



WATTLE RANGE YOUTH DEVELOPMENT FOUNDATION

APPLICATION FOR FINANCIAL ASSISTANCE

This form is to be completed by the Selected Youth or their Local Organisation in which the Selected Youth is a member of.

NOTE: Applications from Youth will be received from persons between the age of 5 years to 25 years who are residents of the Wattle Range Council area, and have been selected to represent the State of South Australia or the country of Australia in an officially accredited/recognised national or international event.

SECTION 1 – SELECTED YOUTH

1. **Full Name**

2. **Residential Address**

Street Address :

Suburb/Town:

Postcode :

3. **Postal Address**

Address :

(If different to Street Address)

Suburb/Town:

Postcode :

4. **Contact Details**

Name :

Phone :

Mobile :

Email :

5. **Age** (Age of Selected Youth)

6. **Brief Sporting History**

(Relevant to the Selected Youths

achievements specific to their participation

in the selected event)

SECTION 2 - INFORMATION ABOUT YOUR LOCAL ORGANISATION WHICH THE SELECTED YOUTH IS A MEMBER OF *(If applicable)*

1. **Name of Organisation**

2. **Postal Address**

Address :

Suburb/Town:

Postcode :

3. **Contact Details**

Name :

Phone :

Mobile :

Email :

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SECTION 3 - INFORMATION ABOUT THE PRINCIPAL EVENT

1. To which officially accredited/recognised state, national or international event does this application refer? (Please note a confirmation Statement from your State or National Administrator must be attached to this application).

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2. Is this an official State or National Selection? Yes No
 If Yes, details of the State/National Peak Body

3. Date and Location of Principal Event

4. Details of Principal Event Costs

Anticipated total cost to nominee to attend Principal Event	Amount
Travelling to Principal Event	\$
Accommodation	\$
Equipment	\$

Total \$

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SECTION 4 – TRAINING DETAILS

1. Details of events, including proposed dates of practices and training sessions which the Selected Youth will participate in (following selection) leading up to the principal event

2. Details of costs incurred leading up to Principal Event (following selection)

The following costs have been incurred/will be incurred by the nominee for attending training sessions following selection and prior to the Principal Event	Amount
Travelling to Training Events	\$
Accommodation	\$
Other Training Costs	\$

Total \$

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SECTION 5 – OTHER ASSISTANCE

1. Details of assistance, either financial or in kind, being provided to the Selected Youth by either their Local Organisation or any other source towards costs to participate in the Principal event or training.

IMPORTANT INFORMATION FOR APPLICANTS

- The principal event must be an officially accredited / recognised state, national or international event in which the Selected Youth has been selected to compete.
- A selection confirmation statement from the state or national events administrator must accompany this application.
- Any approved financial assistance will only be a contribution to defray expenses and not a contribution to pay all expenses.
- Any other financial assistance provided to the Selected Youth from any other sources must be declared on this application form.
- Applications for financial assistance must be received by council at least 4 weeks prior to the principal event. Applications received after competing in the principal event will not be considered under any circumstances.
- Please note that all applications for Financial Assistance are tabled at a public meeting of Council for consideration, unless otherwise indicated by the Selected Youth in which case the personal details will be excluded from publication.

SIGNED BY SELECTED YOUTH

(or parent/guardian if under 18 years of age)

Signature :

Name :

Date :

Please tick one option below:

- I hereby consent for the Selected Youth's personal details to be presented to a public meeting of Council to assist with the consideration of this Application for Financial Assistance. .
- I do not consent for the Selected Youth's personal details to be presented to a public meeting of Council and therefore request that all relevant personal details be excluded from publication.

CHARTER

WATTLE RANGE YOUTH DEVELOPMENT FOUNDATION

1. Name

The name of the Authority shall be the Wattle Range Youth Development Foundation, (hereinafter called 'the Committee').

2. Establishment

2.1 The Committee is a controlling authority established by the Wattle Range Council (hereinafter called 'the Council') pursuant to Section 199 of the Local Government Act, 1934 on 8th September 1997 (Refer to Folio 129, Item 6.1.4.10).

