of the Council, Coonawarra Vignerons Association, Greenrise Lake Advisory Committee, and Burrandies Aboriginal Corporation in July 2021, the concept designs for landscaping of the town entrances along the bypass have been updated and issued for construction. The design is planned for implementation in September/October 2021 when weather conditions would be appropriate to undertake ground works and revegetation.

Council is investigating feasibility of up lighting the existing eucalyptus trees in the southern site. Council is also exploring ideas to make the construction phase fun and community oriented. Ideas include engaging local community in planting of trees, as well as organising cultural services such as smoking ceremony and artistic performances that will add colour and meaning to the official opening of the entrance statements in November/December 2021.

Northern intersection



Southern intersection





Millicent Entry Marker – the Development Approval for the installation of the sculpture was granted on 22 July 2021. The fabrication of structural and kinetic elements of the sculpture are undergoing minor engineering refinements.

Council is actively seeking inputs from Burrandies Aboriginal Corporation on improving the landscape surrounding the proposed sculpture, including incorporating some of the local indigenous stories and narratives, sourcing of plants that are propagated by aboriginal elders, and organising cultural services such as a smoking ceremony and artistic performances as a part of the official opening of the sculpture and the Domain nature playground.

Officers are currently planning ground works, path works, lighting and landscaping in readiness for implementation when the weather is appropriate.





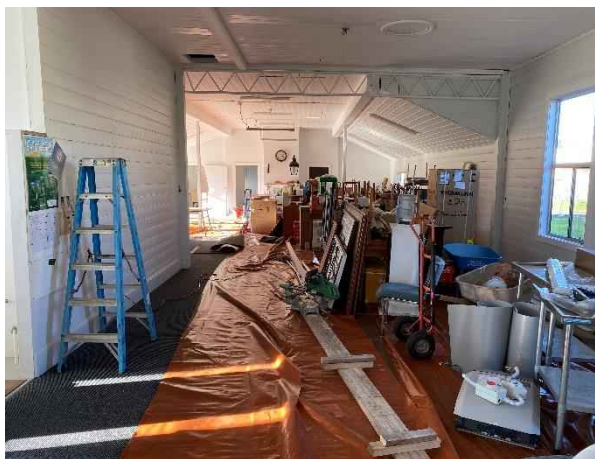
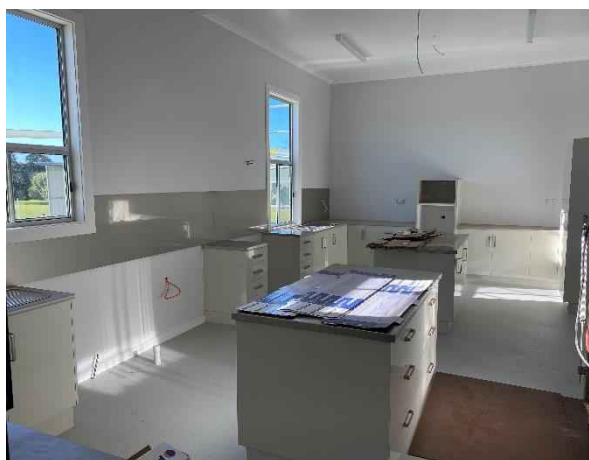
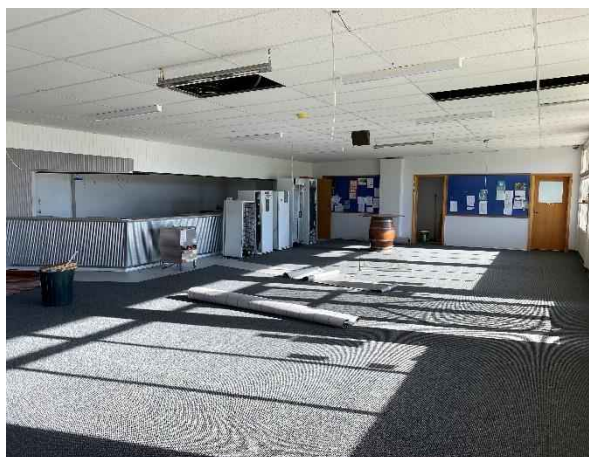
Millicent Works Depot Renewal – Inclement weather and Covid-19 lockdown restrictions have slowed down construction of the new shed in July 2021. The installation of galvanised steel frames, assembling of precast concrete slab panels, pouring of concrete slab floor, and mounting of panels were completed in July 2021. Works yet to be occur are the construction of internal concrete bays, rough-in of services, and miscellaneous civil works which are all planned for completion in August 2021.





Beachport Bowling Club Building upgrades – Inclement weather and Covid-19 lockdown restrictions have slowed down construction works in July 2021. Works completed to date are the roof replacement, structural modifications to the building, upgrades to kitchen and bar facilities, construction of new office and disabled toilet, rectification of compliance issues, and installation of new windows and floor coverings. Painting, installation of new weatherboards and minor miscellaneous works in the building are ongoing. Identification and rectification of defects is ongoing. The project is scheduled for practical completion in August 2021.





Beachport SOTP Recreational Hall – Inclement weather and Covid-19 lockdown restrictions have slowed down construction works in July 2021. Works completed to date are framing, roofing, external cladding, internal linings, installation of internal gas distribution pipework, water supply pipes, hot water service and joinery, skirting, architrave, decking, roller door, floor covering, tiling, stainless-steel benches, and painting. Minor miscellaneous works in the building is in progress. Identification and rectification of defects is ongoing. The project is scheduled for practical completion in August 2021.



Border Road upgrade – Council at its Special Meeting in June 2021 resolved to reduce the original scope of Border Road upgrade to only a section of the road (approximately 1.8kms) bordering the West Wimmera Shire Council. Co-contribution from West Wimmera has been confirmed. Over the next few months, Officers will be surveying the site, developing designs and tender documentation for the construction.

Various Plant Renewals – renewal of a majority of various major and light vehicles, as planned for the previous financial year, have been completed.

Various Roadworks – renewal works on several roads, kerbs, footpaths, and pram ramps throughout the Council as planned for the previous financial year have been completed.

Project Officers are focusing on delivering a handful of ongoing capital projects listed in the 2020/21 Capital Works Program whilst planning for the 2021/22 Capital Works Program. A detailed list of capital projects is attached herewith this report for information. Should any explanation be required, Councillors are encouraged to contact the Director Engineering Services for clarification.

Information Technology ERP Project Status

Datascape

Datascape is the replacement software for the current legacy administration software SynergySoft. There are many modules being replaced with Datascape. Below is an update on each module. Council's full time Project Manager has now proceeded on maternity leave and her part time replacement is returning from maternity leave to continue managing the project. Di Monty Training has been engaged to assist with training design and delivery for the Finance and Customer Service Modules which impact a significant number of staff.

Customer Service Module

The Customer Request Module go live date has been temporarily placed on hold to enable all resources to focus their attention on the time critical Finance module which includes payroll, rates and properties and to ensure all staff are appropriately trained before the system goes live.

The Administration Services Department and the Director Corporate Services are continuing work on Council's Customer Service Charter.

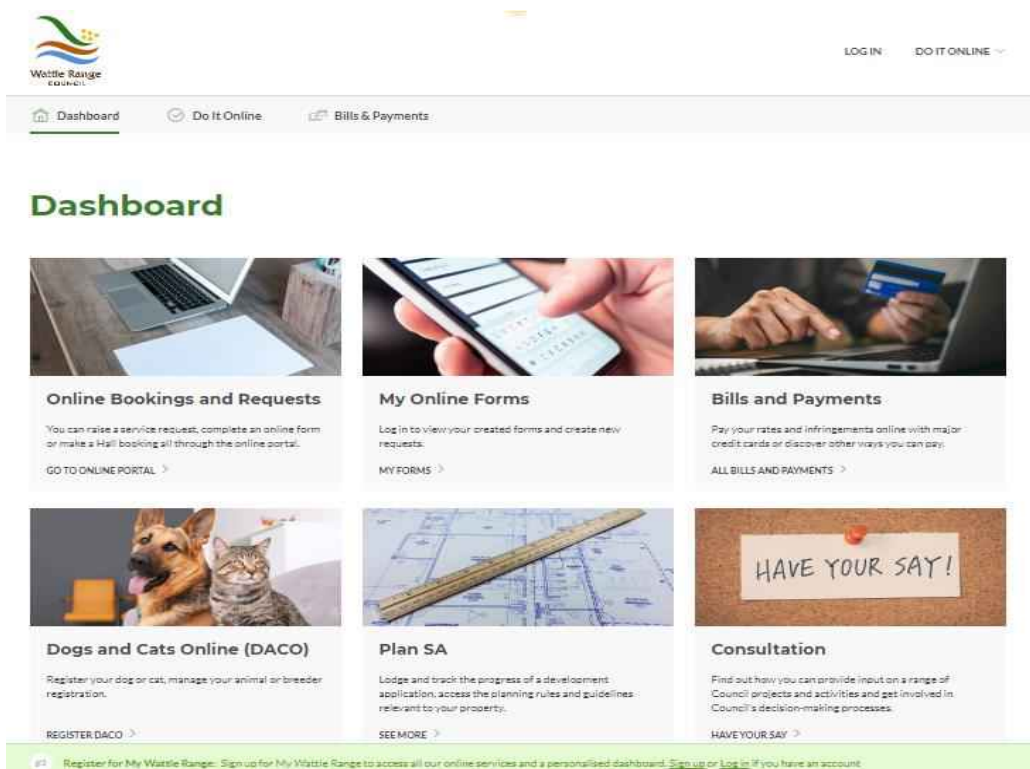
Online Services (My Wattle Range), Online Bookings and Antenno

The Antenno App is accessible to be downloaded by the community for one-way communication sent via council staff, with two-way integration to be implemented with the Online Services in late July 2021.

My Wattle Range is currently being designed with Datacom around wording to be used and headings required.

The new My Wattle Range portal will allow the community to complete forms online, and process bills and payments.

Configuration between Datascape Financials and the Online Bookings system has been updated in preparation for Go Live to Customers.



Financials, Contacts and Security

User Acceptance Testing (UAT) was completed in June for Financials, Contacts and Security. Standard Operating Procedures (SOPs) are being developed to assist staff with learning the process.

Rates and Property

Key User Training was completed in May 2021 and UAT commenced in June. Further testing was required during July for this module to ensure all processes had been fully tested and reviewed.

Datapay

The new payroll software will be via Datapay software integrating with Datascape. The system will also integrate with Subscribe HR for ease of onboarding and offboarding staff. Timesheets will be completed in Datascape and integrate through to Datapay. The online portal and App will make requesting leave and obtaining previous payslips a streamlined process for staff. Pay runs were completed within Datapay throughout the month of July with a couple of errors still bugging the system.

Regulatory Modules

Both Cemetery and Impounded Animals modules have signed off on Solution Design and completed their UAT. The Go Live has been delayed for the same reasons given above.

Building and Planning and Health are being built and meetings are being scheduled to sign off the Solution Design Documents with the Subject Matter Experts (SME's).

Further investigation and meetings to take place for Infringements and Fire Prevention modules which are still at the start of the design phase.

Mobile Capture

This module is currently on hold whilst Datacom are completing the development.

Data Migration

A large piece of work which has two parts:

1. Migrate all the data required into Datascape:
 - a. Contacts, Land Parcels and Rates and Property data are all being prepared for data migration
2. Migrating the rest of the data to be accessed through iPlatinum software.

Further testing and reloads of data migration is scheduled for the next two weeks with new modules ready for data migration and testing results provided to Datacom.

Subscribe HR

Integration has commenced between Subscribe HR and Datapay with scheduled roll out in July 2021. Onboarding and Offboarding require a few workflow changes and are 90% complete. The Performance Management module is currently in the Design Phase and will be tested on the Executive Leadership team in August 21.

AvePoint – record management software

Council has signed the Statement of Work with Datacom and training is being scheduled with Datacom's consultant. Currently the training is projected for August / September 2021.

The new records management software will integrate directly with Datascape and the Council's Office 365 suite. AvePoint cloud records will ensure that the Datascape data and all data in Council's Office 365 environment will have the ability to be captured, sentenced and worked through by Council's records officers.

Financial Considerations

Budget Allocation	\$10,641,329
Budget Spent to Date (including orders to date)	\$7,297,982
Budget Variation Requested	\$0

Risk Considerations

Refer to Wattle Range Council's SharePoint Risk Register – Capital Works Progress.

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

There are no known legislative considerations related to this report.

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.

Communication & Consultation Considerations

A series of media releases have and will continue to be prepared for Capital Works projects to keep the community informed about their progress.

RECOMMENDATION

That Council receive and note the report.

15.1.2 Delegations update

Report Type	Officer Report
Department	Corporate Services
Author	Kaitlin Creek
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	Theme 5 - Organisational Excellence 5.2 Govern in a responsible and responsive way.
File Reference	GF/12.9.1
Attachments	<ol style="list-style-type: none">1. Instrument of Delegation Attachment 1 [15.1.2.1 - 1 page]2. Local Government Act Attachment 2 [15.1.2.2 - 1 page]3. Roads Opening and Closing Act Attachment 3 [15.1.2.3 - 1 page]4. Instrument of authorisations Road Traffic Act Attachment 4 [15.1.2.4 - 3 pages]5. Instrument A 30 07 21 Attachment 5 [15.1.2.5 - 10 pages]

Purpose of Report

To review and endorse Council's Delegations.

Report Details

The Council may delegate its statutory powers and functions pursuant to Section 44 of the *Local Government Act 1999* and powers of delegation under other legislation.

The Local Government Association of SA (LGA) provides a service to Councils by providing template instruments of delegation. The LGA has completed a review of this service and has made some changes to the templates provided to Councils.

The changes relate to the following areas of legislation and are based around terminology changes only, the delegation power itself has not been amended.

Local Government Act 1999

The changes to this particular provision include 'planning and infrastructure 2016'. The year of 1993 has been removed. The above attachment is listed as (Attachment 2).

Roads (Opening and Closing) Act 1991

The following changes to this provision include removing the words 'public environmental report or development report'. The above attachment is listed as (Attachment 3).

Instrument of Authorisation Road Traffic Act 1961 General Approval and Delegation (dated 22 August 2013).

This instrument was previously put to Council for the Ordinary Meeting dated 13 April 2021. There has been a minor change that has occurred which is the sub section that was previously put to Council in April as the reference point of Section 17 (3) *Road Traffic Act 1961*, has now been changed to Section 17 (2) *Road Traffic Act 1961*. The power of the delegation has not

been amended simply the sub section reference point has been altered. The above attachment is listed in (Attachment 4).

Planning, Development and Infrastructure Act 2016

Instrument A is Council's overarching framework of Council's authority under the *Planning, Development and Infrastructure Act 2016*.

The new provisions relate under the State Planning Commission Practice Directions, which is initiating a code amendment. The framework of the code amendment is a live document that provides updates on any required changes, around practice directions for the purpose of Planning and Development.

A new provision has been established for the urban tree canopy off-set scheme is to be spent and gives Council and its delegates the authority to spend that money on the purposes for tree plantation. This particular provision relates to Metropolitan Council's only.

There are 11 changes around rewording that have had no change to the instrument of the delegation power. The above attachment is listed as (Attachment 5).

Financial Considerations

Budget Allocation	Nil
Budget Spent to Date	Nil
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

Risk Considerations

Please refer to Wattle Range Council's SharePoint Register – Sub Delegations.

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

There are no known legislative considerations related to this report.

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.

Communication & Consultation Considerations

There are no known communication and consultation considerations related to this report.

RECOMMENDATION

That Council:

1. Receive and note the report.

2. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment 1), *Local Government Act 1999* (Attachment 2) and *Roads (Opening and Closing) Act 1991* (Attachment 3) and the Instrument of authorisation *Road Traffic Act 1961* (Attachment 4).
3. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (annexed to the Report dated 10 August 2021 and entitled Delegations Review and marked (Attachment 5) are hereby delegated this 10 August 2021 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

ATTACHMENT 1

Wattle Range Council

**Instrument of delegation**

1. The Wattle Range Council (**Council**) delegates each function or power of the Council:
 - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power; and
 - (b) contained in each by-law of the Council in operation as at the date of this instrument to the Chief Executive Officer.
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*. Excepting that the functions and powers of the Council:
 - (a) The powers of delegation conferred on councils by the Roads Opening and Closing Act 1991 under s 46 of the Roads Opening and Closing Act 1991.
3. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
4. The delegations are granted subject to the following conditions and limitations:
 - (a) the delegate must exercise a delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
5. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
6. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
7. The delegations provided for in this instrument of delegation will come into operation on 11 August 2021.
8. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
9. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council

on:.....

ATTACHMENT 2

	Local Government Act 1999			
Capacity of council	Statutory provision	Power/function	Delegate	Sub-delegate
council	section 12(4)	Undertake a review under section 12 of the Local Government Act at least once in each relevant period prescribed by the regulations	CEO	
council	section 245A(1)	Require a person to enter into an agreement with the council in regard to work under an approval under the <i>Planning, Development and Infrastructure Act 2016</i> which could cause damage to any local government land (including a road) within the vicinity of the site of the development	CEO	

ATTACHMENT 3

	<i>Roads (Opening and Closing) Act 1991</i>			
Capacity of council	Statutory provision	Power/function	Delegate	Sub-delegate
council	section 34B(2)(a)(i)	Receive notice of a proposal to open or close a road in an environmental impact statement	CEO	

ATTACHMENT 4

Wattle Range Council



Instrument of authorisation

1. The Minister for Transport and Infrastructure granted:
 - (a) approvals to the Council for the purposes of specific powers under sections 17 and 20 of the *Road Traffic Act 1961*; and
 - (b) appointed the Council as the Minister's delegate in respect of specific powers under sections 17 and 33(1) of the Road Traffic Act,
 by the Instrument of General Approval and Delegation (dated 22 August 2013) (**General Approval**).
2. Pursuant to the General Approval, the Council authorises the employees of the Council named in the attached table to exercise the powers under sections 17 and 20 of the Road Traffic Act conferred on or delegated to the Council by the General Approval subject to the conditions set out in the General Approval and any additional conditions noted in the table with respect to the exercise of the power.