2.2 The Committee was further reviewed by the Council pursuant to Section 41 of the Local Government Act, 1999 (hereinafter referred to as 'the Act') on 8th November 2005 (Refer to Folio 3569; Item 1.38).

2.3 The Committee was further reviewed by the Council pursuant to Section 41 of the Local Government Act, 1999 (hereinafter referred to as 'the Act') on 13th November 2007 (Refer to Folio 3942; Item 11.2.3).

2.4 The Committee was further reviewed by the Council pursuant to Section 41 of the Local Government Act, 1999 (hereinafter referred to as 'the Act') on 12th June 2012 (Refer to Folio 4766; Item 11.1.2).

3. Purpose

The Wattle Range Youth Development Foundation is established to provide assistance to youth within the Wattle Range Council area who have been selected from locally based Community, Educational and Sporting Organisations to participate in an officially accredited event at the State, State Country or National level.

4. Functions

4.1 To enquire into and report to Council on the possible provision of financial assistance that shall be rendered to youth who have been selected from locally based Community, Educational or Sporting Organisations, association, clubs or leagues etc. (or selected on Individual merit) to represent the State of South Australia (including State Country or Country South Australia) in an officially accredited/recognised state, national or international event, and a statement to that effect is provided by that event's State Administrator (herein referred to as a selected youth).

The financial assistance may be in the form of a cash contribution from the Council towards the expenses involved in travelling, accommodation, equipment and training. It is not envisaged that the Council would pay all expenses but would pay a contribution to defray some of the expenses involved.

4.2 To receive, consider, process and approve applications that shall be rendered to such selected youth.

5. **Applications**

- 5.1 All applications for financial assistance to any selected youth shall be made in writing using the application form provided by Council, by that youth's local Organisation, association, school, club or league (or in the case of an individual person, by the individual person concerned), and demonstrate that the selected person has:-
- (i) been selected to participate or train in an official team/squad specifically chosen as a state country, state, national or international team;
 - (ii) been selected in a state country, state, national or international team which will compete within Australia or overseas;
 - (iii) the desire to compete in a state country, state, national or international event and has the ability to perform to the standards expected in such championship;
 - (iv) unless the context otherwise requires the terms "state country, state, national or international team" or "state, national or international event" in the foregoing sub-paragraphs means teams or events that have been officially accredited/recognised as being "national or international teams or events" and a statement to that effect is provided by that event's State Administrator.
- 5.2 In the case of an individual youth, the individual youth concerned shall also provide evidence to the Committee that the individual youth cannot be represented by an existing local Organisation, association, school, club or league and that no other avenues are available for that individual youth to make application for financial assistance other than as an individual youth.
- 5.3 All applications as required by clause 5.1 above shall:-
- (i) provide complete details as to the name, residential address and age of the selected youth, and if the youth is under the age of eighteen (18) years, shall be authorised by a parent or guardian of the said youth.
 - (ii) provide complete details as to the event(s) to be competed in by that youth (including proposed or intended dates of practice and training sessions leading up to the principal event); the location of the principal event or practice and training sessions, estimated costs to be incurred in attending such events or sessions, details of other assistance that is or could be available to the selected youth.
 - (iii) provide complete details of all other relevant matters which may assist the Committee in assessing the application.
 - (iv) provide full details of all expenses that could be incurred in the following areas:-
 - (a) Travel costs;
 - (b) Accommodation/meals;
 - (c) Equipment/training.
 - (v) be accompanied by the prescribed non-refundable application fee of an amount determined by the Council on an annual basis.

- 5.4 The Committee will examine all applications and each application will be treated individually and upon its merits. The Committee will inform the Council as to the amount be paid (if any) which it feels is appropriate to the application, taking into consideration any circumstances.
- 5.5 An application that has been approved by the Committee in one instance may not necessarily be approved in another. A youth who has received assistance from the Committee will be eligible for further assistance, but the decision of the amount to be allocated a second time, if any, will be at the discretion of the Committee.
- 5.6 The Committee will not consider any application for assistance for a past event.

6. **Membership of the Committee**

The Committee shall be the Members of Council.