 Signature of the Chief Executive Officer

 Benjamin Gower

 Date

ATTACHMENT 4

Council authorisations for the purposes of the General Approval

Road Traffic Act	Approval granted to Council (as set out in the General Approval)	Authorised employee	Conditions
sections 17(1) and 17(2)	A. Traffic control devices Install, maintain, alter, operate or remove, or cause to be installed, maintained, altered, operated or removed, any traffic control device on, above or near a road which is under the care, control and management of the Council (except those traffic control devices specified in clause A.8 of the General Approval or dealt with in other clauses of the General Approval)	Peter Halton	As set out in clause A of the General Approval
section 20(2)	B. Speed limits at works on roads Place signs on a road for the purpose of indicating the maximum speed to be observed by drivers while driving on, by or towards a work area or a work site where workers are engaged, or works are in progress at the direction of the Council	Peter Halton	As set out in clause B of the General Approval

ATTACHMENT 4

Road Traffic Act	Approval granted to Council (as set out in the General Approval)	Authorised employee	Conditions
section 17(3)	C. Traffic control devices at works on roads Install, display, alter, operate or remove any traffic control device in relation to an area where persons are engaged in work or an area affected by works in progress, or in relation to part of a road temporarily closed to traffic under the <i>Road Traffic Act 1961</i> or any other Act	Peter Halton	As set out in clause C of the General Approval
section 17(3)	D. Temporary parking controls Install, display, alter, operate or remove a traffic control device for the purposes of imposing, varying or abolishing a parking control on a temporary basis on a road which is under the care, control and management of the Council	Peter Halton	As set out in clause D of the General Approval
section 17	F. Grant approval to another road authority Specifically approve the installation, maintenance, alteration, operation or removal of a traffic control device in the Council area by a road authority on, above or near a road under the care, control and management of the road authority	Peter Halton	As set out in clause F of the General Approval

ATTACHMENT 5

Wattle Range Council**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice of Powers of a Council as:**

- **A Council**
- **A designated Authority**
- **A Designated Entity**

(Instrument A)**Delegation Sources**

- Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)
- Planning, Development and Infrastructure (General) Regulations 2017
- Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019
- State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments
- State Planning Commission Practice Direction - 3 (Notification of Performance Assessed Development Applications) 2019
- State Planning Commission Practice Direction (Council Inspections) 2020
- State Planning Commission Practice Direction 10 (Staged Occupation of Multi-Storey Buildings) 2020

Titles / Abbreviations

Titles/ Abbreviation	Position
CEO	Chief Executive Officer
ND	Not Delegated

ATTACHMENT 5

Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)

Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl5(1)	<p>70. Requirements in Relation to Preparing an Engagement Plan</p> <p>70.1 The power pursuant to clause 5(1) of the State Planning Commission Practice Direction – 2 Preparation and Amendment of Designated Instruments (PD2), to prepare an engagement plan that:</p> <p>70.1.1 meets the principles and performance outcomes of the Charter;</p> <p>70.1.2 describes the persons or bodies to be consulted on the proposed amendment of the Designated Instrument, which must include any persons or bodies:</p> <p>70.1.2.1 require to be consulted with under a condition imposed by the Minister under Section 73(5) of the PDI Act</p> <p>70.1.2.2 specified by the Commission under Section 73(6)(e) of the PDI Act;</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>70.1.2.3 who must be consulted with under the Charter;</p> <p>70.1.3 outlines any relevant previous engagement undertaken to inform the proposal;</p> <p>70.1.4 describes the evaluation framework for the engagement.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl5(2)	<p>70. Requirements in Relation to Preparing an Engagement Plan</p> <p>70.2 The power pursuant to clause 5(2) of PD2 to submit all engagement plans which relate to proposed preparation of or amendment to a State Planning Policy or a Regional Plan to the Commission for approval prior to commencement of formal engagement on the proposal.</p>		CEO
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(2)	<p>71. Preparation of an Engagement Report (Following Consultation)</p> <p>71.1 The power pursuant to clause 6(2) of PD2 to set out in an engagement report:</p> <p>71.1.1 details of the engagement undertaken and how that engagement met the engagement plan, and reasons for variations, if any to the engagement plan;</p> <p>71.1.2 the outcome of the engagement including a summary of the written submission or feedback made;</p> <p>71.1.3 any proposed changes to the proposal to prepare or amend a Designated Instrument (when compared with the proposal that</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>was engaged on) and the reasons for those proposed changes which specifically indicates:</p> <p>71.1.3.1 where changes are proposed to the Designated Instrument based on or as a result of the engagement; and</p> <p>71.1.3.2 any other changes which are proposed based on or as a result of additional investigations or information which was not available when the proposal was released for engagement.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(3)	<p>71. Requirements in Relation to Preparing an Engagement Report Following Consultation</p> <p>71.2 The power pursuant to clause 6(3) of PD2 to, in the engagement report also include an evaluation of the effectiveness of the engagement that considers whether:</p> <p>71.2.1 the principles of the Charter have been achieved; and</p> <p>71.2.2 all mandatory requirements identified in the Charter have been met (where the consultation category is applicable).</p>		CEO
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7(1)	<p>72. Initiating a Code Amendment</p> <p>72.1 The power pursuant to clauses 7(1) and (2) of PD2 to lodge a Proposal to initiate with the Department via the SA Planning Portal that sets out:</p> <p>72.1.1 Code Policy – an outline of:</p> <p>72.1.1.1 any overlay, general policy, zone or subzones in the Code</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>being proposed for amendment; and/or</p> <p>72.1.1.2 the intended spatial application of an overlay, general policy, zone or subzone in the Code over an identified area;</p> <p>72.1.2 Affected Area</p> <p>72.1.2.1 a map or description of the Affected Area;</p> <p>72.1.3 State Planning Policies</p> <p>72.1.3.1 identification of the relevant principles or objectives of the State Planning Policies and an assessment of the proposed Code Amendment's alignment with those State Planning Policies;</p> <p>72.1.4 Regional Plan</p> <p>72.1.4.1 Identification of relevant regional plans and assessment of how the matters or issues proposed to be addressed by the proposed Code Amendment will relate to the relevant regional plan;</p> <p>72.1.5 Consultation -</p> <p>72.1.5.1 matters raised by the relevant Council and/or a relevant Joint Planning Board on the Proposal to Initiate;</p> <p>72.1.5.2 information regarding any consultation that has already occurred with respect to the proposed Code Amendment</p> <p>72.1.5.3 details of further consultation proposed to be undertaken with respect to the proposed code Amendment;</p>		

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>72.1.6 Investigations -</p> <p>72.1.6.1 information regarding any investigations which have already been undertaken with respect to the proposed Code Amendment</p> <p>72.1.6.2 an outline of the further investigations that will be undertaken to support the proposed Code Amendment;</p> <p>72.1.6.3 details of any infrastructure required to support development arising through proposed Code Amendment and how the infrastructure will be provided;</p> <p>72.1.6.4 details of any infrastructure agreement (or agreements) or infrastructure scheme which will need to be established or entered into in connection with the proposed Code Amendment</p> <p>72.1.7 Timetable</p> <p>72.1.7.1 an outline of the proposed timetable for each step of the Code Amendment process (ensuring that the process is completed within reasonable time limits), and a commitment from the Proponent (where it is also the Designated Entity) that it will take steps to update the timetable and seek approval from the Department if it appears that timeframes will not be met.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of	cl7(3)	<p>72. Initiating a Code Amendment</p> <p>The power pursuant to clause 7(3) of PD2, in addition to a Code Amendment which is intended to designate a place as a place of</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
Designated Instruments		<p>local heritage value, to provide a report which:</p> <p>72.2.1 includes a heritage datasheet for each proposed Local Heritage Place, which includes:</p> <p>72.2.1.1 all relevant property details and descriptions (including images);</p> <p>72.2.1.2 historical background and thematic analysis;</p> <p>72.2.1.3 a statement of heritage value;</p> <p>72.2.1.4 an assessment against the Local Heritage Criteria; and</p> <p>72.2.1.5 the extent of listing (including any exclusions);</p> <p>72.2.2 includes an analysis of historic themes of importance to the area;</p> <p>72.2.3 is prepared by a heritage architect, historian or person with similar qualifications, skills or experience; and</p> <p>72.2.4 is otherwise prepared in accordance with any guidelines prepared and published by the Commission under Section 67(2)(c) of the PDI Act.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl 7(4)	<p>72. Initiating a Code Amendment</p> <p>72.3 The power pursuant to clause 7(4) of PD2 in relation to a Code Amendment which is intended to designate a tree (or stand of trees) as a significant tree (or trees), to provide a report which:</p> <p>72.3.1 includes relevant details and descriptions of the tree or stand</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>of trees (including images as necessary)</p> <p>72.3.2 includes an assessment of the tree (or stand of trees) against the Significant Tree Criteria;</p> <p>72.3.3 is prepared by an urban planner, arborist or person with qualifications, skills or experience relevant to the assessment in the report.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(1)	<p>73. Preparation of a Draft Proposal Code Amendment (Prior to Consultation)</p> <p>73.1 The power pursuant to clause 8(1) of PD 2 to, prior to consultation occurring on a draft Code Amendment, to:</p> <p>73.1.1 carry out investigations and obtain such information:</p> <p>73.1.1.1 as provided in the Proposal to Initiate approved by the Minister;</p> <p>73.1.1.2 as required under any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act; and</p> <p>73.1.1.3 as specified by the Commission under Sections 73(6)(e) or 73(6)(f) of the PDI Act;</p> <p>73.1.2 provide the Department with:</p> <p>73.1.2.1 written instructions (in a form acceptable to the Department) that set out the intent of the proposed Code Amendment for the purposes of the Department writing the draft</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		<p>policy for inclusion in the draft Code Amendment; and</p> <p>73.1.2.2 mapping instructions or a description of the Affected Area (in a form acceptable to the Department) in order to enable the Department to prepare and provide to the Designated Entity, mapping which is suitable for inclusion in the draft Code Amendment;</p> <p>73.1.3 prepare the draft Code Amendment in accordance with the approved Proposal to Initiate and any conditions imposed by the Minister under Section 73(5)(b) of the PDI Act and the requirements of this Practice Direction;</p> <p>73.1.4 provide the Department with written instructions (in a form acceptable to the Department) to prepare the SA Planning Portal for consultation on the draft Code Amendment; and</p> <p>73.1.5 provide the Department with the engagement plan prepared (and approved, if required) under these Practice Directions, for the purpose of the Department publishing the engagement plan on the SA Planning Portal.</p>		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl8(2)	<p>73. Preparation of a Draft Proposal Code Amendment (Prior to Consultation)</p> <p>73.2 The power pursuant to clause 8(2) of PD2, where an engagement plan is amended during any period of consultation or at any time prior to finalisation of the engagement report under the Practice Directions, to provide the Department with the</p>		CEO

ATTACHMENT 5

Delegation Source	Section	Powers and Functions Delegated	Conditions and Limitations	Delegate or Sub-Delegate
		engagement plan (as updated) for the purpose of the Department publishing the updated engagement plan on the SA Planning Portal		
State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl9(1)	<p>74. Requirements For a Draft Code Amendment</p> <p>74.1 The power pursuant to clause 9(1) of PD2 to support a draft Code Amendment by the following information:</p> <p>74.1.1 an explanation of the current code policy as it applies to the Affected Area (at the time of preparation of the draft Code Amendment)</p> <p>74.1.2 an explanation of the amendments to the Code policy proposed for the Affected Area;</p> <p>74.1.3 an assessment of the strategic planning outcomes intended to be achieved through the draft Code Amendment, including an analysis of the consistency of the draft Code Amendment with the relevant provisions of State Planning Policies, the Regional Plan and any other relevant strategic plans;</p> <p>74.1.4 a summary and explanation of the investigations undertaken and how these support the draft Code Amendment; and</p> <p>74.1.5 an explanation of any infrastructure or services required to support development facilitated by the proposed Code Amendment, and an explanation of how and when the infrastructure will be provided.</p>		CEO

15.1.3 Resignation of Councillor Rick Paltridge

Report Type	Officer Report
Department	Executive
Author	Ben Gower
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	Theme 5 - Organisational Excellence 5.2 Govern in a responsible and responsive way.
File Reference	GF/9.33.3 & GF/9.34.1/14
Attachments	Nil

Purpose of Report

The Chief Executive Officer received notification of the resignation of Councillor Rick Paltridge (effective immediately) on Tuesday, 3 August 2021 via email.

Report Details

The *Local Government Act 1999* s54(3) states that:

The resignation of a member takes effect on receipt by the chief executive officer of the notice of resignation or on a later date, not more than 14 days in advance, specified in the notice of resignation (but once the notice is received by the chief executive officer the resignation cannot be withdrawn).

The *Local Government Act 1999* s54(6) also states that:

If the office of a member of a council becomes vacant under subsection (1), the chief executive officer must notify the members of the council at the next meeting of the council and give notice of the occurrence of the vacancy in the Gazette (but the members of the council need not be notified if the member is removed from office by the council).

A notice in the Government Gazette has been booked for Thursday, 12 August 2021 advising that:

WATTLE RANGE COUNCIL

Resignation of Councillor

NOTICE is hereby given in accordance with section 54(6) of the Local Government Act 1999, that a vacancy has occurred in the office of Councillor for Riddoch Ward, due to the resignation of Councillor Rick Paltridge, to take effect from Tuesday, 3 August 2021.

B Gower, Chief Executive Officer

The *Local Government (Elections) Act 1999* s6(1) states that:

Subject to this section, if—

(a) an election (other than a supplementary election) wholly or partially fails or is declared void; or

(b) a casual vacancy occurs in the office of a member of a council,

a supplementary election will be held to fill the office or offices not filled by the election, or the office that has become vacant.

Cr Paltridge's resignation requires that a supplementary election be conducted to fill the casual position.

Appointments

Cr Paltridge was appointed to the following positions:

- Strategic Planning and Development Policy Committee (All Councillors)
- Wattle Range Youth Development Foundation Committee (All Councillors)
- Greenrise Lake Advisory Committee

Financial Considerations

Council has requested that the Electoral Commission run the Supplementary Election on behalf of Council, therefore this will require a budget variation of \$15,000.00.

Risk Considerations

N/A

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

Local Government Act 1999 s54(3)

Local Government Act 1999 s54(6)

Local Government (Elections) Act 1999 s6(1)

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.

Communication & Consultation Considerations

The vacancy will be placed in the Government Gazette and relevant media.

RECOMMENDATION

That Council:

1. Receive and note the report.
2. Write to Rick Paltridge thanking him for his representation of the Riddoch Ward during his term as Councillor.

3. Nominate Councillor to replace Cr Paltridge on the Greenrise Lake Advisory Committee.
4. Approve a budget variation of \$15,000 to conduct the Supplementary Election.

15.2 Director Corporate Services

15.2.1 Greenrise Lake Advisory Committee Terms of Reference

Report Type	Officer Report
Department	Corporate Services
Author	Kaitlin Creek
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	N/A
Strategic Plan Reference	Theme 5 - Organisational Excellence 5.2 Govern in a responsible and responsive way.
File Reference	GF/16.14.1/10
Attachments	1. Terms of Reference Greenrise Lake Advisory Committee [15.2.1.1 - 11 pages]

Purpose of Report

To review the Greenrise Lake Advisory Committee Terms of Reference.

Report Details

Greenrise Lake Advisory Committee (the Committee) is formed under Section 41 of the *Local Government Act 1999* (the Act). The committee membership is made up of one Council Member, and seven Community Representatives. The Committee Members hold office at the discretion of Wattle Range Council (Council).

The operation of the Committee is determined by the Act and *Local Government Procedures at Meetings Regulations 2013* (Regulations). If there is an instance where the Act and the Regulations are silent on a matter, Council may determine the procedures. The Council has established procedures for the Committee to provide clarity for the functionality of the Committee.

The review process has involved consulting with the Committee members and the following recommendations are:

- Change the title from a Charter to Terms of Reference. The word Charter under the Act refers specifically to subsidiaries under s 42 and s 43. Therefore, to alleviate confusion it is recommended to change the document to a Terms of Reference.
- The functions of the Committee have been updated to reflect the Act and the current activities of the Committee to promote the use of the Greenrise Lake Advisory Committee.
- The quorum clause has been reworded to provide clarity to Committee members regarding the adequate number of Committee members required to have a formal Committee meeting.
- The voting clause has been restructured to ensure that the Committee members vote in accordance with the Meeting Procedures and that each Committee member has a deliberative vote.

- The Register of Interest provision clause (no changes in wording) the clause was moved from clause 6 as a standalone clause and melded with clause 11 other legislative considerations. Please note that the Register of Interest provisions have been deemed not applicable, reason being that the Committee is advisory in nature and therefore it does not have financial powers or delegations. If Council determines that a register of Interest should be applied to the Committee then the draft terms of reference would need to be amended to reflect this.
- The Conflict-of-Interest section has been included to inform the Committee that they are required to declare any conflict of interest where and if applicable.
- There has been a rearrangement of heading structure in the document to assist the Committee.

The above changes to the Terms of Reference have been discussed at length with the Committee and the Committee have recommended that Council endorse the terms of reference as presented.

Whilst the Committee have approved the above changes they have further requested that Council consider including as part of the area of management of the Committee the area south of the Town Bypass exit (triangle south of the Town bypass adjacent to the vineyards) to be included as part of the Committee's responsibility. Any decision to alter the area of management will require approval through Council decision.



It should be noted that Council is currently consulting with the Committee over planting of trees and landscaping in this land as a neighbouring stakeholder. However longer term, Council staff are of the opinion that this road reserve land will hold a number of Council assets i.e. the entry statement that for simplicity should be maintained by Council directly rather than through the Committee. On that basis this request to include the road reserve section within the Committee's management is not currently supported.

Financial Considerations

Budget Allocation	Nil
Budget Spent to Date	Nil
Budget Variation Requested	N/A

There are no known financial considerations related to this report.

Risk Considerations

There are no known risk considerations related to this report.

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

Local Government Act 1991

Local Government Procedures at Meeting Regulations 2013 (Regulations)

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.


Communication & Consultation Considerations

The review of the current Charter / Terms of Reference has involved consulting with the committee members of the Committee. The recommendation from the Committee is to adopt the Terms of Reference as presented.