7. **Meetings of the Committee**

- 7.1 The Committee shall meet as and when determined by the Chairman.
- 7.2 At all meetings of the Committee, one half of members, plus one shall constitute a quorum. If within thirty minutes after the time appointed for any meeting a quorum shall not be present then such meeting shall not be present then such meeting shall be adjourned until such time as may than be determined by the members present. If at any meeting so adjourned a quorum shall not be present the members then present shall be deemed to form a quorum.
- 7.3 In the absence of the Chairman at any meeting, another member of the Committee shall be elected as Chairman and shall preside. The Chairman and Acting Chairman shall be entitled to a casting vote only.
- 7.4 The Committee may act notwithstanding any vacancy in their body.
- 7.5 In addition to the provisions of Clause 7.1, a meeting of the Committee shall be convened at such other time or times upon a request in writing signed by not less than three members being delivered to the Chairman and upon receipt of and such request the Chairman shall call the Committee to hold formal meetings for the purpose of resolving any matter of urgency provided however that any decision taken otherwise than at a formal meeting shall be confirmed and ratified at the meeting of the Committee next ensuring after such decision is taken.
- 7.6 Minutes of all resolutions and proceedings at meetings of the Committee shall be kept for all meetings of the Committee.

8. **Funding**

- 8.1 The Council shall include an amount of money in its annual budget to meet the cost of providing financial assistance to selected persons as approved by the Committee.

- 8.2 All applications for financial assistance must be accompanied by a non refundable application fee, set by Council each Financial Year, which will be used toward funding of financial assistance provided to selected youth.
- 8.3 Council will maintain a Wattle Range Youth Development Foundation investment reserve account into which any unallocated budget amounts for a Financial Year will be credited (net of application fees received).
- 8.4 In the case of Council exceeding the budgeted amount for the provision of financial assistance in a Financial Year (net of application fees received), additional funding will be drawn from the Wattle Range Youth Development Foundation investment reserve account.

9. **Sponsorship**

- 9.1 The Council may seek out and obtain sponsorship, donations and/or assistance from any other individual, group or company which may wish to contribute to the operation of the Foundation upon such terms and conditions agreed upon the Council and the other individual, group or company.
- 9.2 The cash proceeds from any such sponsorship, donations and/or assistance shall be paid to the credit of the investment reserve by Council but Council is not obliged to make a contribution to the investment reserve of an amount equal to the value of the sponsorship, donations and/or assistance.

10. **Powers**

The Council, pursuant to Section 44 (1)(b) of the Act, delegates to the Committee, for the purpose of achieving its Purpose and Functions, and subject always to the provisions of the Act, the following powers ;

- 10.1 Expend funds for the purpose of awarding financial assistance within the limits of the annual Wattle Range Youth Development Foundation budget and the investment reserve.
- 10.2 Establish, alter or amend any fees and charges associated with the operation of the Wattle Range Youth Development Foundation.

11. **Definitions**

"The Committee" means the Committee which has the name "Wattle Range Youth Development Foundation".

"A selected youth" means a youth who has been selected from locally based Community, Educational or Sporting Organisations, association, clubs or leagues, or who has been selected on Individual merits (and is unable to be affiliated with any locally based Organisations), to represent the State of South Australia or the country of Australia in an officially accredited/recognised national or international event (as the case may require) and a statement to that effect is provided by that event's State Administrator. A selected youth must be a resident of the area of Wattle Range Council to qualify for financial assistance from the Wattle Range Youth Development Foundation.

"Individual Youth" means a youth who is resident of the area of Wattle Range Council.

"Youth" means any individual aged between the age 5 years to 25 years.

"In singular" means the plural.

"The Council" means the Wattle Range Council.

"The Chairman" means the Chairman of the Committee.

"Member" means a member of the Committee and includes the Chairman.

"The Secretary" means the Secretary of the Committee.

"Financial Year" means the period of twelve months ending on 30th day of June.

The masculine gender shall include reference to the feminine.

12. **Amendments, Alterations and Additions to the Rules**

These rules may be amended, altered or added to by a resolution of the Council made pursuant to Schedule 2 clause 3(5) of the Local Government Act, 1999.