RECOMMENDATION

That Council:

1. Receive and note the report.
2. Adopts as presented the updated Terms of Reference for the Section 41 Committee Greenrise Lake Advisory Committee.

	Terms of Reference ID251	Version: DRAFT 2020_08
	Greenrise Lake Advisory Committee	Date Adopted:
		Next Review Due:

1. NAME

The name of the Committee shall be the Greenrise Lake Advisory Committee (hereinafter called 'the Committee').

2. ESTABLISHMENT

1. The Greenrise Lake Advisory Committee is a Committee established by the Wattle Range Council (hereinafter called 'the Council') pursuant to section 199 of the *Local Government Act, 1934*.
2. The Committee was reviewed by the Council pursuant to section 41 of the *Local Government Act 1999* (hereinafter referred to as 'the Act') on:
 - a) 8 November 2005 (refer to Folio 3566; Item 1.22)
 - b) 7 November 2006 (refer to Folio 3759; Item 11.1.5.2)
 - c) 10 August 2010 (refer to Folio 4421; Item 11.1.6)
5. The Committee was reviewed and dissolved by the Council pursuant to section 41 of the Act on 21 January 2014 (refer to Folio 5257-5258; Item 12.2.3)
6. The Committee was re-established by Council pursuant to section 41 of the Act on 10 June 2014 (refer to Folios 5297-5298; Item 12.2.3)
7. The Committee was reviewed by the Council pursuant to section 41 of the Act on:
 - a) 25th November 2014 (refer to Folio 5641; Item 3)
 - b) 10th February 2015 (refer to Folio 5665; Item 11.2.6)

3. PURPOSE FOR WHICH THE COMMITTEE IS ESTABLISHED

The Greenrise Lake Advisory Committee is a Committee charged with the responsibility to advise Council on the use and development of the Greenrise Lake Recreation Area¹ in accordance with the Penola Commonage Management Plan. (hereinafter called "the purpose").


¹ The Greenrise Lake Recreation Area is the area outlined in the *Layout of Penola Commonage Area Map* provided in Appendix 1 and marked "Commonage Area" in the legend.

4. FUNCTIONS

The functions of the Committee shall be to undertake actions, as appropriate, in pursuance of the above purposes. Such actions may include, but not be limited to, the following:

- a) To actively promote the use of the Greenrise Lake Recreation Area;
- b) To liaise and consult with persons, groups and organisations in relation to the operation of the Greenrise Lake Recreation Area;
- c) To promote the rules, regulations or By-Laws applicable within the Greenrise Lake Recreation Area;
- d) To liaise with Council administration:

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

	Terms of Reference ID251	Version: DRAFT 2020_08
	Greenrise Lake Advisory Committee	Date Adopted:
		Next Review Due:

- a. to coordinate volunteer working bees at the Greenrise Lake Recreation Area and ensure that all volunteers have completed a Council Induction for Volunteers;
- b. to report compliance issues;
- e) To make recommendations or advise Council in relation to:
 - a. the requirements of all users of the Greenrise Lake Recreation Area;
- f) To report to, and consult with, the Council on the progress and performance of the Committee and its purposes;
- g) To carry out such other tasks as directed by Council.


5. MEMBERSHIP

1. Council determines that the Committee shall comprise the following members:

Membership Position	Number of Positions	Conditions of Appointment
Community Representative	7	Preferred to be a person from the Penola Community or with significant interest in the purposes or functions of the Committee (determined by resolution of the Council).
Council Member	1	Must be a Council Member of the Wattle Range Council (determined by resolution of the Council).

2. The Council has appointed the Mayor as an ex-officio member of the Committee (27 November 2018, Folio 7984 Item 13.1.4) The Mayor will not be taken to be included in the membership of the Committee unless present at a meeting of the Committee.
3. Any person appointed pursuant to sub clause (1) hereof shall be appointed for a term coincident with the four (4) year term of the Council.
4. A vacancy may arise when any person appointed pursuant to sub clause 1 hereof ceases to hold office or resigns. A further person may be nominated, for appointment by the Council, to fill the casual vacancy for the balance of the term of the person so ceasing to hold office.
5. Members are required to act in accordance with the general duty requirements of section 62 of the Act and Volunteer Code of Conduct.
6. Following appointment, each member of the Committee will be required to complete an induction.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
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 Wattle Range COUNCIL	Terms of Reference ID251	Version: DRAFT 2020_08
	Greenrise Lake Advisory Committee	Date Adopted:
		Next Review Due:

6. PRESIDING MEMBER

1. The role of the Presiding Member is to –
 - a) Call meetings of the Committee in accordance with the Act, these Terms of Reference and as determined by the Committee.
 - b) Preside at meetings of the Committee at which he or she is present and preserve order (including use of powers in accordance with regulations 28 & 29 of the *Local Government (Procedures at Meetings) Regulations*), so that the business may be conducted in due form and with propriety.
 - c) Be an official spokesperson for the Committee, to Council.
2. The Committee shall, by decision, appoint a Presiding Member to be chosen from the Committee Membership and shall hold office for such term as may be determined by the Committee (not exceeding the length of the member's term).

7. SECRETARY

1. The role of the Secretary is to:
 - a) Prepare the agenda and take the minutes of all meetings of the Committee (templates in Appendix 2 & 3);
 - b) Forward a copy of each agenda and minutes to each member of the Committee and Council (council@wattlerange.sa.gov.au);
 - c) Attend to all correspondence and deal with it as instructed by the Committee;
 - d) Deal with the business referred by the Presiding Member of the Committee;
 - e) Keep such records as instructed by the Committee from time to time.
2. The Committee shall, by decision, appoint a Secretary to be chosen from the Committee Membership. The secretary shall hold office for such term as the Committee decides (not exceeding the length of the member's term).

8. CALLING OF MEETINGS


Procedures to be observed in relation to the conduct of Committee meetings will be (in priority order):

- a) As prescribed by the Act and *Local Government (Meeting Procedures) Regulations*; then
- b) As determined by Wattle Range Council (e.g. these Terms of Reference and any Council policy or procedure); then
- c) As determined by the Committee.

8.1 CALLING OF MEETINGS

1. Ordinary Meetings - The Members of the Committee shall meet at least four times per year at a time and place decided by the Committee (taking into account the availability and convenience of the members and purpose of the Committee). The decision expires at the next general election.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
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 Wattle Range COUNCIL	Terms of Reference ID251	Version:	DRAFT 2020_08
	Greenrise Lake Advisory Committee	Date Adopted:	
		Next Review Due:	

2. Special Meetings – The Chief Executive Officer must call a special meeting of the Committee at the request of:
 - a. The Presiding Member of the Committee; or
 - b. At least two members of the Committee.

A special meeting of the Committee may be held at any time.

8.2 NOTICE OF MEETING

1. Ordinary meetings of the Committee have a set agenda (refer Appendix 2).
2. Notice of Ordinary meetings shall be given in writing (by email) to every member and Council (council@wattlerange.sa.gov.au) at least three clear days prior to such meeting. The notice shall contain the date, time and place of the meeting and the business to be transacted thereat.
3. Notice of Special meetings will be provided at least four hours before the commencement of the meeting.

8.3 QUORUM

1. No business shall be transacted at a meeting of the Committee unless a quorum is present.
2. A quorum is the total number of members (ignoring any vacancy) of the Committee divided by 2 (ignoring any fraction resulting from the division) and adding 1.


EXAMPLE	Total number of members	= 8
	Quorum	= $(8 \div 2) + 1$
		= 5

3. If there is not a quorum present within 30 minutes after the time appointed for a meeting or if, at any time after the meeting has commenced and before any business to be transacted is completed, there is not a quorum present, the meeting shall be adjourned to a future meeting to be advised in the usual manner.

8.4 PROCEEDINGS OF MEETINGS

- a) The Presiding Member shall preside at all meetings of the Committee.
- b) In the event of the Presiding Member being absent from a meeting, the members present shall appoint (by motion) a member who shall preside for that meeting or until the Presiding Member is present.
- c) In the event of the Secretary being absent from a meeting, the members present shall appoint (by motion) a member who shall act as Secretary for that meeting or until the Secretary is present.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
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 Wattle Range COUNCIL	Terms of Reference ID251	Version: DRAFT 2020_08
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		Next Review Due:

- d) The minutes of the proceedings at a meeting must be submitted for confirmation at the next meeting or, if that is omitted, at a subsequent meeting.
- e) Every meeting of the Committee shall be open to the public, except for point (f) below.
- f) Items may only be considered in confidence if the Committee considers it necessary and appropriate to receive, discuss or consider any information or matter that meets the criteria set out in section 90 of the *Local Government Act 1999*.

Guidance from Council's CEO must be sought in relation to any items proposed to be considered in confidence. The Committee may order (through a motion) that the public be excluded from attendance at a meeting for the consideration of items in confidence.

8.5 VOTING

- 1. Only persons appointed as members of the Committee (refer to clause 5) are entitled to vote.
- 2. All questions arising at a meeting of the Committee shall be decided by the majority of votes cast by the members present and entitled to vote at such meeting.
- 3. Council Members must vote on a question arising for decision at a meeting, subject to a provision in the Act to the contrary.
- 4. The Presiding Member of the Committee has a deliberate vote on a decision at a meeting but does not have a casting vote if the votes are equal.

8.6 CONFLICT OF INTEREST

- 1. Committee Members are required to declare conflicts of interest in accordance with Chapter 5, Part 4, Division 3 of the Act.

8.7 ADJOURNMENTS

- 1. The Committee Members present at any meeting may from time to time adjourn such a meeting to a specified date, time and location.


8.8 MEETING MINUTES

Minutes of the meeting should be documented on the template provided in Appendix 3 and must include:

- a) the names of the Committee members present at the meeting; and
- b) each motion carried at the meeting; and
- c) any disclosure of interest made by a member; and
- d) details of the making of a confidentiality order; and
- e) a note of the making of an order to keep information confidential (including the duration or circumstances that the order will cease (thereby releasing the information), reason for making it.

Minutes must be emailed to council@wattlerange.sa.gov.au within 5 clear days after a Committee meeting.

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
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	Greenrise Lake Advisory Committee	Date Adopted:
		Next Review Due:

9. DIRECTION BY COUNCIL

The Committee is subject to the direction and control of the Council. A direction given by the Council (or its delegate) must be in writing. Nothing prevents Council from acting in a matter.

10. RISK MANAGEMENT & WHS

The Committee shall operate in accordance with and adhere to Council's Policies, Procedures and other relevant documents.

Council may undertake a risk assessment of a Committee event to ensure that all risks are accounted for and reduced to as low as reasonably practicable.

Committee Members shall notify Council in all instances where –

- a) A Committee Member or Volunteer is involved in an incident where they suffer an injury or a near miss while undertaking a volunteer task; or
- b) A member of the public is involved in an incident where they suffer an injury or near miss in the vicinity of the Greenrise Lake Recreation Area.

No civil liability attaches to a member of the Committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the member's or Committee's powers, functions or duties. Such a liability that would attach to a member of a Committee attaches instead to the Council. [refer s41(12) & (13) LG Act]

11. OTHER LEGISLATIVE CONSIDERATIONS

The provisions of Chapter 5; Part 4; Division 2 of the Act regarding Register of Interests do not apply to members of the Committee.

The Committee is not subject to the operation of Part 2 of the Local Government (Procedures at Meetings) Regulations 2013.

12. REVIEW

These Terms of Reference will be reviewed at least once every four years, preferably following a general election.


These Terms of Reference may be amended, altered or added to by resolution of the Council.

13. ADOPTION & AMENDMENT HISTORY

The table below sets out the adoption, review and amendment history of the policy.

Version No:	Issue Date:	Authorised by:	Description of Change:	Minutes Reference:
1	7 November 2006	Council	Adopted	
2	10 August 2010	Council	Adopted Amendment	Folio 4421; Item 11.1.6
3	21 January 2014	Council	Reviewed	Folio 5257-5258; Item 12.2.3
4	10 June 2014	Council	Adopted	Folio 5297-5298; Item 12.2.3
5	25 November 2014	Council	Adopted Amendment	Folio 5641; Item 3

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

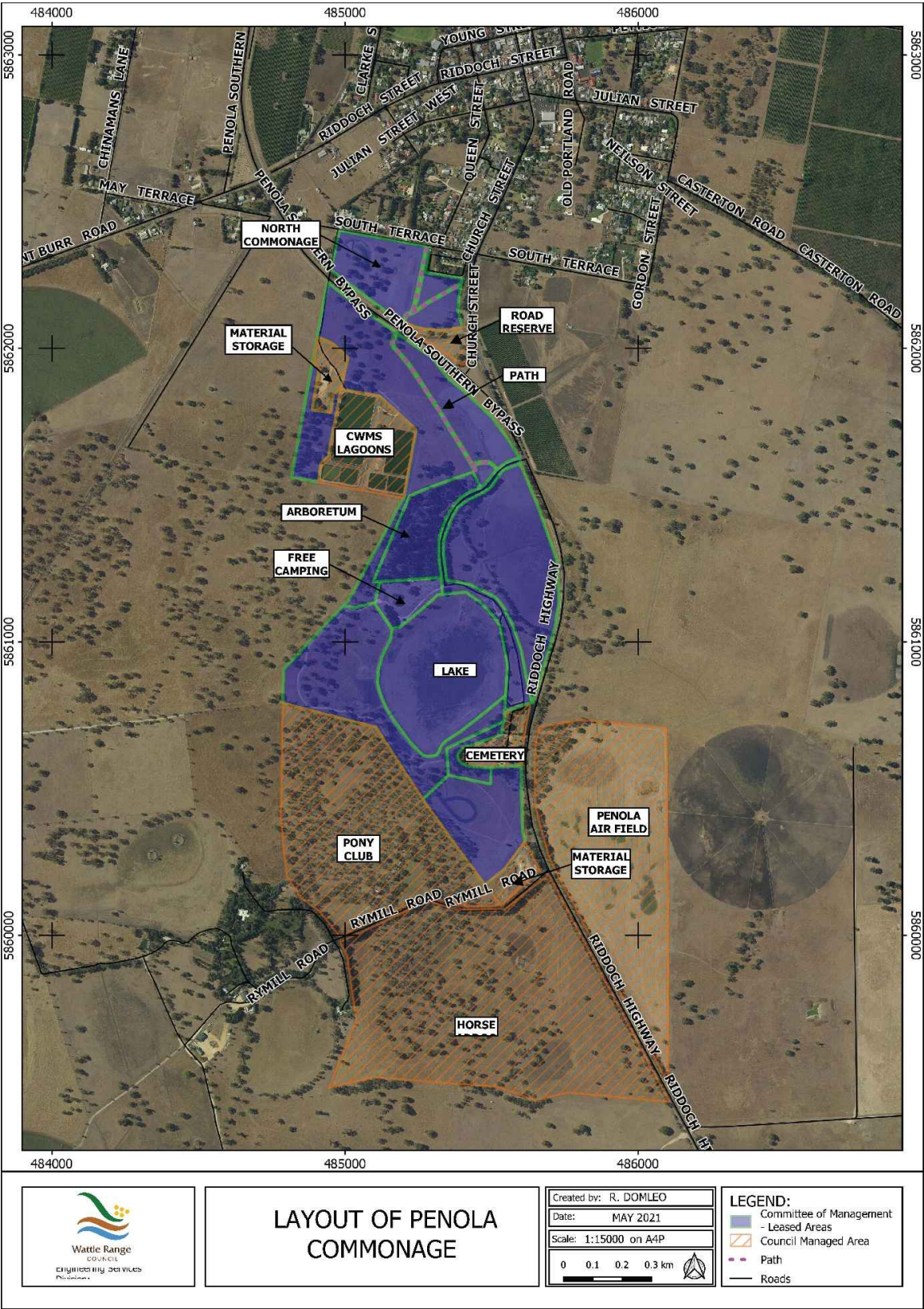
 Wattle Range COUNCIL	Terms of Reference ID251	Version:	DRAFT 2020_08
	Greenrise Lake Advisory Committee	Date Adopted:	
		Next Review Due:	

6	10 February 2015	Council	Amended	Folio 5665; Item 11.2.6
			Updates to processes to be consistent with Act and Regs. Changes to area of commonage that Committee provides advice on.	

DRAFT

File Ref:	Classification:	Department:	Position Responsible:	Review Frequency:
GF/16.14.1/10	Public	Corporate Services	Director Corporate Services	4 Yearly (After Every General Election)
Printed copies of this document are uncontrolled, refer to Council's Intranet to verify this is the current version.				

APPENDIX 1 – LAYOUT OF PENOLA COMMONAGE AREA MAP



APPENDIX 2 – NOTICE OF MEETING AND SET AGENDA TEMPLATE



Wattle Range

COUNCIL

GF 16.14.1/10

GREENRISE LAKE ADVISORY COMMITTEE

NOTICE OF MEETING:

A Meeting of the Greenrise Lake Advisory Committee will be held at <Name of Building and Full Street Address of Meeting Location>, on <Day> <Date> at <Time>.

.....
PRESIDING MEMBER / SECRETARY

DISTRIBUTION LIST:

Committee Members
Wattle Range Council (council@wattlerange.sa.gov.au)
Wattle Range Council CEO
Wattle Range Council Director Engineering Services

AGENDA

1. PRESENT:
2. APOLOGIES:
3. CONFIRMATION OF THE MINUTES:
 - 3.1 Greenrise Lake Advisory Committee Meeting: <Date of meeting>
RECOMMENDATION: That the minutes be taken as presented and confirmed.
4. MATTERS ARISING FROM THE MINUTES:
5. CORRESPONDANCE:
 - 5.1 <Correspondence Title>
<general description of correspondence>.
6. GENERAL BUSINESS:
 - 6.1 <General Business Title>
<general description of general business>
7. NEXT MEETING:

The next meeting of the Greenrise Lake Advisory Committee will be held on <Day>, <Date> at the <Name of Building and Full Street Address of Meeting Location> at <Time>.

APPENDIX 3 – MINUTES TEMPLATE

GF 16.14.1/10

GREENRISE LAKE ADVISORY COMMITTEE

Minutes of the Greenrise Lake Advisory Committee Meeting held at <Name of Building and Street Address> on <Day> <Date> at <Time>.

8. PRESENT: <Committee Members Names>

<Councillors>

<Wattle Range Council Staff>

9. APOLOGIES: <Names>

10. CONFIRMATION OF THE MINUTES:

3.1 Greenrise Lake Advisory Committee Meeting; <date of meeting>

<Name> moved that the minutes be taken as presented and confirmed.

<Name> seconded.

CARRIED / LOST

11. MATTERS ARISING FROM THE MINUTES:

12. CORRESPONDANCE:

12.1 <Correspondence Title>

<General description of correspondence>.

13. GENERAL BUSINESS:

13.1 <General Business Title>

<General description of general business>.

14. NEXT MEETING:

The next meeting of the Greenrise Lake Advisory Committee will be held on <Day>, <Date> at the <Name of Building and Full Street Address of Meeting Location> at <Time>.

Meeting Closed at <Time>.

15.3 Director Development Services

15.3.1 Millicent 150th Year Celebration

Report Type	Officer Report
Department	Development Services
Author	Emma Clay
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Not Applicable
Strategic Plan Reference	Theme 1 - Community Vibrancy & Presentation 1.5 Support community events that are sustainable and provide longer term benefit to the community & visitors.
File Reference	GF/2.38.1/1
Attachments	Nil

Purpose of Report

To provide Council with an update on the Millicent 150th year Anniversary Event(s).

Report Details

At the Special Meeting of Council held on 15 June 2021, Council considered correspondence received from Mrs Elizabeth McCall in regard to the Adelaide Symphony Orchestra visiting Millicent in October 2021. In the budget deliberations / workshops, \$10,000 was removed from the 2021/22 budget as Council had not received confirmation of the Orchestra returning to Millicent.

At the meeting Council moved that the Chief Executive Officer explore over the next two months options for the 150th Anniversary Event(s) for Millicent for a budget amount of up to \$20,000.00 (Minute Reference: Folio 9691 Item 6.4).

Council staff have since liaised with the Adelaide Symphony Orchestra about the possibility of timing a visit with the 150th Celebration. Unfortunately, despite negotiating a possible reduced capacity visit to try and lower the cost, the total expense of the exercise would be more than \$20,000 when allowing for accommodation for the exceptionally large entourage. Additionally, the Adelaide Symphony Orchestra was not available for any dates in November - this month being pre-organised with the National Trust as the preferred month. Due to the recent Covid lockdown, the Adelaide Symphony Orchestra needed to reschedule their cancelled commitments and required a definite booking from Council to secure any dates prior to the end of the year. Due to the activity being outside of the proposed budget, leaving no funds for any other activities to celebrate the 150th anniversary, we declined the offer and thanked the Adelaide Symphony Orchestra for their quotation and interest in playing in Millicent.

Council staff have continued to liaise with local stakeholders to draft a program for the 150th Anniversary Celebrations that captures the essence of Millicent, the history, the stories, our community, and our future. The draft program draws on local talent (past and present) for the entertainment, reaffirming the theme of celebrating the 'place' of Millicent.

Friday Events

Limestone Coast Orchestra @ Aged Care Facilities	Special performances for the residents of Millicent.
Council Library Staff Visit the Aged Care Facilities	Visit the Aged Care Facilities of Millicent with VR Googles with specialised drone footage of Millicent to allow for residents to walk through the streets of Millicent 100 years ago.
Wattle Range Art Exhibition Opening	Opening of the Art Gallery exhibition with Music from local bands. Exhibition judged by a well-known artist.
Live Music Concert	An award-winning country music star, an ex-Millicent High School Student, with family roots in Southend (waiting on confirmation and pricing – this will be a paid ticketed event).

Saturday Events

Amazing Race around Millicent	Amazing Race around different parts of Millicent as a fundraiser for the Wattle Range Suicide Group.
VR Googles @ the Library	VR Googles with Specialised drone footage of Millicent to allow for residents to walk through the streets of Millicent 100 years ago.
Longest Table Lunch in the Domain	A longest table lunch to celebrate the amazing local produce of Millicent and Surrounds with Live Music. Potentially a fundraiser for a local charity organisation.
150th Stories Book Launch and Time Capsule opening	Launching the book of the 150 stories that have been supplied. The Voice recording as well as the photos given to be played on a screen for everyone to enjoy. Opening of the time capsule (potentially sealing another time capsule with contributions from the local schools).
Twilight Market in the Domain	Twilight Market with local produce, local products, arts and crafts, Coonawarra wines. Music playing in the grass lands with tables and chairs, string lights hanging. A Market atmosphere that encourages people to sit and enjoy the entertainment and events.
Art Attack	George Glass event - A unique event which incorporates live music and audience participation to create a large mural, which will be themed on the 150 th Celebration.

Sunday Events

Millicent Museum Open Day	The Museum will host their annual open day with horse and cart rides, Blacksmithing workshops, Vintage cars on display. Free Entry.
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All Weekend

Family Treasure Hunt around Millicent	A Treasure hunt to find different history points of Millicent, leading the 'hunters' into different business and attractions around the town. At the end of the treasure hunt the children who have been to every location will receive a prize.
---------------------------------------	--

Financial Considerations

Activity	Estimated Council Cost \$
Limestone Coast Orchestra	1,000
Visit the Aged Care Service - VR Goggles	1,000
Wattle Range Art Exhibition Opening	(Art Gallery Budget) 0
Amazing Race	0
Treasure Hunt	1,000
Longest Table	2,000
150th Stories Book Launch and Time Capsule opening	1,000
Twilight Market	3,000
Art Attack	2,000
Music Event	6,500
Museum open Day	0
Marketing	2,500
TOTAL	20,000

Budget Allocation	\$5,000
Budget Spent to Date	Nil
Budget Variation Requested	\$15,000

There are no known financial considerations related to this report.

Risk Considerations

Not Applicable

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

There are no known legislative considerations related to this report.

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.

Communication & Consultation Considerations

The various activities will be advertised through the media.

RECOMMENDATION

That Council:

1. Receive and note the report.
2. Endorse the draft program of activities for the Millicent 150th Anniversary Celebrations and vary the 2021/22 budget for the events to \$20,000.

15.3.2 Southend Tourist Park and Bushcamp Area

Report Type	Officer Report
Department	Development Services
Author	Emma Clay
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Medium
Strategic Plan Reference	Theme 2 - Economic Prosperity 2.2 Through appropriate planning, develop opportunities to expand economic and business opportunities throughout Wattle Range. Theme 4 - Infrastructure & Asset Sustainability 4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use. Theme 5 - Organisational Excellence 5.2 Govern in a responsible and responsive way.
File Reference	GF/16.16.2; LP027
Attachments	Nil

Purpose of Report

To provide Council with an update on the Southend Tourist Park and seek consideration of a budget variation to rectify storm damage and complete the reinstatement works to allow the Tourist Park to open for operation as soon as possible.

Report Details

Background

The Southend Caravan Park is located on Crown Land in the care and control of the Wattle Range Council and has historically been leased to private operators. The previous lease agreement was for a period of 20 years and expired on the 9th of August 2020. Upon cessation of the lease, it was evident that the Caravan Park and Bush Camp sites had deteriorated into a state of disrepair.

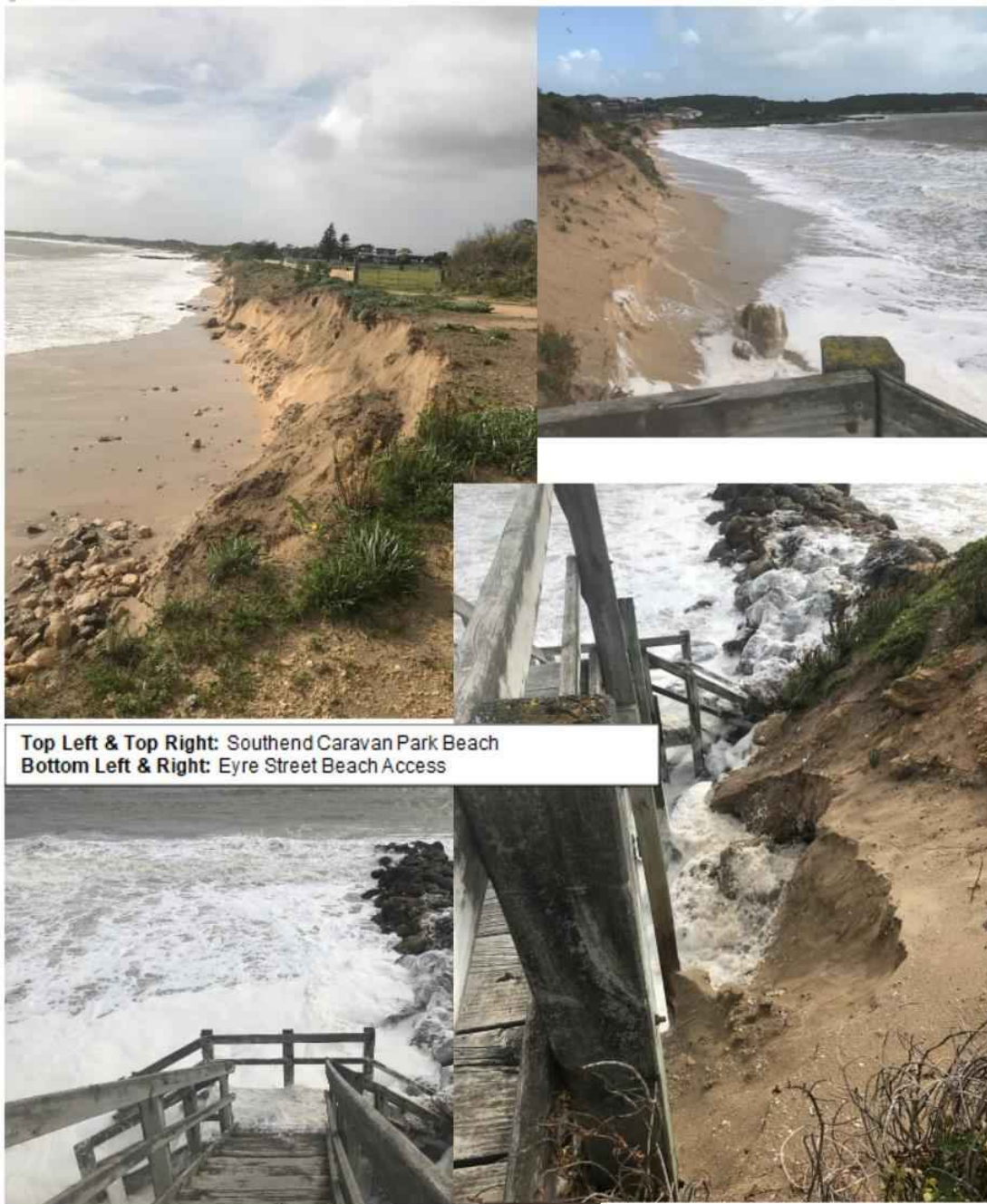
Council has conducted an independent review of the Caravan Park and Bush Camp sites, has consulted with the community on multiple occasions regarding the future of the sites and has sought expressions of interest from potential new operators. During this process, Council was also becoming increasingly aware of the ongoing issue of coastal erosion and the impact this could have on the Caravan Park site. Because of this, it was planned for the Caravan Park to be utilised by self-contained Recreational Vehicles (RV) only, removing the requirement for permanent infrastructure and services and minimising the impact on this fragile environment.

At the Ordinary Meeting of Council on the 8th of September 2020 Council resolved to commence negotiations with the selected Tenderer for the operation and management of Southend Caravan Park and Bush Camp site. During this tendering process and negotiations, it was requested that the Southend Caravan Park should continue to operate as a serviced

park rather than an RV only park as originally planned. This resulted in Council approving the reinstatement of powered sites and the installation of new ablution facilities in addition to the significant clean-up required to bring the sites up to an operable standard.

2021 Winter Storm Damage

During July there were several significant storm events that impacted on the coast. Unfortunately, the town beaches in Southend were impacted most. There has been significant erosion from the beach in front of the Southend Caravan Park, particularly in the corner adjacent to the Lake Frome groyne. There is currently a sharp escarpment that will slump once the sand dries out. The fence and beach access installed in 2018 is currently at risk and the stair access to both Eyre Street beaches has been undermined. These structures have been closed until their stability can be assured.



It is recommended that sand be relocated from West Beach in Southend to replenish some of the material lost from the Caravan Park Beach in the recent storm. It is acknowledged that this is a temporary measure to protect the existing infrastructure during the next major storm event. However, it will enable time to engage with the community about the next steps.

Council has been working with Baird on the Rivoli Bay Data Collection and Modelling project, which will inform the next steps in the long term management of beaches in Southend and Beachport. This work builds on the Southend Adaptation Strategy and will inform the next stage of coastal adaptation planning funded as a joint project across the Limestone Coast.

It is proposed that the Baird report will be presented to the September Council meeting for release to the community.

Following an inspection on 28 July 2021, Council staff provided photos and information about the extent of the damage to the Coast Protection Branch of the Department of Environment and Water. Council staff highlighted the need to undertake sand replenishment on the Caravan Park beach as an interim measure while we work through the long term strategy for this site. The need for Coast Protection Fund support for this sand replenishment has also been made clear.

The Department has briefed the Coast Protection Board and it is believed that the Board will be briefing the Minister for Environment on the issues and required actions.

There is currently no budget for sand replenishment works in Southend. It is proposed that \$40,000 be allocated from Council funds and an additional \$40,000 sought from the Coast Protection Fund to relocate sand from West Beach in Southend to the Caravan Park Beach as a temporary measure to protect the nearby infrastructure.

Should Council not receive approval for the sand relocation works and financial assistance from the Coastal Protection Board, it will need to batter the frontal dune to make the area safe. This was completed in 2016 when a similar storm occurred which resulted in a similar vertical face (scarp). If this is the only option, Council will need to relocate or remove the existing fencing to the caravan park. This would also result in the permanent closure of the beach access from Eyre Street as the stairs will be unsafe.

This will result in a loss of some of the tourist park and will impact on the contract between Council and the new lessees of the tourist park. It is expected that up to seven sites may be impacted, which is 14% of the current sites and the associated loss of income to Council.

Reinstatement Project Update

The project is in its final stages, with a goal for the completion of all major works in time for opening of the Tourist Park and Bush Camp in the September/October School Holidays.

Actions & Tasks Completed:

- Removal of all permanent cabins/vans
- Demolition of office and ablutions block and all remaining sundry infrastructure
- Removal and clean-up of all remnants from demolition activities
- Additional asbestos removal
- Soil levelling at caravan park site
- Power disconnected & isolated
- Removal of all existing submains from existing main switchboard/meter box
- Plumbing disconnected

- All power outlets/pods checked
- Instigated and commenced integrated text messaging for both the Southend Caravan Park and Bush Camp re notice for future bookings
- Vegetation clearance and removal of trees/limbs/stumps from both sites
- Assess/repair/replace power pods
- Delivery and installation of a 'Dynamic' modular ablutions block to caravan park
- Re-connection of services to new ablution block
- Installation of water softener to ablution block
- Re-drilling of bore at alternate location
- Design of ramp, decking and canopy for new ablutions block
- Obtain Crown approvals for land access
- Rectification/removal of sullage points
- Additional tree removal and vegetation clearance
- Execution of lease agreement with selected Tenderers

Actions & Tasks Currently Underway:

- Construction of ramp, decking and verandah roof to ablution block
- Replacement of mains power board
- Road repairs/resurfacing (where required) for both sites
- Turf/Lawn replacement at caravan park
- Repair/replace boundary fencing at caravan park

Unfortunately, due to the dilapidated state of the Caravan Park and its associated infrastructure, there have been several unforeseen issues occur during this project, which have impacted the project timeline and cost. A summary is provided below:

Unforeseen works	Outcome and cost
Rectification/removal of sullage points	Absorbed in original budget. Works completed.
Additional asbestos removal	
Assess/repair/replace powered site pods	
Additional tree removal, stump grinding and vegetation clearance	
Ablution block disability access ramp/deck/verandah (due to original all-inclusive Jayco unit being discontinued)	Budget variation of \$52,000 approved at the Ordinary Council Meeting on the 11 th of May 2021 (Folio 9672 Item 15.3.2). Underway.
Boundary fencing (Eyre Street only)	
Ablution block water softener	
New electrical meter board	
Drilling of new bore: Existing bore was unable to draw water due to tree roots grown inside casing of existing well and unable to withdraw existing pipe work. New bore had to be drilled to gain any suitable water to service the park, which included new pump	\$12,575.00 Additional cost to existing plumbing contract. Works completed.
Upgrade of water meter to new bore: Existing Water Meter no longer compliant	\$3,250.00 Quoted
Capping of existing unused bores: There are an existing 5x uncapped bores on the site. We are required by law to fill and cap.	\$4,250.00 Quoted
Water Leak in underground plumbing: Upon reinstatement of the bore, it has become apparent there is a major water leak	\$1,200 estimate (depending on the ease of finding the leak).

underground within the park somewhere. This will need to be found and repaired.	
Filling in old septic tank: An existing tank on site is collapsing and unsafe. Some plumbing running through the tank will need to be redirected, the tank backfilled and capped	\$1,975.00
Risers to site taps: To protect and provide robust connections, risers are required at the camping sites. The new lessees have managed to salvage and install the majority required but are short by 5 units at \$203 each.	\$1,015.00 Quoted. Supply only, new Lessees to install.
Additional power point and water connection required in ablution block: To facilitate running of 2x washing machines and 1x dryer as per the original Jayco plans. The Lessees have purchased equipment to suit.	\$350

Total of remaining unbudgeted, unforeseen works: \$24,615.00
Available Contingency within the budget: \$ 9,286.16
Budget shortfall: \$15,328.84

Financial Considerations

Budget Allocation	\$245,364.00
Budget Spent to Date	\$182,204.00
Budget Variation Requested	\$15,328.84 (works) plus \$80,000 (sand replenishment)
	Potential income of \$40,000 from Coast Protection Board

Risk Considerations

There are significant health and safety risks associated with the additional works required at the Southend Tourist Park.

Please also refer to Wattle Range Council's SharePoint Register – Caravan Park Sustainability.

Policy Considerations

There are no known policy considerations related to this report.

Legislative Considerations

There are no known legislative considerations related to this report. It should be noted that the land is Crown Land under the care and control of the Council and may be subject to the current Native Title Claim occurring in the Limestone Coast.

Environmental / Sustainability Considerations

The report recommends temporary actions to assist the foredune environment while the longer term strategy is discussed with the community.

Communication & Consultation Considerations

A community meeting will be held in Southend to discuss the recent winter storm erosion and the impact on Southend and the Caravan Park.

It is proposed to present the Baird Rivoli Bay Data Collection and Modelling report to the September Council Meeting for community consultation.

RECOMMENDATION

That Council:

1. Receive and note the report.
2. Approve a variation to the 2021/22 Budget of an additional \$15,328.84 for the unforeseen additional works required at the Southend Tourist Park.
3. Allocate \$80,000 to the 2021/22 Budget for temporary sand replenishment works in Southend, noting an application will be made to the Coastal Protection Board for \$40,000 to support this work.

OR

Allocate \$42,520 to the 2021/22 Budget for the relocation of the Tourist Park fence and battering of the foredune sand, including reduced income from the decrease in usable sites within the Caravan Park.

15.4 Director Engineering Services

15.4.1 New Administration Building

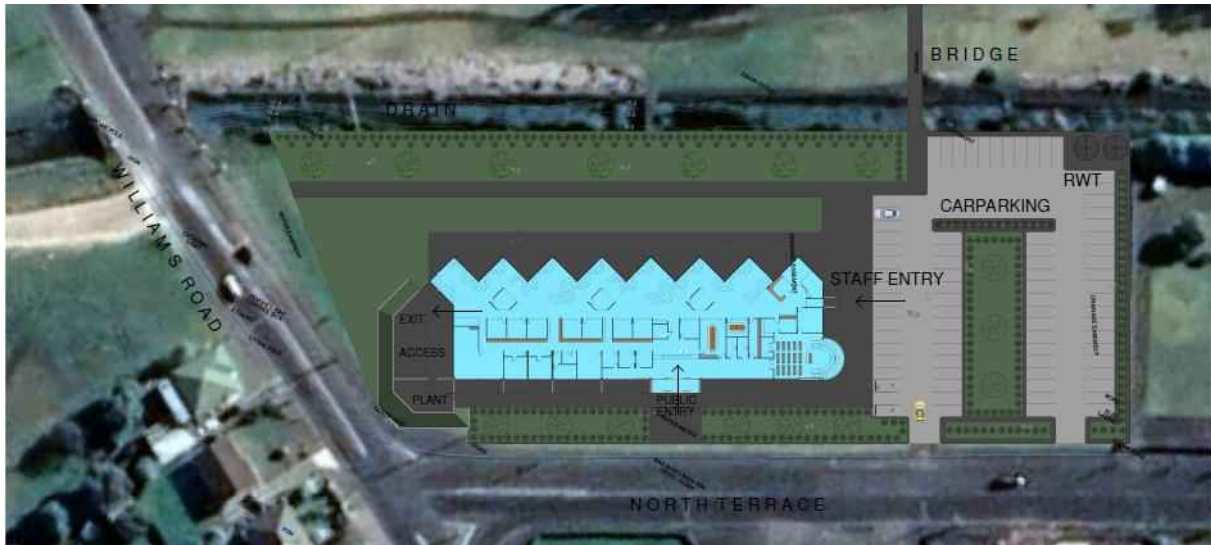
Report Type	Officer Report
Department	Engineering Services
Author	Mr (Muni) Munivenkata Krishna S.R. Project Manager
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	High
Strategic Plan Reference	Theme 1 - Community Vibrancy & Presentation 1.3 Provide sustainable, vibrant community facilities. Theme 2 - Economic Prosperity 2.1 Support and advocate for improved infrastructure that enhances and creates economic and business opportunities. Theme 3 - Environmentally Sustainable 3.1 Protect Council's natural assets through proactive planning in climate adaptation and structured infrastructure replacement and enhancements. Theme 4 - Infrastructure & Asset Sustainability 4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use. Theme 5 - Organisational Excellence 5.4 Optimise Council operation of businesses and assets, to ensure value for money is returned to the community.
File Reference	GF/16.65.1/20
Attachments	1. Concept Plans [15.4.1.1 - 9 pages]

Purpose of Report

To seek approval from Council to proceed with detailed designs and lodgement of Development Application for the proposed Administration Centre. Proceeding to the detailed design phase will require Council to approve a budget variation to allow for these works.

Report Details

The Concept plans for the new Administration Centre, prepared by Chapman Herbert Architects Pty Ltd, were presented to the Elected members at an Informal Gathering on the 27th of July 2021. A number of comments resulted in improvements to the conceptual designs for the external and internal elements of the proposed building. The latest conceptual plans are attached to this report. Overall, the concept plan is deemed to be functional, sustainable and practical without being overstated.



Technical Information

Council is following an iterative design process; the whole building has been organised systematically resulting in a suitable floor plan that facilitates efficient movement and collaboration of people as intended. The individual interrelated spaces within the building have been arranged according to the functions to be performed in these physical spaces in order to serve a collection of needs.

The architect has selected materials that make construction simple and cost effective such as proposing Cross Laminated Timber (CLT) to span the building and has faced the window elements in a North orientation included a light shelf to bring in as much natural light and thermal benefits for the building.

The architect has proposed the following materials and finishes to the building:

1. [Mount Gambier stone walling](#) sourced locally, flush finished and sealed to prevent dusting and staining. It is proposed to also include some dolomite banding/detailing, also from a local supply.
2. [External cladding of VM Zinc](#) selected due to its non-ferrous nature, long life, and minimum maintenance.
3. [Zincalume Steel Aramax roof cladding](#) Australian designed profile for long spans requiring less support and increased overhangs for optimum shade and shelter. Essentially a 'broad brimmed' hat protecting the building and its occupants from the elements. It is rolled on site to the required lengths with no overlength transport required. Also, no joins or penetrations required.
4. All [structural framing of Cross Laminated Timber](#) from locally sourced sustainable pine forests.
5. All proposed external material finishes are long life, low maintenance and local where availability allows.

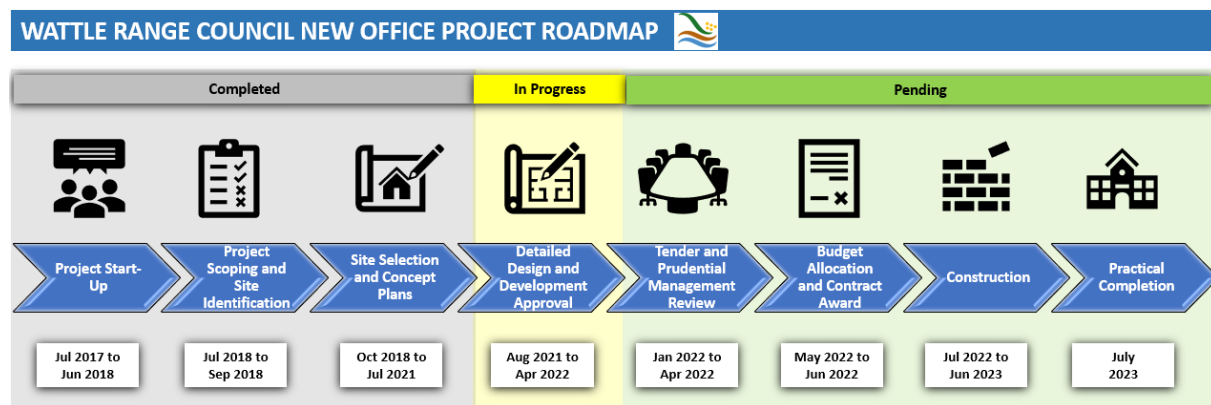
Materials & Finishes Schedule:

ITEM:	MATERIAL:	FINISH:	COLOUR:
ROOF:	Steel "Aramax"	Zincalume	-
GUTTERS:	Steel "Aramax"	Zincalume	-
DOWNPIPES:	PVC	Painted	Mid grey
EXTERNAL WALLS:	Mt Gambier Stone	Sealed	Clear
EXTERNAL WALLS:	Cladding "VMZinc"	Colorbond	"Anthra-Zinc"
POSTS:	Steel	Painted	Charcoal
STRUCTURAL FRAMING:	Timber "CLT/GLT"	Painted	Clear
DOOR & WINDOW FRAMES:	Aluminium	Nat Anodised	Natural Anodised Aluminium

The [architectural light shelf](#) reflects daylight deep into the building in order to maximise sunlight and electrical efficiency in the building.

Project Milestones

The high-level project roadmap below outlines the key milestones and/or gateways, which require approval from Council prior to entering the next stage.



We are seeking Council endorsement on the current conceptual plans to enable officers to submit a Development Application for the project. In addition, Council is being asked to approve progressing to the detailed design stage and facilitate the architects to engage engineers for the development of detailed engineering designs and build cost estimates.

Detailed engineering is a very important phase and process in project implementation as it applies all technical disciplines needed (i.e. mechanical, civil, electrical, plumbing, telecommunications, fire, building management system, etc.) to establish the set of deliverables. Significant data involving the details of design solutions, assumptions, specifications, and conformance to standards, will be carefully reviewed and confirmed for construction in this stage. Council approval may be sought for reasonable modifications in the design to ensure that practical, sustainable, and cost-effective solutions can be realised.

The capital cost for the construction will be estimated concurrently with the development of detailed engineering designs. Services of a Quantity Surveyor (QS) will be sought to estimate the probable construction cost, assist the Council in important decision-making on project scope, establish the project budget, and form a basis for evaluating construction tender

proposals. The QS will be requested to develop and submit an Estimate Report at each of the design submittal milestones (e.g. 40%, 80% and 100%) to assist Council in establishing a reliable funding plan to support the project. Council will also be provided with advice on Value engineering, where unnecessary costs in design and construction could be reduced without sacrificing quality or performance requirements.

Once the detailed plans and specifications of the building are reasonably developed, Council endorsement will be sought to invite qualified contractors to bid for the right to execute the construction. After a construction contract is negotiated a report will be tabled with Council to award the construction contract.

Development Approval

The detailed engineering designs will undergo a comprehensive referral process to consider aspects such as offsite impacts, onsite functionality including stormwater, landscape, lighting, access, carparking, traffic management movements/generation, servicing and potential impacts upon the natural environment.

The following documents will be created and developed for Planning Consent:

- Site Plan
- Floor Plan
- Elevations
- Carparking Plan
- Waste and Recycling Management Plan
- Landscape Plan
- Water Sensitive Urban Design/ Stormwater Management
- Schedule of Building Materials and Colours

The Development Application will be 'Performance Assessed' and publicly notified as the proposed floor area exceeds 250m².

The anticipated timeframes for the development application are as follows, keeping in mind that the 'clock' stops and adds to the timeframes once the assessing authority requests the applicant for further information:

- 5 business days for verification (Planning)
- 50 business days for assessment (Planning)
- 5 business days for verification (Building)
- 60 business days for assessment (Building)
- 5 business days for Development Approval

Over the next few months, Officers will ensure that the development plan leaves no doubt as to the appropriateness of the proposed building on the site already chosen by the Council.

Next steps

Summarising the information stated above, a brief commentary on the next steps in the project is provided below:

1. Council to endorse current conceptual plans and confirm support for funding the development of detailed engineering designs – this report.
2. Officers to negotiate a design contract with Chapman Herbert Architects for the provision of engineering design services – August/Sept 2021.
3. Architect to liaise with Council officers, external technical disciplines, and statutory authorities in developing detailed engineering designs for the building – September to December 2021.
4. Officers to lodge a development application when the engineering designs are reasonably ready (e.g. 60-80%) – November 2021 to April 2022.
5. Officers to invite qualified contractors to bid for the right to execute the construction – January 2022 to April 2022. Council approval will be sought prior to letting the tender. Also note, the development approval and tender processes will be concurrently managed.
6. Council to allocate budget for the project and award construction contract to qualified contractor – May to June 2022.
7. Officers to supervise construction and progressively report to Council – July 2022 to practical completion. Matters associated with resource utilisation, accounting, monitoring and control during construction will be provided as information to Council.

Financial Considerations

No budget was requested for this project in 2021/22 during the business planning process. A budget variation of \$295,000 is required to progress the project this financial year. This includes a carry forward of \$113,932 in unspent funds from the previous financial year.

Budget Allocation	\$ 0
Budget Spent to Date	\$ 7,875
Budget Variation Requested	\$ 295,000

Carry Forward

FY 2020/21 Budget Allocation (for Design and documentation services)	\$ 165,000
Budget Spent to Date on Professional Services: <u>Concept Design:</u> <ul style="list-style-type: none">• Time spent on site visits to Millicent.• Client consultation, inspection, and site measure.• Compilation of measured plans.• Engagement and briefing of sub-consultants.• Coordination of sub-consultant's work.• Compilation of concept design proposals including options.• Compilation of sketch design drawings of preferred option.• Consideration of Council planning regulations and client advise.	\$ 51,068

<ul style="list-style-type: none"> • Development of the proposal to final design solution. • Presentation of drawings including resolved plans and elevations. • Compilation of electronic 3D model of the proposal. • Presentation views. • Attendance at review meetings with client key stakeholders. • Submission to Council for review and sign-off. 	
Balance to be carried forward to 2021/22	\$113,932

Proposed Expenditure 2021/22

Budget Committed in 2020/21 but not yet Expended on Professional Services: <u>Planning Application:</u> <ul style="list-style-type: none"> • Preparation and submission of the proposal to Council for Development Plan assessment. 		\$7,875																															
Budget Variation Requested: <u>Detailed Design:</u> <table border="1"> <thead> <tr> <th>Professional Service Provider</th><th>Work Package</th><th>Estimated Fees (excl. GST)</th></tr> </thead> <tbody> <tr> <td rowspan="3">1. Architect</td><td>Design Development</td><td>\$ 27,500</td></tr> <tr> <td>Contract Documentation</td><td>\$ 77,000</td></tr> <tr> <td>Tendering</td><td>\$ 11,000</td></tr> <tr> <td colspan="3">2. Other Consultants</td></tr> <tr> <td>• Structural / Civil Engineers</td><td>Design Development, Design Documentation, and Tendering</td><td>\$ 55,000 + disbursements, travel, contract administration, etc.</td></tr> <tr> <td>• Services Engineers</td><td>Design Development, Design Documentation, and Tendering</td><td>\$ 55,000 + disbursements, travel, contract administration, etc.</td></tr> <tr> <td>• Quantity Surveyor</td><td>Design Development, Design Documentation, and Tendering</td><td>\$ 27,500</td></tr> <tr> <td rowspan="4">3. Other Expenses</td><td>Disbursement</td><td rowspan="4">\$ 34,125</td></tr> <tr> <td>Travel</td></tr> <tr> <td>Contract administration</td></tr> <tr> <td>Application fees, etc</td></tr> <tr> <td colspan="2">Total =</td><td>\$287,125</td></tr> </tbody> </table>		Professional Service Provider	Work Package	Estimated Fees (excl. GST)	1. Architect	Design Development	\$ 27,500	Contract Documentation	\$ 77,000	Tendering	\$ 11,000	2. Other Consultants			• Structural / Civil Engineers	Design Development, Design Documentation, and Tendering	\$ 55,000 + disbursements, travel, contract administration, etc.	• Services Engineers	Design Development, Design Documentation, and Tendering	\$ 55,000 + disbursements, travel, contract administration, etc.	• Quantity Surveyor	Design Development, Design Documentation, and Tendering	\$ 27,500	3. Other Expenses	Disbursement	\$ 34,125	Travel	Contract administration	Application fees, etc	Total =		\$287,125	\$ 287,125
Professional Service Provider	Work Package	Estimated Fees (excl. GST)																															
1. Architect	Design Development	\$ 27,500																															
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3. Other Expenses	Disbursement	\$ 34,125																															
	Travel																																
	Contract administration																																
	Application fees, etc																																
Total =		\$287,125																															
Total Budget for 2021/22		\$ 295,000																															

Risk Considerations

In developing detailed engineering designs, Officers will give considerable level of attention to mitigating potential risks associated with the design and appearance, access and carparking, vegetation and landscaping, infrastructure and servicing, traffic, and other onsite and offsite impacts.

Risks associated with funding and timeframes particularly where Council approval is required before moving onto the next phase of the project will be formally presented to Council for decision.

Policy Considerations

Policy considerations related to this project will be dealt with in accordance with the Council's current Policies and Procedures.

Legislative Considerations

There are no known legislative considerations related to this report.

Environmental / Sustainability Considerations

Environmental or sustainability considerations related to this project will be dealt with in accordance with Council's current Policies and Procedures.

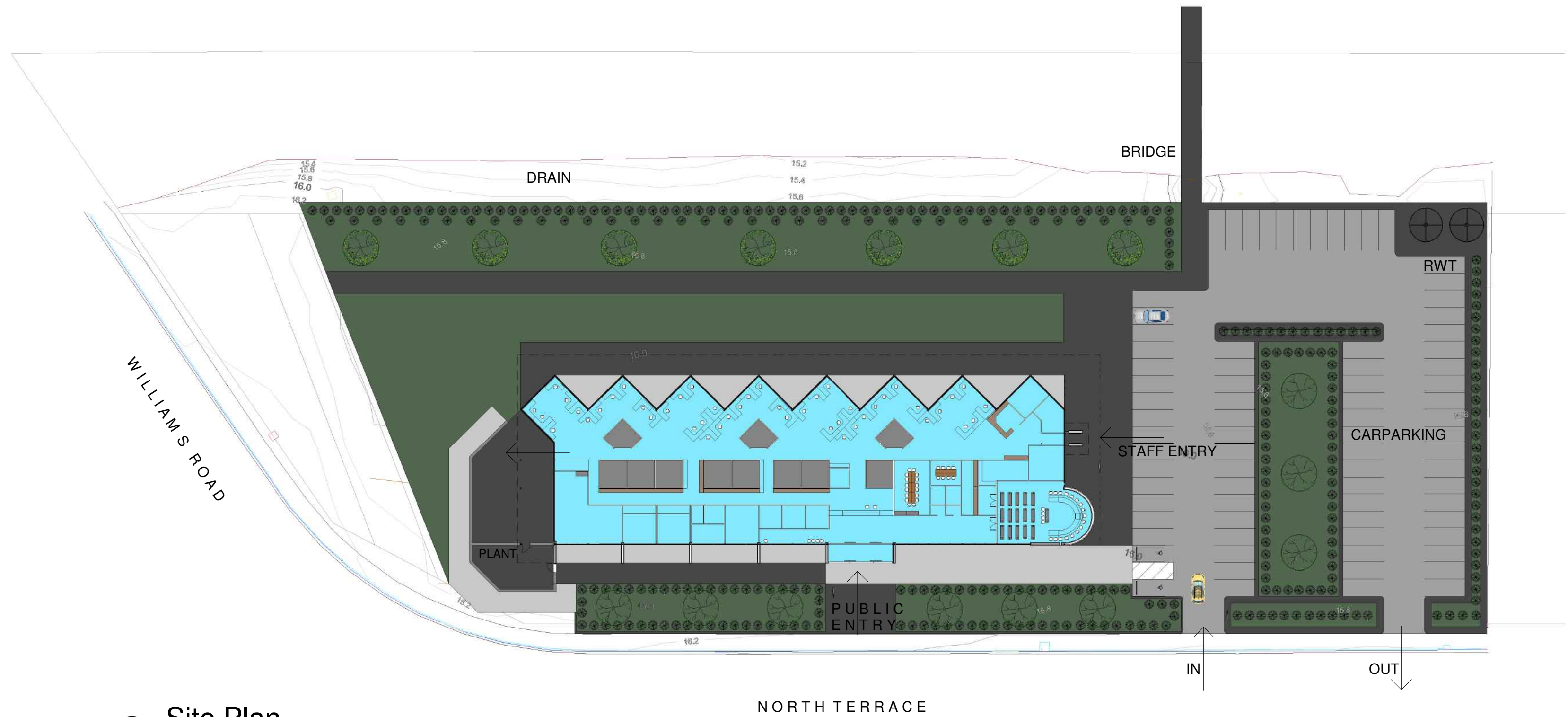
Communication & Consultation Considerations

Communication and consultation considerations related to this project will be dealt with in accordance with Council's current Policies and Procedures.

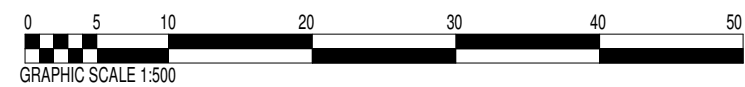
RECOMMENDATION

That Council:

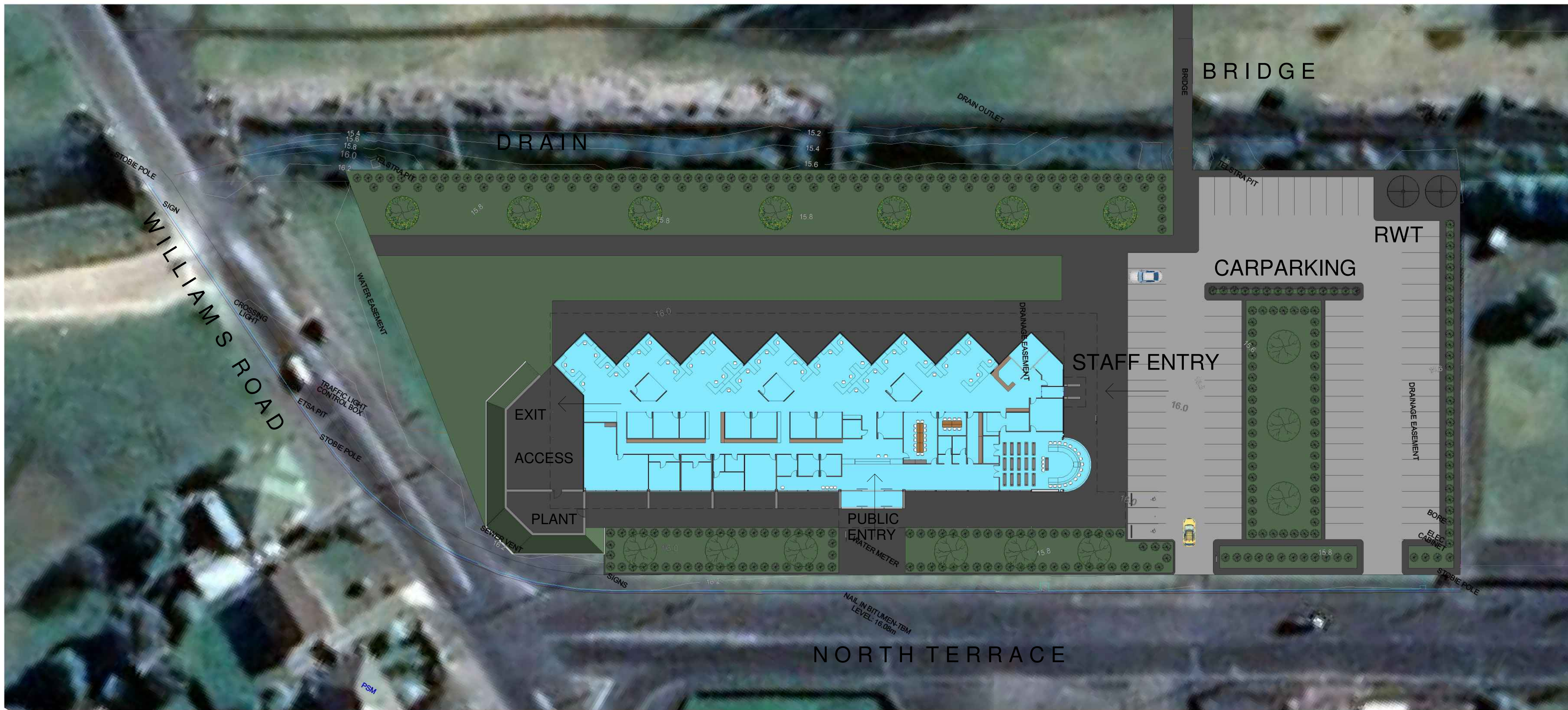
1. Receive and note the report.
2. Endorse the current Conceptual Plans for the proposed Administration Centre and authorise the CEO to lodge a development application.
3. Allocate \$295,000 to the 2021/22 budget for the detailed design and development application for the proposed Administration Centre.



1 Site Plan
1 : 500



NORTH TERRACE



2 Site Plan A
1 : 400

PRELIMINARY

P4	02.08.21	Preliminary issue issued for Review & Comment	GR	SPH
P3	26.07.21	Preliminary issue issued for Review & Comment	GR	SPH
P2	19.07.21	Preliminary issue issued for Review & Comment	GR	SPH
P1	29.06.21	Preliminary issue issued for Review & Comment	GR	SPH

REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
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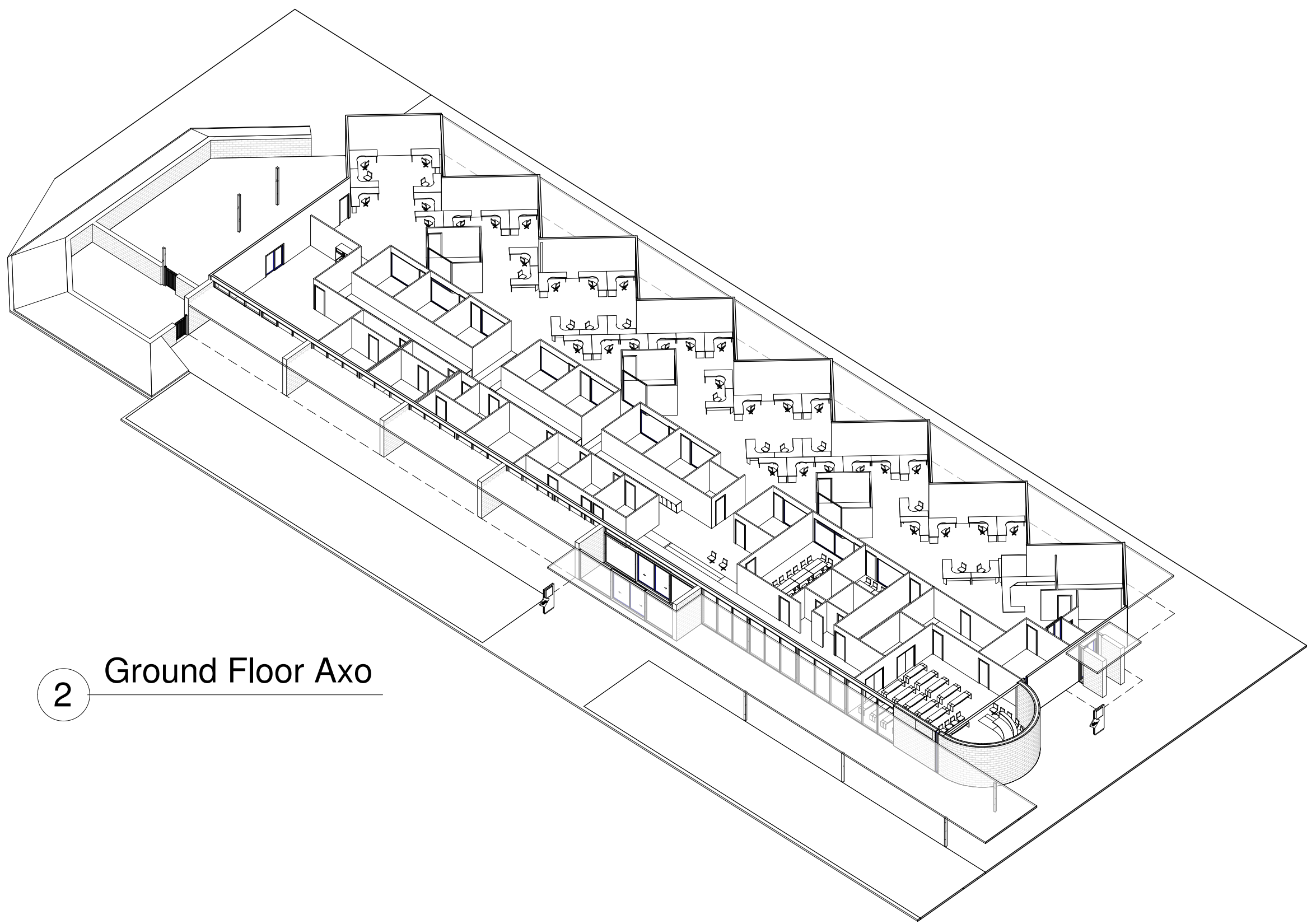
Wattle Range Council
Administration Centre
Development

Lot 5, North Terrace
Millicent, South Australia

Site Plan
As indicated

Chapman Herbert architects
Chapman Herbert Architects Pty Ltd
6/26 The Parade West
Kent Town SA 5067
Phone (08) 8363 4900
Fax (08) 8363 4800
Email cha@ad.chapmanherbert.com.au
Web www.chapmanherbert.com.au

TO BE READ IN CONJUNCTION WITH SPECIFICATION NUMBER: A19845		SHEET SIZE A1	
ELECTRONIC FILE	DRAWN BY Author	DATE	02.08.21
DRAWING NO.	REV.		P4
A19845-SD1			



2 Ground Floor Axo



1 Ground Floor
1 : 200

FLOOR AREAS SUMMARY			
Total enclosed floor area	=	1780 sq.m	
Eaves overhang / canopy roof areas	=	1120 sq.m	
Total undercover area	=	2900 sq.m	
Total site area	=	10250 sq.m	

PRELIMINARY

REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
P2	02.08.21	Preliminary issue issued for Review & Comment	GR	SPH
P1	26.07.21	Preliminary issue issued for Review & Comment	GR	SPH
Wattle Range Council Administration Centre Development				
Lot 5, North Terrace Millicent, South Australia				
Ground Floor Plan				
As indicated				



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ELECTRONIC FILE	DRAWN BY Author	DATE	02.08.21
DRAWING NO.	A19845-SD2	REV.	P2



PRELIMINARY

P2	02.08.21	Preliminary Issue Issued for Review & Comment	GR	SPH
P1	26.07.21	Preliminary Issue Issued for Review & Comment	GR	SPH

REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
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Wattle Range Council
Administration Centre
Development

Lot 5, North Terrace
Millicent, South Australia

Perspective 1

**Chapman Herbert**


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The South Australian
Government

TO BE READ IN CONJUNCTION WITH SPECIFICATION NUMBER: A19845		SHEET SIZE: A1	
ELECTRONIC FILE		DRAWN BY: Author	DATE: 02.08.21
DRAWING NO.: A19845-SD3		REV: P2	



REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
Wattle Range Council Administration Centre Development				
Lot 5, North Terrace Millicent, South Australia				
Perspective 2				

**Chapman Herbert**


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ELECTRONIC FILE	DRAWN BY: Author	DATE 02.08.21
DRAWING NO. A19845-SD4		REV. P2




PRELIMINARY

P2	02.08.21	Preliminary issue Issued for Review & Comment		GR	SPH
P1	26.07.21	Preliminary issue Issued for Review & Comment		GR	SPH
REV	DATE	ISSUE / AMENDMENT DETAILS			DRN CHKD
Wattle Range Council Administration Centre Development					
Lot 5, North Terrace Millicent, South Australia					
Perspective 3					

**Chapman Herbert**

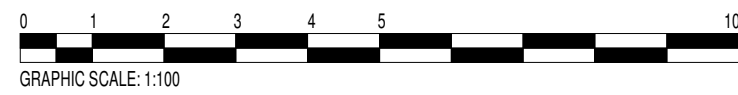
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TO BE READ IN CONJUNCTION WITH SPECIFICATION NUMBER		A19845	SHEET SIZE	A1	
ELECTRONIC FILE		DRAWN BY	Author	DATE	02.08.21
DRAWING NO.		REV		P2	
A19845-SD5					



1 Ground Floor A
1 : 100



PRELIMINARY

REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
P3	02.08.21	Preliminary issue Issued for Review & Comment	GR	SPH
P2	26.07.21	Preliminary issue Issued for Review & Comment	GR	SPH
P1	19.07.21	Preliminary issue Issued for Review & Comment	GR	SPH

Wattle Range Council
Administration Centre
Development

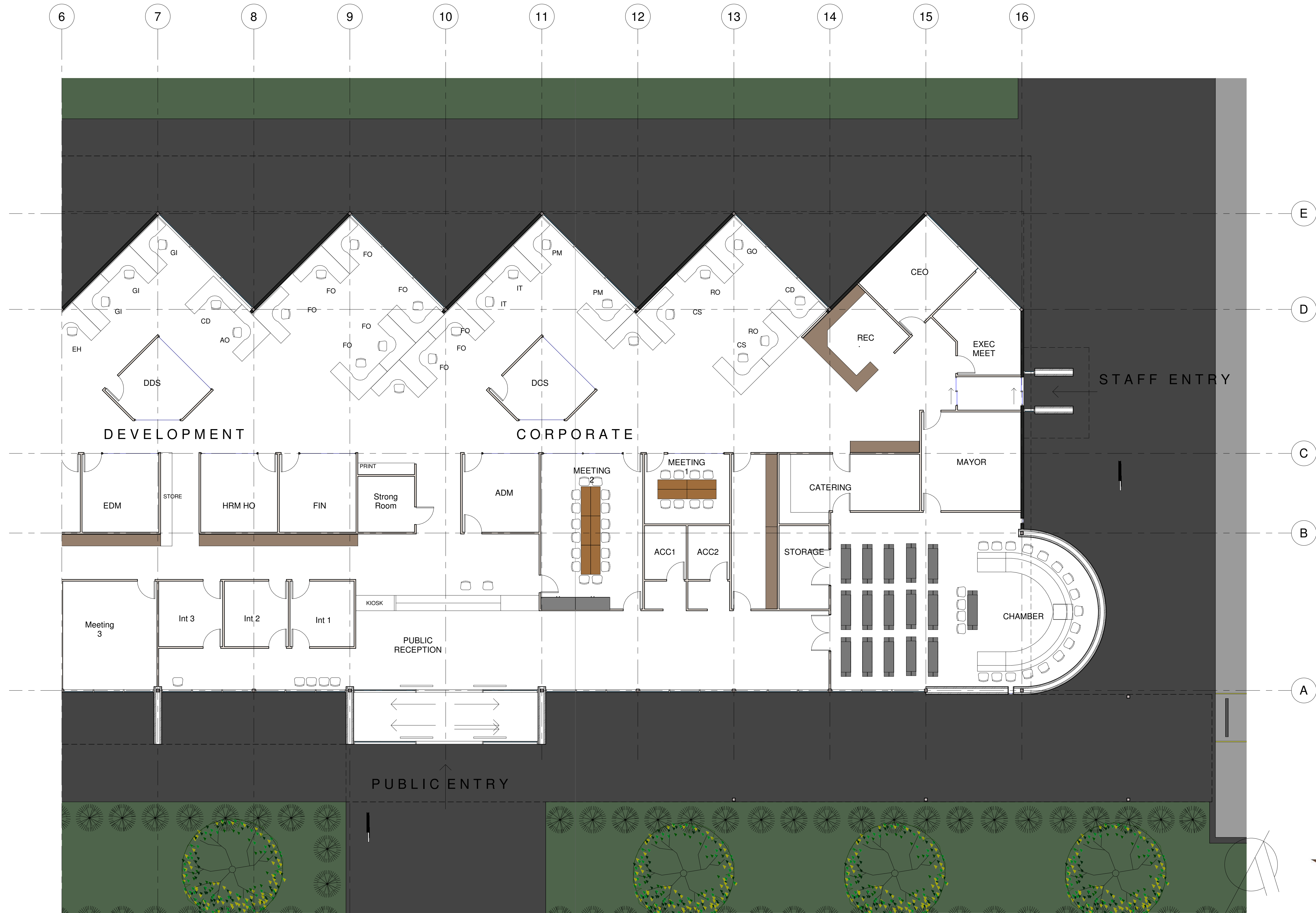
Lot 5, North Terrace
Millicent, South Australia

Floor Plan A
1 : 100

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ELECTRONIC FILE	DRAWN BY: GR	DATE: 02.08.21
DRAWING NO.: A19845-SD6		REV.: P3



1 Ground Floor - B
1 : 100
GRAPHIC SCALE: 1:100

PRELIMINARY

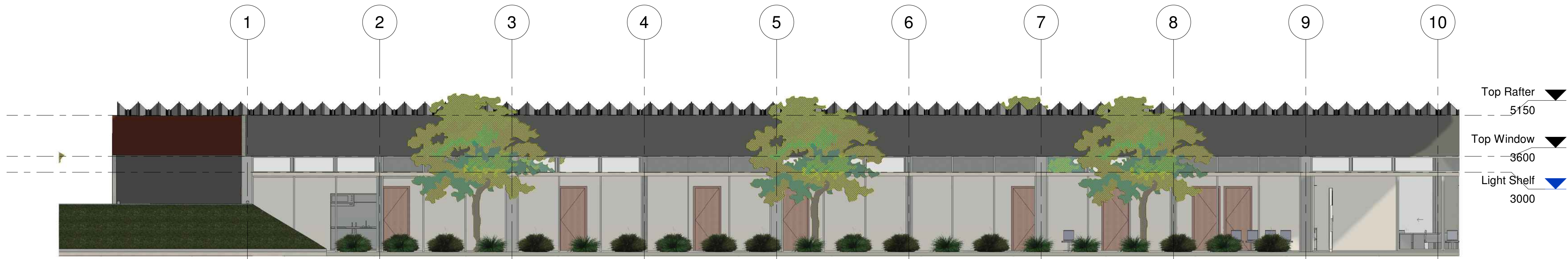
P3	02.08.21	Preliminary issue Issued for Review & Comment	GR	SPH
P2	26.07.21	Preliminary issue Issued for Review & Comment	GR	SPH
P1	19.07.21	Preliminary issue Issued for Review & Comment	GR	SPH
REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
Wattle Range Council Administration Centre Development				
Lot 5, North Terrace Millicent, South Australia				
Floor Plan B				
1 : 100				

Chapman Herbert

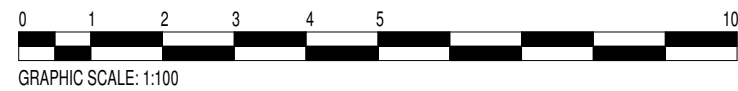
architects

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ELECTRONIC FILE	DRAWN BY Author	DATE	02.08.21
DRAWING NO.	REV.		P3
A19845-SD7			



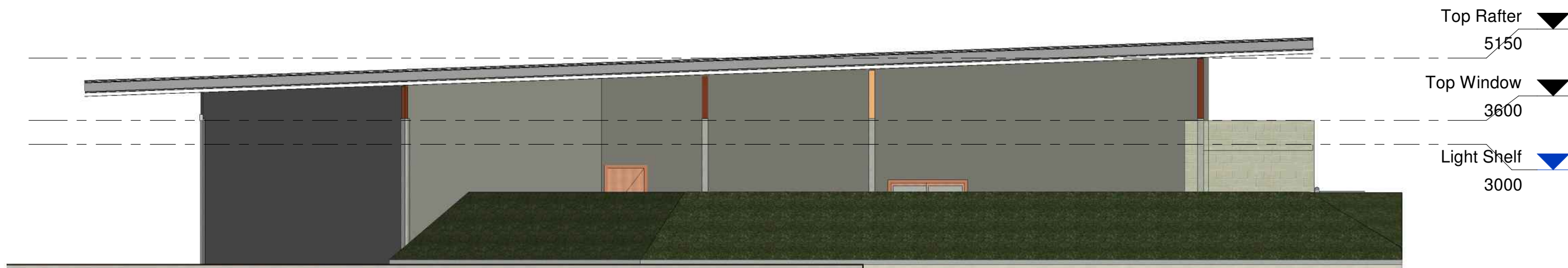
1 South Elevation - AA
1 : 100



2 South Elevation - BB
1 : 100

Materials & Finishes Schedule

ITEM:	MATERIAL:	FINISH:	COLOUR:
ROOF:	Steel "Aramax"	Zincalume	-
GUTTERS:	Steel "Aramax"	Zincalume	-
DOWNPIPES:	PVC	Painted	Mid grey
EXTERNAL WALLS:	Mt Gambier Stone	Sealed	Clear
EXTERNAL WALLS:	Cladding "VMZinc"	Colorbond	"Anthra-Zinc"
POSTS:	Steel	Painted	Charcoal
STRUCTURAL FRAMING:	Timber "CLT/GLT"	Painted	Clear
DOOR & WINDOW FRAMES:	Aluminium	Natural Anodised	Natural Anodised Aluminium



3 West Elevation
1 : 100

PRELIMINARY

P3	02.08.21	Preliminary issue Issued for Review & Comment	GR	SPH
P2	26.07.21	Preliminary issue Issued for Review & Comment	GR	SPH
P1	19.07.21	Preliminary issue Issued for Review & Comment	GR	SPH

REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD
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Wattle Range Council
Administration Centre
Development

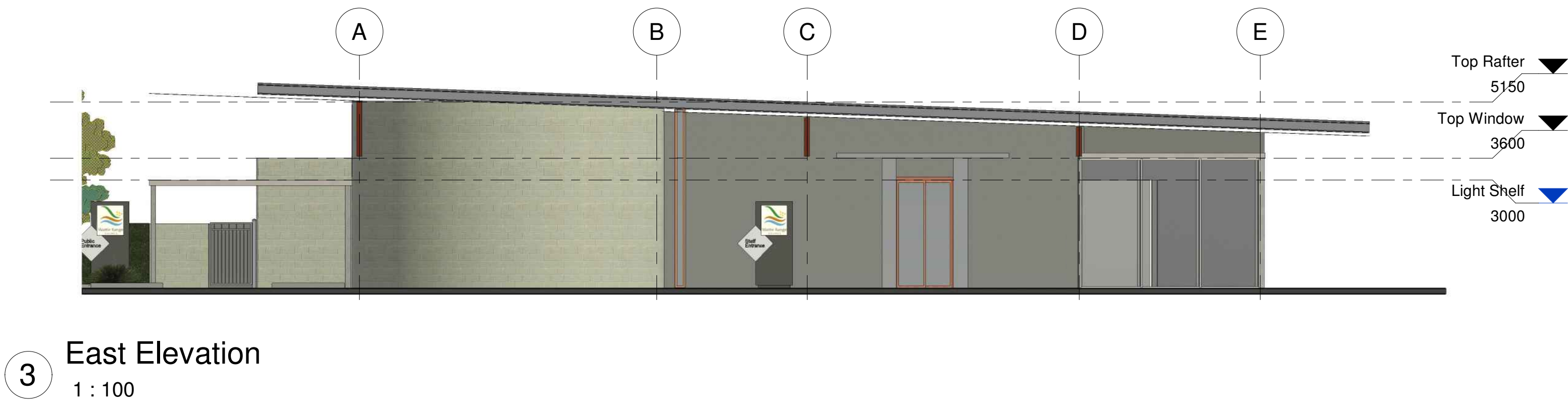
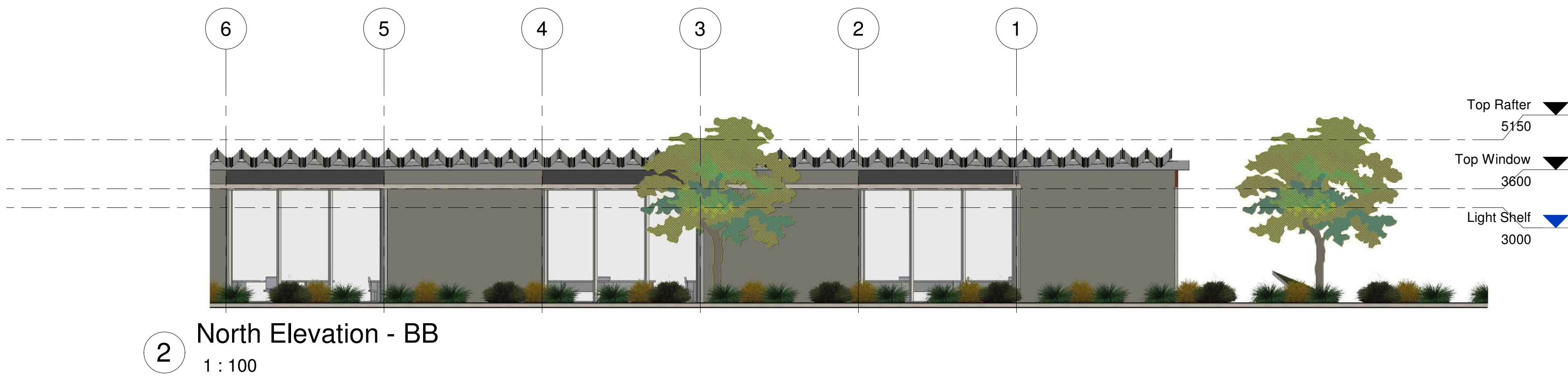
Lot 5, North Terrace
Millicent, South Australia

Elevations - 1
As indicated

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ELECTRONIC FILE	DRAWN BY Author	DATE	02.08.21
DRAWING NO.	A19845-SD8	REV.	P3



PRELIMINARY

P3	02.08.21	Preliminary issue Issued for Review & Comment	GR	SPH	
P2	26.07.21	Preliminary issue Issued for Review & Comment	GR	SPH	
P1	19.07.21	Preliminary issue Issued for Review & Comment	GR	SPH	
REV	DATE	ISSUE / AMENDMENT DETAILS	DRN	CHKD	
Wattle Range Council Administration Centre Development					
Lot 5, North Terrace Millicent, South Australia					
Elevations - 2					
1 : 100					



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Institute of Architects

TO BE READ IN CONJUNCTION WITH SPECIFICATION NUMBER: A19845		SHEET SIZE A1	
ELECTRONIC FILE		DRAWN BY Author	DATE 02.08.21
DRAWING NO. A19845-SD9		REV. P3	

15.4.2 Road Resheet Program 2021/22

Report Type	Officer Report
Department	Engineering Services
Author	Peter Halton
Disclosure of Interest	No Council Officers or Contractors have declared a Conflict of Interest regarding the matter under consideration.
Current Risk Rating	Low
Strategic Plan Reference	<p>Theme 2 - Economic Prosperity 2.1 Support and advocate for improved infrastructure that enhances and creates economic and business opportunities.</p> <p>Theme 4 - Infrastructure & Asset Sustainability 4.1 Create a sustainable stock of assets, with appropriate long term asset planning and optimal use. 4.2 Plan and provide for a safe local road network that meets the future and current needs of our community.</p>
File Reference	GF/14.73.1
Attachments	Nil

Purpose of Report

To present Council with a revised unsealed road resheeting program for the current financial year for adoption.

Report Details

As part of the Council budget each year, Council funds a number of renewal programs which are in line with the adopted Council Asset Management Plans. One such program is the resheeting of unsealed roads, which is the addition of either sandstone, limestone or both to the road to improve overall condition. Every four years, a condition assessment of all assets is undertaken to inform the 10 year rolling program of works. The 10 year program is reviewed annually to reflect works completed and changes in road condition.

Project 20 in Council's Annual Business Plan for 2021/22 (p12) shows that Council is proposing to spend \$1.209M on the resheeting program and list the following projects:

Road Name	Location	Budget
Agars Road	Glencoe	\$ 15,000
Andrews Street	Rendelsham	\$ 5,000
Bakers Road	Millicent	\$ 17,000
Batemans Lane	Wattle Range	\$ 177,000
Botts Road	TriHi	\$ 48,000
Carthew Road	Tantanoola	\$ 31,000
Cases Road	Glencoe	\$ 17,000
Crusher Road	Mount McIntyre	\$ 139,000
Cullens/Boozy Gully Road	Southend	\$ 9,000
Davenport Lane	Millicent	\$ 3,000
Dow Road	Glencoe	\$ 43,000

Eighth Street	Millicent	\$ 3,000
McArthurs Summer Track	Furner	\$ 7,000
Peach Tree Road	Thornlea	\$ 27,000
Picaninny Lane	Thornlea	\$ 48,000
Pinchgut Road	Millicent	\$ 91,000
Poonada Road	Tantanoola	\$ 178,000
Reedy Lagoon Road	Wattle Range	\$ 23,000
Roden Lane	Penola	\$ 4,000
Rogers Road	Kalangadoo	\$ 63,000
Shell Grit Road	Millicent	\$ 32,000
Smith Lane	Rendelsham	\$ 101,000
Stony Road	Tantanoola	\$ 12,000
Sunnymeade Road	Mount McIntyre	\$ 63,000
Whitty Road	Tantanoola	\$ 34,000
Winter Road	Penola	\$ 19,000
Total		\$ 1,209,000

This is the largest program of resheeting works undertaken by Council and reflects the condition of the unsealed roads and need to increase the amount of expenditure in this important asset class.

The program has been developed based on a condition assessment undertaken by independent road condition auditors, Tonkin Consulting as part of a cyclic review of all Council Assets. These reviews ensure that we are appropriately funding renewal works on all assets to ensure they are kept in an appropriate condition. The program of works was reviewed by Council by staff prior to it being presented to Council for adoption.

A wet winter has prompted the need to review the proposed program due to a large number of potholes and failures on the unsealed road network. Road conditions have been a significant focus over the past 2 months with a large increase in customer complaints about the road network.

The majority of the complaints have been about the main road sealed network managed and funded by State Government. However, the complaints about Council Roads have been largely related to the unsealed network, including the petition about Banya Road tabled at the 8 June 2021 Council Meeting.

This feedback has prompted a review of the resheeting works proposed for this year to determine if recent poor weather has resulted in a need to defer any road works and reprioritise the funding to alternative roads.

This review identified three adjustments to program with the following proposed:

Road Name	Location	Budget
Agars Road	Glencoe	\$ 15,000
Andrews Street	Rendelsham	\$ 5,000
Bakers Road	Millicent	\$ 17,000
Bateman Lane	Wattle Range	\$ 177,000
Botts Road	TriHi	\$ 48,000
Carthew Road	Tantanoola	\$ 31,000
Cases Road	Glencoe	\$ 17,000
Crusher Road	Mount McIntyre	Defer
Cullens/Boozy Gully Road	Southend	\$ 9,000
Davenport Lane	Millicent	\$ 3,000
Dow Road	Glencoe	\$ 43,000
Eighth Street	Millicent	\$ 3,000
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Peach Tree Road	Thornlea	\$ 27,000
Picaninny Lane	Thornlea	\$ 48,000
Pinchgut Road	Millicent	\$ 91,000
Poonada Road	Tantanoola	\$ 178,000
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Roden Lane	Penola	\$ 4,000
Rogers Road	Kalangadoo	\$ 63,000
Shell Grit Road	Millicent	\$ 32,000
Smith Lane	Rendelsham	\$ 101,000
Stoney Road	Tantanoola	\$ 12,000
Sunnymeade Road	Mount McIntyre	\$ 63,000
Whitty Road	Tantanoola	\$ 34,000
Winter Road	Penola	\$ 19,000
Banya Road	Millicent	\$ 98,000
McArthur Road	Rendelsham	\$ 41,000
Total		\$ 1,209,000

Financial Considerations

Budget Allocation	\$1.209M
Budget Spent to Date	TBD
Budget Variation Requested	\$0

Risk Considerations

There are no known risk considerations related to this report.

Policy Considerations

This report relates to the Asset Policy and the review is in line with the policy statement to effectively managed the asset class.

Legislative Considerations

There are no known legislative considerations related to this report.

Environmental / Sustainability Considerations

There are no known environmental or sustainability considerations related to this report.

Communication & Consultation Considerations

There are no known communication and consultation considerations related to this report.

RECOMMENDATION

That Council receive and note the report.

16 Correspondence

16.1 Lake George Management Committee

Report Type	Correspondence
Correspondent	David Speirs, MP – Minister for Environment and Water to Jim Pegler, Chair, Lake George Management Committee
File Reference	GF/5.14.2/3 EI2021/190337
Attachments	1. 16.1.1 20 E W 0010919 Letter [16.1.1 - 2 pages]

RECOMMENDATION

That the correspondence from Hon David Speirs MP to Mr Jim Pegler dated 5 July 2021 regarding the Lake George Management Committee becoming an Advisory Committee under section 10 of the *Crown Lands Management Act 2009* be received and noted.



**Government
of South Australia**

**Office of the Minister for
Environment and Water**

81-95 Waymouth Street
Adelaide SA 5000

GPO Box 1047
Adelaide SA 5001

Tel 08 8463 5680
minister.speirs@sa.gov.au

20EW0010919

Mr Jim Pegler
Chair, Lake George Management Committee
c/-PO Box 220
BEACHPORT SA 5280
Email: jfpegler@bigpond.com

Dear Mr Pegler

Thank you for your correspondence regarding Lake George and the Lake George Management Committee (the Committee).

I assure you that the Marshall Liberal Government recognises the immense value of Lake George and I am supportive of exploring options to maintain its good health. I recognise this unique water resource has flow-on benefits to the Beachport community and to the Limestone Coast region.

In response to the Committee's proposal to become an Advisory Committee under section 10 of the *Crown Lands Management Act 2009*, I can advise that Mr Piers Brissenden, General Manager of the Department for Environment and Water's (the department) Crown Lands Program will engage with the Committee to undertake a review of the existing governance arrangements and consider whether a section 10 advisory committee is appropriate. Mr Brissenden will liaise with Mr Ross Anderson who is the current department representative on the Committee to arrange a mutually suitable time to meet with you.

The department will continue to listen to the ideas from the Committee and community regarding Lake George. I recognise that the Reedy Creek Mt Hope diversion for flows to augment Lake George will be beneficial to the health of Lake George and I am aware that funding has been sought through the Landscapes Priority Fund for the prefeasibility study for 2022-23.

I note that the department will continue to consider funding opportunities for Lake George where possible and encourage you to continue to liaise with the relevant council regarding roads and facilities, noting that we are prepared to work collaboratively with the local council to consider what opportunities may exist for improvements pertaining to Crown land on a case by case basis.

Whilst I note that the Lake George Management Plan has not been revisited recently, the department has advised that the Plan is fit for purpose and that there is no current plan within existing resources to update the Plan. However, the Department is happy to work with the Committee on strategies that are relevant to the Lake's management.

For further information regarding this matter, please contact Mr Ross Anderson, District Ranger Lower Limestone Coast within the Department on Ross.Anderson@sa.gov.au or 0429 698 170.

Thank you for writing to me and I trust that this information is of assistance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Speirs', with a stylized flourish at the end.

DAVID SPEIRS MP

Minister for Environment and Water

Date: 05/07/2021

Cc, Nick McBride MP, Member for MacKillop, MacKillop@parliament.sa.gov.au

16.2 Lake Leake Catchment Area

Report Type	Correspondence
Correspondent	Hon David Basham MP, Minister for Primary Industries and Regional Development and Mick Theobald, General Manager Operations, OneFortyOne Plantations
File Reference	GF/2.85.1 EI2021/190343
Attachments	<ol style="list-style-type: none">1. e A 194952 Letter [16.2.1 - 1 page]2. Letter to Ben Gower Lake Leake 28 July 2021 [16.2.2 - 3 pages]

RECOMMENDATION

That:

1. The correspondence from Hon David Basham MP, Minister for Primary Industries and Regional Development dated 7 July 2021 be received and noted.
2. The correspondence from Mick Theobald, General Manager Operations, OneFortyOne Plantations dated 28 July 2021 be received and noted.
3. Council investigate the possible transfer / rededication of Crown Land (reserved for forestry purposes) currently under the care and control of Council, identified as surplus to Council's requirements (i.e. Section 207, Hundred of Kennion, A8446).



**Government
of South Australia**

Hon David Basham MP
**Minister for Primary Industries
and Regional Development**
GPO Box 1671 Adelaide SA 5001
Tel 08 8226 2931
Minister.Basham@sa.gov.au

eA194952

Mr Des Noll OAM
Mayor
Wattle Range Council
PO Box 27
MILLICENT SA 5280

Email: mayor@wattlerange.sa.gov.au

Dear Mayor Noll

Thank you for your letter of 24 June 2021 advising of a land arrangement being offered by the Wattle Range Council to OneFortyOne Plantations Pty Ltd (OFO) to effect an early harvest and cessation of replanting of OFO pine trees on the rim of Lake Leake.

It is pleasing to learn of discussions underway with OFO to identify alternative options to meet the needs of both parties. Ideally, any changes should be consistent with the principles incorporated in OFO's lease with the State including the need for the plantation area to be maintained for the tangible economic benefits they provide.

It is my understanding Lake Leake, like other water bodies in the region contributes to recreation and tourism opportunities for the local communities.

The consideration of scientific evidence should be an important component of any decision-making process to assist in achieving positive environmental impacts.

Once again, thank you for writing to me on this matter. I look forward to hearing of the outcome and trust a mutually beneficial result for Wattle Range Council, OFO and the communities living and working in the region can be achieved.

Yours sincerely

A handwritten signature in blue ink, appearing to read "D. Basham".

Hon David Basham MP
MINISTER FOR PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT

7 / 7 / 2021



the creative fibre group



28 July 2021

Mr Ben Gower
Chief Executive Officer
Wattle Range Council
PO Box 27
MILLICENT SA 5280

Dear Ben

Letter of Response – Lake Leake Catchment Area

On 2 June we met to discuss the Lake Leake catchment and the Council's concerns about the impact of reduced annual rainfall and inflows to Lake Leake's water levels. During our conversation, the thought was raised as to whether the OneFortyOne plantation adjoining the lake may be having a significant negative impact on lake water levels.

The OneFortyOne Plantations leased area includes a part of the Lake Leake catchment (13%) and we have taken some time to consider our conversation and to better understand the contribution the leased plantation area has to the community and local ecosystems. At OneFortyOne our decision making processes are driven by science and environmental considerations. So on approach from WRC we firstly reverted to the science of the catchment.

Undoubtedly one consequence of climate change is the increased unpredictability of rainfall. We do know in years of high rainfall the lakes and wetlands scattered throughout our plantation provide refuge for a wide variety of fauna and, like so much of Australia, in bad years or drought years, native animals will quite often need to seek an alternative refuge. Lake Leake is particularly vulnerable, it has a history of drying out, and it relies entirely on rainfall and runoff from within its immediate catchment.

Plantation adjoining Lake Leake

Lake Leake, a volcanic maar separated or sealed from the local groundwater, has its only source of recharge from rainfall (precipitation) intersecting a small drainage basin, 268 hectares, around and including the lake (Image 1).¹

The lake and its catchment are subject to evaporation and all adjacent land uses and the lake itself intercept rainfall. Importantly, the plantation crop is situated higher than the lake and does not draw from the lake itself.

Records in *Table 1* show the catchment by land use. Our leased area represents 36 hectares or 13% of the catchment and we



Image 1. Satellite image of lake and delineated catchment boundary (orange line).

¹ Tyler, Michael J, Natural History of the South East : Edited by M.J. Tyler ... [et Al.] (Royal Society of South Australia, 1983) Page 68¹

onefortyone.com

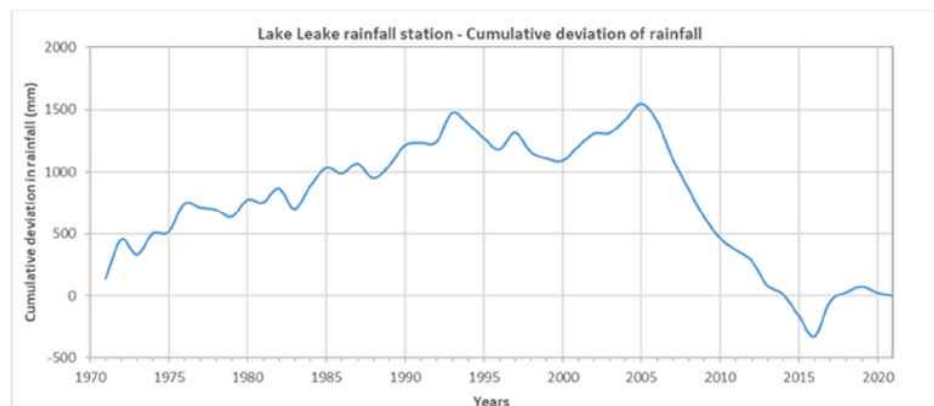
currently have two age classes planted – the south-western section planted in 2017 and the southern section in 1996.

Total Catchment area (ha)	268	
Agriculture	124	46%
Lake	64	24%
Native vegetation	44	16%
Plantation	36	13%

Table 1: Catchment land use and area.

In general, a *Pinus radiata* forest will, depending on age and leaf density, intercept approximately 80% of rainfall that falls directly on it with the resulting 20% considered run-off. Other forest types, including native forest typically intercept less than a fully occupied plantation. However, unlike native forest the plantation has fallow periods following clearfell where rainfall interception would drop to less than that captured by the pasture surrounding the lake and the three thinning events the forest undergoes also provide a window for greater out flows.

As the lake relies entirely on rainfall for recharge, it is plausible a drying climate is mostly responsible for lowering of water levels in recent years. Rainfall records from the Lake Leake area show a decrease in annual rainfall since 2005 and this is directly impacting lake levels. The graph below shows the cumulative deviation² of rainfall measured at the Lake Leake rainfall station³.



The direct relationship of rainfall to the lake water level is best demonstrated during the driest year – 2016. The low water level is clear in *Image 2*.

Image 2. Google Earth satellite image of lake during drought period in 2016.

In *Image 2* there is an absence of plantation trees to the SW of the lake. This area was clearfelled in 2015/16 and replanted in 2017. From this example we can see that whether there is plantation or no plantation in the absence of rainfall the lake level periodically retracts and can dry out.

It is worth sharing though not dwelling on that OneFortyOne Plantations has a legal obligation to the Government of South Australia to replant harvested areas on leased land back to commercial plantation forests. And there is an obligation to



² The cumulative annual deviation in rainfall from the long term average (1970-2020).

³ Lake Leake station- note no records from 2007-2012. Kalangadoo used for this period.

maintain a productive estate for regional economic and social benefit. All OFO plantations operate under a legal water entitlement/allocation.

Environmental benefits of the plantation

The plantation itself offers important environmental benefits. The plantation crop:

- acts as a filter to water entering the lake improving water quality
- can in periods of high rainfall intercept and de-energise water and reduce sediment movement
- is known to capture and source moisture from a variety of precipitation forms, like fog and mist, more effectively than non-forested lands increasing the moisture capture quotient in the system.
- is a wind break benefitting water quality and evaporation rates during summer.

Based on our assessment of the science it is our view the plantation provides environmental benefits to the water quality of Lake Leake and has little substantive impact on water levels. It is also important to note that the plantation trees support local timber processing, the economy and employment. That said, to expand from the known hydrological science of Lake Leake OFO would like to support and collaborate with WRC to collect further data and undertake applied research on the catchment. We are currently collaborating with industry and institutional partners on a broader study on the effects plantations have on groundwater in the South East.

Section 207 in the Hundred of Kennion (A8446)

The offer to offset the 38.85 hectares of Wattle Range Council previously forested and now fallow land, known as Section 207 in the Hundred of Kennion (A8446) is appreciated and has been considered.

Given available science it is OFO's belief that removal of the plantation with the Lake Leake catchment is unlikely to significantly benefit Lake Leake water levels and therefore we are not supporting the removal of the plantation adjacent to Lake Leake. However, we would be interested in participating in a process that serves to return WRC managed fallow land back into production forest – something Australia and our local industry sorely needs. We believe a financial vehicle exists that enables reforestation WRC's A8446 block to be of commercial advantage to WRC. OFO would like to offer to partner with WRC to evaluate the options and instruments available that enable both parties and the industry at large to benefit.

As we know the plantation and its infrastructure caters to the community in a myriad of ways and we believe people are genuinely interested in production forests. As such we would like to express an interest in working with WRC to provide an enhanced visitor experience for Lake Leake visitors were the opportunity to arise.

In closing, we value our relationship with yourself and the Council and I sincerely appreciated the opportunity to meet and discuss the issues facing the lake. If you wish to discuss any of the above further please contact me at your convenience.

Yours sincerely



Mick Theobald

General Manager, Operations

OneFortyOne Plantations



16.3 Statutes Amendment (Local Government Review) Bill 2020

Report Type	Correspondence
Correspondent	Hon Emily Bourke MLC, Shadow Minister for Local Government
File Reference	GF/10.14.3/2 EI2021/190428
Attachments	1. Local Government Review Bill Letter [16.3.1 - 1 page]

RECOMMENDATION

That the correspondence from Hon Emily Bourke MLC dated 9 July 2021 regarding the Statutes Amendment (Local Government Review) Bill 2020 be received and noted.



HON EMILY BOURKE MLC

Shadow Minister for Local Government and the City of Adelaide

Mayor Des Noll
Wattle Range Council
PO Box 27
Millicent SA 5280

Des

Dear Mayor Des Noll,

I write to thank the many Mayors, Councillors, industry bodies and the LGA for their considered feedback and advice towards the Statues Amendment (Local Government Review) Bill 2020 ('Bill').

After repeated delays from the Government in bringing this priority Bill on for debate, the Bill has now passed the State Parliament - implementing the biggest reform to the sector in 20 years.

I was pleased to see this Bill progress through the Parliament in an amended form. I enjoyed the opportunity to work with the Upper House crossbench to garner support for a number of amendments and to find a successful compromise to push this Bill through the Parliament.

The bill contains a number of reforms including measures that seek to address donation transparency, member behaviour, meeting process and election processes.

The underlining principle of local government is in its name. It is the level of government closest to communities – delivering the everyday services South Australians rely on.

I hope the successful passage of this review Bill will further support your efforts to deliver for ratepayers.

As always, please do not hesitate to contact my office if I can be of any assistance on 0405220247.

Regards,

[Signature]
Hon. Emily Bourke MLC

Shadow Minister for Local Government

9 July 2021

Hon Emily Bourke MLC

Shadow Minister for Local Government and the City of Adelaide

Parliament House, North Terrace, Adelaide SA 5000 | 08 8237 9488
Emily.Bourke@parliament.sa.gov.au | Facebook: EmilyBourkeMLC



16.4 Minister for Health and Wellbeing - Excellence in Public Health Awards

Report Type	Correspondence
Correspondent	Professor Nicola Spurrier, Chief Public Health Officer, Department for Health and Wellbeing
File Reference	GF/11.3.2 EI2021/190418
Attachments	1. Letter Excellence in Public Health Award [16.4.1 - 1 page]

RECOMMENDATION

That the correspondence from Professor Nicola Spurrier dated 8 July 2021 regarding the Minister for Health and Wellbeing – Excellence in Public Health Awards be received and noted.

OFFICIAL

Ref: A2830770



Health
Department for
Health and Wellbeing

Mr Ben Gower
Chief Executive Officer
Wattle Range Council
PO Box 27
MILLICENT SA 5280

Chief Public Health Officer
Health Regulation and Protection

Citi Centre Building
11 Hindmarsh Square
Adelaide SA 5000

PO Box 287, Rundle Mall
Adelaide SA 5000
DX 243

Tel 08 8226 6302

Fax 08 8226 0720

ABN 97 643 356 590

www.health.sa.gov.au

Dear Mr Gower

Every year, the Minister for Health and Wellbeing recognises two South Australian councils for their achievements in public health through the *Minister for Health and Wellbeing - Excellence in Public Health Awards* (the Awards). I am pleased to invite the Wattle Range Council to nominate for the 2021 Awards, which are now open to all councils across South Australia.

The Awards acknowledge and celebrate local governments' central role in creating good health and wellbeing for all South Australians through public health action. They are also an opportunity to have your council's public health achievements recognised by the local government and health sectors, and the South Australian public.

Links to the online nomination guide and application form required to apply for the awards are enclosed, and applications close on Friday, 3 September 2021. Winners will be announced by the Minister for Health and Wellbeing at the Local Government Association Annual General Meeting to be held on 29 October 2021.

I warmly encourage the Wattle Range Council to consider applying for the Awards this year.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'N. Spurrier'.

PROFESSOR NICOLA SPURRIER

Chief Public Health Officer
Health Regulation and Protection

08/07/2021

OFFICIAL

16.5 Local Government Finance Authority - AGM - Friday, 29 October 2021

Report Type	Correspondence
Correspondent	David Lambert, Chief Executive Officer, Local Government Finance Authority of SA
File Reference	GF/7.14.3/1 EI2021/190400
Attachments	1. LGFA Advance notice Circular AGM 2021 [16.5.1 - 3 pages]

RECOMMENDATION

That the correspondence from David Lambert, CEO dated 6 July 2021 regarding the Annual General Meeting on Friday, 29 October 2021:

1. That the correspondence be received and noted.
2. That the following person be nominated by Council as voting delegate and this information be submitted prior to Friday, 20 August 2021.
3. That the following Notice of Motion be completed and returned to LGFA by Friday, 20 August 2021:

.....



TO: Chief Executive Officers

RE: Annual General Meeting – Friday 29th October 2021

Advance notice is hereby given that the Annual General Meeting of the **Local Government Finance Authority of South Australia** will be held on **Friday 29 October 2021** at the Adelaide Entertainment Centre. This meeting will again coincide with the Annual General Meeting of the Local Government Association of S.A. with the commencement time and other details to be advised closer to the time.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that:-

" Every council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the meetings of the Local Government Association of South Australia will also be held on the same day, it is suggested that the same person be appointed to represent your council on the Association and the Authority. It is, however, our requirement that our forms provided are filled out and returned to us. A form is attached for your convenience to notify us of your representative. (Appendix 1)

Please return same to this Authority **no later than Friday 20 August 2021**.

2. Nominations for Members of the Board

A representative member of the Board currently holds office for a term of two years and, as an election took place last year, nominations for members of the Board are not being sought this year.

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer not less than forty two days prior to the meeting and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or strictly prior to Friday 20 August 2021.

Member councils are requested to lodge the Notice of Motion in the following manner:-

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the appropriate form is attached for your convenience. (Appendix 2)

A handwritten signature in blue ink, appearing to read 'Davin Lambert', is written over a faint, circular official stamp.

DAVIN LAMBERT
Chief Executive Officer
Local Government Finance Authority of SA

6 July 2021

Local Government Finance Authority of South Australia

Suite 1205, 147 Pirie Street, Adelaide SA 5000

P: 08 8223 1550 E: admin@lgfa.com.au W: www.lgfa.com.au ABN: 80 189 672 209

Appendix 1



APPOINTMENT OF COUNCIL REPRESENTATIVE

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

2021 ANNUAL GENERAL MEETING

I advise that Mayor / Chairperson / Councillor / Officer / or any other person
is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Chairperson / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
CEO Email Address	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 20 August 2021**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

Appendix 2



NOTICE OF MOTION
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
2021 ANNUAL GENERAL MEETING

NAME OF COUNCIL:

NOTICE OF MOTION:

.....

REASON:

.....

.....

.....

.....

SUGGESTED ACTION:

.....

.....

.....

.....

Please return completed Notice of Motion Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 20 August 2021**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

17 Motions On Notice

17.1 Black Spot Funding for Internet Towers

Report Type	Motions on Notice
Author	Cr Dale Price
File Reference	GF/9.24.1/6
Attachments	Nil

Cr Dale Price submitted the following Motion on Notice in regard to Black Spot funding for internet towers.

I Cr Dale Price, give notice of my intention to move the following motion at the Council Meeting of 10 August 2021.

RECOMMENDATION

That Council writes to Mr Tony Pasin MP, Federal Member for Barker and the Federal Minister for Telecommunications requesting the Federal Government adopt a more flexible approach to Black Spot funding for internet towers. Funding limits should be altered as necessary to deliver quality internet services to regional areas.

Rationale

Currently a Federal funding limit of 50% with the balance invested by telcos. In South Australia this year only two towers will be built on Eyre Peninsula. Telecommunications corporations are not prepared to stump up 50% of the funding in regional areas where population density is lower. Under the current regime areas like Mount McIntyre will never get fair access to any internet service even a second class one!

18 Urgent Motions Without Notice

Urgent Motions without Notice may be raised at this point of the Meeting.

20 Meeting Closure

Meeting Closure.